

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS
of the
COUNCIL OF THE CORPORATION
of the
COUNTY OF RENFREW**

- Third Ordinary Session -

County Council
Pembroke, Ontario
February 23, 2011

GENERAL SESSION

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m., February 23, 2011.

The Warden, Robert Sweet, presided.

The meeting opened with the recitation of a Prayer and the singing of the National Anthem.

The roll was called and all members were found to be present except Mayor Briscoe, Mayor Rabishaw and Mayor Thompson.

Moved by: Mayor Wilson

Seconded by: Reeve Rathwell

THAT the minutes of January 26, 2011 be adopted as presented.

CARRIED.

Warden Sweet addressed Council as follows:

Members of County Council:

During the month of February, I attended nine full days and four half days on County business.

On February 1 – 3, 2011, I attended the Economic Developers Council of Ontario (EDCO) Conference. EDCO is an independent and not-for-profit association of persons engaged in the economic development of Ontario and its municipalities. Over 300 economic development professionals from across Ontario participated, and this year's theme was "crafting a toolkit for innovation". The workshops and plenary sessions covered a wide range of topics from "Revolutionizing the way we communicate, leveraging partnership to advance your community in the Green Economy and Accessing Global markets - what it means to you". I was very pleased to see and would like to congratulate the Township of Madawaska Valley on the Economic Development Award for Product Redevelopment Initiative. More than 146 entries were judged for a wide variety of award categories.

On February 18, 2011, I attended - along with other members of County Council, including Mayor Campbell, Mayor Eady, Mayor Shulist and Mayor Wilson – the Welcome Home Celebrations of Task Force I-10 deployment to Afghanistan at CFB Petawawa.

On February 21, 2011, I attended - along with other members of County Council - the Task Force I-10 Memorial at CFB Petawawa recognizing the many soldiers that perished during this mission to Afghanistan. The Lieutenant Governor, the Honourable David Onley spoke passionately of this sacrifice and of the service to all Canadians.

On February 19, 2011, I attended the 50th anniversary of the Mount Molson Ski Hill in Petawawa.

The activities for Expo 150 have increased considerably as we approach this event. As Chair of the Executive Committee I have attended numerous meetings to ensure that we are on target with the many events and initiatives taking place. I will be updating County Council at a later date. I trust all municipalities are working to participate in this County-wide celebration.

This concludes my address for this session of County Council.

Robert Sweet, Warden

Delegations were heard as follows:

- (a) 10:10 a.m. – Mr. David Studham, Executive Director, Renfrew County United Way regarding the 211 Information System.
- (b) 10:30 a.m. - Presentations to Expo 150 Sponsors.
- (c) 11:30 a.m. – Mr. Michael Nolan, Director of Emergency Services, Ms. Donna Cotnam, Community Relations Coordinator, Miramichi Lodge and Personal Fitness Trainer and Ms. Judy Hill, Registered Dietitian, Petawawa Centennial Family Health Centre regarding the "Slim Till You Win" Competition.

Mayor Jack Wilson, Vice-Chair of the Finance & Administration Committee, brought in and read the resolutions of the following Report:

February 23, 2011

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance & Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. Statement of Councillor and Board Member Earnings

Tabled are copies of the Treasurer's Statement of Remuneration and Expenses paid to County Councillors as at January 31, 2011 enclosing therewith a breakdown of the Treasurer's Statements of Remuneration year-to-date and month-to-date.

2. Financial Indicator Review 2009

Tabled is a copy of the Financial Indicator Review – 2009 for the County of Renfrew as provided by the Ministry of Municipal Affairs and Housing indicating that the overall financial risk levels for the County of Renfrew are low.

3. Association of Municipalities of Ontario (AMO) Pre-Budget Submissions

Tabled for the information of County Council is a copy of an AMO Breaking News Press Release dated January 31, 2011 entitled "AMO's 2011 Pre-Budget Submission calls for Increased Infrastructure Investment" and AMO's Pre-Budget Submission to the Standing Committee on Finance and Economic Affairs entitled "Staying the Course".

4. Renfrew County & District Health Unit Board of Health

Tabled is a copy of a letter addressed to Dr. Michael Corriveau, Medical Officer of Health, Renfrew County & District Health Unit requesting an explanation for or rationale supporting the funding increase request of \$172,718 being the \$120,197 increase for 2010 plus the additional \$52,521 for 2011 over the amount requested from the County of Renfrew as contained within the Board's December 2009 letter.

Tabled is a copy of the response letter addressed to Mr. J. Hutton, Chief Administrative Officer/Clerk from Dr. Michael Corriveau, Medical Officer of Health, Renfrew County & District Health Unit that was received on February 14, 2011.

5. Occupational Health & Safety

In July 2009, Bill 168, being an Act to amend the Occupational Health and Safety Act (OHSA), became law. As Council is aware, Bill 168 is known as the "Violence in the

Workplace” law. It amended the OHSA with the intent of providing safer workplaces related to violence and workplace harassment.

One of the requirements of the Act and the changes is the conducting of a workplace survey that should provide insight for the Corporation on our employees’ exposure to violence in the workplace.

The County of Renfrew approached this initiative by putting together all of the Corporation’s Joint Occupational Health and Safety Committee management and employee co-chairs around the table to provide guidance on drafting the workplace survey.

