

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS  
of the  
COUNCIL OF THE CORPORATION  
of the  
COUNTY OF RENFREW**

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**- Seventh Ordinary Session -**

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County Council  
Renfrew, Ontario  
June 29, 2011

**GENERAL SESSION**

The General Session of the Council of the Corporation of the County of Renfrew met at 1:00 p.m., June 29, 2011 at Bonnechere Manor.

The Warden, Robert Sweet, presided.

The meeting opened with the recitation of a Prayer and the singing of the National Anthem.

The roll was called and all members were found to be present excepting Mayor Thompson.

Moved by: Mayor Murphy  
Seconded by: Mayor Wilson

THAT the minutes of May 25, 2011 be adopted as presented.

CARRIED.

Warden Sweet addressed Council as follows:

Members of County Council:

During the month of June, I attended 2 full days and 7 half days on County business.

On June 2, 2011, I hosted the 2011 Past Warden's Banquet in Cobden. The theme of the banquet was Expo 150. The Past Wardens were very interested and helpful in discussing Expo 150.

From June 9 – 12, 2011, the County of Renfrew celebrated 150 years of Municipal Government. I hope you all took the opportunity to visit the many booths on display. It was a delight and privilege to welcome to Renfrew County Provost Celia Lawson and Councillor William Perrie from Renfrewshire, Scotland. As we all know, Expo 150 was a resounding success and I would like to thank the many volunteers, elected officials and staff for their work on this phenomenal project. We can all be proud of living in the wonderful and beautiful County of Renfrew.

On June 16 and 17, 2011, I attended – along with CAO Mr. Jim Hutton – a meeting of the Eastern Ontario Wardens' Caucus. The EOWC currently has six priorities that they are focusing on. One of these initiatives is the Growth Plan for Eastern Ontario an Economic Development Plan for Eastern Ontario. This is a key ingredient to developing a master plan for future investment in all types of infrastructure including roads, bridges, health and education institutions to support economic development and future growth in Eastern Ontario. Another priority includes Farm and Managed Forest Lands and the issue of the Farm Tax Rebate. The EOWC Chief Administrative Officer's Group and the EOWC Treasurer's Group are also focusing on the Farm Tax Rebate. We have also placed on your desks today a pamphlet outlining the Eastern Ontario Regional Network. Mr. Howard Allan of Allan & Partners Inc. has again been engaged to update the "Future Directions" Report which contains all annual priorities, provides a regional picture of the current financial situation and provides an assessment of where pressures on the property tax base may be expected.

On June 24, 2011, I attended the CFB Petawawa Business Lunch at the Normandy Officers' Mess. The featured business was Murphy Motors. This morning CFB Petawawa held the Change of Command Ceremony between Lieutenant-Colonel W.K. Rudderham (Outgoing Base Commander) and Lieutenant-Colonel C.C. Moyle (Incoming Base Commander). I look forward to welcoming the new Base Commander in Council Chambers later this fall.

On June 25, 2011, I participated in the flotilla launch from Norway Bay to Red Pine Bay as part of the Braeside Riverdriver Festival. The alligator boat that was part of Expo 150 was also part of the flotilla.

On June 26, 2011, I attended the Valley Voices for C.H.E.O. (Children's Hospital of Eastern Ontario) Fundraiser sponsored by the Expo 150 Renfrew County Idol Committee. A total of \$3,000 was raised for CHEO. It was a pleasure to listen to the many talented voices in Renfrew County.

This concludes my address for this session of County Council.

June 29, 2011

To the Council of the Corporation  
of the County of Renfrew

Members of County Council:

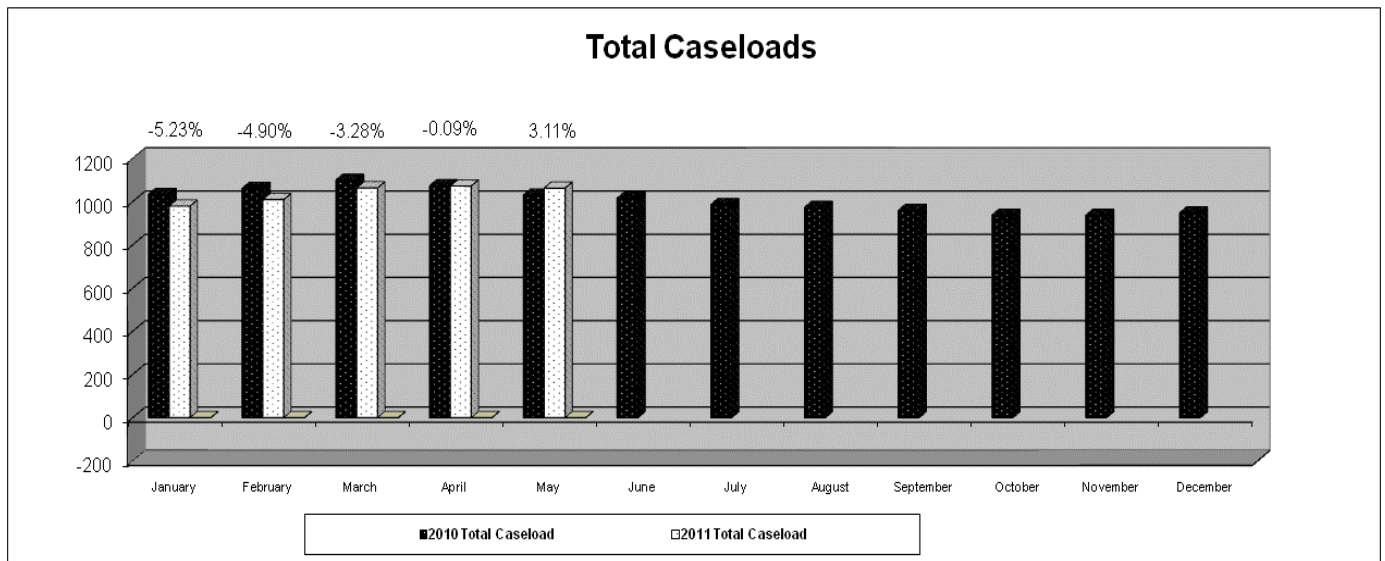
We, your **Social Services Committee**, wish to report and recommend as follows:

**INFORMATION**

1. Ontario Works Caseload Statistics

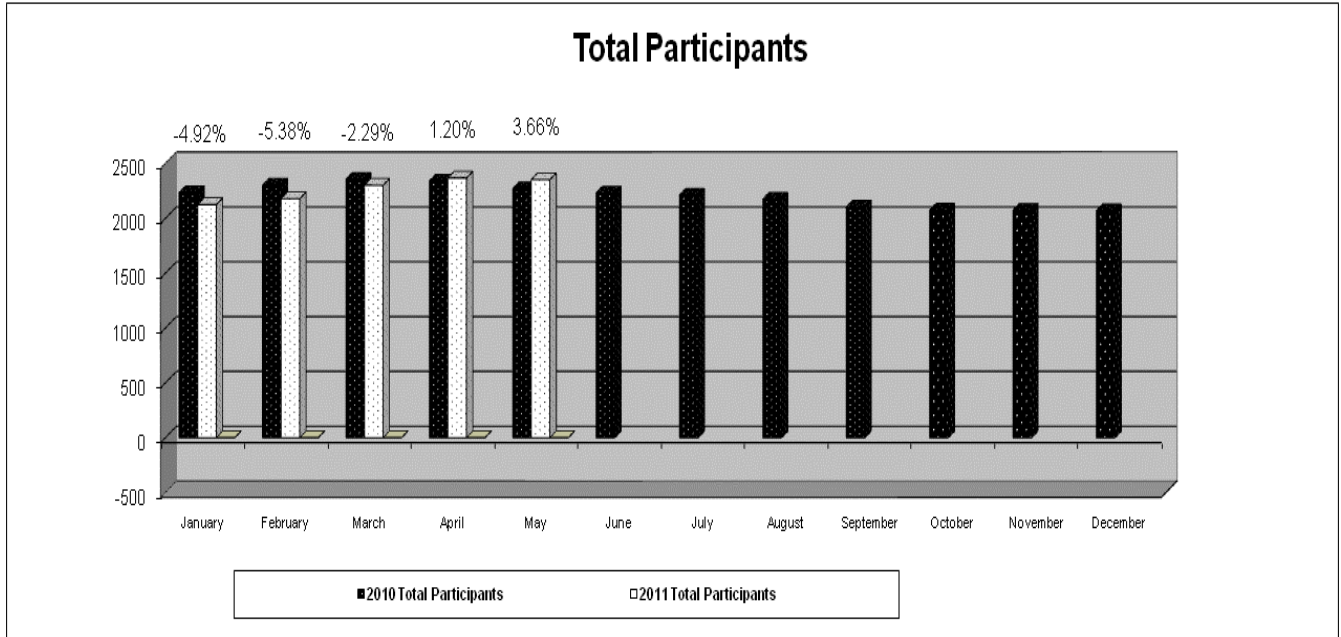
2010 and 2011 Monthly Ontario Works Caseload Comparison

|           | 2010<br>Total Caseload | 2011<br>Total Caseload | Percentage of<br>Change |
|-----------|------------------------|------------------------|-------------------------|
| January   | 1033                   | 979                    | -5.23%                  |
| February  | 1061                   | 1009                   | -4.90%                  |
| March     | 1099                   | 1063                   | -3.28%                  |
| April     | 1073                   | 1072                   | -0.09%                  |
| May       | 1030                   | 1062                   | 3.11%                   |
| June      | 1015                   |                        |                         |
| July      | 986                    |                        |                         |
| August    | 973                    |                        |                         |
| September | 959                    |                        |                         |
| October   | 937                    |                        |                         |
| November  | 936                    |                        |                         |
| December  | 947                    |                        |                         |



