



DEVELOPMENT AND PROPERTY COMMITTEE

Tuesday, August 9, 2011

A meeting of the Development and Property Committee was held on Tuesday, August 9, 2011, at 9:30 a.m., at the County of Renfrew Administration Building, Pembroke, Ontario.

Present were: Donald Rathwell, Chair
Bob Sweet, Warden

and Committee Members: Raye-Anne Briscoe, Mary Campbell, Donald Eady, Audrey Green,
Norm Lentz, David Thompson

Staff Present: W. James Hutton, Chief Administrative Officer/Clerk
Paul Moreau, Director of Development & Property
Charles Cheesman, Manager of Planning
Jim Lynch, Manager of Real Property Assets
Jeff Muzzi, Manager of Forestry
Judy Kelly, Administrative Assistant, Development & Property

Chair Rathwell called the meeting to order at 9:36 a.m. The roll was called and no pecuniary interests were disclosed.

RESOLUTION NO. DP-C-11-08-46

Moved by: Reeve Lentz
Seconded by: Mayor Thompson

THAT the minutes of the June 14, 2011 meeting be adopted as printed and circulated.

CARRIED.

DEVELOPMENT & PROPERTY

Mr. Moreau overviewed the Development and Property Department Report, which is attached as Appendix A.

Discussion was held on the letter and resolution from the Municipality of Marmora and Lake requesting that the County of Renfrew pass a resolution supporting Northland Power's development of the "Marmora Pumped Storage Project."

RESOLUTION NO. DP-C-11-08-47

Moved by: Warden Sweet
Seconded by: Mayor Eady

THAT the Development and Property Committee recommend that County Council support the resolution from the Municipality of Marmora and Lake that supports Northland Power Inc.'s development of the Marmora Pumped Storage Project.

CARRIED.

Discussion was held on the request for a job title change from Planning Technician to Junior Planner. Committee was advised that this change is in the title only.

RESOLUTION NO. DP-C-11-08-48

Moved by: Reeve Green

Seconded by: Reeve Lentz

THAT the Development and Property Committee recommend that County Council approve the job title change only for the position of Planning Technician to "Junior Planner" with no change in classification on the salary grid.

CARRIED.

ECONOMIC DEVELOPMENT

Mr. Baird overviewed the Economic Development Division Report, which is part of the Development and Property Department Report.

When asked about the "Roots & Rivers" project, Mr. Baird advised that a "Scenic Routes" campaign will be tied to the "Roots & Rivers" project and will be launched this fall as a driving route. He indicated that these projects have/are being showcased in the Ottawa Valley Living magazine. Mr. Baird further advised that funding from the government for these projects (e.g. for signage) has been delayed until October.

Reeve Green complimented Mr. Baird on the Economic Development Indicators information sheet. Chair Rathwell thanked the Economic Development Division staff for their work on the wildlife damage compensation package that farmers have received from the provincial government (Ontario Wildlife Damage Compensation Program). Mayor Briscoe added her thanks and advised that the compensation package was welcomed by the farmers and municipalities. Mayor Campbell added her thanks as well.

Discussion was held on the report on enhancement of Feed-in Tariff (FIT) for electrical energy produced from wood biomass under the Green Energy and Green Economy Act. Mr. Moreau advised that at a follow up meeting with Ontario Power Authority (OPA), the County was advised that it needs to work on the sometimes negative perception of burning biomass (wood pellets) to produce power to the population of the Greater Toronto Area. As a result of this direction, Mr. Baird, Mr. Kelley and Mr. Muzzi produced and sent a report to OPA advising that the burning of biomass will not add to climate change. Mayor Briscoe stated that we must not give up on the FIT project funding even though there may be a change in provincial government this fall.

Mr. Kutschke entered the meeting at 10:05 a.m.

Discussion was held on the cultural asset mapping project and the various ways the information may be used in the future. Mr. Baird advised that this information can be accessed anywhere in the world.

OTTAWA VALLEY TOURIST ASSOCIATION

Mr. Baird overviewed the Ottawa Valley Tourist Association Report, which is part of the Development and Property Department Report.

Discussion was held on the effectiveness of the Visitor Information Centers (VICs). Mr. Baird informed Committee that the effectiveness of the VICs is measured by the amount of promotional material that is handed out and the number of visits to the OVTA website. He indicated that there may be a need to add additional VICs in more populated areas, but so far this year the overall numbers are up despite the economic climate.

ENTERPRISE RENFREW COUNTY (ERC)

Mr. Baird overviewed the Enterprise Renfrew County Report, which is part of the Development and Property Department Report.

Chair Rathwell thanked the ERC staff for their work and continued success on the Summer Company program.

FORESTRY

Mr. Muzzi overviewed the Forestry Division Report, which is part of the Development and Property Department Report.

Mayor Campbell congratulated Mr. Muzzi on the successful timber sales to date. Mr. Muzzi advised that the success is due to the flexibility of the County Forest Management Plan.

Mr. Darch and Mr. McIntyre entered the meeting at 10:32 a.m.

Discussion was held on the letter from the Honourable Michael Gravelle, Minister of Northern Development, Mines and Forestry, to Warden Robert Sweet thanking him for his letter of May 16, 2011 concerning Bill 151, an Act to enact the *Ontario Forest Tenure Modernization Act, 2011* and to amend the *Crown Forest Sustainability Act, 1994*. The letter states that Ontario is moving forward to changes to the forest tenure and pricing system and will continue to work with those directly affected.

RESOLUTION NO. DP-C-11-08-49

Moved by: Mayor Campbell
Seconded by: Reeve Green

THAT Forestry staff proceed to arrange a meeting with staff and elected officials from the County of Renfrew with Minister Gravelle's office to discuss the plan for modernizing forest tenure in Ontario.

CARRIED.

Warden Sweet updated Committee on the CP rail trip that took place on July 7, 2011. The purpose of the trip was to discover the actual terrain along the rail line, and also to discover some of the challenges (bridges, culverts, trestles, crossings, etc.). In attendance were Warden Sweet, Mr. Paul Moreau, Ms. Lacey Rose, all of the County of Renfrew, and Warden Sharon Mousseau and Mr. Peter Wagland, CAO, both of the County of Lanark. Several members of CP Rail were also on the trip to answer questions. CP Rail has advised that the 185 mile long section of rail line will be removed and cleaned up within 1½ to 2 years. Warden Sweet advised that the County has a policy to acquire abandoned rail lines and we now need to seek direction on this project. Mr. Moreau advised that there may be funding available from Renfrew County Community Futures Development Corporation and/or the Ministry of Tourism, Culture and Recreation to move ahead with this project. CP Rail has indicated that it would like a single group to purchase the entire line. A consortium consisting of the County of Renfrew, District of Nipissing, and Lanark County all signed a letter of intent several months ago, so this group could be the single entity to purchase the line.

Mayor Wilson entered the meeting at 10:45 a.m.

Mr. Hutton informed Committee that a single “go to” person is required for this project/file and he has appointed Mr. Moreau for this role. The Public Works and Engineering Department will also be involved in this project, as well as the Health Committee (re: biking, walking, etc.). Mr. Moreau will be presenting the next steps in draft form at the September Development and Property Committee meeting (in consultation with Lanark County and the District of Nipissing). Mr. Hutton added that the process Mr. Moreau has been asked to start on will include how the County is going to deal with the challenges (e.g. management plan).

Warden Sweet reported that the Vice President of CP Rail indicated that on July 4, 2011 the rail line was in the discontinuance stage, and the abandonment stage would begin when removal of the tracks begins. It is at this stage that the line would be in the hands of the CP Real Estate Division. We (consortium) asked for the first right of refusal which CP did not say no to.

Mayor Eady advised that a local contractor has been approached to rip out the crossings in Horton Township and would like to dispose of debris at the local landfill site. Mayor Eady commented that he would like to see a copy of the tender to see how well the crossings will be reinstated. Mayor Briscoe advised that at meetings held in Petawawa last year, CP stated that crossings would be returned to its original state (e.g. pavement or gravel). Reeve Green inquired if there would be any refund to the municipalities for crossings (e.g. crossing arms, etc.).

Mayor Campbell stated the importance of defining permitted uses for the rail line and indicated that this should be considered a commitment to keep the rail line in the public domain or allow easements to municipalities. Warden Sweet indicated that there are challenges ahead and it is important to acquire funding, not to be used to acquire the rail line, but to find out about liabilities, concerns, fencing, security, challenges, best practices, encroachments, uses, etc.

REAL PROPERTY

Mr. Lynch overviewed the Real Property Assets Division Report, which is part of the Development and Property Department Report.

Mr. Lynch thanked Mr. Nathan Kuiack of the Public Works & Engineering Department for managing the paving project of the parking lot at 7 International Drive on his behalf.

Chair Rathwell thanked Mr. Lynch and Mr. Kuiack on behalf of County Council on the good job on the parking lot and entrance at the 7 International Drive side of the County Administration Building.

Discussion was held on the Arnprior Paramedic Station shingles that lifted off of the roof during a recent windstorm. Mayor Campbell stated that she was concerned as the building is only a couple of years old and the damage should be covered under warranty. Mr. Lynch advised that the warranties are limited to materials and workmanship for normal wear and tear and not acts of God and in this incident this was a 1 in 100 year wind.

Discussion was held on the renewal of the Renfrew County and District Health Unit (RCDHU) lease. Committee was informed that the RCDHU was presented with a new lease in order to bring the lease document up to date and on par with our leases for other facilities. We are currently waiting for the RCDHU to respond with their comments. Mayor Wilson informed Committee that the RCDHU has been given approval to enter into a lease agreement with the County pending legal consultation.

Discussion ensued on the Arnprior Health Unit office and if it will open up again. Mayor Wilson informed Committee that the Arnprior Hospital informed the Health Unit that they were required to be out of the Arnprior office by August 1, 2011 and the three employees from the Arnprior Health Unit Branch have been relocated to the Renfrew and Pembroke Health Unit offices permanently.

Mayor Wilson and Mr. Darch departed the meeting at 11:15 a.m.

PLANNING

Mr. Cheesman overviewed the Planning Division Report, which is part of the Development and Property Department Report.

Discussion was held on the County of Renfrew Official Plan (OP) 5-Year Review and whether or not the municipalities not using the County of Renfrew OP would be able to vote at County Council regarding acceptance of the new OP. Mr. Cheesman advised that all County of Renfrew municipalities would be able to vote, as an amendment from all of the municipalities will need to come to County Council and be voted on. In response to a question on the cost of updating the OP, Mr. Cheesman advised that the 5-Year Review will be done in-house and as a result, the only additional costs will be travel to public meetings. Mr. Hutton remarked that the County OP has two main functions: 1) it is designed for our rural area; and 2) provides local approvals (done at the County level). The OP also constitutes a sustainable community development plan for gas taxes and this is a huge benefit for municipalities.

RESOLUTION NO. DP-C-11-08-50

Moved by: Mayor Campbell
Seconded by: Warden Sweet

THAT the Development and Property Committee recommend that County Council approve the Work Plan for the 5-Year Review of the County of Renfrew Official Plan.

CARRIED.

RESOLUTION NO. DP-C-11-08-51

Moved by: Reeve Green
Seconded by: Reeve Lentz

THAT the Development and Property Department Report attached as Appendix A be approved.

CARRIED.

NEW BUSINESS

Warden Sweet advised that a final report on Expo 150 is expected in September 2011.

RESOLUTION NO. DP-C-11-08-52

Moved by: Mayor Briscoe
Seconded by: Reeve Green

THAT this meeting becomes a closed meeting for the following purpose(s): Time –11:34 a.m.

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another act;
- (h) a meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:
 - i. The meeting is held for the purpose of educating or training the members AND
 - ii. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

CARRIED.

RESOLUTION NO. DP-C-11-08-53

Moved by: Mayor Briscoe
Seconded by: Warden Sweet

THAT this meeting resume as an open meeting. Time: 12:03 p.m.

CARRIED.

RESOLUTION NO. DP-C-11-08-54

Moved by: Mayor Briscoe
Seconded by: Reeve Lentz

THAT this meeting adjourn and the next regular meeting be held on Tuesday, September 6, 2011 at the Town of Renfrew Municipal Office. Time – 12:04 p.m.

CARRIED.

COUNTY OF RENFREW

DEVELOPMENT & PROPERTY DEPARTMENT REPORT

TO: Development and Property Committee
FROM: Paul Moreau, Director of Development & Property
DATE: August 9, 2011
SUBJECT: Departmental Report

CORRESPONDENCE

1. The following items of correspondence have been received and are attached for Committee's information.

- (a) Appendix I – Letter and resolution from the Municipality of Marmora and Lake requesting that the County of Renfrew pass a resolution supporting Northland Power's development of the "Marmora Pumped Storage Project." The Marmora Mine site has ideal existing conditions (a ready-made and water-filled lower reservoir and material in place to build an upper reservoir). Pumped storage stores and generates electricity by moving water between two reservoirs at different elevations. Water is pumped into the upper reservoir when electricity is cheap and/or abundant and flows through turbines into the lower reservoir as needed during higher electricity demand periods. This initiative was supported by the Eastern Ontario Wardens' Caucus.

Recommendation: THAT the Development and Property Committee recommend that County Council support the resolution from the Municipality of Marmora and Lake that supports Northland Power Inc.'s development of the Marmora Pumped Storage Project.

- (b) Appendix II – Letter of introduction from the Ministry of Natural Resources Pembroke District Manager, Mr. Rick Watchorn.

Recommendation: Receive as information.

- (c) Appendix III – Letter and resolution from the Township of Brudenell, Lyndoch and Raglan to Premier Dalton McGuinty requesting that the Ministry of Transportation amend the Highway Traffic Act – Ontario Regulation 316/03 to allow all-terrain vehicles to be legally operated on highways. The resolution has been forwarded to all municipalities within the County of Renfrew for endorsement.

Recommendation: Receive as information.

- (d) Appendix IV – Letter and resolution from the Township of South Frontenac requesting support of their resolution that requests the Province introduce legislation that limits the sale of goods sold in Ontario to those which are completely recyclable or compostable and packaged in materials that are completely recyclable or compostable.

Recommendation: Receive as information.

INFORMATION

2. Request for Job Title Change

A Job Classification Review was initiated by the Manager of Planning at an employee request. The request was reviewed by the Director of Development and Property and the Director of Human Resources with a recommendation to the Chief Administrative Officer to approve the change (job description attached as Appendix V).

The review identified a benefit to the employer and to the employee. The change in job title would facilitate the employee's enrollment in the Ontario Professional Planners Institute (OPPI). Enrolment in the OPPI will open the door to additional training opportunities and a network of professional planners. This is consistent with the County's principles associated with employee development and succession planning. The change would have implications for two positions in the Development and Property Department.

There are minimal financial implications for the organization. The change in title will not result in a change in classification and therefore the annual cost associated with salaries and benefits would remain unchanged. There would be an annual membership fee to Ontario Professional Planners Institute in the amount of approximately \$450.00 per employee.

Recommendation: THAT the Development and Property Committee recommend that County Council approve the job title change only for the position of Planning Technician to "Junior Planner" with no change in classification on the salary grid.

3. Economic Development Division

Attached as Appendix VI to this report is the Economic Development Division Report, prepared by Mr. Alastair Baird, Manager of the Economic Development Division, providing an update on activities.

4. Ottawa Valley Tourist Association

Attached as Appendix VII to this report is the Ottawa Valley Tourist Association Report, prepared by Mr. Alastair Baird, Manager of the Economic Development Division, providing an update on activities.

5. Enterprise Renfrew County

Attached as Appendix VIII to this report is the Enterprise Renfrew County Report, prepared by Mr. Alastair Baird, Manager of the Economic Development Division, providing an update on activities.

6. Forestry Division

Attached as Appendix IX to this report is the Forestry Division Report, prepared by Mr. Jeff Muzzi, Manager of the Forestry Division, providing an update on activities.

7. Real Property Assets Division

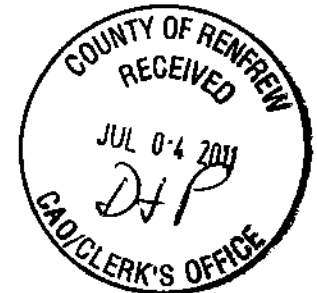
Attached as Appendix X to this report is the Real Property Assets Division Report, prepared by Mr. Jim Lynch, Manager of the Real Property Assets Division, providing an update on activities.

8. Planning Division

Attached as Appendix XI to this report is the Planning Division Report, prepared by Mr. Charles Cheesman, Manager of the Planning Division, providing an update on activities.



MUNICIPALITY OF MARMORA AND LAKE
PO BOX 459, 12 BURSTHALL ST., MARMORA, ON K0K 2M0
PH. 613-472-2629 FAX 613-472-5330
www.marmoraandlake.ca



June 14, 2011
Warden Bob Sweet
County of Renfrew
9 International Dr.
Pembroke, Ontario
K8A 6W5

Dear Warden Sweet,

Re: Marmora Pumped Storage Project

This letter is to ask for your support of Northland Power's development of the "Marmora Pumped Storage Project" and request that the County of Renfrew pass a resolution to show their support for this project.

Council of the Municipality of Marmora and Lake unanimously adopted a resolution in support of the project on July 7th, 2011. A copy of the resolution is attached for your information.

In addition, a Public Information Session was held on Friday June 10th, 2011 to provide project details to the residents of the community and those in the region. Well over 200 local residents attended the session and it became evident as the meeting progressed that there is overwhelming community support for this project.

This project will have a tremendous impact on Hastings County and the surrounding areas. We appreciate your support.

Yours Sincerely

Reeve Terry Clemens
Municipality of Marmora and Lake
12 Bursthall St Box 459
Marmora, ON
K0K 2M0
613-472-2629
t.clemens@marmoraandlake.ca



June 7, 2011

RESOLUTION:

WHEREAS the Municipality of Marmora and Lake has a proud history of mining at the Marmora Mine site that provided years of prosperity for the town and surrounding area; and

WHEREAS the completed mining operation has resulted in a unique man-made resource being 850 metres in length, 450 metres wide, 213 metres deep, filled with water and where millions of tons of useable extracted material is stored beside the mine; and,

WHEREAS this unique resource is located within 8 kilometres of a major transmission corridor running between Ottawa and Toronto; and

WHEREAS electricity storage has been identified as a requirement in the Province's Long Term Energy Plan; and,

WHEREAS the Province of Ontario would benefit from having an economic and reliable means to store energy and provide the emissions free power as needed to support the electricity grid as soon as possible; and,

WHEREAS Northland Power Inc. has acquired the development rights for the Marmora Mine and surrounding 2200 acres for the purpose of creating the Marmora Pumped Storage facility capable of generating 400 Megawatts of instantaneous emissions free power to serve Ontario's electricity grid; and,

WHEREAS Northland Power Inc. is an Ontario based independent power producer that has been focused, since its inception over 20 years ago, on developing and delivering clean and green energy; and,

WHEREAS Northland Power Inc.'s proposed pumped storage facility could be in production in 2015, if contracted by the Province of Ontario in early 2012; and,

WHEREAS the Northland Power Inc. Pumped Storage project would provide a tremendous economic development opportunity for Marmora and Lake, Hastings County and other eastern Ontario Counties in terms of several hundred jobs during construction and up to 45 full time positions once operational; and, **WHEREAS** Northland Power Inc. is willing to support other uses of the facility including for education and Eco-tourism; and,

WHEREAS Northland Power Inc.'s proposed Pumped Storage project is compatible with the current land use designation for the mine; and,

WHEREAS the Municipality of Marmora and Lake would welcome and encourage the development of a Pumped Storage project on the Marmora Mine site.

