

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS
of the
COUNCIL OF THE CORPORATION
of the
COUNTY OF RENFREW**

- Third Ordinary Session -

County Council
Pembroke, Ontario
February 28, 2018

GENERAL SESSION

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on February 28, 2018.

The Warden, Jennifer Murphy, presided.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

The roll was called and all members were found to be present except Councillors Doncaster, Emon, Keller, Love, Reid and Visneskie Moore. No pecuniary interest was disclosed.

Moved by: Councillor Robinson

Seconded by: Councillor Sweet

THAT the minutes of January 31, 2018 be adopted as presented.

CARRIED.

Warden Murphy addressed Council as follows:

As we gather in Chambers this morning I would like to acknowledge on behalf of Council and our community that we are meeting today on traditional territory of the First Nations. We would like to thank the Algonquin people and express our respect and support for their rich history. We are extremely grateful for their many and continued displays of friendship.

Members of County Council:

During the month of February, I attended 11 meetings on County business.

On February 2, 2018, I participated by in a conference call meeting of the Chairs and Vice-Chairs of the Eastern Ontario Wardens' Caucus/Eastern Ontario Mayors Caucus to discuss priorities and advocacy for 2018.

On February 16, 2018, I joined Chief Kirby Whiteduck of the Algonquins of Pikwakanagan at a reception held by the Minister of Indigenous Relations and Reconciliation, the Honourable David Zimmer. The reception was to congratulate the Algonquins of Pikwakanagan and the County of Renfrew on their historic Memorandum of Understanding in pursuing common goals and exploring those synergies for economic development opportunities and successes for both.

On February 16, 2018, I attended an Emergency Management meeting to review lessons learned from last year's flooding and how to move forward in case of a similar emergency. In attendance were many government agencies including the Office of the Fire Marshall, Ministry of Natural Resources and Forestry and Ministry of Municipal Affairs, personnel from local and county Road's departments, Paramedics and Community Emergency Management Coordinators from across the County. The video that was compiled by Mike Barber was very well received. The Municipal 511 system was presented as a tool purchased by the County for all lower tiers as a tool for any and all emergencies. I brought greetings on behalf of County Council and thanked everyone for their incredible hard work last year and for being at that meeting knowing that this probably was not a hundred year flood event. Thank you to Chief Nolan for including me in this very important day.

On February 24, 2018, I presented a certificate on behalf of County Council to the Douglas Lions Club recognizing their 70th Charter Anniversary. Congratulations to the Club on achieving this milestone.

I will remind those assembled here of the following - the County of Renfrew, Experience our history, Share our future.

This concludes my address for this session of County Council.

Jennifer Murphy, Warden

Delegations were heard as follows:

- (a) 10:10 a.m. – Staff Cheque Presentation to Ms. Pat Lafreniere, Executive Director, Renfrew County United Way.
- (b) 10:15 a.m. – Ms. Jackie Agnew, Township of Bonnechere Valley, Mental Health Task Force to make a presentation on mental health.
- (c) 10:30 a.m. – Mr. Alastair Baird, Economic Development Manager to overview the Economic Development Strategy 2018 - 2023.

Councillor Tom Peckett, Chair of the Operations Committee, brought in and read the resolutions of the following report and the Addendum to the Report:

February 28, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. Tabled is a notice dated January 3, 2018 from the Honourable Bob Chiarelli, Minister of Infrastructure advising recipients of funding under the Clean Water and Wastewater Fund (CWWF) that the program has been extended to March 31, 2020 from the original deadline of March 31, 2019. Additionally, the requirement for sixty percent of the funds to be expended prior to March 31, 2018 has been eliminated.

2. 2018 Operations Committee Meetings

In years past, the Operations Committee has convened a number of its regular meetings at the offices of local municipalities. The objective has been to enable the staff and local municipal Council to meet with the Operations Committee to discuss any matters of common interest or concern. In 2017 meetings had been scheduled in Whitewater Region and in Greater Madawaska and were subsequently cancelled due to unforeseen circumstances.

In 2018, the Operations Committee will be holding meetings at the following locations, pending confirmation with the local municipalities:

- May 2018 – Township of Greater Madawaska
- June 2018 – Township of Whitewater Region

3. Monthly Project Status Report

Tabled is the Monthly Project Status Report for the information of the Committee. As the 2018 program is just commencing, some of the timelines are preliminary in nature and will be revised as the various contracts move forward. Additional project information is provided within the Divisional reports.

4. Ministry of Transportation Initiatives

On January 15, 2018 Mr. Steven Boland, Director of Public Works & Engineering attended a meeting in Kingston with Ministry of Transportation (MTO) officials and representatives from other municipalities throughout Eastern Ontario to learn of the following initiatives being proposed by MTO:

(a) Joint Procurement Opportunities

MTO staff have indicated that the Ministry is willing to partner with municipalities for the procurement of engineering and construction services on behalf of the local municipalities when the MTO has contracts in the local area. The nature and complexity of the work proposed by the municipality must be similar in nature to the Ministry contract. The municipality would also be required to confirm that it is willing to proceed with the procurement prior to any work being undertaken. Confirmation would likely be in the form of an agreement between the municipality and the Ministry. The municipality would also be bound by the terms of the MTO contract as applicable to the municipal work. Ministry staff have agreed to provide a list of upcoming projects at which time staff will be better able to determine which if any projects may be beneficial to partner with.

(b) Ontario 511 System

For approximately ten years the Ministry of Transportation has operated a free online mapping system that is available to the public which is known as Ontario 511. The mapping application provides information to road users and travellers regarding the issues which may be encountered on the provincial highway system. The Ministry is currently launching a new updated system and is seeking comments from users as to the content provided as well as desired enhancements. The Ontario 511 application can be accessed at the following link: <http://www.mto.gov.on.ca/english/traveller/trip/map.shtml>.

The Ministry is also interested in discussing with other road authorities, the possibility of, and opportunities to, share and exchange information pertaining to roads and transportation issues. This approach would provide travellers with a single coordinated point of contact for electronic information related to roads. During the spring floods in 2017, the County commenced using a similar system, Municipal 511, as a way in which to advise road users of closures and other matters regarding the status of the roadways throughout the County. In 2018 the Public Works & Engineering Department will be expanding the use of Municipal 511 to provide information regarding the 2018 construction program and associated restrictions. The Municipal 511 site is available at: <https://www.municipal511.ca/>. As the coordination with the various information sites advances, further updates will be provided.

5. AORS Trade Show

The annual Municipal Public Works Trade Show hosted by the Association of Ontario Road Supervisors (AORS) is being held on June 6 & 7, 2018 at the Quinte Sports & Wellness Centre in Belleville Ontario. The trade show provides an opportunity for public and private sector public works employees to share information and technical developments in the materials, services and equipment required to build and maintain municipal roads and other core infrastructure. Additional information may be found on the AORS website at: <http://aors.on.ca/events/aors-trade-show/?#NextTradeShow>. Staff and elected officials are welcome to attend. The local Renfrew County Road

Supervisors Association is considering arranging bus transportation to and from the trade show if sufficient interest exists within the local membership.

6. Bridge Naming Request

Our Committee reviewed a letter from Mr. Graham MacLachlan requesting that a bridge be named in honour of his great-great-grandfather, John Paris. All bridges and culverts are presently assigned a descriptor (i.e. C133 Scheel Drive Culvert) that provides an asset identification number and location reference. After some discussion our Committee decided to maintain the current informal practice for naming of bridges rather than develop a formal policy.

7. Winter Operations

The month of January provided a variety of winter weather conditions that required responses by staff. Table 1 provides a summary of the winter events, material usage and precipitation amounts to date and the historical data from the 2016/2017 winter season for the same period. Staff continues to be ready to respond to winter events as they occur.

Table 1

Month	No. of Event Days		Type of Event (days)			Material Used (tonnes)		Precipitation	
	Weekday	Weekend	Snow	Blowing Snow	Freezing Rain	Salt	Sand	Weather Station	Amount (mm)
Nov 2016	8	2	7	3	2	2,072	275	Petawawa	57.0
								Bancroft	56.2
Nov 2017	8	7	9	4	3	2,018	244	Petawawa	46.5
								Bancroft	84.4
Dec 2016	20	6	22	6	4	5,562	1,864	Petawawa	60.0
								Bancroft	119.0
Dec 2017	16	7	21	1	1	4,502	2,224	Petawawa	19.5
								Bancroft	60.6
Jan 2017	21	10	18	6	9	5,746	1,680	Petawawa	59.5
								Bancroft	97.1
Jan 2018	20	5	20	5	10	5,500	2,855	Petawawa	70.5
								Bancroft	80.7
Totals 2016/2017	49	18	47	15	15	13,380	3,819	Petawawa	176.5
								Bancroft	272.3
Totals 2017/2018	44	19	50	10	14	12,020	5,323	Petawawa	136.5
								Bancroft	225.7

RESOLUTIONS

8. Rehabilitation of Boundary Road

RESOLUTION NO. OP-CC-18-02-07

Moved by Chair

Seconded by Committee

THAT the County of Renfrew not become a partner with the City of Pembroke and the Township of Laurentian Valley in the financing of the rehabilitation of Boundary Road.

Background

Tabled is a letter dated December 18, 2017 from Mayor Michael Lemay of the City of Pembroke pertaining to work that is proposed to be undertaken on Boundary Road. In his letter, the mayor requests that the County give consideration to partnering with the City to advance the rehabilitation of Boundary Road within the city limits. A map showing the area is tabled.

In the letter, the City has indicated that it has expended funds for engineering services as well as for the rehabilitation of the bridge over the Indian River. The letter also states that the City intends to apply for infrastructure funding for the project which is estimated to cost approximately \$2.88 million and extend over three construction seasons.

In reviewing the request, it is important to understand the geo-political boundaries relative to Boundary Road as well as the relationships with the other road systems in the area. The boundary between the City of Pembroke and the lands within the County (Township of Laurentian Valley) changes from one side of the road to the other as one travels along Boundary Road and Mud Lake Road resulting in some portions of the roadway falling under the County's jurisdiction while other sections are the City's responsibility. The following table illustrates the boundary changes and road jurisdictions:

<u>Road Name</u>	<u>From</u>	<u>To</u>	<u>Boundary Location</u>	<u>Road Jurisdiction</u>	<u>Approximate Length</u>
Boundary Road (Cty. Rd 35)	Jean Ave/ Forced Road	Trafalgar Road	North Side	County	0.57 km
Boundary Road	Trafalgar Road	Elgin Street	South Side	City	0.98 km
Boundary Road	Elgin Street	Paul Martin Drive	South Side	City	1.88 km
Mud Lake Road	Paul Martin Drive	City Limit	South Side	City	0.25 km
Mud Lake Road (Cty. Rd 19)	City Limit	Sawmill Road	North Side	County	1.56 km

In recent years, the County has undertaken the rehabilitation of the most westerly portion of Boundary Road (County Road 35) as well as the rehabilitation of Mud Lake Road (County Road 19) at a total cost of approximately \$2.72 million. Both projects were completed by the County without any funding from the City.

