

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS
of the
COUNCIL OF THE CORPORATION
of the
COUNTY OF RENFREW**

- Fifth Ordinary Session -

County Council
Pembroke, Ontario
April 25, 2018

GENERAL SESSION

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on April 25, 2018.

The Warden, Jennifer Murphy, presided.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

The roll was called and all members were found to be present except Councillors Donohue and Visneskie Moore. Warden Murphy declared pecuniary interest on Item 7 of the Operations Committee Report, regarding reconstruction of the Townline Culvert on County Road 512 (Foymount Road), due to the vicinity of the construction and her property.

Moved by: Councillor Reinwald

Seconded by: Councillor Robinson

THAT the March 22, 2018 and March 28, 2018 minutes of County Council be adopted as presented.

CARRIED.

Warden Murphy addressed Council as follows:

As we gather in Chambers this morning I would like to acknowledge on behalf of Council and our community that we are meeting today on traditional territory of the First Nations. We would like to thank the Algonquin people and express our respect and support for their rich history. We are extremely grateful for their many and continued displays of friendship.

Members of County Council:

During the month of April, I attended 12 meetings on County business.

On April 19 and 20, 2018, I hosted - along with CAO Jim Hutton - the Eastern Ontario Wardens' Caucus meeting held at Calabogie Peaks. All representatives were very impressed with the facility and setting in Calabogie. Delegations presented on the proposed regulations under the Fire Prevention and Protection Act, the Ontario Federation of Agriculture's Plan for Prosperity in rural Ontario and changes to the Police Services Act. Other matters discussed included the Province of Ontario's funding of \$135,000 for the updating and implementation of the Eastern Ontario Economic Development Strategy, through the Eastern Ontario Leadership Council, the upcoming MPs Breakfast and an Eastern Ontario Wardens' Caucus Newsletter.

Thank you to Deputy Warden Tom Peckett for attending the Miramichi Lodge Volunteer Appreciation Dinner on April 11, 2018 on my behalf.

On behalf of all members of County Council, I extend condolences to Past Warden Paul Curtis and his family on the passing of his wife, Sheila Curtis.

I will remind those assembled here of the following - the County of Renfrew, Experience our history, Share our future.

This concludes my address for this session of County Council.

Jennifer Murphy, Warden

Delegations were heard as follows:

- (a) 10:10 a.m. – Mr. Jim Pine, Co-Lead and Ms. Lisa Severson, Communications and Stakeholder Relations Officer, Eastern Ontario Regional Network (EORN) to provide an update on the Cell Gap and Public Sector Broadcast Network projects.
- (b) 11:00 a.m. – Mr. Chris Grayson, Community Living Upper Ottawa Valley to provide an update on their services.

Council recessed at 11:20 a.m. Council reconvened at 11:25 a.m. with the same persons present and including Councillor Visneskie Moore.

- (c) 11:15 a.m. – Mr. Charles Cheesman, Manager of Planning Services to overview changes to the 'draft' Official Plan.

Councillor Tom Peckett, Chair of the Operations Committee, brought in and read the resolutions of the following report:

April 25, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. Tabled is an excerpt entitled “Improving Mobility and Connectivity across the Province” from the 2018 Ontario Budget that was released on March 28, 2018. It is noted that the 2018 Budget identifies about \$25 billion to be spent on highways, bridges and roads over the next 10 years. Among the projects identified in Table 2.5 of the document are multiple projects along stretches of Highway 417. Staff is in the process of attempting to obtain clarification as to the intentions regarding the expansion of Highway 417 within the County.

2. Monthly Project Status Report

Tabled is the Monthly Project Status Report for the information of Council.

3. Quotations and Tenders

For the information of Council, a number of tenders and quotations have been requested and received including participation by ten local municipalities. The results of those tenders and quotations received to date are provided in Appendix I or in the Resolutions section depending on the value of the procurement and the contract award requirements. Tenders listed in Appendix I have been awarded to the lowest bidders under the authority of the Director of Public Works & Engineering, the Chief Administrative Officer or the Operations Committee accordingly. In all cases the procurements have followed the processes set out in Policy GA-01 Procurement of Goods and Services.

4. Winter Operations

The month of March provided significantly fewer winter weather events than the previous winter. In order to meet the report deadline, the material totals and weather statistics for the month of March 2018 are current up to March 23, therefore seasonal comparisons may vary slightly for the current period. Overall, the total for the 2017/2018 season to date is lower than the same period for the 2016/2017 season.

Table 1 provides a summary of the winter events, material usage and precipitation amounts to date. Staff continues to be ready to respond to winter events as they occur.

Table 1

Month	No. of Event Days		Type of Event (days)			Material Used (tonnes)		Precipitation	
	Weekday	Weekend	Snow	Blowing Snow	Freezing Rain	Salt	Sand	Weather Station	Amount (mm)
Nov 2016	8	2	7	3	2	2,072	275	Petawawa	57.0
								Bancroft	56.2
Nov 2017	8	7	9	4	3	2,018	244	Petawawa	46.5
								Bancroft	84.4
Dec 2016	20	6	22	6	4	5,562	1,864	Petawawa	60.0
								Bancroft	119.0
Dec 2017	16	7	21	1	1	4,502	2,224	Petawawa	19.5
								Bancroft	60.6
Jan 2017	21	10	18	6	9	5,746	1,680	Petawawa	59.5
								Bancroft	97.1
Jan 2018	20	5	20	5	10	5,500	2,855	Petawawa	70.5
								Bancroft	80.7
Feb 2017	12	4	13	3	3	3,898	4,321	Petawawa	49.0
								Bancroft	46.2
Feb 2018	15	6	16	6	4	4,768.8	1,057.8	Petawawa	46.5
								Bancroft	77.6
Mar 2017	15	5	11	11	5	4,005	1,561	Petawawa	41.5
								Bancroft	94.4
Mar 2018	7	3	7	3	8	2027.3	81.4	Petawawa	12.5
								Bancroft	20.2
Totals 2016/2017	76	27	71	29	23	21,283	9,701	Petawawa	267.0
								Bancroft	412.90
Totals 2017/2018	66	28	73	19	26	18,816.1	6,462.2	Petawawa	195.5
								Bancroft	323.5

5. Widening of County Road 37 (Murphy Road)

Our Committee reviewed a report regarding work to be undertaken on County Road 37 (Murphy Road) between County Road 51 (Petawawa Blvd) and Herman Street in the Town of Petawawa.

On the recommendation of the Director of Public Works & Engineering our committee has directed staff not to proceed with the additional work at this time and that the construction to an urban standard be considered in conjunction with the future construction needs of this section of Murphy Road.

Background

During the November 14, 2016 meeting of the Operations Committee approval was granted to retain the services of Jp2g Consultants Inc. to complete preliminary designs and costs estimates for options to expand work required to be undertaken by the neighbouring developer, Petawawa Town Centre, along the section of County Road 37 (Murphy Road) between County Road 51 (Petawawa Boulevard) and Herman Street. Under the terms and conditions of the subdivision agreement the developer is obligated to widen the roadway to include turning lanes and to provide modifications to the traffic signals at the intersection with Petawawa Boulevard. The length of the road under consideration is approximately 170 metres.

Jp2g Consultants have reviewed the work required and developed a cost estimate to incorporate the widened road surface, storm sewers, curbs and sidewalks along this section of Murphy Road. The total cost of the work is estimated to be \$744,000. The County's share of the work would be \$472,000 with the remaining costs being the responsibility of the developer (\$192,000) and the Town (\$80,000). Approximately \$260,000 of the costs are attributable to the need to construct a storm sewer system to accommodate the drainage from the curbs. The 2018 Capital Budget allocation for this work is \$100,000.

The section of County Road 37 (Murphy Road) between County Road 51 (Petawawa Boulevard) and County Road 26 (Doran Road) is currently identified in the County's Asset Management Plan for improvements in 2023. This section of road is approximately 1 km in length. Given the longer length of road that will be rehabilitated in the future there will likely be some benefits in having additional work included in the future project. Staff suggests that the additional work proposed in conjunction with the developer's obligations be deferred until the larger project is considered.

6. Contract PWO-2016-11 Pavement Marking Extension

Our Committee has approved the extension of this contract in accordance with the provisions of Policy GA-01 Procurement of Goods and Services.

Background

Tenders for the above contract were received and approved in 2016 with TPM (Trillium Pavement Marking) being the successful contractor.

Clause TC-19.1 of the contract contains provisions to permit an extension of the contract for up to three (3) additional one-year periods, subject to satisfactory service, price, terms and conditions. Further, extensions are to be mutually acceptable and subject to a continued requirement by the County and budget approval.

TPM has proposed that the unit prices increase in alignment with the Consumer Price Index of 1.5%. As a result there will be an increase in the cost of the work. The

estimated value of the County's share of the contract is \$274,050. Funds are included in the 2018 Departmental Budget for pavement marking.

To ensure timely submission of paperwork, the contractor has agreed to add a clause regarding Liquidated Damages to the contract of \$1,000.00 per week.

In accordance with the provisions of Policy GA-01 Procurement of Goods and Services, extensions to contracts that have a value greater than \$100,000 require the approval of the Standing Committee responsible for the contract.

The work performed by TPM has been acceptable and staff recommends that the contract be extended for the 2018 season.

Warden Murphy vacated her seat as Chair. Councillor Emon resumed the role of Chair for Item 7 of the Operations Committee Report.

RESOLUTIONS

7. Townline Culvert (Structure C-238) – County Road 512 (Foymount Road)

RESOLUTION NO. OP-CC-18-04-22

Moved by Chair

Seconded by Committee

That County Council approve payment to Jason and Sarah Swant in the amount of \$10,000, Brennan and Tiffany McGrath in the amount of \$10,000 and Jack Roesner in the amount of \$10,000, for the temporary use of their properties during the construction for the replacement of County Structure C-238 (Townline Culvert).

Background

The 2018 Capital Program includes the replacement of County Structure C-238 (Townline Culvert) on County Road 512 (Foymount Road) near the intersection with Silver Lake Road. As reported during previous meetings of this committee the proposed work involves the replacement of an existing 6.2metre x 3.9 metre structural plate corrugated steel pipe with a new 6.0 metre x 3.0 metre concrete box culvert. The 2018 budget allocation is \$1,200,000. It is anticipated that the construction duration will be approximately 55 working days. All work in the waterway must be completed between July 15, 2018 and September 30, 2018 in order to comply with the fisheries restrictions. One of the key considerations in the replacement of this culvert is the need to close the roadway to traffic and provide a detour for local, through and emergency services traffic. In considering the needs, the following options were reviewed:

1. Close the roadway for the duration of the construction period and provide a detour along local roads.
2. Undertake the construction in stages while maintaining one lane of traffic through the site.
3. Construct a temporary detour along the old road alignment which now is on private property.

Option 1 is problematic due its long route and winding gravel surface which in some locations is very narrow. Depending on the route chosen the detour using local roads would be between 30 km and 60 km in length. The large number of trucks that traverse the route heading to and from Heideman Lumber would have significant difficulty with this detour. In addition the nature of the existing road surface would result in substantial damage, requiring repairs, due to the volume of heavy trucks. The likelihood of damage would increase during periods of inclement weather. The length of the detour would be problematic for emergency services and would significantly increase response times.

Option 2 while do-able would extend the duration of the construction period by approximately 20 working days (1 month). In addition it would likely be necessary to close the road to all traffic for two to four days to permit placement of the new culvert sections. It is estimated that the additional costs to construct the project in stages would be add approximately \$100,000 increasing the total project costs to approximately \$1,300,000.

Option 3 would involve providing a local detour across properties adjacent to the site utilizing the alignment of the former Highway 512 immediately north of the site. The route of the detour would be paved to permit passage of the detoured traffic. This detour would also require the installation of the temporary Lessard Bridge on the existing bridge abutments to provide for crossing of Hurds Creek. Given the single lane nature of the temporary bridge, portable traffic signals will be used to direct traffic across the bridge. It is estimated that the costs to institute the detour would be approximately \$90,000 to \$100,000. The costs of the proposed detour are included in the project budget amount of \$1,200,000.

Staff have met with the owners of the property on which the local detour would be provided and the property owners are agreeable to allowing the County to use the property subject to the following conditions:

1. That the amount of \$10,000 be paid to each of the three owners in compensation for the use of the property and the loss of enjoyment that would result during the construction period.
2. That the pavement along the route of the local detour be left in place.
3. That all disturbed areas be restored to pre-existing conditions with the exception of the detour surface.

4. That the property owners be indemnified by the County against any actions which may result from the use of the detour by the travelling public.

A written agreement will be required between the County and each of the property owners that outlines the various conditions.

In considering the various options to maintain traffic around the construction site Option 3 provides the benefits of providing a relatively short detour route, minimizing the construction period and keeping the project costs within the projected budget allocation.

BY-LAWS

8. County Road 62 (Combermere Road) - Road Access Agreement – Carolyn June Smoke Part of Lots 4 & 5, Concession 14, Geographic Township of Radcliffe, Township of Madawaska Valley

RESOLUTION NO. OP-CC-18-04-23

Moved by Chair

Seconded by Committee

THAT the Road Access Agreement between Carolyn June Smoke and the County of Renfrew be approved; AND THAT County Council pass a By-law to Authorize Execution of the Road Access Agreement.

Background

Ms. Carolyn Smoke is the owner of property adjacent to County Road 62 (Combermere Road) in the Township of Madawaska Valley. In July of 2017, a severance was granted for three new lots on the condition that the applicant enters into an agreement with the County regarding access to County Road 62 for one of the lots. The new lots are described as Part of Lots 4 & 5, Concession 14, in the Geographic Township of Radcliffe, shown as Parts 1-8 on Registered Plan 49R-19096.