NOW THEREFORE, BE IT RESOLVED THAT:

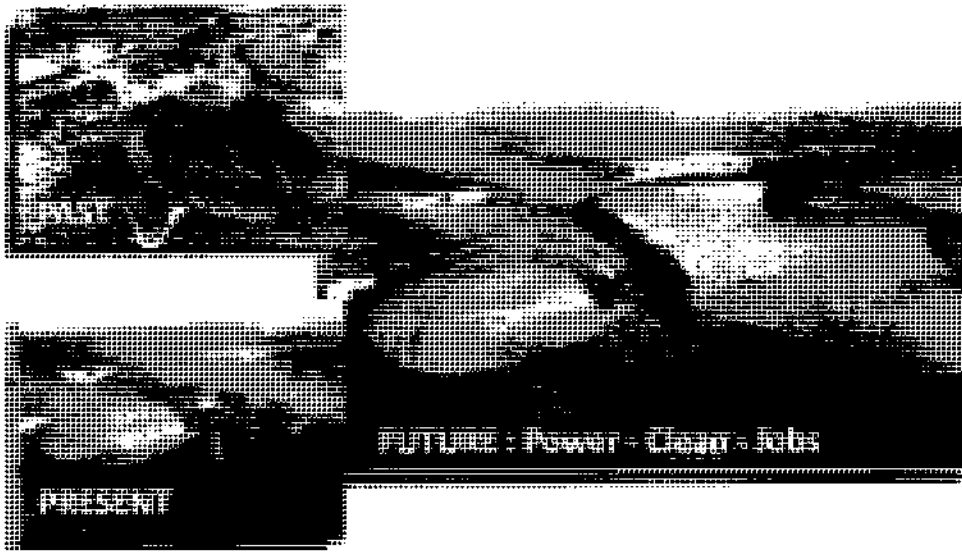
That the Municipality of Marmora and Lake fully supports Northland Power Inc.'s development of the Marmora Pumped Storage Project.

That the Reeve be authorized to send a letter to the Minister of Energy, with copies to the Premier and all Ministers, as well as to the Chair and the CEO of the Ontario Power Authority, setting out the Municipality of Marmora and Lake's support for the proposed facility.

That the support letter from the Reeve request that the Province of Ontario move forward expeditiously in making the necessary contract arrangements to proceed with the installation of the Marmora Pumped Storage project.

That Hastings County, all municipalities within the County, all neighbouring Counties and the Eastern Ontario Warden's Caucus be requested to support the proposed Marmora Pumped Storage project; and,

That a copy of the Council resolution and letter from the Reeve be forwarded to the MP and MPP in Prince Edward Hastings and all neighbouring ridings.



**NORTHLAND
POWER**

www.northlandpower.ca

Tim Richardson • 647.288.1052
tim.richardson@northlandpower.ca

John Wright • 647.288.1248
john.wright@northlandpower.ca

MARMORA 400 MW PUMPED STORAGE PROJECT

What is Pumped Storage and Why Do We Need it?

- Pumped storage stores and generates electricity by moving water between two reservoirs at different elevations. For How it Works, please see reverse.
- Water is pumped into the upper reservoir when electricity is cheap and/or abundant and flows through turbines into the lower reservoir as needed during higher electricity demand periods.
- Pumped storage will help Ontario integrate intermittent renewable sources, such as wind and solar.
- Pumped storage will help eliminate wasting renewable energy and nuclear resources at night. (During off-peak periods, Ontario sometimes spills water power and occasionally does not need the wind power it produces.)
- The Marmora project can strengthen the integrity of Ontario's power grid (e.g. through regulation service, fast response ramping, operating reserve).
- Pumped storage is used around the world (see reverse).

Will Marmora be an Economic Source of Power?

- Pumped storage is recognized as the energy storage technology with the largest available capacity for the lowest capital cost.
- Because the Marmora site has ideal existing conditions (a ready-made and water-filled lower reservoir and material in place to build an upper reservoir), it will have one of the best (if not the best) capital cost to electricity output ratios of any Ontario energy project.
- **FACT:** Power from Marmora will cost less than other forms of peaking power, including natural gas.

How will Marmora benefit the Community/Region?

Jobs:

- During construction, the project will produce hundreds of direct and indirect jobs. Once complete, it will provide about 45 permanent high-paying jobs.

Local Revenue:

- **DURING CONSTRUCTION:** The project will require local services and products. Construction workers will purchase local services and products.
- **LONG TERM:** Permanent employees will purchase local services and products.

Land Use Commitment:

- Committing the Marmora site to long term clean energy production will eliminate the prospect of future use as a waste storage/landfill site.

Eco-Tourism:

- Other pumped storage facilities have become tourist attractions. A facility in Wales attracts many eco-tourism visitors each year.
- Marmora's design will facilitate tourism use, perhaps incorporating a solar farm and wind turbines to show alternate energy sources in a park-like setting.

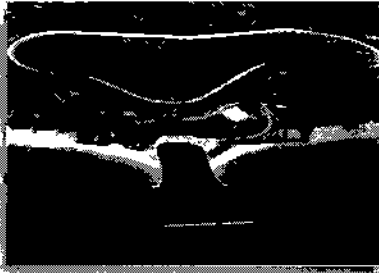
Education:

- Education programs could be developed with local colleges and Trent University to provide learning opportunities for students in studies related to tourism, geology, and energy as examples. Tours of the facility could also be established for local schools.

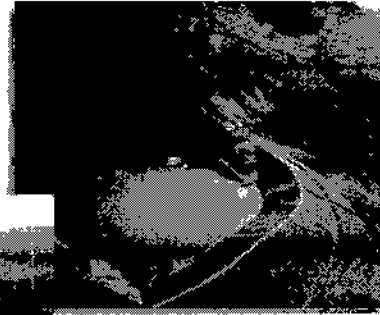
What needs to happen—and when—to move the MARMORA project forward?

- **PUMPED STORAGE** has been described as a form of "electricity storage," and a source of electricity in both the Long Term Energy Plan and the Minister of Energy's February 17, 2011 Directive.
- **IDEAL TIMING:** If the OPA contracts with Marmora in 2011, and construction begins in 2012, start-up could occur by 2015. This would coincide with projected growth in power demand and the increased need to smooth electricity available from expanding renewable sources that produce power intermittently.

PUMPED STORAGE IS SUCCESSFUL AROUND THE WORLD



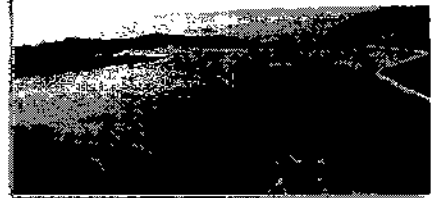
1.



2.



3.



5.

4.

1. Ludington—Michigan, USA
 SIZE: 1,872 MW OPERATIONAL: 1973

2. Dinorwig—Gwynedd, Wales
 SIZE: 1,800 MW OPERATIONAL: 1984
 The Dinorwig Visitor Centre welcomes over 250,000 visitors every year.

3. Yanbaru—Japan
 SIZE: 30 MW OPERATIONAL: 1999

4. Raccoon Mountain—Tennessee, USA
 SIZE: 1,600 MW OPERATIONAL: 1978
 The area surrounding Raccoon Mountain is a designated Wildlife Observation Area and a popular recreation area for hikers, mountain bikers and geocachers.

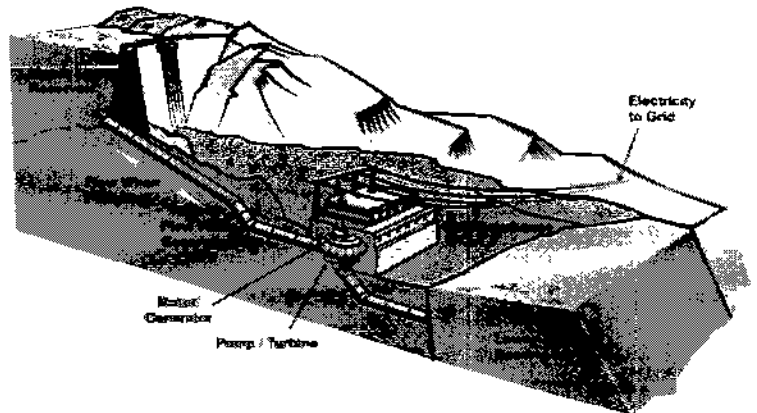
5. Vianden—Luxembourg
 SIZE: 1,100 MW OPERATIONAL: 1964

HOW IT WORKS

Pumped storage produces electricity during high-demand periods by using the flow from an upper reservoir to drive turbines as water passes into a lower reservoir.

When demand is low (and wholesale electricity rates are low), the same system pumps water from the lower reservoir back into the upper reservoir.

Depending on the size of the reservoirs and electricity demand, this cycle may be repeated several times a day.



Marmora Pumped Storage Project



**Ministry of
Natural Resources**
31 Riverside Drive
Pembroke, ON
K8A 8R6

**Ministère des
Richesses naturelles**
Telephone: (613) 732-5520
Facsimile: (613) 732-2972



May 11, 2011

Attention: Ministry of Natural Resources, Pembroke District Clients/Stakeholders/Partners

I'd like to take this opportunity to introduce myself as the new Ministry of Natural Resources, District Manager for Pembroke. I've been on the job since April 18th and I am excited about the opportunity to work with dedicated and professional staff to deliver the diverse portfolio of programs Pembroke District offers in Renfrew County.

The Ottawa Valley is home for me and has drawn me back to this part of Ontario after having worked as a forester across this vast country from the Maritimes to western Canada with stops in between.

I come to this position with a background in natural resource management, conservation and protection having been an Area Supervisor for MNR in Kemptville District and a Senior Environmental Officer for Ministry of the Environment in Ottawa in addition to operational and management roles in private sector forest product companies. I have also had the great privilege in my career to work closely with Aboriginal communities on matters of sustainable natural resource management.

One of the greatest rewards of working for the MNR is meeting and collaborating with the many devoted groups, agencies and organizations in our region to achieve common goals and provide natural resource information. Our natural resources provide ecological, cultural, recreational and economic benefits to us all and they are the key to Ontario's rich biodiversity.

I look forward to serving your needs as District Manager and welcome the opportunity to engage in conversations about managing our wealth of resources to ensure a healthy today and enjoyment for future generations. You can reach me at 613-732-5520 or by email at rick.watchorn@ontario.ca.

Yours truly,

A handwritten signature in black ink that reads "Rick Watchorn". The signature is written in a cursive, flowing style.

Rick Watchorn
District Manager
Pembroke District



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, P.O. Box 40
PALMER RAPIDS, ONTARIO K0J 2E0
TEL: (613) 758-2061 • FAX: (613) 758-2235

July 14, 2011

Dalton McGuinty
Premier of Ontario
Legislative Building, Room 281
Queen's Park
Toronto ON M7A 1A1

Dear Premier McGuinty:

Please find attached a copy of a resolution from the Township of Brudenell, Lyndoch and Raglan which was passed at its regular Council Meeting of July 6, 2011 recommending that the Province of Ontario and the Ministry of Transportation amend the Highway Traffic Act - Ontario Regulation 316/03 to allow vehicles that are designed and manufactured to carry more than one occupant to be legally operated on highways.

It is our hope that your office will consider this resolution and take the necessary steps to implement the Township of Brudenell, Lyndoch and Raglan 's recommendations.

Sincerely,

Michelle Mantifel
Clerk-Treasurer

Att.

cc. The Honourable Kathleen Wynne, Minister of Transportation
John Yakabuski, MPP
All Renfrew County Municipalities

THE CORPORATION OF THE TOWNSHIP OF
BRUDENELL, LYNDPOCH AND RAGLAN

DATE: July 6, 2011

RESOLUTION NO: 19

Moved by Garry Gruntz
Seconded by Steven Jessup

WHEREAS the definition of an "all-terrain vehicle" is an off-road vehicle that has four wheels, steering handlebars, a seat that is designed to be straddled by the driver and is designed to carry a driver only and no passengers;

AND WHEREAS this definition does not include machines that are designed and manufactured to carry more than one occupant and which are increasing in popularity;

AND WHEREAS the approval of these vehicles being permitted on highways would be a benefit to tourism and local businesses that sell and service off road vehicles;

THEREFORE BE IT RESOLVED THAT the Township of Brudenell, Lyndoch and Raglan requests that the Ministry of Transportation amend the Highway Traffic Act - Ontario Regulation 316/03 to allow these vehicles to be legally operated on highways; and

THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Transportation and our Member of Provincial Parliament;

AND FURTHER THAT a copy of this resolution be forwarded to all municipalities within the County of Renfrew for endorsement."

Carried.


Reeve, Norman Lentz

I, Michelle Mantifel, Clerk-Treasurer of the Township of Brudenell, Lyndoch and Raglan, do hereby certify this to be a true copy of Resolution No. 19 of the Corporation of the Township of Brudenell, Lyndoch and Raglan passed by the Council of the said Corporation at a meeting held July 6, 2011.

Dated at Palmer Rapids, Ontario, this 20th day of July, 2011.


Michelle Mantifel, Clerk-Treasurer

TOWNSHIP OF SOUTH FRONTENAC

P.O. Box 100
 4432 George Street
 Sydenham, ON
 K0H 2T0

Tel (613) 376-3027
 1-800-559-5862
 Fax (613) 376-6657
www.township.southfrontenac.on.ca

June 14, 2011

The Right Honourable Dalton McGuinty
 Premier of Ontario
 Queens Park
 Room 281, Legislative Building
 Toronto ON
 M7A 1A4

Dear Premier:

Re: Limiting manufacturing and packaging to products that can be recycled.

I wish to advise that the Council of the Township of South Frontenac at their meeting on June 7th passed the following resolution:

“Whereas the Province has the authority to introduce measures to control the sale of products in Ontario, and whereas the Province has set waste diversion rates for municipalities, therefore the Township of South Frontenac requests that the Province introduce legislation that limits the sale of goods sold in Ontario to those which are completely recyclable or compostable and packaged in materials that are completely recyclable or compostable.

Furthermore that this resolution be circulated to other municipalities for their support. Carried.”

The Township of South Frontenac and the Province have set aggressive diversion rates from landfill. Success will only be achieved by reducing the amount of product and packaging that is produced that is not completely recyclable.

Yours sincerely,


 Wayne Orr
 Chief Administrative Officer.

WO:am

c.c. Honourable John Wilkinson, Minister of the Environment
 Randy Hillier, MPP – Lanark-Frontenac-Lennox & Addington
 Association of Municipalities of Ontario
 Ontario Municipalities



JOB DESCRIPTION

Job Title: Planning Technician Junior Planner	Department: Development & Property	Division: Planning	Reports to: Manager of Planning Services
Revision Date: September 2008	Salary Grid: 6		

Approval:	Department Head	_____
	Supervisor	_____
	Employee	_____
	Staff Administration Committee	_____

The above signatures acknowledge agreement for all **10 pages** of this document.

Position Summary:

Reporting to the Manager of Planning Services, the ~~Planning Technician~~ **Junior Planner** provides planning support to the Manager of Planning Services and Senior Planner, assisting them with municipal and public inquiries, preparing draft planning documents, draft official plan and zoning by-law amendments and preliminary severance reports, preparing technical analyses and reports, preparing digital mapping required for planning applications and performs management for the planning information resources in the Department.

Qualifications:

- Equivalent to community college in Community Planning is required. University degree in Planning or a closely related degree is preferred.
- Minimum of two years of relevant planning experience in municipal planning.
- General knowledge of the Planning Act and related senior government legislation.
- Demonstrated excellent computer skills, including the use of word processing, spreadsheet and database applications.
- Experience working with Geographic Information Systems in a municipal government environment.
- Ability to undertake basic cartographic and drafting duties.
- Excellent interpersonal, communication and writing skills are required as well as the ability to function as a member of a planning team.
- Eligibility for membership in the Canadian Institute of Planners would be an asset.
- Private use of vehicle; must have immediate accessible transportation.



JOB DESCRIPTION

Job Title: Planning Technician Junior Planner	Department: Development & Property	Division: Planning	Reports to: Manager of Planning Services
Revision Date: September 2008	Salary Grid: 6		

Position Responsibilities:

1. Performs the responsibilities of the position within the legislative and regulatory standards set out in the applicable Provincial and Municipal Acts. Performs the responsibilities of the position consistent with the Operational policies of the County of Renfrew.
2. Provides planning advice and assistance to local municipalities regarding land use matters and development proposals under the direction of the Manager of Planning Services and Senior Planner.
3. Responds to general public inquiries from potential applicants, taxpayers, potential developers, lawyers and real estate professionals under the direction of the Manager of Planning Services and Senior Planner.
4. Prepares background studies, draft official plans, official plan amendments, draft comprehensive zoning by-laws and zoning by-law amendments, under the direction of the Manager of Planning Services and Senior Planner.
5. Performs technical review of consent applications, which is considered by the Manager of Planning Services and Senior Planner in preparing decisions for applications. Provides technical support to Land Division Secretary as required.
6. Assists Director, Manager of Planning Services and Senior Planner with implementation of GIS related projects and general administrative duties, as required.
7. Responsible for maintaining the planning information system and statistical database for the Planning Department.
8. Performs the role of Subdivision Administrator responsible for tracking subdivision application information, managing on-going correspondence with applicant and commenting agencies, and preparing required documentation for various approval/decision stages of the subdivision process.
9. Protects own health and health of others by adopting safe work practices, reporting unsafe conditions immediately, and attending all relevant in-services regarding occupational health and safety. Follows all guidelines for employees and employers as legislated under the Ontario Occupational Health and Safety Act.



JOB DESCRIPTION

Job Title: Planning Technician Junior Planner	Department: Development & Property	Division: Planning	Reports to: Manager of Planning Services
Revision Date: September 2008	Salary Grid: 6		

The foregoing description reflects the general duties necessary to describe the principal functions of the job identified and shall not be construed to be all of the work requirements that may be inherent in this classification.

LIMITS OF AUTHORITY

The employer has the following limits of authority for the position noted above.

1. The employee will not prepare planning documents nor research without consultation with the Director and/or Manager of Planning Services and/or Senior Planner.
2. The employee will not release any statistical or OASYS data that is not deemed "public" information or that is to be used only for internal planning purposes.
3. The employee will not release any draft project data without the consent of the Manager of Planning Services or the Senior Planner responsible for the project.
4. The employee will not provide any planning comments or opinions without the consent of the Manager of Planning Services or Senior Planner responsible for the file.
5. The employee will not have any contact with the media in their capacity as the Planning Technician **Junior Planner** for the County of Renfrew.