When considering Boundary Road in a regional context, there is little question that Boundary Road serves the needs of the travelling public on a regional basis. However, there are also numerous other roads in the local vicinity that serve the same purpose. These include, Highways 41 and 148, County Roads 19, 29, 35, 36, 51, and 58. All of these other roadways fall under the responsibility of road authorities other than the City of Pembroke and yet serve the residents and businesses of the city and others. It is to be noted that the County has also expended significant funds rehabilitating those roads under its jurisdiction, which are adjacent to the city, in recent years.

From an historical perspective, up until 1997 when a significant change to the delivery of services by local municipal governments took place, the City of Pembroke contributed to the Pembroke Suburban Roads Commission to fund the rehabilitation of major roads in the vicinity of the city. On May 28, 1997 County Council passed the following resolution:

Resolution No. CR-CC-97-05-73

That the Committee recommend to County Council that the County approve the payment of \$60,641 plus accumulated interest to the City of Pembroke, representing the City's portion of the surplus funds from the former Pembroke Suburban Roads Commission. Further, that Council approve the payment of an additional \$60,641 plus accumulated interest to the City of Pembroke upon receipt of documentation from the City granting Ministry of Transportation approval for the release of the applicable subsidy portion of the surplus funds.

Given that the section of Boundary Road being considered for rehabilitation is located entirely within the City limits and in view of the fact that there is no longer any agreement for the sharing of costs for roads that provide benefits to road users on a regional basis, the Operations Committee recommends that the County not enter into a partnership with the City for this project.

At the Council meeting, Councillor Robinson of the Township of Laurentian Valley noted that their township did not request that the County of Renfrew partner with them and the City of Pembroke on the Boundary Road rehabilitation.

9. Municipal Class Environmental Assessment Reform

RESOLUTION NO. OP-CC-18-02-08

Moved by Chair

Seconded by Committee

THAT County Council pass the following resolution:

WHEREAS a coalition of the Municipal Engineers Association (MEA) and the Residential and Civil Construction Alliance of Ontario have successfully applied to have a review of the Municipal Class Environmental Assessment process conducted under Part IV (Section 61) of the *Environmental Bill of Rights Act, 1993* (EBR Act);

AND WHEREAS impact studies and public meetings required by the MCEA process often take two years or more to complete before construction can commence;

AND WHEREAS the MCEA requirements to evaluate alternatives are often not well aligned with prior or municipal land use planning decisions;

AND WHEREAS analysis by the Residential and Civil Construction Alliance of Ontario (RCCAO) has demonstrated that the time to complete an EA rose from 19 months to 26.7 months and costs went from an average of \$113,300 to \$386,500;

AND WHEREAS the Auditor General of Ontario has tabled recommendations for modernizing the MCEA process;

AND WHEREAS in spite of written commitments made by the Ministry of the Environment between 2013-2015, no action has been taken;

AND WHEREAS local projects that do not have the necessary approvals could lose out on the next intake of Build Canada funding;

THEREFORE BE IT RESOLVED THAT County of Renfrew requests that the Minister of the Environment and Climate Change take immediate steps to expedite the response process for Part II Orders or Bump-Up requests, as part of the s.61 review to improve MCEA process times and reduce study costs;

AND FURTHER THAT the Minister of the Environment and Climate Change support changes to better integrate and harmonize the MCEA process with processes defined under the *Planning Act*;

AND FURTHER THAT the Minister of the Environment and Climate Change amend the scope of MCEA reports and studies to reduce duplication with existing public processes and decisions made under municipal Official Plans and provincial legislation.

Background

The Ontario Good Roads Association (OGRA) is requesting support for the position that the Municipal Class Environmental Assessment (MCEA) process is unnecessarily long and costly and should be revised to align with other existing public consultation processes.

The Municipal Class EA process is applicable to all municipal infrastructure projects including, roads, water and wastewater. However, the extent by which the MCEA affects a particular project is determined largely by the project's complexity and potential impacts on the environment. It is to be noted that the definition of environment is

broad and includes much more than the traditionally thought of natural environment. The MCEA also addresses the social, economic and cultural conditions along with built and manufactured items and the influence of human activities whether direct or indirect. The MCEA requires the planning of municipal infrastructure be undertaken in accordance with an approved procedure designed to protect the environment. Projects are classified in the MCEA in terms of one of four schedules ranging from the least (Schedule A) to the most (Schedule C) prescriptive. In addition there exists the opportunity for an objector to a project to request that the Minister of the Environment issue a Part II order to move the project to a full environmental assessment. This latter component is often referred to as a “bump-up” request. In all instances, the process is intended to identify adverse impacts to the environment as well as the measures required to mitigate those adverse impacts.

The majority of the County’s projects fall into either Schedule A, which are pre-approved or, Schedule A+ which are pre-approved subject to advising the public of the proposed work. The effect of the MCEA process on these projects is minimal in terms of both costs and delays. However, larger projects such as the expansion of County Road 51 (Petawawa Boulevard), a Schedule C undertaking, are required to follow a much more rigorous environmental assessment planning process which may take an extended period of time and significant expenditures to complete before being able to move forward with detailed design and construction activities. As indicated in the resolution provided by the OGRA, delays may mean that municipalities could lose out on funding opportunities such as the next intake of the Build Canada program.

10. Contract PWO-2016-01 - Supply and Delivery of Winter Salt - Extension

RESOLUTION NO. OP-CC-18-02-13

Moved by Chair
Seconded by Committee

THAT the extension of Contract PWO-2016-01 for Supply and Delivery of Winter Salt at the rate of \$95.61 per tonne for the 2018/19 and \$97.45 per tonne for the 2019/20 winter seasons be approved.

Background

In February 2016, the County entered into a contract with K+S Windsor Salt Ltd. formerly known as The Canadian Salt Company for the supply and delivery of bulk coarse highway salt for winter operations. The period of the original contract covered the 2016/17 and 2017/18 winter seasons with the option to extend for up to three, one year periods. Clause TC-18 of the contract reads as follows:

TC-18 Successful Tenderer – Period of Contract

16.1 Contract covers the period from June 1, 2016 until May 31, 2018 (two years) and may be extended for three (3) additional one (1) year periods, subject to satisfactory service, price, terms and conditions. Extensions are to be mutually

acceptable and subject to a continued requirement by the County and budget approval. Should a mutual agreement not be reached, it will be the prerogative of the County to call new tenders.

Staff has been very pleased with the products and the service provided by K+S Windsor Salt Ltd. in the execution of this contract. Based on the satisfactory performance of the contract, staff has discussed a contract extension with the supplier. The supplier has submitted an offer to extend the contract based on the increase of the December Ontario CPI (Consumer Price Index) of 1.5% as opposed to the Canadian Average Index of 1.7% and has also offered to extend it for a two year period as opposed to a single year. If the two year extension is approved there would remain the option to extend the contract for one additional year.

Table 1 below, details the history, current status and proposed approach for the winter salt contract.

Table 1

Year	Price per Tonne	Percent Increase	Consumer Price Index	Authorization
2005/2006	67.49		1.9%	
2006/2007	71.54	6.0%	2.2%	Tender
2007/2008	74.39	4.0%	1.8%	Tender
2008/2009	76.62	3.0%	1.8%	Extension
2009/2010	78.92	3.0%	2.3%	Extension
2010/2011	81.29	3.0%	0.4%	Extension
2011/2012	83.64	2.9%	2.4%	Tender
2012/2013	86.04	2.9%	3.1%	Tender
2013/2014	86.73	0.8%	1.4%	Extension
2014/2015	87.51	0.9%	1.0%	Extension
2015/2016	89.17	1.9%	2.4%	Extension
2016/2017	91.84	3.0%	1.2%	Tender
2017/2018	94.59	3.0%	1.8%	Tender
2018/2019	96.01	1.5%	1.7%	Proposed Extension
2019/2020	97.45	1.5%		Proposed Extension

The current 2017/2018 season price is \$94.59 per tonne. The price for the 2018/19 and 2019/2020 would equal \$96.01 per tonne and \$97.45 per tonne respectively, if the extension of 1.5% was accepted.

Therefore, based on the trend that increases are higher at the time of tendering versus at contract extensions, it is being recommended to extend the contact for a two year period.

In accordance with Policy GA-01 Procurement of Goods and Services, the approval of contract extensions in amounts greater than \$100,000 is required from the Standing Committee.

BYLAWS

11. Transfer of Jurisdiction for County Structure C028 (Alice Wilberforce Municipal Drain Culvert) and County Structure C133 (Scheel Drive Culvert)

RESOLUTION NO. OP-CC-18-02-10

Moved by Chair
Seconded by Committee

THAT County Council pass a by-law to amend Schedule 'B' of By-Law 10-15 to remove County Structure C028 (Alice Wilberforce Municipal Drain Culvert) from the County Road System and transfer the structure to the Township Laurentian Valley where it is situated; and to remove County Structure C133 (Scheel Drive Culvert) from the County Road System and transfer the structure to the Township of McNab/Braeside where it is situated.

Background

In February 2015, By-Law 10-15 was passed by County Council, being a By-Law to Consolidate all By-Laws with Respect to Roads and Bridges included in the County Road System.

The criteria for eligibility as a "County Bridge" structure includes:

- Structures must have a total or combined span of three metres or greater. For structures made up of multiple spans (culverts), the cumulative measurement is taken from the outside edge of each culvert span providing that the distance between the cells is less than half the diameter of the cells.
- The structure must be located on an opened road under the jurisdiction of the County of Renfrew or a municipality therein.

During the 2017 construction season, the Department undertook various capital projects as part of the 2017 Capital Program. Two of these projects resulted in the replacement of culverts which no longer meet the definition of a "County Bridge". The projects are as follows:

County Structure C028 (Alice-Wilberforce Municipal Drain Culvert)

County Structure C028 (Alice-Wilberforce Municipal Drain Culvert) originally consisted of three 1.25m diameter corrugated steel pipes with a total span of 4.8 m. This structure is situated on Locksley Road, approximately 1.2 km west of Highway 41 in the Township of

Laurentian Valley. Locksley Road is a local road under the jurisdiction of the Township of Laurentian Valley.