Due to restrictions caused by the terrain of the land and sight line restraints along County Road 62 (Combermere Road) for the Lot comprised of Part 4 on Reference Plan 49R-19096, the only allowable access to the Lot will be via the existing Private Road known as Horseshoe Lane, shown as Part 5 on Reference Plan 49R-19096. The road access agreement is to be registered and run with the title to the lands so that future owners are aware of the road access agreement. The road access agreement also acknowledges that there is existing access rights provided to landowners through Horseshoe Lane.

9. County Road 28 (Barron Canyon Road) – By-Law to Dedicate Land as Part of the Public Road Allowance, Part of Lot 12, Concession 6, Geographic Township of Alice, Township of Laurentian Valley

RESOLUTION NO. OP-C-18-04-24

Moved by Chair
Seconded by Committee

THAT County Council pass a by-law be authorizing the dedication of Part Lot 12, Concession 6, in the geographic Township of Alice, in the Township of Laurentian Valley, more particularly described as Parts 3, 4, and 5 on Reference Plan 49R-18892 as part of the County Road system.

Background

The County of Renfrew Public Works and Engineering Department has received a letter from Mr. Bruce Leach on behalf of his clients, Dugan and Colleen Hawkins requesting that the County relinquish a one foot reserve which is present along County Road 28 (Barron Canyon Road) within Part Lot 12, Concession 16, in the geographic Township of Alice, Township of Laurentian Valley. The purpose of the request is to restore public road frontage for lands owned by Mr. and Mrs. Hawkins to allow public road access to lands under severance proposal file No. B52/16 and B53/16.

The one foot reserve was placed on the lands in 2005 in order to address concerns with sightlines due to a sub-standard vertical curve which was present at the time. In 2010, the County reconstructed this section of Barron Canyon Road and made modifications to the profile and alignment fronting Parts 3, 4 and 5 on Reference Plan 49R-18892. Part of the one foot reserve was relinquished at that time, however a section of the reserve has remained in place. The reserve is no longer required and it is our intent to dedicate it as part of the public road allowance at this time.

10. 2018 Road Reconstruction/Rehabilitation - By-Law to Alter Highways

RESOLUTION NO. OP-CC-18-04-25

Moved by Chair
Seconded by Committee

THAT County Council pass a by-law approving the alterations to County Roads and Structures.

Background

Section 35 of the Municipal Act 2001 S.O. 2001 c.25 allows a municipality to pass by-laws removing or restricting the common law right-of-passage by the public over a highway and the common law right-of-access to the highway by an owner of land

abutting a highway. For several of our 2018 capital projects, the work may include temporary or permanent changes, alterations or restrictions to the use of the highway, or to private entrances. These works, therefore, should be authorized by by-law.

Approval of the alterations to a highway is intended to be the final step in the design process, wherein the Committee and Council authorize the work to proceed, subject to the budget and tender process. The approval is intended to apply only to those capital projects, which would result in alterations to the highway that could affect a person's access to and from their land, or that could significantly restrict or alter the use of the highway for a period of time. Only those projects that involve significant alterations are presented for approval.

The approval of the alterations deals solely with the nature and extent of the work and does not approve funding or contract awards for the work. The approval of funding and contracts for the work would remain a part of the normal budget, tendering, review and approval processes.

The following projects will involve changes to the highways and infrastructures which could affect the common law right-of-passage over the highway, or vehicle access to an adjacent private property:

(a) County Road 1 (River Road) – Rehabilitation (Grantham Road to Mullins Road)

This project in the Township of Horton, involves the rehabilitation of County Road 1 (River Road), from Grantham Road to Mullins Road. The construction activities will include improvements to the road platform, asphalt paving, culvert replacement and minor ditching to improve roadside drainage. Road closures and lane restrictions are anticipated for the replacement of the culverts.

(b) County Road 1 (River Road) – Reconstruction (Sand Point)

This project in the Township of McNab/Braeside, involves the reconstruction of County Road 1 (River Road) in Sand Point, from Toner Road to Mast Road. The project to be completed over a two year period will involve the reconstruction of the roadway including drainage improvements. The project may include minor adjustments to the horizontal and vertical road alignment, as well as improvements at intersections.

Construction activities will include roadway reconstruction, improvements to the road platform, drainage works and asphalt paving. The work may also include the reconstruction or minor relocation of entrances and utility lines. The work plan will include consultation with affected landowners and other roadway users. Temporary lane restrictions including partial road closures will be required.

(c) County Road 51 (Petawawa Boulevard) – Rehabilitation

This project in the Town Petawawa, involves the rehabilitation of County Road 51 (Petawawa Boulevard), from Limestone Trail to County Road 26 (Doran Road). The construction activities will include improvements to the road platform, asphalt milling and resurfacing, spot curb replacement and the replacement of detector loops at the traffic lights.

Temporary road closures or lane restrictions, and entrance closures may be required during construction. All existing entrances will be reinstated.

(d) County Road 65 (Centennial Lake Road) - Rehabilitation

This project involves the rehabilitation of a section of County Road 65 (Centennial Lake Road) between County Road 71 (Matawatchan Road) and the Centennial Lake Bridge in the Township of Greater Madawaska. The project, completed over a two year period, will involve the rehabilitation of the roadway and may include minor adjustments to the horizontal and vertical road alignment, as well as improvements at intersections.

Construction activities will include roadway rehabilitation, improvements to the road platform, culvert replacements and resurfacing. The work may also include the reconstruction or minor relocation of entrances and utility lines. The work plan will include consultation with affected landowners and roadway users. Temporary road closures and lane restrictions may be required.

(e) County Structure B018, Davis Mills Bridge - Rehabilitation

County Structure B018, Davis Mills Bridge is located on County Road 26 (Doran Road) over the Indian River, approximately 3.0 km south of County Road 58 in the Township of Laurentian Valley. The project involves repairs to the concrete approach slabs and expansion joints, the resurfacing of the bridge deck and concrete repairs to the bridge abutments.

Due to the nature of the project and available detour routes, a temporary closure of the bridge will be required. All existing entrances and access to nearby lands will be maintained during construction but may be restricted where necessary.

(f) County Structure B110, Captain Christopher Bell Bridge - Rehabilitation

County Structure B110, Captain Christopher Bell Bridge is located on County Road 1 (River Road) over the Bonnechere River, approximately 2.5 km south east of County Road 20 in the Township of Horton. The project involves the widening of the driving surface and the reconstruction of the existing barriers on the bridge.

Due to the extensive nature of the project, lane closures and lane width restrictions will be necessary to complete the work. The project will require a staged construction to facilitate bridge deck repairs, including the use of temporary traffic signals. All existing entrances and access to abutting lands will be maintained during construction but may be reinstated or reconstructed where necessary.

(g) County Structure B258, Arnprior Madawaska River Bridge - Rehabilitation

County Structure B258, Madawaska River Bridge is located on County Road 1 (Madawaska Boulevard) in Arnprior. The project will take place over a three year period and involves the repair and resurfacing of the bridge deck, sidewalk repair and the rehabilitation of the barriers on the bridge.

Due to the extensive nature of the project, lane closures and lane width restrictions will be necessary to complete the work. The project will require a staged construction to facilitate bridge deck repairs. As this structure is a four lane bridge, it will be possible to maintain two opposing lanes of traffic during the construction. All existing entrances and access to abutting lands will be maintained during construction. Temporary lane closures and intersection modifications may be required.

(h) County Structure C124, Cameron Culvert – Rehabilitation

The rehabilitation of the Cameron Culvert on Usborne Street in the Township of McNab/ Braeside involves the stabilization and extension of the existing culvert. Due to the nature and extent of the work, temporary lane restrictions and roadway closures with detours may be required.

Detours will be posted and advertised in advance of the project. Private entrances will not be affected by the work.

(i) County Structure C141, Zienans Culvert – Replacement/Rehabilitation

This project involves the replacement/rehabilitation of County Structure C141 on Roesler Road in the Township of North Algona Wilberforce. The work will require a temporary road closure /lane restrictions and detours.

Private entrances which are affected will be reinstated upon completion of the work.

(j) County Structure C217, Hila Road Culvert - Replacement/Rehabilitation

This project involves the replacement/rehabilitation of County Structure C217 on Hila Road in the Township of Whitewater Region. The work will require a temporary road closure /lane restrictions and detours.

Private entrances which are affected will be reinstated upon completion of the work.

(k) County Structure C238, Townline Culvert – Replacement/Rehabilitation

This project involves the replacement/rehabilitation of County Structure C238, Townline Culvert which is located on County Road 512 (Foymount Road) in the Township of Bonnechere Valley.

The installation of the new culvert will require a temporary closure of County Road 512 Foymount Road with a local detour. Temporary alterations will also be required to entrances of nearby properties. All entrances will be reinstated after the project is complete.

(l) County Structure C300, Wolfe Road Twin Pipes – Replacement

This project involves the replacement of County Structure C300, Wolfe Road Twin Pipes which is located on Wolfe Road in the Township of Bonnechere Valley.

The installation of the new structure will require a temporary road closure with a temporary detour. Wolfe Road will be closed at the culvert for approximately two weeks to allow for the replacement of the culvert. Detours will be posted and advertised in advance of the project. Private entrances will not be affected by the work.

(m) County Structure C314, Royal Pines Culvert – Replacement

This project involves the replacement/rehabilitation of County Structure C314 on Royal Pines Road in the Township of North Algona Wilberforce. The work will require a temporary road closure /lane restrictions and detours.

Private entrances which are affected will be reinstated upon completion of the work.

11. PWO-2018-03 – Wheeled Excavator and Attachments

RESOLUTION NO. OP-CC-18-04-26

Moved by Chair

Seconded by Committee

THAT the tender submitted by Strongco Corporation, Ottawa, Ontario for the supply and delivery of one Wheeled Excavator and Attachments in the amount of \$358,285.00 plus applicable taxes be approved; AND THAT a By-law to Authorize Execution of Contract PWO-2018-03 be passed at this session of County Council.

Background

Ten tenders were requested for the supply and delivery of one Wheeled Excavator and Attachments. Tenders were received as follows:

1. Strongco Corporation, Ottawa, ON	\$358,285.00
2. Amaco Construction Equipment Incorporated, Mississauga, ON	\$441,000.00
3. Toromont Cat, Kanata, ON	\$411,620.00
4. Wajax Equipment, Gloucester, ON	\$452,502.79

Amounts exclude all applicable taxes

The cost for this contract is \$358,285 plus applicable taxes. The current 2018 Department budget includes funds in the amount of \$400,000 for one Wheeled Excavator and Attachments. Staff has reviewed the tender results for the purchase and has confirmed that there are sufficient funds to complete the purchase as tendered.

Procurement of the equipment included in this tender, followed the requirements set out in Policy GA-01 – Procurement of Goods and Services.

12. PWO-2018-04 – One Tandem Truck and Plow Unit

RESOLUTION NO. OP-CC-18-04-27

Moved by Chair

Seconded by Committee

THAT the tender submitted by Valley Truck & Spring Service, Pembroke, Ontario for the supply and delivery of One Tandem Truck and Plow Unit in the amount of \$291, 940.00 plus applicable taxes be approved; AND THAT a By-law to Authorize Execution of Contract PWO-2018-04 be passed at this session of County Council.

Background

Eight tenders were requested for the supply and delivery of One Tandem Truck and Plow Unit. Tenders were received as follows:

1. Valley Truck & Spring Service, Pembroke, ON	\$291,940.00
2. Francis Canada Truck Centre, Ottawa, ON	\$295,140.00
3. Surgenor Truck Group, Ottawa, ON	\$308,336.00

All amounts exclude applicable taxes

The cost for this contract is \$291,940 plus applicable taxes. The current 2018 Department budget includes funds in the amount of \$300,000 for One Tandem Truck and Plow Unit. Staff has reviewed the tender results for the purchase and has confirmed that there are sufficient funds to complete the purchase as tendered.

Procurement of the equipment included in this tender, followed the requirements set out in Policy GA-01 – Procurement of Goods and Services.

13. PWO-2018-09 – Asphalt Scratch Coat and Shoulder Graveling

RESOLUTION NO. OP-CC-18-04-28

Moved by Chair

Seconded by Committee

THAT Contract PWO-2018-09 submitted by H & H Construction Incorporated, Petawawa, Ontario for Asphalt Scratch Coat and Shoulder Graveling in the amount of \$708,595.41 plus HST be approved; AND THAT a By-law to Authorize Execution of the Contract be passed.

Background

Eight tenders were requested for Asphalt Scratch Coat and Shoulder Graveling. Tenders were received as follows:

1. H&H Construction Incorporated, Petawawa, ON	\$580,074.00
2. Greenwood Paving (Pembroke) Limited, Pembroke, ON	\$592,258.00
3. Thomas Cavanagh Construction Limited, Ashton, ON	\$695,202.98
4. Smiths Construction (A Division of the Miller Group Incorporated), Arnprior, ON	\$708,698.00

All amounts exclude applicable taxes

The current 2018 Departmental budget includes funds in the amount of \$755,636 for the Asphalt Scratch Coat and Shoulder Graveling project. Staff has reviewed the tender results for the project and has confirmed that there are sufficient funds to complete the project as tendered and extend the project for an additional length of 600 meters. The additional work will increase the contract value to \$708,595.41 plus HST. A comparison of the 2018 Budget and projected costs is provided in the following table.

