

COUNTY OF RENFREW



MINUTES OF THE PROCEEDINGS of the COUNCIL OF THE CORPORATION of the COUNTY OF RENFREW

- Second Ordinary Session -

County Council
Pembroke, Ontario
January 31, 2018

GENERAL SESSION

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on January 31, 2018.

The Warden, Jennifer Murphy, presided.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

The roll was called and all members were found to be present except Councillors McKay and Millar. No pecuniary interest was disclosed.

Councillor Donohue noted a correction in the November 29, 2017 minutes of Council. The Warden's Address indicated "During the month of "February" and should read "During the month of **November**".

Moved by: Councillor Love

Seconded by: Councillor Visneskie Moore

THAT the minutes of November 29, 2017 and December 12, 2017 be adopted as amended.

CARRIED.

Warden Murphy addressed Council as follows:

As we gather in Chambers this morning I would like to acknowledge on behalf of Council and our community that we are meeting today on traditional territory of the First Nations. We would like to thank the Algonquin people and express our respect and support for their rich history. We are extremely grateful for their many and continued displays of friendship.

Members of County Council:

During the month of January, I attended 16 meetings on County business.

On January 11 and 12, 2018, I attended – along with CAO Jim Hutton – the inaugural meeting of the Eastern Ontario Wardens’ Caucus. The Caucus elected Warden Robin Jones of the United Counties of Leeds and Grenville as the 2018 Chair and I was acclaimed as the 2018 Vice-Chair. The two priorities for the Caucus for 2018 are: Building the Eastern Ontario Regional Network (EORN) Cellular and Public Safety Broadband Network and Implementing the Eastern Ontario Economic Development Strategy.

On January 17, 2018, I attended the Annual General meeting of the Upper Ottawa Valley Chamber of Commerce, and spoke to the members on our vision for the County of Renfrew.

From January 21 - 23, 2018, I attended the ROMA (Rural Ontario Municipal Association) Conference held in Toronto. As part of the conference, meetings of the Eastern Ontario Wardens’ Caucus were held. A multi-Ministerial meeting was held as well as a meeting with the PC Caucus and the NDP Caucus to discuss the Eastern Ontario Regional Network (EORN) Cellular and Public Safety Broadband Network. Premier Wynne attended the multi-ministerial meeting. A meeting was held with the Honourable Eric Hoskins, Minister of Health and Long-Term Care regarding the Land Ambulance Act and the need for a better dispatch system and how implementing a Cellular and Public Safety Broadband Network would save taxpayers money in developing the new dispatch system. A meeting was held with the Honourable Steven Del Duca, Minister of Economic Development and Growth to discuss the Eastern Ontario Leadership Council’s recommendation on the implementation of an Eastern Ontario Economic Development Strategy. On your desks today is a document entitled “EORN 2018 Provincial Election Priorities” for your information.

During the month of January, I continued taping information segments with Cogeco. This month’s topics were the priorities for the Eastern Ontario Wardens’ Caucus for 2018 and the openings of sections of the Algonquin Trail.

I will remind those assembled here of the following - the County of Renfrew, Experience our history, Share our future.

This concludes my address for this session of County Council.

Jennifer Murphy, Warden

Delegations were heard as follows:

- (a) 10:15 a.m. – Mr. Chris Hinsperger, Chair, Ottawa Valley Tourist Association to provide an update on current and upcoming activities.

Councillor Walter Stack, Chair of the Finance & Administration Committee, brought in and read the resolutions of the following report:

January 31, 2018

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance & Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. **Council Remuneration**

Tabled is the Treasurer's Statement of Remuneration and Expenses paid to County Council as at November 30, 2017 and December 31, 2017.

2. **Treasurer's Report – Financial Summary**

As directed by County Council, the Monthly Treasurer's Report is to be provided on a quarterly basis from January to September. Accordingly, tabled is a monthly one page financial summary and the November 30, 2017 Treasurer's Report for the General Revenue Fund, Bonnechere Manor, Miramichi Lodge, Public Works and Renfrew County Housing Corporation.

3. **2017 Accessibility Compliance Report**

The Accessibility for Ontarians with Disabilities Act, 2005 (AODA) is a law that sets out a process for developing and enforcing accessibility standards. These standards are laws that organizations must follow to become more accessible, and the compliance report confirms that the organization has met the current accessibility requirements under the Act.

Every two years the County of Renfrew is required under the Act to file this report. The Accessibility Advisory Committee reviewed the report, and it was filed with the province on December 22, 2017. A revised multi-year accessibility plan will be developed in 2018 for review and approval by committees and council. Tabled is the 2017 Accessibility Compliance Report.

4. Information and Privacy Commissioner of Ontario Annual Statistics for 2017

The Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) provides individuals with a right of access to certain records and personal information under the custody or control of institutions covered by the Act.

Each year the County of Renfrew deals with a number of freedom of information requests, and in 2017 we received 5 applications. All institutions that are subject to the MFIPPA are required by law to submit their statistics.

Tabled is a letter from Commissioner Brian Beamish regarding the submission of the 2017 Annual Report Statistics. The County of Renfrew will compile their statistics which will be reviewed by Council at next month's meeting.

5. Board of Health – Estimates Required for 2018

Tabled is a letter dated December 19, 2017 from Ms. Heather Daly, Acting CEO/Director, Corporate Services, Renfrew County & District Health Unit giving notice to the County of Renfrew that pursuant to Section 72 (5) of the Health Protection and Promotion Act (H.P.P.A.) the amount that the Board of Health estimates will be required to defray its expenses under Section 72(1) is \$1,421,259 for the year 2018. These payments will be made in 12 equal installments due the 1st day of each month. This amount is similar to the Health Unit's 2017 requirements.