Late in 2016, staff determined that the culverts were badly deteriorated and required replacement. The three culverts were badly corroded and the length of the structure was insufficient. Early in 2017, the County removed the culverts and replaced them with an 18.0m long, 2.8m x 1.95m corrugated steel pipe arch culvert. The new structure provides increased hydraulic capacity, and meets current design standards and safety requirements.

The total span of the culvert has been reduced from 4800mm to 2800mm. As a result of this reduction, this culvert no longer meets the three metre span criteria required for a bridge under Policy PW-02 Bridge Design and Construction (Rev. Aug. 2008). As such, the jurisdiction for this culvert may be transferred to the Township of Laurentian Valley.

County Structure C133 (Scheel Drive Culvert)

The June 2017 Committee meeting included a report regarding County Structure C133, which was a 2.4 metre diameter steel culvert located on Scheel Drive, a short distance north of Highway 417 in the Township of McNab/Braeside. The pipe was distorted and required repair or replacement. Committee will recall that the Township of McNab/Braeside was planning to undertake a project for the reconstruction of Scheel Drive north of Highway 417 that included the location of the County's culvert.

The Township's consultant McIntosh Perry Consulting Engineers Limited was retained by the County to complete a detailed design for the culvert replacement. The capacity of the culvert was reviewed by the consultant with input from the Ministry of Transportation Ontario who are responsible for the upstream culverts crossing Highway 17. It was determined that the size of the pipe was to be increased to a 2.7 m diameter pipe in order to ensure that there was sufficient hydraulic capacity.

During 2017, the Township of McNab/Braeside completed a contract for the reconstruction of Scheel Drive which included the replacement of the Scheel Drive culvert with the larger 2.7 m diameter pipe. The new culvert installed under the contract however does not meet the three metre span criteria required for a bridge under Policy PW-02 Bridge Design and Construction (Rev. Aug. 2008). As such, the jurisdiction for this culvert may be transferred to the Township of McNab/Braeside.

Summary:

County Structure C028 (Alice Wilberforce Municipal Drain Culvert) and County Structure C133 (Scheel Drive Culvert) have been replaced by the County under the 2017 Capital program of this department. The structures no longer meet the definition of a bridge under Policy PW-02 and may be removed from the County system. The responsibility for the culverts will revert back to the local municipalities. It is therefore necessary to amend Schedule 'B' of By-law 10-15, being a By-law to Consolidate all By-laws with Respect to Roads and Bridges included in the County Road System.

County Road 45 (Russett Drive) Transfer of Road Widening

RESOLUTION NO. OP-C-18-02-11

Moved by Chair
Seconded by Committee

THAT County Council pass a by-law accepting the transfer of Block 41, Plan 49M-94 from 1605821 Ontario Limited to the County of Renfrew; AND THAT Block 41, Plan 49M-94 be dedicated as part of the public highway upon registration of the transfer documents.

Background

As a condition of the development of the lands known as Glen Meadows Subdivision located in the Township of McNab/Braeside, the developer is required to convey road widening along the north side of County Road 45 (Russett Drive) to the County. The lands are identified as Block 41, Plan 49M-94. The lands are to be dedicated as part of the public highway and a by-law is required in order to do so. There is no cost to the County associated with the transfer of the property and the dedication as part of the public highway.

County Road 45 (Russett Drive) Transfer of Land – One Foot Reserve

RESOLUTION NO. OP-CC-18-02-12

Moved by Chair
Seconded by Committee

THAT County Council pass a by-law accepting the transfer of Block 42, Plan 49M-94 from 1605821 Ontario Limited to the County of Renfrew as a one foot reserve.

Background

As a condition of the development of the lands known as Glen Meadows Subdivision located in the Township of McNab/Braeside the developer is required to convey a one foot reserve along the north side of County Road 45 (Russett Drive) to the County. The one foot reserve will serve to restrict access from the adjacent lot to the County Road, and requiring that access be via the new subdivision road. The lands are identified as Block 42, Plan 49-M94. There is no cost to the County associated with the transfer of the property.

**ADDENDUM TO
OPERATIONS COMMITTEE REPORT
DATED FEBRUARY 28, 2018**

RESOLUTIONS

12. County Structure B-110 (Captain Christopher Bell Bridge)

RESOLUTION NO. OP-CC-18-02-16

Moved by Chair
Seconded by Committee

THAT County Council approve the rehabilitation of County Structure B-110 (Captain Christopher Bell Bridge) using Option 3 (Overlay, Waterproof and Pave up to the curb height) at an estimated construction cost of \$1,703,653 with additional funding of approximately \$550,000 to be directed from the TCA Renewal Reserve.

Background

In the fall of 2017 the consultant, HP Engineering commenced the field investigations and assessment of alternatives for the rehabilitation for County Structure B-110 (Captain Christopher Bell Bridge). In developing the options the consultant considered four strategies. Table 1 below provides a comparison of the four options.

Renewal Option	Estimated Service Life Extension (yrs)	Description of Option	Estimated Construction Duration	Estimated Cost
Option 1 Patch, Waterproof and pave	15 – 20	Replace barriers, overlay existing curbs, install lateral seismic restraints, reseal expansion joints, and repairs to remainder of bridge. Maintains current travelled width of 8.53 m. Curbs combined with barriers do not conform to code.	14 weeks	\$1,156,862
Option 2 Overlay, Waterproof and Pave (Maintain Curb)	25 – 30	Replace barriers, overlay existing curbs, replace past concrete overlay of deck, installation of approach slabs, expansion joint replacement, lateral seismic restraint installation, and replacement of bridge bearings. Maintains current travelled width of 8.53 m. Curbs combined with barriers do not conform to code.	16 weeks	\$1,623,652

Option 3 Overlay, Waterproof and Pave (Up to Curb Height)	25 – 30	Replace barriers, overlay and pave deck up to top of existing curbs, installation approach slabs, replace expansion joints, install lateral seismic restraints, and replace bridge bearings. Provides wider travelled width of 9.76 m. All of bridge conforms to code.	16 weeks	\$1,703,652
Option 4 Overlay, Waterproof and Pave (Remove Curb and Reconstruc)	25 – 30	Remove barriers and curbs, reconstruct edges of bridge, replace barriers, overlay and pave deck, install approach slabs, replace expansion joints, install lateral seismic restraints, and replace bridge bearings. Provides wider travelled width of up to 11.0 m. All of bridge conforms to code.	19 weeks	\$1,930,092
Option 5 Deck Replacement	50	Removal of entire bridge deck and replacement with wider superstructure, install approach slabs, replace expansion joints, install lateral seismic restraints, and replace bridge bearings. Provides wider travelled width of up to 11.0 m. All of bridge conforms to code.	24 weeks	\$2,428,902

During the Operations Committee meeting on February 12, 2018 considerable discussion took place as to the preferred rehabilitation option for County Structure B-110. Our Committee reviewed the four options that had been considered with construction costs ranging from \$1,156,862 to \$2,428,902. The 2018 Budget allocation for the project including engineering and contract administration fees is \$1,350,000.

The only option which meets the needs of the bridge and is within the budget allocation is Option 1. However, Option 1 maintains the current bridge configuration for pavement width and has the shortest estimated service life of the options examined. It is noted that while the bridge will continue to be safe for the travelling public under all options, the opportunity exists to provide improvements to the travelled road width, which will improve the safety of the bridge, as well as increase the estimated service life. Option 3 will meet both of these criteria and provide a barrier configuration which meets the current bridge design code requirements. However, the estimated construction costs will increase to \$1,703,652. This represents an increase in the budget requirement of approximately \$550,000 in order to complete the project. The estimated service life extension under Option 3 is estimated to be 25 – 30 years compared with a service life of 15 – 20 years for Option 1. Beyond the end of service life in each case it is expected that a major bridge rehabilitation will be required which will likely require replacement of the bridge deck. It is also of note that the County's consultant has indicated in their design brief for the project that Option 3 is the preferred alternative if sufficient funds can be made available. The design brief has been finalized since the 2018 Budget was prepared.

The County's consultant, HP Engineering, is presently working on the design plans for the structure and is nearing completion of the base drawings and documents. In order to proceed to the final design stage and prepare tenders for circulation it is necessary to provide direction as to the option chosen for the final configuration.

Financial Considerations

As indicated previously the 2018 budget allocation for this project is \$1,350,000 which includes the costs of all engineering, construction and contract administration services. In order to proceed with Option 3, additional budget allocation is required in the amount of approximately \$550,000. The County Treasurer has advised that sufficient funds are available in the TCA Renewal Reserve to cover the additional costs. The approval of County Council is required to authorize the additional expenditure for Option 3.

All of which is respectfully submitted.

T. Peckett, Chair

And Committee Members: R. Kingsbury, K. Love, G. McKay, T. Millar, J. Murphy, J. Reinwald

The Report and Addendum were adopted as presented.

Councillor Robert Sweet, Chair of the Development & Property Committee, brought in and read the resolutions of the following report:

February 28, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development & Property Committee**, wish to report and recommend as follows:

INFORMATION

1. Planning Division Activity Tracker

Tabled is the Activity Tracker for January 2018. In January, the Division opened 8 new severance applications compared to 6 in January 2017 and prepared 12 planning checklists for general inquiries (pre-consultations). With respect to decisions, 10 severance decisions were rendered in January 2018 compared to 16 in January 2017.

A 277-lot plan of subdivision in the Town of Petawawa (257 single detached and 20 semi-detached) was draft approved.

2. Ottawa River Watershed Study

Tabled is an update on the federal Ottawa River Watershed Study.

Stakeholders, and any other interested parties/persons, are encouraged to visit the appropriate website and offer their comments to the survey questions. Additionally, one more public meeting is being held on March 1, 2018 in Ottawa-Gatineau. The deadline for comments on the study that examines the need for an Ottawa River Watershed Council is March 23, 2018. Staff will be posting the appropriate links to the County of Renfrew website and social media pages. County of Renfrew staff will be responding to the survey and questionnaire with the position that was previously adopted by County Council on May 31, 2017, that clearly stated "On many levels, it is worth noting our concern that the motion appears, on the surface, to create a new level of governance and bureaucracy. The County of Renfrew has been in a very successful position to work effectively and efficiently with the Ministry of Natural Resources and Forestry, in the absence of a designated Conservation Authority, for many years and hopes to enjoy the benefits of this relationship arrangement for years to come. As the lead planning authority, we use many rigorous measures and tests to determine and ensure appropriate development along our watercourses, and suggest that many of the criteria mirror the best practices of other authorities without the need for additional oversight."

