

COUNTY OF RENFREW

BY-LAW NO. 41-99

A BY-LAW TO PROVIDE THAT PHOTOGRAPHIC COPIES OF DOCUMENTS, RECORDS AND PAPERS OF THE COUNTY OF RENFREW SHALL BE DEEMED TO BE THE ORIGINALS THEREOF

WHEREAS Section 73(1) of the Municipal Act, R.S.O. 1990, as amended, provides that the council of a municipality shall appoint a clerk whose duties, among others, include:

- (a) to keep the books, records, and accounts of the council;
- (b) to preserve and file all accounts acted upon by the council; and
- (c) to keep in his or her office or in the place appointed for that purpose the originals of all by-laws and of all minutes of the proceedings of the council;

AND WHEREAS Section 116(1)(b) of the Municipal Act, R.S.O. 1990, as amended, provides that the council of a municipality may establish schedules of retention periods during which the receipts, vouchers, instruments, rolls or other documents, records, and papers must be kept by the municipality;

AND WHEREAS Section 116(6) of the Municipal Act, R.S.O. 1990, as amended, provides that the council of a municipality may pass a by-law to provide that a photographic copy of a receipt, voucher, instrument, roll, or other document, record, or paper shall be deemed to be the original thereof for the purpose of the by-law or resolution if the original has been destroyed in accordance with this section of the by-law or resolution.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. That a photographic copy of a receipt, voucher, instrument, roll, or other document, record, or paper of the County of Renfrew shall be deemed to be the original thereof for the purpose of the by-law or resolution if the original has been destroyed in accordance with this section of the by-law or resolution.
2. Records retention and destruction will be consistent with the Records Retention By-law # 42-99.
3. This by-law shall come into force and take effect on the passing thereof.

READ a first time this 30th day of September, 1999.

READ a second time this 30th day of September, 1999.

READ a third time and finally passed this 30th day of September, 1999.

PAUL CURTIS, WARDEN

NORM LEMKE, CLERK