The Joint Occupational Health & Safety Committee members are:

- Lee Kirkwood, Bonnechere Manor
- Cassy Crawford, Bonnechere Manor
- Jim Lynch, Development & Property
- Brian Leahey, Emergency Services
- Sue Elliot, Emergency Services
- Nancy Lemire, Miramichi Lodge
- Gala Drolet, Miramichi Lodge
- Chery Leigh, Ontario Works
- Cory Moss, Ontario Works
- Dan Graham, Renfrew County Housing Corporation
- Todd Gauthier, Renfrew County Housing Corporation
- Mark Behm, Public Works & Engineering
- Darren England, Public Works & Engineering

Tabled is a draft copy of the County of Renfrew Employee Workplace Violence Prevention Survey. The following is the timetable for distribution of the survey:

- February 17, 2011 – distribution of survey to all employees via payroll insert
- March 3, 2011 – return date for surveys

Tabled is a copy of a separate survey for Facility Managers entitled County of Renfrew Facility Manager Workplace Violence Prevention Survey, which will be distributed under the coordination of Mr. Lee Kirkwood, Bonnechere Manor.

Once the surveys are received, staff will be collating the information with the Joint Committee Chairs and preparing a report that will focus on the overall Corporation and individual division reports.

The reports will be brought back to the local Joint Occupational Health & Safety Committees for review and recommendations to be made to the appropriate management groups.

RESOLUTIONS

6. Councillor Orientation Session – Councillor Insurance

At the December 2010 Orientation Session of County Council, Mr. Jeffrey Foss, Financial Services Officer presented an overview of various types of municipal liability and the risk mitigation strategies in place at the County of Renfrew, including our insurance programs. Following this overview, several Elected Officials requested further

clarification and directed Mr. Foss to contact our insurance provider, the Ontario Municipal Insurance Exchange (OMEX), for additional information. The following questions were addressed:

- (a) What is the additional premium to add commutation coverage (travel to and from meetings or other County business from home) to our current policy?
The County of Renfrew can add this coverage to our current policy for an additional \$250.00, plus applicable taxes.
- (b) What is the weekly accident benefit and does it continue past age 65?
Weekly Accident Indemnity (WAI) Benefit is payable as outlined below:

Total Disability

- (a) Insureds gainfully employed other than as a Council Member, under the age of 70
- Total Disability: \$500/week, maximum 104 weeks. Benefits will be paid for an additional 156 weeks as long as insured remains wholly and continuously disabled as per contract terms and conditions. Payable only to persons who are gainfully employed while traveling on the business of the Municipality.
- (b) Insureds not gainfully employed other than as a Council Member, under the age of 70 - Total Disability: \$300/week, maximum 52 consecutive weeks. Payable only to persons while traveling on the business of the Municipality.

Partial Disability

If an insured is wholly and continuously disabled immediately following a period of total disability and is prevented from attending his/her regular place of business/employment for more than 50% of the time he/she is normally required to be at such location, a benefit equivalent to one-half of the WAI Benefit will be paid for such disability, not to exceed 26 consecutive weeks. Payable only to persons who are gainfully employed while traveling on the business of the municipality.

Eligible Persons

The policy covers Councillors under the age of 70. Councillors over the age of 70 are entitled to all policy benefits (i.e. repatriation, loss of limb, funeral expenses, etc.) except for the WAI Benefit described above.

RESOLUTION NO. FA-CC-11-02-18

Moved by Chair
Seconded by Committee

THAT County Council approve the additional commutation coverage (travel to and from meetings or other County business from home) to cover County of Renfrew Elected Officials for an additional cost of \$250.00 per year to the current Ontario Municipal Insurance Exchange (OMEX) insurance policy.

7. Association of Municipalities of Ontario (AMO) 2011 Membership

The County of Renfrew is presently a member of the Association of Municipalities of Ontario (AMO). The membership fee for 2010 was \$6,256.98 (before G.S.T.) and the membership fee for 2011 is \$6,452.10 (before H.S.T.) which represents a 3% increase.

RESOLUTION NO. FA-CC-11-01-02

Moved by Chair
Seconded by Committee

THAT the Year 2011 membership to the Association of Municipalities of Ontario in the amount of \$6,452.10 plus H.S.T. be approved.

8. Building Leadership Capacity

As part of Mr. Jim Hutton's recruitment to the Chief Administrative Officer/Clerk position for the County of Renfrew, he has proposed several changes for the organization and is committed to improving upon the performance of the County wherever possible. One of the key areas that he believes requires change to take it to the next level, is the Business Plan that has been utilized for a number of years. A second area that Mr. Hutton would like to move forward on is developing leadership capacity throughout our organization with the goal of empowering our employees to deliver the best service possible to ratepayers of the County of Renfrew.

The "Building Leadership Capacity" training has the following benefits for the County of Renfrew:

- Allow revisions to our Business Plan related to County mission and values;
- Develop future leaders at all levels of the county, thereby enabling succession planning;
- Assist with employee retention and attraction by ensuring that the County of Renfrew remains an employer where people want to work;
- Allow the County of Renfrew to improve our services by encouraging teamwork throughout all departments and divisions of the County of Renfrew;
- Assist with leadership development at the local level.

Tabled is the Building Leadership Capacity proposal as prepared for the County of Renfrew by the Ken Blanchard companies. Department Heads attended a one-day workshop in Ottawa given by Ken Blanchard and the feedback on the program was extremely positive.

Main Steps

- ***Discovery and Analysis***
Consultant will assess strengths, areas for improvement and challenges facing the County. This will include telephone interviews and face-to-face meetings, if required.

