



RENFREW COUNTY HOUSING CORPORATION

Thursday, February 9, 2012 at 9:30 a.m.
County Administration Building, Pembroke, Ontario

AGENDA

1. Call to Order
2. Roll Call
3. Disclosure of Pecuniary Interest
4. Adoption of minutes of previous meeting held January 11, 2012 ([located on website](#))
5. Delegations: (none at time of mailing) Page
6. Renfrew County Housing Corporation Report
 - a) Correspondence Report - (none at time of mailing)
 - b) Department Report 2
7. New Business
8. Date of Next Meeting (March 15, 2012) and Adjournment

Note: Submissions received from the public, either orally or in writing may become part of the public record.

**COUNTY OF RENFREW
DEPARTMENT OF SOCIAL SERVICES**

RENFREW COUNTY HOUSING CORPORATION

TO: Renfrew County Housing Corporation Board of Directors
FROM: Carol Neill, General Manager
DATE: February 9, 2012
SUBJECT: Monthly Report

1. HUMAN RESOURCES

1.1 Training

On January 17 & 18, 2012, eight Renfrew County Housing Corporation staff members participated in training provided by the County of Renfrew's Paramedic Department, and were certified in First Aid and CPR.

2. APPLICANT/TENANT ISSUES

2.1 Coordinated Access

	Total # of Move outs Jan 31/12	Total # of Move ins Feb 1/12	Total # of Internal Transfers
ARNPRIOR	2	2	0
RENFREW	1	1	0
PEMBROKE AREA	4	7	1

	Total # of New Applicants in January	Total # on Waitlist Jan 31/12	Total # SPP on Waitlist Feb 1/12
FAMILY	4	323	20
ADULT	26	435	14
SENIOR	1	119	1

**SP = Special Priority (Victim of Family Violence)*

The total # of applicants on the waitlist represents actual number of households waiting for housing (meaning there are no duplications).

RCHC Comparison Waiting List Report is attached as Appendix RCHC-I.

2.2 Tenant Issues

January 2012	Arnprior	Renfrew	Pembroke & Area
N4's Issued	29	24	81
N7's Issued	0	0	0
N11's Issued	0	0	0
L1's Issued	0	1	9
L2's Issued	1	0	0
L4's Issued	0	0	0
L9's Issued	0	0	0
Sheriff Evictions	0	0	0
N5's/N6's Issued	0	0	0
N8 Issued	0	0	1

- N4 Notice to Terminate a Tenancy Early for Non-Payment of Rent
- N5 Notice to Terminate a Tenancy Early
- N6 Notice to Terminate a Tenancy Early - Illegal Act or Misrepresentation of Income
- N7 Notice to Terminate a Tenancy for Impaired Safety
- N11 Agreement to Terminate a Tenancy
- L1 Application to Terminate a Tenancy for Non-Payment of Rent
- L2 Application to Terminate a Tenancy and Evict a Tenant
- L4 Application to Terminate a Tenancy Tenant Failed to Meet Conditions of a Settlement or Order
- L9 Application to Collect Rent the Tenant Owes

3. FINANCIAL

3.1 Operating Budget

The Consolidated Treasurer's Report for Renfrew County Housing Corporation as of December 31, 2011 was not available at time of mail out.

Details of the Financial Expenses as at December 31, 2011 were not available at time of mail out.

3.2 Capital Budget

Job #1203 Flooring Upgrades – various locations
Status: three completed and zero in progress

Job #1204 Bathroom Upgrades – various locations
Status: one completed and zero in progress

Job #1205 Appliance Replacement – various locations
Status: one refrigerator and zero stoves

Unplanned Jobs Completed From Surplus

#U1202 Snowthrower – 236 Hall Avenue, Renfrew

#U1206 Elevator Door Opener – 236 Hall Avenue, Renfrew

Ottawaska Unplanned Jobs Completed From Surplus

#UOTT1203 Flooring Replacement - #19 – 26 Spruce Crescent, Arnprior

The Capital Works Variance Report was not available at time of mail out.

3.3 Current Arrears

The January Arrears Reports will be tabled on meeting day.

The comparison arrears report is attached as Appendix RCHC-II.