## 2010 and 2011 Monthly Ontario Works Participant Comparison

|           | 2010<br>Total Participants | 2011<br>Total Participants | Percentage of<br>Change |
|-----------|----------------------------|----------------------------|-------------------------|
| January   | 2235                       | 2125                       | -4.92%                  |
| February  | 2303                       | 2179                       | -5.38%                  |
| March     | 2356                       | 2302                       | -2.29%                  |
| April     | 2340                       | 2368                       | 1.20%                   |
| May       | 2270                       | 2353                       | 3.66%                   |
| June      | 2232                       |                            |                         |
| July      | 2212                       |                            |                         |
| August    | 2176                       |                            |                         |
| September | 2103                       |                            |                         |
| October   | 2075                       |                            |                         |
| November  | 2074                       |                            |                         |
| December  | 2071                       |                            |                         |



2. Child Care Statistics

Child Care Fee Subsidy Statistics as at end of April 2011

|           | 2010     |          | 2011     |          |
|-----------|----------|----------|----------|----------|
| MONTHS    | FAMILIES | CHILDREN | FAMILIES | CHILDREN |
| January   | 321      | 471      | 337      | 473      |
| February  | 332      | 485      | 347      | 484      |
| March     | 334      | 490      | 352      | 495      |
| April     | 340      | 493      | 356      | 497      |
| May       | 350      | 503      |          |          |
| June      | 355      | 511      |          |          |
| July      | 340      | 499      |          |          |
| August    | 338      | 501      |          |          |
| September | 346      | 507      |          |          |
| October   | 329      | 467      |          |          |
| November  | 330      | 470      |          |          |
| December  | 329      | 470      |          |          |

CURRENT COUNTY CENTRALIZED WAITLIST TOTAL - 295

Integration Coordinator Statistics as at end of May 2011

|                               | <u>Jan</u> | <u>Feb</u> | <u>Mar</u> | <u>Apr</u> | <u>May</u> | <u>Jun</u> | <u>Jul</u> | <u>Aug</u> | <u>Sep</u> | <u>Oct</u> | <u>Nov</u> | <u>Dec</u> |
|-------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| <b>2011</b>                   |            |            |            |            |            |            |            |            |            |            |            |            |
| Total Active Files            | 78         | 89         | 96         | 101        | 105        |            |            |            |            |            |            |            |
| New Referrals                 | 6          | 9          | 7          | 6          | 5          |            |            |            |            |            |            |            |
| Children on Waitlist- service | 5          | 9          | 10         | 9          | 9          |            |            |            |            |            |            |            |
| Children on Waitlist- funding | 0          | 0          | 0          | 0          | 0          |            |            |            |            |            |            |            |
| Closed files                  | 4          | 0          | 0          | 0          | 3          |            |            |            |            |            |            |            |
| Receiving Resource Funding    | 52         | 59         | 60         | 64         | 74         |            |            |            |            |            |            |            |

3. Renfrew County Housing Corporation Annual General Meeting

We wish to advise Council that the Annual General Meeting of the Renfrew County Housing Corporation was held on Thursday, June 16, 2011. We are tabling for Council's information the 2010 financial statements as well as the Annual General Report presented by Ms. Carol Neill, General Manager, Renfrew County Housing Corporation.

## **RESOLUTIONS**

### 4. Increase to Basic Adult Allowance and Maximum Shelter Allowance

Attached as Appendix I is a letter addressed to Premier Dalton McGuinty from Mr. Roger Anderson, Regional Chair and CEO, Regional Municipality of Durham advising that the Region of Durham adopted a resolution opposing the decision to increase the basic adult allowance and maximum shelter allowance for Ontario Disability Support Program and Ontario Works clients by 1%, as detailed in the 2011 Provincial Budget, on the basis that the increase is not sufficient and it does not meet the cost of living increase. The Region of Durham is seeking support for this resolution.

The Social Services Committee is recommending that the County of Renfrew support this resolution.

### **RESOLUTION NO. SS-CC-11-06-28**

Moved by Chair  
Seconded by Committee

THAT the County of Renfrew supports the resolution from the Region of Durham opposing the 1% increase to the basic adult allowance and maximum shelter allowance for Ontario Disability Support Program and Ontario Works clients by 1% on the basis that the increase is not sufficient to meet the cost of living increase.

### 5. Special Needs Resourcing Agreement

On January 30, 2008 County Council approved a Special Needs Resourcing Agreement whereby the County of Renfrew provides funding to social agencies to enable the agencies to hire special needs resource staff for children with special needs based on the level of service the child will require.

Since 2010 licensed child care agencies have participated in a baseline SpeciaLink Quality Inclusion Scales; a tool designed to assess inclusion quality in early childhood centres and to help centres progress towards a higher level of quality inclusion. SpeciaLink assesses inclusion on a scale from inadequate, minimal, good, and excellent. Baseline scores indicate that 75% of the licensed child care programs in Renfrew County score in the “good” range.

The Social Services Committee is recommending that the Special Needs Resourcing Agreement be updated to include the provision that the Service Providers will participate in the SpeciaLink Quality Inclusion Scales.

## **RESOLUTION NO. SS-CC-11-06-33**

Moved by Chair  
Seconded by Committee

THAT the Special Needs Resourcing Agreement be updated to include the provision that “The Service Provider will demonstrate quality of Special Needs service delivery as outlined in the scores rated “good to excellent” in the SpeciaLink Early Childhood Inclusion Quality Scale”.

### 6. Infrastructure – Best Start Funding

In 2005 the County of Renfrew received a \$1,862,843.00 Best Start provincial (100% funded) allocation from the Ministry of Children and Youth Services for the fiscal year 2005 – 2006 to be used for program funding. In 2006 the County of Renfrew was notified by the Ministry of Children and Youth Services that the remaining funds (\$1,600,000) not used from the 2005 allocation, would be transferred into an Unconditional Grant known as the Best Start Capital Reserve. At the time of the funding transfer municipalities were encouraged by the Ministry of Children and Youth Services to expend the Unconditional Grant/Best Start Capital Reserve dollars on capital projects for child care. The Province of Ontario was promoting to municipalities a “schools first” policy when considering the establishment of new fee subsidy child care operations in their service manager area. Consistent with the 2005 Ministry of Children and Youth Services Guidelines, the Social Services Committee formally supported the Guidelines in that it would not be responsible for capital development for Child Care; however, they would participate in the fit-up of a building for child care purposes. To consider financing building fit-up costs the Committee wanted an agreement with the building owner and/or a third party provider in order to secure the investment by the County of Renfrew, both short-term and long-term.

The three child care capital projects for Renfrew County identified in the County of Renfrew Operational Review (2005-2006) and endorsed by the Renfrew County Best Start Network in 2006 were as follows:

- Arnprior - Arnprior and District Child Care Association  
(On March 2, 2007 a by-law was passed by County Council authorizing the County of Renfrew to enter into an agreement with the Renfrew County District School Board and Arnprior and District Child Care Services for the transfer of Best Start Capital Reserve funds to the Renfrew County District School Board in the amount of \$800,000.00 to be used for the addition of a child care facility on to A. J. Charbonneau Public School in Arnprior, Ontario.)
- Petawawa
- Deep River

The balance of the Best Start Capital Reserve as of December 31, 2010 is \$1,016,832.03 and two of the projects, Petawawa and Deep River, remain incomplete. The Petawawa and Deep River projects remain a priority for child care expansion consistent with the needs identified in 2005/2006. Two letters dated May 31, 2011 have been received from

the Renfrew County Catholic District School Board and the Renfrew County and District School Board requesting the County of Renfrew to assist in funding these projects. (Letters attached as Appendix II and III).

#### Petawawa Project

The Renfrew County Catholic District School Board is building St. Francis of Assisi Elementary Catholic School on property donated by the Town of Petawawa and is expected to be open in December 2011. The school is expected to host a licensed child care facility site within the school. In a letter from Michele Arbour, Director of Education Renfrew County Catholic District School Board, financial assistance from the County of Renfrew in the amount of \$600,000 (of the estimated \$1,500,000 cost of the child care centre) for fit up costs is being requested from the County of Renfrew. The remainder of the estimated project costs of \$900,000 will be recuperated through a long term lease payment agreement on a cost recovery basis with the licensed child care provider.

The daycare is estimated to occupy 5,315 square feet and serve 40-50 children with an occupancy date of early 2012.

#### **RESOLUTION NO. SS-CC-11-06-34**

Moved by Chair

Seconded by Committee

THAT the County of Renfrew authorizes the Social Services Department to negotiate an agreement with the Renfrew County Catholic District School Board for the transfer of Best Start Capital Reserve Grant funding in the amount of \$600,000 to the Renfrew County District Catholic School Board for fit-up costs associated with the creation of a new child care centre in St. Francis of Assisi Elementary Catholic School, once the following terms and conditions have been met:

1. Receipt of the finalized cost estimate.
2. Receipt of a signed lease agreement (approved by the County of Renfrew legal counsel) between the licensed child care centre and the Renfrew County Catholic District School Board.
3. Receipt of a signed funding agreement as provided to the Renfrew County Catholic District School Board by the County of Renfrew.

Further, that the negotiated agreement be ratified by by-law at a future session of County Council.

#### Deep River Project

Mackenzie Community School in Deep River is presently renovating to accommodate grades Junior Kindergarten to twelve. Within the existing school, space has been created to accommodate the Deep River Nursery School with an expanded daycare license for 16 preschoolers and 10 toddlers. This expansion will provide extended hours (an increase from part-time care only to full-time care) and increased licensed capacity for preschoolers and toddlers.

A letter has been received from Mr. Roger Clarke, Director of the Renfrew County and District School Board requesting \$270,000 (including all taxes) of fit-up funding from the County of Renfrew. A cost estimate from M. Sullivan & Son Limited, Arnprior indicates a cost of \$245,145.

**RESOLUTION NO. SS-CC-11-06-35**

Moved by Chair  
Seconded by Committee

THAT the County of Renfrew authorizes the Social Services Department to negotiate an agreement with the Renfrew County District School Board for the transfer of Best Start Capital Reserve Grant funding for fit-up costs associated with the renovation of Mackenzie Community School space to accommodate the Deep River Nursery School licensed child care centre in the amount of \$245,145 as per M. Sullivan & Son Limited cost estimate, once the following terms and conditions have been met:

1. Receipt of a signed lease agreement between the licensed child care centre (Deep River Nursery School, and the Renfrew County District School Board).
2. Receipt of a signed funding agreement as provided to the Renfrew County District School Board by the County of Renfrew.