The website to provide comments is: www.placespeak.com/en/topic/5492-ottawa-river-watershed-study/.

3. International Plowing Match (IPM) Community Information Session

Mr. David Wybou, Business Development Officer, participated in an information session, which provided information and guidance to communities that might consider hosting the International Plowing Match (IPM). This was a fact-finding mission to begin to explore the feasibility of hosting an IPM in the County as part of our economic development goal of hosting special events such as conferences, sporting events, trade and consumer shows in the County.

Our Committee has directed staff to develop an outline, report and budget for the opportunity to host the IPM in 2021 in order to make a better informed recommendation that will be beneficial to the corporation and community.

4. Economic Development Strategy 2018-2023

Tabled is a draft copy of the new Economic Development Strategy to guide Economic Development Services. This new strategy reflects the changing economic, business and social environment in the County, across Canada and globally. It also addresses the new assets of the County and the emerging opportunities for economic diversity and investment and business retention and expansion.

5. Transient Accommodation Tax

Tabled is a letter from Minister Eleanor McMahon of the Ministry of Tourism, Culture and Sport (MTCS) regarding the municipal Transient Accommodation Tax. All Ontario municipalities and tourism Destination Marketing Organizations (DMO) like the Ottawa Valley Tourist Association (OVTA), received letters from MTCS or from the Ministry of Municipal Affairs. These letters confirm that, to facilitate the municipal Transient Accommodation Tax proposed in the Ontario 2017 Budget, the required legislative changes have been made and went into effect December 1, 2017.

These legislative changes enable municipalities, should they choose to do so, to charge a tax on roofed accommodations to be collected by the relevant tourism operators. Municipalities that choose to collect the tax must share the revenues with not-for-profit tourism organizations, such as a Regional Tourism Organization (RTOs, such as Ontario's Highlands Tourism Organization) or local Destination Marketing Organizations, such as the OVTA. At least 50% of the tax revenue must be shared with the relevant RTO or DMO. The funds generated by the tax and allocated to the relevant RTO or DMO must be fully utilized in tourism marketing and/or tourism product development.

A key issue to consider regarding this opportunity is that any municipality that chooses to levy this tax will have a significant economic development competitive advantage in the area of tourism marketing and the development of new tourism product. This additional funding will enhance their ability to attract increased tourism visitors and spending in their regions, and provide a challenge to those municipalities with less financial resources.

In their role of advisory committee to County Council, the OVTA Board, in consultation with the membership, will provide a position paper to County Council in March.

6. Ottawa Valley Tourism Awards Nominations Now Open

Nominations are now being accepted for the annual Ottawa Valley Tourist Association Tourism Awards. Categories are: Business of Distinction, Tourism Champion (individual) and Special Event of the Year. Councillors are encouraged to nominate tourism businesses, individual tourism leaders and special events from their municipality. The deadline to submit a nomination is March 16, 2018.

7. Celebrating Women in Business

Tabled is a promotional poster on the upcoming “Celebrating Women in Business”, Enterprise Renfrew County’s very popular and highly successful networking and learning event for women entrepreneurs, business and organization leaders and managers which is scheduled for Thursday, March 8, 2018 at the Best Western Pembroke Inn and Conference Centre. Promotion of this event is on-going through radio, print media and social media. Early registration for this event is encouraged.

8. Summer Company Application Process Now Open for 2018

Summer Company has launched and is now taking applications for the Summer of 2018. Enterprise Renfrew County staff has been recruiting student entrepreneur clients since November from local high schools, on-going direct outreach, via personal visits to Algonquin College classes by Enterprise Renfrew County staff and Manager of Economic Development, Mr. Alastair Baird as well as through radio and social media.

Summer Company is a program of the Ontario Ministry of Economic Development and Growth (MEDG), and Enterprise Renfrew County is the delivery agent for the entire County of Renfrew and City of Pembroke.

9. Renfrew County Forest 2017 Harvest Operations

The 2017 harvest operations have been finalized. The remaining operation on the Maves Tract will occur this winter season or before the end of 2018. The final revenue for 2017 is \$205,931.17 surpassing the 2017 budgeted revenue of \$180,000.

Tract	Sale #	Harvest Type	Total Bid Received (\$)*	Status	Invoiced** Revenue to Date (\$)
Bielaskie	01-17	Pr 3rd thinning	71,150.00	Complete	80,075.73
Steps	02-17	Pr 3rd thinning	77,800.00	Complete	101,593.00
Maves (Natural)	03-17	Po/Mixedwood Clearcut	30,322.00	2017 Complete/ remainder in 2018	3,506.52
Crooked Fence	07-17	Pr 3rd thinning	20,320.00	Complete	20,755.92
Total Revenue for 2017			199,592.00		205,931.17

**Invoicing can occur as long as 30 days post-haul. Mills must send in weigh slips before invoicing can occur.

10. Ontario Provincial Police – Highway Safety Division East Region SAVE Unit

At the February 8, 2018 meeting of the Ottawa Valley Recreation Trail (OVRT) Advisory Committee, a delegation from the Ontario Provincial Police (OPP) provided the OVRT Committee with an informative overview of the responsibilities of the Snowmobile, ATV and Vessel Enforcement (SAVE) Unit on trails. The SAVE Unit teams up with local OPP enforcements and are proactively engaged in patrolling trails and enforcing the Highway Traffic Acts on the trail the same as on highways, (i.e. ride checks, aggressive driving, impairment, speed, etc.).

A major component of the SAVE Unit is educating the public through participation in trade shows, educating new operators on safety, visiting schools and working alongside snowmobile and ATV clubs to educate users on trail safety.

The OPP has offered to review and provide comments to the proposed Ottawa Valley Recreation Trail Management Plan as well as to the proposed draft By-law that will regulate and govern the use of the Algonquin Trail.

11. Ottawa Valley Recreation Trail (OVRT) Logo

Tabled is the Ottawa Valley Recreation Trail logo that has been approved by the OVRT Committee. This logo is a representation of all three Partners (Township of Papineau-Cameron, Lanark County and Renfrew County) and will be prominent along the entire trail and marketing materials. The logo will include the words Algonquin Trail on the County of Renfrew section of the Trail.

The Ottawa Valley Recreation Trail has secured a stand-alone website (www.ottawavalleytrail.ca) that will be designated to provide updated information on the Trail, including frequently asked questions (FAQ's).

12. Ottawa Valley Recreation Trail Phase II Survey Costs

Tabled is an estimate of fees from Adam Kasprzak Surveying Limited in the amount of \$75,000 plus HST to complete the survey work for Phase II property transfers for the Ottawa Valley Recreation Trail from Meath Hill to Chalk River. As per the Asset Donation Agreement of April 28, 2016, CP Rail has paid \$50,000 of this amount. The remaining \$25,000 will be divided amongst the Partners according to the agreed upon cost sharing percentages of 8.73% for the Township of Papineau-Cameron, 19.21% for Lanark County and 72.06% for Renfrew County.

13. United Townships of Head, Clara & Maria

Tabled is an email that was received from the former Mayor of the United Townships of Head, Clara & Maria, Mr. Jim Gibson, that acknowledges that both Head, Clara & Maria's Council and Chief Administrative Officer/Clerk were provided with the June 28, 2017 County Council report on June 23, 2017. In the email Mr. Gibson advises his Council and Clerk that he will be voting for the entire Algonquin Trail becoming a multi-use trail. As

well, tabled is an HCM News from April 2015 where Mr. Gibson advises the community of Head, Clara & Maria that the County of Renfrew passed a resolution directing staff to proceed with negotiating the purchase of the Ottawa Valley Recreation Trail.

14. Official Plan Legal Advice on “Opt Out” Letters

Tabled is a copy of correspondence received from Mr. Wayne Fairbrother of Templeman legal firm in response to a request to receive an opinion with regards to the landowner requests to have Official Plan designations on their lands removed. Mr. Fairbrother advises in his correspondence that there is no statutory or common-law authority requiring a municipality to obtain consent from landowners. The advice from legal counsel is for County Council to proceed with meeting its statutory obligation to prepare and adopt an Official Plan for the entire County.

RESOLUTIONS

15. Ontario Small Urban Municipalities (OSUM) 2019 Conference in Renfrew County

RESOLUTION NO. DP-CC-18-02-15

Moved by Chair
Seconded by Committee

THAT County Council approves that funds be provided through the County of Renfrew 2018 Provision for Unallocated Funds Budget (maximum of \$20,000) to cover the costs for up to five members of County Council and three staff to attend the 2018 OSUM Conference in Niagara Falls, Ontario from May 2-4, 2018 and for the purchase of promotional material.

Background

After three years lobbying the executive of the Ontario Small Urban Municipalities Association (OSUM) for the privilege of hosting their Annual Conference and Annual General Meeting, the County has been awarded the conference which is tentatively scheduled for Wednesday, May 1 to Friday, May 3, 2019. This conference will bring over 100 delegates to the County of Renfrew from across Ontario. OSUM 2019 will be a valuable opportunity for all municipal councillors from across the County to network with colleagues from across Ontario as well as provincial and federal government elected leaders and senior ministry staff. Our Committee encourages Council members to mark it on their municipal calendars for 2019.

16. Draft Species at Risk Guide

RESOLUTION NO. DP-CC-18-02-17

Moved by Chair
Seconded by Committee

THAT County Councils adopt the following resolution pertaining to the draft Species at Risk Guide:

WHEREAS approximately 6,900 people in Renfrew County are directly or indirectly employed by the forest sector and many of our communities are highly reliant on the local forest industry;

WHEREAS approximately 30% of the productive forest land base on Crown lands in Renfrew County has some form of species at risk restriction on regular operations;

WHEREAS Crown forests are sustainably managed according to the *Crown Forest Sustainability Act* (CFSA). Species at Risk and all other forest values are protected using the best available science, and economic and social values should be weighted with equal importance;

WHEREAS it is desirable to allow forest managers and companies to continue to provide for species at risk under one Act, the CFSA, while an independent panel develops a long-term approach that protects species at risk and their habitat and minimizes impacts to the forest industry;

THEREFORE BE IT RESOLVED THAT the County of Renfrew asks that the Province provides the forest sector with the certainty it needs to invest in the future, through a 5-year extension in Section 22.1 of the *Endangered Species Act, 2007* instead of the proposed 2-year extension;

AND FURTHER BE IT RESOLVED THAT the County of Renfrew supports the establishment of an independent panel of credible stakeholders directly affected in their day-to-day lives by the management of Crown land forests who will look at the facts of the matter to come up with a long-term solution;

AND FURTHER BE IT RESOLVED THAT these decisions be made in a timely manner and shared before March 30, 2018;

AND FURTHER BE IT RESOLVED THAT the County of Renfrew circulate this resolution to the Premier of Ontario, the Minister of Natural Resources and Forestry, MPP John Yakabuski, Ontario Forestry Coalition, Ontario Forest Industries Association and all municipal councils of Ontario requesting that they endorse and support this resolution and communicate their support to the Ontario government.