4. PROGRAM UPDATES/CHANGES

4.1 Palmer Rapids Water System

The Ontario Clean Water Agency (OCWA) has provided the Renfrew County Housing Corporation with the 2011 Annual Report, as required by Ontario Regulation in accordance with Section 12 of O. Reg. 170/3. Report attached as Appendix RCHC-III.

4.2 Tenant Arrears Write-Offs

On an annual basis, as part of our year-end accounting function, Renfrew County Housing Corporation will write-off all former tenant balances as at June 30th of that year.

A summary chart depicting the write-offs for 2011 and previous years is attached as Appendix RCHC-IV.

Report respectfully submitted.

Comparison Waiting List Report

<i>Pembroke & Area</i>	Dec 31 2011	Jan 31 2012	Feb 29 2012	Mar 31 2012	Apr 30 2012	May 31 2012	June 30 2012	July 31 2012
<i>Family</i>	188	186						
<i>Adults</i>	354	354						
<i>Seniors</i>	109	109						
TOTALS	651	649						

<i>Arnprior</i>	Dec 31 2011	Jan 31 2012	Feb 29 2012	Mar 31 2012	Apr 30 2012	May 31 2012	June 30 2012	July 31 2012
<i>Family</i>	100	89						
<i>Adults</i>	109	106						
<i>Seniors</i>	34	36						
TOTALS	243	231						

<i>Renfrew</i>	Dec 31 2011	Jan 31 2012	Feb 29 2012	Mar 31 2012	Apr 30 2012	May 31 2012	June 30 2012	July 31 2012
<i>Family</i>	108	105						
<i>Adults</i>	99	95						
<i>Seniors</i>	20	19						
TOTALS	227	219						

<i>RCHC Totals</i>	Dec 31 2011	Jan 31 2012	Feb 29 2012	Mar 31 2012	Apr 30 2012	May 31 2012	June 30 2012	July 31 2012
<i>Family</i>	396	380						
<i>Adults</i>	562	555						
<i>Seniors</i>	705	164						
TOTALS	1,121	1,099						

Comparison Waiting List Report (continued)

<i>Pembroke & Area</i>	Dec 31 2011	Aug 31 2012	Sept 30 2012	Oct 31 2012	Nov 30 2012	Dec 31 2012
<i>Family</i>	188					
<i>Adults</i>	354					
<i>Seniors</i>	109					
TOTALS	651					

<i>Arnprior</i>	Dec 31 2011	Aug 31 2012	Sept 30 2012	Oct 31 2012	Nov 30 2012	Dec 31 2012
<i>Family</i>	100					
<i>Adults</i>	109					
<i>Seniors</i>	34					
TOTALS	243					

<i>Renfrew</i>	Dec 31 2011	Aug 31 2012	Sept 30 2012	Oct 31 2012	Nov 30 2012	Dec 31 2012
<i>Family</i>	108					
<i>Adults</i>	99					
<i>Seniors</i>	20					
TOTALS	227					

<i>RCHC Totals</i>	Dec 31 2011	Aug 31 2012	Sept 30 2012	Oct 31 2012	Nov 30 2012	Dec 31 2012
<i>Family</i>	396					
<i>Adults</i>	562					
<i>Seniors</i>	705					
TOTALS	1,121					

Return to Report

Renfrew County Housing Corporation Comparison Arrears

	December-11	December-10	December-09	December-08	December-07
Arnprior	\$6,723.86	\$5,160.75	\$3,200.75	\$4,522.75	\$5,931.68
Renfrew	\$2,345.00	\$3,202.00	\$1,458.00	\$872.25	\$1,618.00
Pembroke & Area	\$15,470.49	\$11,399.71	\$14,370.00	\$7,853.16	\$7,569.14
TOTAL	\$24,539.35	\$19,762.46	\$19,028.75	\$13,248.16	\$15,118.82

Arrears consist of the following:

Rent
 Maintenance
 Tribunal fee (minimum \$170)
 Parking
 Air Conditioning
 NSF charges

* 2008 total includes Ottawaska - project formerly known as Ottawaska Housing Corporation Tenant Arrears

