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**Corporation of the County of Renfrew  
Schedule A  
User Fees and Charges**

February 22, 2017

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# Administration

## All Departments

Service	Fee
<b><u>Photocopying</u></b>	
<b><u>Monochrome</u></b>	
- First page	1.00
- Each additional page (letter)	0.20
- Each additional page (ledger)	1.00
<b><u>Colour</u></b>	
- Letter (per page)	1.50
- Ledger (per page)	3.00
<b><u>Maps</u></b>	
Letter and Legal (per image)	2.00
Tabloid (11 x 17 ledger)	3.00
Larger	7.50
Double-sided lamination (each page in addition to print charge)	see hourly rates
Development of custom maps (minimum ½ hour charge)	see hourly rates
<b><u>Scanning Services</u></b>	
- First image	5.00
- All subsequent images in the same work order	1.00
- Digital File (pdf, jpg)	10.00
- Large Format Scanning (per image)	100.00
- Air Photo Imagery (Digital Raster Acquisition Program East – DRAPE) (per 1km x 1km tile)	50.00
Plus hourly wage for Administrative Assistant (minimum ½ hour charge)	see hourly rates
<b>NSF Cheques</b>	35.00
<b>Hourly Rates (travel time is 50% of service rate)</b>	
- CAO/Department Head	130.00
- Manager/Supervisor	100.00
- Technical / Coordinator	75.00
- Maintenance/Janitorial Person	65.00
- Clerical	55.00

## Finance

### Finance

Service	Fee
Late Payment Fees on all overdue accounts (except levy installments)	2% per month after 60 days

### Provincial Offences

Service	Fee
<b><u>Facility Rental</u> - per day</b>	
- Courtroom and judicial office	235.00
- Meeting room only	115.00
- Meeting room and judicial office	175.00
- Courtroom, meeting room and judicial office	285.00
<b>Prosecution Fees</b> - for any hour or part thereof	65.00

### Information Technology

Service	Fee
Information Technology Training Sessions	65.00 -150.00 per user, per session

## Development and Property

<b>Digital Data</b>	
- Single line road network	
- County set	1,000.00
- Municipal set	500.00
- Selected data (per segment)	0.50
- Processing fee	see hourly rates
- Property parcel boundaries or centroids	
- County set	1,000.00
- Municipal set	500.00
- Selected data (per parcel)	0.50
- Processing fee	see hourly rates
- Air Photo Imagery (Digital Raster Acquisition Program East – DRAPE) (per 1 km x 1 km tile)	50.00
- Features of interest (fire, police, schools) per set	100.00
- Digital File (pdf, jpg)	10.00
- Administrative Charge for Preparation and Execution of a Data Release Agreement	50.00
<b>Boardroom Rental – Administration Building</b>	125.00
Tender Information Package	20.00

## Emergency Services

Service	Fee
Paramedic Service	200.00
Special Events – 4 hour minimum	per hour
PHIPPA requests related to Ambulance Call	100.00
Reports from legal counsel	

## Public Works

Service	Fee
<b>Tender Document</b>	
Based on Printing Costs	0 to 150.00
Construction and engineering	by project
Entrance permits	100.00

<b>Special vehicle permits</b>	
- Daily	50.00
- 3 Month	100.00
- Annual	200.00
<b>Tourism signs</b>	
30cm x 120 cm (Attraction Locator) - 5-Year Term	200.00
60 cm x 240 cm (Regular Attraction) - 5 – Year Term	325.00
Field advertising signs – resort areas - Annual	200.00
Field advertising signs – other areas - Annual	150.00

## Bonnechere Manor

Service	Fee
Guest meals	13.00 per person
<u>Day program</u>	
- full day attendance rate	20.00
- one half day attendance rate	15.00
- bath while attending day program	10.00
- bath only clients	15.00
Staff accompaniment - per hour	Current wage rate for position
Personal Equipment Repairs – per hour	Current wage rate for position
Classroom (2 <sup>nd</sup> Floor), Boardroom (1 <sup>st</sup> Floor), Day Program Area (1 <sup>st</sup> Floor – no charge for resident use), Family Conference Area *Additional costs for special set-up/large numbers etc.	175.00* each rental
Room Rental – Renfrew Rotary Hall Auditorium (1 <sup>st</sup> Floor) *Additional costs for special set-up/large numbers etc.	225.00* each rental
Family Overnight Suite – Available at no cost to families of palliative residents of Bonnechere Manor. Cost for overnight accommodation for families of other residents.	75.00 per night
Chapel	200.00
Additional Items:	
- Dishes and/or Cutlery	1.00/place setting
- 100 Cup Coffee/Tea Percolator (empty)	20.00
- 55 Cup Coffee/Tea Percolator (empty)	15.00
- Tablecloth (72")	7.00
- Tablecloths (any other size)	5.00

## Miramichi Lodge

Service	Fee
Guest Meals – In Home	13.00 per person
Meals on Wheels	13.00 per person
Staff Accompaniment – per hour	Current wage rate for position
Personal Equipment Repairs – per hour	Current wage rate for position
Room Rental – Community Centre – (Area I or II) *Additional costs for special set-up/large numbers etc.	225.00* each rental
Room Rental – Community Centre – (Area I and II) *Additional costs for special set-up/large numbers etc.	275.00* each rental
Meeting Room (1 <sup>st</sup> Floor), Family Dining Room (charge only when used for a meeting space) *Additional costs for special set-up/large numbers etc.	175.00* each rental
Boardroom (3 <sup>rd</sup> Floor) *Additional costs for special set-up/large numbers etc.	175.00* each rental
Meeting Room - Other *Additional costs for special set-up/large numbers etc.	175.00* each rental
Family Overnight Suite - Available at no cost to families of palliative residents of Miramichi Lodge. Cost for overnight accommodation for families of other residents.	75.00 per night
Chapel	200.00
Additional Items:	
- Dishes and/or Cutlery	1.00/place setting
- 100 Cup Coffee/Tea Percolator (empty)	20.00
- 55 Cup Coffee/Tea Percolator (empty)	15.00
- Tablecloth (72")	7.00
- Tablecloths (any other size)	5.00