Asphalt Scratch Coat Paving – Including Extension					
		Low Tender		High Tender	
	2018 Budget	Projected	Variance	Projected	Variance
Construction- Asphalt Scratch Coat	592,636.00	621,066.69	28,430.69	621,171.08	28,535.08
Shoulder Gravelling & Granular Sealing	100,000.00	100,000.00	0.00	100,000.00	0.00
Engineering -					
Design/Tendering			0.00		0.00
Material Testing	3,000.00	3,000.00	0.00	3,000.00	0.00
Project Administration					
& Supervision			0.00		0.00
Contingency	60,000.00	31,569.31	(28,430.69)	36,000.00	(24,000.00)
Total	755,636.00	755,636.00	0.00	760,171.08	4,535.08
* All costs are net HST					
* Projected costs are based on low Tender results					

14. PWC-2018-01– Rehabilitation of County Road 1 (River Road)

RESOLUTION NO. OP-CC-18-04-29

Moved by Chair
 Seconded by Committee

THAT Contract PWC-2018-01 submitted by R.G.T. Clouthier Construction Limited, Pembroke, Ontario for the rehabilitation of County Road 1 (River Road) in the amount of \$479,048.74 plus HST be approved; AND THAT a By-law to Authorize Execution of the Contract be passed.

Background

Sixteen tenders were requested for the rehabilitation of County Road 1 (River Road) from Grantham Road Westerly 2.3km, in the Township of Horton. Tenders were received as follows:

- | | |
|---|--------------|
| 1. R.G.T. Clouthier Construction Limited, Pembroke, ON | \$374,954.00 |
| 2. B.R. Fulton Construction Limited, Renfrew, ON | \$445,137.50 |
| 3. Greenwood Paving (Pembroke) Limited, Pembroke, ON | \$453,340.00 |
| 4. Thomas Cavanagh Construction Limited, Ashton, ON | \$464,105.80 |
| 5. H&H Construction Incorporated , Petawawa, ON | \$533,075.75 |
| 6. Smiths Construction (A Division of the Miller Group), Arnprior, ON | \$575,500.00 |
| 7. Eastway Contracting Incorporated , Pembroke, ON | \$594,877.50 |
- All amounts exclude applicable taxes

The current 2018 Capital Works budget includes funds in the amount of \$530,480 for the rehabilitation of County Road 1. Staff has reviewed the tender results for the project and confirmed that there are sufficient funds to complete the project as tendered and extend the project for an additional length of 750 meters. The additional work will increase the contract value to \$479,048.74. A comparison of the 2018 Budget and projected costs is provided in the following table.

County Road 1 (River Road) Rehabilitation – Including Extension					
	Low Tender			High Tender	
	2018 Budget	Projected	Variance	Projected	Variance
Construction- Contract	462,480.00	487,480.00	25,000.00	605,347.34	142,867.34
Engineering - Design/Tendering	5,000.00	5,000.00	0.00	5,000.00	0.00
Material Testing	3,000.00	3,000.00	0.00	3,000.00	0.00
Project Administration & Supervision	15,000.00	15,000.00		15,000.00	
Contingency	45,000.00	20,000.00	(25,000.00)	30,000.00	(15,000.00)
Total	530,480.00	530,480.00	0.00	658,347.34	127,867.34

* All costs are net HST
 * Projected costs are based on low Tender results

15. PWC-2018-04 - County Road 64 (Opeongo Road) and County Road 515 (Quadeville Road) Rehabilitation

RESOLUTION NO. OP-CC-18-04-31

Moved by Chair
 Seconded by Committee

THAT Contract PWC-2018-04 submitted by Greenwood Paving (Pembroke) Limited, Pembroke, Ontario for the rehabilitation of County Road 64 (Opeongo Road) Option 2, Surface Treatment and County Road 515 (Quadeville Road) Option 4, Surface Treatment, in the amount of \$1,072,377.00 plus HST be approved; AND THAT a By-law to Authorize Execution of the Contract be passed.

Background

Seventeen tenders were requested for the rehabilitation of County Road 64 (Opeongo Road) from Foymount Road (County Road 512) to Wieland Shore Road, distance of 11.1 km and County Road 515 (Quadeville Road) from Yukes Drive to Foymount Road (County Road 512), a distance of 4.6km in the Township of Bonnechere Valley and Township of Brudenell, Lyndoch and Raglan. Tenders were received as follows:

	<u>Submitted</u> <u>Amounts</u>				<u>Corrected</u> <u>Amounts</u>
	County Road 64 Hot Mix	County Road 64 Surface Treatment	County Road 515 Hot Mix	County Road 515 Surface Treatment	County Road 515 Hot Mix
	Option 1	Option 2	Option 3	Option 4	Option 3
1. Greenwood Paving (Pembroke) Limited, Pembroke, ON	\$1,188,231.00	\$625,302.00	\$698,482.00	\$447,075.00	
2. H&H Construction Incorporated , Petawawa, ON	\$1,192,193.53	\$894,329.03	\$806,174.89	\$669,493.49	\$806,175.19
3. Smiths Construction (A Division of the Miller Group Incorporated) Arnprior, ON	\$1,315,638.00	\$843,836.00	\$882,847.10	\$637,832.10	
All amounts exclude applicable taxes					

The current 2018 Capital Works budget includes funds in the amount of \$721,290 for the rehabilitation of County Road 64 and an amount of \$700,720 for rehabilitation of County Road 515 for a total budget amount of \$1,422,010. Staff has reviewed the tender results for the project and has confirmed that there are sufficient funds to complete the project as tendered. A comparison of the 2018 Budget and projected costs is provided in the following table.

County Road 64 (Opeongo Road) and County Road 515 (Quadeville Road) Rehabilitation							
	Option #2 and Option #4 Surface Treatment			Low Tender		High Tender	
	2018 Budget	Projected	Variance	Projected	Variance		
Construction-Contract							
CR 64 - Opeongo Road	772,710.00	636,307.32	(136,402.68)	858,687.51	85,977.51		
CR 515 - Quadeville Road	480,000.00	454,943.52	(25,056.48)	649,057.94	169,057.94		
Construction - Contract Total	1,252,710.00	1,091,250.84	(161,459.16)	1,507,745.45	255,035.45		
Engineering -							
Design/Tendering	8,000.00	8,000.00	0.00	8,000.00	0.00		
Material Testing	2,000.00	2,000.00	0.00	2,000.00	0.00		
Project Administration & Supervision	24,300.00	24,300.00	0.00	24,300.00	0.00		
Contingency	135,000.00	63,964.54	(71,035.46)	84,789.27	(50,210.73)		
Total	1,422,010.00	1,189,515.38	(232,494.62)	1,626,834.72	204,824.72		
* All costs are net HST							
* Projected costs are based on low Tender results							

County Road 64 (Opeongo Road) and County Road 515 (Quadeville Road) Rehabilitation					
Option #1 and Option #3 Hot Mix	Low Tender			High Tender	
	2018 Budget	Projected	Variance	Projected	Variance
Construction-Contract					
CR 64 - Opeongo Road	772,710.00	1,209,143.87	436,433.87	1,338,793.23	566,083.23
CR 515 - Quadeville Road	480,000.00	710,775.28	230,775.28	898,385.21	418,385.21
Construction - Contract Total	1,252,710.00	1,919,919.15	667,209.15	2,237,178.44	984,468.44
Engineering -					
Design/Tendering	8,000.00	8,000.00	0.00	8,000.00	0.00
Material Testing	2,000.00	2,000.00	0.00	2,000.00	0.00
Project Administration & Supervision	24,300.00	24,300.00	0.00	24,300.00	0.00
Contingency	135,000.00	105,398.00	(29,602.00)	121,260.90	(13,739.10)
Total	1,422,010.00	2,059,617.15	637,607.15	2,392,739.34	970,729.34
* All costs are net HST					
* Projected costs are based on low Tender results					

16. PWC-2018-07 - County Road 67 (Simpson Pit Road) Rehabilitation

RESOLUTION NO. OP-CC-18-04-32

Moved by Chair
 Seconded by Committee

THAT Contract PWC-2018-07 submitted by Greenwood Paving (Pembroke) Limited, Pembroke, Ontario for the rehabilitation of County Road 67 (Simpson Pit Road) in the amount of \$375,235.00 plus HST be approved; AND THAT a By-law to Authorize Execution of the Contract be passed.

Background

Twelve tenders were requested for the rehabilitation of County Road 67 (Simpson Pit Road) from Highway 60 to Scenic Road, a distance of 2.0 km in the Township of Killaloe, Hagarty and Richards. Tenders were received as follows:

	<u>Submitted Amount</u>	<u>Corrected Amount</u>
1. Greenwood Paving (Pembroke) Limited, Pembroke, ON	\$375,235.00	
2. H&H Construction Incorporated , Petawawa, ON	\$405,329.96	
3. R.G.T. Clouthier Construction Limited, Pembroke, ON	\$445,050.00	
4. Walsh Contracting and Equipment Rentals Limited, Barry's Bay, ON	\$458,167.40	
5. Smiths Construction (A Division of the Miller Group Incorporated) Arnprior, ON	\$520,538.70	\$520,377.20

All amounts exclude applicable taxes

The current 2018 Capital Works budget includes funds in the amount of \$587,820 for the rehabilitation of County Road 67 (Simpson Pit Road). Staff has reviewed the tender results for the project and has confirmed that there are sufficient funds to complete the project as tendered. A comparison of the 2018 Budget and projected costs is provided in the following table:

County Road 67 (Simpson Pit Road) Rehabilitation					
		Low Tender		High Tender	
	2018 Budget	Projected	Variance	Projected	Variance
Construction- Contract	524,820.00	381,839.14	(142,980.86)	529,535.84	4,715.84
Engineering -					
Design/Tendering	3,000.00	3,000.00	0.00	3,000.00	0.00
Material Testing	3,000.00	3,000.00	0.00	3,000.00	0.00
Project Administration					
& Supervision	10,000.00	10,000.00	0.00	10,000.00	0.00
Contingency	47,000.00	20,303.96	(26,696.04)	27,688.79	(19,311.21)
Total	587,820.00	418,143.10	(169,676.90)	573,224.63	(14,595.37)

* All costs are net HST
 * Projected costs are based on low Tender results

17. PWC-2018-16 - County Road 512 (Foymount Road) Hot Mix Paving

RESOLUTION NO. OP-CC-18-04-33

Moved by Chair
 Seconded by Committee

THAT Contract PWC-2018-16 submitted by Greenwood Paving (Pembroke) Limited, Pembroke, Ontario for the Hot Mix Paving on County Road 512 (Foymount Road) in the amount of \$528,640.00 plus HST be approved; AND THAT a By-law to Authorize Execution of the Contract be passed.

Background

Eight tenders were requested for the Hot Mix Paving on County Road 512 (Foymount Road) from 1.3 km South of McCauley Mountain Road (Cormac), northerly 3.8 km to Rodden Creek in the Township of Bonnechere Valley. Tenders were received as follows:

- | | |
|--|--------------|
| 1. Greenwood Paving (Pembroke) Limited, Pembroke, ON | \$528,640.00 |
| 2. H&H Construction Incorporated , Petawawa, ON | \$545,741.20 |
| 3. Smiths Construction (A Division of the Miller Group Incorporated)
Arnprior, ON | \$610,800.00 |
| 4. Aecon Construction Ontario East Limited, Carp, ON | \$672,999.00 |
- All amounts exclude applicable taxes

The current 2018 Capital Works budget includes funds in the amount of \$913,490 for the hot mix paving of County Road 512. Staff has reviewed the tender results for the project and has confirmed that there are sufficient funds to complete the project as tendered. A comparison of the 2018 Budget and projected costs is provided in the following table.

County Road 512 (Foymount Road) Hot Mix Paving					
		Low Tender		High Tender	
	2018 Budget	Projected	Variance	Projected	Variance
Construction-Contract - Hot Mix	635,500.00	537,944.06	(97,555.94)	684,843.78	49,343.78
Granular 'A' & 'B'	45,000.00	45,000.00	0.00	45,000.00	0.00
Pulverize and Process Bituminous Pavement	10,000.00	10,000.00	0.00	10,000.00	0.00
Day Labour Works	135,990.00	135,990.00	0.00	135,990.00	0.00
Construction Total	826,490.00	728,934.06	(97,555.94)	875,833.78	49,343.78
Engineering - Design/Tendering	5,000.00	5,000.00	0.00	5,000.00	0.00
Material Testing	3,000.00	3,000.00	0.00	3,000.00	0.00
Project Administration & Supervision	5,000.00	5,000.00	0.00	5,000.00	0.00
Contingency	74,000.00	45,000.00	(29,000.00)	45,000.00	(29,000.00)
Total	913,490.00	786,934.06	(126,555.94)	933,833.78	69,687.56

* All costs are net HST
 * Projected costs are based on low Tender results

18. Promotion of Highway 17 Expansion

RESOLUTION NO. OP-CC-18-04-34

Moved by Chair
 Seconded by Committee

THAT County Council approve the efforts to promote the further expansion of Highway 417 continue, with a particular emphasis directed towards the newly appointed provincial cabinet ministers and the candidates for office in the upcoming provincial election.

Background

As members of this committee are aware the County of Renfrew has been advocating for the expansion of Highway 17 throughout the County of Renfrew, and beyond, for many years. In August 2017 a letter was received from the Honourable Steven Del Duca, MPP, then Minister of Transportation, indicating the status of the highway expansion project and advising that the approval had been given to advance the detailed design for the section from Scheel Drive to 3 km west of Bruce Street (County Road 20) at Renfrew.