6. Board of Health – Statement of Remuneration

Tabled is the 2017 Statement of Remuneration from the Board of Health, Renfrew County and District Health Unit.

7. Federal Legislation of Cannabis

Tabled is a letter from the Honourable Charles Sousa, Minister of Finance advising that Ontario is preparing for federal legislation of cannabis by moving ahead with its safe and sensible framework to govern the lawful use and retail distribution of cannabis as a carefully controlled substance within the province. On December 12, 2017, Ontario passed legislation that will regulate the lawful use, sale and distribution of recreational cannabis by the federal government's July 2018 deadline.

8. AMO's 2018 Pre-Budget Submission

Tabled is AMOs 2018 Pre-Budget Submission: Local Share. A response was received from Premier Wynne as well as Ms. Lynn Dollin, AMO President thanking the County of Renfrew for advising them of Council's support.

9. Public Transit Infrastructure Fund

Tabled is a letter dated November 20, 2017 from Adam Redish, Assistant Deputy Minister, Ministry of Infrastructure and Mr. John Lieou, Assistant Deputy Minister, Ministry of Transportation advising that Ontario is committed to working collaboratively with municipalities and the federal government to invest in public transit to manage congestion, enhance service and improve the environment.

The 2016 Federal Budget announced the establishment of the Public Transit Infrastructure Fund (PTIF) and Ontario is receiving approximately \$1.48 billion of federal funding under the PTIF program.

10. Integrity Commissioner

At the October 25, 2017 meeting of County Council, Mr. Guy Giorno, County of Renfrew's Integrity Commissioner presented two interim reports on the complaints filed in 2017. At that time, the County of Renfrew had been invoiced a total of \$3,288.30 for the investigations, which did not include the Integrity Commissioner's attendance at County Council to report his findings.

The County has received a final invoice in the amount of \$4,317.73 for a total expense of \$7,606.03.

11. Eastern Ontario Wardens' Caucus Media Release

Tabled is a media release from the Eastern Ontario Wardens' Caucus announcing that at its annual inaugural meeting held last week in Kingston, the Caucus elected Warden Robin Jones as the 2018 Chair and Warden Jennifer Murphy as the 2018 Vice-Chair. Congratulations to Warden Murphy for being elected to the role of Vice-Chair.

The news release outlines two priorities for the Caucus: Building the Eastern Ontario Regional Network (EORN) Cellular and Public Safety Broadband Network and Implementing the Eastern Ontario Economic Development Strategy.

12. Municipal Property Assessment Corporation (MPAC) Funding Requirements

Tabled is a letter dated December 14, 2017 from Ms. Rose McLean, President and Chief Administrative Officer, MPAC providing details of the 2018 funding requirements of a province-wide increase of 2.65%. Based on preliminary assessment data, the charge for the County of Renfrew will be approximately \$1,542,140.85 compared to the 2017 funding requirement for the County of Renfrew of \$1,527,719.85 representing an increase of 0.94% for the County.

13. Ministry of Finance

Tabled is a letter dated December 22, 2017 from Mr. Allan Doheny, Assistant Deputy Minister, Ministry of Finance advising of municipal flexibility in setting tax policy, education property tax rates and property assessment updates.

14. Ministry of Municipal Affairs – New Indicators

Tabled is an email dated November 23, 2017 and a copy of the Financial Indicator Review – 2016 for the County of Renfrew from Mr. Stephen Seller, Municipal Advisor, Municipal Services Office East, Ministry of Municipal Affairs and Ministry of Housing. There are two new indicators; Cash and Cash Equivalents as a Percentage of Current Liabilities which measures the ability of the municipality to meet current obligations with its current resources on hand and Operating Surplus Ratio which is a new indicator that measures the ability to cover operational costs and have funds available for other purposes (i.e. reserves, debt repayment, etc.). The thresholds for the Asset Consumption Ratio indicator have also been changed. This year only one of the indicators for Renfrew County has exceeded the threshold for “low” level of challenge, which is the indicator Asset Consumption and this has only changed by 0.1% from 2015.

15. O. Reg 588/17 – Asset Management Planning for Municipal Infrastructure

Tabled is a copy of an email dated December 28, 2017 and a bulletin from the Municipal Finance Officers’ Association of Ontario (MFOA) dated January 2, 2018 advising that on December 28, 2017, the province approved a new Municipal Asset Management Planning Regulation O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*. The Province has increased the phase-in period from four to six years as follows:

- January 1, 2018: Effective date of Regulation (there are no requirements that must be met at this time).
- July 1, 2019: Date for municipalities to have a finalized strategic Asset Management Policy.
- July 1, 2021: Date for municipalities to have an approved Asset Management Plan for core assets (roads, bridges and culverts, water, wastewater and stormwater management) that discusses current levels of service and the cost of maintaining those services.
- July 1, 2023: Date for municipalities to have an approved Asset Management Plan for all municipal infrastructure assets that discusses current levels of service and the cost of maintaining those services.
- July 1, 2024: Date for municipalities to have an approved Asset Management Plan for all municipal infrastructure assets that builds upon the requirements set out in 2023. This includes a discussion of proposed levels of service, what activities will be required to meet proposed levels of service, and a strategy to fund the activities.

RESOLUTIONS

16. Administrative Assistant to Administrative Lead Hand, Human Resources

RESOLUTION NO. FA-CC-18-01-03

Moved by Chair
Seconded by Committee

THAT County Council approves that the Administrative Assistant position in Human Resources be changed to Administrative Lead Hand, Human Resources.

Background

The Human Resources department is comprised of 5 full time and 1 part time positions, providing human resources and media relations services to 8 divisions and approximately 830 employees. All HR staff positions currently report directly to the Director of Human Resources.