Return to Report

ECONOMIC DEVELOPMENT DIVISION REPORT
 Prepared by: Alastair Baird, Manager of Economic Development
 Prepared for: Development & Property Committee
 August 9, 2011

CORRESPONDENCE

1. The following items of correspondence have been received and are attached for Committee's information.
 - (a) Appendix ED-I – News Release from the Renfrew County Local - National Farmers Union reporting that Renfrew County farmers should be pleased with the recent compensation package announced for damages caused by predatory wildlife to livestock, poultry and bees. The Executive of the Renfrew County Local added their appreciation for the work the County of Renfrew did on this issue.

Recommendation: Receive as information.

- (b) Appendix ED-II – Article from the July 21, 2011 edition of The Renfrew Mercury entitled “NFU pleased with provincial compensation program.”

Recommendation: Receive as information.

- (c) Appendix ED-III - News release from the Ontario Federation of Agriculture website entitled “Improved predatory wildlife compensation announced for Ontario farmers (2011).”

Recommendation: Receive as information.

INFORMATION

2. Agri-business and Agriculture

On September 30, 2010, the Economic Development Division provided a response to the “Discussion Paper: Managing Agriculture-Wildlife Conflicts” from the Ontario Ministry of Agriculture, Food and Rural Affairs. That response was developed in consultation with the local chapter of the National Farmers Union, the Renfrew Chapter of the Ontario Federation of Agriculture, the Renfrew County Agricultural Economic Development Committee and local sheep producers.

The new “Growing Forward: Ontario Wildlife Damage Compensation Program Guidelines” (attached as Appendix ED-IV) which was received on July 12, 2011, reflects many of the recommendations put forward by the Economic Development Division response paper in support of our Renfrew County agriculture organizations and producers.

Recommendation: Receive as information.

3. Forestry and Wood Processing Sector

On Tuesday July 12, 2011, a delegation consisting of forestry and wood processing industry representatives from Hearst, Bancroft and St. Catharines accompanied by County of Renfrew Development and Property Economic Development and Forestry staff and Mr. Dave Stewart, Chair - Renfrew County Community Futures Development Corporation, met with senior Ontario Power Authority (OPA) staff in Toronto to present a report on enhancement of Feed-in Tariff (FIT) for electrical energy produced from wood biomass under the Green Energy and Green Economy Act. This delegation was a follow-up to a May 2010 delegation to the Honourable Brad Duguid, Minister of Energy, and a June 2010 delegation to OPA on this same issue.

The purpose was to present to and discuss with senior OPA staff (Mr. Colin Anderson, Chief Executive Officer, Ms. JoAnne Butler, VP Electrical Generation and Mr. Shawn Cronkwright, Director, Renewables Procurement) a report that had been commissioned to support our 2010 request for an enhanced FIT for wood biomass.

Renfrew County Community Futures Development Corporation (RCCFDC), on behalf of the forestry and wood processing industry of the County of Renfrew, commissioned the Monieson Centre, Queen's University, to research and report on the necessary FIT to encourage investment in wood biomass power generation in the County. Economic Development staff assembled representatives of other forest regions and communities from across Ontario and created the Ontario Biomass Energy Alliance (OBEA). This Ontario-wide alliance was the type of representative industry and community group we were advised by OPA to create and have deliver the formal request for enhancement of the wood biomass FIT.

Ontario Power Authority (OPA) has now entered a FIT review period which will close in October 2011. This timeframe coincides with the Ontario election.

Recommendation: Receive as information.

4. Annual Municipal Council Visits

With the recent hiring of Mr. Craig Kelley as Business Development Officer, we have been making our annual economic development update delegations to municipal councils and/or municipal economic development committees. Mr. Paul Moreau, Director of the Development and Property Department, has also been participating and this has been an excellent manner in which to discuss economic development, tourism, entrepreneurship and a broad range of other topics with County municipalities.

Recommendation: Receive as information.

5. Other Activities

- Assisted the Ottawa Valley Tourist Association (OVTA) with hosting the motorcycle journalist familiarization tour.
- Attended a Municipal Familiarization Session at AECL Chalk River Laboratories.
- Hosted a potential wood biomass processing investor.

- Initiated Cultural Asset Mapping Project in partnership with the City of Pembroke and the Ottawa Valley Tourist Association (OVTA). Ms. Kendra Smith has been hired as the Project Coordinator. The County's in-kind contribution is office space for Ms. Smith. One of the outcomes of the project will be an interactive on-line map providing access to all the information collected on cultural resources. A second outcome of the Cultural Mapping Project will be building shared vision and understanding related to the role of culture in economic development and community building in individual municipalities and across the region. The completion date is March 2012.
- Participated in a final meeting of the Ottawa Valley Forest Management Plan Local Citizen Advisory Committee. A plan is approved at the local level and is awaiting Ministerial approval.

Recommendation: Receive as information.

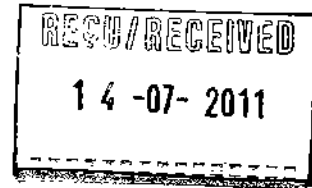
6. Economic Development Performance Indicators

The Economic Development Performance Indicators are attached as Appendix ED-V.

Recommendation: Receive as information.

**Renfrew County Local
National Farmers Union
Ontario**

President: Dave Mackay Phone/Fax 613-582-7379
Secretary/Treasurer: Laretta Rice Phone/Fax 613-649-8211



NEWS RELEASE

July 12, 2011

Beachburg, ON – Dave Mackay, President of the Renfrew County National Farmers Union reports, Renfrew County farmers should be pleased with the recent compensation package announced by the Ontario Ministry of Agriculture and Food (OMAFRA) for damages caused by predatory wildlife to livestock, poultry and bees.

Through this new Wildlife Damage Compensation Program, livestock producers will receive improved compensation when their livestock or poultry are injured or killed by predatory wildlife or when bee colonies, beehives or beehive equipment are damaged by wildlife.

In addition the new program expands the current list of wildlife species and variety of livestock that farmers can be compensated for and increases the maximum compensation rates for farmers to include additional compensation for registered livestock.

Mackay adds, the NFU last fall presented comments and suggestions to the discussion paper “Managing Agriculture Wildlife Conflict” and submitted a request for 100% compensation for losses caused by predatory wildlife and that consideration be given to future or potential value when a young animal (calf) is killed by a predator. We are pleased that the program provides 100% of the value of the loss, up to a prescribed maximum compensation value such as \$2500 for a non-registered cow, \$300 per non-registered sheep, \$30 per chicken kept for egg production. Newborn calves and calves up to 1 month of age are to be compensated at 70% of weaning value. This clause in the new program is a big plus for beef farmers. We are happy with it, concludes Mackay.

Locally, Renfrew County NFU also compliments the country’s Development and Property Committee for its very positive input into the discussion paper, “Managing Agriculture Wildlife Conflicts” put out last fall by the Ministry of Agriculture, Food and Rural Affairs (OMAFRA).

Contact: Dave Mackay 613-582-7379

*The Executive of the Renfrew County
National Farmers Union wishes to
send their appreciation for the work
you did on this issue*

Dave

The Renfrew Mercury
July 21, 2011

The Renfrew Mercury - Jul

NFU pleased with provincial compensation program

Dave Mackay, president of the Renfrew County National Farmers Union, reports that Renfrew County farmers should be pleased with the recent compensation package announced by the Ontario Ministry of Agriculture and Food (OMAFRA) for damages caused by predatory wildlife to livestock, poultry and bees.

Through this new Wildlife Damage Compensation Program, livestock producers will receive improved compensation when their livestock or poultry are injured or killed by predatory wildlife or when bee colonies, beehives or beehive equipment are damaged by wildlife.

In addition, the new program expands the current list of wildlife species and variety of livestock that farmers can be compensated for and increases the maximum compensation rates for farmers to include additional compensation for registered livestock.

Mackay adds that last fall the NFU presented comments and suggestions to the discussion paper *Managing Agriculture Wildlife Conflict* and submitted a request for 100 per cent compensation for losses caused by predatory wildlife and that consideration be given to future or potential value when a young animal (calf) is killed by a predator.

"We are pleased that the program provides 100 per cent of the value of the loss, up to a prescribed maximum compensation value such as \$2,500 for a non-registered cow, \$300 per non-registered sheep, \$30 per chicken kept for egg production," the NFU news release explained.

"Newborn calves and calves up to one month of age are to be compensated at 70 per cent of weaning value.

"This clause in the new program is a big plus for beef farmers. We are happy with it," concludes Mackay.

Locally, Renfrew County NFU also compliments the Renfrew County's development and property committee for its very positive input into the discussion paper, *Managing Agriculture Wildlife Conflicts* put out last fall by the Ministry of Agriculture, Food and Rural Affairs (OMAFRA).



News

Improved predatory wildlife compensation announced for Ontario farmers (2011)

Guelph, ON [July 4, 2011] – Ontario livestock farmers will receive more compensation for damaged caused by predatory wildlife, as part of the new Ontario Wildlife Damage Compensation Program recently announced by Carol Mitchell, Minister of Agriculture, Food and Rural Affairs for Ontario and Gerry Ritz, Minister of Agriculture and Agri-Food Canada. The new program increases the maximum compensation rates for farmers and expands the current list of wildlife species and type of agricultural livestock that are eligible for compensation.

The Ontario Federation of Agriculture (OFA) participated in the process to update the existing wildlife compensation program, modernizing the 30 year-old Livestock, Poultry and Honey Bee Protection Act that governs wildlife damage compensation. OFA worked with the government and commodity groups providing recommendations to ensure the new program adequately and fairly meets the needs of farmers and other affected groups. The program provides 100 per cent of the value of the loss up to the prescribed maximum compensation values.

“Every day our livestock and crops are exposed to wildlife damage causing significant financial losses for farmers,” says Bette Jean Crews, President, Ontario Federation of Agriculture. “It’s reassuring to know our government heard our frustrations with wildlife predation and took the initiative to develop this new updated program to deliver these much-needed improvements to this program.”

Through the new Ontario Wildlife Damage Compensation Program, all livestock enterprises along with poultry, bee colonies, beehives and beehive equipment are eligible for compensation if they are injured or killed by wildlife predators. The list of recognized predators has also been expanded to ensure broader coverage. As part of the new program the government also commits to reviewing the program every two years to ensure it is up to date. Eligible farmers can apply for compensation under the program using the application form at www.ontario.ca/predation

The Ontario Federation of Agriculture (OFA) is the largest general farm organization in Ontario, representing 37,000 farm families across the province. As a dynamic farmer-led organization based in Guelph, the OFA works to represent and champion the interests of Ontario farmers through government relations, farm policy recommendations, lobby efforts, community representation, media relations and more. OFA is the leading advocate for Ontario’s farmers and is Ontario’s voice of the farmer.

For more information contact:

Bette Jean Crews

President

Return to Report




Growing Forward

Ontario Wildlife Damage Compensation Program

GUIDELINES

Canada

 Ontario

Growing | Cultivons
Forward | l'avenir 

A federal-provincial-territorial initiative
Une initiative fédérale-provinciale-territoriale

Table of Contents

PURPOSE OF THE ONTARIO WILDLIFE DAMAGE COMPENSATION PROGRAM	4
TERM OF THE ONTARIO WILDLIFE DAMAGE COMPENSATION PROGRAM	4
REVIEW OF THE ONTARIO WILDLIFE DAMAGE COMPENSATION PROGRAM	5
FUNDING FOR THE ONTARIO WILDLIFE DAMAGE COMPENSATION PROGRAM	5
ADMINISTRATION OF THE ONTARIO WILDLIFE DAMAGE COMPENSATION PROGRAM	6
THE MINISTER'S ROLES AND RESPONSIBILITIES UNDER THE PROGRAM	6
THE DIRECTOR'S RESPONSIBILITIES UNDER THE PROGRAM	7
THE ADMINISTRATOR'S RESPONSIBILITIES UNDER THE PROGRAM	8
MUNICIPALITIES RESPONSIBILITIES UNDER THE PROGRAM	8
ELIGIBILITY REQUIREMENTS UNDER THE ONTARIO WILDLIFE DAMAGE COMPENSATION PROGRAM	8
LIVESTOCK AND POULTRY DAMAGE	9
PROCESS TO ASSESS DAMAGE OF LIVESTOCK AND POULTRY DAMAGE IN TERRITORY WITH MUNICIPAL ORGANIZATION	9
PROCESS TO ASSESS DAMAGE OF LIVESTOCK AND POULTRY DAMAGE IN A TERRITORY WITHOUT MUNICIPAL ORGANIZATION	10
DAMAGE TO BEE COLONIES, BEEHIVES AND/OR BEEHIVE RELATED EQUIPMENT IN ONTARIO.....	11
PROCESS TO ASSESS DAMAGE OF BEEHIVES AND BEEHIVE RELATED EQUIPMENT IN ONTARIO	11
REVIEWS AND APPEALS.....	12
REVIEW BY SECOND VALUER	12
APPEAL TO DIRECTOR	14
PAYMENT OF APPLICANTS.....	15
PAYMENTS BY MINISTRY OF AGRICULTURE, FOOD AND RURAL AFFAIRS TO A MUNICIPALITY.....	16
GENERAL.....	17
PROGRAM CONTACT INFORMATION	18
SCHEDULE "A" – MAXIMUM COMPENSATION VALUES	19
SCHEDULE "B" – LIST OF ELIGIBLE LIVESTOCK SPECIES.....	21
SCHEDULE "C" – LIST OF ELIGIBLE POULTRY SPECIES.....	22
SCHEDULE "D" – LIST OF ELIGIBLE WILDLIFE SPECIES	23
SCHEDULE "E" – PROCESS FOR DETERMINING LIVESTOCK AND POULTRY LOSSES.....	24
SCHEDULE "F" – PROCESS FOR DETERMINING FAIR MARKET VALUE FOR BEEHIVES, BEE COLONIES AND BEEHIVE RELATED EQUIPMENT	26

For the purposes of this Program Guideline, the terms below shall have the following meanings:

“Administrator” means an individual appointed by the Minister for the purposes of administering the Program;

“Agriculture Food and Rural Affairs Appeal Tribunal” means the Agriculture, Food and Rural Affairs Appeal Tribunal continued under the Ministry of Agriculture, Food and Rural Affairs Act;

“Applicant” means a Person who applied for compensation under the Program;

“Beehive” means the habitation or dwelling place constructed for a Bee Colony;

“Bee Colony” means a colony of bees maintained for the production of honey;

“Beehive Related Equipment” means equipment normally associated with operating a Beehive;

“Bee-Valuer” means a person or persons appointed by the Minister to act as a Valuer for the purposes of determining damage to Bee Colonies, Beehives and/or Beehive-Related Equipment under the Program;

“Business Day” means any working day, Monday to Friday inclusive, but excluding statutory and other holidays on which the Government of Ontario has elected to be closed for business;

“Director” means an individual appointed by the Minister to hear appeals under the Program;

“Farm Business Registration” means the registration number that farm operations with a gross farm income of \$7,000 or more are required to acquire under the *Farm Registration and Farm Organizations Funding Act*;

“Injured” in respect of Livestock or Poultry means injured by wounding, worrying or pursuing;

“Injury” has a corresponding meaning to Injured;

“Livestock” means animals kept or raised on a farm and that are designated by the Minister in Schedule “B” in this Program Guideline;

“Minister” means the Minister of Agriculture, Food and Rural Affairs or any such other Minister who may be designated from time to time as the responsible Minister in relation to this Program in accordance with the *Executive Council Act* unless the context indicates otherwise;

“Ministry” means the Ministry of Agriculture, Food and Rural Affairs or such other Ministry that has been designated as being responsible for this Program, unless the context indicates otherwise;

“Ministry of Agriculture, Food and Rural Affairs Act” means the *Ministry of Agriculture, Food and Rural Affairs Act*, R.S.O. 1990, c. M. 16, as amended;

“Municipal-Valuer” means a person or persons appointed by a municipality to act as a Valuer within the municipality for the purposes of the Program;

“OIC” means the Order in Council that provides the authority for this Program;

“Ontario” means Her Majesty the Queen in Right of Ontario, as represented by the Minister of Agriculture, Food and Rural Affairs, unless the context indicates otherwise;

“Ontario Regulation 106/09” means Ontario Regulation 106/09 – Disposal of Dead Farm Animals, as amended, made under the *Nutrient Management Act, 2002*, S.O. 2002, c. 4, as amended;

“Person” for the purposes of this Program Guideline includes a sole proprietor, corporation, partnership and unincorporated association;

“Poultry” includes domesticated fowl kept or raised on a farm and that are designated by the Minister in Schedule “C” in this Program Guideline;

“Premises Identification” means the assignment of one unique Premises Identification number based on national standards to a single land parcel that has been registered, characterized and validated;

“Program” means the Ontario Wildlife Damage Compensation Program;

“Program Guidelines” means this document;

“Recipient” means a Person who receives compensation under the Program;

“Registered Livestock” means Livestock that are registered with the appropriate breeding association for that type of livestock;

“Territory Without Municipal Organization-Valuer” means a person or persons appointed by the Minister to act as a Valuer for territories without municipal organization for the purposes of this Program;

“Valuer” means a person (or persons) that has (have) been appointed for the purposes of the Program to determine:

- (a) Whether Livestock, Poultry, Bee Colonies, Beehives and/or Beehive Related Equipment has been Injured, killed and/or damaged by Wildlife, and
- (b) If Livestock, Poultry, Bee Colonies, Beehives and/or Beehive Related Equipment has been Injured, killed and/or damaged by Wildlife the amount of compensation that should be paid under the Program to the Applicant,

and may include, depending upon the context, a Bee-Valuer, Municipal-Valuer or a Territory Without Municipal Organization-Valuer, and

“Wildlife” means undomesticated animals as designated by the Minister in Schedule “D” in this Program Guideline.

Purpose of the Ontario Wildlife Damage Compensation Program

The purpose of the Program is to provide compensation to eligible Applicants whose Livestock and/or Poultry have been Injured or killed as a result of Wildlife or whose Bee Colonies, Beehives and/or Beehive Related Equipment has been damaged as a result of Wildlife.

Term of the Ontario Wildlife Damage Compensation Program

Commencement of Program

The Program will begin on July 1, 2011.

Termination of Program

The Program will terminate in the event there is an insufficient appropriation for the Program. Where the Program is terminated pursuant to this Program Guideline, the following rules will apply:

- (a) The Minister will post a notice on the Ministry's website indicating the Program has been terminated and the date that it was terminated. The Program will be considered terminated as of the date indicated in the notice; and
- (b) Any claims currently under investigation as of the date of termination will not be eligible for payment if there is no appropriation for the payment.

The Minister may terminate this Program at any time if the Minister determines that the Program should not continue. Where the Minister terminates the Program pursuant to this section of this Program Guideline, the following rules shall apply:

- (a) The Minister will post a notice on the Ministry's website indicating the Program has been terminated and the date that it was terminated. The Program will not be considered terminated until the notice required by this section of this Program Guideline has been complied with; and
- (b) Any claims currently under investigation as of the date of termination will, if deemed to be eligible for compensation, be paid.

Review of the Ontario Wildlife Damage Compensation Program

Two-Year Review of Program

The Minister will review the Program within two (2) years after the OIC is passed to confirm that the Program is continuing to meet its objectives and is otherwise performing on a cost benefit basis.

Five-Year Review of Program

The Minister will also conduct a review at least once every five (5) years after the review required under section 4(1) of the OIC is conducted to confirm that the Program is continuing to meet its objectives and is otherwise performing on a cost benefit basis.