- ***Leadership Team Chartering Session***

With Department Heads, the consultant will develop a comprehensive leadership development process to help County of Renfrew's Managers to provide efficient leadership which keeps employees motivated and performing at a high standard. This involves the creation of the team's vision, purpose and values through a Team Charter. Areas for individual and team development will be identified (eg. communication, feedback, conflict resolution, problem solving). A strategy for cascading vision and values throughout the county will be developed at this stage, with the goal of improving communication and increasing trust and effectiveness.

- ***Continued Development***

A Train the Trainer session for one individual is proposed and this will allow leadership development throughout the county and at the local level.

Steps 1 and 2 will cost \$14,000 and step 3 will cost \$8,995 for a total cost of \$22,995 +. This is a long-term investment in our employees and translates into an investment of \$30.66 for each of our 750 employees. As training is to commence in March, this is a time sensitive matter.

RESOLUTION NO. FA-CC-11-02-22

Moved by Chair

Seconded by Committee

THAT \$25,000 be approved by County Council for the Building Leadership Capacity proposal to commence in March 2011.

BY-LAWS

9. User Fee By-law and Schedule

Section 391 of the *Municipal Act*, 2001 allows municipalities to impose fees or charges on any class of persons for municipal services, costs payable by the municipality for services undertaken by another municipality, and for the use of municipal property. Accordingly, an annual review of the County of Renfrew User Fees was completed and changes from the previous User Fee Schedule "A" are as follows:

Development & Property Proposed Change – The increase/changes in charges for the service of providing Maps represents an ongoing effort for cost recovery for paper and ink and to simplify the cost allocation for larger maps.

Provincial Offences Proposed Change - The Provincial Offences office has not increased rental costs since 2006, therefore in an ongoing effort for cost recovery for room rental we are proposing an approximate increase of 5% for all facility rentals.

Bonnechere Manor Proposed Change - The Bonnechere Manor increases represent an ongoing effort for cost recovery for room rental and staffing time for set-up and utility coverage.

Miramichi Lodge Proposed Change - The Miramichi Lodge increases represent an ongoing effort for cost recovery for room rental and staffing time for set-up and utility coverage.

Department / Item / Service	Current Charge	Proposed Charge
<u>All Departments</u>		
<u>Maps</u>		
- Letter and Legal (per image)	New	\$2.00
- Tabloid (11 x 17 ledger)	New	\$3.00
- Larger	New	\$5.50
- Monochrome sheet (per meter²)	\$1.10	Remove
- Colour sheet (per meter²)	\$5.50	Remove
<u>Provincial Offences</u>		
<u>Facility Rental – per day</u>		
- Courtroom and judicial office	\$225.00	\$235.00
- Meeting room only	\$110.00	\$115.00
- Meeting room and judicial office	\$165.00	\$175.00
- Courtroom, meeting room and judicial office	\$270.00	\$285.00
<u>Bonnechere Manor</u>		
Class Room, Board Room, Activity Room, Day Program Area, Family Conference Area – Not-for-Profit Organization *Additional costs for special set-up/large numbers etc.	\$35.00	\$50.00
Class Room, Board Room, Activity Room, Day Program Area, Family Conference Area – For-Profit Organization *Additional costs for special set-up/large numbers etc.	\$75.00	\$100.00
Room Rental – Auditorium – Not-for-Profit Organization *Additional costs for special set-up/large numbers etc.	New	\$100.00
Room Rental – Auditorium – For-Profit Organization *Additional costs for special set-up/large numbers etc.	New	\$200.00
Additional Items:		
- Dishes and/or Cutlery		
- 100 Cup Coffee/Tea Percolator (empty)	New	\$1.00/place setting
- 55 Cup Coffee/Tea Percolator (empty)		\$18.00
- Tablecloth (72")		\$14.00
- Tablecloths (any other size)		\$6.00
		\$4.00

Department / Item / Service	Current Charge	Proposed Charge
<u>Miramichi Lodge</u>		
Room Rental – Community Centre - Not-for-Profit Organization (area I or II) *Additional costs for special set-up/large numbers etc.	\$75.00	\$100.00
Room Rental – Community Centre - Not-for-Profit Organization (area I and II) *Additional costs for special set-up/large numbers etc.	New	\$150.00
Room Rental – Community Centre - For-Profit Organization (area I or II) *Additional costs for special set-up/large numbers etc.	\$150.00	\$200.00
Room Rental – Community Centre - For-Profit Organization (area I and II) *Additional costs for special set-up/large numbers etc.	New	\$300.00
Meeting Room, Board Room, Family Dining Room - Not-for-Profit Organization *Additional costs for special set-up/large numbers etc.	\$35.00	\$50.00
Meeting Room, Board Room, Family Dining Room - For-Profit Organization *Additional costs for special set-up/large numbers etc.	\$55.00	\$100.00
Additional Items		
- Dishes and/or Cutlery	New	\$1.00/place setting
- 100 Cup Coffee/Tea Percolator (empty)		\$18.00
- 55 Cup Coffee/Tea Percolator (empty)		\$14.00
- Tablecloth (72")		\$6.00
- Tablecloths (any other size)		\$4.00

RESOLUTION NO. FA-CC-11-02-19

Moved by Chair

Seconded by Committee

THAT a By-law to Establish and Require Payment of User Fees and Charges be adopted at this session of County Council; AND FURTHER THAT the previous User Fee By-law 4-10 be repealed.