	2011											
	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEPT	OCT	NOV	DEC
Arnprior	\$6,173.83	\$4,722.83	\$5,817.00	\$5,822.00	\$5,705.00	\$4,131.14	\$6,928.54	\$9,172.08	\$10,746.65	\$10,563.36	\$6,784.36	\$6,723.86
Renfrew	\$2,576.00	\$1,884.00	\$1,585.00	\$1,104.00	\$2,297.00	\$5,705.00	\$6,001.00	\$6,941.00	\$8,790.00	\$3,774.24	\$2,232.00	\$2,345.00
Pembroke & Area	\$13,570.11	\$9,063.11	\$9,190.21	\$12,652.21	\$11,030.35	\$15,866.56	\$15,878.08	\$14,622.39	\$9,157.84	\$12,646.39	\$8,715.39	\$15,470.49
TOTAL	\$22,319.94	\$15,669.94	\$16,592.21	\$19,578.21	\$19,032.35	\$25,702.70	\$28,807.62	\$30,735.47	\$28,694.49	\$26,983.99	\$17,731.75	\$24,539.35

	2010											
	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEPT	OCT	NOV	DEC
Arnprior	\$4,058.25	\$5,485.25	\$6,283.25	\$6,422.25	\$8,747.00	\$7,467.25	\$11,539.75	\$7,658.75	\$6,305.75	\$6,532.75	\$4,464.75	\$5,160.75
Renfrew	\$2,463.00	\$1,731.00	\$1,559.00	\$780.00	\$1,193.00	\$1,734.00	\$2,897.00	\$2,975.00	\$3,091.00	\$3,097.00	\$3,176.00	\$3,202.00
Pembroke & Area	\$16,654.54	\$11,358.47	\$15,242.84	\$9,255.09	\$10,165.00	\$7,818.00	\$9,731.16	\$14,965.18	\$10,325.51	\$12,422.71	\$14,043.05	\$11,399.71
TOTAL	\$23,175.79	\$18,574.72	\$23,085.09	\$16,457.34	\$20,105.00	\$17,019.25	\$24,167.91	\$25,598.93	\$19,722.26	\$22,052.46	\$21,683.80	\$19,762.46

Return to Report

Palmer Rapids Drinking Water System

2011 Annual Water Report

Reporting period of January 1, 2011 – December 31, 2011

Prepared For: The Renfrew County Housing Corporation

Prepared By:



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

This report has been prepared to satisfy the annual reporting requirements of the Provincial Regulations and Guidelines

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Appendix A – Annual Record of Water Taking

Appendix B – WTRS Submission Confirmation

Report Availability

This system does not serve more than 10,000 residence and the annual reports will be available to residence at the Renfrew County Housing Corporation Office. Notification will be posted at the apartments and copies provided free of charge if requested. The Renfrew County Housing Corporation is located at, Renfrew County Place, 450 O'Brien Road Suite 105, in the Town of Renfrew

There are no systems additional drinking water systems that receive water from this facility.

Compliance Report Card

Drinking Water System Name:	Palmer Rapids Apartments Drinking Water System
Drinking Water System Number:	260023972
System Owner:	Renfrew County Housing Corporation
Operating Authority:	Ontario Clean Water Agency
Drinking Water System Category:	Year Round Residential

Compliance Event	# of Events	Details
Ministry of Environment Inspections	0	
Ministry of Labour Inspections	0	
AWQI's	0	
Non-Compliance	0	
Community Complaints	0	
Spills	0	

Quality Control Measures

The Renfrew County Housing Corporation facilities are part of OCWA's operational Ottawa Valley Hub. The facilities are supported by hub, regional and corporate resources. Operational Services are delivered by OCWA staff who live and work in the community.

OCWA operates facilities in compliance with applicable regulations. The facility has comprehensive manuals detailing operations, maintenance, instrumentation, and emergency procedures. All procedures are treated as active documents, with annual reviews.

