



**HEALTH COMMITTEE**  
Wednesday, February 8, 2012 - 9:30 a.m.  
County of Renfrew Administration Building

**AGENDA**

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1. Call to order.
2. Roll call.
3. Disclosure of pecuniary interest.
4. Adoption of minutes of previous meeting held on Monday, January 9, 2012 (on website).
5. Emergency Services Department Report (attached). Page  
2
6. Long-Term Care Report (attached). 15
  - (a) Miramichi Lodge – Department Report (attached). 19
  - (b) Bonnechere Manor – Department Report (attached). 20
7. New Business.
8. Closed Session to discuss litigation, potential litigation, labour relations, the security of the property of the municipality, and for the purpose of educating or training the members and no member discusses a matter that materially advances the business or decision making of Council.
9. Date of next meeting and adjournment (Wednesday, March 14, 2012).

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NOTE:

County Council 10:00 a.m. Wednesday, February 22, 2012.

Submissions received from the public, either orally or in writing may become part of the public record.

**COUNTY OF RENFREW  
EMERGENCY SERVICES REPORT**

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**TO:** Health Committee  
**FROM:** Michael Nolan  
Director, Emergency Services  
Chief, Paramedic Service  
**DATE:** February 8, 2012  
**SUBJECT:** Emergency Services Department

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**CORRESPONDENCE**

1. The following correspondence has been received and is attached for committee's information:
  - (a) Appendix I – A letter dated January 23, 2012 from Mr. Malcolm Bates, Director, Emergency Health Services Branch, Ministry of Health and Long Term Care regarding the 2010 Land Ambulance Services Grant Financial Information Return (FIR). A review of this document has resulted in a “claw back” of \$216,216 of provincial funding.
  - (b) Appendix II – A letter dated November 21, 2011 from Inspector Paul Holmes, Ontario Provincial Police, expressing his appreciation for the Advanced Care Paramedic response on November 6, 2011.

**Recommendation:** Receive as information

**INFORMATION**

The Emergency Services Department is responsible for four distinct elements of core business: The County of Renfrew Paramedic Service; Community Emergency Management; 9-1-1 Coordination; and Fire Dispatching. In the spring of 2009 County Council supported the development of an Emergency Service Department Strategy Map identifying three Strategic Directions: Capacity Building; Synergistic Partnerships; and Innovation, each with defined strategies that drive the Department's activities to achieve both annual goals and the long term vision to improve the quality of life for the residents and visitors of the County.

2. Strategic Direction: Capacity Building in Emergency Services

The department is confident that by providing opportunities for the community and stakeholders (staff, municipalities, partners) to develop understanding, skills and

resources related to minimizing preventable health risk they would enjoy an improved quality of life. Activities include:

**Strategy: Enhance Paramedic Scope of Practice**

- Primary and Advanced Care Paramedics from the Service have completed their annual certification by the Regional Paramedic Program of Eastern Ontario. The introduction of new Provincial Patient Care Standards required that all medics qualify to these new standards this year. The Service is proud to report that 100% of staff was successful with the testing process.
- Stakeholders of the Emergency Management Program for the County of Renfrew have been surveyed regarding their training needs for 2012. Based on the survey it is anticipated that the County will provide one Basic Emergency Management Course and media training for Emergency Information Officers and other designated spokespeople in 2012. The County will continue to facilitate Emergency Operations Centre and Emergency Site training provided by the federal Emergency Management College.

**Strategy: Synergistic Partnerships in Emergency Services**

- The County of Renfrew Paramedic Service is pleased to have recently signed Memoranda of Understanding with the Renfrew Victoria Hospital, the Deep River District Hospital, the Arnprior and District Memorial Hospital, the St. Francis Memorial Hospital in Barry's Bay and the Regional Paramedic Program for Eastern Ontario to formally allow for clinical placement of County of Renfrew Paramedics within these facilities. The Service is working toward completing a similar process with the Pembroke Regional Hospital. The purpose of the placement program is to provide professional development opportunities for qualified Primary and Advanced Care Paramedics from the Service and to enhance mutual understanding of the skills and abilities of the health professionals involved in emergency care.
- Efforts are on the way to establish a formal Community College Paramedic educational placement for the County of Renfrew Paramedic Service Wellness Clinics. Algonquin, La Cite and St. Lawrence Colleges have expressed interest in sending paramedic students to our wellness clinics in an effort to assist in the development of paramedic skills as well as assist with ensuring adequate staffing of all of our sites.

**Strategy: Focus on community wellness, engagement and empowerment**

- The County of Renfrew Paramedic Service is committed to providing quality pre-hospital clinical care to meet the identified needs of the community. Health and Wellness Clinics have been established throughout the County to fill an identified gap in the provision of primary care. From July – December 2011

there were more than 500 patient visits made to the 31 clinics offered in that timeframe. A Wellness Clinic Schedule, including the new Beachburg Clinic is attached for committee's information as ES Appendix-III.

- We are pleased to report that three Public Cardio Pulmonary Resuscitation and Public Access Defibrillator Training sessions have been held in our communities. They include sessions in Calabogie on November 3, 2011, Renfrew, December 1, 2011 and January 26, 2012 in Barry's Bay. The events were staffed by volunteers from Emergency Services and well attended by the public.
- The Service participated in the Official Ceremony for the Madawaska Communities Circle of Health, which has the vision to develop and work within a recommended model of integrated services for the Madawaska Communities. The ceremony was held in Killaloe. Attendees included Mr. John Yakabuski, MPP (Renfrew--Nipissing--Pembroke), Warden Bob Sweet and Chair Janice Visneskie. The goal of the Circle of Health is to promote healthy living, provide safe, quality services as well as improved access for clients across the continuum of care, making the best use of available resources.
- Please find attached as ES Appendix IV, the County of Renfrew Paramedic Service 90<sup>th</sup> Percentile and Average Response Times for Code 4 (life threatening) Calls completed by the Service within the County:

**Recommendation:** Receive as information

### **RESOLUTIONS:**

3. Lennox & Addington – Ambulance Service Review Update

In a letter dated September 28, 2011 from Warden Henry Hogg, County of Lennox & Addington, (attached as ES Appendix-V), regarding concerns raised from an ambulance service review commissioned from IBI Group entitled, "IBI Ambulance Service Review Update", Warden Hogg asked if the County of Renfrew is prepared to assume a greater financial responsibility for the Denbigh Ambulance Service to maintain the service for the citizens of the County of Renfrew.

The County of Renfrew, while understanding the issues faced by Lennox and Addington will invest in enhancements to the County of Renfrew Paramedic Service through the introduction of an Advanced Care Paramedic Response Unit to serve the catchment area of the County that covers Greater Madawaska and Griffith during daytime hours.

**Recommendation**

**THAT** the Health Committee recommend to County Council that no direct financial assistance will be provided to the County of Lennox & Addington beyond the current funding formula for Inter Municipal Billing.

Respectfully submitted,



Ministry of Health and Long-Term Care

Ministère de la Santé et des Soins de longue durée

Emergency Health Services Branch

Direction des services de santé d'urgence

5700 Yonge Street, 6<sup>th</sup> Floor  
Toronto ON M2M 4K5  
Tel.: 416 327-7909  
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Toronto ON M2M 4K5  
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Télééc.: 416-327-7879  
Appels sans frais: 800-461-6431



January 23, 2012

Mr. W James Hutton  
Chief Administrative Officer  
The County of Renfrew  
9 International Drive  
Pembroke ON K8A 6W5

Dear Mr. Hutton:

**Re: 2010 Land Ambulance Services Grant Financial Information Return (FIR)**

Thank you for providing the Land Ambulance Services Grant Financial Assurance Statement, Form A: General Information and Form B: Financial Information.

As stated in the Financial Assurance Statement, any amount of the Land Ambulance Service grant that is in excess of 50% of the cost shared portion of the actual approved operating cost shall be due to the province. The excess in the amount of \$216,216 has been identified upon the review of your municipality's Financial Information Return submission and is detailed in the enclosed Schedules 1 and 2. The ministry will proceed to recover the \$216,216 electronically.

In addition, going forward, reserve fund details are required in the appropriate schedule (Form B) of the MOHLTC FIR. In 2011, MOHLTC FIR will include the opening balance as of January 1, 2011 and all changes in 2011. The reserve information is required until the reserve amount is fully utilized.

Should you require any further information or clarification, please contact Jose Martinez at 416-327-7878.

