

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS  
of the  
COUNCIL OF THE CORPORATION  
of the  
COUNTY OF RENFREW**

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**- Fifth Ordinary Session -**

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County Council  
Pembroke, Ontario  
April 27, 2011

**GENERAL SESSION**

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m., April 27, 2011.

The Warden, Robert Sweet, presided.

The meeting opened with the recitation of a Prayer and the singing of the National Anthem.

The roll was called and all members were found to be present excepting Mayor Eady.

Moved by: Mayor Wilson  
Seconded by: Mayor Emon

THAT the minutes of March 30, 2011 be adopted as presented.

CARRIED.

Warden Sweet addressed Council as follows:

Members of County Council:

During the month of April, I attended 5 full days and 13 half days on County business.

On April 6, 2011, I attended a meeting with Lanark County regarding the CP Rail. We continue to develop partnerships between Renfrew County, Lanark County, Town of Mattawa and the Township of Papineau-Cameron as we work together on the CP Rail issue.

On April 9, 2011, I attended the 2011 Renfrew County Regional Science and Technology Fair hosted by the Petawawa South Side Community Centre, Petawawa, Ontario. It was one of the biggest science and technology fairs held in Renfrew County in some time and showcases the innovations and ingenuity of our youth who develop the various science projects. The four winners will go on to represent the Region at the 50<sup>th</sup> Canada-Wide Science Fair being held in Toronto, May 14 – 21, 2011. We wish the winners good fortune as they move forward in the next stage of competitions.

On April 13, 2011, I attended – along with Mayor Visneskie and CAO Jim Hutton - the Volunteer Appreciation Dinner at Miramichi Lodge. It is always an honour to extend our appreciation to these wonderful people.

On behalf of members of County Council, I extend condolences to the family of Mr. Alfie O'Malley who passed away recently. Mr. O'Malley was former Councillor and Reeve of the Village of Barry's Bay. Mr. O'Malley sat on County Council from 1995 to 1997.

During our lunch break today, we will do the final weigh in for the 'Slim Till You Win' Competition. We encourage everyone to continue to focus on a healthy lifestyle after the competition ends. The scales are again set up in my office and staff from the Emergency Services Department will assist you and keep track of your weight.

This concludes my address for this session of County Council.

Robert Sweet, Warden

Delegations were heard as follows:

- (a) 10:10 a.m. – Presentation to Renfrew County Relay for Life Team from the Canadian Cancer Society.
- (b) 10:15 a.m. – Presentations to Expo 150 Sponsors.
- (c) 10:30 a.m. – Presentation of Ontario Forest Industries Association awards by Mr. Dana Shaw, Executive Director, OFIA .
- (d) 10:40 a.m. - Ms. Shawna Babcock, Executive Director, KidActive, Chair, Physical Activity Network, Presentation: "Healthy Community Partnerships"

Mayor Raye-Anne Briscoe, Chair of the Finance & Administration Committee, brought in and read the resolutions of the following Report:

April 27, 2011

To the Council of the Corporation  
Of the County of Renfrew

Members of County Council:

We, your **Finance & Administration Committee**, wish to report and recommend as follows:

### **INFORMATION**

1. Statement of Councillor and Board Member Earnings

Tabled is a copy of the Treasurer's Statement of Remuneration and Expenses paid to County Councillors as at March 31, 2011.

2. Annual Repayment Limit

Tabled is a copy of the letter dated March 10, 2011 from the Ministry of Municipal Affairs and Housing providing the County of Renfrew's 2011 Annual Repayment Limit (ARL) respecting long-term debt and financial obligations. The ARL was calculated based on 25 percent of the County of Renfrew's 2009 net own source revenues as reported in our 2009 Financial Information Return (FIR).

3. Schedule of Accumulated Surplus – Reserve Component

Committee directed staff to review the current process of allocating monies into the various reserve components of the Accumulated Surplus for the County of Renfrew. Tabled is a copy of the County of Renfrew's Accumulated Surplus (Reserves) which also includes details of monies set aside for joint programs shared with the City of Pembroke. Staff are to bring forward a discussion paper and if changes are necessary to the current process/policy of allocating funds to and from reserves, a new approach will be implemented as part of the development of the 2012 budget.

4. Renfrew County & District Health Unit – Municipal Rebate

Tabled is a copy of the letter dated April 18, 2011 from the Renfrew County & District Health Unit advising that the Corporation of the County of Renfrew's share of the \$266,738 Board of Health approved obligated municipality rebate is calculated as \$228,781. Rebates from the Health Unit will also be included in the review of County process/policy related surplus funds.

5. Certified Municipal Officer (CMO)

Committee reviewed a letter dated March 7, 2011 from Mr. Andrew Koopmans, AMCTO (Association of Municipal Managers, Clerks and Treasurers of Ontario) congratulating Mr. James D. Kutschke, Treasurer/Deputy Clerk on obtaining renewal of his application for accreditation as a Certified Municipal Officer (CMO). On behalf of County Council, we extended our sincere congratulations to Mr. Kutschke on his achievement!

6. Ontario Municipal Partnership Fund (OMPF)

The Ministry of Finance has now completed the final reconciliation of the 2009 Ontario Municipal Partnership Fund (OMPF) and this process has not resulted in an additional payment for the County of Renfrew. No municipality will see a decrease in its 2009 combined benefit as a result of the final reconciliation. The Ministry of Finance also advised that municipalities are required to submit their 2010 Financial Information Returns (FIRs) by May 31, 2011 and their 2011 Tax Rate By-laws by September 30, 2011.

Attached as Appendix I is a copy of a 2009 OMPF Reconciliation spreadsheet prepared by Finance Department staff, which summarizes the extra funding received by the various municipalities within the County of Renfrew.

7. Unaudited 2010 Financial Statements

Attached as Appendix II is a copy of the 2010 Unaudited Financial Statements for the General Revenue Fund, Bonnechere Manor, Miramichi Lodge and the Renfrew County Housing Corporation. Please note that these Financial Statements not only include a Statement of Revenue and Expenditures for the year ending December 31, 2010 but also the Balance Sheet and a breakdown of the Accumulated Surplus for each entity as at December 31, 2010. The Statement of Revenue and Expenditures is presented comparing the actual results for 2010 as compared to the 2010 budget adopted by County Council. As County Council is aware, the Financial Statements for 2010 are PSAB compliant with full amortization expense reflected along with accrued sick leave and WSIB liabilities.

Outlined below is a brief description of the 2010 actual results compared to the 2010 budget for each of the Renfrew County Housing Corporation, Bonnechere Manor, Miramichi Lodge and General Revenue Fund.

- (a) Renfrew County Housing Corporation – The Income Statement for the Renfrew County Housing Corporation realized an accounting surplus of \$706,593 as compared to the PSAB compliant budget for 2010 of \$933,583. The municipal surplus for the Renfrew County Housing Corporation, after the adjustment for depreciation, capital reserves and principal payments on long-term debt amounted to \$236,717. Add to this amount the disposal of fixed assets in 2010 of \$91,385.78 plus sick leave and WSIB liability increases of \$62,725.64 results in an overall municipal surplus of \$390,828.64. On the attached Accumulated Surplus Schedule, this surplus in the amount of \$390,828.64 has been transferred into the Capital Reserve in accordance with the Year End Surplus/Deficit Policy adopted by the Board of Directors of the Renfrew County Housing Corporation. The Accumulated Surplus Schedule details the various components of the year end surplus balances for the Renfrew County Housing Corporation made up

mainly of the fixed asset component which is now recognized on the Balance Sheet in accordance with PSAB requirements.

- (b) Bonnechere Manor – The accounting surplus for Bonnechere Manor for the year ended December 31, 2010 was \$391,745 compared to the PSAB compliant budgeted accounting deficit of \$526,888. After consideration of depreciation, transfers to and from reserve and capital acquisitions, the municipal surplus for Bonnechere Manor amounted to \$471,703 at the end of the year. Add to this amount the disposal of fixed assets during 2010 of \$1,935 plus the increased liability for sick leave and WSIB in the amount of \$112,421.62, resulted in a municipal surplus of \$586,060.11. The Accumulated Surplus Schedule identifies a transfer of \$586,060.11 into the Unallocated Reserve portion of Bonnechere Manor's Accumulated Surplus.
- (c) Miramichi Lodge - The accounting deficit for Miramichi Lodge at December 31, 2010 was \$276,180.66 compared to the budgeted deficit of \$674,729. After the adjustment for depreciation, transfers to and from reserves, capital purchases, etc., the municipal surplus for 2010 amounted to \$205,244.86. Add to this amount the disposal of fixed assets, a net decrease in sick leave and WSIB liabilities, and an adjustment for the opening accrued interest on long-term debt results in a net municipal surplus for Miramichi Lodge of \$107,460.59 at the end of the year. On the attached Accumulated Surplus Schedule, you will see that the surplus of \$107,460.59 is shown as an Unallocated Reserve at December 31.
- (d) General Revenue Fund – The Income Statement for the General Revenue Fund resulted in an accounting surplus of \$4,527,726 compared to the budgeted surplus of \$1,800,279. After the adjustment for capital, transfers to and from reserves, depreciation and the principal repayments on long-term debt, the municipal surplus for 2010 amounted to \$1,590,814.33. After the consideration of increased sick leave and WSIB liability and the disposal of fixed assets in 2010 plus an allocation of interest for the various reserves shared with the City of Pembroke, the amount of \$1,595,582.06 was transferred into the Working Capital Reserve in accordance with the Year End Surplus/Deficit Policy adopted by County Council some years ago.

## 8. 2011 Education Tax Rates

On April 8, 2011 notification was received from the Ministry of Finance providing details of the final business education tax rates for 2011. As a result of the reassessment, the Province will reset residential education tax rates, the target maximum business education tax (BET) rate and the annual ceiling rates for 2011 to offset the reassessment impacts. The 2011 uniform residential tax rate is 0.231%, reduced from the rate of 0.241% that applied to the 2010 tax year. Also, the 2010 target maximum BET rate of 1.43% has been lowered to 1.33% for 2011. Ontario Regulation 114/11 amended Ontario Regulation 499/98 to prescribe the education tax rates for the residential and business property classes for 2011. Please find below the 2011 Education Tax Rates as prescribed by the Province along with a comparison to the 2010 Education Tax Rates.

<u>Property Class</u>	<u>2011 Education Tax Rate</u>	<u>2010 Education Tax Rate</u>
Residential	0.00231000	0.00241000
Residential/Farmland Awaiting Development (Phase I)	0.00080850	0.00084350
Multi-Residential	0.00231000	0.00241000
Commercial-Occupied	0.01559848	0.01637399
Commercial-Excess Land	0.01091894	0.01146179
Commercial-Vacant Land	0.01091894	0.01146179
Commercial-Farmland Awaiting Development (Phase 1)	0.00080850	0.00084350
New Construction - Commercial	0.01330000	0.01430000
Industrial-Occupied	0.01930000	0.02450000
Industrial-Excess Land	0.01254500	0.01592500
Industrial-Vacant Land	0.01254500	0.01592500
New Construction - Industrial	0.01330000	0.01430000
Large Industrial-Occupied	0.01930000	0.02450000
Large Industrial-Excess Land	0.01254500	0.01592500
New Construction – Large Industrial	0.01330000	0.01430000
Pipeline	0.01277339	0.01323527
Farmlands	0.00057750	0.00060250
Managed Forests	0.00057750	0.00060250

9. Policy GA-06 Investment Policy

The statement of Investment Policies and Goals is intended to direct the investment of surplus cash, Trust Funds, Reserve and Reserve Funds of the Corporation of the County of Renfrew in accordance with the requirements of the Municipal Act, 2001, S.O. 2001 c.25 and Ontario Regulation 438/97, as amended. This policy also requires that the Treasurer report annually to Council on investment activities as per the requirements of Ontario Regulation 438/97, as amended. The following is the report of the Treasurer.