10. Policy E-09 Attendance Support Program (ASP) - Revision

A review of the Human Resources Corporate Policy E-09 – Attendance Support Program (ASP) has taken place and the recommendation is to remove the Attendance Support Program wording from the policy, rename the policy to “Employee Attendance” and have attendance managed only for those employees who are an issue. By removing the ASP component, this will be seen as having a positive impact on employee morale.

RESOLUTION NO. FA-CC-11-02-27

Moved by Chair
Seconded by Committee

THAT the revised Human Resources Corporate Policy E-09 – Employee Attendance be approved; AND FURTHER THAT a By-law to amend By-law 63-03, being a By-law to Establish Human Resources Corporate Policies and Procedures for the County of Renfrew, be adopted at this session of County Council.

All of which is respectfully submitted.

Raye-Anne Briscoe, Chair

And Committee Members, P. Emon, D. Rathwell, W. Stack, T. Stewart, B. Sweet, J. Visneskie, J. Wilson

The Report was adopted as presented.

Mayor Harold Weckworth, Vice-Chair of the Operations Committee, brought in and read the resolutions of the following Report:

February 23, 2011

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. OGRA/ROMA Conference – Delegation Request

Our Committee wishes to advise that a formal request for a delegation with the Minister of Infrastructure has been made with respect to the need to continue the extension of Highway 417. It is anticipated that the province will confirm whether or not the request has been approved one week before the conference commences.

2. Winter Operations

Staff gave an overview of the winter control events experienced in January and indicated that staff had responded to 19 individual events in that month. Table 1 provides a summary of the winter control events and precipitation amounts experienced to date.

Table 1

Month	Events	Weather Station	Precipitation (mm)
October	1	Petawawa	0.5
		Bancroft	0.4
November	10	Petawawa	60.5
		Bancroft	82.8
December	20	Petawawa	72.5
		Bancroft	97.2
January	19	Petawawa	35.0
		Bancroft	47.5

3. Spring Load Restrictions

Our Committee reviewed and discussed a letter addressed to the Whitewater Region Council requesting that County Roads 4, 7 and 21 remain open year-round without restrictions.

The purpose of the load restrictions on County Roads is to protect and preserve the County's Road system from damage during the critical spring thaw when the County's road structure is most susceptible to damage. As members of Council may recall, County By-law Number 12-05 states that spring load restrictions are to be in effect from

February 1 - May 31 each year. Last year, the requirements for signage was changed to indicate a date range and to require that the signage remain in place year-round. Notwithstanding this, staff continues to monitor the spring break-up and makes adjustments to the load restriction as deemed necessary due to the weather conditions. In some instances, this may require covering the signs to indicate that “no restrictions” are in place. The staff also review the previous year’s construction program to determine if roads or sections of roads need to be added or deleted from the list of restrictions.

With respect to the letter addressed to Whitewater Region, Committee concurred with staff’s position that lifting the spring load restrictions on the identified County Roads should not be supported.

All of which is respectfully submitted.

W. Stack, Chair

And Committee Members: D. Eady, N. Lentz, J. Murphy, D. Shulist, B. Sweet, H. Weckworth

The Report was adopted as presented.

Reeve Donald Rathwell, Chair of the Development & Property Committee, brought in and read the resolutions of the following Report:

February 23, 2011

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development & Property Committee**, wish to report and recommend as follows:

INFORMATION

1. Planning Division Activity Tracker

Tabled for Council's information is the Activity Tracker for January 2011. In January, the Division received 12 new severance applications and prepared 9 Planning Checklists for general inquiries. The GIS technicians worked on 106 mapping and GIS projects.

The County of Renfrew received 12 severance applications during the month of January 2011, compared to 8 received over the same period in 2010.

2. Real Property - Projects Update

Tabled for Council's information is a summary report of all projects currently underway that involve the Real Property Division. A legend is attached detailing the nomenclature and project steps as outlined.

3. Enterprise Renfrew County (ERC) Activity Report

The January 2011 Enterprise Renfrew County (ERC) Activity Report will be brought forward in March.

4. Summer Company 2011

Enterprise Renfrew County (ERC) is in the process of accepting applications for Summer Company 2011 and to date has received applicant inquiries from 3 students in Renfrew County. Enterprise Renfrew County Program Officer, Mrs. Kim Fraser, is in the process of preparing packages that will be going out to local high schools and Algonquin College. Presentations to area high schools are also being organized to promote the Summer Company program.

5. Canadian Youth Business Foundation (CYBF) and Canadian Federation of Independent Business (CFIB) Join Government of Canada in Launching Year of the Entrepreneur

Canadian Youth Business Foundation (CYBF) is a national charity dedicated to growing our nation's economy by providing youth between 18–34 with business pre-launch coaching, information resources, start-up financing up to \$15,000, and mentoring to help

them launch a successful entrepreneurial business. Enterprise Renfrew County is the Community Partner in the County for CYBF delivering this program to young entrepreneurs.

As leaders in small business in Canada, CYBF and CFIB recognize that the country's future depends on the continuing contributions of entrepreneurs. Small to medium-sized businesses account for 98 per cent of all businesses across Canada, with more than 19 per cent of owners planning to retire within the next five years. The Year of the Entrepreneur is a prime opportunity for Canada's frontrunners to create entrepreneurial initiatives that will help move Canada into more prosperous times.