While this news was welcomed, at the present time there is no commitment to move forward with the construction of the next phase of the project and there is no indication as to the future plans for the expansion of the balance of Highway 17 through the County of Renfrew.

On January 17, 2018, Ontario Premier Kathleen Wynne shuffled the provincial cabinet which resulted in Minister Del Duca moving to become the Minister of Economic Development & Growth. In addition the Honourable Kathryn McGarry, MPP was appointed as the new Minister of Transportation. Minister McGarry was most recently the Minister of Natural Resources and Forestry from June 13, 2016 to January 17, 2018 and was the Parliamentary Assistant to the Minister of Transportation from June 24, 2014 to June 22, 2016. While Minister McGarry may have some knowledge of the County's past efforts, she has not been involved in any meetings with County officials regarding the expansion of Highway 17. There is merit in meeting with Minister McGarry to bring her up to speed regarding the County's position that the continued expansion of Highway 417 represents a good investment in the provincial transportation network. It is also suggested that dialogue be continued with Minister DelDuca in his new role as the Minister of Economic Development and Growth.

The upcoming provincial election is scheduled for June 7, 2018. While the slate of candidates running for office has not yet been confirmed, it is anticipated that each of the major political parties, and perhaps others, will have candidates on the ballot for election to represent the riding of Renfrew-Nipissing-Pembroke in the future. In this regard it is proposed that all candidates in this riding area as well as the adjacent ridings to the west be circulated with information demonstrating the benefits of the expansion of Highway 17 and requested to indicate whether or not they support the project. Similar circulations to, and requests of, the provincial leaders of all of the major political parties are also recommended.

All of which is respectfully submitted.

T. Peckett, Chair

And Committee Members: R. Kingsbury, K. Love, G. McKay, T. Millar, J. Murphy, J. Reinwald

The Report was adopted as presented.

Council recessed for lunch at 12:00 noon. Council reconvened at 12:35 p.m. with the same persons present.

Councillor Robert Sweet, Chair of the Development & Property Committee, brought in and read the resolutions of the following report:

April 25, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development & Property Committee**, wish to report and recommend as follows:

INFORMATION

1. **Planning Division Activity Tracker**

Tabled is the Activity Tracker for March 2018. In March, the Planning Division opened 7 new severance applications and prepared 10 planning checklists for general inquiries (pre-consultations).

For the period January – March 2018, the County of Renfrew opened 28 severance applications compared to 40 over the same period in 2017. With respect to decisions, 23 decisions were rendered in January – March 2018 compared to 35 rendered over the same period in 2017.

2. **Ontario Small Urban Municipalities (OSUM) Conferences – 2018 and 2019**

As the host of OSUM 2019 (Wednesday, May 1 to Friday, May 3, 2019), the County of Renfrew, is expected to promote OSUM 2019 and Renfrew County at the 2018 Conference, which is being hosted in Niagara Falls from Wednesday, May 2 to Friday, May 4, 2018. Councillors Sweet, Emon and Farr, County staff and representatives from the City of Pembroke are planning to attend.

3. **Renfrew County Career Fair**

On March 27, 2018, Economic Development Services hosted their first Renfrew County Career Fair at the Best Western Pembroke Inn & Conference Centre. Forty-two employers, including the County of Renfrew Human Resources Department, Bonnechere Manor and Miramichi Lodge, presented the broad range of career opportunities available. Business employers from across the County represented all key sectors: manufacturing, tourism, agri-business, science and technology, professional services, forestry and wood processing, education, media, retail and healthcare. Potential careers and jobs ranged from seasonal and part-time to full-time. Approximately 250 career seekers, of all ages, attended the event. One of our major employers sent a recruiting team of six representatives and they were very pleased with the results and some of the exceptional candidates who travelled from the Ottawa area to participate in the Career Fair. Another employer informed us that the following day they made job offers to several people they had met at the Career Fair.

This event was also intended to gauge the interest of our county employers in potentially participating in career and recruiting events in market areas beyond Renfrew County to attract the required talent. Employer feedback indicated very strong interest in exploring opportunities for expanded employee recruiting. A second Career Fair is being planned for the fall.

4. Road Map Update

Ottawa Valley Tourist Association (OVTA) has finalized the 2018 Ottawa Valley Road Map. A new component of the road map includes the locations of the various lending hubs located throughout Renfrew County. A digital version of the map includes more detailed information about the lending hubs, including rental equipment available, etc. OVTA staff are also working with the County's Social Services Department and the Renfrew County & District Health Unit to develop a summer promotional campaign promoting the lending hubs to local residents and visitors.

5. Municipal Accommodation Tax (MAT)

The OVTA Board of Directors will be meeting to begin preliminary discussions around the Municipal Accommodation Tax (MAT) and the potential opportunities and benefits that it could bring to the Ottawa Valley and Renfrew County. A formal position will be reported to County Council.

6. OVTA Annual General Meeting (AGM)/2018 Ottawa Valley Tourism Awards

(a) The annual Ottawa Valley Tourism Conference & OVTA AGM is scheduled for Monday, April 30, 2018 at the Santa Fe Southwestern Grill in Renfrew.

This year's event, titled "Say What?! Managing the Online Conversation", will be focussed around the theme of online reputation management and encouraging beneficial social media buzz.

Registration is \$55/OVTA members and \$65/nonmembers and includes lunch. All County municipalities are members, and council leaders and councillors, as well as key staff that support your municipal tourism activities, are encouraged to attend. If anyone is interested in attending the meeting, please contact the OVTA office.

(b) Nine nominations were received for the 2018 Ottawa Valley Tourism Awards. Categories and nominees are:

- **The Marilyn Alexander Tourism Champion Award:** Recognizes an OVTA individual who is an active tourism champion for the Ottawa Valley.

Nominees: Bob Peltzer and Teresa Hebb

- **The *Business of Distinction Award*:** Acknowledges an OVTA business that demonstrates leadership, innovation and dedication to the local tourism industry.

Nominees: Valley Cycle Tours, Whitewater Brewing Company and Renfrew County ATV Club

- **The *Special Event of the Year Award*:** Presented to the event or festival that best exemplifies industry best practices in all aspects of its operation.

Nominees: Renfrew Craft Beer & Food Truck Festival (Renfrew), Upper Ottawa Valley Race & Paddle Festival (Pembroke & Petawawa), The Festival of Small Halls (various locations throughout Renfrew County), and Cavestock (Eganville)

Winners will be announced at the 2018 OVTA AGM meeting.

7. Starter Company PLUS Grant Awards

On March 20, 2018 the Starter Company PLUS Grant Committee, through a competitive evaluation process, approved grants of \$4,000 each to the following successful clients:

- Matthew Ott operating his new company, Bee Savvy in the Town of Arnprior
Bee Savvy's full line of 100% natural beeswax based body care products are locally produced and fill the void between small operations providing water and glycerin based skin creams, and the larger petro-chemical products offered by larger commercial companies. Bee Savvy also offers a full line of 100% Ontario honeys that go beyond traditional offerings and really grab food aficionados' eyes and taste buds.
- Kim Berry operating SNARK Coffee Roastery in the Town of Arnprior
Snark is a micro roaster producing freshly roasted, ethically sourced, sustainably grown, socially responsible coffee. Snark sells its roasted coffee online, wholesale and retail, throughout the Ottawa Valley, and is staged to move into Ottawa.
- David Prange operating Valley WorkSafe in the Village of Cobden in Whitewater Region Township
Valley Worksafe provides health, safety and emergency management training across Ontario.

Enterprise Renfrew County hosted another intake for Starter Company PLUS with 15 applicants in attendance on April 3, 2018.

8. Endangered Species Act, 2017 Request for Extension Resolution

Several resolutions have been received from municipalities across Ontario in support of the County of Renfrew resolution regarding a 5-year extension in Section 22.1 of the *Endangered Species Act, 2007*. A copy of the document “Improving the Endangered Species Act – Impacts on Renfrew County” will be provided to all municipalities who have responded.

9. CurioCity/Let’s Talk Science Promotional Video

CurioCity/Let’s Talk Science film crew visited Renfrew County in May 2017, to gather content for the promotion of Science, Technology, Engineering and Math (STEM) careers to grades 8-12. They produced a career profile and video of the County Forester, and a 360 video and career profile of Mr. Andrew Newman of Heideman’s harvesting operation. These videos were recently released to promote careers in the forest sector and can be viewed at: <http://explorecuriocity.org/Explore/ArticleId/6212/lacey-rose-county-forester.aspx>.

10. K&P Management Advisory Committee

A meeting of the K&P Management Advisory Committee was held on March 29, 2018. At this meeting, the K&P Management Advisory Committee directed County staff to contact the Town of Renfrew to inquire if they desire representation on the Committee as a result of the K&P Management Advisory Committee passing a resolution to consider adding the CP spur line in the Town of Renfrew as part of the K&P Trail corridor for naming, maintenance and promotional purposes.

11. Trails – Active Transportation Summit

Tabled is information on the 5th Annual Eastern Ontario Active Transportation Summit “Planning for Action” to be held from May 10-11, 2018 in Brockville, Ontario.

Launching off a renewed understanding of the benefits of active transportation, the Summit will share the knowledge, approaches and networking opportunities to build and then execute the plans to take full advantage of the provincial and other funding to create safe active transportation.

This event is open to elected municipal representatives and staff. Registration can be for either the full Summit for \$70 or just the cycle tourism workshop for \$35.

12. Algonquin Trail

The County of Renfrew has recently been notified that we have been conditionally approved for provincial funding towards improvements on the Algonquin Trail, particularly on a section through McNab/Braeside. The financial assistance is in the form of a 50% cost-sharing program up to a project cost of \$75,000. The Algonquin Trail Advisory Committee and Development & Property Committee will review the terms of the agreement at their next meetings.

13. Ottawa Valley Recreation Trail (OVRT) Management Plan

Comments have been received with regards to the draft OVRT Management Plan and submitted to the Ontario Trails Council (OTC) for review and implementation into the OVRT Management Plan if required. The expected delivery of the next draft of the OVRT Management Plan is the end of April.

14. Capital Allocation – Carpet Replacement

The sum of \$25,000 has been approved in the 2018 Capital Budget for painting at the County Administration Building. This money has been reprioritized and allocated to carpet replacement in the Human Resources, Social Services and Finance Department areas. The carpet in these areas is becoming a health and safety issue due to potential tripping hazards. With the completion of these areas, the carpet replacement program that has been in place the last several years will be complete.

15. Renfrew County and District Health Unit (RCDHU) Lease Renewal – 450 O’Brien Road

The lease with the Renfrew County and District Health Unit expires June 30, 2018. A letter was received on September 27, 2017 from Ms. Heather Daly, Director of Corporate Services notifying the County that the RCDHU was exercising the Option to Extend clause of the lease. A lease rate proposal offer has been provided to Ms. Daly.

16. Proclamation of the Building Better Communities and Conserving Watersheds Act, 2017 Changes to the Land Use Planning and Appeal System

The *Building Better Communities and Conserving Watersheds Act, 2017*, which makes changes to the land use planning and appeal systems in Ontario, was proclaimed on April 3, 2018 and is now in effect. As part of these changes, major updates such as official plan amendments and new official plans can no longer be appealed. Appeals are still permitted for zoning amendments, minor variances and consents to sever lands, site plans, setbacks, etc. Tabled is an overview from the Ministry of Municipal Affairs/ Ministry of Housing on the changes to the land use planning and appeal system.

BY-LAWS

17. Latitude Geographics

RESOLUTION NO. DP-CC-18-04-37

Moved by Chair
Seconded by Committee

THAT County Council adopts a By-law to enter into a Hosting Agreement with Latitude Geographics Group Ltd.

Background

The County of Renfrew received notice from Latitude Geographics Group Ltd. who hosts the County's Web GIS applications (public site and secure login site) that due to demand and licensing restrictions with their Partner ESRI, the hosting location will need to be modified. Staff is working with the County's Information Technology Division, ESRI and Latitude Geographics to ensure the transition is seamless. A By-law is required to enter into a Hosting Agreement with Latitude Geographics Group Ltd.

18. Social Services – Renfrew County Housing Corporation Lease Renewal 169 Lake Street

RESOLUTION NO. DP-CC-18-04-38

Moved by Chair
Seconded by Committee

THAT County Council adopts a By-law to Amend By-law 22-10 to extend the lease agreement with the Pembroke Travel Bureau Limited at 169 Lake Street, Pembroke, Ontario for Renfrew County Housing Corporation offices from April 1, 2018 until March 31, 2023.

Background

The existing lease between the County of Renfrew and Pembroke Travel Bureau Limited at 169 Lake Street, Pembroke expired on March 31, 2018. The Option to Extend clause of the lease was exercised in which all terms of the lease remain the same except for the lease rate. The term of the new lease is for five years commencing on April 1, 2018 and expiring on March 31, 2023 with an annual two per cent increase in the lease rent. The Landlord has also agreed to replace an existing electric forced air HVAC unit with a new gas fired unit. The lease provides a six month termination clause enabling the lease renewal to not have any effect on the results of the Pembroke Property Study. Tabled is a memorandum from Mr. Jeff Foss, Director of Finance/Treasurer indicating that the lease is in accordance with the Corporate Policy GA-04 Statement of Lease Financing Policy.