AND FURTHER THAT the negotiated agreement be ratified by by-law at a future session of County Council.

All of which is respectfully submitted.

Peter Emon, Chair

And Committee Members: A. Green, R. Rabishaw, B. Sweet, D. Thompson, H. Weckworth, J. Wilson

The report was adopted as presented.

Mayor Raye-Anne Briscoe, Chair of the Finance & Administration Committee, brought in and read the resolutions of the following Report:

June 29, 2011

To the Council of the Corporation  
Of the County of Renfrew

Members of County Council:

We, your **Finance & Administration Committee**, wish to report and recommend as follows:

### **INFORMATION**

1. Statement of Councillor and Board Member Earnings

Tabled is a copy of the Treasurer's Statement of Remuneration and Expenses paid to County Councillors as at May 31, 2011.

2. Treasurers Report – April 30, 2011

Tabled is a copy of the April 30, 2011 Treasurer's Report for the General Revenue Fund, Bonnechere Manor, Miramichi Lodge, Public Works and Renfrew County Housing Corporation.

3. Insurance Request for Proposal (RFP)

The Finance Department issued a Request for Proposal for General Insurance and Risk Management Services on June 6, 2011. The RFP is posted on the County of Renfrew website under "Procurement Opportunities" and an advertisement was placed in various local newspapers. The following is a timeline for the RFP process:

- Inquiries to the Treasurer/Deputy Clerk up to – June 20, 2011
- Due Date for Submission of Proposal – July 22, 2011
- Evaluation of RFP and clarification of Responses – until August 12, 2011
- Proponent's Presentations (if required) – August 15 to August 31, 2011
- Review with Finance & Administration Committee – September 19, 2011
- Proponent Selected by County Council – September 28, 2011
- Proponent Notifications – before October 31, 2011

4. Acting POA Manager

Committee would like to congratulate Ms. Ginette Poole, on being appointed as Acting POA Manager while Ms. Michelle Sernoskie is off on maternity leave. Ms. Poole has been with the POA Office since the time of transfer and has recently completed the Municipal Management Diploma Program through AMCTO. We are confident that Ms. Poole will be an excellent leader for the team during Ms. Sernoskie's leave.

5. AMCTO Municipal Management Diploma Program

The AMCTO Municipal Management Diploma Program hosted by the County of Renfrew starting in September 2008 has completed effective April 2011. Congratulations are extended to the 12 County of Renfrew employees who successfully completed the program:

- W. James Hutton, Chief Administrative Officer/Clerk
- Steve Boland, Manager – Operations, Public Works & Engineering
- Jason Davis, GIS Coordinator, Development & Property
- Jennifer Dombroskie, Acting Ontario Works Site Supervisor, Social Services
- Jeffrey Foss, Financial Services Officer, Finance
- Brian Leahey, Deputy Chief – Logistics, Emergency Services
- Stephen Lyon, Ontario Works Agent, Social Services
- Judy Mulvihill, Manager – Child Care Services, Social Services
- Carol Neill, General Manager – Renfrew County Housing Corporation, Social Services
- Ginette Poole, General Clerk/Cashier – Provincial Offences Administration, Finance
- Chris Ryn, Manager of Information Technology, Finance
- Shelley Sheedy, Administrator, Miramichi Lodge

Staff is especially pleased to offer congratulations to Ms. Shelley Sheedy, Administrator, Miramichi Lodge for tying for the highest cumulative mark province-wide for the June 2010 – 2011 year with a mark of 96%. As a result, Ms. Sheedy has been selected as a recipient of the AMCTO Scholastic Excellence Award in Municipal Management.

The Municipal Management Diploma Program curriculum, developed in partnership with the University of Western Ontario and Seneca College's Centre for Financial Services, has been designed to focus on the three foundational tenets of municipal management identified by the Needs Assessment:

- Managing Organizational Performance
- Managing People
- Managing Money

This Diploma is an intensive program curriculum designed specifically for Municipal Leaders / Managers / Supervisors and consists of a series of 19 workshops.

**RESOLUTIONS**

6. 2010 Auditor's Report

Placed on your desks today is a copy of the Audited Financial Report for the Corporation of the County of Renfrew for the year ended December 31, 2010. Our Committee is pleased to advise that, again for 2010, there were no audit adjustments to the unaudited financial statements for the year ended December 31, 2010 as provided to the various Committees of County Council and to County Council earlier this year. We also wish to advise that again for 2010, there was no Management Letter issued by the auditing firm. Our sincere compliments are extended to Mr. Kutschke, Treasurer and his staff for again realizing this achievement in 2010.

A 'Notice' will be placed in the various local newspapers advising readers that the 2010 Auditor's Report is posted on the County of Renfrew website and a hard copy can be obtained by contacting the County of Renfrew Finance Department.

In accordance with the new rules and regulations of the Canadian Institute of Chartered Accountants the Auditor's Report must be approved by the governing body for the Corporation.

**RESOLUTION NO. FA-CC-11-06-61**

Moved by Chair

Seconded by Committee

THAT the Auditor's Report for the Corporation of the County of Renfrew for the year ended December 31, 2010 be approved at this session of County Council.

7. Consulting Services to Review Submissions for Insurance RFP

Some Council members may recall that when the last Request for Proposal for General Insurance and Risk Management Services was issued, the County of Renfrew utilized the professional consulting services of John A. Harris. Mr. Harris is an experienced risk manager in the development, implementation, and administration of insurance/risk management programs. He has 17 years experience as an insurance broker, specializing in insurance for Municipal Risks and 18 years as Director of Purchasing and Risk Management with the City of Nepean. Since retirement in 1996, Mr. Harris has an additional 15 years in Municipal Insurance and Risk Management Services for the municipal sector, mainly in eastern Ontario.

Mr. Harris has provided the County with his estimated fees for assisting us in evaluating the submissions and reviewing the actual policies issued by the successful bidder. The estimated fee for analyzing the submissions to the Request for Proposal issued for General Insurance and Risk Management Services for the County of Renfrew is \$2,700. Should it be necessary for Mr. Harris to attend meetings of this Committee or County Council, his fees are based on the following schedule:

- Work at his office - \$125/per hour with 15 minute billing periods with a maximum billing per day of \$900, regardless of hours worked.
- Working away from his office - \$550 for a half day (minimum of 4 hours) and \$1,000 maximum billing per day, regardless of hours worked.
- Travel to and from the County of Renfrew Office - \$250/per trip.

Mr. Harris estimates that the review of the actual policies issued by the successful bidder will consist of one day of his time at his home office.

Even though the cost for a Consultant to review the submissions to the Request for Proposal for General Insurance and Risk Management Services was not specifically budgeted for in 2011, it is the Treasurer's opinion that the overall cost for Mr. Harris' services, as outlined above will be maintained within the General Administration Budget of the County of Renfrew for 2011. We also wish to advise that the appointment of Mr. John A. Harris to provide professional services is being made in accordance with

Policy GA-01 – Procurement of Goods and Services. Section 16.4 of Policy GA-01 states that the Director may directly select a supplier to provide professional services without obtaining quotes where the total cost of the professional services does not exceed \$15,000.

It is Committee's recommendation to approve the appointment of Mr. John A. Harris as the Insurance Consultant for the County of Renfrew to assist in evaluating the RFP submissions and to review the actual policies issued by the successful bidder. It is also Committee's recommendation that Mr. Harris attend meetings of this Committee and/or County Council, if necessary, to provide his professional expertise to recommend an Insurance provider for the Corporation of the County of Renfrew.

**RESOLUTION NO. FA-CC-11-06-62**

Moved by Chair  
Seconded by Committee

THAT the CAO/Clerk of the Corporation of the County of Renfrew be authorized to enter into an agreement with Mr. John A. Harris, Insurance Consultant to assist with the appointment of an Insurance Provider for the County of Renfrew commencing January 1, 2012.

8. 211 Information Referral Service

At the February 23, 2011 session of County Council a presentation was made on the 211 Information Referral Service. At the conclusion of the presentation Warden Bob Sweet referred the request for financing and additional questions back to the Social Services Committee/Finance & Administration Committee respectively.

County Council was advised that the 211 Information Referral Service was launched in the County of Renfrew on January 28, 2011. Highlighted during the February 23, 2011 presentation, and contained within the business plan, was a proposed funding model indicating that funding for the 211 Information Referral Service is to come from:

|                       |     |
|-----------------------|-----|
| Federal Government    | 10% |
| Provincial Government | 60% |
| Municipal Government  | 20% |
| United Way            | 10% |

The County of Renfrew is being asked to consider financial support for this program: Year I - \$1,000, Year II - \$17,600, Year III - \$17,600. Agreements are to be renewed every three years.

Attached as Appendix I is an information sheet providing a brief overview of the 211 Information Referral Service.

At the March session of County Council, Warden Bob Sweet requested additional information on the 211 Information Referral Service. Attached as Appendix II is a letter dated March 14, 2011 addressed to Mr. David Studham, Executive Director, Renfrew County United Way from Warden Bob Sweet. The response received from Mr. Studham is attached as Appendix III.

It is to be noted that the Eastern Ontario Wardens' Caucus was contacted to inquire if any of the Counties have an operational 211 Information Referral Service. Response with respect to funding is as follows:

Those that did contribute:

- County of Frontenac (\$3,000)
- County of Peterborough (\$18,000)
- County of Lennox & Addington (\$4,854)

Those that did not contribute:

- City of Kawartha Lakes
- County of Northumberland
- United Counties of Leeds & Grenville
- United Counties of Stormont, Dundas and Glengarry
- County of Lanark

Additional concerns raised include the following:

1. Federal commitment is only for one year.
2. Long-term nature of Provincial funding?
3. We were not consulted on ability to fund.
4. We have a number of challenges with sustainably funding existing programs.
5. The County of Renfrew, through the Social Services Department, has provided funding to develop and maintain the data base used to respond to enquiries.