Sincerely,

Malcolm Bates  
Director  
Emergency Health Services Branch

c: Blake Forsyth, Senior Field Manager, Central East Field Office

**EMERGENCY HEALTH SERVICES**  
**County of Renfrew**  
**2010 Variance - Year End Financial Information vs Grant**

**Schedule 1**

	\$	Note (Sch 2)
<b>A</b> <i>2010 year end report (Form B)</i>	<b>11,917,661</b>	<b>1</b>
	<u><b>11,917,661</b></u>	
<b>B</b> <i>Adjusted 2010 Land Ambulance Costs @ 50%</i>	<u><b>5,984,538</b></u>	<b>2</b>
<b>C</b> <i>Net 2010 Grant ( per EHS)</i>	<b>6,200,754</b>	<b>3</b>
<b>D</b> <i>Net Grant 2010</i>	<b>6,200,754</b>	
<b>E</b> <i>Variance = Adjusted Land ambulance Costs - Grant (B-D)</i>	<u><b>(216,216)</b></u>	

**EMERGENCY HEALTH SERVICES**  
**County of Renfrew**  
**Notes to Reconciliation**

**Schedule 2**

	\$
<b>1 2010 Ambulance Costs extracted from 2010 Year end report - FORM B</b>	
<b>AMBULANCE COSTS</b>	
Net Land Ambulance Operating Costs - Form B	11,917,661
Ambulance Total	<u>11,917,661</u>
<b>2 Adjusted Land Ambulance Costs ( for comparison)</b>	
Total Ambulance costs ( as above reported on Form B)	11,917,661
Less: Adjustments for items funded at 100% by province	(51,415)
Eligible costs for Provincial Cost share at 50%	<u>11,866,246</u>
Provincial Ambulance costs @ 50%	5,933,123
Add: Adjustments for items funded at 100% by province	51,415
Adjusted provincial share	<u>5,984,538</u>
<b>3 Financial Assurance Statement</b>	6,224,754
<b>Less: Dedicated Nurse funding</b>	<u>(24,000)</u>
<b>Financial Assurance Statement less Dedicated Nurse funding</b>	<u>6,200,754</u>
<b>Details of Grant (per EHS ):</b>	
<u>2010 Grant</u>	
Total Funding @ 50%	6,149,339
Add: Funding @ 100%	51,415
<b>Grants applicable to 2010</b>	<u>6,200,754</u>



**PAUL HOLMES**  
Inspector  
Project Manager  
AV Digital Conversion Initiative  
Investigation & Support Bureau  
ONTARIO PROVINCIAL POLICE

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OPP 24 Hour Police Service 1-888-310-1122 • www.opp.ca

Paul Holmes

143 Edgehill Drive, Apt. 402

Barrie, Ontario.

L4N1L9

November 21, 2011

County of Renfrew Paramedic Service

9 International Drive

Pembroke, Ontario

K8A 6W5

Chief of Emergency Medical Services

Mr. Mike Nolan,

I am writing to express my appreciation to Jason Pinkerton and Peter VanderPutten and to thank them for being so kind and professional.

On Monday November 6<sup>th</sup>, 2011 I was at 1163 Flat Line Road in Brouogham Township near Dacre. I was deer hunting and was sitting on a platform watch. At approximately 4:45 pm when I moved to change positions my right hip dislocated. I have had Total Hip Replacements for both of my hips, and had dislocated my right hip three weeks earlier on October 11<sup>th</sup>, 2011

911 was utilized and two Paramedics from the Renfrew County EMS were dispatched to the property.

I was in incredible pain when the Paramedics arrived and was still in a seated position on the platform which is was about three or four feet off the ground.

Both Jason and Peter were briefed by my brother about the situation. It was evident that Jason was taking the lead and was the primary care giver on the call / occurrence. He approached me, identified himself and we began a dialogue. I was impressed with his calm composure and communication skills and the methods that he used to assist me. He was knowledgeable and decisive about the course of action he was going to take to assist me, and fortunately for me, Jason was trained and able to insert an IV and administer pain medication. Once the pain medication began to work I was moved onto a chair and they got me off of the platform, and placed me onto a stretcher.

Peter and Jason were outstanding performing their duties. They worked exceptionally well as a Team, and really provided excellent care to me while at the scene, while transporting me to Renfrew, and assisting with the triage at the Renfrew Hospital.

Once again, thank you to both gentlemen for the great care and response to my situation.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Holmes". The signature is written in a cursive style with a large initial "P".

Paul Holmes

## County of Renfrew Paramedic Service



## Wellness Clinic

The County of Renfrew Paramedic Service is offering a **FREE Wellness Clinic** to the communities of Renfrew County

### What Will We Be Doing?

- Checking blood pressure, pulse, respiration, oxygen saturation, temperature, blood glucose levels
- Answer any questions or concerns from patients and work with other community health members.

### Where and When Are the Clinics Being Held?

- On the 3<sup>rd</sup> Monday of the month in:  
**Dacre** from 10 a.m. until 12 p.m. at the DACA Centre
- On the 2<sup>nd</sup> Tuesday of the month in:  
**Barry's Bay** from 1 p.m. until 3 p.m. at the Madawaska Valley Association for Community Living (Activities Center)
- On the last Tuesday of the month in:  
**Arnprior** from 9 a.m. until 11 a.m. at the Arnprior Villa.  
**McNab/Braeside** from 1 p.m. until 3 p.m. at the Municipal Office.  
**Deep River** from 10 a.m. until 1 p.m. at the Rexall Pharmacy
- On the 2<sup>nd</sup> Wednesday of the month in:  
**Stonecliffe** from 10 a.m. until 12 p.m. at the Head, Clara, & Maria Township Office.  
**Deep River** from 10 a.m. until 12 p.m. at the North Renfrew Long Term Care Centre  
**Beachburg** from 10 a.m. until 12 p.m. at the Whitewater Bromley Community Health Centre (A part of Lanark Health & Community Services)  
**Westmeath** from 1:30 p.m. until 3:30 p.m. at the Westmeath Recreation Hall
- On the 3<sup>rd</sup> Wednesday of the month in:  
**Renfrew** from 9 a.m. until 10 a.m. at the Recreation Centre  
**Griffith** from 12 p.m. until 3 p.m. at the Griffith Lions' Club
- On the last Thursday of the month in:  
**Eganville** from 10 a.m. until 12 p.m. at the Fairfields Retirement Home.  
**Golden Lake** from 1 p.m. until 3 p.m. at the Walker's Landing restaurant.

For further information or questions, please contact The Renfrew County Paramedic Service at 613-735-7288

*The Renfrew County Paramedic Service hopes to see you there.*



County of  
**Renfrew**  
ONTARIO, CANADA

### 2005-2011 Average Response Time for the County of Renfrew

Municipality	2005		2006		2007		2008		2009		2010		2011	
	90th	Avg	90th	Avg	90th	Avg	90th	Avg	90th	Avg	90th	Avg	90th	Avg
Head, Clara, Maria	43:01	29:32	41:28	25:44	36:28	29:36	40:41	32:32	39:21	30:49	42:40	29:04	50:47	36:45
Greater Madawaska	36:31	24:50	33:10	22:18	30:49	20:45	29:00	18:26	34:16	22:34	28:31	19:22	31:55	21:10
Brudenell-Lyndoch-Raglan	37:45	24:41	32:00	23:45	31:40	23:20	34:50	25:52	30:1	23:47	31:51	22:07	29:58	22:17
Killaloe, Hagarty, Richards	25:30	16:48	25:21	16:55	23:36	14:56	24:21	17:13	26:14	17:18	29:26	18:37	25:14	15:44
Whitewater Region	25:32	17:38	24:35	16:56	24:01	16:32	23:35	16:33	25:16	16:33	24:13	16:11	24:37	16:23
Bonnechere Valley	22:53	12:23	23:38	11:35	20:37	09:30	23:00	10:12	24:04	11:12	21:06	09:25	22:29	10:29
Admaston-Bromley	21:22	12:55	18:03	11:53	18:27	11:31	19:20	12:56	22:03	12:47	19:16	11:55	22:01	13:46
Deep River	14:19	12:4	17:57	11:7	20:48	11:19	21:32	11:47	25:9	10:47	15:00	10:16	20:12	10:32
North Algona Wilberforce	21:42	12:52	21:46	12:10	20:26	11:35	19:18	11:40	18:58	11:07	19:08	11:49	20:07	11:52
Laurentian Hills	21:30	11:19	20:00	09:11	22:23	10:19	18:29	10:01	23:27	11:17	20:54	11:03	19:44	10:03
<b>County of Renfrew</b>	<b>19:16</b>	<b>09:09</b>	<b>18:34</b>	<b>08:52</b>	<b>18:35</b>	<b>08:34</b>	<b>18:07</b>	<b>08:39</b>	<b>18:52</b>	<b>08:48</b>	<b>18:10</b>	<b>08:40</b>	<b>18:32</b>	<b>08:44</b>
Madawaska Valley	21:02	09:34	22:5	09:30	22:20	09:55	20:33	09:39	19:24	10:07	17:48	08:11	17:59	08:45
Horton	17:51	10:20	15:50	09:16	17:09	08:57	13:52	08:55	16:50	09:44	15:14	08:25	16:53	09:44
McNab-Braeside	17:40	10:30	16:21	11:8	15:24	09:08	14:58	09:20	16:19	09:06	15:10	09:02	15:49	12:3
Renfrew	13:56	06:30	12:44	06:46	12:14	05:55	11:55	06:03	11:39	05:42	11:45	05:45	12:32	06:02
Laurentian Valley	14:19	08:34	14:24	08:24	14:25	08:09	14:40	08:50	14:58	08:45	15:35	08:44	11:49	07:40
Petawawa	11:10	06:47	10:27	06:24	11:01	05:53	11:04	05:35	11:24	06:10	11:13	06:26	11:39	07:00
Arnprior	11:47	06:10	11:00	05:36	10:03	04:48	09:37	04:35	10:58	05:14	10:4	04:58	10:51	04:53
Pembroke	09:58	05:40	09:36	05:38	09:28	05:17	10:19	05:46	11:38	06:06	10:32	05:39	08:26	05:10



county of  
**Lennox & Addington**

September 28, 2011

Warden Bob Sweet and Council  
County of Renfrew  
9 International Drive  
Pembroke, ON K8A 6W5



Dear Warden Sweet and Council:

**Re: Ambulance Service Review Update  
County of Lennox and Addington**

Earlier this year, County Council engaged IBI Group as consultants to complete a review of the County's Ambulance Service in order to update a study completed by them in 2008.

