

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS  
of the  
COUNCIL OF THE CORPORATION  
of the  
COUNTY OF RENFREW**

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**- Second Ordinary Session -**

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County Council  
Pembroke, Ontario  
January 26, 2011

**GENERAL SESSION**

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m., January 26, 2011.

The Warden, Robert Sweet, presided.

The meeting opened with the recitation of a Prayer and the singing of the National Anthem.

The roll was called and all members were found to be present, except Mayor Shulist, and Reeve Stewart.

Mayor Don Eady disclosed pecuniary interest on the Bonnechere Manor Accounts.

Moved by: Mayor Emon  
Seconded by: Mayor Wilson

THAT the minutes of November 24, 2010 and December 21, 2010 be adopted as presented.

CARRIED.

Warden Sweet addressed Council as follows:

Members of County Council:

During the month of January, I attended four full days and six half days on County business.

On January 9, 2011, I attended the New Year's Levee hosted by Cheryl Gallant, MP and John Yakabuski, MPP held at the Renfrew Armouries. This was a successful New Year's Levee for the constituents of Renfrew-Nipissing-Pembroke as Cheryl and John welcomed close to 1000 people.

On January 7, 2011, the County of Renfrew hosted a rail meeting with the County of Lanark to discuss the future of the CP rail line. A delegation from both counties will be meeting with representatives from CP Rail on Friday, January 28, 2011 in Perth, Ontario.

On January 13 and 14, 2011, I attended the inaugural meeting of the Eastern Ontario Wardens' Caucus in Kingston, Ontario. Warden J. Murray Jones from the County of Peterborough has been elected the new Chair of the Caucus. Contained within the Finance & Administration Committee Report is a document outlining the 2011 priorities for the EOWC.

As we draw closer to June 9 – 11, 2011, we look forward to celebrating the County of Renfrew's 150 years. I encourage all member municipalities to appoint a member to be the lead in their community to bring the individual aspects of their municipalities to Expo 150.

Ms. Cheryl Gallant, M.P., Renfrew-Nipissing-Pembroke has accepted my invitation to attend County Council this morning to provide us with an update on ongoing Federal issues.

I would like to thank Reeve Don Rathwell for his two year tenure as Warden, for taking part in the Eastern Ontario Wardens' Caucus and bringing forward all the various issues, concerns and initiatives from the Caucus. I will continue to work with this group in pushing forward all the various initiatives for eastern Ontario.

This concludes my address for this session of County Council.

Robert Sweet, Warden

Reeve Stewart entered the meeting at 10:15 a.m.

Delegations were heard as follows:

- (a) 10:10 a.m. – Presentations to Expo 150 Sponsors.
- (b) 10:30 a.m. – Ms. Cheryl Gallant, M.P., Renfrew-Nipissing-Pembroke to provide an update on the various ongoing initiatives.
- (c) 10:45 a.m. – Ms. Charlotte Gebhart, OVTA President and Mr. Chris Hinsperger, OVTA Board member to provide an update on Ottawa Valley Tourist Association activities.

Mayor Raye-Anne Briscoe, Chair of the Finance & Administration Committee, brought in and read the resolutions of the following Report:

January 26, 2011

To the Council of the Corporation  
Of the County of Renfrew

Members of County Council:

We, your **Finance & Administration Committee**, wish to report and recommend as follows:

### **INFORMATION**

1. Municipal Property Assessment Corporation (MPAC) Funding Requirement for 2011

The County of Renfrew received a letter dated December 16, 2010 from Mr. Carl Isenburg, President and Chief Administrative Officer, MPAC providing details of the 2011 funding requirements for MPAC. In order to cover the increased costs projected for 2010, MPAC's Board of Directors has approved a 3.9% increase in their funding requirements. Based on the preliminary assessment data, the charge for the County of Renfrew for 2011 will be approximately \$1,443,035. The 2010 funding requirement for the County of Renfrew was \$1,386,338.

2. Ontario Municipal Partnership Fund (OMPF) - 2011

Tabled is a letter dated December 15, 2010 from Mr. Allan Doheny, Assistant Deputy Minister, Minister of Finance advising the County of Renfrew that the benefit it received to date from the upload of social assistance programs has grown significantly and as such, the County does not qualify for support over and above the benefit it is receiving from the uploads. The OMPF 2011 Upload Notice for the County of Renfrew estimates the benefit to be \$6,426,800 which is offset by a reduction in OMPF funding since 2007 of \$4,829,000. Mr. Kutschke, County Treasurer, has advised our Committee that this benefit estimated by the Province includes the increased cost and usage of the various programs since the time of upload to the Province dating back, in the case of the Ontario Drug Benefit Program, to 2008. The real savings for the County of Renfrew since 2008 for all of the Social Assistance Programs now uploaded to the Province amounts to \$6,135,080. This amount is \$291,720 less than the estimate provided by the Province. We are tabling a copy of a 2011 OMPF Funding Comparison spreadsheet for all municipalities in Renfrew County as prepared by the County of Renfrew Finance Department.

3. Request for Proposal (RFP) - Insurance

The County of Renfrew provides a wide variety of municipal services over a large geographic area. Our capital assets have an approximate replacement value of \$750 million. Due to the very nature of the work we perform on a daily basis, the County is exposed to many potential claims. As these claims may be significant, the County uses a combination of risk management and insurance coverage to maintain its solid financial position and protect the corporation.

The County has maintained its insurance coverage with the Ontario Municipal Insurance Exchange (OMEX) since 2002. Municipal insurance rates were skyrocketing in the aftermath of the terrorist attacks in 2001 and OMEX was selected as the successful bidder to a Request for Proposal process at that time. The County has been very pleased with the products and services available to us as a member of the insurance reciprocal. In addition, we have enjoyed the opportunity to have a member of our staff, Mr. Jeffrey Foss, Financial Services Officer on the OMEX Board to ensure that our interests are well represented.

However, to ensure the County is obtaining a competitive premium, we wish to advise that it is the intention of the Finance Department to initiate a Request for Proposal ("RFP") process for insurance coverage for the County of Renfrew during 2011 with the understanding that coverage will be in effect with the successful bidder on January 1, 2012. It is expected for our Committee to receive a recommendation from the Finance Department on the results of the RFP in September 2011.

4. Statement of Councillor and Board Member Earnings

Tabled are copies of the Treasurer's Statement of Remuneration and Expenses paid to County Councillors as at November 30, 2010 and December 31, 2010 enclosing therewith a breakdown of the Treasurer's Statements of Remuneration year-to-date and month-to-date.

5. Treasurer's Report – November 30, 2010

Tabled is a copy of the November 30, 2010 Treasurer's Report for the General Revenue Fund, Bonnechere Manor, Miramichi Lodge, Public Works and Renfrew County Housing Corporation.

6. New Local Administrative Justice of the Peace

His Worship Bernard Swords, Regional Senior Justice of the Peace announced in December 2010 that His Worship Herb Kreling was appointed the new Local Administrative Justice of the Peace for Zone 1, Ottawa area. His appointment to this position is for three years commencing December 9, 2010. His Worship Kreling brings with him many years of administrative experience.

7. Enforcement Agencies Meeting - POA

In order to maintain a good working relationship with local enforcement agencies, the Provincial Offences Administration (POA) office meets, at a minimum, once annually with all local enforcement agencies. A meeting with representatives of the enforcement agencies, the Crown Attorney, prosecutors and staff of the County of Renfrew took place in the Boardroom of the POA facility on December 3, 2010. The discussions primarily dealt with Bill 212 changes, specifically advantages of the early resolution model, the success we have had using it, the technology provisions in Bill 212 that will allow for the use of teleconferencing for better efficiency and less delays. General housekeeping matters such as filing certificates of offence, appeals and court delays were also part of the discussions. The next meeting is being planned for May 2011.

8. County of Renfrew Website Redesign

Our Committee is pleased to advise that the County of Renfrew's new website was successfully launched in December. We wish to extend a special "Thank You" to Mr. Chris Ryn, Information Technology Manager and Mr. Roger Goldberg, IT Technician/Webmaster for all their hard work in assisting Baytek Systems Consulting Intl. during the transition to the new website. The new website has been significantly updated, is much more user friendly, has improved navigation architecture, is more aesthetically appealing and it now runs on a Content Management System which allows for better search ability of website content. The new site may be viewed at the original address: <http://www.countyofrenfrew.on.ca/>.

9. Renfrew County and District Health Unit Board of Health

The County of Renfrew received a letter dated December 21, 2010 from Dr. Michael Corriveau, Medical Officer of Health, Renfrew County & District Health Unit advising the County of Renfrew of the estimated amount required for the Board of Health for expenses under Section 72 (5) of the Health Protection and Promotion Act (H.P.P.A.) is \$1,383,754 for the year 2011. These payments will be made in 12 equal installments due the first day of each month. Committee directed staff to write a letter to the Renfrew County and District Health Unit Board of Health requesting an explanation on the 14% increase in funding requirements.