Background

On January 19, 2018, the Ministry of Natural Resources and Forestry posted [EBR 013-1669 – Amendments of Ontario Regulation 242/08 \(General Regulation - *Endangered Species Act, 2007*\)](#) relating to forest operations in managed Crown forests, incorporating species recently listed to the Species at Risk in Ontario List, and safe harbour) to the Environmental Registry for a 45-day public review. The posting proposes amendments to the *Endangered Species Act, 2007* (ESA), including an extension to the current regulation on forest operations in managed Crown forests to July 1, 2020 instead of July 1, 2018. During the extension, the Ministry is proposing that an independent panel be formed that will provide advice on consideration of species at risk in Crown forest

management, identify innovative local approaches and potential pilot projects and for Ontario to consider this advice as it develops a long-term approach that protects species at risk and their habitat and minimizes impacts to forest industry.

The County of Renfrew has requested both of these actions from the Province in the past (see tabled letter of March 7, 2016 signed by the Warden) and the extension is critical to the local forest industry, until a permanent solution is mutually agreed upon. However, two years is an ambitious time frame to come up with a workable solution, and does not give the industry the assurance it needs to invest in the future. It is also important that the panel is made up by people who are the most impacted by the ESA, and have informed, credible, fact-based perspectives.

Forestry staff has reviewed the EBR posting and will submit similar comments on the EBR before the deadline of March 5, 2018.

17. Memorandum of Understanding – Ontario Municipal Commuter Cycling

RESOLUTION NO. DP-CC-18-02-18

Moved by Chair
Seconded by Committee

THAT County Council executes a Memorandum of Understanding between the County of Renfrew and each participating municipality as it relates to funding under the Ontario Municipal Commuter Cycling (OMCC) funding program.

Background

Seven municipalities within the County of Renfrew were successful in receiving funding through the Ontario Municipal Commuter Cycling (OMCC) program for the Algonquin Trail and two municipalities will be receiving funding for the K&P Trail. In total, approximately \$712,000 in funding will be received by municipalities across Renfrew County.

An agreement established with the municipalities was that the County of Renfrew would complete the application and would contribute the 20% municipal share towards the application (\$6,250) and the Municipality would provide \$25,000, which is the funding received from OMCC, during the first year towards the Algonquin Trail.

Tabled is the proposed Memorandum of Understanding that will be established between the County of Renfrew and each participating Municipality.

BY-LAWS

18. Summer Company

RESOLUTION NO. DP-CC-18-02-16

Moved by Chair
Seconded by Committee

THAT County Council pass a By-law to enter into an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Economic Development and Growth (MEDG) to undertake the Summer Company program through Enterprise Renfrew County in 2018;

AND FURTHER THAT By-law 48-17 being a By-law to execute an agreement with the Province of Ontario Ministry of Economic Development and Growth to undertake the Summer Company Program through Enterprise Renfrew County is hereby repealed.

Background

The Ontario Ministry of Economic Development and Growth (MEDG) relies on Enterprise Renfrew County to deliver the Summer Company program for young student entrepreneurs, and provides the funding to support the program. Students between the ages of 15 and 29 who are returning to school in the fall are eligible to apply. Student entrepreneurs will be coached and mentored by Enterprise Renfrew County staff as well as by volunteer business and community leaders from across the County as they develop their business plan and operate their business for the summer. Successful applicants will be eligible to receive up to \$3,000 in funding to assist them in the launch and operation of their business. Summer Company is a competitive program and space is limited, therefore interested student entrepreneurs are encouraged to contact Enterprise Renfrew County at their earliest opportunity to learn more about the program and to complete an application.

19. Ontario Municipal Commuter Cycling Application (OMCC)

RESOLUTION NO. DP-CC-18-02-19

Moved by Chair
Seconded by Committee

THAT County Council pass a By-law to execute an agreement with Her Majesty the Queen in Right of the Province of Ontario as represented by the Minister of Transportation – Ontario Municipal Commuter Cycling (OMCC) Program for 2017 and 2018.

Background

The County of Renfrew was successful in receiving funding through the Ontario Municipal Commuter Cycling program towards improvements for complementary trail work as well as hardened shoulders on applicable County Roads up to \$372,360.48.

A By-law executing an agreement with Her Majesty the Queen in Right of the Province of Ontario as represented by the Minister of Transportation – Ontario Municipal Commuter Cycling Program is required. By passing this By-law the County of Renfrew agrees to provide funding equivalent to 20% of the funding provided by the Province of Ontario. This project funding must be used by 2020.

20. Calabogie & District Snowmobile Club

RESOLUTION NO. DP-CC-18-02-20

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law to amend Schedule “I” of By-law Number 106-17, being a By-law to execute land use agreements with multiple snowmobile clubs and the Snow Country Snowmobile Association for a period of five years commencing December 1, 2017 to April 30, 2022 to include a collector to the Algonquin Trail for the Calabogie & District Snowmobile Club from Division Street to the Sand Point Wharf.

Background

Staff has been approached by the Calabogie & District Snowmobile Club requesting access to the Algonquin Trail from Division Street to the Sand Point Wharf to use as a collector for sledders in Braeside and Sand Point. The snowmobile club will deck and rail the bridge over Dochart Creek and erect signs as required. The tabled proposed extension to the Algonquin Trail will become part of Schedule “I” of By-law Number 106-17.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, G. McKay, T. Millar, J. Murphy

The Report was adopted as presented.

Council recessed at 12:00 noon for lunch. Council reconvened at 12:35 p.m. with the same persons present.

Councillor Robert Kingsbury, Vice-Chair of the Health Committee, brought in and read the resolutions of the following report:

February 28, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. Resident Population

We wish to advise that our resident population as of the date of our last meeting is as follows:

POPULATION			
HOME	November 30, 2017	December 31, 2017	January 31, 2018
Bonnechere Manor	179	178	178
Miramichi Lodge	163	164	164
TOTAL	342	342	342

2. Champlain Local Health Integration (CLHIN) Waitlist Information

We wish to advise that the waitlist for Renfrew County long-term care homes for the months of September, October and November 2017 are as follows:

Renfrew County Long-Term Care Homes	Number of Clients on Waitlist		
	September 2017	October 2017	November 2017
Bonnechere Manor	173	181	191
Caessant Care Cobden	81	81	87
Deep River & District Hospital – The Four Seasons Lodge	49	47	46
Grove (The) Arnprior & District Nursing Home	70	67	81
Groves Park Lodge	149	148	151
Marianhill Inc	189	182	192
Miramichi Lodge	277	278	294
North Renfrew Long-Term Care Services Inc.	76	75	76
Valley Manor Inc.	50	53	48

3. Emergency Services – 2018 Surge Capacity Update

The Champlain Local Health Integration Network has strategically funded Community Paramedics across the region to reduce the anticipated, and now realized, increase in patients requiring medical assistance in the winter months. The 'surge' in demand for services coincides with a seasonal increase in cardio respiratory illness, orthopedics and influenza like illnesses. The goals of this program include the identification of vulnerable populations, particularly in seniors / retirement homes, long term care, assisted living and social housing complexes and to provide proactive outreach through education, immunization, assessment, point of care testing and treatment on site, thereby reducing the incidence of 911 calls and reducing the likelihood of presenting to an emergency department. It has been demonstrated that Community Paramedics provide an affordable, just-in-time solution that is capable of reducing the overall systemic surge capacity pressures. This program has proven that it is ideally suited for the surveillance, early identification, point-of care-testing, treatment and containment of highly virulent disease in the community.

4. Paramedic Service – Sierra Team

On January 22, 2018, the County of Renfrew Paramedic Service Sierra Team completed a training day that focused on preparedness to respond to biological hazards such as a severe influenza outbreak, disseminating shingles and a bedbug infestation. The training involved review of theory and exercise and practicing proper donning and doffing of protective suits and respirators. Scenarios incorporating these practices were conducted to exercise various decontamination techniques involving equipment and facilities.

A debriefing followed to create a capability gap analysis for future sessions. The Sierra Team provided support at the Polar Bear Dip, a fundraiser in support of the Pembroke and Laurentian Valley Handi-Bus, held at the Pembroke Marina on February 4, 2018. Paramedics were positioned at the open ice site to provide emergency care to each participant following their plunge. Additionally a warming centre was set up next to the site using the Incident Command trailer. Each individual was medically assessed and monitored in the warm up station. All participants completed their experience without incident.

5. Inter-municipal Call Response

Work continues towards the resolution of inter-municipal call response issues and the negative impact it has for communities surrounding the City of Ottawa. Our Service continues to experience an extraordinary demand for service from the City of Ottawa. On Monday, February 5, 2018 from approximately 07h30 to 08h00, five County of Renfrew Paramedic crews were diverted to the City of Ottawa from across the County of Renfrew. Occasions such as this result in a significant strain on County of Renfrew resources and deplete the availability of Paramedic Service to the residents of the County of Renfrew. Two key strategies have been identified. The first is that each municipality will endeavour to provide a transport ambulance to co-respond when an

extra-municipal resource has been assigned to a call in another municipalities' area. The municipalities have each defined when this co-response will occur based upon pre-determined levels of availability. The second strategy is the ability to respond in a Paramedic Response Unit on a pre-determined selection of 911 call types. This option would allow a municipality to not automatically be reliant upon a neighbour should a Paramedic Response Unit be the closest available unit, no longer obligating a call share with a neighbouring municipality. The Service will continue to collaborate for immediate action by all parties and the Ministry of Health and Long Term Care during bi-weekly meetings to resolve this important issue by implementing the two actions stated above and seeking long term solutions that safeguard the residents of the County of Renfrew.