Marvin Rubenstein, as the lead consultant for the project, presented the findings and recommendations outlined in the Final Report to County Council at a meeting held on June 8, 2011. The Final Report and the presentation by Mr. Rubenstein are available for review on the County of Lennox and Addington's website within the "Timely Topics" section <http://www.lennox-addington.on.ca/timely-topics.html>.

Recommendation number 3) of the IBI Final Report has significant ramifications for ambulance service in the neighbouring counties of Frontenac, Hastings and Renfrew. It states:

*"It is recommended that the northern services should be consolidated to a single base along the 41 corridor in the Northbrook/Cloyne vicinity and that one ambulance should be relocated to Loyalist Township."*

Adoption of this recommendation would reconfigure ambulance services in Lennox and Addington by transferring the ambulance crew currently based in Denbigh to a new location in Loyalist Township.

As outlined in the IBI Ambulance Service Review Update report, in 2010 the Denbigh ambulance crew responded to 195 patient contact calls, 75 or 38% within the County of Lennox and Addington and 120 or 62% in neighbouring counties. The vehicle hour utilization was only 6% or 539 hours of the approved annual coverage of 8,760 hours.

The cost per call for the Denbigh base has increased to \$5,500 in 2010 from \$3,100 in 2008. The rapid increase in the cost per call is attributed principally to the transition of the Denbigh workforce to a complement of full-time and part-time paramedics, and to the ongoing transition of salaries to the same level as Napanee paramedics by 2014. The total annual salary and benefit

costs to operate the Denbigh ambulance service is estimated to increase from \$700,000 in 2010 to over \$1 million in 2014.

In 2010 the County of Lennox and Addington recovered less than \$40,000 from neighbouring counties for cross-border service provided by the Denbigh ambulance crew (Frontenac - \$20,000, Hastings - \$5,500, and Renfrew \$12,000) as per the agreements now in place with Lennox and Addington. This revenue represents approximately 4% of the total current operating costs for the Denbigh ambulance service even though 62% of the patient contact calls were outside of the County of Lennox and Addington.

Obviously the County of Lennox and Addington is devoting significant resources to support ambulance service at the two locations in northern Lennox and Addington – Northbrook and Denbigh. As the IBI report calculated, the County of Lennox and Addington is allocating 57% of the budgeted hours of ambulance coverage for 6% of the County's population which generates only 7% of the annual volume of ambulance calls.

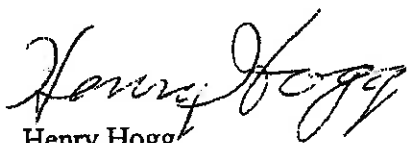
County Council has requested that I correspond with you and seek your County's feedback about IBI's recommendation number 3) to reconfigure ambulance service within the County of Lennox and Addington. Fundamentally, the ambulance service in Denbigh is a unique regional service for a large, sparsely populated geographic area which extends well beyond the County of Lennox and Addington. County Council's question to you:

**Is Renfrew County prepared to assume a greater financial responsibility for the Denbigh ambulance service in order to maintain the service for your citizens?**

Since Lennox and Addington received the IBI Final Report, County Council has received petitions, correspondence and presentations from individuals and groups concerned about the potential for reconfiguration of ambulance service from the Denbigh location. Copies of this material are enclosed with this letter, since several concerns have originated in your County.

I greatly appreciate your anticipated response to the Council of Lennox and Addington's request for feedback.

Sincerely,



Henry Hogg  
Warden

Enclosure

✓ cc: Jim Hutton, CAO

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**COUNTY OF RENFREW  
LONG TERM CARE REPORT**

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**TO:** Health Committee

**FROM:** Shelley Sheedy, Administrator, Miramichi Lodge and  
Shayne Hoelke, Administrator, Bonnechere Manor

**DATE:** February 8, 2012

**SUBJECT:** Long-Term Care Departmental Report

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**CORRESPONDENCE**

1. The following correspondence has been received and is summarized for committee's information:
  - (a) A letter dated December 23, 2011 from Mr. Don Young, Assistant Deputy Minister, Ministry of Health and Long-Term Care acknowledging our letter dated August 10, 2011 addressed to Honorable Deb Matthews, Minister of Health and Long-Term Care regarding the challenges in fulfilling the Ontario Healthcare Reporting Standards (OHRS). Community Care Information management staff offers the provision of further education and support for collecting the requested Human Resource information required for the OHRS reporting and OHRS-compliant software solutions offered through the LTCH project.

**Recommendation:** Receive as information.

**INFORMATION**

1. Bonnechere Manor Resident Statistics:

	<b>January 31, 2012</b>
Population at end of Month	179
# of Female Residents	111
# of Male Residents	68
Vacant Beds at End of Month	1 LTC / 0 Respite
Resident Deaths	5
Resident Discharges	3
Resident Admissions	5 LTC / 5 Respite

**Recommendation:** Receive as information.

2. Miramichi Lodge Resident Statistics:

	<b>January 31, 2012</b>
Population at end of Month	163
# of Female Residents	113
# of Male Residents	50
Vacant Beds at End of Month	3 LTC / 0 Respite
Resident Deaths	3
Resident Discharges	1
Resident Admissions	4 LTC / 3 Respite

**Recommendation:** Receive as information.

3. Treasurer's Reports for the Homes

The November 2011 Treasurer's Reports for Bonnechere Manor and Miramichi Lodge are attached as Appendix LTC I.

**Recommendation:** Receive as information.

4. Champlain Local Health Integration Network Update

Attached, as Appendix LTC II is a copy of 'Highlights' from the Champlain LHIN meeting held on January 25, 2012.

**Recommendation:** Receive as information.

5. Health Care Action Plan: Seniors' Strategies

The Health Minister's recent announcement regarding the government's new Action Plan for Health Care is available at:

[http://www.health.gov.on.ca/en/ms/ecfa/healthy\\_change/docs/rep\\_healthychange.pdf](http://www.health.gov.on.ca/en/ms/ecfa/healthy_change/docs/rep_healthychange.pdf)

The strategies specific to seniors' care can be found on page 12 of the document.

**Recommendation:** Receive as Information.

6. Home's Quarterly Reporting to Health Committee

As previously indicated, one of the requirements of Accreditation Canada is that the Homes provide specific quarterly performance measurement reporting to their Board of Governance. The fourth quarter reports for 2011 for Bonnechere Manor and Miramichi Lodge based on the annual business plan performance measurement standards are attached as Appendix LTC III.

**Recommendation:** Receive as Information.

7. Resident Comfort Allowance and Ontario Disability Support Program (ODSP) Increases

Committee is advised that, effective November 1, 2011, the Comfort Allowance for residents of long-term care (LTC) homes that are receiving a reduction in their LTC basic accommodation fees has increased from \$130 per month to \$132 per month. Starting November 1, 2011, the benefit amount for residents receiving income assistance from ODSP has increased from \$916 per month to \$926 per month.

**Recommendation:** Receive as Information.

8. Short Stay Respite Care Bed 2012 Application and Survey

The Local Health Integration Networks (LHINs) requires that long-term care homes (LTCHs), who operate short-stay respite care beds within their approved/licensed bed complement, formally apply each year through the Short-Stay Care Beds Application and Survey Form. The 2012 Application and Survey were received on November 21, 2011 and both Homes completed and submitted their applications by the deadline of December 15, 2011. The Home Administrators and Chair Visneskie signed the application indicating that Miramichi Lodge would continue to operate two respite beds; and Bonnechere Manor would continue to operate three respite beds.

**Recommendation:** Receive as Information.

9. Ontario Nurses Association (ONA) Negotiations

Committee is advised that the collective agreement between the County of Renfrew long-term care homes and ONA expired March 31, 2011. The negotiating teams met on December 6, 2011 and January 17, 2012. As a result of a number of outstanding issues, the Ministry of Labour is being contacted to appoint a conciliator.