Currently the Administrative Assistant HR, the HR Generalist/Secretary II and the Secretary I all provide direct internal administrative services to the Director, the Employee Health Coordinator, the Human Resources Coordinator, the Media Relations/Grants Coordinator and all human resources customer service support to various departments across the Corporation.

In the absence of a Human Resources Manager or Supervisor, the Administrative Assistant HR coordinates the administrative work load distribution between the 3 administrative positions listed above. This coordination by the Administrative Assistant HR frees the Director from the direct day to day guidance required to coordinate the administrative work flow with the department (correspondence, all filing of personal and medical records, Council and Committee reports generation and minute taking, benefits administration and general service delivery).

Tabled is the Business Case Report - Administrative Lead Hand Human Resources.

17. Classification Review – B-04 – Provincial Offences Administration – Collections Clerk

RESOLUTION NO. FA-CC-18-01-07

Moved by Chair
Seconded by Committee

THAT County Council approve the renaming and reclassification of the Collections Officer/General Clerk Group 3 (\$42,832 - \$48,878) to Collections Clerk Group 4 (\$48,172 - \$54,938) of the Employment By-law #1, Non-Union Staff Salary Grid effective January 1, 2018.

Background

Tabled is a revised Job Description / Job Fact Sheet for the Provincial Offences Administration – Collections Clerk position. In order to increase the focus on unpaid fine collection, additional financial responsibilities and duties were added to this position in 2017, therefore a Classification Review request under Policy B-04 – Classification Review System was made. Mr. Bruce Beakley, Director of Human Resources evaluated the revised Job Description and Job Fact Sheet and recommended that this position be renamed and reclassified from Collections Office/General Clerk Group 3 (\$42,832 - \$48,878) to Collections Clerk Group 4 (\$48,172 - \$54,938) in Schedule “A” of the Non-Union Staff Salary Grid for Employment By-law #1 for County Officers and Staff. The Human Resources Department will bring this information forward for renaming and reclassifying of the Collections Clerk position in Employment By-law #1.

18. 2018 Membership for the Municipal Finance Officers’ Association of Ontario (MFOA)

RESOLUTION NO. FA-CC-18-01-09

Moved by Chair

Seconded by Committee

THAT the 2018 membership fee to the Municipal Finance Officers’ Association of Ontario (MFOA) in the amount of \$1,751.50 including HST be approved.

Background

The County of Renfrew pays an annual membership fee to the Municipal Finance Officers’ Association of Ontario (MFOA). This association provides an opportunity for County of Renfrew Finance and Provincial Offences staff to participate in workshops, conferences and training initiatives. It also provides Policy and Advocacy initiatives that benefit municipal fiscal sustainability and assist in asset management. This amount is the same as 2017.

19. 2018 Membership of the Association of Municipalities of Ontario (AMO)

RESOLUTION NO. FA-CC-18-01-10

Moved by Chair

Seconded by Committee

THAT the 2018 membership fee to the Association of Municipalities of Ontario (AMO) in the amount of \$8,774.44 including HST be approved.

Background

The County of Renfrew is presently a member of the Association of Municipalities of Ontario (AMO). The membership fee for 2017 was \$8,535.73 including HST. The membership fee for 2018 is \$8,774.44 including HST which is a 2.8% increase over 2017.

20. 2018 Federation of Canadian Municipalities (FCM) Membership Dues

RESOLUTION NO. FA-CC-18-01-11

Moved by Chair

Seconded by Committee

THAT the 2018 membership fee to the Federation of Canadian Municipalities (FCM) in the amount of \$14,868.23 including HST be approved.

Background

The County of Renfrew, along with its lower-tier municipalities are members of the Federation of Canadian Municipalities (FCM). The membership fee for 2017 was \$14,613.21. The 2018 membership fee is \$17,454.81 including a new and optional charge of \$2,289 to support the FCM legal defense fund. On April 18, 2017 our Committee reviewed participation in the legal defense fund and opted not to participate. Therefore, our revised 2018 membership fee will be \$14,868.23 including HST.

BY-LAWS

21. 2018 County of Renfrew Budget

At the January 25, 2018 Budget Workshop meeting, Council adopted the following resolution to formally approve the 2018 County of Renfrew Budget.

“THAT a By-law to adopt the estimates of the sums required during the year for 2018 for general, capital and all purposes of the County of Renfrew in the amount of \$43,984,534 be adopted at the next session of County Council; AND FURTHER THAT the 2018 tax rates for County purposes be adopted by by-law after the adoption of the 2018 tax policy by-laws.”

Included within our by-laws is a By-law to Adopt the Estimates of the Sums Required During the Year for 2018 for General, Capital and all Purposes of the County of Renfrew for adoption at this session of County Council.

All of which is respectfully submitted.

Walter Stack, Chair

And Committee Members, G. Doncaster, M. Donohue, J. Murphy, T. Peckett, D. Robinson, R. Sweet, J. Visneskie Moore.

Council suggested that staff consider including projects that are not necessarily part of the Asset Management Plan, but are being considered as future projects, such as Petawawa Boulevard and the Petawawa bridge, to be discussed. Councillor Emon suggested that the Capital Asset Plan be updated at some point.

The Report was adopted as presented.

Council recessed at 11:15 a.m. Council reconvened at 11:20 a.m. with the same persons present.

Councillor Tom Peckett, Chair of the Operations Committee, brought in and read the resolutions of the following report:

January 31, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. Winter Operations

The early portion of the 2017/2018 winter season has manifested mixed weather patterns ranging from freezing rain to snowfall and most recently extremely cold temperatures. Table 1 provides a summary of the winter events and precipitation amounts to date. In viewing the data provided it must be noted that the precipitation recorded is a mixture of snow, rain and freezing rain. The table also provides a summary of the types of events which were responded to, as well as the types and amounts of material used during the responses. Staff continues to be ready to respond to winter events as they occur.