6. Employee Engagement Workshop – January 13, 2011

In cooperation with the Renfrew Industrial Commission, The Delfi Group (County of Renfrew business) and the Excellence in Manufacturing Consortium, the Economic Development Division organized, promoted and delivered a presentation by world-renowned Employee Engagement specialist, Bernie Sander, of IT Innovation Transfer Inc. There were 70 participants from businesses, institutions, municipalities and manufacturers from across the County and all feedback has been very positive. Mr. Sander had been engaged through The Delfi Group to deliver his services to a Renfrew manufacturing company which immediately realized a savings of almost \$100,000. This result led to the idea of offering a free introduction to this employee engagement process to other manufacturers, service companies and institutions to encourage them to consider this process improvement option for increasing efficiency and profitability.

7. Economic Development Activity Indicators for January 2011

Industrial Space Investigations - Quantity:	0
Industrial Space Investigations - Area:	0
Industrial Operator Request for Assistance - Quantity:	1
Service Industry Space Investigations - Quantity:	1
Service Industry Operator Request for Assistance - Quantity:	2
Specific Business Investment Opportunities Sought:	1
Successful Investments - Quantity:	0
Successful Investment - Area, Square Footage:	0
Successful Investment- Dollar Value:	0

8. 2011 Ottawa Valley Travel Guides & Road Maps

The 2011 Ottawa Valley travel guides and road maps will be distributed at the meeting.

9. OVTA Membership Recruitment Campaign

As presented to County Council on January 26, 2011, February kicks off the OVTA's first ever Membership Recruitment Campaign. The campaign is designed to increase membership and promote awareness of the OVTA. With over 1,000 tourism businesses located in the Ottawa Valley, the potential for membership is huge. The recruitment campaign incorporates involvement from the current OVTA membership, as well as Renfrew County municipalities. Information packages have been sent to all municipal offices.

10. 2011 Trade Show Season

In partnership with Ontario Tourism, OVTA staff attended the 2011 Ottawa International Motorcycle Show from January 28-30, 2011. More than 1,000 information packages about motorcycle touring in the Ottawa Valley and Ontario were distributed.

The OVTA will also be attending the Toronto Outdoor Adventure Show (February 25-27, 2011), as the featured destination for the 2011 Classic Canadian Adventure Contest, highlighting local food and entertainment.

11. County Planning Directors Meeting – May 18 – 20, 2011

Every year the County Planning Directors across Ontario meet to discuss common issues, share information and ideas on planning matters affecting their municipalities and attend sessions on a wide range of planning topics.

This year's meeting is being hosted by the County of Renfrew and will be held at Calabogie Peaks (Dickson Manor) from Wednesday, May 18 to Friday, May 20, 2011.

RESOLUTIONS

12. Bonnechere Manor Application to Feed-in Tariff (FIT) Program for a 190 kW Photovoltaic Project

The Ontario Power Authority (OPA) Feed-in Tariff (FIT) Program is a Government sponsored Renewable Energy Program intended to generate new sources of solar power. Staff from Bonnechere Manor made a presentation to the Development and Property, Health and Finance and Administration Committees at their February meetings on the installation of photovoltaic (solar) panels on the roof of the Manor. If the project is accepted by OPA, the contract with OPA will be for 20 years at a rate of 73 cents per kilowatt hour with a three year timeframe to connect to the grid.

Both the Health and Finance and Administration Committees passed resolutions supporting the submission in principle (Resolution No. H-C-11-02-12 and Resolution No. FA-C-11-02-21 respectively).

RESOLUTION NO. DP-CC-11-02-12

Moved by Chair
Seconded by Committee

THAT County Council support (in principle) the submission of the Ontario Power Authority Feed-in Tariff Program (FIT) Application to the Ontario Government for a 190 kW Photovoltaic Project at Bonnechere Manor, 470 Albert Street, Renfrew, Ontario.

BY-LAWS

13. **Pembroke Land Ambulance Station Lease**

The County's lease for the Land Ambulance Station at 705 Mackay Street, Pembroke, Ontario, has expired and accordingly, a new lease is required.

Attached as Appendix I is the by-law and Schedule "A" the lease agreement between the Corporation of the County of Renfrew and the Pembroke Regional Hospital. The annual rent sum will be based on actual operating costs. The operating costs are estimated to be \$19,200 annually. A letter from the Treasurer relating to the Municipal Act is also attached.

RESOLUTION NO. DP-CC-11-02-13

Moved by Chair
Seconded by Committee

THAT County Council pass a by-law to enter into a lease with the Pembroke Regional Hospital for the Pembroke Land Ambulance Base Station in Pembroke, Ontario.

All of which is respectfully submitted.

Donald Rathwell, Chair

And Committee Members: R. Briscoe, M. Campbell, D. Eady, A. Green, N. Lentz, B. Sweet, D. Thompson

The Report was adopted as presented.

Mayor Janice Visneskie, Chair of the Health Committee brought in and read the resolutions of the following Report:

February 23, 2011

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. **Resident Population**

We wish to advise that our resident population as of the date of our last committee meeting is as follows:

HOME	POPULATION
Bonnechere Manor	177
Miramichi Lodge	166
TOTAL	343

2. **Resident Assessment Instrument – Minimum Data Set (RAI-MDS)**

Ms. Simonne Kemp, RN, RAI-MDS Coordinator, Bonnechere Manor made a presentation to Committee on the Resident Assessment Instrument – Minimum Data Set (RAI-MDS) program. Ms. Kemp explained that the RAI-MDS is standardized resident data collection used throughout the health care sector for consistent terminology, promotion of evidence-based practices and resident care planning. The Ministry of Health and Long-Term Care provides funding based on the RAI-MDS reports that indicate the resident's level of acuity.