**Recommendation:** Receive as Information

10. Ministry of Health and Long-Term Care Resource Utilization Groups (RUG)-III (34) Case Mix Index (CMI) Results for 2010/11

Committee is advised that the Ministry of Health and Long-Term Care (MOHLTC) Resource Utilization Groups (RUG)-III (34) Case Mix Index (CMI) Results for 2010/11 were provided to Miramichi Lodge and Bonnechere Manor. As noted in the MOHLTC letter dated February 1, 2012, the Ministry is implementing a CMI cap to the transition funding model. For the year commencing April 1, 2012 the home level CMI for each facility will be “capped” at the prior year level. This funding mitigation strategy is put in place to ensure minimum negative funding impact to homes in the sector.

The Ontario Association of Non-Profit Homes and Services for Seniors (OANHSS) advised by email dated February 1, 2012 that the CMI results are calculated based on new and temporary rules that the Ministry imposed due to MDS data quality issues related to special rehabilitation in long-term care. The approach for the 2012 CMI calculation is to cap CMI's that were expected to increase from 2011 to 2012 at the 2011 value and for homes who's 2012 CMI's declined, the lower 2012 CMI will be used. The Ministry had revealed this plan to the Associations late December and again in January under strict

confidentiality conditions. The Ministry had asked the Association to indicate their preference for one of three pre-developed options. Given the options and no ability to pursue alternatives OANHSS agreed that government’s “capping” option negatively affected fewer homes. The OANHSS email indicated that the Association’s Board has requested the Ministry outline its plan for going forward to ensure the return of financial stability in long-term care.

Miramichi Lodge

# Classified Beds	10/11 RUG-III (34) CMI	Transition CMI	Adjusted Transition CMI
166	0.9606	0.9606	0.9748

Bonnechere Manor

# Classified Beds	10/11 RUG-III (34) CMI	Transition CMI	Adjusted Transition CMI
180	1.0787	0.9985	1.0014

This chart indicates the actual CMI funding for Bonnechere Manor is 1.0787, which is an actual reflection of the anticipated amount of funding for Bonnechere Manor considering the work effort in documentation and education that the staff has participated in. It is disappointing that the Ministry has decided to “cap” funding for Bonnechere Manor at 1.0014, after indicating we would be receiving +/-5 % increase on our CMI.

This Ministry change in the funding practice for 2012 will have a financial impact to Bonnechere Manor’s budget of \$205,920. Approved capital purchases for 2012 will have to be reviewed and where possible purchases may have to be reduced or deferred to 2013 (i.e., ceiling lifts). Also, an ongoing review will take place to find efficiencies and other cost savings to ensure Bonnechere Manor comes in on budget for 2012.

**Recommendation:** Receive as Information.

## COUNTY OF RENFREW LONG TERM CARE REPORT

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**TO:** Health Committee

**FROM:** Shelley Sheedy, Administrator, Miramichi Lodge

**DATE:** February 8, 2012

**SUBJECT:** Miramichi Lodge Report

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### **INFORMATION**

1. Environmental Services Supervisor

Committee is advised that Mr. Kevin Valiquette, former Environmental Services Supervisor for Miramichi Lodge, was recently promoted to the Real Property Manager position within the Development and Property division. I would like to take this opportunity to thank Kevin for his years of contribution to the Lodge, most notably his key role in the redevelopment of our new Home, as well as his assistance in the recruitment, transition and orientation process. I would also like to thank Sherri Hendry, Food Services Supervisor, who also assumed the (Acting) Environmental Services Supervisor role during the transition.

I am pleased to advise you that Mr. Darhl Burger has accepted the position of Environmental Services Supervisor at Miramichi Lodge. Darhl brings solid experience from the school board sector, most recently as Plant Operations Supervisor, overseeing facility operations, staff development and a safe, clean environment for students and staff across twenty schools. Please join me in welcoming Darhl to the County of Renfrew and Miramichi Lodge.

**Recommendation:** Receive as Information.

2. Health Committee Meeting: April 11, 2012

Miramichi Lodge will host the Health Committee at the Lodge for the April 11, 2012 meeting. Committee may recall that based on a recommendation from Chair Visneskie to the Miramichi Lodge Foundation regarding the value of sponsoring the Health Arts Ontario Classical Music program for the residents, these concerts will be offered to residents at the Home for ten sessions. I am pleased to advise Committee that a concert will be provided on Wednesday, April 11, 2012 in the Miramichi Lodge Community Centre; Committee members are invited to attend.

**Recommendation:** Receive as Information.

## COUNTY OF RENFREW LONG TERM CARE REPORT

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**TO:** Health Committee

**FROM:** Shayne Hoelke, Administrator, Bonnechere Manor

**DATE:** February 8, 2012

**SUBJECT:** Bonnechere Manor Report

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### **INFORMATION**

1. Ministry of Health and Long-Term Care Inspection

Committee is advised that a Ministry of Health and Long-Term Care Inspector conducted an inspection on January 12, 2012 for the purpose of ensuring compliance with requirements under the Long-Term Care Homes Act. Three critical incident inspections were conducted with two written notices and a voluntary plan of correction received.

**Recommendation:** Receive as information.

2. Medical Director, Bonnechere Manor

Committee is advised that Dr. Bhisma P. Persaud, Medical Director, Bonnechere Manor has tendered his resignation effective June 30, 2012, after providing dedicated medical services to the residents of Bonnechere Manor for the past 16 years. Dr. Persaud's letter of resignation is attached as Appendix LTC IV.

On behalf of the residents, families and staff we wish to acknowledge Dr. Persaud for his many years of contribution and we wish him a long and healthy retirement.

We are pleased to advise committee, that Dr. Andrea DiPaolo, Attending Physician, Bonnechere Manor has accepted the Medical Director responsibilities effective July 1, 2012 for a three year period. This transition to the Medical Director will be routine with Dr. DiPaolo having been an attending physician with Bonnechere Manor since November 2006.

We are pleased to advise committee that Dr. Philippe Pinard, a new physician to the Renfrew area has signed a 2 year Attending Physician Agreement with Bonnechere Manor commencing February 1, 2012.

**Recommendation:** Receive as Information.

3. Letters of Gratitude

Attached for committee's information are two letters from resident families expressing their gratitude for the wonderful care provided to their loved ones while they resided at Bonnechere Manor. I would like to take this opportunity to congratulate the staff for being acknowledged for the exceptional care they provide. It is with this dedication that Bonnechere Manor maintains a good reputation and remains a Long-Term Care Home of choice. Appendices LTC V.

**Recommendation:** Receive as Information.

Respectfully submitted.

[Return to Agenda](#)

**COUNTY OF RENFREW**  
**TREASURER'S REPORT - BONNECHERE MANOR**  
**As at November 31, 2011**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b><u>CLIENT PROGRAMS &amp; SERVICES</u></b>	<u>430,277</u>	<u>479,446</u>	<u>(49,169)</u>	<u>547,614</u>
Salaries	315,638	350,491	(34,853)	402,775
Employee Benefits	61,583	71,469	(9,886)	82,130
Depreciation	0	0	0	0
Equipment - Replacements	8,801	3,663	5,138	4,000
Equipment Operation/Maint.	167	1,837	(1,670)	2,000
Federal Subsidy - New Horizons	(15,940)	0	(15,940)	(25,000)
Hobby Crafts	1,306	2,288	(982)	2,500
New Horizons	15,940	0	15,940	25,000
Office Supplies	427	1,375	(948)	1,500
Other - Cable TV	25,925	32,890	(6,966)	35,876
Purchased Services	28,717	29,128	(411)	31,772
Recoveries	(37,050)	(30,624)	(6,426)	(33,408)
Recreation & Entertainment	8,633	4,807	3,826	5,244
Special Events	15,224	11,209	4,015	12,225
Staff Education	906	913	(7)	1,000
Surplus Adjustment - Depreciation	0	0	0	0
<b><u>NURSING SERVICES</u></b>	<u>5,761,249</u>	<u>5,904,087</u>	<u>(142,838)</u>	<u>6,791,158</u>
Salaries - Direct	4,467,868	4,560,090	(92,222)	5,252,319
Benefits - Direct	748,955	853,337	(104,382)	982,871
Salaries - Admin	315,468	322,484	(7,016)	365,984
Benefits - Admin	69,190	75,448	(6,258)	85,621
Computer Operation & Maintenance	10,203	0	10,203	0
Depreciation	45,311	53,889	(8,578)	58,788
Equipment- Replacement	3,002	8,437	(5,435)	9,200
Equipment-Repairs & Maintenance	0	3,212	(3,212)	3,500
Furniture Replacements	2,641	2,387	254	2,600
High Intensity Needs	48,861	77,913	(29,052)	85,000
High Intensity Needs - Prov Subsidy	(21,959)	(77,913)	55,954	(85,000)
Incontinent Supplies - Funded	78,579	76,087	2,492	83,000
Incontinent Supplies - Unfunded	778	0	778	0
Med Director - Training/Staff Development	1,308	0	1,308	0
Medical Director - Funded (0.30 / day)	18,036	18,073	(37)	19,710
Medical Director - Unfunded	765	0	765	0
Medical Supplies & Medication	71,564	74,250	(2,686)	81,000
Memberships	145	913	(768)	1,000
Nurse Practitioner Expenses	0	0	0	0
Nurse Practitioner Prov Subsidy	0	0	0	0
Office Supplies	3,040	3,487	(447)	3,800
Phys-On-Call - Funded Expenses (\$100 / bed)	13,500	13,275	225	17,700
Phys-On-Call - Prov Subsidy (\$100 / bed)	(16,500)	(16,225)	(275)	(17,700)
Purchased Services	835	11,297	(10,462)	12,326
RAI / MDS - Expenses	61,343	0	61,343	0
RAI / MDS - Prov Subsidy	(74,987)	(74,987)	0	(81,800)
Recoveries - Other	(41,385)	(27,478)	(13,907)	(29,973)
Surplus Adjustment - Depreciation	(45,311)	(53,889)	8,578	(58,788)