10. Association of Municipalities of Ontario Policy Priorities 2011

Tabled is a copy of Policy Priorities for 2011 for the Association of Municipalities of Ontario.

11. Eastern Ontario Wardens' Caucus 2011 Priorities

Tabled is an Executive Summary of the 2011 priorities for the Eastern Ontario Wardens' Caucus.

12. Consumer Price Index Update

Tabled is a copy of the latest release from the Consumer Price Index from Statistics Canada. The current 12-month increase is 2.0%.

13. Recruitment

Mrs. Jane Turcotte, Human Resources Coordinator has submitted her resignation effective January 14, 2011. Mrs. Turcotte has been with the County of Renfrew for five and a half years. Her assistance within the Human Resources Department with regards to unions, labour relations, recruitment, and corporate health and safety initiatives has been a valuable asset to the department. We wish to thank Mrs. Turcotte for her dedication and hard work to the Corporation of the County of Renfrew during her employment and wish her continued success in her career with Atomic Energy of Canada. A job posting has been posted on the County of Renfrew website as well as various local newspapers with a closing date of January 21, 2011.

## **RESOLUTIONS**

### 14. **Farm Tax Rebate Program**

Council will recall that at the November 24, 2010 meeting of Council, County Council supported a resolution from the United Counties of Stormont, Dundas and Glengarry asking that the Province of Ontario calculate the Farmland and Managed Forest component of the Ontario Municipal Partnership Fund (OMPF) so that all municipalities receive full provincial reimbursement of their lost property tax revenue on farmland and managed forest properties, while land-owners maintain the streamlined process and the 25% ratio currently in place.

Tabled is a response from Premier Dalton McGuinty dated December 29, 2010.

The Eastern Ontario Wardens' Caucus (EOWC) has a second meeting scheduled with provincial officials and has identified this issue as a priority for 2011. At their most recent meeting of the EOWC, several provincial ministers suggested that the EOWC continue to pursue this issue.

Tabled is a resolution from the Township of Admaston/Bromley requesting that the County of Renfrew ask for a meeting to be held during the OGRA/ROMA (Ontario Good Roads Association/ Rural Ontario Municipal Association) Conference with Minister of Finance Dwight Duncan, Minister of Municipal Affairs and Housing Rick Bartolucci and Minister of Revenue Sophia Aggelonitis regarding the Farm Tax Rebate Program.

### **RESOLUTION NO. FA-CC-11-01-04**

Moved by Chair

Seconded by Committee

THAT the County of Renfrew request a meeting to be held during the OGRA/ROMA (Ontario Good Roads Association/ Rural Ontario Municipal Association) Conference with Minister of Finance Dwight Duncan, Minister of Municipal Affairs and Housing Rick Bartolucci and Minister of Revenue Sophia Aggelonitis regarding the Farm Tax Rebate Program.

### 15. **Federation of Canadian Municipalities Membership Dues**

The County of Renfrew is presently a member of the Federation of Canadian Municipalities. The membership fee for 2011 is \$10,244.70 which is a decrease of \$456.47 over the 2010 invoice.

### **RESOLUTION NO. FA-CC-11-01-08**

Moved by Chair

Seconded by Committee

THAT the Year 2011 membership to the Federation of Canadian Municipalities in the amount of \$10,244.70 be approved.

## **BY-LAWS**

### 16. Conference Attendance for Elected Officials

At the January 27, 2010 meeting of County Council the following resolution was adopted regarding conference attendance for elected officials:

“THAT County Council approve that, subject to the annual budget approval, all Elected Officials shall receive a total allocation of \$2,000 per year to attend any conference(s) of his/her choice and a travelling allowance of fifty-two cents per kilometre for the first 5,000 kilometres per year and forty-six cents per kilometre for all kilometres over 5,000 per year effective January 1, 2010; AND FURTHER THAT a revised Remuneration By-law be adopted at this session of County Council.”

This resolution restricts elected officials from registering for conferences until after the annual budget has been approved each year. There are two conference which typically are held in February—EDCO (Economic Developers Council of Canada) and OGRA/ROMA (Ontario Good Roads Association/ Rural Ontario Municipal Association). We are recommending that this resolution be changed so that it is not dependent on the annual budget approval.

#### **RESOLUTION NO. FA-CC-11-01-05**

Moved by Chair  
Seconded by Committee

THAT County Council approve that all Elected Officials shall receive a total allocation of \$2,000 per year to attend any conference(s) of his/her choice; AND FURTHER THAT a revised Remuneration By-law be adopted at this session of County Council.

### 17. Deputy Treasurer

The current By-law 28-96 to Appoint a Deputy Treasurer for the County of Renfrew names Norm Lemke as Deputy Treasurer who retired in 2010.

#### **RESOLUTION NO. FA-CC-11-01-07**

Moved by Chair  
Seconded by Committee

THAT a By-law appointing Mr. W. James Hutton, Chief Administrative Officer/Clerk as Deputy Treasurer effective January 1, 2011 be adopted at this session of County Council.

### 18. Municipal Act – One-Third Tax-Free Allowance for Remuneration

Section 283(7) of the Municipal Act contains a requirement that should Council wish to retain the one-third tax-free allowance for remuneration, a resolution to do so needs to be passed during each corresponding term of Council.

**RESOLUTION NO. FA-CC-11-01-10**

Moved by Chair  
Seconded by Committee

THAT a By-law retaining the one-third tax-free allowance for remuneration paid to them for the 2010 – 2014 term of Council be adopted at this session of County Council.

19. **Policy E-01 – Hours of Work and Overtime – Revision**

Human Resources Corporate Policy E-01 – Hours of Work and Overtime has been revised to reflect that Public Works Patrol employees are not to be capped to carry overtime at a maximum of forty (40) hours from one year to the next. This change applies to Public Works Patrol employees only. The rationale for this change is that the January/December periods are typically high overtime for this work group and it creates unnecessary administrative steps for Finance and Payroll related to recordkeeping. The Policy change still caps any “banked overtime” at a maximum of 80 hours per year.

**RESOLUTION NO. FA-CC-11-01-11**

Moved by Chair  
Seconded by Committee

THAT County Council approve the revised Human Resources Corporate Policy E-01 – Hours of Work and Overtime; AND FURTHER THAT a By-law to amend By-law 63-03, being a By-law to Establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted at this session of County Council.

All of which is respectfully submitted.

Raye-Anne Briscoe, Chair

And Committee Members, P. Emon, D. Rathwell, W. Stack, T. Stewart, B. Sweet, J. Visneskie, J. Wilson

The Report was adopted as presented.

Council recessed for lunch at 11:55 a.m. Council reconvened at 1:00 p.m. with the same persons present.

Reeve Walter Stack, Chair of the Operations Committee, brought in and read the resolutions of the following Report:

January 26, 2011

To the Council of the Corporation  
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

## **INFORMATION**

### 1. OGRA/ROMA Conference

Our Committee discussed a staff report recommending that the County request a delegation with the Minister of Infrastructure for the continued extension of the Highway 417 expansion project. As members of Council will recall, in the fall of last year, Council passed a resolution requesting all of the member municipalities to pass Council resolutions signifying support for the continuation of the Highway 417 program. To date, we have received 100% response to the request for support from the local municipalities.

Currently, the province's five-year capital program does not reflect any funding allocation for Highway 417. It is critical that the province maintain the "momentum" to extend Highway 417 within the County. As we have stated in the past, it is important for the province to address the section of highway between Arnprior and the Town of Renfrew. This will optimize the millions of dollars that have been invested by the province in the Highway 417 program by connecting provincial highways situated within the County.

Staff will prepare a brief (which will include the resolutions of support) outlining the benefits to all stakeholders to continue the Highway 417 extension within the County and present this to the Minister (assuming we are successful with our delegation request).

### 2. 2011 Operations Committee Meetings

Similar to previous years, our Committee has endorsed a proposal that four of the regular Operations Committee meetings will be held in local municipalities. It is intended that, over the term of this Committee, meetings will be held at each of our member municipalities.

For 2011, Committee meetings will be held at the following municipalities:

- May 2011 - Town of Arnprior
- June 2011 - Town of Renfrew
- August 2011 - Township of Admaston/Bromley
- September 2011 - Township of North Algona Wilberforce

3. Rehabilitation of Petawawa River Bridge

Our Committee discussed rehabilitation strategies relating to the Petawawa River Bridge. The draft Capital Works budget contemplates repairs to the parapet walls of the structure. There have, as well, been discussions regarding the merits of incorporating cycling and pedestrian infrastructure along this bridge. Discussions in this regard have involved CFB Petawawa and the Town of Petawawa. We are also aware that the Ministry of Transportation has indicated that they wish to initiate repairs to the Petawawa Bridge on Highway 17 commencing in 2012. It is critical that the timing of capital works infrastructure improvements is carefully managed in this area.