Table 1

Month	No. of Event Days		Type of Event (days)			Material Used (tonnes)		Precipitation	
	Weekday	Weekend	Snow	Blowing Snow	Freezing Rain	Salt	Sand	Weather Station	Amount (mm)
Nov	8	7	9	4	3	2018	244	Petawawa	46.5
								Bancroft	84.4
Dec	16	7	21	1	1	4502	2224	Petawawa	19.5
								Bancroft	60.6
Totals	24	14	30	5	4	6520	2468	Petawawa	66
								Bancroft	145

2. Quotations and Tenders

Similar to past years, staff is in the process of preparing tenders for a variety of procurements relative to the maintenance of the system. A letter will be circulated in January to the local municipal staff advising them of the planned tenders and providing them an opportunity to participate.

3. Exemption extension regarding use of two-way radios

A letter dated December 15, 2017 was received from the Ministry of Transportation, Safety Policy and Education Branch regarding changes to Ontario Regulation 366/09 (Display Screens and Hand Held Devices). It is noted that the current exemption for the use of handheld two-way radios has been extended to January 1, 2021. The previous exemption was set to expire on January 1, 2018. The exemption applies to certain public function drivers which includes “employees of or persons contracted to a road authority, while they are engaged in road patrol, repair, maintenance or construction activities”.

RESOLUTIONS

4. Whitewater Streetstrut

RESOLUTION NO. OP-CC-18-01-03

Moved by Chair

Seconded by Committee

THAT approval be granted to the Township of Whitewater Region to allow alcohol within the County Road 8 (Main Street) road allowance in Cobden for the purposes of hosting the 2018 Whitewater Streetstrut on July 14, 2018, subject to satisfying the conditions of approval as follows:

THAT the Township of Whitewater Region agrees in writing, to save harmless and indemnify the County of Renfrew from any and all liability as a result of this event, to the satisfaction of the County’s Director of Finance/Treasurer;

THAT the Township of Whitewater Region provides liability insurance coverage which includes the County of Renfrew as a named additional insured, to the satisfaction of the County’s Director of Finance/Treasurer - a copy of the Certificate of Insurance is to be provided in advance of the event;

THAT the Township of Whitewater Region make application for and obtain a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario which specifies the conditions under which alcohol is permitted - a copy of the permit is to be provided to the County in advance of the event;

AND THAT the Township of Whitewater Region outlines in writing, how the conditions of the Special Occasion Permit are to be satisfied.

Background

In July 2017 the Township of Whitewater Region hosted a street party known as Whitewater Streetstrut as part of the Canada 150 celebrations. The event which took place in Cobden required the closure of a portion of County Road 8 (Main Street). It has been reported that the event was very successful and the Township wishes to proceed with a 2018 version in July of this year and has once again requested permission from the County to close a portion of County Road 8. A letter dated November 1, 2017 in which the Township makes the formal request for the road closure has been received. It

is noted that there were no reports to the Department of any problems or issues associated with the 2017 Whitewater Streetstrut.

The Township will be responsible for all activities required to detour traffic, erect, maintain and dismantle the road closure and the provision of notifications to the road users and emergency response agencies.

Our Committee supports the road closure and the removal of the alcohol prohibition for this event, subject to the conditions contained in the resolution being satisfied.

All of which is respectfully submitted.

T. Peckett, Chair

And Committee Members: R. Kingsbury, K. Love, G. McKay, T. Millar, J. Murphy, J. Reinwald

The Report was adopted as presented.

Councillor Robert Sweet, Chair of the Development & Property Committee, brought in and read the resolutions of the following report:

January 31, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development & Property Committee**, wish to report and recommend as follows:

INFORMATION

1. **Planning Division Activity Tracker**

Tabled are the Activity Trackers for November and December 2017 for the Planning Division. In November, the Division opened 14 new severance applications and prepared 12 planning checklists for general inquiries (pre-consultations). In December, 12 new severance applications were opened and 10 planning checklists prepared for general inquiries. Also tabled is the 2017 Year End Activity Tracker.

With respect to severances, 147 new applications were submitted in 2017 and 146 severance decisions were rendered. Finally, the Planning Division prepared 154 planning checklists and handled 141 counter and other inquiries. A more detailed overview of the 2017 activities is tabled.

2. **Municipal Energy Plan**

On November 16, 2017, Mr. Craig Kelley, Director of Development & Property, attended the Independent Electricity System Operator (IESO) Regional Electricity Forum in Ottawa. Also attending, on his own accord, was Mr. Paul Murphy, Owner of Calabogie Peaks. While informative on a macro level, the sessions did not address how Municipal (or Community) Energy Plans would assist in increasing power distribution lines in our region. The Forum was meant to explain the technical aspects of the distribution networks, how utility companies are using innovative techniques to address their customers, and how the Long Term Energy Plan might involve local stakeholders. Mr. Kelley and Mr. Murphy were, however, introduced to some local Hydro One Networks systems executives that offered valuable information to help advance regional projects.

Pursuant to the Forum, Mr. Kelley arranged a conference call between Hydro One Networks regional planning staff and Mr. Murphy. The result of the discussion was a future ability to share more information directly related to the proposed project and

possible next steps that would result in greater collaboration between Hydro One Networks Inc. (HONI) and Calabogie Peaks.

Concurrently with these conversations was a considerable amount of investigation of other municipalities that have pursued a Municipal Energy Plan (MEP) as well as a conference call with the MEP offices. It would appear that the emphasis of the program is on energy conservation and local energy consumption (alternatives – solar, wind, biofuel, etc.) and not on expansion of power consumption or distribution networks. Additionally, the completion of a MEP does not imply that there would be additional funds available from HONI for such infrastructure upgrades.