**COUNTY OF RENFREW  
TREASURER'S REPORT - BONNECHERE MANOR  
As at November 31, 2011**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b><u>RAW FOOD</u></b>	<b><u>459,965</u></b>	<b><u>441,441</u></b>	<b><u>18,524</u></b>	<b><u>481,581</u></b>
Meat	97,569	110,066	(12,497)	120,072
Dairy	76,329	62,337	13,992	68,000
Bread	14,877	11,913	2,964	13,000
Groceries & Vegetables	268,874	259,424	9,450	283,012
Nutrition Supplements	25,227	20,163	5,064	22,000
Raw Food Recoveries	(22,909)	(22,462)	(447)	(24,503)
<b><u>DIETARY SERVICES</u></b>	<b><u>960,729</u></b>	<b><u>1,009,322</u></b>	<b><u>(48,593)</u></b>	<b><u>1,154,467</u></b>
Salaries	769,303	786,275	(16,972)	902,762
Employee Benefits	147,954	162,751	(14,797)	186,863
Depreciation	2,775	3,102	(327)	3,383
Dietary Supplies	45,801	46,838	(1,037)	51,100
Equipment - Operation/Maint.	4,493	8,118	(3,625)	8,860
Equipment - Replacements	0	10,400	(10,400)	10,400
Net Vending Proceeds	(1,001)	0	(1,001)	0
Other Expenses	751	1,518	(767)	1,650
Purchased Services	346	1,463	(1,117)	1,600
Recoveries	(11,727)	(15,411)	3,684	(16,812)
Replacement - Dishes/Cutlery	4,807	7,370	(2,563)	8,044
Surplus Adjustment - Depreciation	(2,775)	(3,102)	327	(3,383)
<b><u>HOUSEKEEPING SERVICES</u></b>	<b><u>766,584</u></b>	<b><u>704,340</u></b>	<b><u>62,244</u></b>	<b><u>800,656</u></b>
Salaries	538,472	513,996	24,476	589,579
Employee Benefits	107,205	109,469	(2,264)	125,570
Depreciation	1,703	1,705	(2)	1,859
Equipment - Operation/Maint.	2,427	0	2,427	0
Equipment - Replacements	0	2,288	(2,288)	2,500
Furniture - Replacements	67,528	30,000	37,528	30,000
Housekeeping Supplies	54,892	53,328	1,564	58,179
Purchased Services	2,797	1,980	817	2,163
Recoveries	(6,737)	(6,721)	(16)	(7,335)
Surplus Adjustment - Depreciation	(1,703)	(1,705)	2	(1,859)
<b><u>LAUNDRY AND LINEN SERVICES</u></b>	<b><u>325,991</u></b>	<b><u>331,950</u></b>	<b><u>(5,959)</u></b>	<b><u>382,165</u></b>
Salaries	256,922	244,827	12,095	281,063
Employee Benefits	48,457	50,105	(1,648)	57,517
Bedding Etc Replacements	7,325	15,574	(8,249)	19,930
Depreciation	2,094	2,090	4	2,285
Equipment Operation/Maint.	0	7,931	(7,931)	8,655
Equipment Replacements	156	1,375	(1,219)	1,500
Miscellaneous Supplies	16,072	14,767	1,305	16,362
Recoveries	(2,942)	(2,629)	(313)	(2,862)
Surplus Adjustment - Depreciation	(2,094)	(2,090)	(4)	(2,285)

**COUNTY OF RENFREW  
TREASURER'S REPORT - BONNECHERE MANOR  
As at November 31, 2011**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b><u>BUILDINGS AND PROPERTY MAINTENANCE</u></b>	<u>813,762</u>	<u>883,323</u>	<u>(69,561)</u>	<u>989,620</u>
Salaries	182,377	236,803	(54,426)	270,826
Employee Benefits	45,215	54,244	(9,029)	62,040
Depreciation	376,443	426,778	(50,335)	465,577
Equipment - Operation/Maint.	61,850	68,200	(6,350)	74,400
Equipment - Replacements	52,964	0	52,964	0
Furniture - Replacements	12,505	0	12,505	0
Heating / Hydro	293,485	320,014	(26,529)	350,143
Insurance	23,157	24,804	(1,647)	24,804
Cell/Pager	740	583	157	630
Purchased Services	68,780	87,692	(18,912)	93,910
Recoveries	(23,361)	(20,251)	(3,110)	(22,087)
Repairs/Maint./Bldgs./Grounds	24,815	54,342	(29,527)	59,100
Surplus Adjustment - Depreciation	(376,443)	(426,778)	50,335	(465,577)
Water / Wastewater	71,236	56,892	14,344	75,854
<b><u>GENERAL AND ADMINISTRATIVE</u></b>	<u>808,669</u>	<u>888,838</u>	<u>(80,169)</u>	<u>992,191</u>
Salaries	352,485	365,901	(13,416)	414,712
Employee Benefits	81,533	86,314	(4,781)	97,831
Admin Charges	77,825	77,825	0	84,900
Advertising/Awards Dinner	19,636	29,550	(9,914)	31,000
Audit	5,871	7,210	(1,339)	7,210
Computer Exopenses	14,435	0	14,435	0
Conventions	0	3,000	(3,000)	3,000
Depreciation	13,994	30,272	(16,278)	33,023
Equipment - Operation/Maint.	5,018	21,340	(16,322)	22,506
Equipment - Replacements	3,269	7,658	(4,389)	7,900
Facility Rental	(1,425)	(1,925)	500	(2,100)
Gain / Loss from the Sale of an Asset	0	0	0	(15,000)
Health & Safety Program	610	4,763	(4,153)	5,200
HR Charges	92,188	92,191	(3)	100,569
Insurance	105,369	94,811	10,558	94,811
IT Charges	35,178	32,978	2,200	35,977
Legal & Labour Contract Costs	15,265	18,337	(3,072)	20,000
Misc	27	0	27	0
Postage / Courier	5,806	6,171	(365)	6,727
Printing & Stationery	9,866	15,587	(5,721)	17,000
Proceeds from the Sale of an Asset	(8,141)	0	(8,141)	0
Purchased Services	10,540	9,538	1,002	21,260
Recoveries	(55,465)	(38,049)	(17,416)	(41,512)
Staff Training	9,889	14,212	(4,323)	15,500
Surplus Adjustment - Depreciation	(13,994)	(30,272)	16,278	(33,023)
Telephone	8,450	13,926	(5,476)	15,200
Transportation - Residents	8,400	12,837	(4,437)	14,000
Travel	11,709	14,663	(2,954)	16,000
Uniform Allowance	330	0	330	19,500
<b>BONNECHERE MANOR TOTALS</b>	<b><u>10,327,226</u></b>	<b><u>10,642,747</u></b>	<b><u>(315,521)</u></b>	<b><u>12,139,452</u></b>

**COUNTY OF RENFREW  
TREASURER'S REPORT - BONNECHERE MANOR  
As at November 31, 2011**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	over / (under) <u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b>RESIDENT DAYS</b>	<b>59,439</b>	<b>60,120</b>	<b>(681)</b>	<b>65,700</b>
<b><u>NON-SUBSIDIZABLE EXPENSE</u></b>	<b><u>1,738</u></b>	<b><u>2,750</u></b>	<b><u>(1,012)</u></b>	<b><u>103,000</u></b>
Homes for Aged Committee	1,738	2,750	(1,012)	3,000
Surplus Adjustment - Transfer to Reserve	0	0	0	100,000
<b><u>SURPLUS ADJUSTMENT</u></b>	<b><u>969,262</u></b>	<b><u>494,398</u></b>	<b><u>474,864</u></b>	<b><u>1,151,223</u></b>
Surplus Adjustment - Capital Purchases	969,262	494,398	474,864	1,151,223
<b>TOTAL EXPENDITURE</b>	<b>11,298,226</b>	<b>11,139,895</b>	<b>158,331</b>	<b>13,393,675</b>