OCWA has additional "Value Added" and operational support services that the Renfrew County Housing Corporation benefits from including:

- Access to a network of operational compliance and support experts at the regional and corporate level, as well as affiliated programs that include the following:

- Quality & Environmental Management System, Occupational Health & Safety System and an internal compliance audit system.
- Process Data Collection (PDC) facility operating information repository, which consolidates field data, online instrumentation, and electronic receipt of lab test results for reporting, tracking and analysis.
- Work Management System (WMS) that tracks and reports maintenance activities, and creates predictive and preventative reports.
- Outpost 5 wide-area SCADA system allows for process optimization and data logging, process trending, remote alarming and optimization of staff time.
- Client reporting which includes operational data, equipment inventory, financial statements, maintenance work orders, and capital status reports
- Site-Specific Contingency Plans and Standard Operating Procedures
- Use of accredited laboratories
- Access to a network of operational compliance and support experts at the hub, region and corporate level
- Additional support in response to unusual circumstances, and extra support in an emergency.
- Use of sampling schedules for external laboratory sampling

System Process Description

Raw Source

Raw water source for the Palmer Rapids Apartment is a Well.

Treatment

The Palmer Rapids Apartments water supply comes from one groundwater well. The treatment process consists of sediment removal (by use of a sand trap), filtration (3 micron filters), UV disinfection and a water softener.

Treatment Chemicals used during the reporting year:

Chemical Name	Use	Supplier
Potassium Salt	Softener	Culligan

Summary of Non-Compliance

Adverse Water Quality Incidents

Date	AWQI #	Cause			Corrective Action Taken
		Parameter	Result	Exceedance of	
There were no Adverse Water Quality Incidents reported in 2011					

Non-Compliance

Legislation	requirement(s) system failed to meet	duration of the failure (i.e. date(s))	Corrective Action	Status
There were no Non Compliances reported in 2011				

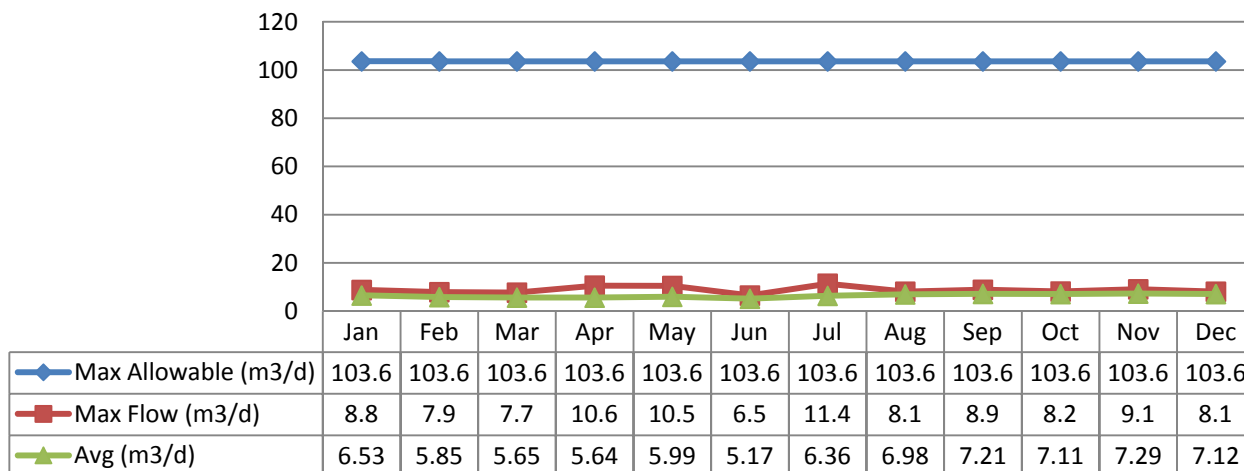
Non-Compliance Identified in a Ministry Inspection:

Legislation	requirement(s) system failed to meet	duration of the failure (i.e. date(s))	Corrective Action	Status
There was no Ministry of Environment Inspections in 2011.				

Flows

The Palmer Rapids Apartment System is operating on average below a quarter of the rated capacity. The Annual Record of Water Taking is attached in Appendix A.

The Raw Water flows are regulated under the Permit to Take Water.



Regulatory Sample Results Summary

Microbiological Testing

Location	Number of Samples	E.coli Results (min) - (max)	Total Coliform Results (min) – (max)	Number of HPC Samples	HPC Results (min) - (max)
Raw - RW	12	0-0	0-0	N/A	N/A
Distribution - DW	26	0-0	0-0	26	0-3

Operational Testing

Chlorine and fluoride are not added at this facility.