FUNDING FOR THE ONTARIO WILDLIFE DAMAGE COMPENSATION PROGRAM

The Program is part of Growing Forward, a federal, provincial and territorial initiative.

Funding for Ontario's portion of the Program will come from the monies allocated to the Ministry for the purpose of the Program.

The Minister may provide to any Person any funding that is required, contemplated or permitted under the Program. The Minister may further provide any administrative costs that the Minister determines are reasonable or prudent for the administration of the Program.

ADMINISTRATION OF THE ONTARIO WILDLIFE DAMAGE COMPENSATION PROGRAM

The Minister's Roles and Responsibilities Under the Program

General Administration of Program

The Minister is responsible for the overall administration and delivery of the Program. This responsibility includes:

- (a) Establishing standards and procedures for the delivery of all aspects of the Program;
- (b) Monitoring the performance of all aspects of the Program;
- (c) Designating animals as Livestock and/or Poultry under the Program in this Program Guideline;
- (d) Designating animals as Wildlife under the Program in this Program Guideline;
- (e) Setting the maximum amount of compensation for any Injury to or death of Livestock or Poultry caused by Wildlife under the Program in this Program Guideline;
- (f) Setting the maximum amount of compensation for damage done to Bee Colonies, Beehives and Beehive Related Equipment caused by Wildlife under the Program in this Program Guideline;
- (g) Setting the percentage in which the Ministry will pay on any maximum amount of compensation under this Program Guideline;
- (h) Setting out the process for determining the fair market value for Livestock, Poultry, Bee Colonies, Beehives and Beehive Related Equipment in this Program Guideline;
- (i) Establishing eligibility criteria for Applicants in addition to what is set out in the OIC for the Program in this Program Guideline;
- (j) Setting the administration fee (if any) municipalities are eligible to apply for from the Ministry for the services being provided by Municipal-Valuers under the Program in this Program Guideline;
- (k) Setting out who is responsible for making the payment to the Applicant and the process that will be following under the Program in this Program Guideline;
- (l) Setting out the process in which a municipality may seek re-imbusement from the Ministry for:
 - (i) The costs for its Municipal-Valuer up to the amount (if any) the Minister sets out in this Program Guideline, and
 - (ii) Paying the Applicant's claim,in this Program Guideline;
- (m) Appointing a Director for the purposes of hearing appeals under the Program;

- (n) Appointing an Administrator for the purposes of assisting the Minister in the administration of the Program;
- (o) Directing a municipality to appoint one or more Municipal-Valuers for the purposes of the Program where a municipality has not done so;
- (p) Directing a municipality to pay an Applicant's claim where a Valuer has determined the claim is valid;
- (q) Appointing Territory Without Municipal Organization-Valuers for territories without municipal organization;
- (r) Appointing Bee-Valuers for all of Ontario; and
- (s) Carrying out all other administrative functions required for the successful operation of all aspects of the Program.

Guidelines Cannot Conflict With OIC

This Program Guideline cannot conflict with anything contained in the OIC. For the purposes of determining whether this Program Guideline conflict with the OIC, a conflict will be found if this Program Guideline provide for something that is prohibited under the OIC or if this Program Guideline provide that something is not needed which is strictly required under the OIC. A conflict shall not, however, exist if this Program Guideline set out additional requirements that must be followed for an Applicant to be eligible for compensation under the Program or the Minister is using any authority pursuant to section 6(1) of the OIC to change certain aspects of the Program. In the event of a conflict between this Program Guideline and the OIC, the OIC will govern to the extent of that conflict.

Minister Amending Program Guidelines

The Minister may make changes to this Program Guideline on a yearly basis pursuant to section 6(1) of the OIC. Where the Minister makes changes to this Program Guideline, the following rules will apply:

- (a) A summary of the changes to the Program Guidelines will be set out on the Ministry's website;
- (b) Any changes to the Program Guidelines will be clearly set out in the Program Guidelines;
- (c) The summary of changes to the Program Guidelines and the updated Program Guidelines will be posted on the Ministry's website by April 1 of each year; and
- (d) Any changes to the Program shall be effective April 1 onwards and shall not have any retroactive effect.

Minister Directions

The Minister has the authority to issue a direction to a municipality to appoint a Municipal Valuer in accordance with the requirements set out in section 7(6) of the *Ministry of Agriculture, Food and Rural Affairs Act*. Where a municipality refuses to comply with the Minister's direction, the Minister may withhold any funding the Ministry is responsible for providing to that municipality under any agreement the municipality may have with the Her Majesty the Queen Crown in Right of Ontario, as represented by the Minister, until such time as the municipality complies with the Minister's direction.

The Director's Responsibilities Under the Program

The Director is responsible for adjudicating over written appeals under the Program.

The Administrator's Responsibilities Under the Program

The Administrator is responsible for assisting the Minister in the administration and delivery of the Program. This includes:

- (a) Enforcement of the requirements of the OIC and this Program Guideline;
- (b) Selecting a Territory Without Municipal Organization-Valuer, as required;
- (c) Selecting a second Valuer or Territory Without Municipal Organization-Valuer to re-evaluate a previous valuation, as required;
- (d) Selecting a Bee-Valuer, as required; and
- (e) Selecting a second Bee-Valuer to re-evaluate a previous valuation, as required.

Municipalities Responsibilities Under the Program

Municipalities are responsible for the following:

- (a) Appointing Municipal-Valuers for the purposes of this Program; and
- (b) Paying an Applicant's claim under the Program in accordance with the terms and conditions set out in the OIC and this Program Guideline unless this Program Guideline provide otherwise.

ELIGIBILITY REQUIREMENTS UNDER THE ONTARIO WILDLIFE DAMAGE COMPENSATION PROGRAM

General Eligibility Requirements

Each Applicant to the Program must meet all of the eligibility requirements set out below in order to be eligible to participate in this Program. At a minimum, all Applicants must meet the following eligibility criteria:

- (a) Be a Person;
- (b) Apply for compensation under the Program using a Ministry-approved application form;
- (c) Agree to be bound by the requirements of the OIC and this Program Guideline;
- (d) Be in compliance with and remain in compliance with all applicable federal, provincial and municipal laws;
- (e) Fully cooperate in any audits that may be initiated in relation to any compensation the Applicant receives under the Program;
- (f) Have a valid Farm Business Registration number (FBR) or approved documentation issued by the Ministry for new/retired farmers that do not currently qualify for an FBR number, or have a religious exemption approved by the Agriculture Food and Rural Affairs Appeal Tribunal or have a confirmation letter provided by the Indian Agricultural Program of Ontario;

- (g) Have a Premises Identification number or a confirmation letter provided by the Indian Agricultural Program of Ontario unless a Premises Identification number is not available in that particular area;
- (h) The weight of Poultry injured or killed must be more than twenty five (25) kilograms; and
- (i) Must demonstrate to the Valuer that reasonable effort has been taken to prevent incidences of Wildlife damage to Livestock, Poultry, Beehives, Bee Colonies or Beehive Related Equipment to be eligible for a claim. This assessment will be included in the Valuer report.

Minister's Ability To Add Further Eligibility Requirements

The Minister may, on a yearly basis, update the eligibility requirements to add further eligibility criteria. Applicants are encouraged to review this part of this Program Guideline carefully to ensure that they meet the eligibility requirements for the Program.

LIVESTOCK AND POULTRY DAMAGE

Process to Assess Damage of Livestock and Poultry Damage in Territory with Municipal Organization

Notification

Where the owner of Livestock or Poultry discovers that any of the owner's Livestock or Poultry has been Injured or killed and to the best of the owner's knowledge and belief such Injury or death was caused by Wildlife, the owner must contact the municipality within forty-eight (48) hours of discovering the Injury or death. A clerk of a municipality that receives notification from the owner of Livestock or Poultry that the owner's Livestock or Poultry has been Injured or killed by Wildlife, shall immediately notify the Municipal-Valuer for the municipality.

In the event the municipality does not have a Municipal-Valuer, the clerk must immediately notify the Administrator and the Administrator will immediately notify a Valuer who shall act as the Municipal-Valuer for the municipality. If this occurs, the municipality will be responsible for paying the Valuer who is acting on behalf of the municipality.

Investigation

A Municipal-Valuer will make and complete a full investigation within three (3) days of receiving the notification from the clerk of the municipality or the Administrator (as the case may be). When conducting an investigation, the Municipal-Valuer will record such evidence, including the taking of photographs and/or video, that is reasonably necessary to allow another person to review the evidence and make a conclusion as to whether Wildlife caused the Injury or death to the Livestock or Poultry. The Municipal-Valuer will also make and serve a report in writing within ten (10) Business Days after receiving notification.

Report

The Municipal-Valuer's report will include the following information:

- (a) Whether the Injury or death was, to the Valuer's best knowledge and belief,
 - (i) Caused by Wildlife covered under the Program,
 - (ii) Caused by a dog owned by or habitually kept on the premises of the owner of Livestock or Poultry, or

- (iii) A result of the owner's failure to take reasonable care to prevent the Injury or killing of the Livestock or Poultry by Wildlife;
- (b) The extent and amount of damage to the owner's Livestock or Poultry; and
- (c) The quantum of compensation (if any) the owner of the Livestock or Poultry should receive under the Program.

The Municipal-Valuer will provide a copy of his/her report to:

- (a) The owner of the Livestock or Poultry;
- (b) The clerk of the municipality in which the Livestock or Poultry was Injured or killed; and
- (c) The Administrator.

Limitation on Disposal

The owner of the Livestock or Poultry cannot destroy or dispose of or permit to be destroyed or disposed of the carcass of any Livestock or Poultry reported killed until the Municipal-Valuer has seen the carcass and agrees that the carcasses can be destroyed or disposed. The **one exception** to this rule is if owner of the Livestock or Poultry is required to dispose of the Livestock or Poultry because of the requirements set out under Ontario Regulation 106/09. The owner of Livestock or Poultry shall comply with the requirements set out for the disposal of animals under Ontario Regulation 106/09 at all times.

Where the owner of Livestock or Poultry is required to dispose of the Livestock or Poultry in accordance with Ontario Regulation 106/09 and a Municipal-Valuer has not had an opportunity to see the carcass(es), the death shall be attributed to Wildlife for the purposes of this Program provided the owner of the Livestock or Poultry can provide sufficient evidence demonstrating that the Livestock or Poultry was likely killed by Wildlife and the Livestock or Poultry was disposed of in accordance with Ontario Regulation 106/09.

Damage Caused by Dogs

If the Municipal-Valuer determines that the damage was caused by a dog that is not habitually kept on the premises of the owner of Livestock or Poultry, the owner is not eligible for compensation through this Program. If the damage is caused by dogs, the process set out in the *Protection of Livestock and Poultry from Dogs Act* shall be followed.

Process to Assess Damage of Livestock and Poultry Damage in a Territory Without Municipal Organization

Notification

Where the owner of Livestock or Poultry within a Territory Without Municipal Organization discovers that any of the owner's Livestock or Poultry has been Injured or killed and to the best of the owner's knowledge and belief such Injury or death was done by Wildlife, the owner must notify the Ministry within forty-eight (48) hours of discovering the Injury or death. Upon notification, the Administrator of the Program will immediately notify a Territory Without Municipal Organization-Valuer.

Investigation

A Territory Without Municipal Organization-Valuer will make and complete a full investigation within three (3) days of receiving notification from the Administrator. When conducting an investigation, the Territory Without Municipal Organization-Valuer will record such evidence, including the taking of photographs and/or video, that is reasonably necessary to allow another person to review the evidence and make a conclusion as to whether Wildlife caused the Injury or death to the Livestock or Poultry. The

Territory Without Municipal Organization-Valuer will also make and serve a report in writing within ten (10) Business Days after receiving notification.

Report

The Territory Without Municipal Organization-Valuer's report will include the following information:

- (a) Whether the Injury or death was, to the Valuer's best knowledge and belief,
 - (i) Caused by Wildlife covered under the Program,
 - (ii) Caused by a dog owned by or habitually kept on the premises of the owner of Livestock or Poultry, or
 - (iii) A result of the owner's failure to take reasonable care to prevent the Injury or killing of the Livestock or Poultry by Wildlife;
- (b) The extent and amount of damage to the Livestock or Poultry;
- (c) The quantum of compensation (if any) the owner of the Livestock or Poultry should receive under the Program.

The Territory Without Municipal Organization-Valuer will provide a copy of the report to:

- (a) The owner of the Livestock or Poultry; and
- (b) The Administrator of the Program.

Limitation on Disposal

The owner of the Livestock or Poultry cannot destroy or dispose of or permit to be destroyed or disposed of the carcass of any Livestock or Poultry reported killed until the Territory Without Municipal Organization-Valuer has seen the carcass and agrees that it can be destroyed or disposed of. The **one exception** to this rule is if the owner of the Livestock or Poultry is required to dispose of the Livestock or Poultry because of the requirements set out under Ontario Regulation 106/09. The owner of Livestock or Poultry shall comply with the requirements set out for the disposal of animals under Ontario Regulation 106/09 at all times.

Where the owner of Livestock or Poultry is required to dispose of the Livestock or Poultry in accordance with Ontario Regulation 106/09 and a Territory Without Municipal Organization-Valuer has not had an opportunity to see the carcass(es), the death shall be attributed to Wildlife for the purposes of this Program provided the owner of the Livestock or Poultry can provide sufficient evidence demonstrating that the Livestock or Poultry was likely killed by Wildlife and the Livestock or Poultry was disposed of in accordance with Ontario Regulation 106/09.

Damage Caused by Dogs

If the Territory Without Municipal Organization-Valuer determines that the damage was caused by a dog that is not habitually kept on the premises of the owner of Livestock or Poultry, the owner is not eligible for compensation through this Program. If the damage is caused by dogs, the process set out in the *Protection of Livestock and Poultry from Dogs Act* shall be followed.

DAMAGE TO BEE COLONIES, BEEHIVES AND/OR BEEHIVE RELATED EQUIPMENT IN ONTARIO

Process to Assess Damage of Beehives and Beehive Related Equipment in Ontario

Notification

Where the owner of a Bee Colony, Beehive or Beehive Related Equipment discovers that the owner's Beehive or Beehive Related Equipment has been damaged or destroyed and to the best of the owner's knowledge and belief such damage or destruction was done by Wildlife, the owner shall notify the Ministry within forty-eight (48) hours of discovering the damage. Upon notification, the Administrator shall immediately notify a Bee-Valuer.

Investigation

A Bee-Valuer will make and complete a full investigation within three (3) Business Days of receiving notification from the Administrator. When conducting an investigation, the Bee-Valuer will record such evidence, including the taking of photographs and/or video, that is reasonably necessary to allow another person to review the evidence and make a conclusion as to whether Wildlife caused the damage or destruction to the owner's Bee Colony, Beehive or Beehive Related Equipment. The Bee-Valuer will also make and serve a report in writing within ten (10) Business Days after receiving notification.

Report

The Bee-Valuer's report will include the following information:

- (a) Whether the damage or destruction was, to the Bee-Valuer's best knowledge and belief,
 - (i) Caused by Wildlife covered under the Program,
 - (ii) Caused by a dog owned by or habitually kept on the premises of the owner of the Bee Colony, Beehive or Beehive Related Equipment, or
 - (iii) A result of the owner's failure to take reasonable care to prevent the damage or destruction to the Bee Colony, Beehive or Beehive Related Equipment by Wildlife;
- (b) The extent and amount of damage or destruction to the Bee Colony, Beehive or Beehive Related Equipment;
- (c) The quantum of compensation (if any) the owner of the Bee Colony, Beehive or Beehive Related Equipment should receive under the Program.

The Bee-Valuer will provide a copy of his/her report to:

- (a) The owner of the Bee Colony, Beehive or Beehive Related Equipment; and
- (b) The Administrator of the Program.

Limitation on Destruction

The owner of the Bee Colony, Beehive or Beehive Related Equipment shall not destroy or dispose of or permit to be destroyed or disposed of the Bee Colony, Beehive or Beehive Related Equipment reported damaged until the Bee-Valuer has seen the Bee Colony, Beehive or Beehive Related Equipment and agrees that it can be destroyed or disposed of.

REVIEWS AND APPEALS

Review By Second Valuer

Request for Review By Owner of Livestock or Poultry

Where the owner of Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) is dissatisfied with the original Valuers' report, the owner of the Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) may request that the Administrator select another Valuer to review the valuation, provided the following requirements have been met:

- (a) The owner of the Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) makes the request to the Administrator in writing within twenty (20) Business Days of receiving the original Valuers' report, and
- (b) The owner of the Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) deposits with the Administrator a fee of twenty-five dollars (\$25.00) that will only be returnable if the second Valuer reaches a different conclusion than the first Valuer and that conclusion favours the owner of Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment's (as the case may be) position,

and the Administrator shall appoint a Valuer.

Request for Review by Municipality

Where a municipality is dissatisfied with the original Valuers' report, the municipality may request that the Administrator select another Valuer to review the valuation, provided the municipality makes the request to the Administrator in writing within twenty (20) Business Days of receiving the original Valuers' report and the Administrator shall appoint a Valuer.

Request for Review by Administrator

Where the Administrator is dissatisfied with the original Valuers' report, the Administrator may select another Valuer to review the valuation provided the Administrator notifies the owner of the Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) and the municipality within twenty (20) Business Days of receiving the original Valuers' report.

Process of Review

A second Valuer selected by the Administrator will make and serve a report in writing within ten (10) Business Days after being selected by the Administrator. This report will include the following:

- (a) Whether the Injury or death was, to the Valuer's best knowledge and belief,
 - (i) Caused by Wildlife covered under the Program,
 - (ii) Caused by a dog owned by or habitually kept on the premises of the owner of Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be), or
 - (iii) A result of the owner's failure to take reasonable care to prevent the Injury or killing of the Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) by Wildlife;
- (b) The extent and amount of damage to the Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be);
- (c) The quantum of compensation (if any) the owner of the Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) should receive under the Program.

The second Valuer will provide a copy of his/her report to:

- (a) The owner of the Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be);
- (b) The clerk of the municipality in which the Livestock or Poultry was Injured, killed or damaged (if applicable); and
- (c) The Administrator of the Program.

Appeal to Director

Appeal by Owner of Livestock or Poultry

The owner of Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) may appeal to the Director under the following conditions:

- (a) The municipality or the Administrator exercised the municipality or the Administrator's ability to have a second Valuer review the original Valuer's report;
- (b) The owner of Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) is not satisfied with the second Valuer's report;
- (c) The owner of Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) makes the appeal within twenty (20) Business Days of receiving the second Valuer's report by serving the Administrator and the Director; and
- (d) The owner of Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) deposits with the Administrator a fee of twenty-five dollars (\$25.00) that will only be returnable if the Director makes a decision that favours the owner of Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment's (as the case may be) position.

Appeal by Municipality

A municipality may appeal to the Director under the following conditions:

- (a) The owner of Livestock or Poultry exercised the owner's ability to have a second Valuer review the original Valuer's report;
- (b) The municipality is not satisfied with the second Valuer's report; and
- (c) The municipality makes the appeal within twenty (20) Business Days of receiving the second Valuer's report by serving the owner of Livestock or Poultry, the Administrator and the Director.