Recently, the Development & Property Department was also tasked with the review on how support of the Paris Accord would affect the Corporation. To that end, through the County's Green Operations Committee, staff will be reviewing our current Energy Management Plan and will be completing an upgrade to include enhanced Greenhouse Gas (GHG) emission information and possible resulting reductions. As the two resolutions are inherently similar, staff will continue to revise our current Energy Management Plan incorporating established National targets for GHG reduction and climate change action plans, for all of our facilities and fleet operations.

Our Committee directed staff to review and bring a proposal forward in February that would include options on how the County should proceed and possible funding opportunities for a study.

3. Ottawa River Watershed

Mr. Craig Kelley attended a meeting of the Ottawa River Watershed Joint Workshop on November 27, 2017 in Ottawa. Tabled is a "What We Heard Report" received from the meeting.

Mr. Kelley will continue to be engaged with Environment and Climate Change Canada in this review process to gather and provide information as required. At this point, it does not appear that there is a clear indication or commitment that an Ottawa River Watershed Council will, or will not, be recommended to be developed.

4. 2018 Rural Summit

Tabled is a letter received from the Honourable Jeff Leal, Minister of Agriculture, Food and Rural Affairs and Minister Responsible for Small Business advising that the 2018 Rural Summit is scheduled to be held on Thursday, February 15, 2018 in Newcastle, Ontario. The theme this year is "Building a Stronger Rural Ontario."

5. Premier's Award for Agri-Food Innovation Excellence

On December 8, 2017, Business Development Officer, Mr. David Wybou was in attendance as Mr. Grant Crack, MPP for Glengarry-Prescott-Russell, hosted a ceremony in Casselman to recognize Eastern region recipients in 2017. These awards honour the contributions of hard-working and innovative Ontarians who are creating new agri-food products, adding value to existing products, supporting job creation and building economic growth in Ontario.

Included in the 2017 award recipients from Eastern Ontario was Kula Permaculture Farm, on Stafford Second Line in Laurentian Valley Township. This award came with a cash prize of \$5,000.

6. Taste of the Valley 2018

Information and requests for expressions of interest for Taste of the Valley for 2018 were emailed throughout the municipalities of Renfrew County in order to establish if there is any interest among the non-participating municipalities to host a Taste of the Valley event in 2018. Once received, the requests will be vetted by the Renfrew County Agricultural Economic Development Committee in February 2018.

7. 2018 Draft Ottawa Valley Tourist Association (OVTA) Budget

Tabled is the draft 2018 budget approved by the OVTA Board at the November 22, 2017 meeting. As per the annual approval process, the draft budget was presented to the Development & Property Committee and will be presented to the City of Pembroke during the OVTA's annual presentation to Council (date to be confirmed).

8. 2018 Forestry Harvest Tender Results

Results from the tenders for three tracts offered for the 2018 forestry harvest which were opened on November 15, 2017 are as follows:

Tender #	Bid Results	
	L. Heideman	M.W. Miller
Golden Lake (red pine plantation) DPF 08-18	\$61,450.00	
Round Lake (red pine plantation) DPF 09-18	\$92,100.00	\$57,835.00
Chippior's Corner (red pine plantation) DPF 10-18	\$15,100.00	\$12,840.00
TOTAL	\$168,650.00	

All three tenders have been awarded to L. Heideman & Sons, Eganville, Ontario.

An estimated total revenue of \$168,650 is anticipated from the three sales. With the entire harvest for 03-17 Maves Tract issued for 2017-18 occurring in 2018, the budget projection of \$180,000 for 2018 should be achieved.

9. Ottawa Valley Recreation Trail/Algonquin Trail Purchase Update

The purchase of the second phase of the Ottawa Valley Recreation Trail is proceeding. On November 29, 2017, Warden Jennifer Murphy and Mr. Jim Hutton executed seven legal agreements which are now in the possession of our legal firm, Borden Ladner Gervais to transfer another set of properties to the County of Renfrew. As part of the transfer of properties the County of Renfrew issued a tax receipt in the amount of \$24,520,324.88 and paid \$127,170.37 in cash to Canadian Pacific (CP).

10. Ontario Municipal Commuter Cycling (OMCC) Program

The County of Renfrew has received confirmation from the Ministry of Transportation that the OMCC Grant Application for complementary trail work as well as hardened shoulders on applicable County Roads was successful in the amount of \$372,360.48.

County staff also supported the applications of nine local municipalities for the OMCC Program for the Algonquin Trail and the K&P Trail. All nine applications were successful and staff will be organizing a planning session with each municipality for the 2018 work plan.

11. United Townships of Head, Clara & Maria

Tabled is correspondence and a resolution received from the United Townships of Head, Clara & Maria advising the County of Renfrew that the use of the Algonquin Trail as a multi-use recreational trail is contrary to the United Townships of Head, Clara & Maria Zoning By-law. As directed by the Algonquin Trail Advisory Committee, Mr. Hutton issued the tabled response to the United Townships of Head, Clara & Maria and provided a copy to all municipalities who received the correspondence from the Township.

12. Ottawa Valley Recreation Trail (OVRT) Management Plan

A copy of the draft Ottawa Valley Recreation Trail Management Plan will be distributed at the meeting. Key points of the draft OVRT Management Plan include:

- Management Structure
- Cost Sharing
- Trail Management
- Authorized Trail Users
- Trail Maintenance
- Accessibility
- Access
- Tourism Integration

Members of County Council are requested to review the Management Plan and provide comments to Mr. Jason Davis, Manager of Forestry & Trails by February 28, 2018. A follow-up report and Management Plan will be provided for the approval of Council.

13. Pylon Sign Replacement – 450 O’Brien Road

The pylon sign replacement at 450 O’Brien Road is complete. The new sign was installed on December 19, 2017. The project was scheduled to be completed earlier in the fall but was delayed due to manufacturing schedules and the need to provide engineered drawings as part of the sign permit process. The new sign incorporates an electronic reader board and provides clearer identification for the new OPP facility. The County has received some very positive comments on the sign.