On-Line

Parameter	Range of Results (min # - max #)
Raw Turbidity	0.01 – 3.06 NTU

*turbidity spikes recorded by on-line instrumentation were a result of air bubbles and various maintenance/calibration activities. All spikes are reviewed for compliance with O.Reg 170/03

In-House

Parameter	# of grab samples taken	Range of Results (min # - max #)
Raw Turbidity	12	0.09-0.49 NTU

Additional Legislated Samples

Legal Document	Date of Issuance	Parameter	Date Sampled	Result	Unit of measure
There is no Certificate of Approval for this facility and no additional sampling required					

Inorganic Parameters

These parameters are tested every five (5) years as a requirement under 170/03. Sodium and Fluoride are required to be tested every 5 years. Nitrates are tested quarterly as required under 170/03.

- MAC = Maximum Allowable Concentration as per O.Reg 169/03
- BDL = Below the laboratory detection level

Parameter	Sample Date	Result Value	MAC	MAC Exceedance	½ MAC Exceedance
Antimony: Sb (ug/L) - TW	2011/1/5	<0.02	6	No	No
Arsenic: As (ug/L) - TW	2011/1/5	0.2	25	No	No
Barium: Ba (ug/L) - TW	2011/1/5	0.96	1000	No	No
Boron: B (ug/L) - TW	2011/1/5	57	5000	No	No
Cadmium: Cd (ug/L) - TW	2011/1/5	0.008	5	No	No
Chromium: Cr (ug/L) - TW	2011/1/5	<0.5	50	No	No
Mercury: Hg (ug/L) - TW	2011/1/5	<0.02	1	No	No
Selenium: Se (ug/L) - TW	2011/1/5	<1.0	10	No	No
Sodium: Na (mg/L) - TW	2011/1/5	1.84	20	No	No
Uranium: U (ug/L) - TW	2011/1/5	6.55	20	No	No
Fluoride Residual: Mean (mg/L) - TW	2011/1/5	1.07	1.5	No	No
Nitrite (mg/L) - TW	2011/1/5	<0.005	1	No	No
Nitrite (mg/L) - TW	2011/4/12	<0.005	1	No	No
Nitrite (mg/L) - TW	2011/7/5	<0.005	1	No	No
Nitrite (mg/L) - TW	2011/10/11	<0.005	1	No	No
Nitrate (mg/L) - TW	2011/1/5	<0.013	10	No	No
Nitrate (mg/L) - TW	2011/4/12	<0.013	10	No	No

Nitrate (mg/L) - TW	2011/7/5	<0.013	10	No	No
Nitrate (mg/L) - TW	2011/10/11	<0.013	10	No	No

Lead Sampling:

This facility is sampling under the exemption requirements of O.Reg 170/03.

Organic Parameters

These parameters are tested every five (5) years as a requirement under 170/03.

- MAC = Maximum Allowable Concentration as per O.Reg 169/03
- BDL = Below the laboratory detection level