Committee directed staff to coordinate a meeting with the major stakeholders (i.e. CFB Petawawa, Town of Petawawa, Ministry of Transportation and the County of Renfrew) to discuss capital infrastructure plans in this area in order to optimize cost-sharing options and the timing of capital works.

**RESOLUTIONS**

4. 2010 Projected Year-End Expenditures

Council is advised that the Department is projecting under expenditures in the 2010 Capital Works, Equipment and Winter Control budgets. Our Committee recommends that these 2010 under expenditures be transferred to the appropriate reserves, provided there are monies available on a corporate-wide basis.

The following provides a brief overview of the under expenditures:

(a) Capital Works Division

The Capital Works Division has provided Committee and Council with monthly financial reports on the progress of the 2010 Capital Works program. In November, the Division advised that a slight surplus was expected in the 2010 Capital Works program. Staff has now forecast the year-end total expenditures and anticipate that the total for the division will be approximately \$250,000 - \$300,000 under budget. The savings can be attributed to several factors including a reduction in the infrastructure evaluation and studies component of the Capital Works program. In addition, there have been reduced expenditures in some items which can be attributed to savings in the asphalt and fuel price adjustments compared to those used when preparing the 2010 budget.

There have also been realized savings attributed to the use of day labour forces, and modifications to the various projects in the Capital Works program.

As in previous years, the Department requests that the realized savings from the Capital Works program in 2010, currently estimated at \$250,000 - \$300,000 be transferred to the Capital Works Reserve to assist with funding projects in the 2011 Capital Works program. This requires a resolution from County Council to approve the transfer.

(b) Equipment

In March of 2010 the County contracted for the purchase of a new tandem combination unit under Contract PW-2010-10. Unfortunately, delays in the manufacture of the truck chassis have resulted in the delivery of the truck being delayed until 2011. Funding in the amount of \$250,000 was included for this truck in the 2010 Budget through the property tax levy. In order to ensure that the funding for the new truck is carried forward from the 2010 Budget, it is necessary to transfer the funds to the Equipment Reserve. The value of the procurement is \$190,580.00, plus applicable taxes.

(c) Maintenance - Winter Control

The 2010 Budget included an allocation of \$3,097,000 for Winter Operations. Due to lighter than anticipated winter operations in the latter part of 2010, it is expected that the final winter control costs will be less than the 2010 Budget allocation. It is estimated that approximately \$250,000 in savings will be realized. The final amount will not be available until the year-end reconciliation is completed. From time to time in the past, funds have been directed to a Winter Control Reserve to assist in balancing the budget during those years when severe winter weather occurs and the annual budget allocation is exceeded. In the past, the value of the Winter Control Reserve has been capped at \$500,000. The current value of the Winter Control Reserve is \$185,810. In view of the anticipated under expenditure, we recommend that the surplus funds, if any, from the 2010 non-Capital Budget be directed to the Winter Control Reserve subject to a maximum contribution which would result in an amount not exceeding \$500,000 in the reserve.

**RESOLUTION NO. OP-CC-11-01-07**

Moved by Chair

Seconded by Committee

THAT the savings from the 2010 Capital Works program as identified in the year-end financial statement by the County Treasurer be transferred to the Capital Works Reserve component of the accumulated surplus; AND THAT the amount of \$190,580.00 plus applicable taxes be transferred from the 2010 Budget to the Equipment Reserve for the purchase of the tandem truck under Contract PW 2010-10; AND FURTHER THAT, subject to the availability of funds, the amount of the surplus in the Public Works & Engineering 2010 non-Capital Budget be transferred to the Winter Control Reserve, provided that the total amount held in the Winter Control Reserve does not exceed \$500,000.

## **BY-LAWS**

### 5. By-Law to Purchase Land – County Road 63 (Flat Rapids Road)

Council is advised that the reconstruction of County Road 63 (Flat Rapids Road) in the Township of McNab/Braeside from 300 metres east of Mill Ridge Road to 750 metres west of Mill Ridge Road has been included as part of the 2011 capital works program. The County of Renfrew requires several parcels of land to obtain the necessary right-of-way in order to construct the road to design standards. Agreements have been signed by the property owners and the parcels of land are contained in the proposed by-law.

#### **RESOLUTION NO. OP-CC-11-01-09**

Moved by Chair

Seconded by Committee

THAT a by-law be passed authorizing the purchase of parcels of land for the reconstruction of County Road 63 (Flat Rapids Road) in the Township of McNab/Braeside, and that these parcels be dedicated as part of the public highway upon registration of the transfer documents.

### 6. By-Law to Purchase Land - County Road 68 (Letterkenny Road)

Council is advised that the reconstruction of County Road 68 (Letterkenny Road) in the Township of Brudenell, Lyndoch & Raglan, from Rockingham Road northerly 1.6 kilometres has been completed as part of the 2010 construction program. The County of Renfrew required several parcels of land to obtain the necessary right-of-way in order to construct the road to design standards. The agreements which allowed the construction of the road in advance of the transfer, signed by the property owners for the parcels of land, are contained in the proposed by-law.

#### **RESOLUTION NO. OP-CC-11-01-10**

Moved by Chair

Seconded by Committee

THAT a by-law be passed authorizing the purchase of parcels of land for the reconstruction of County Road 68 (Letterkenny Road) in the Township of Brudenell, Lyndoch & Raglan, and that these parcels be dedicated as part of the public highway upon registration of the transfer documents.

### 7. By-Law to Purchase Land - County Road 22 (Grattan Road)

The reconstruction of County Road 22 (Grattan Road) in the Township of Bonnechere Valley from Highway 41 easterly 1.5 kilometres has been completed as part of the 2010 construction program. The County of Renfrew required several parcels of land to obtain the necessary right-of-way in order to construct the road to design standards. In addition, several parcels of land are required to complete the 2011 and 2012 construction work. The agreements which allowed the construction of the road in advance of the transfer, signed by the property owners for the parcels of land, are contained in the proposed by-law.

**RESOLUTION NO. OP-CC-11-01-11**

Moved by Chair  
Seconded by Committee

THAT a by-law be passed authorizing the purchase of the above-noted parcels of land for the reconstruction of County Road 22 (Grattan Road), and that these parcels be dedicated as part of the public highway upon registration of the transfer documents.

8. **By-law to Dedicate Land - County Road 514 (Schutt Road)**

In May 2010 our Committee gave approval to enter into an easement agreement with the Township of Brudenell, Lyndoch & Raglan over Part 3 on Reference Plan 49R-17192 adjacent to County Road 514. At the same time approval was granted to accept the transfer of Parts 1 & 2, Plan 49R-17192 for road purposes. On May 26, 2010 County Council passed By-law 57-10 authorizing the easement agreement. Unfortunately, the by-law did not dedicate the lands identified as Parts 1 & 2 on Plan 49R-17192 as public highway. A by-law is required to incorporate these lands as part of the County Road system.

**RESOLUTION NO. OP-CC-11-01-14**

Moved by Chair  
Seconded by Committee

THAT a by-law be passed authorizing the dedication of Part Lots 25 and 26, Concession 9 in the geographic Township of Raglan, Township of Brudenell, Lyndoch & Raglan, described as Parts 1 & 2 on Reference Plan 49R-17192, as part of the County Road system.

All of which is respectfully submitted.

W. Stack, Chair

And Committee Members: D. Eady, N. Lentz, J. Murphy, D. Shulist, B. Sweet, H. Weckworth

The Report was adopted as presented.

Reeve Donald Rathwell, Chair of the Development & Property Committee, brought in and read the resolutions of the following Report and the Addendum to the Report:

January 26, 2011

To the Council of the Corporation  
of the County of Renfrew

Members of County Council:

We, your **Development & Property Committee**, wish to report and recommend as follows:

## **INFORMATION**

### 1. Planning Division Activity Tracker

Tabled for Council's information are the Activity Trackers for November and December 2010. In November, the Division received 25 new severance applications and prepared 7 Planning Checklists for general inquiries. The GIS technicians worked on 127 mapping and GIS projects.

In December, the Division received 23 new severance applications and prepared 11 Planning Checklists for general inquiries. The GIS technicians worked on 91 mapping and GIS projects.

In 2010, the County of Renfrew received 258 severance applications compared to 223 received in 2009.