6. Champlain Local Health Integration Network

The 'Highlights' from the Champlain LHIN meetings held on January 24, 2018 can be accessed through the following link:

<http://www.champlainhin.on.ca/NewsandEvents/NewsRoom/PressReleases/BdMtgHLs/20180124.aspx>

7. Resident Abuse/Neglect in Ontario Long-Term Care Homes

As Council is aware, there has been a significant amount of media regarding incidents of resident abuse in Ontario long-term care homes (LTCHs). Bonnechere Manor and Miramichi Lodge have a policy and program entitled "Prevention of Resident Abuse/Neglect", consistent with the Long-Term Care Homes Act and Regulations, which includes zero tolerance for resident abuse; mandatory self-reporting to the Ministry of Health and Long-Term Care (MoHLTC); as well as annual retraining of all staff. Unfortunately incidents, including resident to resident, staff to resident and/or public to resident, do occur. One of the unintended consequences of the media attention is that it paints a negative picture of all LTC staff – the vast majority of whom are exemplary and compassionate. In our Homes, staff takes any allegations very seriously which includes ensuring the resident is safe; contacting the police as required; immediate notification of the resident or Power of Attorney/Substitute Decision Maker as applicable; reporting to the MoHLTC; initiating an investigation; taking appropriate corrective actions; and notification of the outcome to all applicable parties. Further, our program is reviewed quarterly and re-evaluated annually by the Home's Continuous Quality Improvement Committee, which includes representatives of the Home's Resident and Family Councils.

AdvantAge Ontario, has been communicating with the government regarding the urgent need for systemic change including:

- Resident applications – homes have very narrow grounds for refusal;
- Insufficient provincial funding for required staffing resources;
- Critical health sector human resource shortages; and
- Better support to homes to care for residents living with dementia (over 60% of residents residing in LTC have a diagnosis of dementia) and ensuring a safe environment for other residents [approximately 46% of all residents exhibit aggressive behaviours and approximately 9% severely aggressive]

8. AdvantAge Ontario Advancing Senior Care, Annual General Meeting and Convention

The 2018 AdvantAge Ontario, Advancing Senior Care, Annual General Meeting and Convention is scheduled for April 16 to 18, 2018 in Toronto. Mrs. Shelley Sheedy, Director of Long-Term Care and Mr. Mike Blackmore, Administrator, Miramichi Lodge will be presenting on "Rounding with Staff". One of the sessions being offered is designed for not-for-profit long term care board and committee of management members to gain insights into the current long term care environment and understand the government's expectations for the sector.

9. Annual Fire Inspection – Bonnechere Manor

On January 22, 2018, the Renfrew Fire Department conducted their annual fire inspection of Bonnechere Manor and there were no contraventions of the Ontario Fire Code, O.Reg. 213/07 noted at the time of the inspection.

10. Renfrew County and District Public Health Unit Inspection – Bonnechere Manor

We are pleased to report that on February 6, 2018 Ms. Morgen Veres, Public Health Inspector with the Renfrew County and District Health Unit inspected the main kitchen and servery areas at Bonnechere Manor to which there were no issues of non-compliance reported. Closing comments included "Overall the kitchen and serveries are well organized and well maintained. Kitchen staff are doing an excellent job. Kitchen and servery inspections are flawless; this is a rarity, especially given the size and complexity of food service. Excellent Work!" Congratulations to Ms. Cayla McNulty, Food Services Supervisor and staff.

11. Enteric Outbreak – Miramichi Lodge

Miramichi Lodge Resident Home Areas (RHA) 2B and 1A were declared in respiratory outbreak by the Renfrew County and District Health Unit (RCDHU) on January 22, 2018 and January 30, 2018 respectively. Appropriate precautions were put into place on both units. Results of testing indicated negative results for Influenza A and B. The outbreak on RHA 2B was cleared by the RCDHU on January 31, 2018 and declared over on RHA 1A February 12, 2018.

12. Letter of Gratitude – Miramichi Lodge

We are pleased to report that staff recently received a note from a family expressing their appreciation for the wonderful care given to their family member while they resided at Miramichi Lodge. The note read "God Bless you all for the wonderful care and love shown to my mother. Thank you for your friendship and thoughtfulness when I came to help mom. I will remember your kindness and hospitality always and all the fun times just talking. God bless you all".

13. Miramichi Lodge Ladies Auxiliary Donation

For Council's information, the Miramichi Lodge Ladies Auxiliary presented a cheque to Miramichi Lodge on Wednesday, February 14, 2018 in the amount of \$10,000 which will be used for programs, services and items for the residents of Miramichi Lodge.

All of which is respectfully submitted,

Janice Visneskie Moore, Chair

And Committee Members: G. Doncaster, M. Donohue, R. Kingsbury, K. Love, J. Murphy and R. Reid

The Report was adopted as presented.

Councillor Debbie Robinson, Chair of the Social Services Committee, brought in and read the resolutions of the following report:

February 28, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Social Services Committee**, wish to report and recommend as follows:

INFORMATION

1. 2016 and 2017 Renfrew County Social Housing Registry Waitlist Statistics Comparison

2017	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	23	1004	48
February	16	1009	43
March	46	1016	49
April	54	1025	38
May	39	1004	46
June	52	1015	48
July	26	1031	45
August	48	1020	42
September	37	1020	43
October	42	1012	47
November	21	1007	45
December	24	1002	43

2016	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	40	935	39
February	35	963	36
March	33	943	40
April	17	945	41
May	28	940	35
June	22	952	33
July	26	971	43
August	31	992	47
September	23	997	33
October	22	995	38
November	24	986	39
December	19	996	31

SPP = Special Priority (Victim of Family Violence)

Eligible applicants on the Renfrew County Social Housing Registry waitlist represent actual number of households waiting for housing.

NOTE: Of the 1002 applicants waiting for housing as of December 31, 2017, 128 are currently living in a social housing unit, but are waiting for a transfer to another unit due to a change in their accommodation needs.

2. Child Care Statistics

2016 and 2017 Child Care Fee Subsidy Statistics Comparison

This report indicates the number of families and children on the caseload who are receiving fee subsidy for the month.

	2016		2017	
	FAMILIES	CHILDREN	FAMILIES	CHILDREN
January	328	468	312	455
February	326	464	310	455
March	328	475	312	458
April	330	476	313	460
May	331	475	313	459
June	326	477	310	460
July	323	482	314	483
August	313	470	321	495
September	324	480	331	500
October	292	427	309	451
November	297	431	391	467
December	298	432	327	478

CURRENT COUNTY CENTRALIZED WAITLIST TOTAL - 323

2016 and 2017 Integration Coordinator Statistics Comparison

This report indicates the number of children presently being served through the Special Needs Integration Services and the number of children receiving special needs resource funding.

	2016		2017	
	Total Active Files	Receiving Resource Funding	Total Active Files	Receiving Resource Funding
January	139	74	143	65
February	127	71	113	53
March	125	74	120	61
April	129	74	126	54
May	135	80	141	65
June	141	79	148	67
July	137	50	151	48
August	146	59	154	50
September	153	63	151	60
October	156	58	159	57
November	136	57	165	60
December	142	60	155	58

3. Ontario Works Caseload Statistics

2016 and 2017 Monthly Caseload Comparison

	2016 Total Caseload	2017 Total Caseload	Percentage of Change
January	1269	1278	.7%
February	1280	1331	4.0%
March	1297	1358	4.7%
April	1315	1363	3.65%
May	1310	1389	6.03%
June	1295	1374	6.10%
July	1283	1338	4.3%
August	1268	1342	5.8%
September	1237	1290	4.28%
October	1248	1287	3.0%
November	1254	1314	4.8%
December	1270	1333	4.9%

RESOLUTIONS

4. Hourly Rate for Resource Teachers

RESOLUTION NO. SS-CC-18-02-12

Moved by Chair
Seconded by Committee

THAT County Council approves an increase to Resource Teachers capped rate of \$14.00 per hour plus mandatory benefits to \$16.00 per hour plus mandatory benefits effective March 1, 2018.

Background

Funding for Resource Teachers is provided by the County of Renfrew Child Care and Early Years Division to licensed child care centers to pay for Resource Teachers to provide enhanced supports for children who require enhanced integration support. The Resource Teachers are hired by each child care agency and trained, monitored by the Integration Services staff.

On May 1, 2010, the Resource Teachers capped rate of \$12.00 per hour, plus benefits, was increased to \$14.00 per hour, plus benefits. Since that time no hourly increase has occurred.

Due to Bill 148, Fair Workplaces, Better Jobs Act, 2017, minimum wage has increased to \$14.00 per hour in 2018 and to \$15.00 per hour in 2019. It is recommended that the Resource Teachers capped rate of \$14.00 per hour be increased to \$16.00 per hour. The

increased expense will be covered through the new 100% provincially allocated Expansion Plan funding and Early Learning and Child Care funding and will not affect the County of Renfrew's levy allocation.

BY-LAWS

5. Amendment to By-law 108-17 – Ontario Early Years Child and Family Centres Service Agreement

RESOLUTION NO. SS-CC-18-02-13

Moved by Chair
Seconded by Committee

THAT By-law No. 108-17, adopted on October 25, 2017, authorizing the Warden and Clerk to execute the Ontario Transfer Payment Agreement with the Ministry of Education for the 2018-2019 Ontario Early Years Child and Family Centres, be amended to add Amending Agreement No. 1 to reflect Journey Together Funding.

Background

The 2018-2019 Ontario Early Years Child and Family Centre Agreement sets out a two-year contract cycle to support continuity in planning for the Ontario Early Years Child and Family Centres (EarlyON).

The County of Renfrew and the Ministry of Education entered into the 2018-2019 Ontario Early Years Child and Family Centres Agreement on October 25, 2017 (By-law 108-17) and the Ministry of Education has now revised the 2018-2019 Ontario Early Years Child and Family Centre Agreement to reflect additional Journey Together funding. The additional funding is outlined below:

	2018	2019
Total Child and Family/Early Years Program Allocation	\$1,308,957	\$1,308,957
Journey Together Allocation	\$292,095	\$212,095
Total	\$1,601,052	\$1,521,052

6. 2018 Child Care - Ontario Transfer Payment Agreement

RESOLUTION NO. SS-CC-18-02-14

Moved by Chair
Seconded by Committee

THAT a by-law be adopted authorizing the County of Renfrew Child Care and Early Years Division to enter into a 2018 Child Care Ontario Transfer Payment Agreement with the Ministry of Education.

Background

On December 4, 2017 the Ministry of Education provided the County of Renfrew with the 2018 Service Agreement which outlines the total 2018 Child Care allocation. The signed agreement is due back to the Province on February 28, 2018.