Parameter	Sample Date	Result Value	MAC	MAC Exceedance	½ MAC Exceedance
Alachlor (ug/L) - TW	2011/1/5	<0.02	5	No	No
Aldicarb (ug/L) - TW	2011/1/5	<0.01	9	No	No
Aldrin + Dieldrin (ug/L) - TW	2011/1/5	<0.01	0.07	No	No
Atrazine + N-dealkylated metabolites (ug/L) - TW	2011/1/5	<0.01	5	No	No
Azinphos-methyl (ug/L) - TW	2011/1/5	<0.02	20	No	No
Bendiocarb (ug/L) - TW	2011/1/5	<0.01	40	No	No
Benzene (ug/L) - TW	2011/1/5	<0.32	5	No	No
Benzo(a)pyrene (ug/L) - TW	2011/1/5	<0.004	0.01	No	No
Bromoxynil (ug/L) - TW	2011/1/5	<0.33	5	No	No
Carbaryl (ug/L) - TW	2011/1/5	<0.01	90	No	No
Carbofuran (ug/L) - TW	2011/1/5	<0.01	90	No	No
Carbon Tetrachloride (ug/L) - TW	2011/1/5	<0.16	5	No	No
Chlordane:Total (ug/L) - TW	2011/1/5	<0.01	7	No	No
Chlorpyrifos (ug/L) - TW	2011/1/5	<0.02	90	No	No
Cyanazine (ug/L) - TW	2011/1/5	<0.03	10	No	No
Diazinon (ug/L) - TW	2011/1/5	<0.02	20	No	No
Dicamba (ug/L) - TW	2011/1/5	<0.2	120	No	No
1,2-Dichlorobenzene (ug/L) - TW	2011/1/5	<0.41	200	No	No
1,4-Dichlorobenzene (ug/L) - TW	2011/1/5	<0.36	5	No	No
Dichlorodiphenyltrichloroethane(DDT) + metabolites (ug/L) - TW	2011/1/5	<0.01	30	No	No
1,2-Dichloroethane (ug/L) - TW	2011/1/5	<0.35	5	No	No
1,1-Dichloroethylene (ug/L) - TW	2011/1/5	<0.33	14	No	No
Dichloromethane (ug/L) - TW	2011/1/5	<0.35	50	No	No
2,4-Dichlorophenol (ug/L) - TW	2011/1/5	<0.15	900	No	No
2,4-Dichlorophenoxy acetic acid (2,4-D) (ug/L) - TW	2011/1/5	<0.19	100	No	No
Diclofop-methyl (ug/L) - TW	2011/1/5	<0.4	9	No	No
Dimethoate (ug/L) - TW	2011/1/5	<0.03	20	No	No
Dinoseb (ug/L) - TW	2011/1/5	<0.36	10	No	No
Diquat (ug/L) - TW	2011/1/5	<1.0	70	No	No
Diuron (ug/L) - TW	2011/1/5	<0.03	150	No	No
Glyphosate (ug/L) - TW	2011/1/5	<6.0	280	No	No
Heptachlor+Heptachlor Epoxide (ug/L) - TW	2011/1/5	<0.01	3	No	No
Lindane: (ug/L) - TW	2011/1/5	<0.01	4	No	No
Malathion (ug/L) - TW	2011/1/5	<0.02	190	No	No
Methoxychlor (ug/L) - TW	2011/1/5	<0.01	900	No	No

Parameter	Sample Date	Result Value	MAC	MAC Exceedance	½ MAC Exceedance
Metolachlor (ug/L) - TW	2011/1/5	<0.01	50	No	No
Metribuzin (ug/L) - TW	2011/1/5	<0.02	80	No	No
Monochlorobenzene (ug/L) - TW	2011/1/5	<0.3	80	No	No
Paraquat (ug/L) - TW	2011/1/5	<1.0	10	No	No
Parathion (ug/L) - TW	2011/1/5	<0.02	50	No	No
Pentachlorophenol (ug/L) - TW	2011/1/5	<0.15	60	No	No
Phorate (ug/L) - TW	2011/1/5	<0.01	2	No	No
Picloram (ug/L) - TW	2011/1/5	<0.25	190	No	No
Polychlorinated Bichenysl(PCB) (ug/L) – TW	2011/1/5	<0.04	3	No	No
Prometryne (ug/L) - TW	2011/1/5	<0.03	1	No	No
Simazine (ug/L) - TW	2011/1/5	<0.01	10	No	No
THM (ug/L) - DW	Chlorine is not used at this facility				
Temephos (ug/L) - TW	2011/1/5	<0.01	280	No	No
Terbufos (ug/L) - TW	2011/1/5	<0.01	1	No	No
Tetrachloroethylene (ug/L) - TW	2011/1/5	<0.35	30	No	No
2,3,4,6-Tetrachlorophenol (ug/L) - TW	2011/1/5	<0.14	100	No	No
Triallate (ug/L) - TW	2011/1/5	<0.01	230	No	No
Trichloroethylene (ug/L) - TW	2011/1/5	<0.43	5	No	No
2,4,6-Trichlorophenol (ug/L) - TW	2011/1/5	<0.25	5	No	No
2,4,5-Trichlorophenoxy acetic acid (ug/L) - TW	2011/1/5	<0.22	280	No	No
Trifluralin (ug/L) - TW	2011/1/5	<0.02	45	No	No
Vinyl Chloride (ug/L) - TW	2011/1/5	<0.17	2	No	No

Maintenance Summary

OCWA uses a risk-based preventative maintenance framework that ensures assets are maintained to manufacturer’s and/or industry standards. Maintenance is completed using various tools and operational supports. The Ottawa Valley Hub has specialized certified staff such as Millwrights, Electricians and Instrumentation Specialists to name a few.