The investment portfolio, as at December 31, 2010, consists of the following:

Investment Type	Amount	% of Total
Current Accounts (RAAG)	19,618,157.97	71.8%
AGF Trust GIC (Sep 19/11 - 1.96%)	100,558.47	0.4%
Home Trust (Sep 19/11 - 1.95%)	100,555.62	0.4%
Montreal Trust (Sep 18/12 - 2.45%)	100,698.08	0.4%
Advisors Advantage (Sep 18/12 - 2.25%)	100,641.10	0.4%
Canadian Tire (Sep 19/11 - 1.80%)	100,512.88	0.4%
Equitable Trust (Sep 19/11 - 1.80%)	100,512.88	0.4%
ICIC Bank (Sep 19/11 - 1.95%)	100,555.62	0.4%
Manulife (Sep 19/11 - 1.80%)	100,512.88	0.4%
Montreal Trust (Sep 19/11 - 1.75%)	100,498.63	0.4%
National Bank (Sep 18/12 - 2.25%)	100,641.10	0.4%
Peoples Trust (Sep 19/11 - 1.75%)	100,498.63	0.4%
Royal Bank (Sep 18/12 - 2.15%)	100,612.60	0.4%
TD Mortgage (Sep 18/12 - 2.25%)	100,641.10	0.4%
HSBC Bank of Canada GIC (Oct 15/13 - 2.3%)	1,005,041.10	3.7%
Manulife Bank of Canada (Oct 14/14 - 2.6%)	1,005,698.63	3.7%
HSBC Bank of Canada GIC (Sept 14/15 - 2.95%)	302,642.88	1.1%
Manulife Bank of Canada (Sept 14/15 - 3.05%)	302,732.47	1.1%
Ontario Hydro Bond (Aug 6/12 - 2.07%)	411,668.26	1.5%
Province of Ontario Bond (Jun 2/12 - 2.0%)	411,241.44	1.5%
Province of Ontario Bond (Dec 2/12 - 2.17%)	412,704.51	1.5%
One - Money Market Fund	2,543,648.54	9.3%
<b>Totals</b>	<b>27,320,975.39</b>	<b>100.0%</b>

The County of Renfrew made the following investment transactions in 2010:

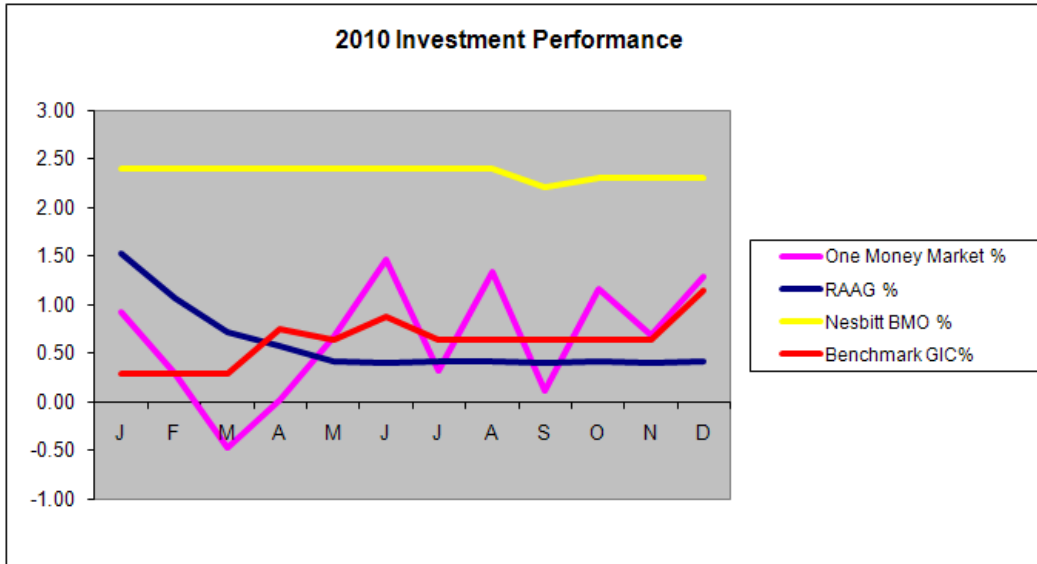
Investment Type	Purchased	Redeemed
Advisors Advantage (Sep 13/10 - 3.95%)		100,000
CDN western (Sep 13/10 - 4.00%)		100,000
HSBC Bank (Sep 13/10 - 3.95%)		100,000
Maple Trust (Sep 13/10 - 3.90%)		100,000
Montreal Trust (Sep 13/10 - 3.90%)		100,000
TD Mortgage (Sep 13/10 - 3.85%)		100,000
HSBC Bank of Canada GIC (Oct 15/13 - 2.3%)	1,000,000	
Manulife Bank of Canada (Oct 14/14 - 2.6%)	1,000,000	
HSBC Bank of Canada GIC (Sept 14/15 - 2.95%)	300,000	
Manulife Bank of Canada (Sept 14/15 - 3.05%)	300,000	
One - Money Market Fund		2,000,000
<b>Totals</b>	<b>2,600,000</b>	<b>2,600,000</b>

The following table provides a summary of the performance of the portfolio of investments for 2010:

Date	ONE Money Market Fund	Actual RAAG County Rate Blended (Pooled and Unpooled)	Average BMO Nesbitt Investment Return	1 YEAR GIC
J	0.92	1.52	2.4	0.28
F	0.28	1.06	2.4	0.28
M	-0.48	0.71	2.4	0.28
A	0.02	0.57	2.4	0.75
M	0.66	0.41	2.4	0.63
J	1.46	0.40	2.4	0.88
J	0.31	0.41	2.4	0.63
A	1.33	0.41	2.4	0.63
S	0.11	0.40	2.2	0.63
O	1.16	0.41	2.3	0.63
N	0.68	0.39	2.3	0.63
D	1.28	0.41	2.3	1.15
<b>Average</b>	<b>0.64</b>	<b>0.59</b>	<b>2.36</b>	<b>0.62</b>

Note: Rates from the Bank of Canada and the One FUND are as of the last day of the month. County rates are actual based on interest earned during the month.

The following chart presents a graphical perspective on our investment performance compared to our benchmark - the Chartered Bank administered 1 year guaranteed investment certificate (GIC) rates of return.



The County of Renfrew, as part of the Renfrew Area Administrators Group (RAAG), enjoys a preferred rate on all current funds held in a RAAG account. The program provides for a return of Bank Prime less 1.85% on all funds invested outside of the pool and bank prime less 1.5% for all funds used by other members of the pooled arrangement. Our average rate of return for the RAAG current accounts was **0.59%** in 2010.

The ONE Funds is a municipal pooled investment program that was designed specifically for the public sector and is tailored to maximize returns using a safe investment strategy. The ONE Funds provides municipalities access to a diverse range of securities typically unavailable to the single municipality. This is due in part to the larger buying power created by the pooled resources of the investors. A number of safe securities in the market only trade in large volumes and hence are beyond the reach of the small investor. By pooling resources, every investment in ONE Funds, no matter how large or small, has the advantage of being part of the larger transactions where returns can be higher. In turn each investor benefits by sharing in the larger return based on the amount invested. Our average rate of return for funds held by the ONE Money Market Fund was **0.64%**.

In addition to the programs listed above, the County of Renfrew utilizes BMO Nesbitt Burns to source other investment opportunities in accordance with our Investment Policy and the Municipal Act. These investments are in the form of Canadian and Provincial guaranteed bonds, municipal bonds, deposit certificates for Schedule I or II banks and deposit certificates for loan and trust corporations. Our average rate of return with BMO Nesbitt Burns was **2.36%**.

### **Compliance With Investment Policies and Goals**

It is the opinion of the Treasurer that all investments were made in accordance with the investment policies and goals adopted by the County of Renfrew.

## **RESOLUTIONS**

### 10. Post-Secondary Institution/Hospital Transfer Payments

Our Committee is recommending that County Council support the following resolution requesting that the provincial government increase the payments that are transferred to municipalities based on the number of heads (students) on post-secondary institution campuses and the number of beds in their local hospitals (also known as the heads and beds payment in lieu of taxes) to at least the current rate of inflation and build in an automatic annual adjustment for inflation for future years:

#### **RESOLUTION NO. FA-CC-11-04-42**

Moved by Chair  
Seconded by Committee

WHEREAS Ontario municipalities with post-secondary institutions/hospitals receive transfer payments from the provincial government in lieu of property taxes and;

WHEREAS the payments are transferred to the municipalities based on the number of heads (students) on post-secondary institution campuses and the number of beds in their local hospitals, (also known as the Heads and Beds payment in lieu of taxes) and;

WHEREAS the current amount of \$75 per head/bed has not been increased since 1987 when it was adjusted from \$50 and;

WHEREAS it is our position that the current Heads and Beds rate does not reflect a fair compensation for providing the local resources necessary to support these provincial services and;

WHEREAS this rate, if indexed to inflation, would be approximately \$135 per head/bed;

THEREFORE BE IT RESOLVED THAT the County of Renfrew request that the provincial government of Ontario increase the Heads and Beds levy to at least the current rate of inflation and build in an automatic annual adjustment for inflation for future years; and further,

THAT a copy of this resolution be forwarded to the Honourable Dwight Duncan, Minister of Finance, to John Yakabuski, MPP, Renfrew-Nipissing-Pembroke, the City of Kingston, the City of Pembroke and all local municipalities within the County of Renfrew.

## **BY-LAWS**

### 11. 2011 Tax Policy

The Municipal Act requires the Councils of upper-tier and single-tier municipalities to make certain mandatory tax policy decisions by December 31<sup>st</sup> each year.

#### **Issues**

Upper and single-tier municipalities are required on an annual basis to make a number of decisions in respect to tax policy that will affect the apportionment of the tax burden within and between classes, and among area municipalities. To meet these demands, the following issues must be examined for 2011:

1. The tax impacts related to assessment growth.
2. The impact of valuation (re-assessment).
3. The effect of tax ratios on the distribution of the tax burden.
4. The effect of the levy restriction.
5. The impact of the mandatory limit tax protection program (capping).
6. The discontinuation of or use of optional tools such as optional tax classes and graduated taxation.
7. The effect of changes to vacant property, farmland awaiting development, charitable organizations, low income seniors and persons with disabilities.

The following information is provided relative to these key issues:

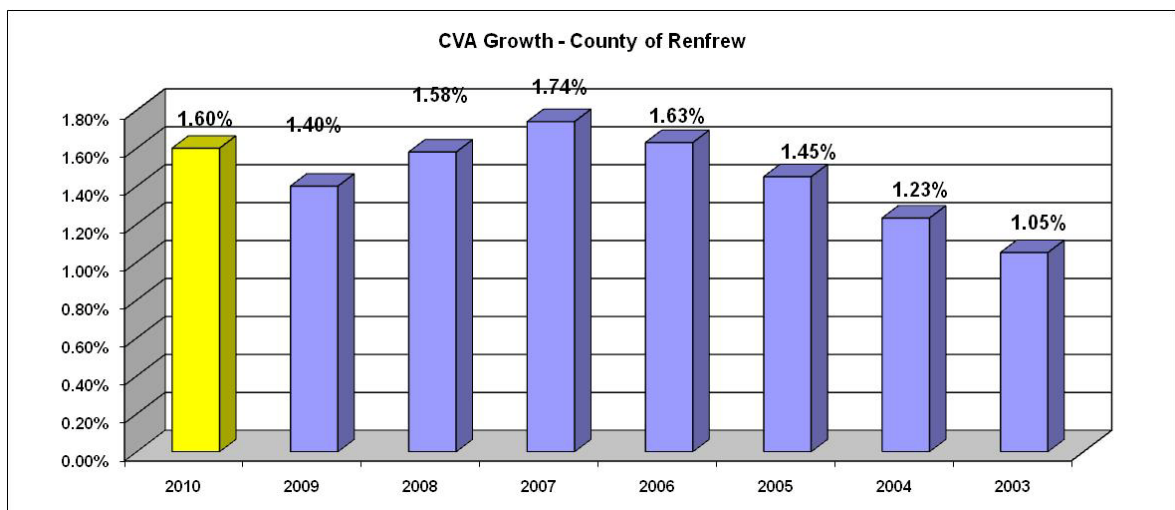
#### **Current Value Assessment**

Changes in current value assessment must be analyzed in terms of physical changes and change in use (growth) and changes related to valuation (re-assessment).