Appeal by Administrator

The Administrator may appeal to the Director under the following conditions:

- (a) The owner of Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) exercised the owner's ability to have a second Valuer review the original Valuer's report;
- (b) The Administrator is not satisfied with the second Valuer's report; and

- (c) The Administrator makes the appeal within twenty (20) Business Days of receiving the second Valuer's report under section 14(4) of this Program Guideline by serving the owner of Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) the municipality and the Director.

Director's Decision

Upon receiving an appeal, the Director may do one of the following:

- (a) Where the Director is of the belief that the first Valuer's report reflects what happened, follow the recommendations set out therein;
- (b) Where the Director is of the belief that the second Valuer's report reflects what happened, follow the recommendations set out therein; or
- (c) Where the Director is of the belief that both the Valuers' reports are reflective of what happened but that the amount of compensation being recommended by both reports is not proper, substitute the Director's opinion for that of the Valuers as to the quantum of compensation the owner of Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) should receive, subject to Program Guidelines.

PAYMENT OF APPLICANTS

Payment of Applicants that Own Livestock or Poultry and Live in Territory with Municipal Organization

Payment of Applicants who own Livestock or Poultry and live in a territory with municipal organization will be as follows:

- (a) The municipality will pay the Applicant without deducting any administrative costs the municipality may have incurred from the payment or seek re-imbursement of any administrative costs from the Applicant; and
- (b) The municipality may apply for re-imbursement of claims paid by providing a copy of the original Valuer's report, the second Valuer's report or the decision of the Director along with proof of payment to the Ministry within twelve (12) months of paying the claim.

Payment of Applicants that Own Livestock or Poultry and Live in Territory without Municipal Organization

Payment of Applicants who own Livestock and Poultry and live in a Territory Without Municipal Organization will be as follows:

- (a) The Territory Without Municipal Organization-Valuer will submit a copy of the report to the Ministry;
- (b) The Ministry will pay the claim directly to the Applicant.

Payment of Applicants that Own Bee Colonies, Beehives and/or Beehive Related Equipment

Payments of Applicants who own Bee Colonies, Beehives and/or Beehive Related Equipment will be as follows:

- (a) The Bee-Valuer will submit a copy of the report to the Ministry; and
- (b) The Ministry will pay the claim directly to the Applicant.

General Restriction on Paying Applicant

No Applicant shall be paid in respect of the Applicant's claim under the Program until the latter of:

- (a) The time period in which to request a review of an original Valuer's report or to appeal from the report of a second Valuer (as the case may be) has expired and no request for review of the original Valuer's report or appeal from the report of the second Valuer (as the case may be) has been made, and
- (b) The Director has made a decision regarding any appeal to the Director.

Payment of Claim Limited to Amount Set Out in Program Guidelines

Notwithstanding anything else contained within the OIC or this Program Guideline, the Ministry shall not be liable to an owner of Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) in excess of the maximum amount set out in this Program Guideline.

Payment of Claim Limited to Fair Market Value

Notwithstanding anything else contained within the OIC or this Program Guideline, the Ministry shall not be liable to an owner of Livestock or Poultry or the owner of the Bee Colony, Beehive or Beehive Related Equipment (as the case may be) in excess of the fair market value, as determined by the calculation set out in this Program Guideline, of the Livestock, Poultry, Bee Colony, Beehive or Beehive Related Equipment (as the case may be).

Payment of Claim to Consider any Insurance Payments Applicant Receives

Any insurance payments a Recipient is eligible to receive as a result of Injury or death to Livestock or Poultry or damage or destruction to Bee Colony, Beehives or Beehive Related Equipment shall be deducted from any compensation the Recipient may be eligible to receive under this Program.

Percentage of Compensation

The Program will pay one-hundred (100) per cent of the assessed value of Livestock, Poultry, Beehives, Bee Colonies and Beehive Related Equipment up to but not exceeding the maximum values of compensation prescribed in Schedule "A".

Minister's Discretion to Pay Claims

The Minister may pay an Applicant's claim directly even though that responsibility may fall to a municipality where the Minister is of the opinion that special or unique circumstances exist that warrant paying the Applicant's claim directly.

Minister's Discretion to Pro-Rate Payments

The Minister may pro-rate the payment of any claim where an insufficient appropriation exists. The Minister may also pro-rate the payment of any claim at the Minister's own discretion.

Payments are Income for Tax Purposes

Any payments received under the Program will be considered as income for tax purposes.

Payments Under Program may be Used to Set-Off Against Other Debts

Payments under this Program may be used to set-off against any other debt the Recipient owes to Her Majesty the Queen in Right of Ontario and/or Her Majesty the Queen in Right of Canada.

PAYMENTS BY MINISTRY OF AGRICULTURE, FOOD AND RURAL AFFAIRS TO A MUNICIPALITY

Municipal Claim to the Ministry

A municipality may make a claim to the Ministry for re-imbursement of the costs the municipality incurred for the following:

- (a) Up to thirty dollars (\$30.00) for the expenses the municipality incurred for its Valuer and other administrative costs, and
- (b) The amount paid for the Applicant's claim.

Eligibility Requirements for Municipality to Make a Claim to the Ministry

To be eligible for payment, the municipality must apply for its costs using a Ministry-approved form and follow the process set out in this Program Guideline.

GENERAL

Recipient Receiving Non-Eligible Payments

If a Recipient receives a Payment that he/she/it/they are not otherwise entitled to receive under the Program (through administrative error or otherwise), that debt shall be considered a debt that is owed to Her Majesty the Queen in Right of Ontario.

Providing False Misleading Information

Any Recipient who knowingly provides or has provided false or misleading information under the Program shall have his/her/its/their participation in the Program terminated and shall immediately return to the Minister any compensation received under Program.

Municipality Receiving Non-Eligible Payments

Any municipality that receives any type of payment under this Program that is directly or indirectly related to a Municipal-Valuer knowingly providing false or misleading information under the Program shall immediately return to the Minister any payment received under the Program.

Collection of Debts Under Program

Any Person that receives a payment that that Person is not eligible to receive will repay that payment. Such debt shall constitute a debt owing to Her Majesty the Queen in Right of Ontario. The Ministry will recover this debt in a manner that is consistent with the Ministry's collections practice and in consideration of all applicable Acts and other Government of Ontario directives.

Termination of Program Does Not Eliminate Debt Owing

The termination of this Program will not, in any way, affect the obligation of a Recipient under the Program or any other Person who receives money under the Program to repay any payments that the Recipient or any other Person who receives money under the Program was not eligible to receive under the Program.

Use of Individual's Social Insurance Number

The Minister, Director, Administrator, Ministry staff, Valuers and/or clerk of a municipality may collect, use and/or disclose the Social Insurance Number of an Applicant where that individual applies for and receives compensation under the Program as a sole proprietor, as a partner within a partnership or as an unincorporated entity and where it is necessary for the sole purposes of tax, auditing and collection of overpayments.

PROGRAM CONTACT INFORMATION

Program inquiries can be directed to:

Ministry of Agriculture, Food and Rural Affairs
1 Stone Road West, Guelph, ON N1G 4Y2
Telephone: 1-877-424-1300

e-mail: ag.info.omafra@ontario.ca

Additional Program information and information on preventing livestock predation can be found at www.ontario.ca/predation

SCHEDULE "A" – MAXIMUM COMPENSATION VALUES

Livestock

Species	Maximum Amount (\$) Per Unit
Cattle, registered	8,000
Cattle, non-registered	2,500
Bison bull, 1 year and older	4,000
Bison, all other	2,500
Sheep, registered	1,200
Sheep, non-registered	300
Goat, registered	1,000
Goat, non-registered	600
Swine, registered	5,000
Swine, non-registered	2,000
Horse	8,000
Rabbit Breeders for meat production	40
Rabbit, all other	30
Elk Bull, 1 year and older	8,000
Elk, all other	4,000
Deer Buck, 1 year and older	8,000
Deer, all other	4,000
Alpaca	8,000
Llama	8,000
Ostrich	3,000
Emu	500
Rhea	1,500
Donkey	5,000
Mule	5,000
Mink	150
Fox	1,500
Raccoon	75
Fisher	250
Martin	250
Lynx	2,000

Poultry

Species	Maximum Amount (\$)
Chicken, for egg production	30
Chicken, parent breeder for egg production	60
Chicken, grandparent breeder for egg production	120
Chicken, parent breeder for meat production	60
Chicken, grandparent breeder for meat production	100
Chicken, primary breeder foundation stock	1,200
Chicken, all other	20
Turkey, for meat production	70
Turkey, parent breeder	250
Turkey, grandparent breeder	700
Turkey, primary breeder foundation stock	1,050
Duck, for meat production	28
Duck, for egg production	60
Duck, parent breeder	85
Duck, grandparent breeder	250
Goose, for meat production	40
Goose, parent breeder	100
Goose, grandparent breeder	300
<ul style="list-style-type: none"> • Bobwhite, northern • Grouse, ruffed • Grouse, sharp-tailed • Grouse, spruce • Partridge, gray (Hungarian) • Pheasant, ring-necked • Ptarmigan, rock • Ptarmigan, willow • Turkey, wild <p>These species are game birds pursuant to a license under Schedule 3 of the Fish and Wildlife Conservation Act, 1997.</p>	500

Beehives, Bee Colonies and Beehive Related Equipment

The maximum compensation value for a Bee Colony is \$150

The maximum compensation value for Beehive Related Equipment is \$100

SCHEDULE "B" – LIST OF ELIGIBLE LIVESTOCK SPECIES

Species
Cattle
Bison
Sheep
Goat
Swine
Horse
Rabbit
Elk
Deer
Alpaca
Llama
Ostrich
Emu
Rhea
Donkey
Mule
Mink
Fox
Raccoon
Fisher
Martin
Lynx

SCHEDULE "C" – LIST OF ELIGIBLE POULTRY SPECIES

Species
Chicken
Turkey
Duck
Goose
Bobwhite, northern
Grouse, ruffed
Grouse, spruce
Grouse, sharp-tailed
Partridge, gray (Hungarian)
Pheasant, ring-necked
Ptarmigan, rock
Ptarmigan, willow
Turkey, wild

SCHEDULE "D" – LIST OF ELIGIBLE WILDLIFE SPECIES

Wildlife damage to Livestock and Poultry
Coyote
Wolf
Bear
Fox
Fisher
Cougar
Lynx
Bobcat
Raven
Eagle
Hawk
Crow
Turkey vulture
Weasel
Raccoon
Mink
Elk

Wildlife damage to Beehives, Bee Colonies and Beehive Related Equipment
Bear
Skunk
Raccoon
Deer

SCHEDULE "E" – PROCESS FOR DETERMINING LIVESTOCK AND POULTRY LOSSES

For Weaned Beef and Dairy Calves:

Determine the award by estimating the weight and using the current price for the class of animal.

For Young Calves (not weaned):

This option represents the minimum standard.

Beef calves are assumed to weigh 500 pounds at weaning age. Obtain the current market value price for a weaned calf as described in (a). Newborn calves and calves up to 1 month of age are to be compensated at 70 % of weaning value. If the market price of weaned calves is \$1.70 per pound, then a 500 pound calf is valued at $\$1.70 \times 500 = \850 .

Newborn and calves up to 1 month of age will be compensated at 70 percent of the total value or $70\% \times \$850 = \595.00 .

The value increases by 5% per month and reaches full value at 7 months of age. For example, a 2 month old calf is 75% of value, 3 months is 80%, 4 months is 85% and 5 months is 90% and 6 months is 95%.

For Weaned Lambs and Kids

Determine the award by estimating weight and using the current price for the class of animal.

For Young Lambs and Kids (not weaned):

This option represents the minimum standard.

If the market price for lambs and kid goats are valued at \$120 based on an 80 pound lamb and \$1.50 per pound.

Newborn lambs and kids are valued at 45% of the full market value, or 45% of \$120 which is \$54.00. The value increases by 5% per week and reaches full value at 12 weeks of age. For example, a lamb or kid from 4 to 5 weeks of age is valued at $[45\% + (5\% \times 4 \text{ weeks})]$ or 65% of full value, or 65% of \$120 which is \$78.00.

The following table shows the percent of full value for each week of age. The dollar value was calculated based on a \$120 market lamb.

Age of Lamb or Goat Kid	Percentage of Full Value	Dollar Value (if \$120 is full value)
1st week	45%	\$54.00
2nd week	50%	\$60.00
3rd week	55%	\$66.00
4th week	60%	\$72.00
5th week	65%	\$78.00
6th week	70%	\$84.00

7th week	75%	\$90.00
8th week	80%	\$96.00
9th week	85%	\$102.00
10th week	90%	\$108.00
11th week	95%	\$114.00
12th week	100%	\$120.00

For Breeding Stock (Breeding Stock (cows, bulls, ewes, rams, does, bucks and replacement animals)

Additional information may be factored into the value. Pedigree, genetics, pertinent performance records, physical identification, invoices and or sales records and age should be considered in determining the value. Simply put, "What would the livestock owner have to pay to "replace" that animal in the herd?"

For Registered Livestock, owners must provide documentation to be eligible to receive up to the maximum compensation levels for Registered Livestock.

SCHEDULE "F" – PROCESS FOR DETERMINING FAIR MARKET VALUE FOR BEEHIVES, BEE COLONIES AND BEEHIVE RELATED EQUIPMENT

The Bee-Valuer will determine the market value of damaged Beehives, Bee Colonies and Beehive Related Equipment and use that as the basis to calculate the value of a claim under this Program.

[Return to Report](#)

Economic Development Performance Indicators

		Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTAL
Activities														
	Host Workshops, Conferences							1						
	Host Meetings	3	2	2	2	2	3	3						17
	External Business Recruitment	1	2	1	1	1	4	3						13
	Internal Business Expansion		1			1	3	4						9
	Attend External Business Conferences	1	1			1	1	1						5
	Major Initiatives		1	1	1	2	1	2						8
	Promotional Activity External	1	2			1	6	6						16
	Advertising Activity External	1	1	1	1	1	2	1						8
Outputs														
	Inquiries- External	3	1		2	3	2	2						13
	Inquiries- Local	6	2		1	1	4	3						17
	Direct Assistance to Businesses	8	4	1		2	5	2						22
	General Email Activities	220	190	196	166	242	185	225						1424
	General Telephone Activities	146	105	134	132	164	70	96						847
	General Meeting Activities	8	16	15	20	9	6	5						79
Results														
	New Company from External		1											1
	Start-up Local													
	Expansion Local	1												1
	Diversification Local	1												1
	Jobs Created (F/T)	7												7
	Jobs Retained (F/T)													
	Amount of Investment (\$)	\$350,000												\$ 350,000.00
	Square Feet Industrial	20,000												20,000
	Square Feet Commercial/Institutional													
	Attendance at Major Initiative							3						
	Funding Amounts to County Initiatives								\$25,000					\$ 25,000.00
	Funding Amounts to Businesses					\$30,000								\$ 30,000.00
	Funding Amounts to Municipalities													
	Investigation Square Feet	200,000		10,000		42,000								252,000

Note: Based on premise of what we touch we count.

OTTAWA VALLEY TOURIST ASSOCIATION REPORT

Prepared by: Alastair Baird, Manager of Economic Development Services

Prepared for: Development & Property Committee

August 9, 2011

INFORMATION

1. Visitor Information Centres Open for Season

Visitor Information Centres (VIC) in Renfrew County were all officially open for the season by the end of June 2011.

OVTA staff are pleased to report that the annual Customer Service Training and Familiarization (FAM) Tour for Renfrew County VIC staff was a great success. The customer service training was held at the Best Western Inn and Conference Centre in Pembroke and was facilitated by Chris Hinsperger, co-owner of Bonnechere Caves and partner with the Delfi-Group. The FAM tour was held over three days from June 27 to June 29, 2011 and it showcased tourism attractions and OVTA member businesses along the Highway 17 corridor.

Recommendation: Receive as information.

2. Naturalist Routes Website Launched

Utilizing a centrespread in Ottawa Valley Living Magazine and a general media release, the new Naturalist Routes website and maps were launched. Featuring an initial ten routes in all regions of the County, these routes will serve the needs and desires of naturalists from the casual to the keenly serious from across the Valley and tourists from around the world.

Recommendation: Receive as information.

3. Taste of the Valley Features Four Events in 2011

Taste of the Valley will be launched with a two page map and information about each event in the August issue of Ottawa Valley Living magazine.

- Taste of the Valley Petawawa is scheduled for Friday August 12, 2011 at the Petawawa Civic Centre from 10:00 am to 7:00 pm.
- Taste of the Valley Barry's Bay is on Friday, August 19, 2011 at the Barry's Bay Railway Museum and Farmers Market from 10:00 am to 5:00 pm.
- Taste of the Valley Renfrew is Saturday, September 24, 2011 at the Renfrew Armouries and Fairgrounds from 8:00 am to 3:00 pm.
- Taste of the Valley Cobden will wrap up the events on Saturday, October 15, 2011 at the Cobden Fairgrounds from 8:00 am to 3:00 pm.

Recommendation: Receive as information.

4. Strategic Planning Session

The OVTA will be holding a strategic planning session in September (date and location to be confirmed) to develop the OVTA's 5-Year Strategic Plan. Various OVTA members and tourism stakeholders will be invited to participate.

Recommendation: Receive as information.

5. 2011 Rural Ramble in the Ottawa Valley

The 2011 Rural Ramble begins on September 10 and 11 with the Adventure & Exploration weekend, followed by the Agriculture & Food weekend on September 17 and 18, the History & Heritage weekend on September 24 and 25, and the Arts & Culture weekend on October 1 and 2. A total of 41 sites are participating in the 2011 festival, with 14 sites being new to the Ramble. Again this year the Rural Ramble is free to the public.

Event posters and guides will be distributed throughout Renfrew County in August, in addition to 30,000 event guides which will be inserted into the Ottawa Citizen and Metroland-Ottawa Region newspapers in early September.

For updated information on the Rural Ramble, including site details, photos and contests, people are encouraged to "like" the Rural Ramble's new Facebook page www.facebook.com/ruralramble.

Recommendation: Receive as information.

ENTERPRISE RENFREW COUNTY REPORT

Prepared by: Alastair Baird, Manager of Economic Development Services

Prepared for: Development & Property Committee

August 9, 2011

INFORMATION1. Enterprise Renfrew County (ERC) Activity Report

The Enterprise Renfrew County (ERC) Activity Report for the months of April, May and June 2011 are attached as Appendix ERC-I.

Recommendation: Receive as information.

2. Summer Company 2011

Enterprise Renfrew County (ERC) had 14 students approved into the Summer Company program for 2011.

A joint Summer Company training session was held in Ottawa on June 4, 2011 with six Eastern “Small Business Enterprise Centre” (SBEC) offices: Renfrew/Pembroke, Ottawa, Prescott Russell/Hawkesbury, Cornwall, Smiths Falls and Brockville. Summer Company participants and staff totaled 103 in attendance.

Enterprise Renfrew County (ERC) launched Summer Company 2011 on Tuesday June 7, 2011 with 33 in attendance.