Also included is the Activity Tracker for the 2010 Year End. Of note, the County draft approved a total of 456 lots/blocks and final approved 75 lots/blocks. Six Official Plan Amendments were approved, two of which were for 5-Year Official Plan reviews (Town of Arnprior and Town of Laurentian Hills). Staff assisted the Township of Horton, Township of McNab/Braeside and the Town of Renfrew to complete new Comprehensive Zoning By-laws. A total of 201 Planning Checklists were prepared in response to general inquiries.

### 2. Real Property - Projects Update

Tabled for Council's information is a summary report of all projects currently underway that involve the Real Property Division. A legend is attached detailing the nomenclature and project steps as outlined.

### 3. Enterprise Renfrew County (ERC) Activity Report

Tabled for Council's information are the Enterprise Renfrew County (ERC) Activity Reports for the months of October, November and December 2010.

### 4. Enterprise Renfrew County (ERC) Business Visitations

Tabled for Council's information is the Enterprise Renfrew County (ERC) Business Visits Report for the month of October 2010.

5. Letter re: Ottawa River Heritage Designation

Tabled for Council's information is a letter from the Honourable John Baird, Minister of the Environment, to Warden Donald Rathwell in response to the Warden's letters regarding the proposed designation of the Ottawa River as a Canadian Heritage River. The letter advises that the federal review process is currently ongoing and Renfrew County Council will be contacted once a final decision has been made. Committee directed staff to write a letter to the new Minister of the Environment, the Honourable Peter Kent, to congratulate him on his new position and overview the Ottawa River Heritage Designation application.

6. Economic Development Division Staff Change

Mr. Mitchell Wilkie, Manager of Economic Development Services, accepted a position as the Manager of the Entrepreneurship and Youth Partnership Branch of the Ontario Ministry of Economic Development and Trade in Toronto. Mr. Wilkie's last day was December 10, 2010. Accordingly, Mr. Alastair Baird has been appointed Acting Manager until February 25, 2011.

7. Creative Economy Initiative with Ontario East Economic Development Commission

In partnership with the Ontario East Economic Development Commission (OEEDC) and Renfrew County Community Futures Development Corporation (RCCFDC), the County of Renfrew is undertaking a region-wide project to identify the County participants in the Creative Economy and to develop the web tools to interact with the Creative Economy members within the County and internationally. The objective is to expand the amount of economic activity within the County in the Creative Economy sector. The Creative Economy comprises any business or occupation where thinking and entrepreneurial activities are a factor: engineering, sales, management, communications, healthcare, software development, research and development.

This will involve expanded County presence and regular information input to various social media sites (Facebook, Twitter), to the County and OVTA sites and to a specific Ontario East Creative Economy site which is under development. Former Manager Mitchell Wilkie and Business Development Officer Alastair Baird participated in a one-day training session on the Creative Economy OEEDC project and social media on Thursday, November 18, 2010 in Napanee. Essentially this is a promotional, marketing, advertising and general communications campaign intended to achieve increased economic activity in the County of Renfrew.

8. Biomass Energy and the Forestry and Value-added Wood Processing Sector

On Tuesday, November 23, 2010 County staff, County forest industry representatives, Renfrew County Community Futures Development Corporation (RCCDC) Chairman Dave Stewart, Mayor John Hildebrandt and community and industry leaders from Hearst, Ontario, met in the offices of the Renfrew Industrial Commission, hosted by Mr. Dave Lemkay. The purpose of the meeting was to discuss the organization of an Ontario-wide forest industry and community association to lobby for enhanced Feed-in Tariff (FIT) rates for biomass energy under the Green Energy and Green Economy Act, capital incentives for biomass energy plant development and improved perception of

forest industry and biomass as a sustainable and renewable energy source for the Province of Ontario amongst politicians, bureaucrats and residents. The next meeting of the group will occur in Northern Ontario in early 2011.

9. Potential Biomass Energy Investment: On-going Investigations of the County

A United States based company returned to the County in early December 2010 (previous visits occurred in February and June 2010) to further discuss wood biomass volumes available, possible sites for an energy plant and Ontario electric grid connectivity issues.

10. Agri-business and Agriculture Nominations for Premier's Award for Agri-food Innovation Excellence

The County of Renfrew nominated the Taste of the Valley events and a local value-added farm business for this prestigious annual award program administered by the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA). In previous years, County nominations have resulted in several winners in various categories from across the County of Renfrew and a net prize collection of \$70,000 for County farms, agri-businesses and not-for-profit organizations. Winners for 2010 will be announced in April 2011.

11. Activity Indicators for November and December 2010

This is the second report in which Economic Development staff will be providing some quantitative activity and performance information to Committee each month.

Industrial Space Investigations- Quantity:	2
Industrial Space Investigations- Area:	25,000 square feet
Industrial Operator Request for Assistance- Quantity	3
Service Industry Space Investigations- Quantity:	1
Service Industry Operator Request for Assistance- Quantity:	1
Specific Business Investment Opportunities Sought:	0
Successful Investments- Quantity:	0
Successful Investment- Area, Square Footage:	0
Successful Investment- Dollar Value:	0

12. 2011 Travel Guide and Road Map

Ottawa Valley Tourist Association (OVTA) staff has been working closely with design company Mini Board Advertising to ensure the timely and satisfactory printing of the 2011 Travel Guide and Road Map. The 2011 Travel Guide has been completely redesigned with new editorial and new photography to prominently feature all four distinct seasons in the Ottawa Valley.

A breakdown of the 2011 travel guide and road map advertising is as follows:

	<b>2011</b>	<b>2010</b>
Listings (incl. add'l):	234	242
Full-page:	10	9
Half-page:	6	5
Quarter-page:	22	30
Photo ad:	17	18
RM – Display ad:	8	7
RM – Address listing:	42	42
RM – Feature listing:	8	6
RM – Symbols:	52	46
Total 2011 revenues:	\$55,542.00 (guide) & \$12,893 (map)	
Total 2010 revenues:	\$53,436.95 (guide) & \$11,787 (map)	

The OVTA is working with Canpar Courier Service for the distribution of the new Travel Guides and Road Maps. The guides will be distributed in mid-February 2011.

13. Ottawa Valley Tourist Association (OVTA) Membership

The OVTA currently has 209 members for 2011, including 11 new members (compared to 212 in 2010). The OVTA will be introducing a Membership Recruitment Challenge to OVTA members in mid-January to increase membership numbers. Incentives will be given to both current OVTA members and new members who sign-up during the recruitment period. Details will be unveiled in the coming weeks.

14. Ontario's Highlands Tourism Organization Update

The Ontario's Highlands Tourism Organization (OHTO) team (formerly RTO 11) has been formed. Ontario's Highlands Tourism Organization's Marketing and Communications Coordinator, Ms. Leah Piltz, and Administrative Assistant, Ms. Tina Spurrell, have joined forces with OHTO Manager Ms. Nicole Whiting. Staff moved into their new offices beside the County Public Works Department in the County Administration building on January 20, 2011.

Ontario's Highlands Tourism Organization staff have been busy working building their networks and have launched three social media accounts. Ontario's Highlands has a facebook page ([facebook.com/ontarioshighlands](http://facebook.com/ontarioshighlands)), twitter account ([twitter.com/onhighlands](http://twitter.com/onhighlands)) and youtube account ([youtube.com/ontarioshighlands](http://youtube.com/ontarioshighlands)).

The OHTO has organized to present tourism operators in the region with the world renowned Disney Institute's Customer Service Training sessions. Four training sessions will be held throughout the OHTO region. Dates for the training sessions are:

- March 7, 2011 – Haliburton, Ontario
- March 8, 2011 – Madoc, Ontario
- March 9, 2011 – Perth, Ontario
- March 10, 2011 – Renfrew, Ontario

The cost to attend the all-day workshop will be \$50.00.

15. Summer Company 2011

Applications for the 2011 Summer Company Program are now being accepted through the Ministry of Economic Development and Trade. The application deadline is May 9, 2011 or sooner, if the program reaches capacity. Enterprise Renfrew County (ERC) has actively started to promote the program to local schools and will be organizing presentations in the next several weeks.

16. Renfrew County Funders' Forum

Enterprise Renfrew County (ERC) has partnered with several organizations to host a Funders' Forum to be held on Thursday, February 17, 2011 at the Marguerite Centre in Pembroke. This event will bring together funders and service providers interested in the development of communities in Renfrew County. The partners are:

- Ministry of Tourism & Culture
- Ministry of Citizenship & Immigration
- Ministry of Health Promotion & Sport
- Renfrew County Community Futures Corporation
- Ontario Trillium Foundation
- Renfrew County United Way
- Ministry of Government Services
- Ministry of Community & Social Services
- Ministry of Training, Colleges & Universities
- Ontario Rural and Co-operative Secretariat
- Réseau de développement économique et d'employabilité de l'Ontario (RDEE Ontario promotes economic development and employability in Ontario's francophone communities to ensure that they remain vital and sustainable)

The objective of the forum is to facilitate the access of not-for-profit/charitable organizations, small/medium businesses and municipalities to the available funding programs and to strengthen their capacities through training workshops. Participants will have the opportunity to meet with funders and service providers individually to discuss their proposed projects. In addition, participants will be able to take part in a training workshop on effective grant proposal writing in the afternoon.