19. County of Renfrew Official Plan (Five-Year Review) – Official Plan Amendment No. 25

RESOLUTION NO. DP-CC-18-04-39

Moved by Chair

Seconded by Committee

THAT County Council devotes the necessary time for a discussion and review of Amendment No. 25 to the County Official Plan at the April 25, 2018 meeting of County Council; AND FURTHER THAT subject to further review and consideration of the changes from the Open Houses and Special County Council meetings, County Council pass a By-law to adopt Amendment No. 25 to the County of Renfrew Official Plan.

Background

The County of Renfrew held two Special County Council meetings and Open Houses on Thursday, March 22, 2018 and Wednesday, April 4, 2018, during which a number of map change requests, written submissions and presentations were made by members of the public.

Planning staff considered these comments and incorporated any necessary changes into the maps and text of the April 2018 bold and strikethrough version of the Official Plan, which will be presented at the April 25th meeting of County Council. Other changes to the Official Plan included grammatical and typographical changes. A final, consolidated version of the Official Plan for County Council adoption will be available for the meeting. We will also have available an updated Summary Chart of Comments that includes the matters raised at the Open Houses and County Council meetings.

Tabled is the actual amendment document which implements the changes to the Official Plan.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, G. McKay, T. Millar, J. Murphy

The report was adopted as presented.

Councillor Debbie Robinson, Chair of the Social Services Committee, brought in and read the resolutions of the following report:

April 25, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Social Services Committee**, wish to report and recommend as follows:

INFORMATION

1. 2017 and 2018 Renfrew County Social Housing Registry Waitlist Statistics Comparison

2018	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	36	1006	41
February	22	1007	32
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

2017	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	23	1004	48
February	16	1009	43
March	46	1016	49
April	54	1025	38
May	39	1004	46
June	52	1015	48
July	26	1031	45
August	48	1020	42
September	37	1020	43
October	42	1012	47
November	21	1007	45
December	24	1002	43

Eligible applicants on the Renfrew County Social Housing Registry waitlist represent actual number of households waiting for housing.

NOTE: Of the 1007 applicants waiting for housing as of February 28, 2018, 119 are currently living in a social housing unit, but are waiting for a transfer to another unit due to a change in their accommodation needs.

2. Child Care Statistics

2017 and 2018 Child Care Fee Subsidy Statistics Comparison

This report indicates the number of families and children on the caseload who are receiving fee subsidy for the month.

	2017		2018	
	FAMILIES	CHILDREN	FAMILIES	CHILDREN
January	312	455	326	474
February	310	455	326	474
March	312	458		
April	313	460		
May	313	459		
June	310	460		
July	314	483		
August	321	495		
September	331	500		
October	309	451		
November	319	467		
December	327	478		

CURRENT COUNTY CENTRALIZED WAITLIST TOTAL - 353

2016 and 2017 Integration Coordinator Statistics Comparison

This report indicates the number of children presently being served through the Special Needs Integration Services and the number of children receiving special needs resource funding.

	2017		2018	
	Total Active Files	Receiving Resource Funding	Total Active Files	Receiving Resource Funding
January	143	65	160	72
February	113	53	169	66
March	120	61		
April	126	54		
May	141	65		
June	148	67		
July	151	48		
August	154	50		
September	151	60		
October	159	57		
November	165	60		
December	155	58		

3. Ontario Works Caseload Statistics

2017 and 2018 Monthly Caseload Comparison

	2017 Total Caseload	2018 Total Caseload	Percentage of Change
January	1278	1357	6.18%
February	1331	1373	3.16%
March	1358		
April	1363		
May	1389		
June	1374		
July	1338		
August	1342		
September	1290		
October	1287		
November	1314		
December	1333		

4. Ontario Clean Water Agency (OCWA) – Palmer Rapids Apartment Drinking Water System

The Palmer Rapids 21 unit, two storey apartment complex owned and operated by Renfrew County Housing Corporation, has water supply from one groundwater well and as such, is regulated by *The Safe Drinking Water Act, 2002*. The Renfrew County Housing Corporation endorsed the engagement of the services of the Ontario Clean Water Agency (OCWA) and entered into an agreement for a five-year term, March 1, 2015 to February 28, 2020, to mitigate liability and to ensure legislative compliance. We are pleased to report that the Renfrew County Housing Corporation has received from OCWA the 2017 Annual Report and this report confirms that there are no concerns with the well water being provided to tenants living at the building and the corporation is in compliance with requirements set out by Ontario Regulation in accordance with Section 12 of O. Reg. 170/03.

RESOLUTIONS

5. **Ontario Municipal Social Services Association (OMSSA) – Board of Directors**

RESOLUTION NO. SS-CC-18-04-27

Moved by Chair

Seconded by Committee

THAT County Council supports the nomination of Ms. Laura LePine, Manager of Ontario Works, to the Ontario Municipal Social Services Association (OMSSA) Board of Directors representing the County of Renfrew, and should she be successful, approves her appointment to the Board.

Background

Established in 1950, OMSSA is a non-profit organization whose members are the Consolidated Municipal Service Managers (CMSMs) and District Social Services Administration Boards (DSSABs) across Ontario. OMSSA promotes progressive human services in Ontario through policy work with municipal and provincial partners. OMSSA is committed to:

- Supporting transparent and accountable processes that put people first.
- Championing the local and collective expertise of our members.
- Working to ensure our members' voices are reflected in programs, policies and funding.
- Promoting local responsiveness and sustainability.
- Developing policies and positions informed by evidence and the diverse experience of the members.

OMSSA collects, manages, analyzes and distributes information on human services policies, programs, and initiatives. OMSSA hosts many events throughout the year including Social Services Leadership and Policy conferences and forums, workshops, and webinars. In addition to education, training and advocacy, OMSSA offers structured networking opportunities throughout the year in children services, housing, homelessness, employment and income issues, and emergency social services.

Ms. LePine's participation on the OMSSA Board would ensure that Renfrew County and rural Ontario have a voice when dealing with broader policy issues affecting our community. Participation on the Board offers the County of Renfrew an additional avenue to voice its concerns to the Province of Ontario.

6. Licensed Home Child Care (LHCC) Expansion

RESOLUTION NO. SS-CC-18-04-28

Moved by Chair

Seconded by Committee

THAT County Council approves an increase of the presently approved operating capacity of five Licensed Child Care Homes to ten Licensed Child Care Homes.

Background

On November 30, 2016, County Council approved the application to the Ministry of Education to operate, on an interim basis, a Licensed Home Child Care Agency within the Child Care Services Division beginning 2017 until such time as an alternate Licensed Home Child Care Agency can be obtained. Further, Council approved that the County of Renfrew Child Care Services Division, pending 2017 staffing budget approval, proceed with the oversight of no more than five Licensed Child Care Homes in rural Renfrew County for 2017. Since this time an alternate agency to provide licensed home child care services in the County of Renfrew has not been obtained as no other licensed child care agency has expressed an interest in filling this gap.

Over the course of the last 12 months that the County of Renfrew Licensed Home Child Care has been operational, the program has benefited 17 families (23 children), and as of February 2018, five homes have been contracted with the County of Renfrew Licensed Home Child Care. The licensed home child care model in the County of Renfrew supports a range of needs that are not met by the traditional centre based child care model. Some specific examples of the benefits of both location and family style child care that have been observed in the first year of operation are as follows:

- Flexibility in terms of hours of care and rural locations where families who would not otherwise have access to licensed child care;
- Reduction in travel time to a licensed child care facility (up to 40 kilometers per day);
- Part time child care opportunities for those self employed or working seasonally, allowing small businesses to be established in rural communities;
- Medical and special needs screening, as well as early referrals due to smaller grouping size;
- Increased ability for special needs children to access licensed child care and benefit from the smaller family home style of child care; and
- Access to fee subsidy funding and special needs resourcing services unavailable to families and children in unlicensed child care.

There is provincial wide recognition of the need and benefit of a Licensed Home Child Care Agency, but also the operational challenges of affordability and viability of the

operation of this program. As a result, recent Provincial Funding Guidelines have identified that Licensed Home Child Care Agencies are important to supporting Ontario's children and families, especially within rural and remote settings. Provisions of opportunities for families to have access to licensed child care that allows for varied working hours and arrangements is also recognized as strength within Licensed Home Child Care Agencies. In the 2018 Provincial Guidelines, the Ministry of Education states that the government intends to support increased access to licensed home-based child care spaces for families, which is why supporting licensed home child care agencies continues to be included as a priority for General Operating funding in 2018.

General Operating funding provides base funding to Licensed Home Child Care Agencies in order to meet financial pressures that arise especially when operating with low operating home numbers. In order to improve viability and build on the strength of the successful implementation of the County of Renfrew's Licensed Home Child Care Agency it is recommended that during 2018 a maximum of ten homes be operational. This will allow for increased viability as well as provide more opportunities for families in rural and remote locations in Renfrew County to access licensed child care opportunities where centre based child care is not an option.

Future funding for this program will be derived from a combination of generated revenue and 100% provincial grant funding through a General Operating allocation. Provincial funding uncommitted to date yet in the process of being finalized will include a specified amount of base funding for licensed home child care.

7. Ontario Disability Support Program (ODSP) and Ontario Works Joint Social Assistance Client Advisory Committee

RESOLUTION NO. SS-CC-18-04-30

Moved by Chair

Seconded by Committee

THAT County Council approves that the Ontario Works Division partner with the Ontario Disability Support Program (ODSP) on the implementation of a Joint Social Assistance Client Advisory Committee consisting of Ontario Works and ODSP clients and staff.

Background

Ontario Works has been asked to partner with the Pembroke and Renfrew Ontario Disability Support Program (ODSP) in the development of a Joint Social Assistance Client Advisory Committee. The Ministry of Community and Social Services has requested that all ODSP offices set up and oversee a Client Advisory Committee where users of the service can speak to their customer service experience when accessing services. In some municipalities, Ontario Works and ODSP have partnered together to form a joint committee consisting of clients and staff from both program areas. Feedback from the joint Client Advisory Committees has been positive. The committee would consist of Ontario Works and Ontario Disability Support Program clients and staff and would meet four times per year.

BY-LAWS

8. Amendment to By-law 49-17 – County of Renfrew Licensed Home Child Care Policies and Procedures

RESOLUTION NO. SS-CC-18-04-29

Moved by Chair
Seconded by Committee

THAT County Council approves the addition of Policies LHCC-15 – Substitute Child Care Providers, LHCC-16 – Parent Issues and Concerns, as well as the amendment of Policy LHCC-13 – Compliance and Contravention to the Licensed Home Child Care Policies and Procedures and that By-law 49-17 be amended for that purpose.

Background

On April 26, 2017 Council adopted By-law 49-17, a By-law to Establish Policies and Procedures for Licensed Home Child Care Services for the County of Renfrew. Policies and procedures are put in place and reviewed prior to persons interacting with children and at least annually afterwards so that all persons are aware of their roles and responsibilities and are better equipped to provide for the health, safety and well-being of children receiving care.

The addition of Policy LHCC-15 – Substitute Child Care Providers, is intended to provide direction regarding the use of a back-up Home Child Care Provider should the Child Care Provider be absent due to illness or vacation.

The addition of Policy LHCC-16 – Parent Issues and Concerns, is to provide a transparent process for parents/guardians, the County of Renfrew Licensed Home Child Care Agency, and Child Care Providers to use when parents/guardians bring forward issues/concerns.

Policy LHCC-13 – Compliance and Contravention, is being amended to include Policy LHCC-16 – Parent Issues and Concerns in the list of policies that are required in the Parent Handbook.

All of which is respectfully submitted.

Debbie Robinson, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, J. Murphy, R. Reid, J. Reinwald, W. Stack

The Report was adopted as presented.

Councillor Walter Stack, Chair of the Finance & Administration Committee, brought in and read the resolutions of the following report:

April 25, 2018

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance & Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. **Council Remuneration**

Tabled is the Treasurer's Statement of Remuneration and Expenses paid to County Council as at March 31, 2018.

2. **Association of Municipalities of Ontario (AMO) – One-Third Tax Free Exemption**

Tabled is an Association of Municipalities of Ontario (AMO) Policy Update dated March 27, 2018 entitled "One-Third Tax Free Exemption for Municipal Officials" advising that the 2017 Federal budget announced the government's intention to eliminate the one-third tax free exemption for municipal elected officials beginning in 2019 and the 2018 federal budget did not signal any change from that plan. AMO and the Federation of Canadian Municipalities (FCM) have been raising this issue with the federal government for change, but there have been no signs to suggest a change of plan for 2019. While 2019 is nine months away, municipal governments may want to begin considering what course of action to take or at least to note it as a matter for the incoming council after the fall's municipal election.

3. **Unaudited 2017 Financial Statement**

Attached as Appendix I is the 2017 Unaudited Financial Statements for the Renfrew County Housing Corporation, Bonnechere Manor, Miramichi Lodge and the General Revenue Fund. Please note that these Financial Statements not only include a Statement of Revenue and Expenditures and Balance Sheet for the year ending December 31, 2017, but also a breakdown of the Accumulated Surplus for each entity as at December 31, 2017. The Statement of Revenue and Expenditures is presented comparing the actual results for 2017 to the 2017 budget adopted by County Council. The Financial Statements for 2017 reflect both a municipal surplus and an accounting surplus and are fully PSAB compliant as they include amortization expense but remove

any impact for capital, reserve transfers, debt principal and debt proceeds. The statements also reflect the full cost of post-retirement benefits.