Physical changes to property like new construction, additions, improvements and demolitions as well as any equity changes in value triggered by Minutes of Settlement, decisions of the ARB or refund applications, all effect the tax base (growth or loss). Growth always has an impact to the municipal tax revenue base. For the County of Renfrew, the impact of growth is 1.64% or \$558,234 using notional tax rates for 2011. The following chart provides details on the 2010 net assessment growth by class:

Property Class (RTC)	2010 Net Growth	Net Growth
R - Residential	107,155,221	1.80%
M - Multi-Residential	-746,007	-1.06%
C - Commercial	-651,070	-0.17%
X - New Commercial	5,012,036	50.18%
S - Shopping Centre	0	0.00%
D - Office Building	0	0.00%
I - Industrial	-444,659	-1.01%
J - New Industrial	-158,469	-51.03%
L - Large Industrial	-240,681	-0.80%
P - Pipeline	-83,925	-0.03%
F - Farmland	81,113	0.03%
T - Managed Forest	846,581	5.77%
Commercial Total	4,360,966	1.05%
Industrial Total	-843,809	-1.14%
<b>Total Taxable</b>	<b>110,770,140</b>	<b>1.57%</b>
R - Residential	2,706,915	2.28%
M - Multi-Residential	0	0.00%
C - Commercial	11,667,529	4.27%
D - Office Building	0	0.00%
I - Industrial	0	0.00%
L - Large Industrial	-30,032	-0.36%
Commercial Total	11,667,529	4.26%
Industrial Total	-30,032	-0.34%
<b>Total PIL</b>	<b>14,344,412</b>	<b>3.29%</b>
<b>Total Taxable and PIL</b>	<b>125,114,552</b>	<b>1.67%</b>
E - Exempt	3,315,385	0.98%
<b>Grand Total</b>	<b>128,429,937</b>	<b>1.64%</b>

The CVA growth throughout the County of Renfrew in 2010 is consistent with the growth experienced over the last several years, as shown in the following chart:



Although the overall growth in CVA across the County was 1.64%, municipalities experienced growth differently, as shown in the following chart:

	2010 Growth	2010 Growth
	CVA \$	CVA %
DEEP RIVER	15,619,645	4.5%
ARNPRIOR	22,090,781	3.4%
PETAWAWA	25,027,143	2.2%
WHITEWATER REGION	13,072,500	2.2%
HORTON	4,413,926	1.7%
LAURENTIAN VALLEY	12,296,479	1.6%
LAURENTIAN HILLS	4,582,980	1.6%
RENFREW	8,777,998	1.5%
BRUDENELL, LYNDOK RAGLAN	1,951,757	1.2%
McNAB/BRAESIDE	7,268,679	1.1%
GREATER MADAWASKA	4,778,056	0.9%
BONNECHERE VALLEY	2,905,545	0.9%
NORTH ALGONA WILBERFORCE	2,702,931	0.9%
KILLALOE, HAGARTY & RICHARDS	1,948,031	0.8%
ADMASTON/BROMLEY	1,182,466	0.4%
MADAWASKA VALLEY	(30,447)	0.0%
HEAD, CLARA & MARIA	(158,533)	-0.1%
	128,429,937	1.6%

Once again, one of the more significant issues for the tax policy decision process for 2011 is the change in the current assessment valuation date. The 2009, 2010, 2011 and 2012 assessment information is based on January 1, 2008 values. For 2006, 2007 and 2008 the valuation date was January 1, 2005. Assessments are based on current value. Similar to market value, current value is an amount assigned to real property by an assessor from MPAC for property taxation purposes. The theory behind CVA is that it is designed to represent the current value a willing buyer would pay to a willing seller, within an arm's length transaction, in a competitive and open market. Valuation change happens each time MPAC updates the CVA to a new, more recent point in time, and generally reflects changes in real estate market conditions. Reassessment does not automatically affect tax revenue because tax rates must be reconsidered in light of this valuation change. Valuation change can, however, affect the distribution of the tax burden between properties, between classes and between municipalities in a two tier structure.

To isolate the impact of reassessment from growth and physical changes, valuation change is measured from the previous year's assessment (as most recently revised) and the new updated assessment as returned. By calculating the difference between these two values, we can isolate the impact of reassessment from the Jan 1, 2005 value to the January 1, 2008 value. For the County of Renfrew, the valuation change was 29.99%.

Property Class (RTC)	2009-2012 Value/ Equity Change	2009-2012 Value/ Equity
R - Residential	1,844,131,545	35.85%
M - Multi-Residential	-219,691	-0.30%
C - Commercial	69,694,964	19.33%
X - New Commercial	2,335,556	16.88%
S - Shopping Centre	2,359,654	22.32%
D - Office Building	143,335	118.06%
I - Industrial	2,814,855	6.64%
J - New Industrial	13,906	9.58%
L - Large Industrial	1,364,762	4.70%
P - Pipeline	42,497,856	15.59%
F - Farmland	13,943,841	6.01%
T - Managed Forest	3,260,356	23.30%
Commercial Total	74,533,509	19.36%
Industrial Total	4,193,523	5.86%
Total Taxable	1,982,340,939	32.02%
R - Residential	24,989,152	22.88%
M - Multi-Residential	3,933,280	12.41%
C - Commercial	21,450,003	7.82%
D - Office Building	79,245	7.90%
I - Industrial	-46,823	-7.44%
L - Large Industrial	89,646	1.08%
Commercial Total	21,529,248	7.82%
Industrial Total	42,823	0.48%
Total PIL	50,494,503	11.88%
Total Taxable and PIL	2,032,835,442	30.72%
E - Exempt	47,926,416	14.87%
Grand Total	2,080,761,858	29.99%

New for 2009 was the impact of the 4 year phase in of assessment increases, designed to protect taxpayers from extreme market volatility. This program is predictable over the 4 year period (2009-2012). Decreases are not phased in as they will flow through automatically to avoid ratepayers being taxed on a value higher than CVA. The valuation change for the third year of the phase in (2011) will be 6.64% County-wide, as shown on the following chart:

Property Class (RTC)	2011 Value/ Equity Change	2011 Value/ Equity
R - Residential	464,746,732	7.67%
M - Multi-Residential	1,588,851	2.29%
C - Commercial	18,228,991	4.63%
X - New Commercial	583,886	3.89%
S - Shopping Centre	589,915	5.02%
D - Office Building	35,833	18.56%
I - Industrial	800,877	1.84%
J - New Industrial	3,477	2.29%
L - Large Industrial	341,187	1.15%
P - Pipeline	10,624,463	3.62%
F - Farmland	3,565,857	1.49%
T - Managed Forest	860,129	5.54%
Commercial Total	19,438,625	4.62%
Industrial Total	1,145,541	1.56%
<b>Total Taxable</b>	<b>501,970,198</b>	<b>7.00%</b>
R - Residential	6,345,012	5.22%
M - Multi-Residential	983,321	2.92%
C - Commercial	5,485,152	1.93%
D - Office Building	19,811	1.90%
I - Industrial	43,098	8.68%
L - Large Industrial	22,412	0.27%
Commercial Total	5,504,963	1.93%
Industrial Total	65,510	0.74%
Total PIL	12,898,806	2.87%
Total Taxable and PIL	514,869,004	6.76%
E - Exempt	13,911,650	4.06%
<b>Grand Total</b>	<b>528,780,654</b>	<b>6.64%</b>

As described earlier, valuation change impacts the apportionment of taxation between municipalities in a two tier municipal government structure. Local municipalities with valuation changes less than 6.64% will see some of their upper tier tax burden shift away from them, and onto other local municipalities. Those municipalities with valuation changes above 6.64% will have an increased share of total County taxation. Likewise, within a local municipality, shifts will occur between properties when any property exceeds the average valuation change for that particular property class. Valuation changes by lower-tier municipality are reflected in the chart below:

	2011 Value/ Equity \$	2011 Value/ Equity %
NORTH ALGONA WILBERFORCE	25,104,817	8.6%
MADAWASKA VALLEY	43,793,249	8.3%
GREATER MADAWASKA	43,181,232	8.2%
KILLALOE, HAGARTY & RICHARDS	20,294,560	8.0%
BONNECHERE VALLEY	25,353,749	7.8%
LAURENTIAN VALLEY	57,230,246	7.1%
WHITEWATER REGION	42,369,154	7.0%
LAURENTIAN HILLS	19,428,571	6.8%
BRUDENELL, LYNDOKH RAGLAN	10,779,009	6.7%
DEEP RIVER	23,616,222	6.5%
PETAWAWA	76,059,233	6.5%
HORTON	16,516,876	6.1%
RENFREW	35,107,096	5.8%
McNAB/BRAESIDE	38,724,113	5.7%
ARNPRIOR	33,421,495	4.9%
ADMASTON/BROMLEY	11,506,284	4.3%
HEAD, CLARA & MARIA	6,294,748	4.2%
	<b>528,780,654</b>	<b>6.6%</b>

### Tax Ratios

Upper and single-tier municipalities are required to establish ratios that govern the relationship between the rate of taxation for each class compared to the tax rate for the residential class. Council may choose to adopt the current 2011 starting ratios (where the levy restriction applied) or establish a new ratio that is closer to the Provincial Range of Fairness.

**Ratio Reductions** - Options available to municipalities are generally limited to ratio reductions. Reductions are typically considered to relieve tax burdens that are perceived to be creating competitive disadvantage or inequity for properties in one or more classes. It must be clearly understood, that ratio reductions for one class would result in an increased tax burden to all other classes. To illustrate this point, a reduction in the business class ratios of 5% translates into a shift in the tax burden onto the residential class of \$420,777 and impacts the residential rate by 1.28% (see Table below).

Class	2011 Starting Ratio	Revised Ratio	Class Rate Reduction	Tax Reduction	Residential Rate Increase
Multi-Residential	1.943600	1.846420	- 5 %	-38,211	
Commercial	1.814700	1.723965	- 5 %	<b>-244,912</b>	
Industrial	3.294286	3.129572	- 5 %	-50,519	
Pipeline	1.332800	1.266160	- 5 %	<b>-75,549</b>	
Farm	0.250000	0.237250	- 5 %	-11,586	
<b>To Residential</b>				<b>\$420,777</b>	<b>1.28%</b>

## Levy Restriction

Section 311 of the Municipal Act mandates that where a municipal tax ratio for any of the Multi-Residential, or Broad Commercial and Industrial classes is above the Provincial “Threshold” Average, the classes are deemed to be levy restricted and may not absorb any municipal budgetary increases. When this circumstance prevails, levy changes may only be passed through to unrestricted classes. In Renfrew County, the municipal levy restriction applies to the Industrial class. In 2010, the County of Renfrew experienced a budgetary increase, which caused a levy restriction on the Industrial and Large Industrial assessment class.

As a result, the 2011 starting ratios for the Industrial and Large Industrial assessment classes have been reduced from the 2010 adopted ratios. By applying the levy restriction in 2010, tax rate increases were fully applied to the non-restricted classes and only 50% of the tax rate increase applied to the restricted class, bringing the class rates for the restricted and non-restricted classes closer together, which has effectively reduced the tax ratio for the restricted class. Due to the levy restriction in 2010, the 2011 starting ratios for the Industrial and Large Industrial assessment classes are reduced to 2.954810 and 3.686334, respectively.

	<b>2011 Start Ratio</b>	<b>2010 Ratio</b>	<b>Change</b>
Multi-Residential	1.943600	1.943600	0%
Commercial	1.814700	1.814700	0%
Industrial	2.954810	2.967337	-0.4221%
Large Ind	3.686334	3.701962	-0.4221%
Pipeline	1.332800	1.332800	0%
Farm/Forest	0.25000	0.250000	0%

The following chart shows the downward movement of the Industrial Ratio each year that the levy restriction has been in place. The ratio has reduced a total of 18.81% over this time period.

	<b>2001 Ratio</b>	<b>2011 Start Ratio</b>	<b>Change</b>
Industrial	3.6393	2.954810	-18.81%
Large Ind	4.5401	3.686334	-18.81%

The levy restriction still applies to the industrial classes in 2011 because we are still above the Provincial broad Industrial threshold ratio of 2.63.

	2011 Tax Ratio	Threshold	Subject to Levy Restriction?
<b>Multi- Residential</b>	1.943600	2.740000	NO
<b>Broad Commercial</b>	1.814700	1.980000	NO
<b>Broad Industrial</b>	<b>3.294286</b>	<b>2.630000</b>	<b>YES</b>

To remove this barrier entirely and allow a full levy increase to the industrial class, the industrial tax ratio must be set to 2.63. If this option was chosen, all other classes of properties would see an increase in their tax rates of 0.62% and a transfer of the upper-tier tax burden away from the restricted classes onto the non-restricted classes of \$262,922.

	Start Ratio	Alt Ratio	Effect on Tax Rate
Non Industrial			0.62%
Industrial	2.954810	2.358978	-20.17%
Large Ind	3.686334	2.942992	-20.17%
Broad Ind	3.294286	2.630000	-20.17%

### **Levy Restriction – 2011 Option**

The Province is again allowing municipalities to apply a municipal tax increase to restricted classes equal to 50% of any budgetary tax rate increase levied to the residential class. However, there is no County budgetary increase in 2011 (Growth is \$558,234 and County levy only increased by \$168,267), therefore there will be no shift to the restricted industrial class and, as a result, this option does not apply to upper tier taxation in 2011. Since this option can be utilized at either the upper or lower-tier independently, all lower-tiers can still take advantage of this option.