17. Timber Sales 2011

There has been some improvement in timber markets for some products, but generally the difficult conditions continue. Red pine markets are still strong and are expected to remain so. To this end, in preparation for sales in 2011, the Forestry Division has marked red pine plantations in Alice Township (Petznick Lake Tract) and Hagarty Township (Mask, Schroeder and Buck Hill Tracts).

The anticipated start-up of Trebio, the wood pellet manufacturer located on the site of the now closed Smurfit-Stone pulp mill in Portage du Fort, will be beneficial at providing a market for low-end forest products. Deliveries to this mill are expected to commence early this year. The Forestry Division has several potential harvest areas ready if this market does emerge.

18. CP Rail Line

Attached as Appendix I for Council's information are the following items of correspondence: letter dated January 13, 2011 from Canadian Pacific to the Honourable Kathleen Wynne, Minister of Transportation; letter dated January 11, 2011 from Canadian Pacific to MP Cheryl Gallant; January 12, 2011 North Renfrew Times article entitled "Future of rail line in local hands, MP says"; January 8, 2011 Daily Observer article entitled "Will someone step up?" and a January 21, 2011 Daily Observer article entitled "One last gasp."

**BY-LAWS**

19. County of Renfrew Official Plan Amendment No. 18 (Part Lots 291 and 292, Range "B" North, geographic Township of Brudenell, Lyndoch & Raglan)

The Official Plan of the County of Renfrew was adopted by the Council of the County of Renfrew on March 27, 2002 and approved by the Minister of Municipal Affairs and Housing on June 16, 2003.

The proposed Official Plan Amendment (OPA) attached as Appendix II, made at the request of the owner, would re-designate the subject lands from Mineral Aggregate to Rural. Lot 291 of the subject lands contains a dwelling, 2 barns and a greenhouse, while Lot 292 is vacant.

In support of the re-designation to Rural is an email from Ms. Andrea Marich, Aggregate Resource Geologist of the Ministry of Northern Development and Mines, dated September 5, 2008 (included in Appendix II). The email refers to a site visit to the subject lands conducted by Ms. Marich. In regards to the subject lands, the email states:

- The glaciofluvial outwash (OW) deposit has undergone extraction in the past.
- The significance of this deposit will be reclassified to tertiary as much of the crushable granular material has been removed, and there is little quality granular material available in the eastern portions of the deposit.

The Ministry of Municipal Affairs and Housing has no concerns with the proposed amendment. The Ministry recommended a 30-metre setback from a creek on Lot 292, which has been implemented through a corresponding zoning by-law amendment. The Ministry letter is included in Appendix II.

The Township supports the proposed OPA as indicated in the Township Council's resolution dated December 8, 2010, also included in Appendix II.

**RESOLUTION NO. DP-CC-11-01-02**

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law to Adopt Amendment No. 18 to the Official Plan of the County of Renfrew.

**ADDENDUM TO  
DEVELOPMENT & PROPERTY COMMITTEE REPORT  
JANUARY 26, 2011**

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**INFORMATION**

20. Renfrew OPP Detachment Facility

At the invitation of the Ontario Realty Corporation (ORC), County staff and Warden Don Rathwell attended a presentation in Kemptville, Ontario, on December 9, 2010. The presentation was aimed at three municipalities from Eastern Ontario to solicit proposals to construct and lease new accommodations for the OPP in those communities. The ORC request is to “fast-track” the approvals of the new stations from the current 36 month time frame down to a 3-4 month approval process. With the municipalities being the Landlord of choice for the ORC, recommendations were made to enter into a partnership arrangement which benefits both interests. Attached as Appendix I is an article from the January 13, 2011 edition of the Renfrew Mercury entitled “Might Renfrew build and lease new building to OPP?”

Committee directed staff to proceed with contacting the OPP/ORC in writing to express an interest in discussing OPP/ORC requirements and various options to satisfy these requirements.

All of which is respectfully submitted.

Donald Rathwell, Chair

And Committee Members: Raye-Anne Briscoe, Mary Campbell, Donald Eady, Audrey Green, Norm Lentz, Bob Sweet, David Thompson

The Report and Addendum were adopted as presented.

Mayor Janice Visneskie, Chair of the Health Committee brought in and read the resolutions of the following Report and the Addendum to the Report:

January 26, 2011

To the Council of the Corporation  
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

### **INFORMATION**

1. Resident Population

We wish to advise that our resident population as of the date of our last committee meeting is as follows:

<b>HOME</b>	<b>NOVEMBER 2010</b>	<b>DECEMBER 2010</b>
Bonnechere Manor	176	177
Miramichi Lodge	162	164
<b>TOTAL</b>	<b>338</b>	<b>341</b>

2. Cardio Pulmonary Resuscitation (CPR) and Automatic External Defibrillation (AED)

The County of Renfrew Paramedic Service works with the Heart & Stroke Foundation, the Province of Ontario and the University of Ottawa Heart Institute, Heart Wise Exercise Program to provide Cardio Pulmonary Resuscitation (CPR) and Automatic External Defibrillation (AED) training throughout the County. In 2010 there were nine events. Bishop Smith High School in Pembroke is hosting a CPR/AED event this evening, January 26, 2011, 6:00 p.m. to 9:30 p.m.

3. Paramedics in the Community

The County of Renfrew Paramedic Service provides health assurance through home visiting programs and community clinics. These services are provided as a component of the Community Paramedic Program and will be formalized in 2011 to include intake, referral, scheduling and record management practises. The Service currently focuses on patients and communities with limited access to primary care services.

4. Community Emergency Management

The Community Emergency Management Program is responsible to provide the corporate Emergency Management planning, training and annual compliance activities for the County of Renfrew as well as to provide liaison and support to those same processes for the local municipalities. In December 2010 the County of Renfrew completed the mandatory training and exercise components for compliance to the *Emergency Management and Civil Protection Act*. The County Control Group convened on December 7<sup>th</sup> to review the County of Renfrew Emergency Response Plan and complete Incident Management Systems training. The Control Group planned the

response to three distinct scenarios designed to focus on notification, Emergency Operations Centre set up, roles and responsibilities, public information, and human resources management. Each member of the Control Group also undertook a knowledge assessment on the elements of emergency management.

5. Helipad at Stonecliffe

Final certification for day/night operation has been received for the Stonecliffe Helipad. This new site is located in the Township of Head, Clara & Maria. The establishment of a maintenance contract (snow removal/debris removal/pad repair) between the Township and Ornge Transport Medicine is required prior to operational readiness. Notification will be forwarded to Council once the contract is in place. The new helipad will improve access to patient care for the residents of the area.

6. Heart Wise Exercise Program

The Emergency Services Department's work to have a positive impact on the risk factors for chronic disease has provided multiple opportunities for the health care providers in the County to dialogue regarding important strategies. Recently Chief Nolan, along with representatives of the Ottawa University Heart Institute, has been working with the physicians groups of the five local hospitals to promote the Heart Wise Exercise program and to encourage physicians to prescribe daily exercise to their patients. This is the first initiative of its kind in the area and has been well received.

7. The New Long-Term Care Homes Act and Regulations – Boards of Governance Accountability

The new Long-Term Care Homes Act and Regulations came into force on July 1, 2010. The Ontario Association of Non-Profit Homes and Services for Seniors (OANHSS) hosted a webinar on January 20, 2011 from 4:00 to 6:00 p.m., regarding Boards of Governance accountability. The webinar highlighted a three-part package from OANHSS on the new Act and Regulations and focused on the changing Quality Inspection Program and how it relates to quality monitoring for governing bodies. A question & answer session followed the presentation. Health Committee members were invited to participate in the webinar at Miramichi Lodge.

8. Resident Care – Miramichi Lodge

Tabled for Council's information are two complimentary letters that Miramichi Lodge received on behalf of families for care provided to residents. Congratulations to Miramichi Lodge on providing exemplary care to our residents.