14. Bill 139 – Building Better Communities and Conserving Watersheds Act, 2017

There was a flurry of activity on the part of the province in December 2017 related to Bill 139, which contains the proposed changes to the *Planning Act* that would abolish the Ontario Municipal Board and replace it with the Local Planning Appeal Tribunal and significantly alter the planning appeals system in Ontario.

Bill 139 – The Building Better Communities and Conserving Watersheds Act, 2017 was given Third Reading and received Royal Assent on December 12, 2017. Although a number of amendments were made to the Bill by the Standing Committee on Social Policy, Section 7 of the Act that would remove appeals of provincial approvals of official plans and official plan updates was not changed. The deletion of this section had been the one major change to Bill 139 requested by the County of Renfrew. The fact this change was not made means that any modification made by the province to our official plan review (Official Plan Amendment No. 25) will not be appealable. (The transition provisions regarding this section are noted below.)

Bill 139 will come into effect on a day to be named by proclamation of the Lieutenant Governor.

The province also posted a number of notices on the Environmental Bill of Rights Registry (EBR) related to Bill 139. Among them are:

- [EBR 013-1788 Proposed new regulation under the Planning Act to prescribe transitional provisions for the Building Better Communities and Conserving Watersheds Act, 2017 \(Bill 139\)](#) dealing with transition regulations. Under the proposed regulation the provisions removing appeals of provincial approvals of official plans and official plan updates would apply to provincial decisions made after the Bill comes into force.
- [EBR 013-1790 Proposed amendments to matters included in existing regulations under the Planning Act](#) dealing with changes to existing regulations.

- [EBR 012-7196 Consultation on role of Ontario Municipal Board in Ontario's Land Use Planning System](#) summarizing some of the consultation comments on Bill 139. Under the heading "Sheltering Major Planning Decisions from Appeal" the province indicated that many submissions supported the changes to the *Planning Act* that would remove the ability to appeal provincial decisions on municipal official plans and major official plan updates. However, it was also noted that some felt that appeal rights should be retained in certain circumstances.

RESOLUTIONS

15. Trails Coordinator

RESOLUTION NO. DP-CC-18-01-02

Moved by Chair

Seconded by Committee

THAT County Council approves the reclassification of the Trails Coordinator from Group 6 (\$58,845 – \$67,153) to Group 3 (\$42,832 – \$48,878) of the Employment By-law #1, Non-Union Staff Salary Grid effective January 1, 2018.

Background

Tabled is a revised Job Description and Job Fact Sheet for a full-time Trails Coordinator (contract) position reporting to the Manager of Forestry & GIS.

Mr. Bruce Beakley, Director of Human Resources has evaluated the revised Job Description and Job Fact Sheet and recommends that this position be reclassified from Group 6 to Group 3 in Schedule "A" of the Non-Union Staff Salary Grid for Employment By-law #1 for County Officers and Staff.

As per the original Business Case approved by County Council on January 25, 2017, the Trails Coordinator position will be for a one-year contract and modified given the deferred timelines. The successful candidate will assist in facilitating in the management, maintenance and promotion of the K&P and Algonquin Trails. The salary range for the one-year contract Trails Coordinator position in Group 3 is \$42,832-\$48,878, and it is anticipated that this position will start in March or April of this year. The change in salary for this staffing position has been factored into the 2018 budget for a nine-month contract. A review of this position will take place at the end of 2018.

16. Ontario Tree Seed Plant Closure

RESOLUTION NO. DP-CC-18-01-04

Moved by Chair

Seconded by Committee

THAT the County of Renfrew submit a letter to the Province of Ontario in response to the Ontario Government decision to close the Ontario Tree Seed Plant in Angus; AND FURTHER THAT the letter requests that the closure be postponed until solutions have been agreed upon by all parties involved.

Background

The Ontario Ministry of Natural Resources and Forestry in August 2017 announced the closure of the Ontario Tree Seed Plant in Angus. This is the seed plant where seed for most trees planted on Crown Land and on a large scale on private land (including on Renfrew County Forest and those through the Province's 50 Million Tree program) gets stored and extracted before being shipped to nurseries. The closure of the facility will have a negative impact on businesses in our community, private landowners and nurseries that supply trees to the area. Businesses have expressed serious concerns that the closure of the seed plant will mean not only higher costs to store and process seed, but worries that substitute storage and processing capacity will not be able to meet their tree planting needs. At this point, there is no alternative in sight to address these concerns should the seed plant close. A letter has been prepared to add support to local industry partners who are concerned about the issue. Tabled is a news article and an opinion written by seed experts.

17. County Official Plan Five Year Review – Official Plan Amendment No. 25

RESOLUTION NO. DP-CC-18-01-06

Moved by Chair

Seconded by Committee

THAT County Council approves two Special County Council meetings to be held on Thursday, March 22, 2018 at the Eagle's Nest in Eganville and on Wednesday, April 4, 2018 at the Germania Club Hall in Pembroke for the purpose of presenting the draft revised County Official Plan.

Background

As directed by County Council, two dates have been chosen for the open houses and special County Council meetings in early spring 2018. The dates and locations are as follows:

- Thursday, March 22, 2018 – Eagle's Nest, Eganville, Ontario
- Wednesday, April 4, 2018 – Germania Club Hall, Pembroke, Ontario

The open houses would be from 2:00 p.m. to 5:00 p.m. in the afternoon, followed by the Special County Council meeting starting at 6:00 p.m. These times will be confirmed at a later date.

The latest updated Official Plan text and maps incorporating changes arising from the public meetings in August 2016 and other changes made by staff will be presented at these meetings. The public will be given an opportunity to speak at these sessions. Notices and more details on these meetings will be sent out towards the end of February.