3. **Short-Stay Respite Beds**

The Local Health Integration Networks (LHINs) require that long-term care homes (LTCHs), who operate short-stay respite care beds within their approved/licensed bed complement, formally apply each year through the Short-Stay Care Beds Application and Survey Form. Both Homes completed and submitted their applications by the deadline of November 5, 2010. The LHINs are required on an annual basis to review and approve the allocation of available short-stay respite care beds. The respite short-stay beds are available to community residents for supportive care after surgery or rehabilitation and/or reprieve for their caregiver.

We are pleased to advise Council that letters dated January 24, 2011 addressed to the Home Administrators for Miramichi Lodge and Bonnechere Manor from Dr. Robert

Cushman, Chief Executive Officer, Champlain Local Health Integration Network advising that the short stay beds (three at Bonnechere Manor, and two at Miramichi Lodge), have been approved effective January 1, 2011 to December 31, 2011.

4. Champlain Local Health Integration Network

Attached, as Appendix LTC I is a note of introduction from Mr. Alex Munter, newly selected Chief Executive Officer of the Champlain Local Health Integration Network.

Attached, as Appendix LTC II is a Ministry of Health and Long-Term Care NEWS report announcing the nomination of Dr. Wilbert Keon as the new Chair of the Board of Directors on the Champlain Local Health Integration Network.

5. Respiratory Outbreak – Miramichi Lodge

We wish to advise Council that an Influenza A outbreak was declared effective January 31, 2011 on Resident Home Area (RHA) 1B at Miramichi Lodge and declared over February 12, 2011 by the Renfrew County and District Health Unit. Committee wishes to recognize the efforts of staff to contain the outbreak.

6. Heart Wise Exercise Program

The Heart Wise Exercise and Get W.I.T.H. (Walking in the Halls) It! programs continue to grow with the 22nd program commencing on January 26, 2011 with an evening of free Cardio Pulmonary Resuscitation (CPR) and Automatic External Defibrillation (AED) training at Bishop Smith High School in Pembroke. Walking is now available within the Bishop Smith High School hallways every Tuesday and Thursday evening.

7. Pembroke Paramedic Base Station

As Council will recall, the current lease agreement with the Pembroke Regional Hospital expired in the fall of 2010. The Development and Property Department was given direction to proceed with the tendering process to construct a new Pembroke Paramedic Base Station that would be owned by the County of Renfrew. Once advised of this decision, the Pembroke Regional Hospital offered to revise the existing lease agreement with the County of Renfrew. The new lease has been developed to maintain the operational relationship currently in place with the Hospital at a significantly reduced cost.

8. 2008 Land Ambulance Services Grant

A letter dated October 29, 2010, was received from Dr. Anthony Campeau, Manager, Land Ambulance Programs, Emergency Health Services Branch, Ministry of Health and Long Term Care (MOHLTC), to Mr. Jim Hutton, indicating that a review of the 2008 Land Ambulance Services fiscal year has resulted in a “claw back” of \$228,596 of provincial funding. The Director of Emergency Services and the Treasurer have worked with the MOHLTC to reverse the Ministry’s position regarding this funding and \$228,596 will be retained by the County of Renfrew.

RESOLUTIONS

9. **Community Annual Planning Submission (CAPS) – Bonnechere Manor Senior/Adult Day Program**

We wish to advise Council that notification was received from Dr. Robert Cushman, Chief Executive Officer, Champlain Local Health Integration Network (LHIN), that Bonnechere Manor Day Program is required to submit a Board approved Community Annual Planning Submission (CAPS) on or before February 28, 2011 and a Multi-Sector Service Accountability Agreement (M-SAA) on or before March 31, 2011. The CAPS report is attached as Appendix LTC III, which is 100% Ministry of Health and Long-Term Care funded.

Next month, Committee will bring forward to Council the Multi-Sector Service Accountability Agreement (M-SAA), which sets out accountabilities and performance expectations. The two reports (CAPS and M-SAA) form the funding and planning framework for the two-year period commencing April 1, 2011 to March 31, 2013. This framework supports the LHIN's and the province's efforts to enhance stability and accountability of the health system by providing a more sustainable financial footing and facilitating alignment of the provision of health services.

RESOLUTION NO. H-CC-11-02-14

Moved by Chair
Seconded by Committee

THAT County Council approves the Community Annual Planning Submission (CAPS) between the Champlain Local Health Integration Network and the County of Renfrew, Bonnechere Manor Senior/Adult Day Program for the continuation of 100% funding for the multi-year agreement, April 1, 2011 to March 31, 2013.

BY-LAWS

10. **Terms of Settlement CUPE Local 4698**

We wish to advise Council that Terms of Settlement has been reached between the Canadian Union of Public Employees (CUPE) Local 4698, Paramedic Service and the Corporation of the County of Renfrew for the period effective January 1, 2010 to December 31, 2013.

RESOLUTION NO. H-CC-11-02-21

Moved by Chair
Seconded by Committee

THAT County Council approve the Terms of Settlement between CUPE Local 4698, Paramedic Service and the Corporation of the County of Renfrew for the period from January 1, 2010 to December 31, 2013; and subject to ratification by both parties, that a by-law to authorize the Warden and Clerk to execute an Agreement between the

Canadian Union of Public Employees (CUPE) 4698, Paramedic Service and County of Renfrew be adopted at this session of County Council.