**COUNTY OF RENFREW**  
**TREASURER'S REPORT - BONNECHERE MANOR**  
**As at November 31, 2011**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b><u>MUNICIPAL SUBSIDY</u></b>	<u>1,712,866</u>	<u>1,712,865</u>	<u>1</u>	<u>1,868,581</u>
City of Pembroke -35.50%	609,841	609,840	1	665,281
County of Renfrew - 64.50%	1,103,025	1,103,025	0	1,203,300
<b><u>RESIDENTS REVENUE</u></b>	<u>2,931,471</u>	<u>2,906,728</u>	<u>24,743</u>	<u>3,170,978</u>
Basic Accommodation	1,489,830	2,666,411	(1,176,581)	2,908,810
Bad Debts	0	0	0	0
Preferred Accommodation	1,417,849	216,810	1,201,039	236,520
Respite Care	23,791	22,594	1,197	24,648
Estate Recoveries - Provincial	0	638	(638)	700
Estate Recoveries - Municipal	0	275	(275)	300
Bed retention	0	0	0	0
<b><u>OTHER REVENUE</u></b>	<u>100,000</u>	<u>0</u>	<u>100,000</u>	<u>524,166</u>
Donations	100,000	0	100,000	524,166
<b><u>GRANTS &amp; SUBSIDIES</u></b>	<u>6,953,931</u>	<u>6,794,370</u>	<u>159,561</u>	<u>7,412,042</u>
Prov Revenue - Nursing & Personal Care	5,066,564	6,682,104	(1,615,540)	7,289,567
Prov Revenue - Program & Support Services	498,925	0	498,925	0
Prov Revenue - Raw Food	444,997	0	444,997	0
Prov Revenue - Other Accomodation	293,403	0	293,403	0
Prov Revenue - Accreditation	19,877	0	19,877	0
Prov Revenue - Equalization	174,647	0	174,647	0
Prov Revenue - High Wage	85,041	0	85,041	0
Prov Revenue - Pay Equity	20,955	0	20,955	0
Prov Revenue - Structural Compliance	180,675	0	180,675	0
Prov - RPN Subsidy	119,967	112,266	7,701	122,475
Federal Subsidy - New Horizons	7,785	0	7,785	0
Prov - One Time Capital	41,095	0	41,095	0
<b><u>SURPLUS ADJUSTMENT</u></b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>417,908</u>
Surplus Adjustment - TRF from Reserves	0	0	0	417,908
<b>GRAND TOTAL REVENUES</b>	<b>11,698,267</b>	<b>11,413,963</b>	<b>284,304</b>	<b>13,393,675</b>
<b>Municipal Surplus / (Deficit)</b>	<b>400,041</b>	<b>274,068</b>	<b>125,973</b>	<b>0</b>
<b>less: Depreciation</b>	<b>(442,321)</b>	<b>(517,836)</b>	<b>75,515</b>	<b>(564,915)</b>
<b>add: Transfer to Reserve</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>
<b>less: Transfer from Reserve</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(417,908)</b>
<b>add: Capital Purchases</b>	<b>969,262</b>	<b>0</b>	<b>969,262</b>	<b>1,151,223</b>
<b>Accounting Surplus / (Deficit)</b>	<b>926,982.66</b>	<b>(243,768)</b>	<b>1,170,751</b>	<b>268,400</b>

**COUNTY OF RENFREW  
TREASURER'S REPORT - MIRAMICHI LODGE  
As at November 30, 2011**

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>CLIENT PROGRAMS &amp; SERVICES</u></b>	421,977	449,406	(27,429)	506,636
Salaries	330,761	337,605	(6,844)	381,635
Employee Benefits	70,933	76,865	(5,932)	86,886
Computer Operation and Maint	341	0	341	0
Depreciation	5,368	5,368	0	5,856
Equipment - Replacements	0	1,375	(1,375)	1,500
Equipment Operation/Maint.	1,147	2,288	(1,141)	2,500
Hobby Crafts	3,027	4,125	(1,098)	4,500
Purchased Services	0	14,773	(14,773)	16,115
Recoveries	(406)	0	(406)	0
Recoveries - Orientation - MOH	0	0	0	0
Recreation & Entertainment	14,848	10,087	4,761	11,000
Special Events	1,327	2,288	(961)	2,500
Surplus Adjustment - Depreciation	(5,368)	(5,368)	(0)	(5,856)
<b><u>NURSING SERVICES</u></b>	5,819,514	5,686,569	132,945	6,425,981
Salaries - Direct	4,430,299	4,333,097	97,202	4,898,287
Employee Benefits - Direct	753,045	741,175	11,870	837,847
Salaries - Administration	310,800	317,009	(6,209)	358,357
Employee Benefits - Administration	81,514	85,594	(4,080)	96,756
Computer Operation and Maint	9,307	0	9,307	0
Depreciation	57,493	73,524	(16,031)	80,209
Equipment - Repairs & Maintenance	11,280	19,481	(8,201)	21,256
Equipment Replacement	8,495	8,459	36	9,230
High Intensity Needs	44,511	36,663	7,848	40,000
High Intensity Needs - Prov Subsidy	(25,065)	(36,663)	11,598	(40,000)
Incontinent Supplies - Funded	75,270	74,250	1,020	81,000
Incontinent Supplies - Unfunded	2,125	0	2,125	0
Lab Fees	6,550	11,000	(4,450)	12,000
Late Career Initiative	11,037	0	11,037	0
Medical Director - Funded (0.30 / day)	16,662	16,665	(3)	18,177
Medical Nursing Supplies	81,538	58,663	22,875	64,000
Memberships	0	913	(913)	1,000
Nurse Practitioner Expenses	123,012	129,915	(6,903)	146,855
Nurse Practitioner Provincial Subsidy	(108,416)	(112,618)	4,202	(122,853)
Phys-On-Call - Funded Exp (\$100 / bed)	12,450	12,450	(0)	16,600
Phys-On-Call - Prov Subsidy (\$100 / bed)	(15,217)	(15,213)	(4)	(16,600)
RAI / MDS Expenses	90,120	97,218	(7,098)	106,059
RAI / MDS Prov Subsidy	(73,062)	(73,062)	0	(79,700)
Recoveries	(3,400)	(5,500)	2,100	(6,001)
Recoveries - Wages	(11,835)	(14,773)	2,938	(16,115)
Recovery - MOH - Lab Fees	(4,000)	(9,000)	5,000	(12,000)
Recovery - MOH - Late Career Initiative	(11,037)	0	(11,037)	0
Staff Training	3,529	10,846	(7,317)	11,826
Surplus Adjustment - Depreciation	(57,493)	(73,524)	16,031	(80,209)

**COUNTY OF RENFREW  
TREASURER'S REPORT - MIRAMICHI LODGE  
As at November 30, 2011**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b><u>RAW FOOD</u></b>	<u>411,873</u>	<u>406,375</u>	<u>5,498</u>	<u>444,125</u>
Nutrition Supplements	12,038	16,471	(4,433)	18,000
Groceries and Vegetables	259,812	244,844	14,968	267,569
Meat	104,235	110,543	(6,308)	120,800
Dairy	54,099	55,142	(1,043)	60,256
Recoveries	(18,311)	(20,625)	2,314	(22,500)
<b><u>DIETARY SERVICES</u></b>	<u>975,866</u>	<u>1,020,678</u>	<u>(44,812)</u>	<u>1,152,999</u>
Salaries	808,027	830,634	(22,607)	938,981
Employee Benefits	153,460	173,155	(19,695)	195,736
Cleaning Supplies	18,554	17,633	921	19,235
Computer Operation and Maint	916	0	916	0
Depreciation	13,180	13,178	2	14,378
Equipment - Operation and Replacement	4,565	1,749	2,816	1,906
Food Wrap & Disposable Items	6,285	7,271	(986)	7,931
Meals on Wheels Costs	1,154	2,750	(1,596)	3,000
Memberships and Subscriptions	1,392	1,500	(108)	1,500
Misc Supplies	0	473	(473)	515
Purchased Services	1,325	0	1,325	0
Recoveries	(21,707)	(16,500)	(5,207)	(18,000)
Replacement - Dishes/Cutlery	7,257	6,138	1,119	6,695
Surplus Adjustment - Depreciation	(13,180)	(13,178)	(2)	(14,378)
Vending - Net Proceeds	(5,361)	(4,125)	(1,236)	(4,500)
<b><u>HOUSEKEEPING SERVICES</u></b>	<u>695,325</u>	<u>666,816</u>	<u>28,509</u>	<u>750,775</u>
Salaries	517,740	513,015	4,725	579,926
Employee Benefits	91,593	96,463	(4,870)	109,049
Depreciation	2,275	2,277	(2)	2,482
Equipment - Operation/Maint.	1,225	2,288	(1,063)	2,500
Equipment - Replacements	3,988	8,300	(4,312)	8,300
Furniture - Replacements	37,874	0	37,874	0
Miscellaneous Supplies	42,654	45,837	(3,183)	50,000
Other	471	913	(442)	1,000
Purchased Services	0	0	0	0
Recoveries	(220)	0	(220)	0
Surplus Adjustment - Depreciation	(2,275)	(2,277)	2	(2,482)
<b><u>LAUNDRY AND LINEN SERVICES</u></b>	<u>209,925</u>	<u>206,716</u>	<u>3,209</u>	<u>232,323</u>
Salaries	158,273	145,831	12,442	164,851
Employee Benefits	30,656	31,176	(520)	35,239
Depreciation	4,181	4,180	1	4,561
Detergents	8,126	10,384	(2,258)	11,330
Equipment - Replacements	1,865	2,000	(135)	2,000
Equipment Operation/Maint.	720	3,663	(2,943)	4,000
Other	56	605	(549)	663
Purchased Services	0	473	(473)	510
Recoveries	(24)	0	(24)	0
Replacements	10,254	12,584	(2,330)	13,730
Surplus Adjustment - Depreciation	(4,181)	(4,180)	(1)	(4,561)