#### **RESOLUTION NO. FA-CC-11-06-66**

Moved by Chair

Seconded by Committee

THAT the County of Renfrew not provide financial support at this time to the United Way to fund an already existing 211 Information Referral Service.

#### 9. Delegated Authority

In the last two years, County Council has approved a delegated authority to the Chief Administrative Officer to award contracts, consulting appointments, etc. during the month of July when there are no Committee or Council meetings. This has proved to be beneficial to the Public Works & Engineering Department so that no significant time delays are incurred in advancing its projects in the summer months.

In order to facilitate early construction starts for their capital programs, the Operations and Finance & Administration Committee have approved this request and are asking that County Council approve delegated authority for the Chief Administrative Officer, where necessary, for any consultant appointments and contract awards that cannot be addressed at regular scheduled Committee/Council meetings. It is understood that this delegated authority will be used for consultant appointments and contract awards that; (a) are within approved funding authority, and (b) where there are no irregularities associated with the appointment/award.

## **RESOLUTION NO. FA-CC-11-06-67**

Moved by Chair  
Seconded by Committee

THAT County Council endorse the position that the Chief Administrative Officer be given the delegated authority for the month of July 2011 to approve consultant appointments and contract awards that would normally require Committee and/or Council approval; AND FURTHER THAT this approval is given on the understanding that the appointments/contract awards are within the total approved 2011 funding allocation for each project under consideration and that there are no irregularities associated with the procurement process.

### **BY-LAWS**

#### 10. Employee Benefits Plans Renewal

Our current benefit provider, Manulife, has an annual 12-month renewal July 1 – June 30 each year.

As a result of plan design management and the efforts of our benefits consultants, Cowan Insurance Group, we are pleased to report that there will be a reduction of 2.7% to our annual premium adjustment.

We have tabled a breakdown of our various benefit plan design monthly costs.

The following is a summary of our benefit plan renewal costs for the last eight (8) years.

Group Benefits  
Annualized Premium adjustments 2003-2011  
County of Renfrew

| Renewal Period            | Yearly Variance % | Annual Premium | Annual Premium Adjustment |
|---------------------------|-------------------|----------------|---------------------------|
| March 1, 2003 (Marketing) | -13.07%           | \$820,198      | -\$107,208                |
| July 1, 2004              | 4.76%             | \$864,845      | \$39,305                  |
| July 1, 2005              | -1.51%            | \$1,150,531    | -\$17,691                 |
| July 1, 2006              | -3.99%            | \$1,247,221    | -\$51,820                 |
| July 1, 2007              | -3.84%            | \$1,192,979    | -\$47,660                 |
| July 1, 2008              | 5.90%             | \$1,360,517    | \$73,681                  |
| July 1, 2009              | 5.40%             | \$1,622,127    | \$83,100                  |
| July 1, 2010              | 0.60%             | \$1,620,416    | \$9,634                   |
| July 1, 2011              | -2.70%            | \$1,928,296    | -\$52,698                 |

Note: The County of Renfrew has been a client of Cowan since 2001. In 2002, the group benefits program was marketed and a change of carrier from Canada Life to Manulife occurred on March 1, 2003. From March 1, 2003 and onward, the group benefit program has been administered by Manulife Financial.

**RESOLUTION NO. FA-CC-11-06-64**

Moved by Chair  
Seconded by Committee

THAT County Council adopt a By-law to enter into a service agreement renewal with Cowan Benefits Consulting for a benefits program for the period of July 1, 2011 to June 30, 2012; AND FURTHER THAT a By-law be adopted to enter into a service agreement renewal with Manulife Financial for the provision of a benefits insurance program (Policy 28765) for the period of July 1, 2011 to June 30, 2012.

All of which is respectfully submitted.

Raye-Anne Briscoe, Chair

And Committee Members, P. Emon, D. Rathwell, W. Stack, T. Stewart, B. Sweet, J. Visneskie,  
J. Wilson

The Report was adopted as presented.

Reeve Walter Stack, Chair of the Operations Committee, brought in and read the resolutions of the following Report and the Addendum to the Report:

June 29, 2011

To the Council of the Corporation  
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

### **INFORMATION**

#### 1. Tender/Quotation Summary

For the information of Council, a summary of tenders and quotations received since the last session is attached as Appendix I. Tenders requiring Council's approval are contained in the by-law section of this report. The remaining tenders were awarded to the lowest bidders under either the Director's or Chief Administrative Officer's authority accordingly.

#### 2. Property

The following table summarizes the status of property acquisitions for the 2011 program. The Department is also initiating property acquisitions this year for future year programs.

| <b>Road</b>             | <b>Total # of Owners Contacted</b> | <b>Meetings Attended</b> | <b>Signed Options</b> | <b>Properties for which a By-law has been passed</b> | <b>Transactions Completed</b> |
|-------------------------|------------------------------------|--------------------------|-----------------------|--|-------------------------------|
| 22 (Grattan Road)       | 40                                 | 28                       | 23                    | 11   | 0                             |
| 28 (Barron Canyon Road) | 8                                  | 8                        | 8                     | 8  | 8                             |
| 34 (Norton Road)        | 8                                  | 8                        | 6                     | 6  | 6                             |
| 63 (Flat Rapids Road)   | 11                                 | 11                       | 11                    | 11   | 5                             |
| 66 (Opeongo Road)       | 18                                 | 18                       | 18                    | 0  | 0                             |
| 68 (Letterkenny Road)   | 14                                 | 13                       | 13                    | 10   | 0                             |
| 71 (Matawatchan Road)   | 3                                  | 1                        | 1                     | 0  | 0                             |

#### 3. Projected 2011 Capital Works Expenditures

As in the previous four years, staff provided Operations Committee with an update on the Capital Works Division's program in tendering and implementing the current approved program.

Attached as Appendix II is a variance report for the 2011 Capital Program. This report identifies approved budget levels, projected expenditures to completion, and the variances from the approved budget. The report contemplates a projected year-end

expenditure under-run of approximately \$418,000. Staff will continue to monitor project costs and if appropriate, submit a report to the August Committee meeting recommending adjustments to the approved 2011 Capital program.

4. Dam Lake Bridge Rehabilitation - Township of Madawaska Valley

Our Committee discussed a request received from the Township of Madawaska Valley that the County fully fund the rehabilitation of the Dam Lake Bridge as soon as possible.

This bridge falls under a Council approved initiative (for priority structures with 2-tonne load limit restrictions) that limits County funding contributions to an upset limit of \$50,000. Our Committee endorsed a resolution that the Township's request be considered as part of the 2012 budget deliberations.

Our Committee noted however, that this project will have to compete with other priority bridge projects for funding approval and as well, Council would have to address the proposed deviation from the existing cost-sharing principles approved by Council.

5. County Road 28 (Barron Canyon Road) Rehabilitation

In 2010 a project to rehabilitate Barron Canyon Road was awarded to Eastway Contracting in the amount of \$1,977,401. This project was subject to funding under the Build Canada Intake I program. In order to optimize this funding allocation, there is an ability to extend the project by a further \$500,000 – \$600,000. The initial tender advertisement and the contract document itself highlighted the potential to extend the limits of the contract to match the federal-provincial funding approval.

It is recommended that the reconstruction of County Road 28 and the expenditure of the balance of the Build Canada funding be undertaken in 2011. Staff and the consultant team will be proceeding with the final design for the section of County Road 28 from the end of the Eastway Contracting contract to Station Hill Road to allow for construction in September 2011, after the summer tourist season. In order to ensure that this work is completed in a timely manner, staff is seeking Committee's endorsement that, subject to reaching an agreement with Eastway Contracting, the current contract with Eastway Contracting be extended to include the reconstruction of Barron Canyon Road, from the limits of the current contract to Station Hill Road.

6. County Road 51 (Petawawa Blvd) Cycling Lanes

Our Committee considered a request received from the Town of Petawawa to delineate cycling lanes along a portion of Petawawa Boulevard.

In reviewing the request from the Town of Petawawa, staff considered the Highway Traffic Act, liability, maintenance and cost issues. It is clear that the use of the County road system for cycling will increase as time goes on and as the costs to use motorized vehicles increase. The identification and delineation of cycling lanes and facilities should be considered in the development of a larger transportation strategy for the County. An important consideration will be the continuity of the cycling system to ensure that cyclists are able to complete their journey regardless of its nature.

Committee authorized staff to proceed with the delineation of the cycling lanes along County Road 51 (Petawawa Blvd) between River Drive and County Road 26 (Doran Road) on a trial basis and that a moratorium be placed on future requests until such time as the issue of a cycling system is considered as part of a transportation strategy for the County.

## **BY-LAWS**

7. **By-law to Grant an Easement to Hydro One Networks Inc.**

Council is advised that as part of the 2011 construction program, the Mill Ridge Road intersection with County Road 63 (Flat Rapids Road) will be realigned. In order to complete this work, the County of Renfrew obtained ownership of portions of the Mill Ridge Road allowance including Parts 12 and 13 on Registered Plan 49R-17210. A Hydro One transmission line crosses the right-of-way in this location. A Hydro easement is in effect on both sides of the existing Mill Ridge Road but stops once it meets up with Mill Ridge Road. This is typical since easements are not formed on public right-of-way.

Once the realignment has been completed, Parts 12 and 13 on Registered Plan 49R-17210 and Parts 2, 4 and 5 on Registered Plan 49R-17486 will be transferred from the County of Renfrew to an adjacent land owner. Hydro One requires an easement on Parts 2, 4 and 5 on Registered Plan 49R-17486. The easement is required to operate and maintain the existing hydro transmission lines located at that location. The County of Renfrew will be required to grant an easement on Parts 2, 4 and 5 on Registered Plan 49R-17486 to Hydro One Networks Inc. prior to disposing of the lands.

## **RESOLUTION NO. OP-CC-11-06-55**

Moved by Chair

Seconded by Committee

THAT a by-law be passed to grant an easement to Hydro One Networks Inc. over certain lands described as part of the road allowance between Concessions 7 and 8, fronting on Lot 10, more particularly described as Parts 2, 4 and 5 on Registered Plan 49R-17486 in the geographic Township of McNab in the Township of McNab/Braeside for the sum of one dollar (\$1.00).