The following are the approved ERC Summer Company participants for 2011:

Mikaela Barnes is operating “Splash Summer Swim Program” in the Town of Renfrew. Mikaela offers Red Cross private swimming lessons in her backyard pool for children who do not know how to swim or would like to improve their swimming skills. Mikaela can be contacted at 613-432-5901 or mikaela.barnes18@hotmail.com

Alyssa Borutski is operating “Sparkle” and is located in the Town of Barry’s Bay. Alyssa designs and creates hand-crafted jewelry such as necklaces, bracelets, anklets, earrings and rings using a variety of supplies, including found objects, wire and glass beads. Alyssa will be offering beading lessons and tutorials throughout the summer months. You can visit Alyssa at the local Farmer’s Markets or she can be contacted at 613-756-3399 or alyssa_borutski33@hotmail.com

Malcolm Cairnie is operating “Cairnie Odd Jobs”. His business is located on the Burnstown Road minutes from downtown Renfrew. Malcolm is a reliable worker that is available for hire to help busy clients to complete chores such as: wood splitting and/or stacking, milking, haying, and trailblazing and other jobs that require a reliable hard worker. Malcolm can be contacted at 613-432-6019 or malcolm-cairnie@hotmail.com

David Cashin is operating “Dave’s Web Design & Media Solutions” in the City of Pembroke. Dave will design and produce websites and offer other media solutions for small groups, clubs, artists and businesses. Contact David at 613-585-0737 or david_cashin@hotmail.com

Bruce Cole operates his business “Bruce’s Farm & Garden” in Horton Township. Bruce will raise meat chickens and sell them dressed and pre-frozen. Bruce will be at the Renfrew Farmer’s Market on Saturday mornings and will be selling a variety of fresh produce and homemade baked goods. To place an order contact Bruce at 613-432-4570 or hillcrest@storm.ca

Felicity DeCarle is operating “Summer School of Rock” located in the Town of Barry’s Bay. Felicity is offering a musical day camp to children 10 years of age and up who will have the opportunity to choose lessons in bass, guitar or drums. At the end of the summer the students will show off their new musical skills to the community of Barry’s Bay by performing an outdoor concert. Contact Felicity at 613-756-1350 or kissfliss@gmail.com

Hayley Heins is operating “Hayley’s Green and Clean” in Golden Lake. Haley is offering home monitoring and complete home and lawn care with a personal touch. Haley will have your lawn groomed and ready before your weekend starts. To contact Haley about her services call 613-625-9909 or roxy_heins_2020@hotmail.com

Ryan Lennie is operating “Lennie’s Landscaping” in Griffith. He offers to take the chores out of maintaining your summer home or cottage in the Griffith area by offering complete lawn care services. Ryan can be contacted at 613-333-1553 or rdllennie@hotmail.com

Philip Mullin is operating “Mullin Lawn Maintenance” in Killaloe. He will also service the surrounding area and offers lawn maintenance, raking and lawn repair. Philip can be contacted at 613-625-2279 or by phil_097@hotmail.com

Kyle Olmstead is operating “Kyle’s Grass Works” in Cobden. Kyle offers reliable lawn care services that include raking, grass cutting and leaf blowing. Kyle can be reached at 613-646-7369 or olmstead@nrtco.net

Mitchel Schroeder is operating “Lawn Enforcer” in Petawawa. Mitchel offers total lawn care from raking, grass cutting to weeding flower beds. Mitchel offers flexible hours and you can contact him at 613-687-4002 or lawn-enforcer@hotmail.com

Ben Straathof is operating “Farmboy For Hire” and is located in Westmeath. Ben is available to help with relief milking, operating farm equipment and clipping cows in preparation for fall fair competitions. Contact Ben at 613-635-2139 or ben_straathof@hotmail.com

Skyler Surnoskie is operating “Surnoskie Wooden Products” in Laurentian Valley. Skyler will be building hand-crafted cedar Adirondack chairs, rockers and benches. For his complete line and price list contact Skyler at 613-732-0233 or superskyguy@yahoo.ca

Miranda Yackobeck is operating “MJ’s Yard Care” and is located in Forester’s Falls. Miranda offers garden and lawn maintenance. She will keep your gardens and flower beds weed free and your lawns groomed. Contact Miranda at 613-646-2592 or dolphinsrock@live.ca

Please visit www.enterpriserenfrewcounty.com for more details and updates on our Summer Company students.

Recommendation: Receive as information.

3. Expo 150

Enterprise Renfrew County (ERC) attended the Expo 150 Event to promote the Summer Company program and participants for 2011.

Recommendation: Receive as information.

4. Bridges to Better Business

Enterprise Renfrew County (ERC) is in the planning stages for our Bridges to Better Business event which will be held Friday, October 21, 2011 at The Renfrew Armouries in Renfrew.

Recommendation: Receive as information.

ERC Activity Report - 2011 April, May, June

	Month of June			Previous Months			Year to Date
	Renfrew	Pembroke	Combined	Q 1	April	May	
A: SBEC Economic Impact:							
Categories "Economic Impact"							
Business Started	1		1	2	6	3	12
Total Business Started	1	0	1	2	6	3	12
Business Expanded			0	0	0	0	0
Total Business Expanded	0	0	0	0	0	0	0
Jobs Created	2		2	3	6	5	16
Total Jobs Created	2	0	2	3	6	5	16
Others			0	0	0	0	0
Total Others	0	0	0	0	0	0	0
B: Client Contacts							
General Inquiries:							
Telephone Calls	34	25	59	205	87	84	435
Walk-Ins	17	13	30	77	29	33	169
E-Mails *	8	39	47	155	71	120	393
French Language Inquiries			0	0	0	0	0
Total INQUIRIES	59	77	136	437	187	237	997
Website (# of page views) *			6243	18084	5570	5527	35424
							0
Client Consultations A:							0
New							0
NEW Start-Up Client	12	4	16	46	12	19	93
New Existing Bus. Client	1	1	2	15	2	4	23
Total NEW CONSULTATIONS	13	5	18	61	14	23	116
Repeat							
Repeat Start-Up Client	8	5	13	19	4	1	37
Repeat Existing Bus. Client		1	1	8	0	2	11
Total REPEAT CONSULTATIONS	8	6	14	27	4	3	48
Total NEW/REPEAT CONSULTATIONS	21	11	32	88	18	26	164
French Language Consultations			0	0	0	0	0
Client Consultations B:							
Agriculture			0	0	0	1	1
Import/Export			0	1	0	0	1
Construction		2	2	7	3	0	12
Hospitality / Foods	1		1	10	0	2	13
Manufacturing			0	11	0	0	11
Retail	2		2	13	5	3	23
Service	17	8	25	45	9	20	99
Technology	1		1	1	1	0	3
Wholesale/Distributions		1	1	0	0	0	1
Tourism			0	0	0	0	0
Total CLIENT CONSULTATIONS	21	11	32	88	18	26	164
Referral - Consultations							
Accounting			0	0	0	0	0
Legal - General			0	2	0	0	2
Legal - Intellectual Property			0	0	0	0	0
Finance - General	3	3	6	18	2	1	27
Finance - Investors			0	0	0	0	0
Import / Export			0	0	1	0	1
SEB			0	3	0	0	3
CFDC Financing	8	4	12	21	2	3	38
Other (includes CYBF)		1	1	19	0	2	22
Total Referrals	11	8	19	63	5	6	93
C. SEMINARS AND WORKSHOPS:							
Categories "Activities"							
Starting A Small Business	1		1	2	0	0	3
Government Program/Services			0	0	1	0	1
Market Research			0	0	0	0	0
Marketing/Sales			0	0	0	0	0
Finance/Record Keeping			0	0	0	0	0
HR / Operations			0	1	0	0	1
E-Business/E-Commerce	1		1	0	0	0	1
Import/Export			0	0	0	0	0
Summer Company	1		1	0	0	0	1
Total Seminars "Activities"	3	0	3	3	1	0	7

"Attendance"								
Starting A Small Business	7		7	22	0	0		29
Government Program/Services			0	0	39	0		39
Market Research			0	0	0	0		0
Marketing/Sales			0	0	0	0		0
Finance/Record Keeping			0	0	0	0		0
HR / Operations			0	21	0	0		21
E-Business/E-Commerce	80		80	0	0	0		80
Import/Export			0	0	0	0		0
Summer Company	103		103	0	0	0		103
Total Seminar "Attendance"	190	0	190	43	39	0		272
D. OUTREACH / NETWORKING PRESENTATION								
PART 1: GENERAL OUTREACH								
Activity								
Gen. Outreach/Networking	1	1	2	19	8	4		33
Business Visits/Networking			0	9	0	0		9
Total Gen. Outreach/Visits/Networking	1	1	2	28	8	4		42
Career Fairs			0	0	0	0		0
Tradeshows			0	0	1	0		1
Total Activities "Outreach"	1	1	2	28	9	4		43
OUTREACH / NETWORKING PRESENTATION								
Attendance								
Gen. Outreach/Networking	100	15	115	559	920	301		1895
Business Visits/Networking			0	24	0	0		24
Total Attendance Gen. Outreach/Visits/Networking	100	15	115	583	920	301		1919
Career Fairs			0	0	0	0		0
Tradeshows			0	0	3500	0		3500
Total Attendance "Outreach"	100	15	115	583	4420	301		5419
PART 2: YOUTH ENTREPRENEURSHIP								
Activity								
General Youth Outreach		1	1	1	0	0		2
Summer Company Specific		1	1	1	5	5		12
Total Activities "Youth"	0	2	2	2	5	5		14
General Youth Outreach		22	22	6	0	0		28
Summer Company Specific		42000	42000	125	172	153		42450
Total Attendance "Youth"	0	42022	42022	131	172	153		42478
E. EVENTS "HOSTED"								
Events								
Youth Conference			0	0	0	0		0
Bridges To Better Business			0	0	0	0		0
Networking			0	0	0	0		0
Other (promotions/Award Events)	1		1	1	0	0		2
Total "Events"	1	0	1	1	0	0		2
Attendance								
Youth Conference			0	0	0	0		0
Bridges To Better Business			0	0	0	0		0
Networking			0	0	0	0		0
Other (promotions/Award Events)	33		33	146	0	0		179
Total Attendance "Events"	33	0	33	146	0	0		179
F: MENTORING:								
Protégés Registered			0	0	0	0		0
Mentor Registered			0	3	0	0		3
Total Protégés/Mentors Registered	0	0	0	3	0	0		3
Activities								
Mentor/Protégé Sessions			0	0	0	0		0
Total Mentor/Protégé Sessions	0	0	0	0	0	0		0
Participants			0	0	0	0		0
Total Participants	0	0	0	0	0	0		0

Return to Report

FORESTRY DIVISION REPORT

Prepared by: Jeff Muzzi, Manager of Forestry Services

Prepared for: Development & Property Committee

August 9, 2011

CORRESPONDENCE

1. The following item of correspondence has been received and is attached for Committee's information.
 - (a) Appendix FOR-I – Letter from the Honourable Michael Gravelle, Minister of Northern Development, Mines and Forestry, to Warden Robert Sweet thanking him for his letter of May 16, 2011 concerning Bill 151, an Act to enact the *Ontario Forest Tenure Modernization Act, 2011* and to amend the *Crown Forest Sustainability Act, 1994*. The letter states that Ontario is moving forward to changes to the forest tenure and pricing system and will continue to work with those directly affected.

Recommendation: That Forestry staff proceed to arrange a meeting with staff and elected officials from the County of Renfrew with Minister Gravelle's office to discuss the plan for modernizing forest tenure in Ontario.

INFORMATION

2. Timber Sales

Four timber sales were offered and tenders closed on July 28, 2011. A total of 8 packages were picked up. The following table outlines the results:

Bidder	Petznick Lake (Alice)	Buck Hill/Schroeder/Mask (Hagarty)	Shrine Hill/Yantha (Hagarty)	Simpson's Pit Rd (Hagarty)
Heideman and Sons (Eganville)	39,215	85,509	No bids	29,330
G. Stein Lumber (Palmer Rapids)	23,000		No bids	
M.W. Miller (Eganville)	30,429	89,370	No bids	

Forestry staff are in the process of entering into agreements with the successful bidders.

Recommendation: Receive as information.

3. Forestry Activities

- A second series of tenders will be offered at the end of August 2011 (Beachburg and Budd Mills Tracts). Tree marking is currently underway in these areas.
- Work continues on the Renfrew County Forest Management Plan update. This includes updated inventory and incorporates the latest science.
- Staff did a presentation on stewardship and forestry for Forestry Technician students at Algonquin College in Pembroke.

- Staff has started the process of developing a plan for dealing with invasive species on County forests.
- Ottawa Valley Forest Inc. has requested access to Crown forests via the Virgin Lake Tract. They will be upgrading an old logging road at their cost through the Tract to access approximately 10 years worth of harvests.
- Staff did photography and GPS work on the recent CP Rail corridor tour that took place on July 7, 2011. In attendance were Warden Bob Sweet, Mr. Paul Moreau, Director of Development and Property, Ms. Lacey Rose, County of Renfrew Forester, and Warden Sharon Mousseau and Mr. Peter Wagland, CAO, of Lanark County. Attached as Appendix FOR-II are two articles about the CP corridor entitled “End of an era” and “Sad day for the county.”
- Staff will be presenting at Algonquin Eco Watch’s Annual General Meeting the County position with respect to logging.

Recommendation: Receive as information.

4. Trails Activities

- Several inspections have been conducted on the K&P Trail and regular maintenance has been completed (brush hog, windfall clearing, etc.).
- An informal trails group using the Beachburg Tract has requested that they be allowed to groom cross country ski trails and add to the trail network to accommodate more mountain biking trails. Forestry staff has been working with this group discussing issues associated with liability and insurance.

Recommendation: Receive as information.

5. Weed Inspections

- Seven (7) inspections have been conducted to date, resulting in no orders being issued.
- Staff has been busy investigating possible giant hogweed occurrences and identifying various weeds County-wide.

Recommendation: Receive as information.



Hon. Michael Gravelle
Minister

L'hon. Michael Gravelle
Ministre

Ministry of Northern Development,
Mines and Forestry

Ministère du Développement du Nord,
des Mines et des Forêts

99 Wellesley Street West
Whitney Block, Room 5630
Toronto ON M7A 1W3
Tel: 416 327-0633
Fax: 416 327-0665

99, rue Wellesley Ouest
Édifice Whitney, bureau 5630
Toronto ON M7A 1W3
Tél. : 416 327-0633
Télé. : 416 327-0665

189 Red River Road, Suite 404
Thunder Bay ON P7B 1A2
Tel: 807 343-7808
Fax: 807 343-7680

189, chemin Red River, bureau 404
Thunder Bay ON P7B 1A2
Tél. : 807 343-7808
Télé. : 807 343-7680

11-0593

July 25, 2011

Mr. Robert Sweet
Warden, Development & Property Department
County of Renfrew
9 International Drive
Pembroke ON K8A 6W5

Dear Mr. Sweet:

Thank you for your letter of May 16, 2011 on behalf of the County of Renfrew concerning Bill 151, an Act to enact the *Ontario Forest Tenure Modernization Act, 2011* and to amend the *Crown Forest Sustainability Act, 1994*. I appreciate hearing the County of Renfrew's interests to ensure a thorough consultative process for the development of a modernized forest tenure system.

The forest industry is an important part of Ontario's economy, and like you, I want to ensure that changes to the forest tenure and pricing system provide the opportunity for Ontario's companies to prosper in the future. We believe that by modernizing the system that governs the way we make the Crown forests available for use, we can help transform the sector and put Ontario's wood to work. A modernized system would help create more flexibility to enable us to respond to today's fast-changing economic environment and put our forests to work for all Ontarians. We have passed legislation that would enable us to achieve this goal.

From the beginning of this process, ministry staff have committed to collaborating with and keeping stakeholders informed. Comprehensive consultations were held throughout Ontario to receive input and discuss ideas from all our stakeholders on forest tenure modernization. In addition, there have been many other meetings with key stakeholders on a smaller scale to discuss concepts, directions and process. Bill 151 reflects the extensive consultation in rural and northern communities that occurred leading up to the introduction of the legislation.

... 2

Ample opportunity has also been provided for communities and members of the public to influence the debate over Bill 151 through the Standing Committee on General Government public hearing process, either orally or through written submissions. The purpose of a Standing Committee review was to provide for a focused debate on the Bill and to gain input through public hearings. The public hearings gave us an opportunity to listen, consider and bring forward motions for amendments to improve the legislation, recognizing that the key was for us to get this legislation right. The legislation is important for enabling implementation of tenure modernization.

Let me assure you that there is a significant amount of work with industry, Aboriginal peoples and communities left to do to evolve to a system that meets the objectives of tenure modernization. Ontario is moving forward with changes to the forest tenure and pricing system, and we will continue to work with those directly affected. I understand the importance of forestry to the communities in Renfrew County. I intend to implement careful and measured change with a goal to protect and create jobs, attract new investment and make Ontario more competitive while ensuring Ontario's forests continue to be managed sustainably. Forest tenure modernization is a complex task. We want to implement a system that works for Ontario.

I would be pleased to have one of my staff arrange to meet with you to discuss your concerns in further detail and the plan for modernizing forest tenure in Ontario. Please contact Leigh Colpitts, Manager, Forest Tenure Modernization Unit, to arrange a meeting at 705-945-6610 or leigh.colpitts@ontario.ca.

Once again, thank you for writing and please accept my best wishes.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Gravelle". The signature is written in a cursive, flowing style.

Michael Gravelle, MPP, Thunder Bay-Superior North
Minister

c: Bill Thornton, ADM, Forestry Division, MNDMF
Mark G. Speers, Project Director, Forest Tenure Modernization
Leigh Colpitts, Manager, Forest Tenure Modernization

Return to Report



End of an era



Salvage time. A worker for a Kansas-based company watches the salvage cars for the Canadian Pacific rail line pass through Renfrew on Tuesday afternoon en route to starting the salvage work just north of town. *Steve Newman, Renfrew Mercury*
Steve Newman, Renfrew Mercury

August 3, 2011

It's the end of an era. Railway travel has been part of Renfrew and surrounding communities since 1872, but that chapter ends this year.

Ed Greenberg, a Calgary-based spokesman with Canadian Pacific Rail, says the process to salvage its railway ties, rails and related equipment will start this month.

He wouldn't disclose the name of the companies that are responsible for overseeing the salvage process, but workers accompanying salvage rail cars through the Town of Renfrew Tuesday indicated the salvage company is from Kansas.

When Renfrew resident Wayne Nute heard the train whistle about 3 p.m. Tuesday, he dashed out of his house and drove down the road to see the rail cars.

Nute's grandfather (Robert Burton) was a railway worker out of Sand Point, in southeastern Renfrew County, about 1895, and later a station agent in Renfrew.

Seeing the salvage cars, Nute calls the demise of the line the "end of an era. No doubt, the railway (locally) is essentially done."

He calls the death of the local railway sad.

Greenberg said Canadian Pacific will pull up about 25 miles of track, between Renfrew and Pembroke, starting this month and finishing later this year.

“That’s all that’s planned for 2011,” he said.

The remaining 160 of the 185 miles of CP track between Smiths Falls and Mattawa will be salvaged in subsequent years, he added.

“Track materials will be utilized in other key areas of the CP network,” added Greenberg.

Railway travel has been a fixture in Renfrew County for more than a century. The Canadian Central line arrived in the Town of Renfrew in 1872, while the final route of the Old K&P Rail was opened in Renfrew County, between Ottawa, Arnprior and Parry Sound, in 1893, as a pivotal part of a booming timber industry.