**COUNTY OF RENFREW  
TREASURER'S REPORT - MIRAMICHI LODGE  
As at November 30, 2011**

			over / (under)	
	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b><u>BUILDINGS AND PROPERTY MAINTENANCE</u></b>	<u>675,343</u>	<u>808,543</u>	<u>(133,200)</u>	<u>909,037</u>
Salaries	187,861	187,863	(2)	212,363
Employee Benefits	50,307	50,726	(419)	57,338
Computer Operation and Maint	1,096	0	1,096	0
Depreciation	657,254	727,309	(70,055)	793,422
Equipment - Operation/Maint.	0	0	0	0
Equipment - Replacements	11,456	42,526	(31,070)	46,390
Furniture - Replacements	0	0	0	0
Heating / Hydro	239,864	275,690	(35,826)	319,000
Insurance	39,988	44,943	(4,955)	44,943
Other	3,165	3,663	(498)	4,000
Purchased Services	115,041	133,221	(18,180)	145,326
Recoveries	(32,494)	(14,465)	(18,029)	(15,780)
Repairs/Maint./Bldgs./Grounds	50,671	72,919	(22,248)	79,544
Replacements/Capital	0	0	0	0
Surplus Adjustment - Depreciation	(657,254)	(727,309)	70,055	(793,422)
Water / Wastewater	8,388	11,457	(3,069)	15,913
<b><u>GENERAL AND ADMINISTRATIVE</u></b>	<u>823,999</u>	<u>892,498</u>	<u>(68,499)</u>	<u>993,473</u>
Salaries	320,753	329,993	(9,240)	373,036
Employee Benefits	81,186	86,032	(4,846)	97,255
Advertising/Awards	19,443	19,413	30	20,000
Audit	6,871	6,940	(69)	6,940
Central Admin Charges	76,175	76,175	0	83,100
Computer Operation and Maint	6,588	0	6,588	0
Conventions	2,350	3,060	(710)	3,060
Depreciation	24,631	26,708	(2,077)	29,137
Equipment - Maintenance	8,638	19,173	(10,535)	20,914
Equipment - Replacements	957	3,553	(2,596)	3,875
Gain / Loss on Disposal of Asset	0	0	0	0
Health & Safety Program	3,755	5,280	(1,525)	5,754
HR Charges	91,455	91,454	1	99,769
Insurance	99,202	90,597	8,605	90,597
Insurance Claim Costs	0	0	0	0
IT Charges	35,178	35,178	0	38,376
Legal & Labour Contract Costs	11,602	36,663	(25,061)	40,000
Memberships / Subscriptions	14,991	16,340	(1,349)	16,340
Postage	6,465	5,566	899	6,070
Printing & Stationery	17,228	16,962	266	18,500
Purchased Services	8,251	19,173	(10,922)	20,910
Recoveries - Facility Rental	(132)	0	(132)	0
Recoveries - Federal CFDC Training	0	0	0	0
Recoveries - Other	(16,158)	(9,163)	(6,995)	(10,000)
Staff Training	8,872	12,155	(3,283)	13,260
Surplus Adjustment - Depreciation	(24,631)	(26,708)	2,077	(29,137)
Telephone	17,018	23,001	(5,983)	25,092
Transportation	0	0	0	0
Travel	2,581	3,663	(1,082)	4,000
Uniform Allowance	730	1,290	(560)	16,625
<b>MIRAMICHI LODGE TOTALS</b>	<b><u>10,033,823</u></b>	<b><u>10,137,601</u></b>	<b><u>(103,778)</u></b>	<b><u>11,415,349</u></b>

**COUNTY OF RENFREW  
TREASURER'S REPORT - MIRAMICHI LODGE  
As at November 30, 2011**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	over / (under) <u>VARIANCE</u>	<u>FULL YEAR BUDGET</u>
<b>RESIDENT DAYS</b>	54,937	55,444	(507)	60,590
<b><u>NON-SUBSIDIZABLE EXPENSE</u></b>	<u>506,358</u>	<u>657,533</u>	<u>(151,175)</u>	<u>760,324</u>
Homes for Aged Committee	1,738	2,750	(1,012)	3,000
Valley Manor Capital	25,414	27,973	(2,559)	30,514
Debenture Payment - Interest Only	335,661	335,660	1	335,660
Surplus Adjustment - Debenture Principal	143,545	291,150	(147,605)	291,150
Surplus Adjustment - Transfer to Reserves	0	0	0	100,000
<b><u>SURPLUS ADJUSTMENT</u></b>	<u>38,973</u>	<u>221,737</u>	<u>(182,764)</u>	<u>221,737</u>
Surplus Adjustment - Capital Purchases	38,973	221,737	(182,764)	221,737
<b>GRAND TOTAL EXPENDITURE</b>	<b>10,579,154</b>	<b>11,016,871</b>	<b>(437,717)</b>	<b>12,397,410</b>

**COUNTY OF RENFREW  
TREASURER'S REPORT - MIRAMICHI LODGE  
As at November 30, 2011**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>over / (under)</u> <u>VARIANCE</u>	<u>FULL YEAR</u> <u>BUDGET</u>
<b><u>MUNICIPAL SUBSIDY</u></b>	<u>1,605,104</u>	<u>1,605,098</u>	<u>6</u>	<u>1,751,022</u>
City of Pembroke - 35.50%	571,586	571,582	4	623,548
County of Renfrew - 64.50%	1,033,518	1,033,516	2	1,127,474
<b><u>RESIDENTS REVENUE</u></b>	<u>3,199,238</u>	<u>3,037,254</u>	<u>161,984</u>	<u>3,313,365</u>
Basic Accommodation	1,115,066	2,558,985	(1,443,919)	2,791,624
Bad Debt Expense	0	0	0	0
Preferred Accommodation	2,065,887	458,337	1,607,550	500,000
Respite Care	18,285	19,932	(1,647)	21,741
Estate Recoveries - Provincial	0	0	0	0
Estate Recoveries - Municipal	0	0	0	0
Bed retention	0	0	0	0
<b><u>OTHER REVENUE</u></b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Donations	0	0	0	0
<b><u>GRANTS &amp; SUBSIDIES</u></b>	<u>6,611,636</u>	<u>6,511,483</u>	<u>100,153</u>	<u>7,103,431</u>
Prov Revenue - Nursing & Personal Care	4,716,503	5,936,634	(1,220,131)	6,476,324
Prov Revenue - Program & Support Services	460,123	0	460,123	0
Prov Revenue - Raw Food	410,390	0	410,390	0
Prov Revenue - Other Accomodation	143,388	0	143,388	0
Prov Revenue - Accreditation	18,326	0	18,326	0
Prov Revenue - Equalization	159,951	0	159,951	0
Prov Revenue - High Wage	69,465	0	69,465	0
Prov Revenue - Pay Equity	20,680	0	20,680	0
Provincial RPN Subsidy	0	0	0	0
Provincial - Capital Equipment Subsidy	37,972	0	37,972	0
Federal Subsidy	0	0	0	0
Provincial - Debenture Subsidy	574,838	574,849	(11)	627,107
<b><u>SURPLUS ADJUSTMENT</u></b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>229,592</u>
Surplus Adjustment - Trf from Reserves	0	0	0	229,592
<b>GRAND TOTAL REVENUES</b>	<b>11,415,977</b>	<b>11,153,835</b>	<b>262,142</b>	<b>12,397,410</b>
<b>Municipal Surplus / (Deficit)</b>	<b>836,824</b>	<b>136,964</b>	<b>699,860</b>	<b>0</b>
<b>less: Depreciation</b>	<b>(764,383)</b>	<b>(852,544)</b>	<b>88,161</b>	<b>(930,045)</b>
<b>add: Transfer to Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>
<b>less: Transfer from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(229,592)</b>
<b>add: Capital Purchases</b>	<b>38,973</b>	<b>0</b>	<b>38,973</b>	<b>221,737</b>
<b>add: Debenture Principal</b>	<b>143,545</b>	<b>291,150</b>	<b>(147,605)</b>	<b>291,150</b>
<b>ADJ Surplus / (Deficit)</b>	<b>254,958.33</b>	<b>(424,430)</b>	<b>679,388</b>	<b>(546,750)</b>

## Board Meeting Highlights

January 25, 2012 – Ottawa

### Decision - Annual Business Plan (2012-13)

The Champlain LHIN's draft Annual Business Plan focuses its strategies on three groups - people with complex health conditions such as frail seniors, people with mental health conditions and problematic substance use, and people with diabetes and other chronic illnesses.

The plan, a document that guides the work of the LHIN during the next year, also outlines strategies for the population as a whole. These include developing regional health programs, reducing wait times, expanding eHealth initiatives, and ensuring accountability of LHIN-funded health agencies.