### **Revenue Neutral Ratios – 2011 Option**

For 2011, the Province is again giving municipalities the tax ratio flexibility that was provided in previous reassessment years. Using revenue neutral tax ratios would avoid tax shifts between property classes as a result of reassessment. In other words, all classes would pick up the same share of the tax burden as they had during the previous valuation period.

Class	2011 Starting Ratio	Neutral Ratio	Tax Increase	Residential Rate Decrease
Multi-Residential	1.943600	2.028973	\$34,183	
Commercial	1.814700	1.883287	\$179,766	
Industrial	3.294286	3.466736	\$56,340	
Pipeline	1.332800	1.379496	\$49,992	
<b>Cumulative</b>			<b>-\$320,281</b>	<b>-0.97%</b>

The preceding chart attempts to show the impact on the residential class if we moved the business class tax ratios to a revenue neutral ratio for 2011. The residential class would experience a decrease in their share of the total tax burden of 0.97%, or \$320,281 using County notional tax rates.

If an upper-tier municipality wishes to adopt revenue neutral ratios, they must make application to the Ministry of Finance. This process has been streamlined from prior years, and it now makes use of the Online Property Tax Analysis system to perform the required calculations.

### **Capping**

For 2011, upper and single-tier municipalities will have the option to:

1. Continue with existing 5% capping rule; or
2. Increase the annual cap from 5% of last year's capped taxes up to a maximum of 10% of last year's capped taxes; and/or
3. Set an upper limit on annual increases at the greater of the amount calculated under (1) or (2) and up to 5% of the previous year's annualized CVA tax; and/or
4. Up to a maximum of \$250 threshold may be set for increasing properties, decreasing properties or both; this would move properties with a billing adjustment of less than the threshold to their full CVA tax liability for the year.
5. Exclude properties from capping in 2011 if they that were at CVA tax in 2010.

Any of these tools may be used on their own, or in combination and be applied differently to each capped class. Municipalities must pass a by-law setting out their capping threshold parameters if they differ from the default capping mechanism as outlined under item 1 above. If no by-law is passed, capped tax increases will be limited to 5% of the previous year's Annualized tax (funded by foregone revenue).

If clawbacks are to be utilized, municipalities must pass a by-law to specify the clawback percentage that they wish to implement for 2011. The default for funding the costs of capping is foregone revenue. For each capped class, municipalities may choose a single parameter or a combination of parameters.

As always, municipalities have 2 alternatives to fund the costs of capping:

- (i) **Foregone Revenue** - Under the forgone revenue approach, the upper and lower-tier would share in this cost based on our proportionate share of the tax levy from the class, similar to the approach in previous years. Council will recall that this method of funding the cost of capping was chosen in 1998 to support the existing businesses in Renfrew County by allowing them to keep any assessment related decreases they are entitled to.
- (ii) **Within Class Recovery** – Under this approach, the upper and lower-tier would share in any net cost based on our proportionate share of the tax levy from the class. A change to in-class recovery (clawback) by the County of Renfrew would represent a significant departure from past practice. Taxpayers who have enjoyed the full effect of decreases in CVA in the past, would now have to forego part or all of their anticipated reduction in order to fund those properties with increases.

Since capping was first introduced in 1998 the County of Renfrew decided that a property owner should always receive 100% of the benefit of having a decrease in the assessed value of their property. Based on this belief, the County has never used the “clawback” option and has passed on the reductions on to all tax classes. Therefore, the remaining analysis will disregard all clawback calculations and focus exclusively on the cost of the various capping options.

**OPTION 1 – Use the default 5% Capping Rule**

	5% Tax
<b>Multi – Res</b>	81
<b>Commercial</b>	42,721
<b>Industrial</b>	3,793
<b>Subtotal</b>	46,595

If no by-law is passed, capped tax increases will be limited to 5% of the previous year’s Annualized tax.

**OPTION 2 – Increase the Capping to 10% Annualized Tax Limit**

	5% Tax	10% Tax
<b>Multi – Res</b>	81	17
<b>Commercial</b>	42,721	30,478
<b>Industrial</b>	3,793	3,464
<b>Subtotal</b>	46,595	33,959

Paragraph 1 of Subsection 329.1(1) allows municipalities to pass a by-law to increase the cap on Annualized taxes from 5% to a maximum of 10%.

**OPTION 3 – Increase the Capping to the Greater of 10% of the Prior Year Annualized Tax Limit or 5% of the Prior Year CVA Tax**

	5% Tax	10% Tax	+10% +5% CVA
<b>Multi – Res</b>	81	17	17
<b>Commercial</b>	42,721	30,478	30,421
<b>Industrial</b>	3,793	3,464	3,387
<b>Subtotal</b>	46,595	33,959	33,825

Paragraph 2 of Subsection 329.1 (1) allows municipalities to pass a by-law, which allows the cap to be calculated with reference to the previous year’s CVA tax. The municipality can specify the amount of the cap on the CVA tax, from 0% to a maximum of 5%. The capped increase for individual property will be the greater of:

1. The increase resulting from the selected (or existing) percent of the previous year’s annualized tax (between 5% and 10%) or
2. The increase resulting from the selected percent of the previous year’s CVA tax (up to 5%).

**OPTION 4 – 10% Annualized Tax & 5% CVA Tax & \$250 Threshold – Increasers**

	5% Tax	10% Tax	+10% +5% CVA	+10% +5% CVA + \$250 Inc
<b>Multi – Res</b>	81	17	17	0
<b>Commercial</b>	42,721	30,478	30,421	27,387
<b>Industrial</b>	3,793	3,464	3,387	2,196
<b>Subtotal</b>	46,595	33,959	33,825	29,583

Paragraph 3 of Subsection 329.1 (1) allows municipalities to pass a by-law to move capped properties whose 2011 Revised Taxes fall within \$250 (or a lower specified amount) of the current year’s CVA tax. The 2011 Revised Taxes are initially calculated to incorporate the increases based on the capping parameters, prior to the application of the threshold.

## **OPTION 5 – Stay at CVA**

	5% Tax	10% Tax	+10% +5% CVA	+10% +5% CVA + \$250 Inc	Stay At CVA
<b>Multi – Res</b>	81	17	17	0	0
<b>Commercial</b>	42,721	30,478	30,421	27,387	20,809
<b>Industrial</b>	3,793	3,464	3,387	2,196	2,196
<b>Subtotal</b>	46,595	33,959	33,825	29,583	23,005

In 2009, the Province created a new initiative to allow municipalities to pass a by-law to exclude properties in certain situations from the capping program. If these options are selected, properties will be liable to pay full CVA taxes. The "Stay at CVA Tax" Option excludes properties that were at CVA tax in 2010 from the capping and claw-back calculation in 2011.

### **Optional Classes**

Municipalities that would like to create new, or collapse existing, optional classes must now do so by December 31<sup>st</sup> of the current tax cycle. The County of Renfrew made the decision to introduce the Large Industrial class in 1998 and this continues to be the only optional class.

### **Discount Rates**

Municipalities may use the legislated reductions of 30% for commercial and 35% for industrial vacant units, vacant land and excess land or choose a uniform reduction factor for both classes that is between 30% and 35%. Any change to the blended reduction factor will impact the residential tax burden. Farmland Awaiting Development (Phase 1) is currently discounted in the County of Renfrew at 65% and we have the latitude to move this rate up or down by 10% in any year, provided we stay between 25% and 75%.

### **Tax Relief for Low Income Seniors/ Disabled**

Upper/single-tiers are required to create a policy to cancel or defer all tax increases, defined as the difference in current CVA tax and previous year CVA tax. The County of Renfrew currently has a by-law establishing that tax increases for these groups be deferred.

### **Tax Relief on Eligible Property Occupied By Eligible Charities**

The County of Renfrew currently has a by-law establishing a tax rebate program for eligible charities in the amount of 40% of the taxes payable on eligible commercial or industrial properties. This rebate amount is to be shared by the lower-tier, upper-tier and school board.

## **Graduated Taxation**

Graduated taxation, a mechanism whereby properties with higher assessments are taxed at a higher rate than those with lower values, was not considered as a viable alternative.

Graduated taxation has never enjoyed wide-spread popularity because it fails to address the problem that there is often not a strong correlation between the assessed value of a property and the size (or ability to pay) of the business operating out of it.

## **Municipal Tax Reduction Program**

The Municipal Tax Reduction Program, as set out in Section 362 of the Municipal Act, 2001, is intended to provide a means for municipalities to flow through tax reductions to specific increasing properties in the capped classes. For those municipalities that fund all capping protection through foregone revenue (such as the County of Renfrew), institution of this program would be a redundant measure as the protection is already being funded by all classes.

## **Recommendations from the Tax Policy Working Group**

A meeting of the Tax Policy Working Group (TPWG), consisting of the Treasurers of all local municipalities within the County of Renfrew, was convened on Tuesday March 29, 2011 to discuss the 2011 Tax Policy Impact Study. This same presentation was made to County Council on Wednesday, March 30, 2011.

The following recommendations were received, based on the majority of opinion, from the Tax Policy Working Group:

**Ratios** – The Tax Policy Working Group (TPWG) is recommending that we maintain the 2011 starting ratios. Although there was discussion related to a movement to the Provincial threshold ratio for industrial, it was also recognized that because of the levy restriction, this ratio has been reducing each year regardless. Tax rate increases are applied to the non-restricted classes in a greater proportion than to restricted classes, thus bringing the class rates for the restricted and non-restricted classes closer together, which has the effective of reducing the tax ratio for the restricted class. The impact of moving all the way to the threshold ratio, which would cause all other properties to see an increase in their County tax rates by 0.62%, is considered excessive. The group also noted that the industrial ratios have dropped by 18.81% since 2001 and that the ratio will continue to reduce provided the rules regarding levy restriction are unchanged. Finally, a change to revenue neutral ratios would place an additional burden on business property owners that TPWG felt was a movement in the wrong direction in an already difficult economic climate.

**Levy Restriction (2011 Option)** – This option is not applicable to the upper tier in 2011 since the County budget did not use all of the CVA growth available (\$558,234) with the adopted budget increase of only \$168,267. This option can still be utilized by any lower-tier that has a budgetary increase.

**Capping** – TPWG is recommending that we do not change the current foregone revenue approach to fund capping. TPWG is again recommending we elect Option 5 of our 2011 choices as outlined previously. Option 5 is being recommended as the preferred option

due to its acceleration toward CVA tax and also because it reflects the lowest overall cost for capping. The following chart reflects the cost reductions realized by the County of Renfrew and all lower-tier municipalities through the dedicated pursuit of utilizing all options available to us to achieve full CVA taxation for all properties as quickly as possible.

	2011	2010	2009	2008	2007	2006	2001
Multi – Res	0	1,101	7140	41277	73417	141080	18,941
Commercial	20,809	77,925	92297	146576	249488	304354	817,978
Industrial	2,196	10,934	13175	38147	31388	50808	161,493
Subtotal	23,005	89,960	112,612	226,000	354,293	496,242	998,412

A change to in-class recovery by the County of Renfrew would represent a significant departure from past practice. In addition, TPWG is concerned about the administrative burden that will be placed on each lower-tier office to calculate, notify and explain why taxpayers, who have enjoyed the full effect of decreases in CVA in the past, now have to forego all of their anticipated reduction in order to fund those properties with increases in assessment, perhaps even in another municipality.

**Discount Rates, Tax Relief for Low Income Seniors/Disabled** – TPWG is not recommending any changes to the commercial and industrial discount rates for vacant land and vacant units, or to the current policy to defer assessment related tax increases for low income and disabled seniors.

**Optional Classes** – TPWG recommends the continued use of the ‘Large Industrial’ optional class. No changes to existing optional tax classes are being considered for the upcoming tax year.

**Tax Relief on Eligible Property Occupied By Eligible Charities** – TPWG is not recommending any change to the current by-law establishing a tax rebate program for eligible charities in the amount of 40% of the taxes payable on eligible commercial or industrial properties.

**Graduated Taxation** – TPWG is not recommending that the County of Renfrew consider a system of graduated taxation. Graduated taxation has never enjoyed widespread popularity because it fails to address the problem that there is often not a strong correlation between the assessed value of a property and the size (or ability to pay) of the business operating out of it.