“I’m not in position to provide statements on the (railway’s) state of the nation,” said Greenberg politely, before emphasizing that CP’s focus remains on freight operations in Canada and the United States.

The confirmed salvage of the railway’s equipment could lead to interesting conversation in the Aug. 9 meeting of Renfrew County’s property and development committee.

Paul Moreau, the county’s property and development director, had heard that track might be pulled up between Pembroke and Cobden.

“I think it will be an interesting debate in terms of where the county goes from here,” said Moreau.

CP’s decision to salvage the tracks doesn’t help the county’s economic future.

“It closes the doors to a mode of transportation that may have helped our local economy ... and to attract new industries. Now the transportation corridor (of rail) can’t be offered.”

CP spokesman Greenberg suggested the end of railway service in the county began when Rail America ended its lease agreement with CP over a year ago.

CP has long been sensitive to the importance of the railway to communities in the area, said Greenberg. In fact, CP had committed to entertaining business discussions after filing its notice of discontinuance with the Canadian Transport Agency on May 30, 2011. Moreau says CP made that commitment to local MP Cheryl Gallant.

The notice of discontinuance covered the CP railway between Smiths Falls and Mattawa.

The decision to salvage the railway tracks, and related equipment, is strictly a business decision, said Greenberg.

“It’s well documented Rail America terminated its lease agreement on these rail lines in 2009 and 2010, and then combined with the fact our company is efficiently using our core network, these lines are no longer required for operations.”

As part of the salvage process, Greenberg says contractors “will be responsible to leave the right of way in a clean orderly fashion, free from railway debris. Road crossings will be restored to their (original) condition.”

Meanwhile, Greenberg indicated Canadian Pacific is “continuously responding to the increasing needs of our customers and ensuring our operations are prepared for any shifts in shipping patterns ... We had to make a decision that is strictly a business decision,” said Greenberg.

With the salvage process starting this month, Moreau says it’s the county’s time to “make the best of what’s left ... The question is ‘where to from here’ with respect to the county’s possible role of purchasing the abandoned line.’

Renfrew County, Lanark County and the Township of Papineau-Cameron have each claimed first right of refusal for the abandoned rail beds for their respective section of the line between Smiths Falls and Mattawa.

Jan. 6, 2010 at the Petawawa Civic Centre, during a major meeting of county politicians and railway officials, efforts were made to avoid a possible closing of the rail line. At the time, Renfrew County Warden Don Rathwell said the county had “to look at every avenue we can” to keep the line open.

steve.newman@metroland.com

This article is for personal use only courtesy of YourOttawaRegion.com - a division of Metroland Media Group Ltd.

Daily Observer
August 4, 2011

■ RAILWAY GOING

'Sad day for the county'

SEAN CHASE

schase@thedailyobserver.ca

PETAWAWA - Mayor Bob Sweet is calling the impending dismantling of the Canadian Pacific Railway a 'tragedy,' warning that once the line is gone it can never come back.

With CP officially terminating operations between North Bay to Smiths Falls, the corporation has confirmed it will begin tearing up the Chalk River Subdivision shortly.

The first phase will see 25 miles taken out between Renfrew and Pembroke. However, Mayor Sweet told councillors he expects the process to move briskly from there.

In total, 170 miles of abandoned rail bed will be removed in the next two years, he added, marking the end of an era not only for the town, which had the railway as far back as the 1880s, but for the nation.

"It's a sad day for Renfrew County and for Petawawa," said Mayor Sweet. "This is the thing that united Canada. Our forefathers fought for this at a huge expense of putting the line in."

The fate of the 104-mile segment of the line between Smiths Falls and CFB Petawawa appeared sealed in January 2010 when stakeholders were notified about Canadian Pacific's intent to discontinue and sell the Ottawa Valley Railway. After CP diverted traffic off the line, short-line operator RailAmerica terminated its lease with CP.

see RAILWAY | Page 9

■ RAILWAY

Businesses will be hurt

FROM PAGE 1

This launched a process under the Canada Transportation Act that laid out specific time periods for various stakeholders to express interest in purchasing the track. Since then, however, no interested parties came forward with a business plan to purchase and run the line.

Both Renfrew and Lanark counties had agreed they had common interest in keeping the CP line intact and appealed to the federal government to impose a moratorium. Ottawa refused to step in, stating that CP was following the decommissioning process and respecting the regulations.

Mayor Sweet, who is also county warden, fears the loss of the CPR will degrade the county's ability to attract businesses, entrepreneurs and corporations.

"We don't have a railroad and we don't have an airline. The only way we can get our merchandise and our products to market is currently on two lanes



Mayor Bob Sweet

of asphalt," explained Mayor Sweet. "Down the road we could be missing out on a huge opportunity because we don't have that mode of transportation. From an economic development point of view it puts us in an extremely weak position."

While the mayor acknowledged federal and provincial

intentions to expand Highway 17 to four lanes from Arnprior to the upper Ottawa Valley, that project could take another 30 years to complete.

"We already have a mode of transportation in place," he remarked. "It's tragic and it's sad that a process that brought us together being systematically removed. Once it's gone, it's gone. That's a tragedy, it really is."

Renfrew County has passed a resolution to initiate the process of acquiring the rail bed with a letter of intent for the right of first refusal with CP. Such a move could open up opportunities for economic development, tourism and a trail system.

The Beachburg Subdivision of CN Rail was recently saved from a similar fate, thanks to an agreement signed with Transport Pontiac-Renfrew. The group hopes to start with freight and then move into commuter rail within three years.

Sean Chase is a Daily Observer multimedia journalist

REAL PROPERTY ASSETS DIVISION REPORT

Prepared by: James Lynch, Manager of Real Property Assets

Prepared for: Development & Property Committee

August 9, 2011

CORRESPONDENCE

1. The following items of correspondence have been received and are attached for Committee's information.
 - (a) Appendix RP-I – Letter from Enbridge Gas Distribution Inc. advising that they have applied to the Ontario Energy Board for the Customer Care and Customer Information System costs for 2013 to 2018. This was brought to the Renfrew County Green Operations Committee and its implications will be monitored.

Recommendation: Receive as information.

- (b) Appendix RP-II – Letter from Local Authority Services Limited (LAS) providing an overview of LAS programs and services. A copy of the 2010 Report is available.

Recommendation: Receive as information.

- (c) Appendix RP-III – Letter from Mayor Jack Wilson, Chair of the Board of Health, to Mr. Paul Moreau, Director of Development and Property, advising that the Board of Health is exercising the right to renew the current lease for the Pembroke Branch of the Renfrew County and District Health Unit and has authorized the Pembroke Office Location Committee of the Board to begin the rate negotiations.

Recommendation: Receive as information.**INFORMATION****2. Real Property - Projects Update**

Committee will find attached as Appendix RP-IV a summary report of all projects currently underway that involve the Real Property Assets Division. All projects have been approved through the applicable Committee/Council. A legend is attached detailing the nomenclature and project steps as outlined.

Recommendation: Receive as information.

ENBRIDGE

500 Consumers Road
North York, Ontario M2J 1P8
PO Box 650
Scarborough ON M1K 5E3

Bonnie Jean Adams
Regulatory Coordinator
Telephone: (416) 495-5499
Fax: (416) 495-6072
Email: EGDRRegulatoryProceedings@enbridge.com

July 26, 2011

VIA COURIER

To: The Clerks of the Municipalities in which Enbridge Gas Distribution Inc. Supplies Natural Gas

Re: **Enbridge Gas Distribution Inc. ("Enbridge")**
Enbridge Customer Care and Customer Information System Costs
Board Filed Number: EB-2011-0226

As directed by the Ontario Energy Board in its Letter of Direction to Enbridge Gas Distribution dated July 26, 2011, attached hereto is a copy of the Notice in both the English and French versions, together with a copy of the Application filed by Enbridge Gas Distribution Inc. on June 20, 2011.

If you have any questions, please contact the undersigned.

Yours truly,



Bonnie Jean Adams
Regulatory Coordinator

cc: Mr. David Stevens, Aird & Berlis LLP

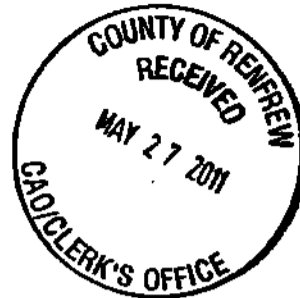
Attach.



200 University Ave. Suite 801, Toronto ON M5H 3C6
Tel. 416-971-9856 - Fax: 416-971-6191
www.las.on.ca - email: LAS@amo.on.ca

May 2011

Jim Hutton
CAO/Clerk
County of Renfrew
9 International Drive,
Pembroke, ON K8A 6W5



Dear Jim:

Over the last two years, Local Authority Services Limited (LAS) has been busy developing new programs for the Ontario municipal sector, and working to grow our existing program and service offerings.

I encourage you to review the enclosed LAS 2010 Report to learn how our various programs and services can help your organization reduce costs, build capacity, and increase municipal revenues. If your municipality does not already leverage LAS' available programs and services, or takes part in only one (or a few) of our initiatives, there is certainly more that we can do to help your organization!

Please share the provided report copies with Council members and municipal staff who you feel would be interested in learning more about our program offerings.

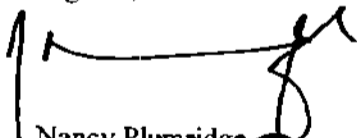
LAS programs are developed specifically for Ontario municipalities and include input and oversight from municipal staff and elected officials. The enclosed report provides a snapshot of many current initiatives including:

- Solar PV Installation
- Municipal Investments – ‘The One Investment Program’
- Electricity Procurement
- Energy Management and Energy Planning/Reporting Tools
- Municipal Staff Group Benefits
- Natural Gas Procurement
- Closed Meeting Investigator
- Fuel and Lubricant Procurement


The focus of LAS continues to broaden as we strive to offer a full suite of energy programs and services in addition to our investment and administration programs. LAS also offers a host of professional educational opportunities each year.

If you have any questions as you review this report please do not hesitate to contact LAS staff to discuss.

Regards,



Nancy Plumridge
President



LAS is a wholly-owned subsidiary company of Association of Municipalities of Ontario

Return to Report



Renfrew County and District Health Unit

"Promoting Healthy People in a Healthy Environment"

June 24, 2011

Corporation of the County of Renfrew
9 International Drive
Pembroke, ON
K8A 6W5

Attention: Mr. P. Moreau
Director of Development & Property

Dear Mr. Moreau:

Re: 7 International Drive, Pembroke Office Lease

This letter serves to provide written notice to the landlord that the board of health is exercising the right to renew the current lease for a five year term subject to agreement on a suitable fair market and arm's length rate per square foot.

The Board of Health has also authorized the Pembroke Office Location Committee of the board to begin the rate negotiations with the landlord.

Yours truly,

Mayor Jack Wilson
Chair, Board of Health

Cc Dr. M. Corriveau, MOH/CEO
Pembroke Office Location Committee Members

Proponent / Location	Work Description	Status*				Comments		
		Pre	Quote	Const	Compl	Budget	Quotes	Actual
County Administration Building Pembroke	Clean Ductwork					\$15,000	\$21,170	On Hold due to overtime needs
	Exterior Caulking					\$50,000	\$50,000	Reduced scope to meet budget
	Automatic Louvers on Generator					\$7,000	\$9493.	Materials being fabricated
	Handicap operators on front doors					\$4,500	Combined quote of \$13,413.	Completed and Operational
	Handicap operators on public washrooms					\$18,000		
	Health Unit carpet					\$15,000		
	Floor tiles in stairs/entrances					\$6,500	No quotes received	
	Large Thermopanels in Hard Rock					\$15,000	No quotes received	
	Health Unit ceiling tiles					\$25,000		
	Building HVAC Automation System					\$80,000	\$42,740.	80% of devices installed
	Pave East entrance and Parking Lot					\$175,000	\$134,848	Approx. \$20,000 extra
	HR office reconfiguration					Storage issues resolved.		

	MicroFIT Solar					
	Expo 150 stone					
Renfrew County Place	Land Encroachments					Legal waiting on direction from staff. Appraisal completed.
	Fascia damaged in windstorm in June					Insurance claim for repairs. 200 feet of fascia to be repaired/replaced. \$16,500 repairs. \$5000 deductible not budgeted.
	RCHC and OW office reconfiguration					Developing RFP to renovate RCHC and OW space to accommodate changes in staffing.
Provincial Offences Offices, Pembroke	Lease					Negotiations with Landlord (PCCC)
	Facility Improvements					Overseeing Improvements by Landlord
Ontario Works, Pembroke	Lease					Negotiations with Landlord (PCCC)
	Facility Improvements					Overseeing Improvements by Landlord
Health Unit, Pembroke	Lease					Lease drafted and submitted to Tenant. Current lease expires Feb 2012. Negotiations continue.
Public Works Garages	Energy Management Plans and Retrofits					Consulting to Public Works. Goshen Garage completed. Pembroke, Palmer Rapids, Cobden and Calabogie to be done.
	Goshen Garage					Preparing RFPs for: <ul style="list-style-type: none"> - Roof replacement - Heating replacement - Lighting replacement

Paramedic Bases	Security					Preparing to re-key all bases to common system.
	Arnprior Roof					Front surface of garage replaced due to wind damage from June. \$3500 not budgeted.
	Storage of Uniforms					Developing strategy to simplify storage and distribution of uniforms.

Status*

- Pre** Preliminary work to develop needs and concept with customer.
- Quote** Costing by external companies underway, as per GA-01.
- Const** Construction and fabrication underway as planned.
- Compl** Project substantially complete but not yet fully signed off. (deficiencies and documentation addressed).
- ① Progress not as expected or project halted

[Return to Report](#)

PLANNING DIVISION REPORT

Prepared by: Charles Cheesman, Manager of Planning Services

Prepared for: Development & Property Committee

August 9, 2010

INFORMATION1. **Planning Division Activity Tracker**

Attached as Appendix PLAN-I are the Activity Trackers for June and July 2011. In June, the Division received 19 new severance applications and prepared 12 Planning Checklists for general inquiries. The GIS technicians worked on 76 mapping and GIS projects.

In July, the Division received 17 new severance applications and prepared 10 Planning Checklists for general inquiries. The GIS technicians worked on 74 mapping and GIS projects.

For the period January-July 2011, the County of Renfrew received 115 severance applications compared to 137 received over the same period in 2010.

In June, the Manager of Planning Services attended a special meeting of the Town of Petawawa Council to formally launch the 5-year review of the Town's Official Plan.

In July, 2 applications for plans of subdivision were submitted totaling 80 lots.

Recommendation: Receive as information.

2. **County of Renfrew Official Plan 5-Year Review**

Section 26(1) of the *Planning Act* requires a council to review its official plan every 5 years to ensure that it is consistent with the Provincial Policy Statement (PPS) and has regard to provincial interests listed in Section 2 of the *Planning Act* (e.g., protecting ecological systems, conservation of mineral aggregate resources, appropriate locations of growth and development). A 5-year update also provides the County with the opportunity to make changes to the Official Plan that we deem appropriate. These changes include adding a policy regarding karst topography and peeling back parts of the Mineral Aggregate designation that are sterilized by existing development.

The County of Renfrew Official Plan was approved by the Ministry of Municipal Affairs and Housing on June 16, 2003 and so is up for the 5-year review.

In preparation of the 5-year review, the Director of Development and Property, the Manager of Planning Services and the Senior Planner met with officials from the Ministry of Municipal Affairs and Housing (MMAH) in Kingston on June 22, 2011 to discuss the issues around the Official Plan update. A summary of this meeting is as follows:

General Issues

- MMAH seemed to accept that we are proceeding under the premise that the Plan was a good document and that the update would be a cleanup exercise.

- MMAH did not express any concern with the current format of the County Official Plan being used as a lower tier plan for some municipalities while others have their own plan.
- The province is going through its own 5-year review of the PPS. MMAH indicated that the PPS changes would not come before June 2012.
- MMAH would like to see consultation and background information (e.g., demographics accompanying a draft plan).
- We asked MMAH to manage the messages coming out from the other ministries which they agreed to.
- MMAH indicated that they would circulate any draft OPA to the Algonquins of Pikwakanagan.

Endangered Species/Natural Heritage Features

- We discussed at length our concerns with the *Endangered Species Act (ESA)* and other natural heritage features. It was pointed out that significant changes to this area of the plan may result in challenges from the elected and the public, and advised that provincial policies need to be well defined to avoid confusion between the agencies and the public.
- MMAH also conveyed that the Ministry of Natural Resources (MNR) wanted the County to adopt a natural heritage system approach (i.e., identify habitat and ecosystem corridors). We indicated that this was problematic in Renfrew County given the significant amount of crown land and forest cover that already exist in Renfrew County.
- Deer yards were mentioned by County staff as a proposed policy area that is fraught with challenges and advised MMAH that the County of Renfrew would not support the inclusion of this type of policy.

Land Severance Policies

- MMAH indicated that they may ask for changes to the County Land Severance Policies. Changes that they are proposing would be consistent with other plans in eastern Ontario where they have adopted a 2 or 3 hard cap severance policy. They indicated that the County policy was too liberal. We explained that the current policy was approved by MMAH only recently (2004), has been widely accepted by local Councils and the public, and that what they are proposing will be opposed by County Council and staff. MMAH insisted that it needs to be changed and would be done through a “Ministers modification” if required. At the very least the County would need to provide MMAH with background information (e.g., number of lots that have been created under the policies) to justify the retention of these policies.

Sensitive Lake Policies

- MMAH indicated that policies on sensitive lakes would need to be revised to reflect new MOE guidelines. MMAH referenced the MOE lake capacity handbook that we will need to review.

Settlement Areas

- MMAH indicated that an expansion to any settlement area would require a comprehensive review.

Exemption Status

- Exemption status would mean that any amendments to the County Official Plan would not have to be approved by MMAH (although the Ministry would still technically be the approval authority). MMAH would support exemption status upon approval of the updated plan.

Below is a general outline of the proposed steps in the 5-Year Review (a more detailed Work Plan is attached as Appendix PLAN-II):

1. Survey local municipalities to determine their likes and dislikes about the County Plan and any changes they would like to the Plan.
2. Formal pre-consultation with MMAH and partner ministries in a meeting with County staff. (County staff to make presentation on our specific issues; ministries to bring maps and documents.)
3. Hold special (night) meeting of Council open to the public under Section 26 of the Planning Act.
4. Prepare draft Official Plan Amendment (OPA) to implement the revisions to the Plan identified in the review process.
5. Circulate draft OPA to province for comment. This step may include a review of provincial comments in a meeting with County staff, MMAH and any required representatives of partner ministries.
6. Present draft OPA and provincial comments at a Development & Property Committee meeting and to County Council. MMAH may have to be present at one or both of these meetings depending on the comments from above. The approved draft by County Council is then to be presented to local municipalities.
7. Present the approved draft to all 10 local municipalities who use the County of Renfrew Official Plan and circulate the draft OPA to the province.
8. Report back to the Development & Property Committee and County Council with the results of step 7 above.
9. Hold 4 public meetings on the draft OPA in 4 central locations across the County of Renfrew.
10. Report back to the Development & Property Committee and County Council and pass the OPA and then send it to the province for approval.