OCWA uses a Workplace Maintenance System (WMS). WMS is a maintenance tracking system that can generate work orders as well as give summaries of completed and scheduled work. During the year, the operating authority at the facility generates scheduled work orders on a weekly, monthly and annual basis. The service work is recorded in the work order history. This ensures routine and preventive maintenance is carried out. Emergency and capital repair maintenance is completed and added to the system.

Capital projects are listed and provided to the Township of Killaloe, Hagarty & Richards in the form of a “Capital Forecast”. This list is developed by facility staff and provides recommendations for facility components requiring upgrading or improvement.

Preventative Maintenance Work Orders Completed	51
Operational Maintenance Work Orders Completed	34
Capital Maintenance Work Orders Completed	1
Corrective Maintenance Work Orders Completed	0
Weekly Maintenance Work Orders Completed	120

Maintenance Highlights

Summary
UV Bulb replacement.

Water Taking and Transfer Data

2011 Data was submitted electronically on January 9, 2011 under permit #03-P-4009. The submission confirmation is available in Appendix B.

Raw flows are in m3/d

Jan	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	7.6	6.4	6.2	6.5	7.1	7.1	6	6.2	6.4	6.1	6	5.7	7	8.8	6.8	
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	6.7	6	6.1	6	6.6	5.7	6.5	6.5	6.2	5.7	6.3	6.5	7	7.6	5.8	7.3

Feb	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	6.4	6.1	6.5	5.7	5.9	6.6	6	5.9	6.3	5.6	5.8	5.3	5.2	5.9	6.8	
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	5.3	5.7	5.5	5.5	5.8	4.9	5.4	5.9	5.1	6.3	7.9	5.2	5.4			

Mar	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	5.8	5.8	6.4	5.6	5.2	5.9	5.8	5.4	6.4	5.3	6.2	6.5	6	5.2	7.7	
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	5.2	5.4	5.3	5.7	5.5	5.5	5.1	5	5	6	5.9	5.5	5.3	5	5.2	5.2

Apr	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	5.4	5.3	5.4	5.6	5	5.5	4.7	6.7	5.3	5.2	6.4	4.8	5	4.9	5.7	
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	4.5	5.4	5.3	6	10.6	6	5.7	6.2	4.9	6.1	4.8	6	5.4	5.9	5.6	

May	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	6.9	6.2	5.6	6.1	10.5	8.1	5.5	4.9	6.2	5.3	5.8	5.5	5.4	4.2	4.8	
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	5.3	4.9	5	5.5	5.5	5.5	4.8	7.3	5.2	5	8.9	8.7	5.5	5.6	5.7	6.4

Jun	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	5	4.6	4.6	5.7	5.3	6	5.6	5.9	5.5	4.9	4.6	4.6	5.1	5.4	5.8	
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	5.6	5.6	5.5	4.8	5.6	4.9	5.6	6.5	3.8	4.7	5.4	3.7	5.3	4.7	4.9	

Jul	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	4.9	4.6	3.4	5.1	4.9	4.6	5.8	4.4	5.4	4.6	5.6	5.6	4.6	8.8	6.3	
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	4.7	5.4	5.2	5	5.1	6.1	6.2	10	10	11.4	10.4	9.7	7.4	7.1	7	7.8

Aug	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	7.6	7.2	6.6	6.6	6.2	6	7	3	7	6.9	7.8	7.3	8	6.9	7.1	
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	7.2	8.1	7.3	6.8	7.5	7.3	7.7	6.9	6.8	7.4	6.5	6.4	7.1	7	7.3	7.9

Sep	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	8.2	7.7	6.8	6.9	7.1	6.7	6.4	7.4	7.5	7.1	6.4	7	7	7.1	7.3	
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	7.5	6.9	7.1	7.4	7.1	6.7	7.3	8	8.9	7.3	7.4	6.7	6.9	7.2	7.3	