8. PWC-2011-24 –Reconstruction of County Road 63 (Flat Rapids Road)

Tenders for the reconstruction of County Road 63 (Flat Rapids Road) from 300 m east of Mill Ridge Road to 750 m west of Mill Ridge Road, Township of McNab/Braeside, were requested and received as follows:

|   |              |
|---|--------------|
| 1. Goldie Mohr Ltd., Nepean, ON.....                                | \$752,230.49 |
| 2. B.R. Fulton Construction Ltd., Renfrew, ON.....                  | 780,567.39   |
| 3. Thomas Cavanagh Construction Ltd., Ashton, ON.....               | 798,910.00   |
| 4. Eastway Contracting, Pembroke, ON.....                           | 825,476.70   |
| 5. Smiths Construction Company, Arnprior, ON.....                   | 864,161.51   |
| 6. R.G.T. Clouthier Construction Ltd., Pembroke, ON.....            | 878,190.14   |
| 7. Walsh Contracting & Equipment Rentals Ltd., Barry’s Bay, ON..... | 880,089.64   |
| 8. Dalcon Enterprises, Ottawa, ON.....                              | 923,210.00   |
| 9. Cruickshank Construction Ltd., Morrisburg, ON.....               | 924,960.74   |

All amounts include 13% HST

Staff has reviewed the tenders submitted and determined that there is sufficient budget availability for this project to be awarded as tendered.

**RESOLUTION NO. OP-CC-11-06-56**

Moved by Chair

Seconded by Committee

THAT tender PWC-2011-24 submitted by Goldie Mohr Ltd., Nepean, Ontario for reconstruction of County Road 63 (Flat Rapids Road) in the amount of \$752,230.49 including HST be approved; AND FURTHER THAT a By-law to Authorize Execution of the Contract be passed.

9. PWC-2011-25 – Granular A&B, County Road 22 (Grattan Road)

Tenders for Granular A&B on County Road 22 (Grattan Road) from 400 m west of Perrault Road easterly 2.0 km, Township of Bonnechere Valley, were requested and received as follows:

|  |               |
|--|---------------|
| 1. B.R. Fulton Construction Ltd., Renfrew, ON.....       | \$178,766.00  |
| 2. Thomas Cavanagh Construction Ltd., Ashton, ON.....    | 195,603.00    |
| 3. Eastway Contracting, Pembroke, ON.....                | 230,265.75    |
| 4. R.G.T. Clouthier Construction Ltd., Pembroke, ON..... | 234,030.91    |
| 5. Smiths Construction Company, Arnprior, ON.....        | 274,307.50    |
| 6. H&H Construction Inc., Petawawa, ON.....              | No Submission |
| 7. Greenwood Paving Ltd., Pembroke, ON.....              | No Submission |
| 8. Cruickshank Construction Ltd., Morrisburg, ON.....    | No Submission |
| 9. W.W. Siegel Sand & Gravel, Pembroke, ON.....          | No Submission |
| 10. Jessup Contracting, Cache Bay, ON.....               | No Submission |
| 11. Ron Stampelcoskie, Wilno, ON.....                    | No Submission |
| 12. R.J. Selle Sand & Gravel Ltd., Douglas, ON.....      | No Submission |
| 13. Bonnechere Excavating Inc., Renfrew, ON.....         | No Submission |

All amounts include 13% HST

The tenders submitted have been reviewed and it has been determined that there is sufficient budget availability for this project to be awarded as tendered.

**RESOLUTION NO. OP-CC-11-06-57**

Moved by Chair  
Seconded by Committee

THAT tender PWC-2011-25 submitted by B.R. Fulton Construction Ltd., Renfrew, Ontario for Granular A&B on County Road 22 (Grattan Road), in the amount of \$178,766.00 including HST be approved; AND FURTHER THAT a By-law to Authorize Execution of the Contract be passed.

10. **PWC-2011-26 – Hot Mix Paving - County Road 22 (Grattan Road)**

Tenders for the Hot Mix Paving on County Road 22 (Grattan Road) from 400 m west of Perrault Road easterly 2.0 km, Township of Bonnechere Valley, were requested and received as follows:

1. Greenwood Paving Ltd., Pembroke, ON .....\$205,124.38
2. Karson Konstruction, Carp, ON.....229,390.00
3. H&H Construction Inc., Petawawa, ON.....232,511.30
4. Smiths Construction Company, Arnprior, ON .....233,425.23
5. R.W. Tomlinson, Ottawa, ON .....235,629.58
6. Cruickshank Construction Ltd., Morrisburg, ON ..... No Submission

All amounts include 13% HST

Staff has reviewed the tenders submitted and determined that there is sufficient budget availability for this project to be awarded as tendered.

**RESOLUTION NO. OP-CC-11-06-58**

Moved by Chair  
Seconded by Committee

THAT tender PWC-2011-26 submitted by Greenwood Paving Ltd., Pembroke, Ontario for Hot Mix Paving on County Road 22 (Grattan Road), in the amount of \$205,124.38 including HST be approved; AND FURTHER THAT a By-law to Authorize Execution of the Contract be passed.

All of which is respectfully submitted.

W. Stack, Chair

And Committee Members: D. Eady, N. Lentz, J. Murphy, D. Shulist, B. Sweet, H. Weckworth

**PWO-2011-09 – Shoulder Graveling**

|     |   |               |
|-----|---|---------------|
| 1.  | Eastway Contracting Inc., Pembroke, ON .....          | \$ 80,879.75  |
| 2.  | B.R. Fulton Construction Ltd., Renfrew, ON .....      | 102,039.00    |
| 3.  | Greenwood Paving Ltd., Pembroke, ON .....             | 107,858.50    |
| 4.  | R.G.T. Clouthier Construction, Pembroke, ON.....      | 107,095.75    |
| 5.  | H&H Construction Inc., Petawawa, ON.....              | 114,753.76    |
| 6.  | Smiths Construction Company, Arnprior, ON .....       | 118,777.10    |
| 7.  | Thomas Cavanagh Construction Ltd., Ashton, ON .....   | No Submission |
| 8.  | Briscoe Construction, Killaloe, ON .....              | No Submission |
| 9.  | D&D Diamond Cutting & Coring Inc., Wainfleet, ON..... | No Submission |
| 10. | Siegel Sand & Gravel, Pembroke, ON.....               | No Submission |

All contract amounts include 13% HST

**PWC-2011-21 –Supply & Installation of Fencing on County Road 34 (Norton Road)**

|    |   |               |
|----|---|---------------|
| 1. | Hughson Fencing & Guiderail, Kingston, ON.....              | \$86,667.61   |
| 2. | Peninsula Construction Inc., Fonthill, ON.....              | 86,870.45     |
| 3. | A.J. O’Malley Construction, Renfrew, ON .....               | No Submission |
| 4. | M&R Feeds & Farm Supply Ltd., Arnprior, ON.....             | No Submission |
| 5. | Total Fence, Ottawa, ON .....                               | No Submission |
| 6. | Sturgeon Falls Brush & Contracting, Sturgeon Falls, ON..... | No Submission |

All contract amounts include 13% HST

**PWC-2011-22 – Supply & Installation of Guide Rail**

|     |   |               |
|-----|---|---------------|
| 1.  | Hughson Fencing & Guiderail, Kingston, ON.....                    | \$ 87,866.37  |
| 2.  | B.R. Fulton Construction Ltd., Renfrew, ON .....                  | 101,750.39    |
| 3.  | McIver Enterprises, Mitchell, ON .....                            | 102,258.79    |
| 4.  | Peninsula Construction Inc., Fonthill, ON.....                    | 102,278.06    |
| 5.  | Hames Contracting, Mississauga, Ontario.....                      | No Submission |
| 6.  | Borall Fence & Guide Rail Contractors Ltd., Waubaushene, ON ..... | No Submission |
| 7.  | Atlas Fence West Inc., Mississauga, ON.....                       | No Submission |
| 8.  | Cheslock & Sons Construction Co. Ltd., Metcalfe, ON.....          | No Submission |
| 9.  | Smiths Construction Company, Arnprior, ON .....                   | No Submission |
| 10. | Total Fence, Ottawa, ON .....                                     | No Submission |

All contract amounts include 13% HST

**PWC-2011-23 –Pulverize & Process Bituminous Pavement -County Road 64 (Opeongo Road)**

|    |  |            |
|----|--|------------|
| 1. | Greenwood Paving Ltd., Pembroke, ON .....            | \$3,037.44 |
| 2. | B.R. Fulton Construction Ltd., Renfrew, ON .....     | 3,986.64   |
| 3. | Smiths Construction Company, Arnprior, ON .....      | 4,366.32   |
| 4. | Thomas Cavanagh Construction Ltd., Douglas, ON ..... | 5,600.28   |
| 5. | Cruickshank Construction Ltd., Morrisburg, ON .....  | 7,119.00   |
| 6. | Roto-Mill Inc., Orangeville, ON.....                 | 10,820.88  |

All contract amounts include 13% HST

**PWC-2011-28 – Supply & Installation of Fencing - County Road 22 (Grattan Road)**

1. Hughson Fencing & Guiderail, Kingston, ON ..... \$78,028.76
2. Peninsula Construction Inc., Fonthill, ON ..... 113,627.61
3. A.J. O'Malley Construction, Renfrew, ON.....No Submission
4. M&R Feeds & Farm Supply Ltd, Arnprior, ON .....No Submission
5. Total Fence, Ottawa, ON.....No Submission
6. R.G.T. Clouthier Construction Ltd, Pembroke, ON.....No Submission
7. Sturgeon Falls Brush & Contracting, Sturgeon Falls, ON .....No Submission
8. FRECON, Pembroke, ON .....No Submission
9. Briscoe Construction, Killaloe, ON.....No Submission
10. Borcherts Roofing & General Contracting, Brighton, ON.....No Submission
11. Ryan's Maintenance, Pembroke, ON.....No Submission

All contract amounts include 13% HST

**PWC-2011-32 – Corrugated Culverts**

1. Armtec Limited, Peterborough, ON.....\$25,112.52
2. Canada Culvert, Orangeville, ON.....28,800.47
3. Atlantic Industries, Carp, ON .....32,038.27
4. E.S. Hubbell & Sons Ltd., Napanee, ON.....39,817.04

All contract amounts include 13% HST

**ADDENDUM TO  
OPERATIONS COMMITTEE REPORT  
DATED JUNE 29, 2011**

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**INFORMATION**

11. Tender/Quotation Summary

For the information of Council, a summary of tenders and quotations recently received is attached as Appendix II. A tender requiring Council's approval is contained in the by-law section of this report. The remaining tenders were awarded to the lowest bidders under either the Manager of Capital Work's, Chief Administrative Officer's or Committee's authority accordingly.