The following chart outlines the total 2018 Child Care Allocation:

	2018
Total Operating Base Allocation	\$5,581,297
Total Special Purpose Base Allocations	\$1,035,316
Total Base Allocations	\$6,616,613
Early Learning and Child Care	\$553,769
Fee Stabilization	\$60,036
Expansion Plan	\$1,107,918
Total Special Purpose Operating Allocations	\$1,721,723
Total Allocation	\$8,338,336

7. Amendment to By-law 50-17 – New Licensed Home Child Care Agreement

RESOLUTION NO. SS-CC-18-02-15

Moved by Chair

Seconded by Committee

THAT By-law No. 50-17, being a by-law authorizing the County of Renfrew to enter into agreements with Licensed Home Child Care service providers, be amended to authorize the County of Renfrew to enter into a Funding Agreement for Licensed Home Child Care with Karen Sapinski (Pembroke).

Background

On April 5, 2017 the County of Renfrew was approved by the Ministry of Education to operate a Licensed Home Child Care Agency. Since that time funding agreements have been approved with four child care providers. The four existing homes presently serve a total of 22 full and part time children. The Child Care Division would like to enter into an agreement with a fifth home in Pembroke to support the need for infant and toddler care.

8. Amendment to By-law 67-15 Agreement with Ministry of Health and Long Term Care for Funding to Support the Healthy Kids Community Challenge

RESOLUTION NO. SS-CC-18-02-16

Moved by Chair

Seconded by Committee

THAT By-law No. 67-15 authorizing the County of Renfrew to enter into an agreement with the Ministry of Health and Long Term Care for funding to support the Healthy Kids Community Challenge initiative, be amended to add Amending Agreement No. 1, which supports the Ministry of Health and Long-Term Care providing the County of Renfrew with up to \$137,500 in additional one-time funding for the 2018 funding year for the Healthy Kids Community Challenge.

Background

On August 26, 2015 the County of Renfrew adopted By-law 67-15 to enter into an agreement with the Ministry of Health and Long Term Care for funding to support the Healthy Kids Community Challenge. The Ministry of Health and Long Term Care has now provided the County of Renfrew with \$137,500 in additional one-time funding for the 2018 funding year (from March 2018 to September 2018) for the Healthy Kids Community Challenge. At that time the fourth and final challenge will be completed. The majority of the funding will be expended on community projects as it relates to increasing outdoor activities and reducing screen time.

All of which is respectfully submitted.

Debbie Robinson, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, J. Murphy, R. Reid, J. Reinwald, W. Stack

The Report was adopted as presented.

Councillor Walter Stack, Chair of the Finance & Administration Committee, brought in and read the resolutions of the following report:

February 28, 2018

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance & Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. **Council Remuneration**

Tabled is the Treasurer's Statement of Remuneration and Expenses paid to County Council as at January 31, 2018.

2. **Remuneration and Expenses of County of Renfrew Appointees on AMO**

Tabled is a Remuneration and Expenses Statement for 2017 for Councillor Emon's representation on the AMO Board of Directors.

3. **National Volunteer Week**

Tabled is an email from Mr. Fred Blackstein offering to formally present the Order of Canada medal that he received from Governor General Michaëlle Jean in 2006 at Rideau Hall, to the County of Renfrew for public display. Mr. Blackstein has always credited the numerous volunteers that he has worked with for the successful events that he has been involved with, and Mr. Blackstein feels that National Volunteer Week in April is an excellent opportunity to recognize volunteers. This medal will be presented to Council at our March 28, 2018 meeting, and a video depicting some of Mr. Blackstein's volunteer accomplishments throughout Renfrew County will be created to be used as part of the presentation.

4. **Association of Municipalities of Ontario (AMO) Policy Update**

(a) Tabled is an AMO Policy Update entitled "\$26 Million Main Street Revitalization Announced – AMO to be Fund Administrator" dated January 23, 2018 advising that all single and lower-tier municipal governments (except Toronto) are to receive funding that will enhance and revitalize downtowns and main street areas.

(b) Tabled is an AMO Policy Update entitled "AMO Makes Submission on Policing – Bill 175, Safer Ontario Act" dated February 12, 2018 providing an update on areas of the bill that will be of interest to municipal leaders and noting that elected local officials must provide for the full range of municipal services that keep Ontarians safe and healthy. This includes, but is not limited to, the financial needs of police services across the province and the OPP's municipal mandate. AMO is encouraging municipal governments to make written submissions to the Committee.

5. Eastern Ontario Leadership Council – News Release

Tabled is a News Release entitled “Eastern Ontario Leadership Council Recognized for Regional Cross-Border Collaboration at EDCO 2018 Awards” advising that this multi-organization partnership tasked with advancing regional economic development opportunities, was recognized with an important award during the annual Economic Developers’ Council of Ontario Conference in Toronto on Wednesday, February 7, 2018.

6. County Council Remuneration

At the October 29, 2014 session of County Council, direction was provided to the Director of Human Resources:

Item 2 (h) of the By-Law to Provide for the Remuneration of Members of the Council of the County of Renfrew: The Remuneration By-law will be reviewed during the period of January 1, 2018 and March 31, 2018 by a citizens committee established in a manner similar to the committee established in 2014, to analyze the impact of the foregoing revisions.

Of particular concern is the legislative change to eliminate the one-third tax free exemption for elected officials starting in 2019; initiated by the Federal government in its Budget in March 2017.

The Human Resources Department will be undertaking a general survey of all Counties in Ontario to obtain both their remuneration by-laws and the annual compensation paid out to elected officials for 2017. This survey will be conducted in early March 2018 to allow for the Financial Information Returns (FIR) to be utilized for our data base.

Mr. Beakley will then strike a Remuneration Committee similar to the model utilized for the 2014 Elected Official Compensation Review so that this body may report back to the Finance & Administration Committee and County Council.

7. Council Remuneration, Compensation Surveys and Local Municipal Staff Salary Remuneration

The County of Renfrew Human Resources Department will re-instate the annual remuneration surveys for the local municipalities in March 2018. The surveys are:

- (a) Local Council Remuneration;
- (b) Local Council Remuneration By-Laws;
- (c) Local Municipal Staff Compensation; and
- (d) Local Municipal Public Works Compensation

The Human Resources Department is seeking your support in the completion by your local staff of all of these surveys.

8. Workplace Sexual Harassment

The Senior Leadership Team (SLT) is committed to providing a safe, healthy and supportive work environment to its employees with respect, fairness and sensitivity. Sexual violence and harassment in the workplace can have devastating effects on employees' quality of life and organizational productivity. The SLT is committed to preventing sexual violence and harassment in the workplace, and has a Policy in place to define behavior that constitutes sexual workplace violence and harassment, and explains procedures for reporting and resolving such incidents.

The SLT have agreed that Corporate Policy A-09 (a) Workplace Sexual Violence and Harassment Prevention Policy and Program will be reviewed by all departments and their employees as a proactive step of promoting a safe work environment.

9. Information and Privacy Commissioner of Ontario Annual Statistics for 2017

The County of Renfrew has an annual obligation to submit a report of Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) requests for 2017. The Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) provides individuals with a right of access to certain records and personal information under the custody or control of institutions covered by the Act.

Each year the County of Renfrew deals with a number of freedom of information requests, and in 2017 we received 5 applications. All institutions that are subject to the MFIPPA are required by law to submit their statistics. Tabled is the 2017 MFIPPA Statistical Report submission made by Mr. Beakley's office on behalf of the County of Renfrew.

RESOLUTIONS

10. Representation on Federation of Canadian Municipalities (FCM) Association

RESOLUTION NO. FA-CC-18-02-22

Moved by Chair

Seconded by Committee

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction; THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the County of Renfrew endorses Councillor Glenn Doncaster to stand for election on FCM's Board of Directors for the 2018 - 2019 term; AND FURTHER THAT the County of Renfrew assumes all costs associated with Councillor Doncaster attending FCM's Board of Directors meetings.

Background

Councillor Glenn Doncaster has expressed an interest in running for a seat on the Federation of Canadian Municipalities (FCM) Board of Directors. He currently is a member of several standing committees on FCM for 2017 to 2018, namely: Committee of the Whole, Ontario Regional Caucus, International Relations, Municipal Finance and Intergovernmental Arrangements, and Rural Forum.

11. North Renfrew Long-Term Care

RESOLUTION NO. FA-CC-18-02-25

Moved by Chair

Seconded by Committee

THAT County Council approve that staff be directed to send a letter to North Renfrew Long-Term Care Inc. (NRLTC) to clarify the County's position that the amended Letter of Understanding dated November 28, 2001 was drafted with the intent of supporting operating expenses at NRLTC while excluding capital investments and transfers to reserves or other funds; AND THAT this letter also advise NRLTC that the County will allow them to keep \$25,230 from the 2016 reconciliation as a one- time exceptional payment; AND THAT this letter also advise NRLTC that payments for 2017 and forward will be restricted to supporting operating expenses only, as reported on the Statement of Operations and Changes in Fund Balances contained within the Audited Financial Statements for North Renfrew Long-Term Care Services Inc.

Background

The County of Renfrew annually contributes towards the funding for 21 beds operated by the North Renfrew Long-Term Care Inc. (NRLTC) in accordance with the November 28, 2001 amended Letter of Understanding between the parties attached as Appendix I.

Attached as Appendix II is a letter dated November 22, 2017 containing the 2016 Audited Financial Statements for North Renfrew Long-Term Care Services Inc. These statements show a surplus of revenue over expenses within the Long Term Care Department and the transfer of those surplus dollars into the capital fund. Additional correspondence received from NRLTC confirms that the surplus dollars were used towards the purchase of a generator for the facility.

Attached as Appendix III is a copy of a letter dated December 14, 2017 sent by the County Treasurer to North Renfrew Long-Term Care Inc. advising them that, in accordance with the amended Letter of Understanding dated November 28, 2001, the County would recover \$25,230 in surplus funds from 2016.

Attached as Appendix IV is an email from North Renfrew Long-Term Care Inc. advising that they "consider the expense to be an "eligible capital expenditure" as it relates to our 2001 Agreement" and therefore, they believe they are entitled to keep the \$25,230 surplus.

Our Committee and Health Committee have reviewed this issue at their February meetings and agree that the original intent of the 2001 Agreement was to support operating expenses while excluding capital investments and transfers to reserves or other funds, then this confirmation will be helpful in guiding the parties moving forward. Our Committee is recommending that County Council allow North Renfrew Long-Term Care Inc. to keep \$25,230 from the 2016 reconciliation as a one-time exceptional payment, and that payments for 2017 and forward will be restricted to supporting operating expenditures only, as reported on the Statement of Operations and Changes in Fund Balances contained within the Audited Financial Statements for North Renfrew Long-Term Care Services Inc.