**Municipal Tax Reduction Program** – Since we treat all capping protection as foregone revenue, institution of this program would be a redundant measure as the protection is already being funded by all classes. Therefore, TPWG has not considered this policy tool for 2011.

**Deadlines for LTM Tax Rating By-laws** - As we are all using OPTA to create a CD to generate all business class property tax bills, the CD will not be available until ALL LTM’s complete their budget processes and adopt a rating by-law. Therefore, as

recommended in 2010, all tax rating by-laws should be adopted prior to June 30, 2011 and all tax rates should be entered by each municipality into the OPTA system by that same date. This process would allow the issuance of property tax bills to the business community before the summer vacation period.

**Committee Recommendations:**

A. Tax Ratios

Our Committee agrees with the recommendation of the Tax Policy Working Group for the County of Renfrew to maintain the 2011 starting ratios. The 2011 tax ratio recommended for adoption by County Council for various assessment classes are as follows:

<b><u>Property Class</u></b>	<b><u>Tax Rate</u></b>
Residential	1.000000
Multi-Residential	1.943600
Commercial	1.814700
Industrial	2.954810
Large Industrial	3.686334
Pipelines	1.332800
Farmland	0.250000
Managed Forest	0.250000

**RESOLUTION NO. FA-CC-11-04-43**

Moved by Chair  
Seconded by Committee

THAT a by-law setting the starting 2011 tax ratios for County purposes and lower-tier purposes for the year 2011 be adopted at this session of County Council.

B. Funding of the Mandatory Relief of the Maximum Tax Protection Mechanism within the Municipal Act, 2001

The Tax Policy Working Group has recommended to our Committee that the County of Renfrew continue to fund the mandatory relief of the maximum tax protection mechanism (capping) within the Municipal Act, 2001 by recovering the costs from the general levy (foregone revenue approach). This method has been consistently applied within the County of Renfrew since 1998 and it is recommended by our Committee that the County of Renfrew continue to utilize this method of funding the mandatory relief requirements under the Municipal Act.

**RESOLUTION NO. FA-CC-11-04-44**

Moved by Chair  
Seconded by Committee

THAT the County of Renfrew and its lower-tier municipalities continue with the foregone revenue approach to fund the capping requirements under the Municipal Act.

C. Tax Rate Reductions for Prescribed Property Subclasses for County Purposes and Lower-tier Purposes

The Tax Policy Working Group has recommended that no change be made to the prescribed subclass tax rate reduction for Vacant Units and Excess Land within each of the Commercial and Industrial Classes. They have further recommended that no change be made to the prescribed subclass tax rate reduction for the first class and second class of Farmland Awaiting Development in the Residential, Multi-Residential, Commercial or Industrial property classes. Accordingly, our Committee is recommending that a by-law be passed at this session of County Council establishing tax rate reductions for prescribed subclasses for the County of Renfrew and its lower-tier municipalities consistent with the tax rate reductions established for 2010.

**RESOLUTION NO. FA-CC-11-04-45**

Moved by Chair  
Seconded by Committee

THAT a by-law to set tax rate reductions for prescribed subclasses for the County of Renfrew and its lower-tier municipalities for the year 2011 be adopted at this session of County Council.

D. Optional Capping Tools for 2011

Section 329 to Section 331 of the Municipal Act, 2001, as amended, modify the provisions and limits set out in these sections of the Municipal Act, with respect to the calculation of taxes for municipal and school purposes payable in respect of property in the Commercial, Industrial and Multi-Residential property classes. For 2011, upper and single-tier municipalities have the option to:

1. Continue with existing 5% capping rule; or
2. Increase the annual cap from 5% of last year's capped taxes up to a maximum of 10% of last year's capped taxes; and/or
3. Set an upper limit on annual increases at the greater of the amount calculated under (1) or (2) and up to 5% of the previous year's annualized CVA tax; and/or
4. Up to a maximum of \$250 threshold may be set for increasing properties, decreasing properties or both; this would move properties with a billing adjustment of less than the threshold to their full CVA tax liability for the year.
5. Exclude properties from capping in 2011 if they that were at CVA tax in 2010.

Our Committee is recommending the utilization of all capping tools available to the County of Renfrew for 2011 as the preferred option due to its acceleration towards CVA tax and reduces the overall cost for capping to municipalities within Renfrew County. We remind Council that all available capping tools were utilized in 2010.

## **RESOLUTION NO. FA-CC-11-04-46**

Moved by Chair  
Seconded by Committee

THAT a by-law to adopt optional tools for the purposes of administering limits for the Commercial, Industrial and Multi-Residential property classes by:

- (a) increasing the annual cap from 5% of last year's capped taxes to 10% of last year's capped taxes; and
  - (b) set an upper limit on annual increases at the greater of the amount calculated under (a) or 5% of the previous year's annualized CVA tax; and
  - (c) approve of a \$250 threshold for increasing properties, thereby moving properties with a billing adjustment of less than \$250 to their full CVA tax liability for the year;
  - (d) approve the "Stay at CVA Tax" option to exclude properties that were at CVA tax in 2010 from the capping calculation in 2011;
- be adopted at this session of County Council.

### 12. 2011 Business Plan/Budget

Our Committee is pleased to present the 2011 Business Plan/Budget for the Corporation of the County of Renfrew which can be found on your desks today.

Since 2003, the County of Renfrew has utilized a Business Plan approach to develop its annual budget. An understanding of our Departmental Goals and the methods to obtain those goals is important. Equally important, is a review of the 2010 Achievements, and the presentation of the 2011 Issues, Opportunities and Challenges facing each Department. These items are highlighted within each section of the 2011 Business Plan. Detailed 2011 financial projections of the various departments, including the 2011 staffing changes, adopted at the March 30, 2011 session of County Council by by-law have also been included within this document.

The impact on the tax rate after considering the increased levy of 0.5%, the impact of Current Value Assessment (CVA) Growth of 1.6% and the valuation change of 6.64%, is that the County tax rate will decrease by 7.13% in 2011. Using the example of the residential property being assessed with a value of \$100,000 dollars, the County portion of the property tax bill would be \$383.89 in 2011 compared to \$413.36 in 2010. If we factor in the average residential increase in assessed property value of 6.6%, then the 2011 County portion of taxes would be \$409.23 ( $\$106,600 \times .0038389$ ) compared to \$413.36 in 2010, a decrease of \$4.13. Also, the residential education tax rates have dropped from \$241.00 per \$100,000 assessed residential value to \$231.00. Again, if the 2010 assessed residential property remained unchanged from the 2009 assessed value of \$100,000, the overall combined 2011 County and Education tax bill of \$614.89 is \$39.47 lower than the 2010 combined rate of \$654.36, a decrease of 6.03%.

We wish to express our sincere appreciation to all members of County Council who for two full days deliberated the 2011 budget recommendations from senior management and the various Standing Committee of County Council, to approve a fiscally responsible County of Renfrew budget for 2011.

**RESOLUTION NO. FA-CC-11-04-47**

Moved by Chair  
Seconded by Committee

THAT a by-law to establish the 2011 tax rates for County of Renfrew purposes be adopted at this session of County Council.

All of which is respectfully submitted.

Raye-Anne Briscoe, Chair

And Committee Members, P. Emon, D. Rathwell, W. Stack, T. Stewart, B. Sweet, J. Visneskie,  
J. Wilson

The report was adopted as presented.

Reeve Walter Stack, Chair of the Operations Committee, brought in and read the resolutions of the following Report:

April 27, 2011

To the Council of the Corporation  
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

### **INFORMATION**

#### 1. Winter Operations

Council is advised that in the month of March staff has seen steady activity in terms of the need to respond to winter events. A summary of the winter events and precipitation amounts to the end of March is provided in the following table

Month	Events	Weather Station	Precipitation (mm)
October	1	Petawawa	0.5
		Bancroft	0.4
November	10	Petawawa	60.5
		Bancroft	82.8
December	20	Petawawa	72.5
		Bancroft	97.2
January	19	Petawawa	35.0
		Bancroft	47.5
February	17	Petawawa	28.5
		Bancroft	N/A
March	14	Petawawa	89.5
		Bancroft	95.5

#### 2. Renfrew County Public Works Managers

On March 22, 2011 a meeting was held at the County offices with the managers and supervisors of the various municipal public works and roads departments. A total of 13 local municipalities, as well as County staff, were present at the meeting. The purpose of the meeting was to discuss items and issues of common interest.

As a result of the discussions, the group identified the following issues that would provide benefit to all. These will be discussed further at future meetings with an aim to developing a common, coordinated position for each issue.

- **Spring Load Restrictions**

The group is of the opinion that there is benefit in harmonizing the spring load by-laws of the various road authorities. This would include working together to develop a common by-law as well as coordinating the implementation dates for the

load restrictions. Representatives from the County and the Township of Laurentian Valley have agreed to coordinate collection of the existing by-laws and drafting of a proposed by-law for future discussion and consideration by the group.

- **Utility Locations within Road Allowances**

The group is of the opinion that there may be some merit to developing a common policy and process for all municipalities to utilize in the review and approval of applications by utility companies to install facilities within public road allowances. Of particular concern are those companies that may be forthcoming as a result of expansions in the fields of high technology and communications as well as alternative energy generation. The issue of utilities in road allowances will take some time to resolve and will be discussed further by the group at future meetings.

- **Snowmobile Routes and Crossings on Public Roads**

Road surface damage and operational issues associated with snowmobile routes along public roads was discussed. It appears that a number of municipalities have been experiencing challenges in this regard. The group also acknowledged the benefits that snowmobiling provide to the local area. A representative from Snow Country will be asked to attend the next meeting to discuss ways to mitigate the problems while at the same time encouraging snowmobiling.

Future meetings will be held quarterly with the next meeting of the group being scheduled for June 21, 2011.

### 3. Tender/Quotation Summary

For the information of Council, a summary of tenders and quotations received is attached as Appendix I. The tenders were awarded to the lowest bidder under either authority of the Director, Chief Administrative Officer or Operations Committee accordingly.

All of which is respectfully submitted.

W. Stack, Chair

And Committee Members: D. Eady, N. Lentz, J. Murphy, D. Shulist, B. Sweet, H. Weckworth

The Report was adopted as presented.

Contract No. PWC-2011-11 – Granular ‘A’ & ‘B’ – County Road 64 (Opeongo Road)Closing Date: April 7, 2011

1. R.G.T. Clouthier Construction, Pembroke, Ontario .....	\$107,225.70
2. Greenwood Paving Ltd., Pembroke, Ontario .....	121,054.07
3. B.R. Fulton Construction Ltd., Renfrew, Ontario.....	138,340.25
4. H&H Construction Inc., Petawawa, Ontario .....	146,190.36
5. Thomas Cavanagh Construction Ltd., Ashton, Ontario.....	146,450.83
6. Eastway Contracting, Pembroke, Ontario.....	168,458.71
7. Smiths Construction Company, Arnprior, Ontario .....	No Submission
8. W.W. Siegel Sand & Gravel, Pembroke, Ontario.....	No Submission
9. Cruickshank Construction Ltd., Morrisburg, Ontario.....	No Submission
10. Jessup Contracting, Cache Bay, Ontario.....	No Submission

PWC-2011-12 – Double & Triple Surface Treatment – County Road 64 (Opeongo Road)Closing Date: April 7, 2011

1. Greenwood Paving Ltd., Pembroke, Ontario.....	\$118,596.32
2. Smiths Construction Company, Arnprior, Ontario .....	127,446.49
3. Bruell Contracting Ltd, North Bay, Ontario. ....	No Submission
4. Duncor Enterprises Inc., Barrie, Ontario .....	No Submission
5. Eastway Development & Contracting, Pembroke, Ontario .....	No Submission
6. Jessup Contracting, Cache Bay, Ontario.....	No Submission
7. R.G.T. Clouthier Construction, Pembroke, Ontario .....	No Submission
8. Thomas Cavanagh Construction Ltd., Ashton, Ontario.....	No Submission

All tender amounts include 13% HST

Contract No. PWC-2011-13 – Close Cut Clearing – County Road 66 (Opeongo Road)Closing Date: April 7, 2011