9. Retention of Senior Nurses – Ministry of Health and Long-Term Care Late Career Nurse Initiative – Miramichi Lodge

The Ministry of Health and Long-Term Care (MOHLTC) Late Career Nurse Initiative (LCNI) supports the MOHLTC's HealthForceOntario strategy to ensure that Ontarians have access to the right number and mix of qualified healthcare providers now and in the future. This initiative is intended to retain older nurses by recognizing late career nurses as an asset and recognizing the knowledge they have not only in providing patient care but also in mentoring and orientating new nurses. Funding is for salary replacement costs

to allow front-line nurses to participate in this initiative. Miramichi Lodge applied for two Registered Practical Nurses and one Registered Nurse, and received notice on December 22, 2010 that one-time funding in the amount of \$13,311 would be received. With these funds, three senior nurses will be dedicated to assist in resident care projects such as enhanced admission process, consistent with the Home's goal to partner with the Alzheimer's Society to provide staff education to facilitate a seamless transition to long-term care, further implementation of dental assessments, and implementation of the Musculoskeletal Disorders (MSDs) program, specifically implementation of annual staff training on the safe use of client handling equipment. These funds are required to be spent by March 31, 2011.

10. Volunteer Recruitment Fair – Miramichi Lodge

A Volunteer Recruitment Fair was held at Miramichi Lodge on January 18, 2011. A good response to volunteer opportunities was received.

11. Showcasing Talent at Bonnechere Manor

For more than three decades, Regional Contact has been showcasing the extraordinary talents and personalities of people living in CTV Ottawa's vast coverage area. Mr. Joe Haslam, Producer and Host of Regional Contact, was in Renfrew on Monday, January 17, 2011 to interview one of our dedicated volunteers, Mrs. Diana Wakely, Artist. Mrs. Wakely has volunteered at Bonnechere Manor for many years and for the past five years has taught painting and drawing every Wednesday afternoon to many residents. Regional Contact taped the Art Class at Bonnechere Manor on January 19, 2011. The anticipated airing date is in February 2011.

**BY-LAWS**

12. Renewal of Lease – Hair Care Services Space at Miramichi Lodge

Miramichi Lodge entered into a lease renewal agreement with Ms. Pat Schultz on April 1, 2006 for the provision of hair care services to both the residents of Miramichi Lodge and the public. The current lease at \$350.00 per month expires in January 2011. Because the residents pay for their own hair services, a nominal increase to \$357.00 per month, for a five-year period was negotiated to minimize increased costs to the residents.

**RESOLUTION NO. H-CC-11-01-04**

Moved by Chair

Seconded by Committee

THAT Council authorize the Warden and Chief Administrative Officer/Clerk to sign a lease agreement between Miramichi Lodge and Ms. Pat Schultz, for the occupation of the Leased Space Hair Care Services Room within Miramichi Lodge, located at 725 Pembroke Street West, Pembroke Ontario at an amount of \$4,284.00 per year payable in equal, consecutive, monthly instalments of \$357.00 for the period of January 1, 2011 to December 31, 2015; AND FURTHER THAT a bylaw be adopted at this session of County Council.

13. Senior / Adult Day Program Satellite Sites Lease Agreements

We wish to advise Council that community residents continue to participate and enjoy the services available through our day program satellite sites in Beachburg, Eganville, and Calabogie. The Cobden program was relocated in April 2010 to Eganville on Tuesdays with the closure of the building in Cobden owned by the Lanark Health & Community Services. There is a lease with the Whitewater Bromley Community Health Centre Satellite, a part of Lanark Health & Community Services for the Beachburg program. The 2011 lease agreement continues at \$60.00 per day rental fee to a maximum of \$400.00 per month. The agreement for Beachburg shall be for a term of one-year, January 1, 2011 to December 31, 2011, which may be renewed for a further one-year on the same terms and conditions as set out in these lease agreements. There is a stipulation of sixty days notice from either party for termination of the lease agreement.

The 2011 lease agreement with the Township of Greater Madawaska, Community Hall at 1101 Francis Street, Calabogie, Ontario, K0J 1H0 continues at \$25.00 per day, to a maximum of \$200.00 per month. The agreement shall be for a term of one year, January 1, 2011 to December 31, 2011, which may be renewed for a further one year on the same terms and conditions as set out in the lease agreement. There is a stipulation of sixty days notice from either party for termination of the lease agreement.

The 2011 lease agreement with Merger Holding Inc. for the Eganville Day Program satellite site at 68 Queen Street, Eganville, Ontario, K0J 1T0 is proposing an increase of \$60.00 per month for a total monthly rental fee of \$1280.00. Tuesday has been added for a total of three days per week of programming to accommodate the Cobden clientele. The agreement shall be for a term of one-year, January 1, 2011 to December 31, 2011, which may be renewed for a further one-year on the same terms and conditions as set out in the lease agreement. There is a stipulation of sixty days notice from either party for termination of the lease agreement.

In accordance with the Statement of Lease Financing Policy and Goals adopted as Policy GA-04 by the Council of the Corporation of the County of Renfrew, our Treasurer has reviewed the lease agreements and they are within the exemption category of costs and risks, in combination with all other leases of that category entered into or proposed to be entered into in 2011 by the County of Renfrew and will not result in a material impact.

**RESOLUTION NO. H-CC-11-01-05**

Moved by Chair

Seconded by Committee

THAT Council authorize the Warden and Chief Administrative Officer/Clerk to sign the one year lease agreement between the County of Renfrew, Bonnechere Manor and the Whitewater Bromley Community Health Centre Satellite, a part of Lanark Health & Community Services for the use of leased space 20 Robertson Drive, Beachburg, Ontario, January 1, 2011 to December 31, 2011; AND the one year lease agreement between the County of Renfrew, Bonnechere Manor and the Township of Greater Madawaska for the use of leased space at 1101 Francis Street, Calabogie, Ontario, January 1, 2011 to December 31, 2011; AND the one year lease agreement between the County of Renfrew, Bonnechere Manor and Merger Holdings Inc. for the use of leased space at 68 Queen Street, Eganville, Ontario, January 1, 2011 to December 31, 2011.

**ADDENDUM TO  
HEALTH COMMITTEE REPORT  
DATED JANUARY 26, 2011**

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**RESOLUTIONS**

14. County-Wide Emergency Exercise

Council will recall that on June 18, 2008, a county-wide Emergency Exercise entitled “Flu the Coop” was coordinated by the Emergency Services Department and held at the Petawawa Civic Centre. Each participating municipality that took part in the exercise was able to meet the annual mandatory requirements of the *Emergency Management and Civil Protection Act*. The Health Committee recommends that County Council provide direction to the Emergency Services Department to conduct a similar county-wide exercise in 2011/12.

**RESOLUTION NO. H-CC-11-01-09**

Moved by Chair  
Seconded by Committee

THAT County Council directs the Emergency Services Department to proceed with the development of a budget and timeline for a county-wide Emergency Exercise to meet the annual mandatory requirements of the *Emergency Management and Civil Protection Act*.

All of which is respectfully submitted.

Janice Visneskie, Chair

And Committee Members: M. Campbell, J. Murphy, D. Rabishaw, D. Shulist, T. Stewart,  
B. Sweet

The Report and Addendum were adopted as presented.

Mayor Peter Emon, Chair of the Social Services Committee brought in and read the resolutions of the following Report:

January 26, 2011

To the Council of the Corporation  
of the County of Renfrew

Members of County Council:

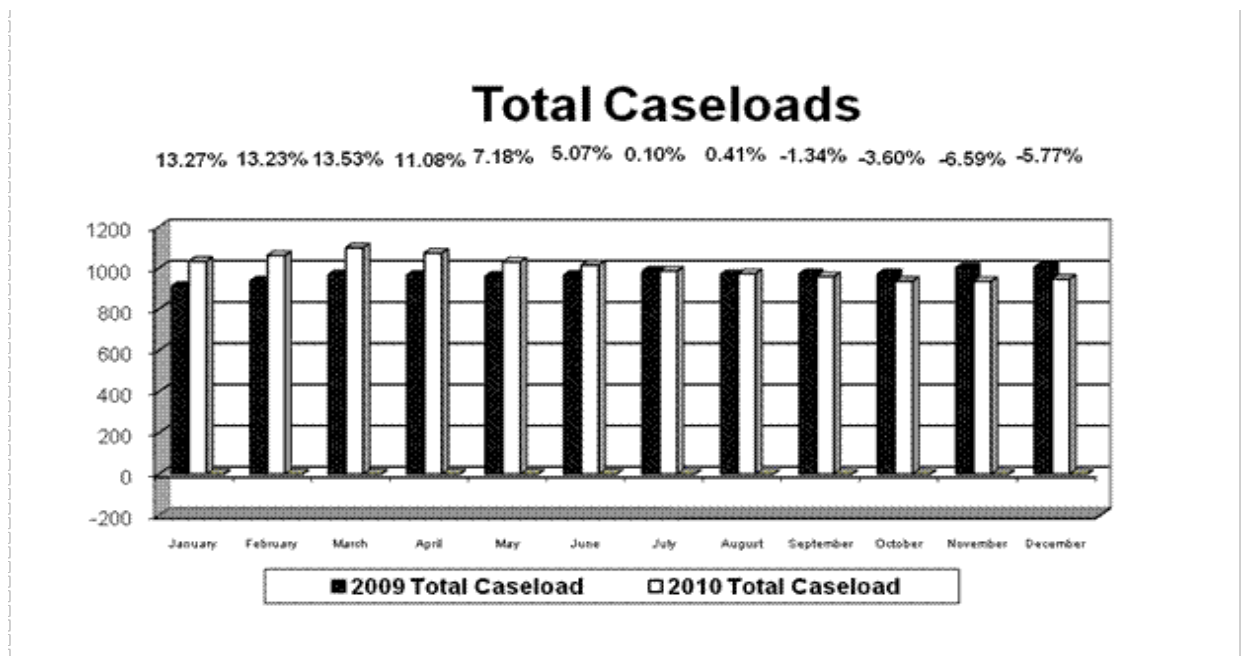
We, your **Social Services Committee**, wish to report and recommend as follows:

**INFORMATION**

1. Ontario Works Caseload Statistics

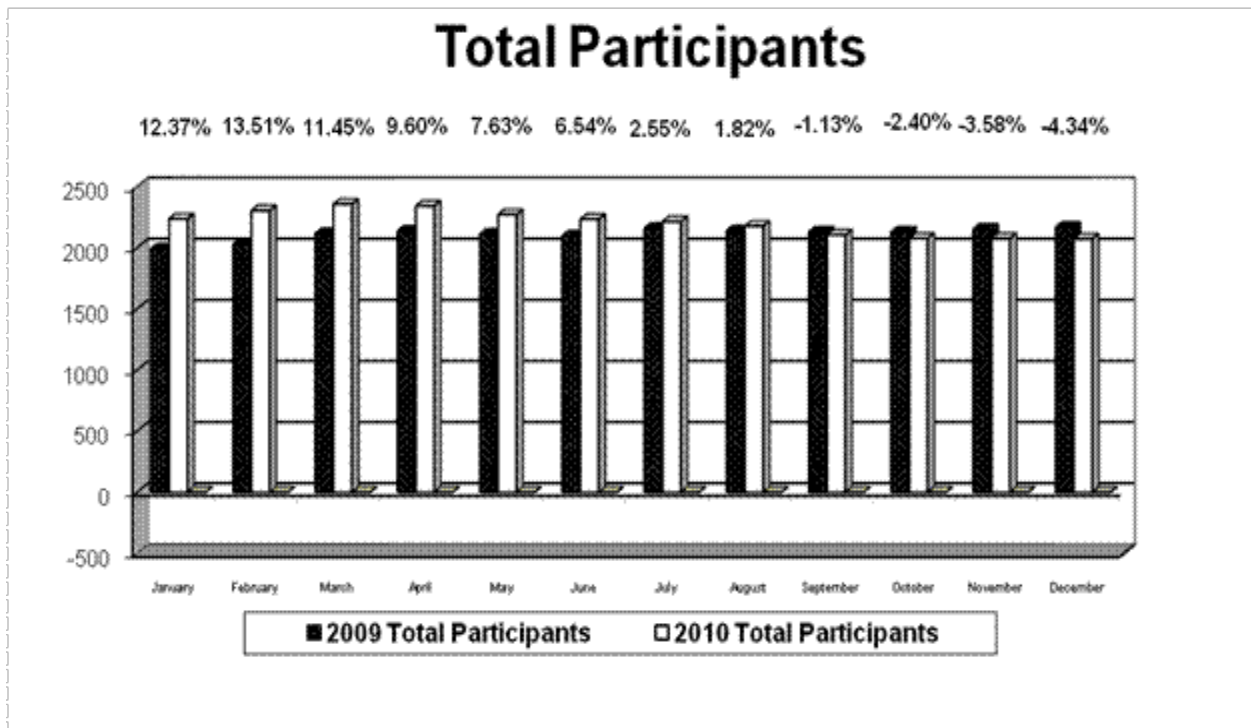
2009 and 2010 Monthly Ontario Works Caseload Comparison

	2009 Total Caseload	2010 Total Caseload	Percentage of Change
January	912	1033	13.27%
February	937	1061	13.23%
March	968	1099	13.53%
April	966	1073	11.00%
May	961	1030	7.19%
June	966	1015	5.07%
July	985	986	0.10%
August	969	973	0.41%
September	972	959	-1.34%
October	972	937	-3.60%
November	1002	936	-6.59%
December	1005	947	-5.77%



## 2009 and 2010 Monthly Ontario Works Participant Comparison

	2009 Total Participants	2010 Total Participants	Percentage of Change
January	1989	2235	12.37%
February	2028	2303	13.56%
March	2114	2356	11.45%
April	2135	2340	9.62%
May	2109	2270	7.63%
June	2095	2232	6.54%
July	2157	2212	2.55%
August	2137	2176	1.82%
September	2127	2103	-1.13%
October	2126	2075	-2.40%
November	2151	2074	-3.58%
December	2165	2071	-4.34%



2. Child Care Statistics

Child Care Fee Subsidy Statistics as at end of November 2010

MONTHS	2009		2010	
	FAMILIES	CHILDREN	FAMILIES	CHILDREN
January	372	519	321	471
February	374	530	332	485
March	377	536	334	490
April	379	542	340	493
May	376	539	350	503
June	369	532	355	511
July	325	492	340	499
August	315	476	338	501
September	317	457	346	507
October	315	463	329	467
November	330	482	330	470
December	330	483		

CURRENT COUNTY CENTRALIZED WAITLIST TOTAL - 282

Integration Coordinator Statistics as at end of December, 2010

Total Active Files	77
New Referrals	0
Children on Waitlist (service)	5
Children on Waitlist (funding)	0
Closed Files	9
Receiving Resource Funding	53

3. County of Renfrew Ontario Works Dental Program

We wish to advise Council that effective January 1, 2011 the administration of the Ontario Works Dental Plan has been outsourced to AccertaClaim Servcorp Inc. This change was precipitated by the Renfrew County Health Unit withdrawing from dental administration services at the end of 2010.

AccertaClaim Servcorp Inc. will be using the Ministry of Community and Social Services (MCSS) Schedule of Dental Services and Fees, April 2009 and the MCSS Schedule of Dental Hygienist Services and Fees, April 2009 for all dental claims.

AccertaClaim Servcorp Inc. has been the administrator for provincial dental programs, and many municipal dental programs throughout Ontario for a number of Service Managers (City of Cornwall, Brantford, Peel etc.) Accerta will work directly with dental offices for payments. Payments can be made electronically using the Electronic Funds Transfer program or by cheque.

The Ontario Works Division will issue Dental Cards to eligible participants of the dental program. This process eliminates the need for clients to contact the office prior to seeing a dentist to have a referral form faxed to the dentist. It is anticipated that the dental cards will streamline this part of the program delivery and provide a more convenient service for the clients.

## **RESOLUTIONS**

### 4. **Ontario Works Service Plan Surplus**

The two-year Ontario Works Service Plan outlines business processes and service planning for achieving employment outcome measures within the County of Renfrew. If within the two year time frame the delivery agent achieves their targets/points there is no recovery of surplus funds. The Ontario Works Division achieved their targets in the 2008/2009 two-year cycle.

Staff received the 2009 year-end reconciliation report from the Province of Ontario on November 29, 2010 indicating a 2009 Ontario Works surplus in the amount of \$66,082.85. The 2008 year-end reconciliation indicated that there would be no recovery of surplus funds. The 2008 surplus was \$157,874.79.

Staff is experiencing unprecedented demand from both Ontario Works and ODSP clients as well as low-income residents of the County of Renfrew to access funds in the Homelessness Portfolio. For the past two years, staff have expended the funds associated with the Homelessness portfolios within the first seven months of the year, therefore, unable to assist families/individuals in need for the remaining five months. The Homelessness portfolio assists vulnerable households, including social assistance recipients and low-income households who are at imminent risk of eviction or utility disconnection, facing energy related emergencies to pay for energy arrears, security costs and reconnection fees.

Due to the rising costs of utility consumption and the increased demand, we are recommending that the above-noted surplus be utilized for the 2011 Homelessness Portfolio that consists of the Staying Put Initiative of the Ontario Works Program, as well as the Energy Emergency Fund. The total 2008 and 2009 year-end surplus is \$223,957.64.