All of which is respectfully submitted.

Janice Visneskie, Chair

And Committee Members: M. Campbell, J. Murphy, R. Rabishaw, D. Shulist, T. Stewart, R. Sweet.

The Report was adopted as presented.

Mayor Peter Emon, Chair of the Social Services Committee brought in and read the resolutions of the following Report:

February 23, 2011

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

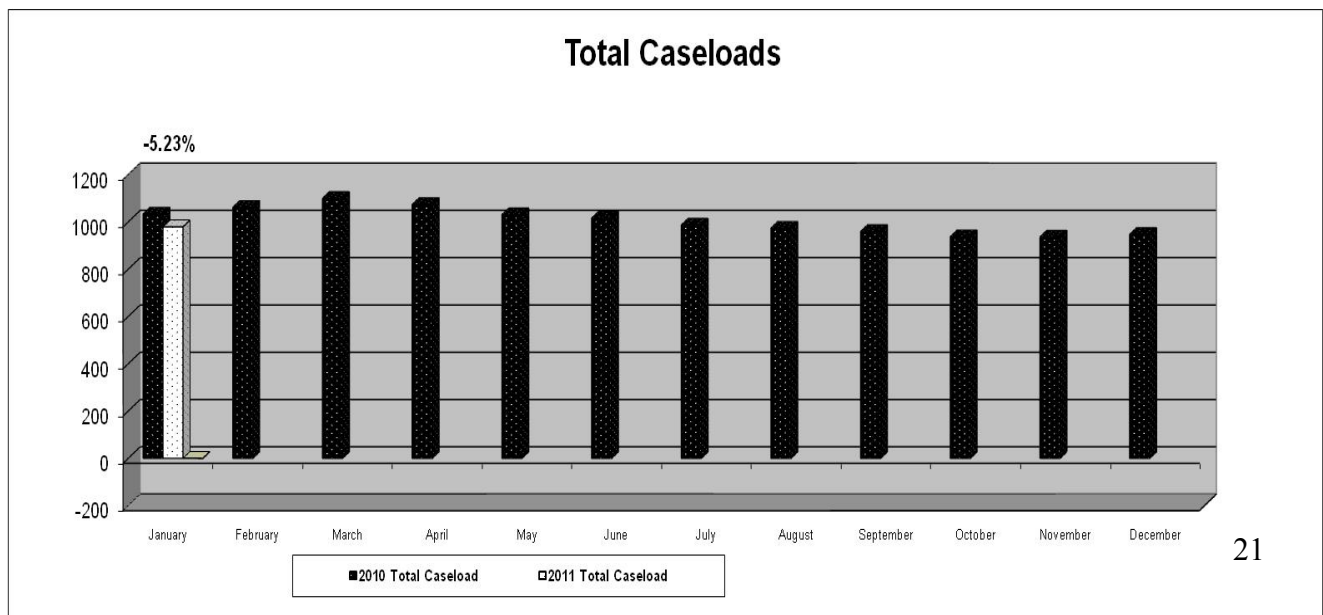
We, your **Social Services Committee**, wish to report and recommend as follows:

INFORMATION

1. Ontario Works Caseload Statistics

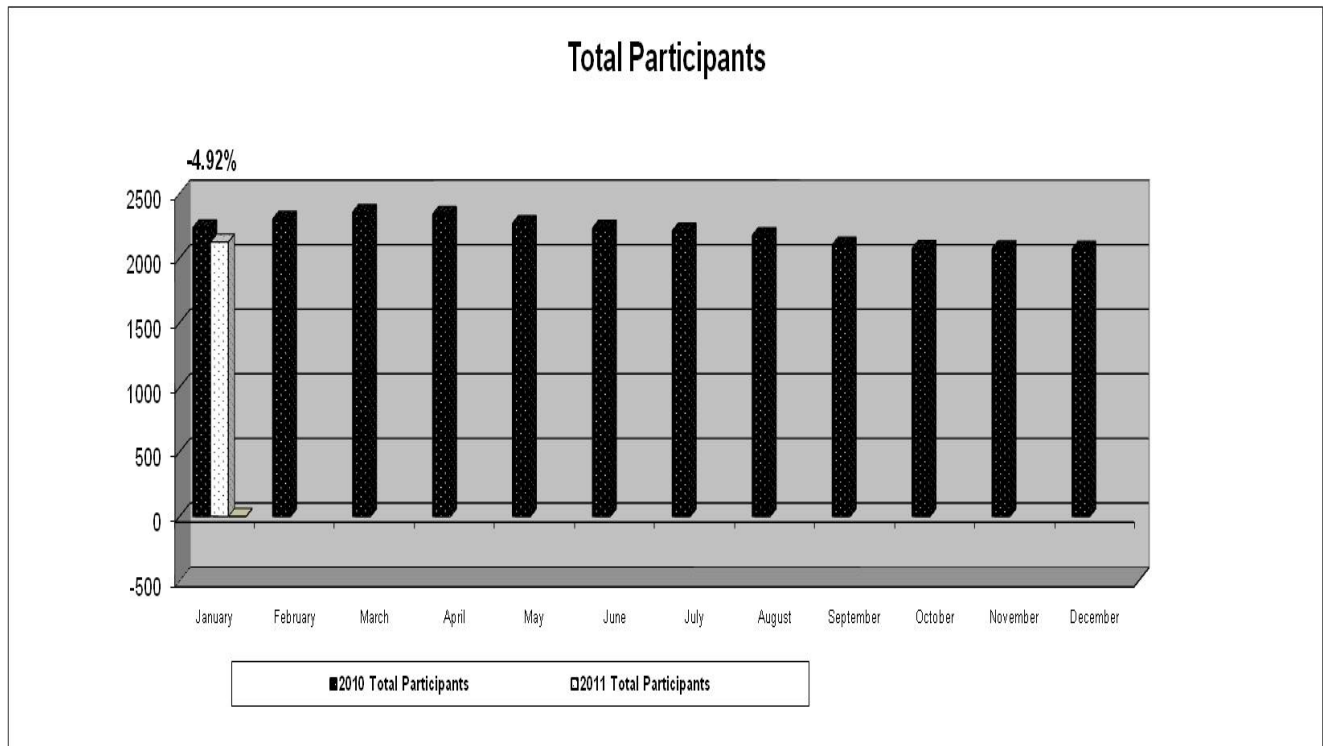
2010 and 2011 Monthly Ontario Works Caseload Comparison