BY-LAWS

18. Tariff of Fees By-law

RESOLUTION NO. DP-CC-18-01-07

Moved by Chair
Seconded by Committee

THAT County Council pass the new Tariff of Fees By-law for Applications Made in Respect of Planning Matters.

Background

County of Renfrew By-law Number 10-17 passed on January 25, 2017, is the Tariff of Fees By-law that applies to the processing of applications made in respect of planning matters.

The authority to pass a Tariff of Fees By-law is provided for under Section 69(1) of the *Planning Act*, which requires the By-law to be designed to meet only the anticipated costs to the municipality of processing the different types of applications. We are recommending increases in fees as set out in the 2018 Tariff of Fees By-law. The basic premise is that the general taxpayer should not be subsidizing individual applicants. The County has been increasing these fees over the past few years to better cover costs and to reflect the fee structure of other municipalities across the province, although many of our fees are still lower than other jurisdictions. It is important to note that a straight comparison of fees between municipalities is not always possible because different jurisdictions may have different responsibilities and costs associated with a given *Planning Act* application.

The increased fees also reflect the additional work on files that will be required by the new planning appeals system under the Local Planning Appeal Tribunal (LPAT). Unlike the Ontario Municipal Board, where you can add new or expanded information and present it orally at a so-called “de-novo” hearing which looks at an appeal from the very beginning of a file, the LPAT will not hold hearings (generally speaking) and will only

consider the written record as it was on hand at the time of the municipal decision. There will be no opportunity to “enhance” the record at a hearing. This puts more onuses on the planning report and information at the “front end” of a file. It was suggested by one lawyer at a session that Planning Division staff attended in Ottawa that, in some cases, two planning reports to Council may be required – one initial report that summarizes the application and applicable legislation/policies/guidelines and a second report that summarizes and analyzes all the comments received from the public and agencies, and makes recommendations.

The reports will also have to clearly address consistency with the Provincial Policy Statement and conformity with an official plan, which will be the standard of review at the LPAT. Planning staff will be working on changes to their reports (e.g., zoning by-law amendments) to address these changes.

At another session sponsored by a Kingston-based law firm, Planning staff heard that more upfront peer review of technical reports may be required since any technical report submitted to Council for a *Planning Act* application could get challenged on an appeal and there would be no opportunity to address any perceived deficiencies in the report at a later date (i.e., a hearing). In legalese terms you would need evidentiary reports as part of an application to use in an appeal because you would not be able to adduce (i.e., bring in new evidence) at a hearing.

The upshot of all of this is that a municipality will have to build its case for a file at the decision-making phase and not wait to enhance it or improve upon it at the appeal phase, should there be an appeal.

Absorbing all the changes to the planning process wrought by the LPAT and working with our municipal partners to implement these changes will be a work in progress for the Planning Division in the first half of 2018.

Finally, the increase in fees reflects another growing trend evident: namely, the increased complexity of files caused mainly by provincial policy changes that require internal and external consultation with our own staff, municipal staff, provincial staff, consultants, and property owners, all adding time and effort to the process.

The 2018 budget for the Planning Division is based on the proposed fee increases as set out in the table below.

**PROPOSED 2018
TARIFF OF FEES INCREASES
Planning Division**

Pre-consultation/ Preliminary Inquiry	FREE SERVICE			
Planning Applications	From 2017	To 2018	Variance \$	Variance %
Consent Application	\$900.00	\$1,000.00	\$100.00	11.1%
Recirculation Fee	\$450.00 - major \$250.00 - minor	\$500.00 - major \$300.00 - minor	\$50.00 \$50.00	11.1% 20.0%
Validation of Title	\$650.00	\$650.00	\$0.00	0%
Official Plan Amendment	\$700.00	\$850.00	\$150.00	21.4%
Zoning By-law Amendment	\$550.00	\$700.00	\$150.00	27.3%

Planning Applications	From 2017	To 2018	Variance \$	Variance %
Combined OPA & ZBA (less \$100.00)	\$1,150.00	\$1,450.00	\$300.00	26.1%
Removal of Holding Symbol	N/A	\$200.00	\$200.00	100.0%

Plan of Subdivision Applications	From 2017	To 2018	Variance \$	Variance %
Up to 10 lots/blocks		\$4,000.00		
More than 11 lots/blocks		\$8,500.00		
Major Plan Revision (50% of Initial Application Fee)		\$2,000.00 to \$4,250.00		
Part Lot Control By-law	\$600.00	\$600.00	\$0.00	0%
Plan of Condominium Applications	From 2017	To 2018	Variance \$	Variance %

Up to 10 units/common elements	\$3,500.00	\$4,000.00	\$500.00	14.3%
More than 11 units/common elements		\$8,500.00		
Exemption	\$1,500.00	\$1,500.00	\$0.00	0%
Major Plan Revision (50% of Initial Application Fee)	\$1,750.00 to \$4,000.00	\$2,000.00 to \$4,250.00		14.3% 6.3%

Other Applications	From 2017	To 2018	Variance \$	Variance %
Minor Variance Reports	\$250.00	\$350.00	\$100.00	40.0%
Severance Reports for lower tier Committee of Adjustments	\$250.00	\$350.00	\$100.00	40.0%

Hourly Rates	From 2017	To 2018	Variance \$	Variance %
Department Head (Director)	\$80.00	\$80.00	\$0.00	0%
Manager of Planning Services	\$70.00	\$70.00	\$0.00	0%
Senior Planner	\$60.00	\$60.00	\$0.00	0%
Junior Planner/GIS Technician	\$50.00	\$50.00	\$0.00	0%
Secretary	\$45.00	\$45.00	\$0.00	0%

The proposed fee increases can be compared to fees in other counties in Ontario. The tabled chart and bar graph show that the County fees are among the lowest for selected *Planning Act* applications.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, G. McKay, T. Millar, J. Murphy

**ADDENDUM TO
DEVELOPMENT & PROPERTY COMMITTEE REPORT
JANUARY 31, 2018**

RESOLUTIONS

19. Algonquin Trail – United Townships of Head, Clara & Maria

RESOLUTION NO. DP-CC-18-01-11

Moved by Chair

Seconded by Committee

THAT County Council approves that the funds to support the review and opinion be provided through the County of Renfrew 2018 Provision for Unallocated Funds Budget (maximum of \$20,000); AND FURTHER THAT staff discuss with the County solicitor the option to recover the costs that are incurred from the United Townships of Head, Clara & Maria for legal involvement.