**BY-LAWS**

12. PWC-2011-20 – Reconstruction of County Road 68 (Letterkenny Road)

Council is advised that tenders for the reconstruction of County Road 68 (Letterkenny Road) from 1.6 km north of Rockingham Road northerly 1.7 km, in the Township of Brudenell, Lyndoch & Raglan were requested and received as follows:

|   | Read<br>Amount | Corrected<br>Amount |
|---|----------------|---------------------|
| 1. Eastway Contracting Inc., Pembroke, ON.....              | \$725,513.09   | \$725,511.96        |
| 2. R.G.T. Clouthier Construction, Pembroke, ON .....        | 745,548.01     |                     |
| 3. Walsh Contracting & Equipment Rentals, Barry's Bay, ON.. | 772,557.60     |                     |
| 4. J.P. Leveques Bros. Haulage Ltd., Bancroft, ON.....      | 791,749.81     |                     |
| 5. B.R. Fulton Construction Ltd., Renfrew, ON .....         | 793,441.70     |                     |
| 6. Smiths Construction Company, Arnprior, ON.....           | 795,429.88     |                     |
| 7. Dalcon, Ottawa, ON .....                                 | 844,110.00     | 844,109.66          |
| 8. Cruickshank Construction Ltd., Morrisburg, ON.....       | No Submission  |                     |
| 9. Greenwood Paving Ltd., Pembroke, ON.....                 | No Submission  |                     |
| 10. H&H Construction Inc., Petawawa, ON. ....               | No Submission  |                     |
| 11. Thomas Cavanagh Construction Ltd., Ashton, ON.....      | No Submission  |                     |
| 12. R.W. Tomlinson Limited, Ottawa, ON .....                | No Submission  |                     |
| 13. Bonnechere Excavating Inc., Renfrew, ON .....           | No Submission  |                     |
| All prices include HST                                      |                |                     |

The cost for this contract is \$642,045.98 plus HST. The total 2011 budget for this project is \$800,000. Sufficient funds are provided for in the 2011 Departmental budget.

**RESOLUTION NO. OP-CC-11-06-63**

Moved by Chair  
Seconded by Committee

THAT contract PWC-2011-20 submitted by Eastway Contracting Inc., Pembroke, Ontario for reconstruction of County Road 68 (Letterkenny Road) in the amount of \$725,511.96 including HST be approved; AND FURTHER THAT a By-law to Authorize Execution of the Contract be passed.

All of which is respectfully submitted.

W. Stack, Chair

And Committee Members: D. Eady, N. Lentz, J. Murphy, D. Shulist, B. Sweet, H. Weckworth

The Report and Addendum were adopted as presented.

## Appendix II

### PWC-2011-27–Pulverize and Process Bituminous Pavement on County Road 22 (Grattan Rd)

|   |               |
|---|---------------|
| 7. Greenwood Paving Ltd., Pembroke, ON .....            | \$3,363.67    |
| 8. B.R. Fulton Construction Ltd., Renfrew, ON .....     | 3,957.26      |
| 9. Smiths Construction Company, Arnprior, ON .....      | 4,254.05      |
| 10. Thomas Cavanagh Construction Ltd., Ashton, ON ..... | 4,847.65      |
| 11. Cruickshank Construction Ltd., Morrisburg, ON ..... | 4,946.58      |
| 12. Roto-Mill Inc., Orangeville, ON.....                | 9,299.56      |
| 13. Karson Konstruction, Carp, ON.....                  | No Submission |
| 14. R.G.T. Clouthier Construction, Pembroke, ON.....    | No Submission |
| 15. Seeley & Arnill Construction, Durham, ON.....       | No Submission |
| 16. R.W. Tomlinson Limited, Ottawa, ON.....             | No Submission |

All Contracts include HST (13%)

### PWC-2011-31 – Cold in Place Recycling of County Road 61 (Haley Road)

#### Option A

|  |             |
|--|-------------|
| 1. Cruickshank Construction Ltd., Morrisburg, ON ..... | \$87,365.95 |
| 2. Smiths Construction Company, Arnprior, ON .....     | 110,010.25  |

All Contracts include HST (13%)

#### Option B

|   |               |
|---|---------------|
| 1. Cruickshank Construction Ltd., Morrisburg, ON. ....    | \$84,269.75   |
| 2. Seeley Arnill Construction, Arnprior, ON .....         | No Submission |
| 3. Karson Konstruction , Carp, ON.....                    | No Submission |
| 4. R.W. Tomlinson Limited, Ottawa, ON.....                | No Submission |
| 5. R.G.T. Clouthier Construction Ltd., Pembroke, ON ..... | No Submission |
| 6. Greenwood Paving Ltd., Pembroke, ON .....              | No Submission |

All Contracts include HST (13%)

**Option B awarded**

### PWC-2011-34 – Rehabilitation and Deck Replacement of Constant Creek Bridge (B053)

|   | <u>Read<br/>Amount</u> | <u>Corrected<br/>Amount</u> |
|---|------------------------|-----------------------------|
| 1. Greyleith Engineering & Construction (Canada) Ltd,<br>Carleton Place, ON. .... | \$146,900.00           |                             |
| 2. Beam Construction (1984) Co. Ltd, Toronto, ON.....                             | 149,138.72             | \$160,501.67                |
| 3. Dalcon Enterprises Inc., Ottawa, ON.....                                       | 177,373.95             |                             |
| 4. Strat-Con Construction Ltd., Dublin, ON.....                                   | 183,578.14             |                             |
| 5. Corington Engineering Inc., Arnprior, ON.....                                  | 214,679.66             |                             |
| 6. Lischer Construction Inc., Carp, ON .....                                      | 221,901.49             |                             |
| 7. Crains’ Construction Limited, Mayberly, ON .....                               | 267,515.64             |                             |

|     |  |               |
|-----|--|---------------|
| 8.  | NOR ENG Construction & Engineering & 1468792<br>Ont. Inc, Lively, ON ..... | 275,316.59    |
| 9.  | Clearwater Structures Inc., Ajax, ON .....                                 | 280,313.56    |
| 10. | Thomas Cavanagh Construction Ltd., Ashton, ON .....                        | No Submission |
| 11. | Cruickshank Construction Ltd., Morrisburg, ON .....                        | No Submission |
| 12. | Looby Builders (Dublin) Ltd., Dublin, ON .....                             | No Submission |
| 13. | R.G.T. Clouthier Construction Ltd., Pembroke, ON .....                     | No Submission |
| 14. | David S. Laflamme Construction Inc., Stittsville, ON .....                 | No Submission |
| 15. | A.J. Braun Mfg. Limited, Kitchener, ON .....                               | No Submission |
| 16. | Karson Konstruction, Carp, ON.....   | No Submission |
| 17. | R.W. Tomlinson Limited, Ottawa, ON.....                                    | No Submission |
| 18. | Eastway Contracting, Pembroke, ON .....                                    | No Submission |
| 19. | Goldie Mohr, Nepean, ON.....   | No Submission |
| 20. | Rescom Coatings Inc., Cayuga, ON .....                                     | No Submission |
| 21. | H&H Construction Inc., Petawawa, ON.....                                   | No Submission |

All Contracts include HST (13%)

Reeve Donald Rathwell, Chair of the Development & Property Committee, brought in and read the resolutions of the following Report:

June 29, 2011

To the Council of the Corporation  
of the County of Renfrew

Members of County Council:

We, your **Development & Property Committee**, wish to report and recommend as follows:

### **INFORMATION**

1. Planning Division Activity Tracker

Tabled for Council's information is the Activity Tracker for May 2011. In May, the Division received 5 new severance applications and prepared 16 Planning Checklists for general inquiries. The GIS technicians worked on 101 mapping and GIS projects.

For the period January-May 2011, the County of Renfrew received 79 severance applications compared to 93 received over the same period in 2010.

Two plans of subdivision in the Town of Petawawa were final approved in May totaling 23 lots and 28 blocks (Phase 4, Stage 1, of the Highland Park subdivision and Phase 1 of Petawawa Town Centre subdivision).

2. Real Property - Projects Update

Tabled for Council's information is a summary report of all projects currently underway that involve the Real Property Division. A legend is attached detailing the nomenclature and project steps as outlined.

3. Economic Development Performance Indicators

Tabled for Council's information is the Economic Development Performance Indicators report.

4. German Investor Seeking Industrial Location to Inspect Three County Sites

Via the Ontario Ministry of Economic Development and Trade, Investment Division, and the Federal Department of Foreign Affairs and International Trade, we are responding to a site search by a German chemical and materials manufacturer. Based on the site requirements, we identified three possible locations in the County and anticipate a site visit by a company representative in early July.

5. Monieson Centre Report on the Need for an Increased Feed-in Tariff (FIT) for Woody Biomass Energy Under the Ontario Green Energy and Green Economy Act Released

Renfrew County Community Futures Development Corporation commissioned the above report in support of County of Renfrew efforts and the local forestry industry, who have created the Upper Ottawa Valley Forest Industry Alliance (the Alliance) and an all-inclusive Ontario Biomass Energy Alliance (OBEA) to champion the cause of wood biomass conversion to energy. This report provides the data which Ontario Power Authority (OPA) and the Ontario Minister of Energy, The Honourable Brad Duguid, suggested we provide to them in meetings in May and June of 2010. The next step for the Alliance is to schedule meetings first with OPA, and immediately afterwards or in conjunction with, meetings with the Ministry of Energy, Ministry of Economic Development, and Ministry of Northern Development, Mines and Forests.