As indicated by the steps above and the work Plan attached the 5-Year Review will absorb significant staff time and resources but the project is not expected to affect our service levels. The budget line for travel and advertising in the 2012 budget may have to be increased to reflect the additional expenses associated with this review.

Recommendation: THAT the Development and Property Committee recommend that County Council approve the Work Plan for the 5-Year Review of the County of Renfrew Official Plan.

3. Karst Topography Primer and CBO Checklist

At the March 2011 Development and Property Committee meeting a Karst Discussion Paper was reviewed. The report included a proposed interim protocol to process development applications under the *Planning Act* where there was potential for Karst Topography. The Township of Admaston/Bromley requested a one-page handout for inquiring public with a description of karst topography and the protocol. In addition, the Township requested a template response for the Chief Building Official (CBO) to fill out after the inspection of on-site test holes. Attached as Appendix PLAN-III is the one page Karst Topography Primer and CBO checklist. Upon request, digital .pdf copies of these documents can be provided to each Township for use.

Recommendation: Receive as information.



DEVELOPMENT AND
PROPERTY DEPARTMENT

PLANNING DIVISION ACTIVITY TRACKER

TIME PERIOD - *July 2011*

	Arnprior	Deep River	Laurentian Hills	Petawawa	Renfrew	Admaston/Bromley	Bonnechere Valley	Brudenell, Lyndoch & Raglan	Greater Madawaska	Head, Clara & Maria	Horton	Killaloe, Hagarty & Richards	Laurentian Valley	Madawaska Valley	McNab / Braeside	North Algona Wilberforce	Whitewater Region	County-wide	TOTAL	
APPROVALS																				
Local Official Plan																				0
Local Official Plan Amendment																				0
Subdivision Draft Approval																				0
Number of Draft Approved Lots/Blocks																				0
Subdivision Final Approval																				0
Number of Final Approved Lots/Blocks																				0
Part Lot Control By-laws				1																1
Number of Lots Created by Part Lot Control				4																4
Severances						1		2	4				3			4				14
TOTAL FINAL AND DRAFT APPROVED LOTS	0	0	0	4	0	1	0	2	4	0	0	0	3	0	0	4	0	0	0	18
APPLICATIONS (Review & Preparation of Documents)																				
Official Plans																				0
Official Plan Amendments																				0
Comprehensive Zoning By-law Amendments				1		1					1			1		2				6
Severances (County) New Applications				3				2	1	2				2		2	5			17
Severances (Reports to Municipality)															3					3
Minor Variances (Reports to Municipality)															1					1
Plans of Subdivision New Applications	1										1									2
Number of Subdivision Lots/Blocks	52										28									80
Site Plans / Agreements																				0
OMB Hearings																				0
PRELIMINARY REVIEW																				
Planning Checklist						1					2		2	2	2	1				10
Counter & Other Inquiries					1		1		1		2					7	6			18
TOTAL ACTIVITY	1	0	0	5	1	3	1	2	7	1	8	0	5	5	6	16	11	0	0	72

115 severances received January-July 2011 versus 137 severances received January-July 2010

124 severance decisions January-July 2011 versus 116 severance decisions January-July 2010



PLANNING DIVISION ACTIVITY TRACKER

TIME PERIOD - *June 2011*

	Arnprior	Deep River	Laurentian Hills	Petawawa	Renfrew	Admaston/Bromley	Bonnechere Valley	Brudenell, Lyndoch & Raglan	Greater Madawaska	Head, Clara & Maria	Horton	Killaloe, Hagarty & Richards	Laurentian Valley	Madawaska Valley	McNab / Braeside	North Algona Wilberforce	Whitewater Region	County-wide	TOTAL	
APPROVALS																				
Local Official Plan																				0
Local Official Plan Amendment				1																1
Subdivision Draft Approval																				0
Number of Draft Approved Lots/Blocks																				0
Subdivision Final Approval																				0
Number of Final Approved Lots/Blocks																				0
Part Lot Control By-laws																				0
Number of Lots Created by Part Lot Control																				0
Severances			1			1	3		5		3		3	3		5	4			28
TOTAL FINAL AND DRAFT APPROVED LOTS	0	0	1	0	0	1	3	0	5	0	3	0	3	3	0	5	4	0	28	
APPLICATIONS (Review & Preparation of Documents)																				
Official Plans																				0
Official Plan Amendments						1														1
Comprehensive Zoning By-law Amendments				2		1					1			2			2			8
Severances (County)			1			4			1		2	2	3	2		1	3			19
New Applications Severances (Reports to Municipality)																				0
Minor Variances (Reports to Municipality)																				0
Plans of Subdivision New Applications																				0
Number of Subdivision Lots/Blocks																				0
Site Plans / Agreements																				0
OMB Hearings																				0
PRELIMINARY REVIEW																				
Planning Checklist			1			1	1				1		2	1		3	2			12
Counter & Other Inquiries						1			2				4		2	5	1			15
TOTAL ACTIVITY	0	0	2	4	0	9	4	0	8	0	7	2	12	8	2	14	12	0	84	

98 severances received January-June 2011 versus 120 severances received January-June 2010

107 severance decisions January-June 2011 versus 89 severance decisions January-June 2010



DEVELOPMENT AND
PROPERTY DEPARTMENT

GIS ACTIVITY TRACKER

TIME PERIOD - July 2011

	Arnprior	Deep River	Laurentian Hills	Petawawa	Renfrew	Admaston / Bromley	Bonnechere Valley	Brudenell Lyndoch & Raglan	Greater Madawaska	Head, Clara & Maria	Horton	Killaloe, Hagarly & Richards	Laurentian Valley	Madawaska Valley	McNab / Braeside	North Algona Wilberforce	Whitewater Region	County-wide / Pembroke	TOTAL	
GIS Data & Systems																				
Database Maintenance						1												6	7	
Internet GIS Maintenance																		3	3	
Internet GIS Enhancements																		8	8	
Metadata Creation & updates																		1	1	
Data Distribution/ Contracts																		1	1	
Conferences, Courses & User Groups																			0	
Training, Reports & Presentations Delivered																			0	
Technical Support																		8	8	
Map document conversions & updates																			0	
Policies & Procedures																			0	
Research, Funding Applications & Budgets																			0	
Other - (scanner & projector)																		2	2	
Internal D&P Dept																				
Economic Development & Tourism																		1	1	
Forestry & Trails																			0	
Planning	3			1					1		2			1	5			3	16	
Real Property	5																		5	
Other																			0	
County Departments																				
Administration, Finance & Information Technology																		1	1	
Community & Social Services																		8	8	
Emergency Services										1								2	3	
Human Resources																			0	
Public Works & Engineering																			0	
Other																			0	
External Inquiries & Requests																				
Municipalities	1			1		1			1						2		1		7	
Agencies & Institutions																			0	
General Public & Businesses																		3	3	
Other																			0	
Special Projects																				
																				0
																				0
																				0
																				0
Tracking Database																				0
DRAPE																				0
Total	9	0	0	2	0	1	1	0	2	0	3	0	0	1	7	0	1	47	74	

Notes:

P:\Data\COUNTY\ID - DEVELOPMENT & PLANNING\ID00 DEVELOPMENT & PLANNING - GENERAL\PLANNING SERVICES\Planning Division Activity\2007\GIS Division Activity Tracker 2007.xls



DEVELOPMENT AND
PROPERTY DEPARTMENT

GIS ACTIVITY TRACKER

TIME PERIOD - June 2011

	Arnprior	Deep River	Laurentian Hills	Petawawa	Renfrew	Admaston / Bromley	Bonnechere Valley	Brudenell Lyndoch & Raglan	Greater Madawaska	Head, Clara & Maria	Horton	Killaloe, Hagarty & Richards	Laurentian Valley	Madawaska Valley	McNab / Braeside	North Algona Wilberforce	Whitewater Region	County-wide / Pembroke	TOTAL	
GIS Data & Systems																				
Database Maintenance														1					4	5
Internet GIS Maintenance																			1	1
Internet GIS Enhancements																			2	2
Metadata Creation & updates																			2	2
Data Distribution/ Contracts																			1	1
Conferences, Courses & User Groups																				0
Training, Reports & Presentations Delivered																			3	3
Technical Support																			4	4
Map document conversions & updates																			1	1
Policies & Procedures																				0
Research, Funding Applications & Budgets																			1	1
Other																				0
Internal D&P Dept																				
Economic Development & Tourism																			3	3
Forestry & Trails																				0
Planning	2								1					1	2		1		5	12
Real Property	1																		3	4
Other																			1	1
County Departments																				
Administration, Finance & Information Technology																			1	1
Community & Social Services																			13	13
Emergency Services																			3	3
Human Resources																				0
Public Works & Engineering																			1	1
Other																				0
External Inquiries & Requests																				
Municipalities	1					1			2											4
Agencies & Institutions																			3	3
General Public & Businesses																			3	3
Other																				0
Special Projects																				
Broadband																			1	1
OMNR Modeling of Recreational Lakes																				0
AMCTO																			1	1
DRAPE																			1	1
EXPO 150																			3	3
Tracking Database																			2	2
Total	4	0	0	0	0	1	0	0	3	0	0	0	0	2	2	0	1	63	76	

Notes:

P:\Data\COUNTYD - DEVELOPMENT & PLANNING\ID00 DEVELOPMENT & PLANNING - GENERAL\PLANNING SERVICES\Planning Division Activity\2007\GIS Division Activity Tracker 2007.xls

OFFICIAL PLAN 5-YEAR REVIEW
FOR THE
COUNTY OF RENFREW
WORK PLAN

Draft

Prepared by: Planning Division
County of Renfrew
9 International Drive
Pembroke, Ontario
K8A 6 W5

August 2011

CORPORATION OF THE COUNTY OF RENFREW

RESOLUTION

Moved By: _____

Resolution No.: _____

Seconded By: _____

Date: _____

WHEREAS the Council of the County of Renfrew is of the opinion that the current Official Plan should be updated as part of a 5 Year Official Plan Review.

NOW THEREFORE BE IT RESOLVED THAT the Council of the County of Renfrew approves the following:

- 1) Council hereby accepts the attached Work Plan regarding the 5-year review of the Official Plan of the County of Renfrew.
- 2) The necessary technical studies and document preparation shall be carried out by the County of Renfrew Planning Division.

WARDEN

CAO/CLERK

I HEREBY CERTIFY that the above is a TRUE COPY of Resolution No. _____ as passed by the Council of the Corporation of the County of Renfrew on the _____ day of _____, 2011.

CAO/Clerk

INTRODUCTION

The County of Renfrew Official Plan was adopted by Council on June 16, 2003 and approved, with modifications, by the Ministry of Municipal Affairs and Housing (MMAH) on June 16, 2003.

Under Section 26(1) of the Planning Act a municipality is to revise its Official Plan, if required, not less frequently than every five years after the Plan comes into effect. Before revising any part of the Official Plan, section 26(3) requires Council to hold a special meeting of Council, open to the public, to discuss any revisions that may be required.

The Notice for this meeting shall be published at least once a week in each of two separate weeks and the last publication shall take place at least 30 days before the date of the meeting. This meeting will provide an opportunity for members of the public to be heard on any revisions that may be required.

In view of these timelines, the policies and map schedule of the County's Official Plan are up for review.

The phases for the 5-Year Review along with the estimated time frames are outlined below.

PHASE 1 – INITIAL CONSULTATION WITH MMAH AND SURVEY OF LOCAL MUNICIPALITIES – August/September 2011

There are 3 parts to this phase: 1) County staff to develop a preliminary list of policy issues to be addressed in the update – this would also include preparation of demographic information for all of the County; 2) prepare a survey to be sent to the local municipalities who use the Plan to obtain their likes/dislikes of the Plan, and any suggestions or changes; 3) pre-consult with MMAH and partner ministries – County staff to make a presentation on our specific issues; ministries to bring maps/documents.

PHASE 2 – SPECIAL COUNCIL MEETING – November 2011

This phase would comprise the holding of the Special County Council meeting under Section 26 of the *Planning Act* to consider revisions to the Official Plan. This will afford Council and the public the opportunity to identify issues and concerns and discuss any revisions to the Official Plan that may be required.

PHASE 3 – PREPARATION OF STAFF DRAFT OFFICIAL PLAN AMENDMENT (OPA) – December to May 2012

The revisions to be made to the Plan, both text and map, would be incorporated into an OPA document.

PHASE 4 – CIRCULATE STAFF DRAFT OPA TO MMAH- May to July 2012

The draft OPA would be circulated to MMAH for comment. This step includes a review of provincial comments in a meeting with County staff, MMAH and any required partner ministries.

PHASE 5 – COMMITTEE/COUNTY COUNCIL REVIEW AND APPROVAL OF DRAFT OPA – August to September 2012

The draft OPA and provincial comments would be presented to the Development & Property Committee and County Council for acceptance. (MMAH may have to be present at one or both of these meetings.)

PHASE 6 – PROVINCIAL/LOCAL MUNICIPAL REVIEW OF APPROVED DRAFT OPA – October to December 2012

The approved draft OPA would be circulated to the Province for review and presented by County staff to all affected local municipalities (10).

PHASE 7 – PREPARATION OF FINAL DRAFT – January to February 2013

Based on the comments from Phase 6 above and meetings with Committee and Council, changes would be made to the Approved Draft to create the Final Draft.

PHASE 8 – PUBLIC REVIEW OF FINAL DRAFT – February to March 2013

Four public meetings across the County would be held to seek input on the Final Draft.

PHASE 9 – ADOPTION OF OPA AND SUBMISSION TO MMAH – March to April 2013

Staff to report back to Committee who would then make recommendations to County Council. County Council would then formally adopt the OPA and submit to MMAH for approval.

Phase	Timeline
Phase 1 Initial Consultation with MMAH	August/September 2011
Phase 2 Special Council Meeting	November 2011
Phase 3 Preparation of Staff Draft Official Plan Amendment (OPA)	December to May 2012
Phase 4 Circulate Staff Draft OPA to MMAH	May to July 2012
Phase 5 Committee/County Council Review and Approval of Draft OPA	August to September 2012
Phase 6 Provincial/Local Municipal Review of Approved Draft OPA	October to December 2012
Phase 7 Preparation of Final Draft	January to February 2013
Phase 8 Public Review of Final Draft	February to March 2013
Phase 9 Adoption of OPA and Submission to MMAH	March to April 2013

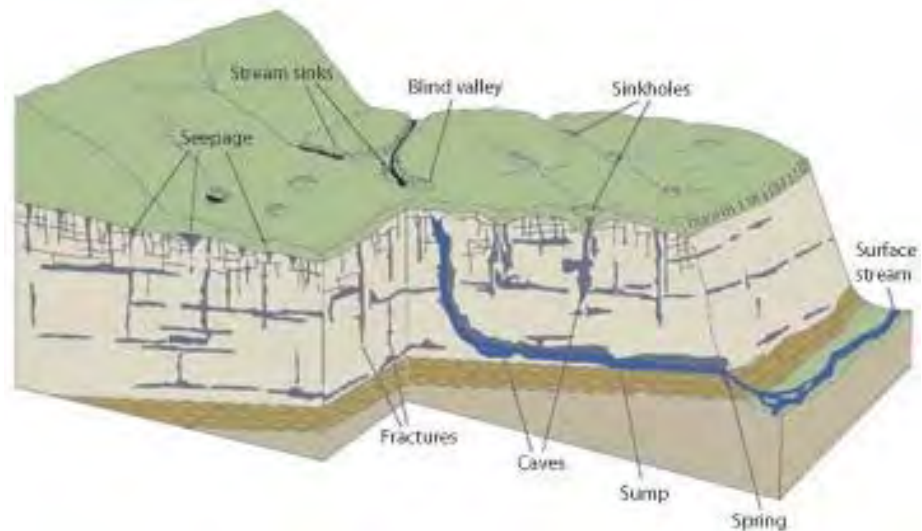
KARST TOPOGRAPHY

PRIMER FOR DEVELOPMENT APPLICATIONS

August 2011

Karst landscapes are caused mainly by erosion of bedrock (e.g., limestone, dolostone) by surface water and groundwater over a substantial time span. Karst may include features such as sinkholes, caves, sinking streams and various forms of channels or furrows.

Karst features are affected by several factors, including soil cover, bedrock composition, topography and depth to the water table. Natural soil cover greatly limits the development of karst where the natural soil cover is uniformly in excess of 0.5 to 1.0 metres in depth.



When making a planning decision, approval authorities must take into consideration environment, health, and safety issues. The Provincial Policy Statement (PPS) defines Karst topography as a natural hazardous site and development should be directed away from these areas unless it can be demonstrated that the development poses no environmental or health and safety concerns. There are two primary issues for development in karst. The first is the potential for sink holes and collapsing bedrock causing a health and safety concerns for property and persons. The greater/more common concern is for the potential of groundwater contamination. Fractures in the bedrock result in greater connectivity between surface waters, sinking streams, and groundwater aquifers. Therefore, groundwater aquifers in karsted terrains are more susceptible to biological and chemical contamination as water may run unimpeded, bypassing the normal filtering that occurs in a porous aquifer.

The province has provided general mapping where karst topography may be a concern. If a development under a Planning Act application is proposed within one of these areas, the following steps apply:

- 1) The owner/applicant would dig three test holes where the development would take place. The holes would be inspected by the building inspector. If the test holes demonstrated that there was generally more than 1 metre of natural soil cover before hitting bedrock it would be determined that Karst was not a concern for the proposed development;
- 2) If bedrock was encountered with less than 1 metre of natural soil cover, an investigation by a qualified professional is required to provide an opinion of whether or not a karst hazard exists. If the professional determines that there is no hazard potential then no further study would be required;
- 3) If the investigation under item 2) indicates that there may be a hazard then a geotechnical study is required to assess the impacts and risks to surface and groundwater contamination and/or construction restrictions due to unstable bedrock conditions. Where adverse impact due to karst cannot be mitigated the development will not be supported.



DEVELOPMENT & PROPERTY
DEPARTMENT

9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
(613) 735-3204 or (613) 735-0091
Toll Free: 1-800-273-0183
FAX: (613) 735-2492
www.countyofrenfrew.on.ca

**REQUEST FOR COMMENTS
(PRIVATE SERVICES – TOWNSHIP)
(KARST)**

DATE

File No. BXXX/XX

ADDRESS

Dear **CBO**:

Owner: **XXXXXX**
Part of Lot XX, Concession XX
Geographic Township of XXXXX
Township of XXXX

As indicated in the attached Planning Report to the Municipality our review of the above referenced Application for Consent has revealed that the subject lands are located in an area of karst topography.

In accordance with the protocol developed by the County of Renfrew, please provide your written comments regarding the karst issue by checking off the appropriate box(es) below and faxing this letter back to me.

If you have any questions or comments, please contact me.

Yours truly,

Alana Zadow, ACST
Secretary-Treasurer
Land Division Committee

/az

Attachment

<i>I have attended the site, inspected the required test holes and:</i>	
<input type="checkbox"/>	<i>No further action is required (≥ 1 metre overburden).</i>
<input type="checkbox"/>	<i>Further assessment is required (< 1 metre overburden).</i>
<input type="checkbox"/>	<i>Additional comments are attached.</i>
_____	_____
<i>Signature of CBO</i>	<i>Date</i>