	2010 Total Caseload	2011 Total Caseload	Percentage of Change
January	1033	979	-5.23%
February	1061		
March	1099		
April	1073		
May	1030		
June	1015		
July	986		
August	973		
September	959		
October	937		
November	936		
December	947		



2010 and 2011 Monthly Ontario Works Participant Comparison

	2010 Total Participants	2011 Total Participants	Percentage of Change
January	2235	2125	-4.92%
February	2303		
March	2356		
April	2340		
May	2270		
June	2232		
July	2212		
August	2176		
September	2103		
October	2075		
November	2074		
December	2071		



2. Child Care Statistics

Child Care Fee Subsidy Statistics as at end of December 2010

	2009		2010	
MONTHS	FAMILIES	CHILDREN	FAMILIES	CHILDREN
January	372	519	321	471
February	374	530	332	485
March	377	536	334	490
April	379	542	340	493
May	376	539	350	503
June	369	532	355	511
July	325	492	340	499
August	315	476	338	501
September	317	457	346	507
October	315	463	329	467
November	330	482	330	470
December	330	483	329	470

CURRENT COUNTY CENTRALIZED WAITLIST TOTAL - 276

Integration Coordinator Statistics as at end of January 2011

Total Active Files	78
New Referrals	6
Children on Waitlist (service)	5
Children on Waitlist (funding)	0
Closed Files	4
Receiving Resource Funding	52

3. 211 Information Referral Service

We wish to advise Council that the Social Services Department has been approached by Mr. David Studham, Executive Director, Renfrew County United Way and Ms. Marie-Andree Carriere, Executive Director, 211 Community Information Centre of Ottawa, about appearing before County Council to promote the 211 Information Referral Service. The 211 Information Referral Service was launched in the County of Renfrew on January 28, 2011. Mr. Studham will be appearing before County Council at the February session to make a presentation and will be asking Council to consider financial support for this program: Year I - \$1,000, Year II - \$17,600, Year III - \$17,600. Agreements are to be renewed every three years.

Attached is an information sheet providing a brief overview of the 211 Information Referral Service.

4. Revised Ontario Works Funding Approach

We wish to inform Council that we have recently been advised that the Ministry of Community and Social Services is planning to implement a series of sweeping changes to the approach of funding for the Ontario Works Program effective April 1, 2011. Ontario Works administration and employment assistance funding will be consolidated into one Program Delivery funding allocation for the purposes of program management, and allocations will be aligned with the two-year Ontario Works business cycle. With these changes the Ministry will be replacing a funding approach that was developed under General Welfare Assistance with a modernized approach that will support effective and efficient program delivery and will allow delivery agents the flexibility to determine how best to allocate funding for all aspects of program delivery, while simplifying program operations, e.g. financial reporting. While there is a single Program Delivery funding allocation, there will continue to be different cost-sharing and cost-recovery arrangements identified within the single allocation in order to uphold current cost-sharing and upload commitments.

The Province of Ontario will be implementing a two-year transition strategy to help Service Managers adapt their service planning to the new funding approach.

The Ministry is scheduling regional sessions over February and March where the planned funding approach will be presented in detail. Further details will be reported to County Council when available.

All of which is respectfully submitted.

Peter Emon, Chair

And Committee Members: A. Green, R. Rabishaw, B. Sweet, D. Thompson, H. Weckworth, J. Wilson

The Report was adopted as presented.

Moved by: Mayor Wilson
Seconded by: Reeve Rathwell

THAT the following By-laws be enacted and passed:

- (a) By-law 19-11 A By-law to Establish and Require Payment of User Fees and Charges.
- (b) By-law 20-11 A By-law to Amend By-law 63-03 Human Resources Corporate Policies and Procedures for the County of Renfrew.
- (c) By-law 21-11 A By-law to Enter into a Lease with the Pembroke Regional Hospital for the Pembroke Land Ambulance Base Station.
- (d) By-law 22-11 A By-law Concerning the Collective Agreement with the Canadian Union of Public Employees (CUPE) Local 4698, Paramedic Service.

CARRIED.

Moved by: Mayor Wilson
Seconded by: Reeve Rathwell

THAT By-law 23-11, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on February 23, 2011 be now numbered, deemed read three times and passed.

CARRIED.

Moved by: Mayor Visneskie
Seconded by: Mayor Emon

THAT County Council adjourn. Time – 12:00 p.m.

CARRIED.