- (a) **Renfrew County Housing Corporation** – The Income Statement for the Renfrew County Housing Corporation reflects an accounting surplus of \$995,298. After adjusting for a \$334,189 increase in net fixed assets, a \$196,260 decrease in liabilities and a \$72,022 decrease in net reserves, the \$536,871 unallocated surplus has been transferred into the Capital Reserve in accordance with the Year End Surplus/Deficit Policy adopted by the Board of Directors of the Renfrew County Housing Corporation.
- (b) **Bonnechere Manor** – The accounting surplus for Bonnechere Manor for the year ended December 31, 2017 was \$51,732. After adjusting for a \$42,588 decrease in net fixed assets, a \$84,406 increase in liabilities and a \$354,282 decrease in net reserves, the \$533,008 unallocated surplus has been transferred into the Unallocated Reserve portion of Bonnechere Manor’s Accumulated Surplus.
- (c) **Miramichi Lodge** - The accounting deficit for Miramichi Lodge for the year ended December 31, 2017 was \$110,498. After adjusting for a \$471,936 decrease in net fixed assets, a \$383,162 decrease in liabilities and a \$309,266 decrease in net reserves, the \$287,542 unallocated surplus has been transferred into the Unallocated Reserve portion of Miramichi Lodge’s Accumulated Surplus.
- (d) **General Revenue Fund** – The Income Statement for the General Revenue Fund reflects an accounting surplus of \$42,072,241. After adjusting for a \$34,952,600 asset donation (CP Rail), a \$185,250 asset donation (Limestone Trail), a \$6,030,919 increase in other net fixed assets, a \$2,302,265 increase in liabilities and a \$1,643,929 increase in net reserves, the \$1,561,807 unallocated surplus was adjusted for interest earned on reserves and then transferred into the Working Capital Reserve in accordance with the Year End Surplus/Deficit Policy adopted by County Council.

4. **2018 ROMA Conference - EOWC**

Tabled is a letter dated March 21, 2018 from the Honourable Steven Del Duca, Minister of Economic Development & Growth thanking the Eastern Ontario Wardens’ Caucus delegation for attending the 2018 ROMA Conference and the discussion that included Eastern Ontario’s 2014 Economic Development Strategy and the importance of broadband and access to high-speed networks in our region. They indicated that they also recognize that high speed internet is an essential part of enhancing Ontario’s productivity, connectivity and quality of life.

5. Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)

Tabled is an Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) Update entitled "2018 AMCTO Provincial Budget Update" dated March 28, 2018.

6. Renfrew County District School Board

Tabled is a letter dated April 3, 2018 from the Renfrew County District School Board advising that as per Ontario Regulation 412/00 they are providing us with their Trustee Determination and Distribution Report for the 2018 General Election.

7. AMCTO Report - Municipal Council Compensation in Ontario

Tabled is the AMCTO Municipal Council Compensation Report. In August of 2017 AMCTO conducted a survey of municipalities in Ontario with a goal to gain a better understanding of how municipalities compensate their councils, create a resource for municipalities who are reviewing their council remuneration packages, and to add to the body of research about how local politicians are paid. Data was collected from 257 municipalities.

8. Bill 203 – Proposed New Employee Rights To Information About Compensation in the Workplace

The Ontario government introduced Bill 203, the Pay Transparency Act, 2018 (the Act) on March 6, 2018. If passed, the Act will come into effect on January 1, 2019 and will establish requirements relating to the disclosure of information about compensation (salaries and benefits) of employees and potential employees. It would also introduce several measures aimed at further closing the wage gap between male and female workers. Tabled is an update from Emond Harnden which further outlines the proposed requirements.

9. Pending Cannabis Legislation

Calgary's City Council has voted to ban the consumption of cannabis in public places once pot is legalized, similar to the ban on public consumption of alcohol. Council voted 10-4. The new Cannabis Consumption By-law makes it illegal to consume non-medical cannabis in any form, including smoking, vaping or edibles. Tabled is a CBC News Article with more information regarding the decision.

10. Health and Wellness

May 7 - 13, 2018 is Mental Health Week in Canada. Many organizations use this time to talk with employees about mental health resources available to both them and their family members.

Facts about employee mental health:

- One in three employees have suffered or are currently suffering from diagnosed mental health conditions.
- 45% percent of all employees who responded to a workplace mental health study admitted that they have considered leaving their jobs because of stress.
- One-quarter of respondents have developed illnesses because of job-related stress.

For more information, please visit the Canadian Mental Health Association's website at <https://mentalhealthweek.ca/>

RESOLUTIONS

11. **Asset Management Plan – Building Renfrew County Up**

RESOLUTION NO. FA-CC-18-04-42

Moved by Chair

Seconded by Committee

THAT County Council approve that the County of Renfrew's Comprehensive Asset Management Plan (CAMP) be updated to include the section titled Building Renfrew County Up and that the addition to the CAMP be approved at this session of County Council.

Background

The County's current Comprehensive Asset Management Plan (CAMP) addresses the needs of County infrastructure in its present configuration. The current CAMP does not include provisions for expansion or major modifications to existing infrastructure or, the provision of new infrastructure. During the budget workshop staff was directed to consider how pending projects could be added to the Asset Management Plan. The inclusion of potential future projects in the Asset Management Plan fits well with the County's Strategic Plan priorities of Asset Management and Long Term Financial Management and, in particular the key themes of Community Sustainability and Viability, Community Well-being and Economic Development.

During our Committee meeting, on March 20, 2018, a letter was received from the Town of Petawawa requesting that the County identify the expansion of County Road 51 (Petawawa Blvd) as a priority project and that the project be included in the Asset Management Plan. The inclusion of the expansion of County Road 51 (Petawawa Blvd) in the Asset Management Plan will strengthen the County's position that the project is a high priority, when future discussions take place with officials from the senior levels of government regarding funding assistance.

There are several other potential projects that could also be considered as being outside of the current Asset Management Plan. The document attached as Appendix II, entitled "Building Renfrew County Up" outlines a number of projects that are of significant value and which are dependent on funding from sources beyond the County of Renfrew. These projects would only be able to proceed once the appropriate funding is in place. However, including these projects also indicates that they are priorities for the County of Renfrew.

It is suggested that a new section be added to the County of Renfrew Comprehensive Asset Management Plan (CAMP) that incorporates future projects that are beyond the scope of the current CAMP.

Resolutions supporting the inclusion of Building Renfrew County Up were passed at each of the April Committee meetings.

BY-LAWS

12. 2018 Tax Policy

(a) Tax Ratios

RESOLUTION NO. FA-CC-18-04-44

Moved by Chair
Seconded by Committee

THAT a By-law setting the starting 2018 tax ratios for County purposes and lower-tier purposes for the year 2018 be adopted at this session of County Council.

RESOLUTION NO. FA-CC-18-04-45

Moved by Chair
Seconded by Committee

THAT County Council approve that the 2018 tax ratio By-law include a revenue neutral ratio for the Landfill class at 1.534659.

(b) Levy Restriction

RESOLUTION NO. FA-CC-18-04-46

Moved by Chair
Seconded by Committee

THAT County Council approve that the 2018 tax rates for the County of Renfrew include a calculation to apply a municipal budgetary tax increase to the industrial and large industrial classes equal to 50% of the tax rate increase over the 2018 notional tax rate for the residential class.

(c) 2018 Tax Capping – Capping Program

RESOLUTION NO. FA-CC-18-04-47

Moved by Chair
Seconded by Committee

THAT a By-law be adopted at this session of County Council to continue with the foregone revenue approach to fund the capping requirements under the Municipal Act and to continue to use all available capping options to move all properties toward full CVA taxation as quickly as possible.

(d) Tax Rate Reductions for Prescribed Property Subclasses for County Purposes and Lower-tier Purposes

RESOLUTION NO. FA-CC-18-04-48

Moved by Chair
Seconded by Committee

THAT a By-law to set tax rate reductions for prescribed subclasses for the County of Renfrew and its lower-tier municipalities for the year 2018 be adopted at this session of County Council

(e) Ministry of Finance – Elimination of Vacant and Excess Land Subclass/Vacant Building Rebate

RESOLUTION NO. FA-CC-18-04-49

Moved by Chair
Seconded by Committee

THAT County Council approve that the County of Renfrew make an application to the Ministry of Finance seeking Ministerial consent to eliminate the vacant and excess land subclasses as well as the vacant building rebate program for the 2019 taxation year and thereafter.

Background

A meeting of the Tax Policy Working Group (TPWG), consisting of the Treasurers of all local municipalities within the County of Renfrew, was convened on March 21, 2018 to discuss the 2018 Tax Policy Impact Study. The following is an Executive Summary of recommendations that were received, based on the majority of opinion, from the Tax Policy Working Group:

Ratios – The Tax Policy Working Group (TPWG) is recommending that we maintain the 2018 starting ratios. TPWG is aware of the option available to re-set the ratios to avoid tax shifts between the classes because of reassessment. However, a change to revenue neutral ratios would place an additional burden on business property owners that TPWG felt was a movement in the wrong direction in an already difficult economic climate. In addition, TPWG suggests that we hold firm to the valuation principles we established many years ago. Since capping was first introduced in 1998 the County of Renfrew decided that a property owner should receive 100% of the benefit of having a decrease in the assessed value of their property. Based on this belief, the County has never used the “clawback” option and has passed the reductions on to all non-residential tax classes. If we move to revenue neutral ratios and prevent properties from receiving the benefit of lower valuations, then we have made a fundamental shift in these principles.

Although there was discussion related to a movement to the Provincial threshold ratio for industrial, it was also recognized that because of the levy restriction, this ratio is reducing each year regardless. Since tax rate increases will be applied to the non-restricted classes in a greater proportion than to restricted classes, thus bringing the class rates for the restricted and non-restricted classes closer together, it effectively reduces the tax ratio for the restricted class. The group also noted that the industrial ratios have dropped by **20.8%** since 2001 and that the ratio will continue to reduce provided the rules regarding levy restriction are unchanged. TPWG will reconvene in the fall of 2018 to review a more detailed analysis of the impacts of the shift in taxation that would result from a decision to move to the Provincial industrial threshold ratio of 2.63 in 2019.

The Tax Policy Working Group (TPWG) also discussed the significant increase in assessment related to the farm class of properties. Specifically, farmland increased **76.33%** between the Jan 1, 2012 and Jan 1, 2016 valuation dates. This increase was consistent with the valuation increase experienced across Eastern Ontario (MPAC Zone 6). However, TPWG believes that the basis of MPACs farm property assessment is fair and equitable. Property owners are given the opportunity to request reconsideration and appeal their assessments. At the end of the day assessed value should reflect actual value. Market forces have led to farm property owners experiencing large capital gains on their properties. Farmers will continue to receive a 75% discount on their taxation and any further reduction in farm tax ratio would shift additional tax burden to the other tax classes. **TPWG recommends no change in the farm class ratio of 0.25.**

New Landfill Class and Ratios - On December 13, 2016, an amendment to Ontario Regulation 282/98 under the Assessment Act was filed, which implements several of the Landfills Assessment Review recommendations. The regulation prescribes the use of the historic valuation methodology to assess landfills for the 2016 reassessment. The historic methodology values landfills as vacant industrial land, with structures assessed based on the replacement cost approach; prescribes the exclusion of environmental protection features from the assessed value of landfills; and establishes a new landfill

property class. Municipalities with properties in the Landfill class in their jurisdiction must include a Landfill class tax rate and tax ratio starting in 2017. On April 5, 2017 the Ministry of Finance advised all municipalities that Ontario Regulations 95/17, 94/17, 97/17, 98/17 and 99/17 had been filed to implement the municipal tax policy framework. In 2017, Renfrew County chose a Starting Ratios for the Landfill class to be the same as the 2017 Starting Ratios for the Commercial class at 1.814700.

For the 2018 taxation year, we've received confirmation from the Ministry of Finance that O. Reg 95/17, Section 10.2 will continue to be applied for tax year 2018. Therefore, the transition ratio for the Landfill class is the Revenue Neutral ratio, with the ability to increase it up to 5%. The revenue neutral ratio for 2018 is 1.534659. If this regulation does not change for subsequent years, then the Transition Ratio for the Landfill Class will be recalculated every year since it has to equal the Revenue Neutral Ratio for that class. The Revenue Neutral Ratios are calculated to raise the same proportion of the levy for each class as it paid in the previous tax year. **Therefore, TPWG is recommending that for 2018, County Council adopt the revenue neutral ratio for the Landfill class at 1.534659.**

Multi Residential Ratios - The Province has heard concerns about the significantly higher property tax burden for multi-residential apartment buildings and its potential implications for housing affordability in the rental market. In response to these concerns, the Province has announced it will review the property taxation of multi-residential apartment buildings. The review will involve extensive consultations with municipalities, as well as other affected stakeholders, including renters and apartment building owners. Currently, the average municipal property tax burden on multi-residential apartment buildings is more than double that of residential properties. In many cases, multi-residential properties are taxed by municipalities at nearly three times the rate of residential properties. The inequity resulting from this higher property tax burden is especially concerning given the lower average incomes of tenants in multi-residential apartment buildings. In fact, the average income of apartment renters is less than half of other residential households. The Province will take steps to ensure that high municipal tax burdens on multi-residential properties do not increase. For these municipalities, this means that the municipal property tax burden for multi-residential properties will be no higher in 2018 than it was in 2017. For the 2018 tax year, municipalities with a multi-residential tax rate that is double the residential rate or higher will be restricted from increasing this burden. This means, where the multi-residential tax ratio is greater than 2.0, a full levy restriction will be implemented and reassessment related shifts onto the multi-residential class will be prevented. **This restriction does not affect Renfrew County as our multi-residential ratio is only 1.9436.** On April 27, 2017 the Province implemented a mandatory New Multi-Residential property class province-wide to ensure that municipalities tax new multi-residential buildings at a similar rate as other residential properties (Ratio of 1.0). This will support and encourage the development of new, purpose-built rental housing as a step to improve housing affordability in the rental market. All municipalities were required to

set a tax ratio in 2017 for New Multi-Residential class regardless of whether any NT properties exist. Unfortunately, the Province only released the Regulations on July 6, 2017 which resulted in a special County Council meeting held on July 26, 2017. **The new Multi-Residential ratio of 1.0 remains in effect for the 2018 taxation year and thereafter.**

Levy Restriction (2018 Option) – Since this option can be utilized at either the upper or lower tier independently, County staff are recommending that the County elect to increase the industrial and large industrial tax rates by 50% of the residential budgetary increase, based on notional tax rates. The impact is estimated to be a **1.5%** increase in the tax rates for the industrial class, and the principle of having the industrial class pay for some of the municipal levy increase is seen as appropriate. This option was also chosen by County Council in prior years.