	<u>Read Amount</u>	<u>Corrected Amount</u>
1. Briscoe Construction., Eganville, ON .....	\$10,396.00	
2. Walsh Contracting & Equipment Rentals, Barry’s Bay, ON.....	15,072.55	\$15,072.48
3. Thomson Tree Removal, Griffith, ON .....	18,538.21	
4. Timberline Treecare, Algonquin Highlands, ON .....	22,546.89	
5. Jessup Contracting, Cache Bay, ON.....	26,854.45	
6. Garfat Tree Care, Westmeath, ON .....	27,000.00	
7. Felhaber Bros., Eganville, ON.....	36,849.30	
8. North Renfrew Tree Service, Deep River, ON.....	40,467.56	40,467.78
9. B.R. Fulton Construction Ltd. ....	40,680.00	
10. Bruce G. Jones Forest Products Ltd, Pembroke, ON.....	55,189.83	
11. Woodsman Construction & Tree Service, St. Andrews West, ON .....	103,960.00	103,958.70
12. B. Heideman Logging, Douglas, ON.....	No Submission	
13. R.G.T. Clouthier Construction, Pembroke, ON.....	No Submission	
14. E. Schutt & Sons Inc., Palmer Rapids, ON.....	No Submission	
15. K&K Services, Pembroke, ON.....	No Submission	
16. Bonnechere Excavating Inc, Renfrew, ON.....	No Submission	
17. Elm Enterprises, Arnprior, ON.....	No Submission	
18. Loren Nephin, Pembroke, ON .....	No Submission	

19. Smith's Construction Company, Arnprior, ON ..... No Submission
  20. TorMac Tree Service Ltd., Toledo, ON ..... No Submission
  21. Treescape, Ennismore, ON ..... No Submission
  22. Valley Cottage Raising, Killaloe, ON ..... No Submission
- All tender amounts include 13% HST

Contract No. PWC-2011-14 –Close Cut Clearing – County Road 68 (Letterkenny Road)  
Closing Date: April 7, 2011

	<u>Read</u> <u>Amount</u>	<u>Corrected</u> <u>Amount</u>
1. Briscoe Construction., Eganville, ON .....	\$16,520.60	
2. Thomson Tree Removal, Griffith, ON .....	17,068.65	
3. Timberline Treecare, Algonquin Highlands, ON .....	22,035.00	
4. Jessup Contracting, Cache Bay, ON.....	24,295.00	
5. Walsh Contracting & Equipment Rentals, Barry's Bay, ON.....	24,747.00	
6. Garfat Tree Care, Westmeath, ON .....	27,000.00	\$26,999.99
7. Bruce G. Jones Forest Products Ltd, Pembroke, ON.....	30,351.80	
8. North Renfrew Tree Service, Deep River, ON.....	35,934.00	
9. Felhaber Bros., Eganville, ON.....	36,849.30	
10. B.R. Fulton Construction Ltd. ....	50,850.00	
11. Woodsman Construction & Tree Service, St. Andrews West, ON .....	96,050.00	96,049.98
12. B. Heideman Logging, Douglas, ON.....	No Submission	
13. R.G.T. Clouthier Construction, Pembroke, ON.....	No Submission	
14. E. Schutt & Sons Inc., Palmer Rapids, ON.....	No Submission	
15. K&K Services, Pembroke, ON.....	No Submission	
16. Bonnechere Excavating Inc, Renfrew, ON.....	No Submission	
17. Elm Enterprises, Arnprior, ON.....	No Submission	
18. Loren Nephin, Pembroke, ON .....	No Submission	
19. Smith's Construction Company, Arnprior, ON .....	No Submission	
20. TorMac Tree Service Ltd., Toledo, ON .....	No Submission	
21. Treescape, Ennismore, ON.....	No Submission	
22. Valley Cottage Raising, Killaloe, ON .....	No Submission	

All tender amounts include 13% HST.

PWO-2011-08 – One 4-Wheel Drive Backhoe Loader – Closing Date: March 29, 2011

1. Nortrax Canada Inc., Pembroke, Ontario	\$107,868.67
2. Wajax Industries, Ottawa, Ontario	125,192.70
3. Toromont CAT, Kanata, Ontario	128,780.45
4. Strongco Corp., Mississauga, Ontario	No Bid

All contract amounts include the applicable taxes.

Reeve Donald Rathwell, Chair of the Development & Property Committee, brought in and read the resolutions of the following Report:

April 27, 2011

To the Council of the Corporation  
of the County of Renfrew

Members of County Council:

We, your **Development & Property Committee**, wish to report and recommend as follows:

### **INFORMATION**

1. Planning Division Activity Tracker

Tabled for Council's information is the Activity Tracker for March 2011. In March, the Division received 21 new severance applications and prepared 12 Planning Checklists for general inquiries. The GIS technicians worked on 94 mapping and GIS projects.

For the period January-March 2011, the County of Renfrew received 57 severance applications compared to 42 received over the same period in 2010.

2. Real Property - Projects Update

Tabled for Council's information is a summary report of all projects currently underway that involve the Real Property Division. A legend is attached detailing the nomenclature and project steps as outlined.

3. Enterprise Renfrew County (ERC) Activity Report

Tabled for Council's information is the Enterprise Renfrew County (ERC) Activity Report for the month of February 2011.

4. Ottawa River Heritage Designation

For Council's information, the County of Renfrew has received resolutions from the Town of Petawawa, Townships of Head, Clara & Maria, North Algona Wilberforce, Admaston/Bromley and Whitewater Region supporting the designation of the Ottawa River as a Heritage River.

5. Agri-business and Agriculture Sector

A Farm Financing and Business Planning Workshop will be delivered by the Renfrew County Agricultural Economic Development Committee in the fall of 2011. This one day workshop is being developed in partnership with local charter banks and Farm Credit Canada (FCC) to assist farmers with expansion, investment in new equipment, diversification and business succession.

6. Forestry and Value-added Wood Processing Sector

A potential investor in a large wood biomass power station continues to investigate grid connection points and sites in the area but the likely grid access point may be outside the County. Our County wood fibre would still be within delivery range as far as we can tell at this point. On April 6, 2011, the potential investor toured two sites within the County which may offer grid access.

On April 9, 2011 Mr. Fabrice Taylor, a business writer with the Globe and Mail, met with a delegation of local forestry and wood processing company representatives to discuss the business sector, local issues and opportunities, wood biomass potential and international and domestic forestry markets. This was a unique opportunity to meet with a key business and investment writer and blogger for a major Canadian media outlet and present the case for our forest industry and communities. It was an excellent opportunity to present our message of the socio-economic benefits of forestry and wood processing to as large a media, public and government audience as possible. This exciting opportunity was facilitated greatly by the Ontario Woodlot Association- Renfrew County Chapter.

7. Ottawa Valley Tourist Association Tent at Expo 150 Filled

Fourteen members representing attractions, hospitality, outdoor adventure, retail and natural history and cultural heritage will be joining the OVTA in the Tourism Tent at Expo 150. Additional museum members will be participating in the Heritage sector of Expo 150 as well.

8. Ottawa Valley Tourist Association Annual General Meeting and Annual Tourism Conference: April 28, 2011 at the Twin Rivers Golf Club, CFB Petawawa

You are all invited to this excellent opportunity to meet many of the businesses and organizations from across the County and the Ottawa Valley who make up the tourism sector. Learn more about their challenges and opportunities and the trends in Ontario, Canada and internationally for tourism and travel.

9. 2011 Rural Ramble in the Ottawa Valley

The OVTA Marketing Committee has begun preparing for the 2011 Rural Ramble. Building on the success of the revamped format of last year's event, the 2011 Rural Ramble will be extended to 4 weekends.

**Adventure & Exploration:** September 10 – 11

**Agriculture & Food:** September 17 – 18

**History & Heritage:** September 24 – 25

**Arts & Culture:** October 1 – 2

Site participation fees are tiered and have not been increased from 2010 rates. They start at \$50 for OVTA members and \$75 for non-OVTA members. Participation is free to the public. The OVTA is pleased to announce that The Renfrew Mercury is a Gold Sponsor for this year's event. Site application packages and sponsorship packages will be available shortly.

10. Summer Company 2011

Enterprise Renfrew County has currently received applicant inquiries from 15 students in Renfrew County and is working with 5 additional students regarding their application. The Summer Company application deadline date is May 9, 2011.

11. Canadian Youth Business Foundation

Canadian Youth Business Foundation (CYBF) is a national charity dedicated to growing our nation's economy by providing youth between the ages of 18 – 34 with business pre-launch coaching, information resources, start-up financing and mentoring, to help them launch a successful entrepreneurial business. CYBF received a \$20 million grant from the Government of Canada that will increase the number of business start-ups that they will be able to finance and support through their community partners (ERC is a community partner) in more than 160 communities across the country. Tabled for Council's information is a press release entitled "Canadian Youth Business Foundation Receives \$20 million Investment from Federal Government."

12. Aboriginal Business Workshop – April 12, 2011

On Tuesday, April 12, 2011 Enterprise Renfrew County, in partnership with the Ontario Ministry of Economic Development and Trade, held an Aboriginal Business Development Day in Eganville. Presentations were made by Business Development Bank of Canada, Renfrew County Community Futures, Ontario Ministry of Economic Development and Trade and representatives of other federal and provincial economic development ministries and agencies.

Opening remarks were made by Chief Kirby Whiteduck of Pikwàkanagàn and thirty-six members of Aboriginal communities from across Renfrew County attended. This event

was part of a series of workshops coordinated by the Ontario Ministry of Economic Development and Trade and delivered across the Province. Enterprise Renfrew County, in its role of fostering and supporting local business development and growth, was the host organizer and coordinator for the event.

13. Emerald Ash Borer

The regulated area for Emerald ash borer has now been extended to the border of Renfrew County (maps and information attached as Appendix I). If the insect is discovered in Renfrew County, and the regulated area is extended to include the County, the potential negative economic impact on our forest industry is very serious. County forestry staff will work toward developing a course of action should this insect arrive here.

14. 2-4-5-T Spraying

There has been considerable media attention recently to the past practice of many Ontario government ministries, including Natural Resources and Transportation, regarding their past use of the herbicide 2-4-5-T, better known as “Agent Orange” to control vegetation on Crown lands in the Province (see news release attached as Appendix II). The Pembroke District office of the Ministry of Natural Resources contacted the County of Renfrew Forestry Division and requested that we provide access to our archived records in order for MNR to discover if this herbicide was ever used on County forests. It is believed the herbicide was widely used through the northern part of the County, though records are incomplete, and there is a chance it was used on County forest properties.

## **RESOLUTIONS**

15. Bill 151 – An Act to Enact the Ontario Forest Tenure Modernization Act and to Amend the Crown Forest Sustainability Act

Council will recall that County forestry staff prepared a response to the proposal of the Ministry of Northern Development, Mines and Forestry to reform the way Crown timber in the Province of Ontario is allocated and paid for. The position of the County was that the tenure system currently in place is effective and doesn’t require change. As a result of the response from the County of Renfrew, its forest industry partners, and many other communities in rural Ontario, the Province said in January that it would not implement any changes to the current system locally. The Province proposed two pilot projects for Northern Ontario where change may occur. The Ministry of Northern Development, Mines and Forestry’s decision to continue the status quo in Renfrew County provided some wood supply security for our local forest industry, and was widely praised by industry.

On April 5, 2011 the Province decided to move forward with changes to the Crown Forest Sustainability Act without additional consultation of rural and Northern communities (background information attached as Appendix III).

**RESOLUTION NO. DP-CC-11-04-28**

Moved by Chair  
Seconded by Committee

THAT County Council submit a written objection to the Province regarding the passing of Bill 151 in its current form without further consultation with rural and Northern Ontario and Ontario's forest industry, noting the following key points:

- The provincial government is limiting consultation opportunities with key stakeholders;
- Bill 151, as written, may have serious negative impacts on rural and Northern Ontario; and
- The window of opportunity to present objections at the Committee hearings was far too short (two and a half business days).

All of which is respectfully submitted.

Donald Rathwell, Chair

And Committee Members: R. Briscoe, M. Campbell, D. Eady, A. Green, N. Lentz, R. Sweet, D. Thompson

The Report was adopted as presented.

Mayor Janice Visneskie, Chair of the Health Committee brought in and read the resolutions of the following Report and the Addendum to the Report:

April 27, 2011

To the Council of the Corporation  
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

### **INFORMATION**

#### 1. Resident Population

We wish to advise that our resident population as of the date of our last committee meeting is as follows:

<b>HOME</b>	<b>MARCH 2011</b>
Bonnechere Manor	177
Miramichi Lodge	163
<b>TOTAL</b>	<b>340</b>

#### 2. Presentation – Healthy Community Partnerships

Ms. Shawna Babcock, Executive Director, KidActive, Chair, Physical Activity Network presented “Healthy Community Partnerships”. This program supports the development of a comprehensive Renfrew County *Community Picture* through the Healthy Communities Partnership Stream Fund. The *Community Picture* is setting the stage for the ongoing development of a Renfrew County Healthy Communities Partnership, a multi-sector collaborative working towards the common goal of healthier communities that support healthy spaces, health equity, a higher quality of life for every resident, and a vibrant destination for visitors.