6. Motorcycle Familiarization Tour

The Ottawa Valley Tourist Association (OVTA), working with Ontario Tourism Marketing Partnership Corporation (OTMPC) and Trillium Motorcycle Tours & Events, hosted 8 prominent female motorcycle journalists from Canada and the United States for a 5-day tour of the Ottawa Valley, May 31 to June 4, 2011. The tour took the women across the County with stops in Greater Madawaska, Whitewater Region, North Algona Wilberforce, Bonnechere Valley, Madawaska Valley, Algonquin Park and Petawawa.

7. Tourism Week Launched in Downtown Toronto

The Ottawa Valley Tourist Association (OVTA), supported by two member companies from Renfrew County and in partnership with Ontario's Highlands Tourism Organization (OHTO), participated in the very successful full day event on the streets of Toronto organized by Ontario Tourism. Over a thousand OVTA guides and accompanying maps were distributed. Many more people were exposed to the displays, rafts, and personalities representing OVTA and the County. A special contest was featured where Torontonians had their photo taken in a whitewater raft and then were entered into a contest with a prize of an Adventure Weekend in the Ottawa Valley.

8. Summer Company 2011

Enterprise Renfrew County (ERC) received 37 applicant inquiries to the Summer Company program for 2011. The deadline for this year was extended to May 24, 2011. ERC Program Officer, Mrs. Kim Fraser, worked with a total of 22 applicants, with 6 deciding not to pursue their Summer Company application. The remaining 16 were recommended to the Ministry of Economic Development and Trade (MEDT) for final approval to the program. To date, there are 7 applications approved and 9 pending.

9. Small Business Enterprise Centre (SBEC) Provincial Conference 2011

Enterprise Renfrew County staff attended the annual Small Business Enterprise Centre (SBEC) Conference in Toronto May 30–June 1, 2011, hosted by the Ministry of Economic Development and Trade. Mrs. Kim Fraser took part in several round table discussions and professional development activities throughout the course of the conference.

**RESOLUTIONS**

10. Summary of Property Capital Quotations

In May 2011, a Request for Proposal was issued for 2 projects and a Request for Quotation was issued for 7 projects. Following is a description and summary of the projects. Other capital projects approved in the 2011 budget will be actioned later this year.

| <b>PROJECT</b>  | <b>BUDGET</b>    | <b>LOWEST QUOTE</b>                | <b>RECOMMENDATION</b>    |
|---|------------------|------------------------------------|--------------------------|
| <u>Property-2011-01</u><br>Building Automation System | \$80,000         | \$42,740                           | Purchase                 |
| <u>Property-2011-02</u><br>Replace Caulking           | \$50,000         | \$74,250 or \$4.95 per linear foot | Reduce scope to \$50,000 |
| <u>Property-2011-04</u><br>Wide Format Scanner        | \$15,000         | \$12,752.98                        | Purchase                 |
| <u>Property-2011-05</u><br>Portable Man-lift          | \$5,000          | \$6,959                            | Purchase                 |
| <u>Property-2011-06</u><br>Clean Ductwork             | \$15,000         | \$21,170                           | Defer                    |
| <u>Property-2011-07</u><br>Self Closing Louvers       | \$7,000          | \$9,493.00                         | Purchase                 |
| <u>Property-2011-08</u><br>Handi-cap Operators        | \$22,500         | \$13,413                           | Purchase                 |
| <b>TOTAL EXPENSE</b>                                  | <b>\$194,500</b> | <b>\$135,357.98</b>                |                          |

1. Property-2011-01: Design, supply and install a Building Automation System sufficient to control the existing HVAC equipment and electric baseboard heating.

- Five companies submitted quotes
  - i. \$147,500 – Direct Energy
  - ii. \$75,490 – Thomas Energy Control Services
  - iii. \$73,590 – MITO Contracting Group Inc.
  - iv. \$53,350 – VCI Controls Inc.
  - v. \$42,740 – SHC Control Systems Inc.
- The lowest quote is significantly under the budgeted amount of \$80,000.
- The low bidder intends to use Honeywell technology which is our current HVAC maintainer, therefore quite compatible for aftermarket service.

**Staff Action:** Proceed to enter into a contract with the lowest bidder.

2. Property-2011-02: Supply materials and labour to replace existing exterior caulking around doors and windows at the County Administration Building, 9 International Drive, Pembroke, Ontario.

- One company submitted a quote: \$74,250 – Empire Restoration Canada
- Quote is over the budgeted amount of \$50,000.
- According to County Policy GA-01, section 16.3, “The procedure used to make purchases exceeding \$5,000 shall include evidence that the Director obtained a minimum of two verbal or written quotes...”
- This purchase does not meet the intent of the policy even with the Request for Quotation being advertised province wide.
- This same project was run last year using the Paradigm Engineering estimate of \$15,000, and we received one quote of \$48,000.

**Staff Action:** Proceed with purchase but negotiate with company to reduce the scope of work in order to reduce overall cost to less than \$50,000.

3. Property-2011-04: To supply a wide format scanner at the County Administration Building, 9 International Drive, Pembroke, Ontario.

- Multiple companies picked up the quotation documentation and followed up with phone calls for details and discussion.
- Only one company submitted a quote of \$12,752.98 – “The Drawing Centre”
- Quote is under the budgeted amount of \$15,000
- According to County Policy GA-01, section 16.3, “The procedure used to make purchases exceeding \$5,000 shall include evidence that the Director obtained a minimum of two verbal or written quotes...”
- This purchase does not meet the intent of the policy even with the Request for Quotation being advertised province wide.

**Staff Action:** Proceed with purchase on existing quote.

4. Property-2011-05: To supply a portable man-lift and appropriate training of personnel at the County Administration Building, 9 International Drive, Pembroke, Ontario.
- Only one company submitted a quote of \$6,959.00 – “Vertical Systems Inc.”
  - Quote is over the budgeted amount of \$5,000
  - According to County Policy GA-01, section 16.3, “The procedure used to make purchases exceeding \$5,000 shall include evidence that the Director obtained a minimum of two verbal or written quotes...”
  - This purchase does not meet the intent of the policy even with the Request for Quotation being advertised province wide.

**Staff Action:** Proceed with purchase on existing quote.

5. Property-2011-06: To supply materials and labour to clean existing supply plenums, return plenums and associated distribution ductwork at the County Administration Building, 9 International Drive, Pembroke, Ontario.
- Three companies submitted quotes:
    - i. \$33,140.00 – “Advanced Air Quality”,
    - ii. \$26,450.00 – “Oryan Duct Cleaning”,
    - iii. \$21,170.00 – “Northern Air Quality Services”
  - Advanced Air Quality is the only company that the County has dealt with in the past (at Miramichi Lodge).
  - All quotes are over the budgeted amount of \$15,000 which is a figure supplied by Paradigm Engineering as part of their capital audit.
  - Another factor is the scope of work. Each company is estimating significant after hours efforts which will require a staff person for escort and security. This could incur from 120 hours up to 240 overtime hours at 1.5 times.

**Staff Action:** For discussion due to impact on staff time.

6. Property-2011-07: To supply materials and labour to replace existing fixed in-place ventilation louvers with automatic self-closing louvers at the County Administration Building, 9 International Drive, Pembroke, Ontario.
- Only one company submitted a quote of \$9,493.00 – “Irvcon”
  - Quote is over the budgeted amount of \$7,000
  - According to County Policy GA-01, section 16.3, “The procedure used to make purchases exceeding \$5,000 shall include evidence that the Director obtained a minimum of two verbal or written quotes...”
  - This purchase does not meet the intent of the policy even with the Request for Quotation being advertised province wide.

**Staff Action:** Proceed with purchase on existing quote.

7. Property-2011-08: To supply materials and labour to install handicap door operators on existing doors (main entrance and public washrooms) at the County Administration Building, 9 International Drive, Pembroke, Ontario.
- Three companies submitted quotes:
    - i. \$18,800 – “Barron Door and Security”
    - ii. \$17,125 – “Gunnebo Canada Inc.”
    - iii. \$13,413 – “Drew’s Security”
  - The lowest quote is significantly under the budgeted amount of \$22,500.
  - An issue that the existing door widths do not meet the new code was raised by the companies quoting. Although we are “grandfathered,” it would be diligent to replace the doors with code compliant widths at an additional cost.

**Staff Action:** Install openers at front entrance but defer installation in washrooms until mandated in 2012. Request that committee “reserve” existing funds for use towards door and closure installation in 2012. This was discussed with the Director of Human Resources and he is in support of this with a requirement for some covering documentation to the Accessibility Advisory Committee.

#### **RESOLUTION NO. DP-CC-11-06-37**

Moved by Chair  
Seconded by Committee

THAT County Council recommend that the Real Property Division proceed with projects Property-2011-01, Property-2011-02, Property-2011-04, Property-2011-05, Property-2011-06, Property-2011-07, and Property-2011-08, allowing staff to manage funds to ensure maximum amount of work is completed within existing budgeted funds.

#### **BY-LAWS**

11. County of Renfrew Official Plan Amendment No. 19 (Part of Lots 21 & 22, Concession 12, geographic Township of Raglan, Brudenell, Lyndoch and Raglan Township)
- 

The Official Plan of the County of Renfrew was adopted by the Council of the County of Renfrew on March 27, 2002 and approved by the Minister of Municipal Affairs and Housing on June 16, 2003.

The proposed Official Plan Amendment (OPA) attached as Appendix I would redesignate the subject lands from Rural to Rural-Exception Ten in order to permit a severance of 1.6 hectares for an existing cottage on a sensitive lake (Raglan White Lake). The amendment is required because the County of Renfrew Official Plan prohibits the creation of new lots with frontage on highly sensitive lakes.

The subject lands comprise the severed and retained lands in consent application B34/11.

The Ministry of Municipal Affairs and Housing has no concerns with this proposed OPA because both the severed and retained parcels contain existing development and no new development is proposed. The Ministry letter is included in Appendix I.