Oct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	7.8	8	8.2	7.1	7.2	7.4	7.5	6.6	7.3	6.7	7	7.8	7.8	7.1	7.6	
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	6.1	7.6	6.2	6.7	6.9	7	7.1	7.2	7.4	3.3	8.1	7.4	6.8	7.5	6.7	7.4

Nov	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	7.2	6.6	7	7.1	6.3	6.8	7.8	6.9	7.2	7.5	6.7	7.6	8.3	9.1	8.2	
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	7.7	7.5	6.9	6.9	6.6	7.1	8.1	5.6	8.1	7.1	8	7.8	7.6	6.8	6.6	

Dec	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	7.8	6.1	7.2	7.3	6.5	6.3	7.2	7.8	8.1	7.2	7.4	7.6	6.2	7.6	7.7	
	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	7.3	6.5	6.9	6.9	7.6	8.1	6.8	7.8	7.4	6.8	6.7	7.8	6.4	6.3	7	6.5

Appendix A

Annual Record of Water Taking Report

Personal information contained on this form is collected under the authority of the Ontario Water Resources Act, Section 20. The Purpose of the form is to record details and information about the taking of water annually. Questions should be directed to the respective hub office in your area.

Les renseignements personnels qui figurent dans le présent formulaire sont recueillis en vertu de l'article 20 de la Loi sur les ressources en eau de l'Ontario. Ce formulaire sert à dossiers les détails et les renseignements concernant la prise d'eau annuelle. Prière d'adresser toutes questions au personnel du bureau régional de votre secteur.

Year(Année): 2011 Permit No.(N° de permis): Source: Well
 Location: RW

Name of Permittee: Mailing Address:
Nom du titulaire du permis Adresse postale

Location Of Taking: Twp. or Municipality: Concession: Lot:
Lieu de la prise d'eau Canton ou municipalité

	Jan/2011	Feb/2011	Mar/2011	Apr/2011	May/2011	Jun/2011	Jul/2011	Aug/2011	Sep/2011	Oct/2011	Nov/2011	Dec/2011	<-- Total -->	<-- Avg. -->	<-- Max. -->	<-- Criteria-->
Total Amt of Taking(m3)	202.4	163.9	175.0	169.3	185.8	155.2	197.1	216.4	216.3	220.5	218.7	220.8	2,341.4			
Avg Monthly Taking(m3/month)	6.53	5.85	5.65	5.64	5.99	5.17	6.36	6.98	7.21	7.11	7.29	7.12		6.41		
Max Daily Flow(m3)	8.8	7.9	7.7	10.6	10.5	6.5	11.4	8.1	8.9	8.2	9.1	8.1			11.4	103.649

Appendix B

WTRS Data Submission Confirmation



Water Taking Data submitted successfully.

Confirmation:

Thank you for submitting your water taking data online.

Permit Number: 03-P-4009
Permit Holder: RENFREW COUNTY HOUSING CORPORATION.
Received on: Jan 9, 2012 3:23 PM

This confirmation indicates that your data has been received by the Ministry, but should not be construed as acceptance of this data if it differs from that specified on the Permit Number, assigned to the Permit Holder stated above.

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RENFREW COUNTY HOUSING CORPORATION | 2012/01/09

version: v3.5.0

Last modified: 2011/08/22



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Renfrew County Housing Corporation			
<u>Year</u>	<u>Accounts Written Off</u>	<u>Allowance for Doubtful Accounts</u>	<u>Bad Debt Expenses</u>
2007	\$69,713.11	\$34,814.51	\$69,657.77
2008	\$69,790.01	\$35,089.87	\$70,065.37
2009	\$49,731.98	\$17,247.83	\$31,889.94
2010	\$34,512.82	\$26,594.37	\$43,859.36
2011	\$52,049.11	\$28,493.77	\$53,948.51
Total Bad Debt Expense (2006 - 2011)			\$269,420.95

Note: 2008 and forward include Ottawaska Projects

Accounts Written Off: Are the accounts between July 1, 2010 to June 30, 2011 with outstanding balances

Allowance for Doubtful Accounts: Are the accounts with balances between July 1, 2011 and December 31, 2011 for the year ending.

Bad Debit Expenses: Subtract previous years Allowance for Bad Doubtful Accounts from current years Account Written off plus the current years Accounts for Doubtful Accounts.

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