Notional Rate Adjustment - In response to municipal requests, a technical adjustment to the provincially prescribed notional property tax rate calculation was announced in the 2016 Ontario Budget. This adjustment ensures that when calculating notional tax rates, municipalities and the Province are able to address any unintended effects due to specific in-year property assessment changes, such as assessment appeal losses. Municipalities have the option to adjust the year-end assessment used in the notional property tax rate calculation to offset changes resulting from certain in-year reassessment related changes, including: Assessment Review Board decisions; Request for Reconsiderations; Post Roll Amended Notices; and Special Advisory Notices. In 2016, regulations were enacted for each municipality that adopted the adjustment. For 2017 and future years, the Ministry has taken steps to ensure a more streamlined process, which will not require further regulations. Adoption of the adjustment can be implemented for any municipality by selecting the adjustment through the OPTA system. To ensure the ongoing integrity of education property tax revenues, the property tax rate calculation adjustment is also applied to education property tax rates. **TPWG is not recommending that we adjust year end taxation through the use of this option.**

Capping – **TPWG is recommending that we do not change the current foregone revenue approach to fund capping. TPWG also recommends the continued use of all available tools to exit the capping program as soon as possible.** TPWG has always recommended using all available tools as the preferred option due to its acceleration toward CVA tax and also because it reflects the lowest overall cost for capping. Continuous cost reductions have been realized by the County of Renfrew and all lower tier municipalities through the dedicated pursuit of utilizing all options available to us to achieve full CVA taxation for all properties as quickly as possible.

For 2017, the Province provided municipalities with increased flexibility to manage business property taxes through the business property tax capping program. This builds on 2016 enhancements to the capping program that provided municipalities increased

flexibility to accelerate progress to current value assessment (CVA) level taxes, as well as the option to exit or phase-out from the program. Beginning in 2017, eligibility criteria to allow municipalities to phase out the capping program were more extensive. Municipalities could choose to exclude vacant land from the phase-out eligibility criteria where all properties must be within 50% of CVA level taxes. Municipalities also had the option to limit capping protection only to reassessment related changes prior to 2017. For municipalities that select this option, reassessment related increases, beginning in 2017, would not be subject to the cap. The County of Renfrew elected these new capping options in 2017 and these decisions remain in effect for the 2018 capping program.

Discount Rates – The County has always used the legislated reductions of 30% for Commercial and 35% for Industrial vacant units, vacant land and excess land. The Province began providing municipalities with broad flexibility for 2017 and future years to tailor the programs to reflect community needs and circumstances, while considering the interests of local businesses. Municipalities can implement changes to the existing discount by notifying the Minister of Finance of their intent to utilize this flexibility and provide details of the proposed changes along with a council resolution. **TPWG is recommending that Council pass a resolution seeking Ministerial consent to eliminate the vacant and excess land subclasses as well as the vacant building rebate program for the 2019 taxation year and thereafter.** The Province has an interest in continuing to ensure tax competitiveness and consistency for taxpayers and has required that municipalities engage with their local business community before making any changes. As such, all local municipalities were asked to include an information bulletin in their 2017 final business tax bills to advise their business community of the options being considered. Business ratepayers had an opportunity to respond with any concerns. At the TPWG meeting on March 21st, local municipal Treasurers advised that very few, if any, negative responses were received.

Tax Relief for Low Income Seniors/Disabled – TPWG is not recommending any changes to the current policy to defer assessment related tax increases for low income and disabled seniors.

Tax Relief on Eligible Property Occupied By Eligible Charities – TPWG is not recommending any change to the current by-law establishing a tax rebate program for eligible charities in the amount of 40% of the taxes payable on eligible commercial or industrial properties.

Deadlines for LTM Tax Rating By-laws - As we are all using OPTA to create a CD to generate all business class property tax bills, the CD will not be available until **ALL** LTM's complete their budget processes and adopt a rating by-law. TPWG is recommending that all tax rating by-laws should be adopted prior to **June 15, 2018** and all tax rates should be entered by each municipality into the OPTA system by that same date. This process would allow the issuance of property tax bills to the business community before the summer vacation period.

13. 2018 County of Renfrew Tax Rate By-law

RESOLUTION NO. FA-CC-18-04-50

Moved by Chair
Seconded by Committee

THAT a By-law to Establish the 2018 Tax Rates for County of Renfrew Purposes be adopted at this session of County Council.

Background

At the January 31, 2018 Session of County Council, By-law Number 4-18, being A By-law to Adopt the Estimates for the Sums Required During the Year 2018 for General, Capital and All Purposes of the County of Renfrew was adopted in the amount of Forty-Three Million, Nine Hundred and Eighty-Four Thousand, Five Hundred and Thirty-Four Dollars (\$43,984,534) as the estimate of property tax levy required during the year 2018. As a result of our Tax Policy recommendations we are now able to recommend the adoption of the County tax rates for 2018. The following table provides a summary of the 2018 County tax rates with a comparison to the 2017 rates:

<u>Property Class</u>	<u>2017</u> <u>Tax Rates</u>	<u>2018</u> <u>Tax Rates</u>
Residential	0.00358971	0.00362193
Residential - FAD (Phase I)	0.00125640	0.00126767
Multi-Residential	0.00697697	0.00703957
New Multi-Residential	0.00358971	0.00362193
Commercial - Occupied	0.00651425	0.00657271
Commercial - Vacant	0.00455998	0.00460090
Commercial - FAD (Phase I)	0.00125640	0.00126767
Industrial - Occupied	0.01025332	0.01028739
Industrial - Vacant	0.00666466	0.00668680
Large Industrial - Occupied	0.01279174	0.01283425
Large Industrial – Vacant	0.00831463	0.00834226
Landfill	0.00651425	0.00555842
Pipelines	0.00478437	0.00482730
Farmland	0.00089743	0.00090548
Managed Forest	0.00089743	0.00090548

14. Employment By-law #1

RESOLUTION NO. FA-CC-18-04-52

Moved by Chair
Seconded by Committee

THAT County Council approve the following changes to Employment By-law #1 effective January 1, 2018:

Article 4 – Rates of Pay

A 2.0% non-union wage increase consistent with the 2018 approved annual budget for employees that are part of the following Schedules effective January 1, 2018: Schedule “B” – Roads Operational Classifications and Rates;
AND FURTHER THAT the revised Employment By-law # 1 be adopted at this session of County Council.

Background

On February 28, 2018 County Council approved a 2.0% non-union wage increase for Non-Union Salary Grid. We made the mistake of not including Schedule B in the February 28, 2018 package, therefore these are now reflected in the Employment By-law #1 in this report.

15. Revisions to Corporate Policies & Procedures – Human Resources

RESOLUTION NO. FA-CC-18-04-53

Moved by Chair
Seconded by Committee

THAT the recommended changes to Corporate Policy E-08 General Leave of Absences be approved; AND FURTHER THAT a By-law to amend By-law 63-03, being a By-law to Establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted at this session of County Council.

Background

As per Bill 148 the Fair Workplaces, Better Jobs Act, in order to be in compliance with the Act regarding benefit entitlement during the period of statutory leaves, benefits are to be continued. A new item 4 entitled “Benefit Entitlement” and item 5 “Non-Statutory Leave” has been added to the revised Policy E-08 General Leave of Absences.

All of which is respectfully submitted.

Walter Stack, Chair

And Committee Members, G. Doncaster, M. Donohue, J. Murphy, T. Peckett, D. Robinson, R. Sweet, J. Visneskie Moore.

The Report was adopted as presented.

Councillor Robert Kingsbury, Vice-Chair of the Health Committee, brought in and read the resolutions of the following report:

April 25, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. Resident Population

We wish to advise that our resident population as of the date of our last meeting is as follows:

POPULATION			
HOME	January 31, 2018	February 28, 2017	March 31, 2018
Bonnechere Manor	178	180	178
Miramichi Lodge	164	162	162
TOTAL	342	342	340

2. Champlain Local Health Integration (CLHIN) Waitlist Information

We wish to advise that the waitlist for Renfrew County long-term care homes for the months of December, 2017, January and February 2018 are as follows:

Renfrew County Long-Term Care Homes	Number of Clients on Waitlist		
	December 2017	January 2018	February 2018
Bonnechere Manor	190	191	195
Caessant Care Cobden	92	91	94
Deep River & District Hospital – The Four Seasons Lodge	46	46	44
Grove (The) Arnprior & District Nursing Home	81	86	92
Groves Park Lodge	152	151	161
Marianhill Inc	198	192	192
Miramichi Lodge	301	294	293
North Renfrew Long-Term Care Services Inc.	76	74	68
Valley Manor Inc.	44	48	52

3. Emergency Services – Public Access Defibrillator Program Update

Philips Canada sent notification of a recall for several series of automatic external defibrillators (AEDs). All County of Renfrew Philips defibrillators were inspected to see if any were subject to recall. Currently 39 AEDs meet the serial number criteria, 26 were confirmed to have possible faulty receptors. Philips has recommended that the AEDs remain in service if they continue to pass daily preprogram checks.

Applications are being processed for 2018 funding for the Public Access Defibrillator Program. Any grants or donations received will be used to purchase defibrillators for not for profit sites throughout the County of Renfrew.

4. Prehos – Community Paramedic Program

The County of Renfrew Paramedic Service is recognized as a leader in the development of Community Paramedicine. Over the past years, the Service has looked for a partner to develop and implement an electronic client record system to manage the increasing flow of patient information, tasks and resource assignments. Prehos is a leading developer of workflow software solutions. A Memorandum of Understanding was developed outlining how the Service will work with Prehos in partnership to create software that will meet the needs of both parties. The existing suite of software tools that deliver patient care charting solutions, workforce assignment and route planning can be utilized, adapted or expanded to address Community Paramedicine requirements. In return, Prehos waives any product purchase or service charges related to this project for a period of five years following the full deployment of the system.

The Community Paramedic Program moved to this integrated electronic client record scheduling program effective April 1, 2018. This program assists the Service in delivering high-quality services to the residents of the County of Renfrew in an efficient and cost-effective manner. It will also enable the expansion of the Community Paramedic Program beyond a single physical location while allowing an increased continuity of care and scheduling flexibility.

The Community Paramedic Program's electronic records will help to:

- increase stakeholder integration (family health teams, social services, etc.);
- placement of the right paramedic with the right client at the right time (with the right information);
- manage workload to balance 911 operations and paramedic needs with Community Paramedicine demands;
- reduce travel and increase ability to maintain 911 regional coverage;
- decrease vehicle maintenance, mileage and fuel costs;
- be consistent and efficient with our charting;
- create efficiency by sharing and accessing client information, regardless of location;

- track care plans and objectives;
- ensure that all communications with agencies are PHIPA-compliant.

Currently 600 patient records are in the database and will expand to accommodate over 1,000 patients by June 30th. The second phase will increase functionality by automating the incoming referral process and moving to “Intelligent Scheduling”, which will account for distance to clients, urgency and staffing when drawing up daily schedules for community paramedics.

All reporting from paramedics is on track. The data and trends are analyzed to ensure an environment of learning from experiences and includes a continuous quality improvement process. In addition, the system has been developed to be intuitive for community paramedics, requiring little or no formal training.

This technology will expand the current Community Paramedic Program beyond its single location into five zones to create efficiency and capacity to provide this service to the at risk population.

5. Provincial Budget – Once-in-a-Generation Investment for Seniors - LTC

The 2018-19 Ontario Budget announced a total of \$143M investment for long-term care, with the investment growing to \$165M when long-term care targeted funding from other programs is included.

The funding increases are grouped into three categories: Care and Accommodation; Specialized Resources and Supports for Complex Residents; and Clinical and Educational Supports.

- (a) The Care and Accommodation category includes the Aging with Confidence commitment to move toward a provincial average of 4.0 hours of direct care by the year 2021-22. The budget has allocated \$300M over the course of the three-year fiscal plan, beginning with a \$50M allocation for 2018-19 to start the “move to 4 hours of direct care.” The initial \$50M will be targeted to adding one registered nurse per home. Our Homes have language in our Ontario Nurses’ Association (ONA) Collective Agreements regarding minimum registered nurse (RN) staffing such that we already staff above the one (1) RN per 24 hour requirement as per the Long-Term Care Homes Act. It has been made very clear by the stakeholders that direct resident care - assistance with feeding, bathing and so on is what is needed. Assuming this is ‘use it or lose it’ funding where we will have to demonstrate an increase in RN staffing above the current level today; this funding will not assist Bonnechere Manor nor Miramichi Lodge in the above direct care challenges. AdvantAge Ontario has been advised of this impact.