The Township supports the proposed OPA as indicated in the Township's resolution dated April 6, 2011. The statutory public meeting for the OPA was held on April 6, 2011 at the Township office; there were no objections.

**RESOLUTION NO. DP-CC-11-06-39**

Moved by Chair  
Seconded by Committee

THAT County Council pass a By-law to Adopt Amendment No. 19 to the Official Plan of the County of Renfrew.

12. **Reconveyance of Certain Lands in the geographic Township of Matawatchan, Township of Greater Madawaska**

The County of Renfrew granted three consent applications submitted by Mr. Frank Flood. One of the conditions for all of these three applications was the conveyance of a 0.3 meter reserve across the front of the severed lots from Mr. Flood to the County of Renfrew.

Instead of conveying the 0.3 meter reserve to the County of Renfrew, the applicant's solicitor, Mr. Tim Colbert, conveyed in error the lands comprising the proposed three lots to the County of Renfrew. The details of this technical error are outlined in the attached by-law and affidavit prepared by Mr. Colbert (Appendix II).

The above documents, including a by-law to be passed by County Council, have been reviewed by Mr. Dave Stewart, County of Renfrew solicitor, and his favourable comments are included in Appendix II. It is Mr. Stewart's recommendation that the one foot reserve be conveyed to the County promptly.

**RESOLUTION NO. DP-CC-11-06-40**

Moved by Chair  
Seconded by Committee

THAT County Council pass a By-law to Reconvey Certain Land in the geographic Township of Matawatchan, now in the Township of Greater Madawaska, to Mr. Frank Alan Flood.

All of which is respectfully submitted.

Donald Rathwell, Chair

And Committee Members: R. Briscoe, M. Campbell, D. Eady, A. Green, N. Lentz, B. Sweet,  
D. Thompson

The Report was adopted as presented.

Mayor Janice Visneskie, Chair of the Health Committee brought in and read the resolutions of the following Report:

June 29, 2011

To the Council of the Corporation  
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

**INFORMATION**

1. Resident Population

We wish to advise that our resident population as of the date of our last committee meeting is as follows:

| <b>HOME</b>      | <b>POPULATION</b> |
|------------------|-------------------|
| Bonnechere Manor | 178               |
| Miramichi Lodge  | 163               |
| <b>TOTAL</b>     | <b>341</b>        |

2. Champlain Local Health Integration Network

We wish to advise Council that, with the Warden's concurrence, Mr. Alex Munter, CEO Champlain Local Health Integration Network has been invited to the August 31, 2011 session of County Council. Tabled for Council's information is a recent article authored by Mr. Munter on his reflection of his first 100 days as CEO and on the health care system.

3. Oral Health Program – Funding Request to the Ministry of Health and Long-Term Care

Mr. Mike Blackmore, Director of Care, Miramichi Lodge, provided a presentation to Health Committee regarding the importance of oral health to residents in long-term care homes. Mr. Blackmore highlighted that while dental hygiene services are now available at Miramichi Lodge and Bonnechere Manor, there is currently no provincial funding for these services, therefore limiting them to only those residents who can afford them.

We wish to advise Council that a letter has been sent from the Chair of Health Committee to the Ministry of Health and Long-Term Care urging funding to ensure all residents have access to required dental hygiene and/or dentist services.

4. Health Check Clinics

We wish to advise Council that the Paramedic Service has added two more Health Check Clinics to serve residents in the County of Renfrew. The new clinics are in Arnprior at the Villa Retirement Residence and McNab-Braeside in the Township Council Chambers. Clinics will be held the last Tuesday of each month. Volunteer Paramedics check blood pressure, temperature and heart rate, and monitor blood sugars. An article from the Arnprior Chronicle has been tabled for Council's information.

5. 2011 Rib Fest

We are pleased to advise Council that the 2011 Rib Fest was held on Saturday, May 7, 2011. This annual fundraiser had teams from four fire departments including McNab-Braeside, Horton, Douglas and Renfrew; the Renfrew OPP detachment, the County of Renfrew Paramedic Service and the Emergency Department from the Renfrew Victoria Hospital. The McNab-Braeside Fire Department was the winner of the rib challenge, beating defending champions, the County of Renfrew Paramedic Service. All funds raised will be used for the purchase of Public Access Defibrillators.

6. Career Fair

We wish to advise Council that the Madawaska Valley District High School hosted a Career Fair on Thursday, May 5, 2011. Representatives from justice, community safety, emergency services and health and wellness sectors offered many choices to graduating and soon to graduate students. The County of Renfrew Paramedic Service was on hand with the mobile command unit, a new sprinter style paramedic service vehicle as well as a current front line vehicle. Mr. Brandon Dombroskie, a recent graduate of Madawaska Valley District High School, with two months to go in his paramedic training, spoke to the students about choosing a career as a paramedic. An article from the Eganville Leader has been tabled for Council's information.

**BY-LAW**

7. Parking Lot Resurfacing and Creation of a 50-Vehicle Parking Lot - Bonnechere Manor

We wish to advise Council that Health Committee authorized a Request for Proposal (RFP) process, for the project of resurfacing the front parking lots/road and the creation of a 50-vehicle parking lot at Bonnechere Manor. The RFP closed on May 19, 2011 with three tenders being received: Greenwood Paving (Pembroke) Ltd. for \$221,695.00; H & H Construction Inc. for \$235,208.72; and B.R. Fulton Construction Ltd. for \$237,000.00. All amounts exclude 13% H.S.T. County Council's authorization is required to execute the proposal from Greenwood Paving (Pembroke) Ltd. as per County of Renfrew Policy GA-01 'Procurement of Goods and Services' Section 19.0.

**RESOLUTION NO. H-CC-11-06-55**

Moved by Chair  
Seconded by Committee

THAT County Council approve that a By-law be adopted at this session of County Council to authorize an agreement between the Corporation of the County of Renfrew and Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario for the Contract BM-2011-01 to resurface the front parking lots/road and create a 50-vehicle parking lot at Bonnechere Manor in the amount of \$221,695 excluding 13% H.S.T.

All of which is respectfully submitted.

Janice Visneskie, Chair

And Committee Members: M. Campbell, J. Murphy, R. Rabishaw, D. Shulist, T. Stewart,  
R. Sweet

The Report was adopted as presented.

Moved by: Mayor Briscoe  
Seconded by: Mayor Eady

THAT the following By-laws be enacted and passed:

- (a) By-law 55-11 A By-Law to Authorize the Warden and Clerk to Enter into a Service Agreement Renewal with Cowan Benefits Consulting for a Benefits Program.
- (b) By-law 56-11 A By-Law to Authorize the Warden and Clerk to Enter into a Service Agreement Renewal with Manulife Financial for the Provision of a Benefits Program.
- (c) By-law 57-11 A By-law to Enter into an Easement Agreement with Hydro One Networks Inc.
- (d) By-law 58-11 A By-law for the Execution of Contract No. PWC-2011-24 Reconstruction of County Road 63 (Flat Rapids Road).
- (e) By-law 59-11 A By-law for the Execution of Contract No. PWC-2011-25 Granular 'A' & 'B' on County Road 22 (Grattan Road).
- (f) By-law 60-11 A By-law for the Execution of Contract No. PWC-2011-26 Hot Mix Paving on County Road 22 (Grattan Road).
- (g) By-law 61-11 A By-Law to Authorize the Warden and Clerk to Execute an Agreement with Greenwood Paving (Pembroke) Ltd.
- (h) By-law 62-11 A By-Law to Adopt Amendment No. 19 to the Official Plan of the County of Renfrew.
- (i) By-law 63-11 A By-Law to Reconvey Certain Land in the Geographic Township of Matawatchan, now in the Township of Greater Madawaska.
- (j) By-law 64-11 A By-Law for the Execution of Contract No. PWC-2011-20 Reconstruction of County Road 68 (Letterkenny Road).

CARRIED.

**New Business**

Reeve Stack distributed and overviewed a letter from the Town of Arnprior to the Renfrew County and District Health Unit (RCDHU) regarding the closure of the Arnprior office. Mayor Wilson advised that this issue was discussed in closed session of the Board of Health. As of last week all the applicants had re-applied for jobs. Mayor Wilson indicated that he had no idea that the media was made aware of the issue. Reeve Stack indicated that a letter to the Town from the Health Unit would have been a courtesy. Mayor Briscoe recommended that a letter be sent to the Health Unit asking the appropriate questions (why) and question the use of the office in Petawawa. Discussion was held. It was further recommended that the Health Unit be invited to a future meeting of County Council to provide an update on their strategic plan. Warden Sweet indicated that reading about the closure is unacceptable and communications need to improve.

Mayor Emon vacated the meeting at 2:00 p.m.

Reeve Rathwell recommended that the County of Renfrew request a meeting with the Minister of Transportation regarding Highway 17. Council concurred with the recommendation.

Mayor Briscoe thanked Mr. Shayne Hoelke on the wonderful grand opening of the Bonnechere Manor Auditorium, and indicated that Dr. William Burwell is the Honourary Chair of the Bonnechere Manor Foundation and since he was not recognized at the grand opening another opportunity for recognition should be considered.

Warden Sweet thanked Bonnechere Manor staff for the grand opening.

Mayor Visneskie vacated the meeting at 2:09 p.m.

Moved by: Reeve Rathwell  
Seconded by: Mayor Wilson

THAT this meeting become a closed meeting for the following purpose(s) - Time – 2:10 p.m.

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communication

necessary for that purpose;

- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another act;
- (h) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied: 
  - (i) The meeting is held for the purpose of educating or training the members AND
  - (ii) At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

CARRIED.

Moved by: Mayor Shulist  
Seconded by: Mayor Campbell

THAT this resume as an open session of County Council. Time – 2:20 p.m.

CARRIED.

Moved by: Mayor Briscoe  
Seconded by: Mayor Eady

THAT By-law 65-11, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on June 29, 2011 be now numbered, deemed read three times and passed.

CARRIED.

Moved by: Reeve Stewart  
Seconded by: Reeve Lentz

THAT County Council adjourn. Time – 2:21 p.m.

CARRIED.