BY-LAWS

12. Remuneration By-law

RESOLUTION NO. FA-CC-18-02-23

Moved by Chair

Seconded by Committee

THAT County Council approves a 2% increase to the remuneration for the Warden and members of Council; AND FURTHER THAT A By-law to Provide for the Remuneration of Members of the Council of the County of Renfrew be passed at this session of County Council.

Background

The County's Remuneration By-law for Members of Council states that "all future Council remuneration increases will be consistent with percentage increases as per Employment By-law #1".

The following is a summary highlighting the proposed changes to the Remuneration By-law based on the 2% increase:

Item	2017	2018	Difference
Warden's Annual Honorarium	\$57,222	\$58,366	\$1,144
Councillors Base Salary	\$10,404	\$10,612	\$208
Standing Committee Chairs	\$1,560	\$1,591	\$31
Ad Hoc Committee Chairs	\$510	\$520	\$10
Standing Committee Vice-Chairs	\$146	\$149	\$3
Per Diem Rate	\$183	\$187	\$4

13. User Fee By-law and Schedule

RESOLUTION NO. FA-CC-18-02-26

Moved by Chair
Seconded by Committee

THAT a By-law to Establish and Require Payment of User Fees and Charges be adopted at this session of County Council; AND FURTHER THAT the previous User Fee By-law 15-17 be repealed.

Background

Annually, a review is made of the County of Renfrew User Fee By-law and Schedule. These recommendations have been approved by their respective Committee and the recommended changes are as follows:

Public Works & Engineering - The items which currently require fees to be paid to this department are entrance permits, special vehicle permits, tourism sign permits and field advertising sign permits. In reviewing the current fee structure, it has been noted that the rates have remained unchanged for quite some time. Staff has completed a review and comparison with several other Municipalities within Ontario and as a result, the department is proposing incremental increases to some of the fees charged. The proposed fees reflect the increases in the labour and administration required to process the various permits and to conduct follow-up inspections that may be required. In the case of the tourism signs the increases in the labour and materials required to produce, install and maintain the signs for the period of the permit are reflected. In all cases, the proposed fees are representative of the actual costs to provide the services indicated.

Service	Last Fee Update	Current Fee	Proposed Fee
Entrance Permits	1998	\$100.00	\$150.00
Special Vehicle Permit			
Daily	2012	\$50.00	\$75.00
3 Month	2012	\$100.00	\$125.00
Annual	2012	\$200.00	\$250.00
Tourism Signs			
30cm x 120cm - 5 year	2005	\$200.00	\$300.00
60cm x 240cm - 5 year	2005	\$325.00	\$425.00

14. CUPE Local 1508 Bonnechere Manor Negotiations

RESOLUTION NO. FA-CC-18-02-28

Moved by Chair
Seconded by Committee

THAT County Council approve that Employment By-Law # 2, being a By-law concerning the Collective Agreement with the Canadian Union of Public Employees (CUPE) Local 1508, Bonnechere Manor, be adopted at this session of County Council.

Background

On February 6, 2018 the County of Renfrew received confirmation that CUPE Local 1508 ratified the terms of a three (3) year new Collective Agreement from January 1, 2017 to December 31, 2019. The 3 year term provides for wage increases of 1.75% in 2017, 1.75% in 2018 and 2% in 2019. In addition a 5¢ per hour shift premium was added to evening, nights and weekends effective January 1, 2018. Council ratified this Agreement at the January sitting of County Council.

A copy of the Collective Agreement can be obtained through the Human Resources Department.

15. Employment By-law #1

RESOLUTION NO. FA-CC-18-02-29

Moved by Chair
Seconded by Committee

THAT County Council approve the following changes to Employment By-law #1 effective January 1, 2018:

- (a) Article 4 - Rates of Pay: A 2.0% wage increase for all non-union staff (except students) as outlined in Schedules "A" and "B"
- (b) Amending the position of Administrative Assistant Human Resources and renaming to Administrative Lead Hand, Human Resources Group 4
- (c) As per Resolution No. H-CC-18-01-02, reclassification and name change of the Bonnechere Manor Community Relations Coordinator to Fundraising Coordinator from Group 4 to Group 2
- (d) As per Resolution No. DP-CC-18-01-02, reclassification of the Trails Coordinator from Group 6 to Group 3
- (e) As per Resolution No. FA-CC-18-01-07, renaming and reclassification of the Collections Officer/General Clerk Group 3 to Collections Clerk Group 4
- (f) Change to the Student Wage from \$12.90 to \$13.15

AND FURTHER THAT the revised Employment By-law # 1 be adopted at this session of County Council.

Background

A summary of the proposed changes to Employment By-law #1 are as follows:

(a) Article 4 – Rates of Pay

A 2.0% non-union wage increase consistent with the 2018 approved annual budget for employees that are part of the following Schedules effective January 1, 2018:

- Schedule “A” – Non-Union Salary Grid and Classifications; and
- Schedule “B” – Roads Operational Classifications and Rates

(b) Amending the position of Administrative Assistant Human Resources and renaming to Administrative Lead Hand, Human Resources

The change reflects the Business Case brought forward at the January 25, 2018 Budget Workshop.

(c) As per Resolution No. H-C-C-18-01-02, reclassification and name change of the Bonnechere Manor Community Relations Coordinator to Fundraising Coordinator from Group 4 to Group 2

Staff Position Reclassification - Policy B-04 Classification Review System - The County of Renfrew utilizes a Job Evaluation System to determine the relative ranking of positions within the Corporation by means of a systematic and detailed analysis of job content. In December 2017 the job description for the Bonnechere Manor- Community Relations Coordinator was reviewed.

(d) As per Resolution No. DP-C-C-18-01-02, reclassification of the Trails Coordinator from Group 6 to Group 3

Staff Position Reclassification - Policy B-04 Classification Review System. In December 2017 the job description for the Trails Coordinator was reviewed.

(e) As per Resolution No. FA-C-C-18-01-07, renaming and reclassification of the Collections Officer/General Clerk Group 3 to Collections Clerk Group 4

Staff Position Reclassification - Policy B-04 Classification Review System. In December 2017 the job description for the Collections Officer/General Clerk was reviewed.

(f) Change to the Student Wage from \$12.90 to \$13.15

Bill 148 proposes increasing the general minimum wage to \$14.00 per hour on January 1, 2018. From that, student wages will be calculated as 94% of the minimum wage, equalling \$13.15 per hour.

16. Revisions to Corporate Policies & Procedures – Human Resources

RESOLUTION NO. FA-CC-18-02-30

Moved by Chair

Seconded by Committee

THAT County Council approve the recommended changes to Corporate Policy E-08 General Leave Without Pay be approved; AND FURTHER THAT a By-law to amend By-law 63-03, being a By-law to Establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted at this session of County Council.

Background

In November 2017 the Ontario government passed Bill 148 the Fair Workplaces, Better Jobs Act, 2017, resulting in amendments to the Ontario Employment Standards Act, 2000. In order to be in compliance with the Act regarding paid and unpaid leave of absence from work, changes to Corporate Policy E-08 General Leave Without Pay have been implemented.

All of which is respectfully submitted.

Walter Stack, Chair

And Committee Members, G. Doncaster, M. Donohue, J. Murphy, T. Peckett, D. Robinson, R. Sweet, J. Visneskie Moore.

Item No. 11 was removed from the report and voted on separately.

The Report was adopted as amended.

Moved by: Councillor Robinson

Moved by: Councillor Farr

THAT the following By-laws be enacted and passed:

- (a) By-law 12-18 - A By-law to Provide for the Remuneration of Members of the Council of the County of Renfrew.
- (b) By-law 13-18 – A By-law to Establish and Require Payment of User Fees and Charges.
- (c) By-law 14-18 – Employment By-law #2 Being a By-law Concerning the Collective Agreement with the Canadian Union of Public Employees (CUPE) Local 1508, Bonnechere Manor.
- (d) By-Law 15-18 - Employment By-law #1 for County Officers and Staff.
- (e) By-law 16-18 - A By-law to Amend By-law 63-03 Human Resources Corporate Policies and Procedures for the County of Renfrew.
- (f) By-Law 17-18 - A By-Law to Amend By-Law 10-15, Being a By-Law to Consolidate all By-Laws with Respect to Roads and Bridges Included in the County Road System.
- (g) By-law 18-18 - A By-Law to Accept the Transfer of Land for Road Widening County Road 45 (Russett Drive).
- (h) By-law 19-18 - A By-Law to Accept the Transfer of Land 0.3m Reserve County Road 45 (Russett Drive).
- (i) By-law 20-18 - A By-Law to Execute an Agreement with Her Majesty The Queen In Right of Ontario as Represented by the Minister Of Economic Development and Growth to Undertake the Summer Company Program Through Enterprise Renfrew County.
- (j) By-law 21-18 - A By-Law to Execute an Agreement with Her Majesty the Queen In Right of the Province of Ontario as Represented by the Minister of Transportation -- Ontario Municipal Commuter Cycling (OMCC) Program – 2017 – 2018.
- (k) By-law 22-18 - A By-Law to Amend By-Law 106-17 Being a By-law to Execute Land Use Agreements with Multiple Snowmobile Clubs and the Snow Country Snowmobile Association for a Period of Five Years Commencing December 1, 2017 To April 30, 2022.
- (l) By-law 23-18 - A By-Law to Amend By-Law 108-17 Being a By-Law to Authorize the Warden and Clerk to Execute the Ontario Transfer Payment Agreement with the Ministry of Education for the 2018-2019 Ontario Early Years Child and Family Centre Service Agreement.
- (m) By-law 24-18 - A By-Law to Authorize the Warden and Clerk to Execute the Ontario Transfer Payment Agreement with the Ministry of Education for the 2018 Child Care Service Agreement.

- (n) By-law 25-18 - A By-Law to Amend By-Law 50-17 Being a By-Law to Authorize the County of Renfrew to Enter onto an Agreement with Licensed Home Child Care Service Providers.
- (o) By-law 26-18 - A By-Law To Amend By-Law 67-15 Being A By-Law to Authorize the Warden and Clerk to Enter into an Agreement with the Minister of Health and Long Term Care for Funding to Support The Healthy Kids Community Challenge Initiative.

CARRIED.

Councillor Sweet vacated the meeting at 1:03 p.m.

Moved by: Councillor Robinson

Seconded by: Councillor Farr

THAT By-law 27-18, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on February 28, 2018 be now numbered, deemed read three times and passed.

CARRIED.

Moved by: Councillor Kingsbury

Seconded by: Councillor Reinwald

THAT County Council adjourn. Time – 1:10 p.m.

CARRIED.