### **RESOLUTION NO. SS-CC-11-01-02**

Moved by Chair  
Seconded by Committee

THAT County Council approves that the Ontario Works 2008 and 2009 employment assistance surplus of \$223,957.64 be designated into the Ontario Works Fiscal Pressure Reserve and the amount of \$223,957.64 be withdrawn from the Ontario Works Fiscal Pressure Reserve to be utilized for the 2011 Homelessness Portfolio after depleting the 2011 Homelessness and Emergency Energy funding allocation from the Province of Ontario.

5. Canada-Ontario Affordable Housing Program Administration Funds

Funding was received from the Ministry of Municipal Affairs and Housing in June 2010 in the amount of \$100,000 for the administration of Year Two of the Affordable Housing Program. This funding was transferred to the Renfrew County Housing Corporation in accordance with Council Resolution No. SS-CC-09-09-61, “That the administration and funding of all Canada-Ontario Affordable Housing Program (AHP) 2009 Extension, New Rental Housing Component and Social Housing Renovation and Retrofit program be transferred to the Renfrew County Housing Corporation”. These funds, to be used for the administration of the program, are on a provincial calendar year, April 1 to March 31 of the following year. The Social Services Committee is recommending that these funds be transferred to a reserve account of the Renfrew County Housing Corporation for use in a future fiscal period.

Any unused funds in this program will be used for building security upgrades to the housing portfolios owned and operated by the Renfrew County Housing Corporation on behalf of the County of Renfrew, including installation of video surveillance cameras for health and safety purposes and the updating of building locking systems.

**RESOLUTION NO. SS-CC-11-01-03**

Moved by Chair

Seconded by Committee

THAT County Council approves the transfer of \$100,000 received under Year Two of the Canada-Ontario Affordable Housing Program (AHP) Extension 2009 and Social Housing Renovation and Retrofit Program into the AHP-Social Housing Renovation and Retrofit Program Reserve Component of the Renfrew County Housing Corporation’s Accumulated Surplus to be available for use in a future fiscal period.

All of which is respectfully submitted.

Peter Emon, Chair

And Committee Members: A. Green, R. Rabishaw, B. Sweet, D. Thompson, H. Weckworth, J. Wilson

The Report was adopted as presented.

January 26, 2011

To the Council of the Corporation  
of the County of Renfrew

Members of County Council:

We, your **Striking Committee**, wish to recommend as follows:

**BY-LAWS**

1. Shaw Woods Outdoor Education Centre Board of Directors

At the September 2010 meeting of County Council, the following resolution was adopted:

“THAT County Council approve that the Warden and Striking Committee appoint a representative for the Shaw Woods Outdoor Education Centre Board of Directors when they appoint members for the 2011 County Committees.”

Our Committee recommends that Mayor Harold Weckworth be appointed as a Council Representative to the Shaw Woods Outdoor Education Centre Board of Directors.

**RESOLUTION NO. ST-CC-11-01-02**

Moved by Chair  
Seconded by Committee

THAT County Council approve that Mayor Harold Weckworth be Appointed as a Representative for the Shaw Woods Outdoor Education Centre Board of Directors; AND FURTHER THAT a revised By-law to Appoint the County Committees for the Ensuing Year or Until their Successors are Appointed be passed at this session of County Council.

2. Ottawa Valley Tourist Association (OVTA) Representative

At the Inaugural meeting of County Council, Mayor David Thompson was appointed as a representative to the Ottawa Valley Tourist Association Board of Directors. Mayor Thompson has advised that he has a conflict with his schedule and is unable to attend the OVTA Board meetings.

Our committee recommends that Reeve Audrey Green be appointed as a representative to the OVTA Board of Directors, and that Mayor Janice Visneskie be appointed as the representative to the Ministry of Natural Resources Forest Management Plan, replacing Reeve Green.

**RESOLUTION NO. ST-CC-11-01-03**

Moved by Chair  
Seconded by Committee

THAT County Council approve that Mayor David Thompson be removed and Reeve Audrey Green be appointed as a representative for the Ottawa Valley Tourist Association Board of Directors; FURTHER THAT Mayor Janice Visneskie be appointed as the representative to the Ministry of Natural Resources Forest Management Plan replacing Reeve Green; AND FURTHER THAT a Revised By-law to Appoint the County Committees for the Ensuing Year or Until their Successors are Appointed be passed at this session of County Council.

All of which is respectfully submitted.

Jack Wilson, Chair

And Committee Members: Raye-Anne Briscoe, Mary Campbell, Peter Emon, Jennifer Murphy, Tammy Stewart, Bob Sweet

The Report was adopted as presented.

Moved by: Mayor Briscoe  
Seconded by: Mayor Eady

THAT the following By-laws be enacted and passed:

- (a) By-law 4-11 A By-law to Appoint a Deputy Treasurer.
- (b) By-law 5-11 A By-law to Provide for the Remuneration of Members of the Council of the County of Renfrew.
- (c) By-law 6-11 A By-law to Retain the One-third Tax-Free Allowance for Remuneration Paid to County Councillors for the 2010 – 2014 Term.
- (d) By-law 7-11 A By-law to Amend By-law 63-03 Human Resources Corporate Policies and Procedures for the County of Renfrew.
- (e) By-law 8-11 A By-law to Purchase Land for the Reconstruction of County Road 63 (Flat Rapids Road).
- (f) By-law 9-11 A By-law to Purchase Land for the Reconstruction of County Road 68 (Letterkenny Road).
- (g) By-law 10-11 A By-law to Purchase Land for the Reconstruction of County Road 22 (Grattan Road).
- (h) By-law 11-11 A By-law to Dedicate Land on County Road 514 as Part of the County of Renfrew Public Roads System.
- (i) By-law 12-11 A By-law to Adopt Amendment No. 18 to the Official Plan of the County of Renfrew.
- (j) By-law 13-11 A By-law to Enter Into a Lease With Merger Holdings Inc. (Working Name The Action Centre) for the Adult Day Program Service at 68 Queen Street, Eganville, Ontario.
- (k) By-law 14-11 A By-law to Enter Into a Lease With Lanark Health & Community Services for the Adult Day Program Service at 20 Robertson Drive, Beachburg, Ontario.
- (l) By-law 15-11 A By-law to Enter Into a Lease with the Township of Greater Madawaska – Community Hall for the Adult Day Program Service at 1101 Francis Street, P.O. Box 180, Calabogie, Ontario.
- (m) By-law 16-11 A By-law to Enter into a Lease with Pat Schultz for the Hair Care services Space at Miramichi Lodge, 725 Pembroke Street West, Pembroke, Ontario.
- (n) By-law 17-11 A By-law to appoint the County Committees for the ensuing year or until their successors are appointed.

CARRIED.

Council recessed at 1:55 p.m. Council reconvened at 2:00 p.m. with the same persons present except Mayor Shulist and Reeve Stewart.

Moved by: Mayor Visneskie  
Seconded by: Mayor Wilson

THAT this meeting become a closed meeting for the following purpose(s) - Time – 1:53 p.m.

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communication necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another act;
- (h) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:
  - (i) The meeting is held for the purpose of educating or training the members AND
  - (ii) At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

CARRIED.

Moved by: Mayor Visneskie  
Seconded by: Mayor Rabishaw

THAT this resume as an open session of County Council. Time – 2:20 p.m.

CARRIED.

**RESOLUTION NO. DP-CC-11-01-08**

Moved by: Reeve Rathwell

Seconded by: Mayor Rabishaw

WHEREAS Canadian Pacific Rail has issued a Notice of Sale or Discontinuance of the railway line in accordance with the *Canada Transportation Act* for the Chalk River line (mile 0.5 to mile 104.0) between Smiths Falls and Petawawa;

AND WHEREAS Canadian Pacific Rail has issued a Notice of Sale or Discontinuance of the Railway line in accordance with the *Canada Transportation Act* for the Chalk River line and North Bay line (Chalk River Subdivision between mile 104.0 and 115.3 and North Bay Subdivision between mile 0.0 and mile 70.0);

AND WHEREAS the Federal and Provincial Governments have allowed the deadline (mile 0.5 to mile 104.0) to acquire the railway to lapse;

NOW THEREFORE BE IT RESOLVED THAT the County of Renfrew seek a moratorium on the abandonment process and enter into discussions with Canadian Pacific Railway to acquire the rail bed for future use consistent with the County of Renfrew Abandoned Railway Rights-of-Way Policy.

CARRIED.

Moved by: Mayor Briscoe

Seconded by: Mayor Eady

THAT By-law 18-11, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on January 26, 2011 be now numbered, deemed read three times and passed.

CARRIED.

Moved by: Mayor Murphy

Seconded by: Reeve Lentz

THAT County Council adjourn. Time – 2:25 p.m.

CARRIED.