#### 3. Emergency Exercise

As directed by Council, the Emergency Services, Emergency Management Program has extended an invitation to local municipalities to work with the County to develop and implement a multi-municipality Emergency Exercise in 2011, similar to the 2008 “Flu the Coop” exercise. Currently 10 municipalities have indicated an interest in working together.

4. Sprinter Project – Paramedic Services Vehicle Replacement Program

The prototype design process for the next generation paramedic service vehicle model “Sprinter” was concluded. The Service, in conjunction with the engineering and design group from Demers Ambulance, have worked cooperatively to design a vehicle that will function optimally in both urban and rural environments, has an engine/chassis pairing, capable of meeting our goal of carbon footprint reduction, has an ergonomic design from the perspective of both patient and Paramedic, and meets all legislated Ministry of Health and Long Term Care requirements.

5. Slim Till you Win Competition

We are pleased to report to Council that the 185 County of Renfrew participants have lost 339 pounds and 95.5 inches, while Lanark County has lost 320 pounds and 193 inches.

6. Miramichi Lodge Auxiliary Fundraiser: Tulip Tea – May 11, 2011

We are pleased to advise Council that the Miramichi Lodge Auxiliary will be hosting their annual Tulip Tea fundraiser at the Lodge on Wednesday, May 11, 2011 from 2:00 to 4:00 p.m., in the Community Centre. Tickets are \$10.00 each and will be available at the door.

7. Provincial Budget

On March 29, 2011, the McGuinty Government announced \$40 million to add new staff and additional investments in recognition of the increasing care needs of residents.

In its 2008-09 budget, the government committed to add 2500 personal support workers (PSWs) over a three-year period. Funding announced on March 29, 2011 will accommodate an additional 1100 PSWs and fulfill this promise. Also of significance in this budget is funding to assist homes in meeting the increasingly complex care needs of residents. Details will be shared with Council when received.

8. Ministry of Health and Long-Term Care One-time Funding for Equipment

On March 10, 2011, long-term care homes (LTCHs) received formal notice from the Ministry of Health and Long-Term Care (MOHLTC) regarding one-time funding to purchase equipment that “improves the safety and reduces injuries due to falls” in LTCHs, attached as Appendix I.

To be eligible for the funding, homes must purchase and receive the equipment between the date of this announcement and March 31, 2011; any unspent funds will be recovered by the Province of Ontario. Miramichi Lodge received \$37,972, and Bonnechere Manor received \$41,095. Both Homes used this funding to purchase high-low beds.

9. Multi-Sector Service Accountability Agreement (M-SAA) — Bonnechere Manor Senior / Adult Day Program

Council will recall approving the submission of the Bonnechere Manor Senior/Adult Day Program Multi-Sector Service Accountability Agreement (M-SAA) before the deadline of March 31, 2011. We are pleased to advise that the Champlain Local Health Integration Network (LHIN) provided their approval of the Multi-Sector Accountability Agreement for 2011–2014 for the Bonnechere Manor Senior/Adult Day Program on April 11, 2011. As Council is aware the Senior/Adult Day Program is 100% funded by the Ministry of Health and Long-Term Care.

All of which is respectfully submitted.

Janice Visneskie, Chair

And Committee Members: M. Campbell, J. Murphy, D. Rabishaw, D. Shulist, R. Sweet, T. Stewart.

**ADDENDUM TO  
HEALTH COMMITTEE REPORT  
APRIL 27, 2011**

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**RESOLUTIONS**

1. Parking Lot Expansion

Council will recall that since Bonnechere Manor was built in 1995 at the present location of 470 Albert Street, there have been issues related to insufficient parking. Visitors, family members and staff often find themselves having to park along the side of Albert Street. The construction of the new Bonnechere Manor Auditorium and the proposal to develop eight new parking spots to fulfill the occupancy permit requirements from the Town of Renfrew makes this an opportune time to address the overall parking issues at Bonnechere Manor.

A comparison of parking availability between the two municipal homes is as follows: Bonnechere Manor has 180 residents, 230 staff members and only 88 parking spots, and Miramichi Lodge has 166 residents and 208 staff members with 165 parking spots.

Council will recall that \$100,000 has been approved within the 2011 budget for resurfacing of the front parking lots. An additional \$150,000 as per the Bonnechere Manor 10-year Capital Asset Management Plan is to be asked for within the 2012 budget to complete all resurfacing of parking lots.

Staff proposed 30 spaces may be appropriate for the short term, however, Committee asked staff to review the resurfacing and parking on a long-term basis. Staff reviewed the needs, including existing parking issues, parking for auditorium and access to auditorium and recommend that 50 new spaces are required. It should be noted that the doors of the new Auditorium exiting into the Intergenerational Gardens (Courtyard) cannot be utilized as an entrance to the auditorium. There would be significant costs involved to redesign the auditorium courtyard doors to be an entrance. It should also be noted that functions within the auditorium during an outbreak will not be affected. People will still be able to enter the auditorium via the front entrance to Bonnechere Manor. Therefore, the new 50 parking spots will also have to enter Bonnechere Manor and the auditorium through the Manor's front entrance. Based on recent work completed on the parking lot, it is estimated that an additional \$200,000 will be required.

Therefore, it is recommended that up to \$200,000 be taken from the Bonnechere Manor unallocated reserve portion of the accumulated surplus in addition to the previously approved budgeted amount of \$100,000 to complete all the parking lots/road resurfacing and to build a vehicle parking lot with 50 parking spots to the east of Bonnechere Manor. The creation of a 50 vehicle parking lot will exceed the Town of Renfrew's requirement

of eight additional parking spots for the Auditorium occupancy permit and address the need for additional parking spaces at Bonnechere Manor.

**RESOLUTION NO. H-CC-11-04-44**

Moved by Chair  
Seconded by Committee

THAT County Council authorize up to \$200,000 be taken from the Bonnechere Manor unallocated reserve portion of the accumulated surplus for the remaining resurfacing of the front parking lots/road project and to build a 50 vehicle parking lot to the existing east parking lot of Bonnechere Manor; AND FURTHER THAT County Council authorize the advertising of the Request for Proposal for the project of resurfacing the front parking lots/road and creation of a 50 vehicle parking lot.

2. Furnishings for the New Auditorium at Bonnechere Manor

As Council may recall, County Council indicated previously by resolution that the County would not be responsible for the fit up (sound system, chairs, tables, etc) for the auditorium.

Mr. W. James Hutton, CAO and Mr. James D. Kutschke, Treasurer met with the Bonnechere Manor Foundation Board on April 20, 2011 to further discuss the fit-up for the new auditorium at Bonnechere Manor. The Bonnechere Manor Foundation agreed to the repayment of these funds over the next four years (\$20,000).

Our committee is proposing that the County of Renfrew/City of Pembroke purchase the furnishings for the new auditorium not to exceed an amount of \$20,000 with repayment by the Bonnechere Manor Foundation over the next four years, interest free.

**RESOLUTION NO. H-CC-11-04-45**

Moved by Chair  
Seconded by Committee

THAT County Council authorize the expenditure of up to \$20,000 from the unallocated reserve portion of Bonnechere Manor's Accumulated Surplus to furnish the new auditorium with the expectation and firm commitment by the Bonnechere Manor Foundation to repay this amount of up to \$20,000 over the next four years, interest free.

All of which is respectfully submitted.

Janice Visneskie, Chair

And Committee Members: M. Campbell, J. Murphy, R. Rabishaw, D. Shulist, T. Stewart, R. Sweet

The Report and Addendum were adopted as presented.

Mayor Peter Emon, Chair of the Social Services Committee brought in and read the resolutions of the following Report:

April 27, 2011

To the Council of the Corporation  
of the County of Renfrew

Members of County Council:

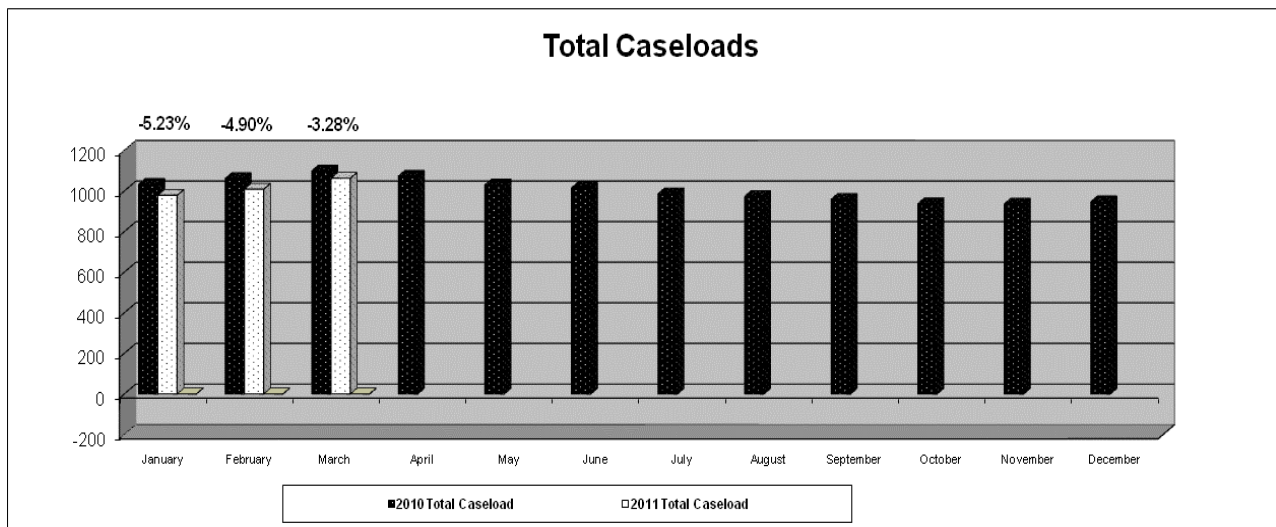
We, your **Social Services Committee**, wish to report and recommend as follows:

**INFORMATION**

1. Ontario Works Caseload Statistics

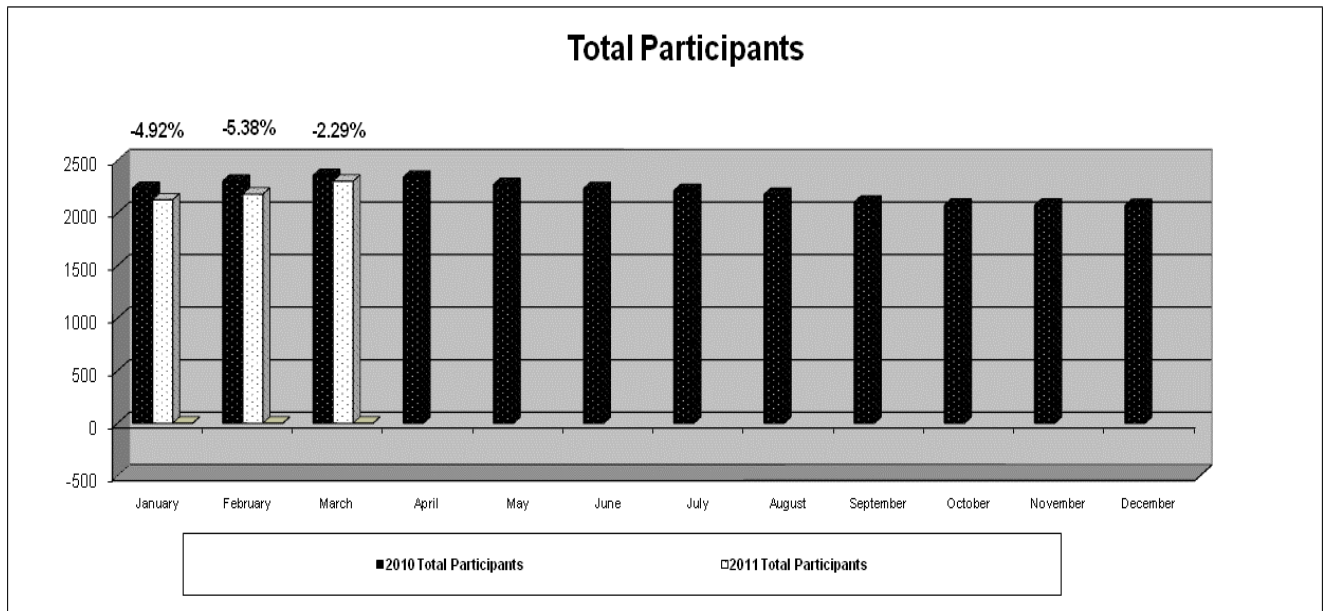
2010 and 2011 Monthly Ontario Works Caseload Comparison