In sum, the plan describes how the LHIN will use its resources and work with its partners to achieve its health-care goals. As well, it demonstrates how the LHIN will meet the obligations and targets in its performance agreement with the Ontario Ministry of Health and Long-Term Care.

The Champlain LHIN Board of Directors approved the draft plan for fiscal year 2012-13. The plan will now be shared with the Ministry of Health and Long-Term Care, and return to the LHIN Board for final approval.

### Decision - Voluntary Integration – Mental-Health Services

An Assertive Community Treatment (ACT) Team provides community-based psychiatric treatment, rehabilitation and support to people with serious and persistent mental illnesses such as schizophrenia. The Champlain LHIN Board of Directors supported a voluntary integration involving the Casselman ACT Team, which serves the Prescott-Russell area of the Champlain region.

Currently administered by Hôpital Montfort Hospital and the Royal Ottawa Health Care Group, the Casselman ACT Team will be transferred to Hawkesbury & District General Hospital as a result of this decision. The integration brings together a team of multi-disciplinary health professionals under one organization. It builds on a recommendation of the Health Services Restructuring Commission, and is aligned with the Champlain LHIN's planning initiatives.

Most importantly, the change will further improve access to care for Eastern Counties residents by strengthening links between health services in that area.

»«

Board documents are available at [www.champlainlhin.on.ca](http://www.champlainlhin.on.ca)

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## MIRAMICHI LODGE QUARTERLY PERFORMANCE TARGETS 2011

Key Measures	Indicators	2011 Target	1 <sup>st</sup> Quarter 2011 (Jan Feb Mar)	2 <sup>nd</sup> Quarter 2011 (Apr May Jun)	3 <sup>rd</sup> Quarter 2011 (Jul Aug Sep)	4 <sup>th</sup> Quarter 2011 (Oct Nov Dec)
<b>QUANTITY</b>	<b>Occupancy Rates</b>					
	Long Stay	97%	99.32	99.31	99.39	99.32
	Preferred Accommodation	85%	85.61	87.80	89.17	88.74
	Short Stay	70%	79.03	91.67	96.67	85.48
<b>ACCESSIBILITY</b>	<b>Admissions</b>					
	Long Stay (annual)	44	10	12	10	15
	Short Stay (annual)	21	5	7	4	6
	MoW Program (annual)	2000	487	689	627	336
	<b>Waiting List</b>					
Total number on list	50	250	244	251	239	
First Choice	50%	54	55	55	57	
<b>QUALITY</b>	Total Nursing Hrs / Res day	2.76	3.12	3.1	3.24	3.33
	Program Hrs / Res day	0.24	0.23	0.26	0.27	0.26
<b>SAFETY</b>	# of Resident Critical Incident Reports	50	10	7	9	15
	# of Employee WSIB Claims	15	5	3	4	5
	# of PHU Declared Outbreaks	0	1	1	0	0
<b>EFFECTIVENESS</b>	# of Findings of Non-Compliance	0	0	0	1	1

## BONNECHERE MANOR QUARTERLY PERFORMANCE TARGETS 2011

Key Measures	Indicators	2010 Target	1 <sup>st</sup> Quarter 2011 (Jan Feb Mar)	2 <sup>nd</sup> Quarter 2011 (Apr May Jun)	3 <sup>rd</sup> Quarter 2011 (Jul Aug Sep)	4 <sup>th</sup> Quarter 2011 (Oct Nov Dec)
<b>QUANTITY</b>	<b>Occupancy Rates:</b>					
	Long Term Stay	97%	99.68%	98.97%	99.44%	99.31%
	Preferred Accommodation	30%	38.71%	39.86%	37.19%	37.13%
	Short Stay	50%	78.61%	56.95%	72.68%	61.15%
	<b>Day Programs:</b>					
	Renfrew	76%	85.26%	83.31%	79.24%	79.55%
	Cobden (*included with Eganville)	*	*	*	*	*
	Eganville	95%	92.95%	60%	58.53%	52.55%
	Beachburg	95%	61.17%	54%	61.16%	41.80%
Calabogie	60%	70%	57%	47.60%	47.56%	
<b>ACCESSIBILITY</b>	<b>Admissions:</b>					
	Long-Term Stay	36	11	12	17	15
	Short Stay	28	6	4	11	8
	<b>Day Programs:</b>					
	Renfrew	12	7	5	5	5
	Cobden (*included with Eganville)	*	*	*	*	*
	Eganville	6	0	0	0	1
	Beachburg	2	0	1	0	1
	Calabogie	4	1	0	0	0
	<b>Waiting List for Long-Term Care</b>					
Total number on list	50	148	118	133	115	
First Choice	50%	64%	64%	62%	65%	
<b>Waiting List for Day Program Services</b>	0	0	0	0	0	
<b>QUALITY</b>	Total Nursing Hrs / Res day	2.66	2.68	2.74	2.66	2.75
	Program Hrs / Res day	0.23	0.242	0.246	0.2637	.2546
<b>SAFETY</b>	# of Resident Critical Incident Reports	50	14	18	17	10
	# of Employee WSIB Claims	15	10	7	6	4
	# of PHU Declared Outbreaks	0	1	0	1	1
<b>EFFECTIVENESS</b>	# of Findings of Non-Compliance	0	0	7	1	0

\*included with Eganville Day Program numbers

*Dr. Bhisma P. Persaud  
32 Gary Crescent  
Arnprior, ON K7S 2P6*

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November 7, 2011

Shayne Hoelke  
Administrator  
Bonnechere Manor  
470 Albert Street  
Renfrew, ON K7V 4L5

Subject: Letter of Resignation

Dear Shayne Hoelke,

*I am writing in order to inform you of my resignation as Medical Director of Bonnechere Manor. To help make sure that there is a smooth transition for you and the team I am providing advance notice that my last day will be June 30, 2012.*

*I would like to express my appreciation for your excellent leadership and the County of Renfrew Council's support during my 16 years of service to the residents and staff of Bonnechere Manor. You have a dynamic multidisciplinary team and I wish you continued achievements and accomplishments. I have greatly enjoyed my time working with the staff of Bonnechere Manor and will truly miss the residents, families and staff.*

*Hopefully the advanced notice I am giving you will provide for an efficient transition. If you wish to meet to discuss how we might work together to make the most of my remaining time here, please contact me at your earliest convenience.*

Sincerely,



*Bhisma Persaud, M.D.*

*Medical Director*

c. Health Committee

39  
Cherrywood  
Drive  
Nepean,  
Ontario,  
K2H 6H1  
November  
10, 2011

Ms. Patty Brydges RN,  
Murdoch Wing Nursing Station,  
Bonnechere Manor,  
470 Albert Street,  
Renfrew, Ontario  
K7V 4L5

Dear Patty

Please extend to the staff our heartfelt thanks for the wonderful care our mother Emily Brydges received during her recent stay at Bonnechere Manor. Although her stay was a short one, mid July to the day of her death October 5, 2011, she could not have had better care. She was treated with patience, kindness, understanding and respect. Each and everyone who cared for her is to be commended.

The use of the Micki. Roberts Palliative Care unit was greatly appreciated and much used by our family.

We wish that all residents in nursing and retirement homes were treated as well as they are at Bonnechere Manor. Thank you all very much.

Yours truly

*Shirley Appenzeller*

Shirley  
Appenzeller  
For the  
Brydges  
Family

Copy to  
James Hutton, CEO,  
County of Renfrew  
9 International Drive  
Pembroke, Ontario  
K8A 6W5

Carol Scarff  
205 Moore Street  
Arnprior, ON  
K7S 1G3  
Home: 613-623-6284  
Cell: 613-862-5471  
c.scarf@sympatico.ca

November 30, 2011

Mr. Shayne Hoelke,  
Administrator  
Bonnechere Manor.  
Renfrew, ON

Subject: Allan Scarff

Dear Mr. Hoelke:

On behalf of my family and myself, we would like to take this opportunity to express our deepest gratitude for the care given to my husband, Allan Scarff, while he was a resident at the Manor.

Allan was admitted to the Murdoch Wing at the Manor in June of 2010, where he remained until May of 2011, and then transferred to the Pinnacle Wing.

During his time in the Pinnacle Wing, he received wonderful care from all of the staff - the nurses, Dr. Persaud, Personal Support Workers and also the maintenance staff. I would just like to mention some of them here, as follows: Sonya Lepine, April Malcolm, Jeff Hanneman, Lori Gilks, Janet Fitchett, Patti Brydges and Loren Pollice, just to name a few that I got to know over these months. If I have forgotten anyone, I sincerely apologize. Very special mention goes to Faye Dougherty and Nancy Johnson who are very special nurses, in my opinion, They both are very dedicated and care very much about their patients.

The staff at the Manor are to be commended for the caring, respect and dignity shown to all the residents at the Manor. While Allan was in Palliative Care, exceptional care was shown to me and my family. We cannot thank you enough for your kindness and compassion. It was a comfort for us to know that Allan was receiving the best care possible.

Yours truly,

  
Carol Scarff and Family

Return to Agenda