In addition to the \$50M in 2018-19, the Care and Accommodation allocation will include the anticipated (and budgeted) 2.0% increase to Program and Support Services (PSS) and Nursing and Personal Care (NPC) envelopes. The Registered Practical Nurse (RPN) funding outside the NPC envelope will be rolled into the per diem, with a 2% increase. This will bring the new NPC per diem to \$101.91. A small homes initiative will see homes with 64 or fewer beds keep their current \$48,000 RPN funding and receive the \$2.03 increase to the NPC envelope previously provided to larger homes.

Finally, the Other Accommodation (OC) envelope will increase 1.6%, growing the total per diem to \$56.52. The PSS per diem will rise by 2.0% to \$9.79, and the raw food per diem was given another increase of 6.0% this year growing to \$9.54. As usual, the Raw Food and OA envelopes increases will be effective July 1, 2018. On July 1, 2018, the resident co-pay is planned to increase to \$60.78 from its current \$59.82.

- (b) The Specialized Resources and Supports for Complex residents category includes the expected \$10M increase to Behavioural Supports Ontario (BSO), with a target of 70% of homes with in-home resources to deal with responsive behaviours. In addition, a \$5.0M increase has been allocated to the High Intensity Needs Funding (HINF), predominantly for one-to-one care during serious responsive behaviour episodes. In addition, an \$8.0M equipment fund will be established for falls and injury prevention. As well, the Ministry will be including Assistive Device Program (ADP) eligibility for long-term care residents to obtain sleep apnea Continuous Positive Airway Pressure (CPAP) machines. Finally, the NPC and PSS supplements will also increase by 2.0%.
- (c) Clinical and Education Supports, the third category, totals \$8.0M. That category includes \$.40M annual base funding for personal support worker training, funding for eClinical Support Tools and a 9.0% increase to the accreditation premium – another group of items that AdvantAge Ontario has pursued on behalf of its members. The new \$0.36 accreditation premium will be renamed the Quality Attainment Premium. That premium will sit “on top” of the Other Accommodation envelope and will be tied to quality performance. Many of these initiatives not only respond to concerns long signaled by AdvantAge Ontario but also go far to add stability to funding, particularly around the Behavioural Supports Ontario (BSO) in-home staffing and training around behaviours for all staff and equipment needs.

6. Valley Manor Opening Six New Long-Term Care Beds

As part of Ontario’s commitment to create 5,000 long-term care beds over the next four years and more than 30,000 over the next decade, Valley Manor in Barry’s Bay is opening six new long-term care beds to help seniors access the care they need closer to home.

7. Letter of Gratitude – Bonnechere Manor

Tabled for Council's information is an email received from Mr. Peter Stanton regarding his mother's care at Bonnechere Manor.

8. Bonnechere Manor Foundation Activities

- (a) The 2nd annual Bonnechere Manor Foundation Fun Run was held Saturday, April 21, 2018.
- (b) Mother's Day Brunch will be held on May 13, 2018 from 11 am until 1 pm in the Renfrew Rotary Hall of Bonnechere Manor. This event will be catered by Dreams Catering for only \$25.00 per adult.
- (c) The 2nd annual Bonnechere Manor Foundation Gala will be held on Saturday, October 20, 2018 and the theme is 50s-60s celebrating the Manor's 60th Anniversary.

For more details on these events please contact Claire Ullrich, Fundraising Coordinator at 613-432-4873 ext. 1252 or cullrich@countyofrenfrew.on.ca

9. Renfrew County and District Public Health Unit Inspection – Miramichi Lodge

On March 21, 2018, Ms. Michelle Street and Ms. Kelsey Ferguson, Public Health Inspectors with the Renfrew County and District Health Unit inspected the main kitchen area at Miramichi Lodge. Inspection of the kitchen area resulted in no issues of non-compliance reported. Comments received were "Facility well maintained. Minor cleaning is required that will be addressed during the cleaning schedule this week. Work orders have been submitted for any cleaning that is required to be done by maintenance".

10. Accreditation – Miramichi Lodge

Under the leadership of Mr. Mike Blackmore, Administrator, Miramichi Lodge was surveyed by Accreditation Canada on April 23 – 25, 2018. The results will be shared once available.

11. Miramichi Lodge Foundation Update

Concerts in Care, presented by the Health Arts Societies, held a classical music concert for Miramichi Lodge residents, visitors and the public on Thursday, April 19, 2018 in the Miramichi Lodge Community Centre.

12. Ministry of Health and Long-Term Care Public Posting of Home Performance Levels

The Ministry of Health and Long-Term Care (MOHLTC) has advised Long-Term Care Homes (LTCHs) that they are enhancing the MOHLTC public website to include the performance level of each Home in an effort to improve the transparency of public information related to the LTCHs Quality Improvement Programs (QIPs) in Ontario. While the website has not been updated yet; the MOHLTC did provide the performance level for each of Bonnechere Manor and Miramichi Lodge which are tabled. Committee is very pleased to advise you that both Bonnechere Manor and Miramichi Lodge are currently in good standing, as defined in the document: "Acts to address areas of concern with provincial standards for resident care and home operations; reports incidents and corrects issues identified in high risk areas; generally manages complaints."

RESOLUTIONS

13. Multi-Sector Service Accountability Agreement (M-SAA)

RESOLUTION NO. H-CC-18-04-37

Moved by Chair
Seconded by Committee

THAT County Council authorize the Warden and Chief Administrative Officer/Clerk to sign the Schedule G – Declaration of Compliance for the period April 1, 2017 to March 31, 2018, as part of the Multi-Sector Service Accountability Agreement (M-SAA) Amending Agreement between the Champlain Local Health Integration Network (LHIN) and Bonnechere Manor for the continuation of 100% funding.

Background

Bonnechere Manor has been operating a Senior/Adult Day Program in Renfrew since February 1997 and in Cobden since May 2001. Both programs are available to residents in and around the communities, Monday to Friday from 8:00 a.m. to 4:00 p.m. Access into the day programs is through the Community Care Access Centre.

14. Algonquin College Personal Support Worker Program Onsite at Bonnechere Manor

RESOLUTION NO. H-CC-18-04-38

Moved by Chair
Seconded by Committee

THAT County Council authorize the Warden and Chief Administrative Officer/Clerk sign the Memorandum of Understanding with Algonquin College to offer a Personal Support Worker Program onsite at Bonnechere Manor commencing January 2019.

Background

Discussions with Algonquin College regarding offering a Personal Support Worker Program (PSW) onsite at Bonnechere Manor is one of a number of strategies to reduce the staffing challenges at Bonnechere Manor. To this end, Algonquin College has provided a Memorandum of Understanding (MOU) between Bonnechere Manor and Algonquin College to commence a PSW program at Bonnechere Manor beginning in January 2019. Early promotion and recruitment of applicants is required so that the College can post this opportunity on the Ontario College Application Service by May 1, 2018. To do that, an MOU will need to be in place. These discussions have included the Directors of Finance and Human Resources to ensure the interests of Bonnechere Manor and the County of Renfrew are protected.

BY-LAWS

15. Health Links Service Level Agreement – County of Renfrew Paramedic Service

RESOLUTION NO. H-CC-18-04-34

Moved by Chair

Seconded by Committee

THAT County Council authorize the Warden and Chief Administrative Officer/Clerk be to sign the Service Level Agreement between The Pembroke Regional Hospital, The Arnprior & District Family Health Team and The County of Renfrew to work in partnership with Health Links to develop a local network of service providers to scale and spread the Health Link approach in the Arnprior and Barry's Bay areas through Community Paramedic led care coordination; AND FURTHER THAT a By-Law be adopted at this session of County Council.

Background

Health Link is an innovative service delivery model focused on the five per cent of patients with the highest needs, often with multiple, complex conditions, and accounting for two-thirds of Ontario's health care spending.

Through better collaboration with providers of care, patients gain access to the services they need through individual care plans and coordinated support from a care team that could include doctors, nurses, specialists, hospitals, home care, long-term care and community agencies. The goals of Health Links are to improve the health care experience for those with complex needs, reduce unnecessary visits to hospital emergency departments and decrease overall health care costs.

The lead organization for the Western Champlain Health Link is Pembroke Regional Hospital (Lead: Sabine Mersmann, Vice President, Patient Services, Seniors and Community Care). The Health Link target population will be patients with four or more

chronic conditions (i.e. COPD, CHF, Dementia, Mental Health and Addiction) and other vulnerable factors:

- Social determinants of health deficiencies (i.e. housing, food, safety, finance, health literacy)
- Lack of support (i.e. live alone, limited caregiver support)
- Barriers to accessing care/services (i.e. language, culture, mobility)
- Cognitive impairment

This Service Level Agreement is a formal record of the commitments for the Health Link Lead Agency (HLLA), representing Western Champlain Health Link, and the Care Coordinating Agency (CCA) in support of the Health Link partnership.

Health Links will provide \$40,000 in quarterly installments to support change efforts and adoption of Care Coordination process for a commitment of 20 completed CCPs for 2018-19 for the Barry's Bay area, and will provide an additional \$40,000 over the fiscal year to County of Renfrew Paramedic Service and the Arnprior Family Health Team to support .

The Report was adopted as presented.

Moved by: Councillor Visneskie Moore

Seconded by: Councillor Peckett

THAT the following By-laws be enacted and passed:

- (a) By-law 37-18 - A By-law to Enter Into a Road Access Agreement with Carolyn June Smoke (County Road 62-Combermere Road).
- (b) By-law 38-18 - A By-law to Dedicate Land as Part of the County of Renfrew Public Road System.
- (c) By-law 39-18 - A By-law to Alter Highways (County Roads 1, 51 & 65) and Structures (No. B018, B110, B258, C124, C141, C217, C238, C300 & C314) In the County of Renfrew.
- (d) By-Law 40-18 - A By-law For the Execution of Contract No. PWO-2018-03 For the Supply & Delivery of Wheeled Excavator and Attachments.
- (e) By-law 41-18 - A By-law For the Execution of Contract No. PWO-2018-04 For the Supply & Delivery of One Tandem Truck and Plow Unit.
- (f) By-Law 42-18 - A By-law For the Execution of Contract No. PWO-2018-09 Asphalt Scratch Coat and Shoulder Gravelling.

- (g) By-law 43-18 - A By-law For the Execution of Contract No. PWC-2018-01 Rehabilitation of County Road 1 (River Road).
- (h) By-law 44-18 - A By-law For the Execution of Contract No. PWC-2018-04 Rehabilitation of County Road 64 (Opeongo Road) and County Road 515 (Quadeville Road).
- (i) By-law 45-18 - A By-law For the Execution of Contract No. PWC-2018-07 Rehabilitation of County Road 67 (Simpson Pit Road).
- (j) By-law 46-18 - A By-law For the Execution of Contract No. PWC-2018-16 Hot Mix Paving County Road 512 (Foymount Road).
- (k) By-law 47-18 - A By-law to Enter Into an Agreement with Latitude Geographic Group Ltd. To Maintain the County of Renfrew Geographical Information System (GIS) Web Application.
- (l) By-law 48-18 - A By-law to Amend By-law 20-10 to Extend the Lease Agreement with a Second Lease Amendment with Pembroke Travel Bureau Limited for Renfrew County Housing Corporation Offices at 169 Lake Street, Pembroke, Ontario.
- (m) By-law 49-18 - A By-law to Adopt Amendment No. 25 to the Official Plan of the County of Renfrew.
- (n) By-law 50-18 - A By-law to Amend By-law 49-17-To Establish Policies and Procedures for the Licensed Home Child Care Services for the County of Renfrew.
- (o) By-law 51-18 - A By-law to Set Tax Ratios for County Purposes and Lower-tier Purposes for the Year 2018.
- (p) By-law 52-18 - A By-law to Adopt Optional Tools for the Purposes of Administering Limits for the Commercial, Industrial and Multi-Residential Property Classes for the Year 2018.
- (q) By-law 53-18 - A By-law to Set Tax Rate Reductions for Prescribed Property Subclasses for County Purposes and Lower-tier Purposes for the Year 2018.
- (r) By-law 54-18 - A By-law to Establish the 2018 Tax Rates for County Purposes.
- (s) By-law 55-18 - Employment By-law #1 for County Officers and Staff.
- (t) By-law 56-18 - A By-law to Amend By-law 63-03 Human Resources Corporate Policies and Procedures for the County of Renfrew.
- (u) By-law 57-18 - A By-law Authorizing the Warden and Clerk to Execute a Service Level Agreement Between the Pembroke Regional Hospital, the Arnprior & District Family Health Team and the County of Renfrew to Work with Health Links to Develop a Coordinated Health Care Approach Through the Community Paramedicine Program.

CARRIED.

Moved by: Councillor Visneskie Moore
Seconded by: Councillor Love

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act for the following purpose(s): Time: 1:22 p.m.

- A Personal matters about an identifiable individual, including employees.

CARRIED.

Moved by: Councillor Visneskie Moore
Seconded by: Councillor Reinwald

THAT this resume as an open session of County Council. Time: 1:58 p.m.

CARRIED.

Moved by: Councillor Visneskie Moore
Seconded by: Councillor Reinwald

THAT By-law 58-18, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on April 25, 2018 be now numbered, deemed read three times and passed.

CARRIED.

Moved by: Councillor Stack
Seconded by: Councillor Love

THAT County Council adjourn. Time – 1:50 p.m.

CARRIED.