	<b>2010 Total Caseload</b>	<b>2011 Total Caseload</b>	<b>Percentage of Change</b>
January	1033	979	-5.23%
February	1061	1009	-4.90%
March	1099	1063	-3.28%
April	1073		
May	1030		
June	1015		
July	986		
August	973		
September	959		
October	937		
November	936		
December	947		



2010 and 2011 Monthly Ontario Works Participant Comparison

	<b>2010 Total Participants</b>	<b>2011 Total Participants</b>	<b>Percentage of Change</b>
January	2235	2125	-4.92%
February	2303	2179	-5.38%
March	2356	2302	-2.29%
April	2340		
May	2270		
June	2232		
July	2212		
August	2176		
September	2103		
October	2075		
November	2074		
December	2071		



2. Child Care Statistics

Child Care Fee Subsidy Statistics as at end of February 2011

MONTHS	2010		2011	
	FAMILIES	CHILDREN	FAMILIES	CHILDREN
January	321	471	337	473
February	332	485	347	484
March	334	490		
April	340	493		
May	350	503		
June	355	511		
July	340	499		
August	338	501		
September	346	507		
October	329	467		
November	330	470		
December	329	470		

CURRENT COUNTY CENTRALIZED WAITLIST TOTAL - 315

Integration Coordinator Statistics as at end of March 2011

Total Active Files	96
New Referrals	7
Children on Waitlist (service)	10
Children on Waitlist (funding)	0
Closed Files	0
Receiving Resource Funding	60

3. Social Services Solutions Modernization Project – Ontario Works

In the spring of 2009 the Ministry began a planning project to look at modernizing our software technology – Service Delivery Model Technology (SDMT) that is used in both Ontario Works and the Ontario Disability Support Program (ODSP) to note and keep track of client files. The Ministry is now moving forward with a plan to replace the SDMT software with a commercial-off-the-shelf solution that will meet worldwide standards and best practices. The new system will significantly improve the way we deliver our social assistance programs in a number of positive ways. The Ministry’s goal is to provide:

- Greater flexibility to implement program changes
- Better service delivery by simplifying business processes
- Reliable customer service to our clients.

The Ministry estimates that it will take four years (by spring of 2013) to replace the current SDMT software.

As the Province moves forward with Phase 1 of the Social Services Solutions Modernization Project, the new On-Line Application for Social Assistance was implemented in six pilot sites across the province on April 12, 2011. The City of Ottawa is the pilot site for the eastern region. The On-Line Application enables any resident of Ontario to apply for social assistance through the web. The County of Renfrew is scheduled to go live with the On-Line Application on May 16, 2011.

Clients will now have the option of applying for social assistance on-line, by telephone or in person at one of our four offices (Arnrior, Renfrew, Pembroke, Killaloe).

## **BY-LAWS**

### 4. Consulting Psychologist – Child Care Services

Dr. Jeff Sherman has been providing clinical consultation to the Special Needs Resourcing Service for four years in the County of Renfrew. Dr. Sherman has agreed to continue to provide the same level of service for the 2011 calendar year, at a rate of \$1,600 per (10-hour) day for a minimum of 10 times in the year for a total cost of \$16,000. Funds would be utilized from 100% provincial Best Start funding.

The Social Services Committee is recommending to County Council that a by-law be adopted to approve the continuation of Dr. Sherman's services as it would provide a seamless system for families and children presently involved with Dr. Sherman.

## **RESOLUTION NO. SS-CC-11-04-14**

Moved by Chair  
Seconded by Committee

THAT a by-law be adopted authorizing the County of Renfrew to enter into a contract with Dr. Jeff Sherman, Consulting Psychologist, for the year 2011 to oversee and approve clinical recommendations made in Integration Services to the licensed child care agencies.

### 5. Special Needs Resourcing Agreement

Special Needs Resourcing funds are provided to licensed child care agencies and approved recreation programs to fund enhanced staffing for children with special needs based on the level of service the child will require. The level of service required by the child is determined by the County of Renfrew Integration Coordinators, parents and child care providers. This funding is a Ministry of Education mandated service that is to be provided using Special Needs Resourcing funds. An agreement was reviewed by legal counsel and approved in 2008.

The Child Care Services Division will ensure that the necessary reporting and documentation will be provided by each agency that enters into a Special Needs Resourcing agreement.

The dedicated Special Needs Resourcing funds for 2011 are as follows:

	<u>Total Budget</u>	<u>Includes Enhanced Budget</u>
Day Nurseries Act (80/20%)	\$410,755	\$248,312
Early Learning and Child Care (ELCC) (100%)	<u>\$699,171</u>	<u>\$424,393</u>
Total	\$1,109,926	\$672,705

Note: Enhanced support is funding flowed to contracted child care agencies.

The Social Services Committee recommends to County Council that a by-law be adopted to enter into annual Special Needs Resourcing Agreements.

#### **RESOLUTION NO. SS-CC-11-04-15**

Moved by Chair

Seconded by Committee

THAT a by-law be adopted to enter into annual Special Needs Resourcing Agreements beginning April 27, 2011 with the following licensed child care agencies, until superseded or replaced by a subsequent agreement:

- Arnprior and District Child Care Services – Leaps and Bounds Children’s Centre
- Child’s Paradise Day Care
- Columbus House (daycare)
- Community Resource Centre (Killaloe) – Kidz Kastle Children’s Centre
- Deep River Nursery School
- Garderie Les petite mains (daycare)
- Garderie l’Arc-en-ciel (daycare)
- Ketcha Star (Eganville) Daycare
- Kidd’s Learning Centre
- Laurentian Hills, Town of Chalk River – Chalk River Nursery School
- Mindiwin Manido – Pikwakanagan
- Mountain River Child Care Association – Children’s Junction
- Pembroke Cooperative Nursery School – The Children’s Garden Nursery School and Homemade Tales Licensed Family Home
- Petawawa Co-operative Nursery School – Kinder Connection Nursery School
- Petawawa Military Family Resource Centre – Kiddie Kollege, Lil’ Troopers, North Side and South Side Day Care, and Licensed Family Home
- Pineridge Children’s Centre
- Wise Owl Daycare;

AND FURTHER THAT this by-law also authorizes the County of Renfrew to enter into the annual Special Needs Resourcing Agreement beginning April 27, 2011 with the following recreation programs, until superseded by a subsequent agreement:

- Boys & Girls Club of Pembroke
- CFB Petawawa Community Recreation Program
- Community Resource Centre Killaloe – Kidz Kastle Children’s Centre
- City of Pembroke – Riverside Park Summer Day Camp
- Town of Arnprior – Camp Wanago
- Town of Renfrew – Summer Day Camp

6. Child Care Service Agreement

In order to abide by the County of Renfrew Child Care Policies regarding a child care agency’s use of fee and wage subsidy an annually approved Child Care Service Agreement must be entered into by each licensed child care agency and eligible recreation program. Reporting requirements for each licensed child care agency that has entered into an agreement are detailed in the agreement as per the County of Renfrew and the Ministry of Education Guidelines.

The renewal of these agreements each year is at the discretion of the County of Renfrew based upon compliance with agreement terms and Day Nursery Act Licensing terms. The Child Care Service Agreement includes the provision that licensed child care agencies will be required to participate in the completion of the industry developed Environment Rating Scale, by the County of Renfrew Child Care Services Division. The Environment Rating Scale is applied by age group. These rating scales include the following:

- ITERS - Infant/Toddler Environment Rating Scale
- ECERS - Early Childhood Environment Rating Scale
- SACERS - School-Age Care Environment Rating Scale
- FCCERS - Family Child Care Environment Rating Scale.

As well, licensed child care agencies will be required to follow the guidelines and practices outlined in the ELECT (*Early Learning for Every Child Today*) document. This document was prepared for use by early childhood practitioners, by a panel of professionals from the early childhood education and the formal education sectors in Ontario.

Licensed child care agencies will also be required to continue to participate in the SpecialLink Quality Inclusion Scales, a tool designed to assess inclusion quality in early childhood centres and to help centres progress towards a higher level of quality inclusion (implemented in Renfrew County in 2010).

The Social Services Committee recommends to County Council that a by-law be adopted to enter into a Child Care Service Agreement with the child care agencies.

**RESOLUTION NO. SS-CC-11-04-16**

Moved by Chair

Seconded by Committee

THAT a By-law be adopted to authorize the County of Renfrew to enter into a Child Care Service Agreement with the following agencies beginning September 1, 2011 until superseded by a subsequent agreement:

- Arnprior and District Child Care Services-Leaps & Bounds Children's Centre
- Child's Paradise Day Care Centre
- Columbus House
- Community Resource Centre Killaloe Inc. – Kidz Kastle Children's Centre
- Deep River Nursery School
- Garderie l'Arc-en-ciel
- Garderie Les petite mains
- Ketcha Star Daycare
- Kidd's Learning Centre
- Laurentian Hills, Town of – Chalk River Nursery School
- Mountain River Child Care Association – Children's Junction
- Pembroke Cooperative Nursery School – The Children's Garden Nursery School and Homemade Tales Licensed Family Home
- Petawawa Cooperative Nursery School – Kinder Connection Nursery School
- Petawawa Military Family Resource Centre – Kiddie Kollege, Lil' Troopers, North Side and South Side Day Care, and Licensed Family Home
- Pineridge Children's Centre
- Wise Owl Daycare

AND FURTHER THAT this by-law also authorizes the County of Renfrew to enter into a Recreation Program Agreement with the following agencies beginning June 1, 2011 until superseded by a subsequent agreement:

- Boys & Girls Club of Pembroke
- CFB Petawawa Community Recreation Program
- Community Resource Centre Killaloe – Kidz Kastle Children's Centre
- City of Pembroke – Riverside Park Summer Day Camp
- Town of Arnprior – Camp Wanago
- Town of Renfrew – Summer Day Camp

All of which is respectfully submitted.

Peter Emon, Chair

And Committee Members: A. Green, R. Rabishaw, B. Sweet, D. Thompson, H. Weckworth, J. Wilson

The Report was adopted as presented.

Moved by: Mayor Visneskie  
Seconded by: Reeve Lentz

THAT the following By-laws be enacted and passed:

- (a) By-law 39-11 A By-law to Set Tax Ratios for County Purposes and Lower-tier Purposes for the Year 2011.
- (b) By-law 40-11 A By-law to Set Tax Rate Reductions for Prescribed Property Subclasses for County Purposes and for Lower-tier Purposes for the Year 2011.
- (c) By-law 41-11 A By-law to Adopt Optional Tools for the Purposes of Administering Limits for the Commercial, Industrial and Multi-residential Property Classes.
- (d) By-law 42-11 A By-law to Establish the 2011 Tax Rates for County of Renfrew Purposes.
- (e) By-law 43-11 A By-Law to Authorize Entering into a Contract for the Provision of Psychological Consultation Services for Integration Services for the Year 2011
- (f) By-law 44-11 A By-Law to Authorize Entering into Agreements with Child Care Agencies and Recreation Programs for Special Needs Resourcing Funding for the Calendar Year 2011.
- (g) By-law 45-11 A By-Law to Authorize the Warden and Clerk to Enter into a Contract/Agreement with Child Care Providers and Recreation Programs for the Purpose of Child Care Services within the County of Renfrew.

CARRIED.

Moved by: Mayor Visneskie  
Seconded by: Reeve Stewart

THAT this meeting become a closed meeting for the following purpose(s) - Time – 1:00 p.m.

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;

- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communication necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another act;
- (h) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:
  - (i) The meeting is held for the purpose of educating or training the members AND
  - (ii) At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

CARRIED.

Moved by: Mayor Wilson  
Seconded by: Mayor Visneskie

THAT this resume as an open session of County Council. Time – 1:05 p.m.

CARRIED.

Moved by: Mayor Briscoe  
Seconded by: Mayor Visneskie

THAT By-law 46-11, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on April 27, 2011 be now numbered, deemed read three times and passed.

CARRIED.

Moved by: Reeve Stewart  
Seconded by: Reeve Stack

THAT County Council adjourn. Time – 1:06 p.m.

CARRIED.