Background

Tabled is correspondence, a legal opinion and background information regarding the United Townships of Head, Clara & Maria concerns with the County of Renfrew's use of the Algonquin Trail and the perceived lack of consultation with the lower-tier municipality. Also tabled, is supporting documentation that demonstrates that the County of Renfrew has kept Head, Clara & Maria apprised of the Algonquin Trail purchases and planned use.

On January 23, 2018, at the direction of the Algonquin Trail Advisory Committee, staff and Councillor Stack provided an update to the Council of the United Townships of Head, Clara Maria at their regular Council meeting.

The Algonquin Trail Advisory Committee has directed staff to prepare and send registered mail a letter in response to the correspondence received from Council of the United Townships of Head, Clara & Maria and to obtain a legal opinion with regards to the concerns from Head, Clara & Maria. The Algonquin Trail Advisory Committee directed County staff to have the letter reviewed by the County solicitor, Borden Ladner Gervais before sending.

The County of Lanark has confirmed they are willing to pay 50% of the legal costs incurred to receive this legal opinion.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, G. McKay, T. Millar, J. Murphy

The Report and Addendum were adopted as presented.

Council recessed for lunch at 12:15 p.m. Council reconvened at 1:45 p.m. with the same persons present.

Councillor Janice Visneskie Moore, Chair of the Health Committee, brought in and read the resolutions of the following report:

January 31, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. **Resident Population**

We wish to advise that our resident population as of the date of our last committee meeting is as follows:

POPULATION			
HOME	October 31, 2017	November 30, 2017	December 31, 2017
Bonnechere Manor	178	179	178
Miramichi Lodge	165	163	164
TOTAL	343	342	342

2. **Champlain Local Health Integration Network Waitlist Information**

We wish to advise that the resident waitlist for the Renfrew County long-term care homes for the months of August, September and October 2017 are as follows:

NUMBER OF CLIENTS ON WAITLIST			
Long-Term Care Home	August 2017	September 2017	October 2017
Bonnechere Manor	166	173	181
Caessant Care Cobden	85	81	81
Deep River & District Hospital – The Four Seasons Lodge	48	49	47
Grove (The) Arnprior & District Nursing Home	73	70	67
Groves Park Lodge	140	149	148
Marianhill Inc	192	189	182
Miramichi Lodge	273	277	278
North Renfrew Long-Term Care Services Inc.	74	76	75
Valley Manor Inc.	47	50	53

3. Community Paramedicine

The Community Paramedic Program has developed a Year in Review Summary to provide an overview of 2017 activities and the report is tabled for Council's information.

4. Public Access Defibrillator Program Update

We are pleased to report that the County of Renfrew Public Access Defibrillator Program has been successful in a grant application to the Royal Canadian Legion to support the program. Notification was received that the program would be receiving funding in the amount of \$6,716.

5. Emergency Management

The County of Renfrew Emergency Plan and Hazardous Identification Risk Assessment (HIRA) documents were reviewed to ensure continued accuracy. The Emergency Management Team continues to determine methods to prevent, prepare, mitigate and respond to hazards that could and do affect our communities. A review of the HIRA enables readiness for the creation of possible scenarios that may affect the County of Renfrew. Chief Michael Nolan, Community Emergency Management Coordinator (CEMC) as well as Commander Richard Luesink and Acting Commander Steve Osipenko, alternate CEMC's, Mr. Jason Davis, GIS Coordinator, Development and Property Department, met with representatives of the Ministry of Natural Resources to discuss the 2017 flood experience and a county-wide information session to be held before March 2018 to improve our readiness for future flood-related events.

6. Organ Donation Proposal

A proposal outlining a Paramedic initiative to include Paramedics in the chain of referral for organ donations in the event of an out-of-hospital death has been tabled for Council's information.

7. The Annual Vulnerable Occupancy Fire Drill

Bonnechere Manor met the annual requirement for the "Vulnerable Occupancy Fire Drill" (the least amount of staff working on a unit with the most non-ambulatory residents) on December 6, 2017. To replicate their current resident acuity, the reenactment of night shift (lowest staffing levels) and selecting maximum resident care needs, staff were able to respond to the room of fire origin and evacuate the room in just over two (2) minutes. The Fire Marshall's office has set a maximum of 4 minutes and 25 seconds for Bonnechere Manor. The actual time to evacuate all residents from the zone of fire origin to the next point of safety required just over 20 minutes, which is well within the Fire Marshall's office maximum guideline of 75 minutes for the Manor.

The Town of Renfrew Fire Department observed this drill and was pleased with the outcome, with no recommendations for improvement received. Thanks are extended to Dave Bromley, Environmental Services Supervisor who coordinated this event with the Renfrew Fire Department, as well as the staff who participated.

8. Bonnechere Manor Auxiliary Fundraising

The Bonnechere Manor Auxiliary has been successful in their recent fundraising activities. Mrs. Ella Box, previous employee of the Royal Bank of Canada (RBC) and Chair of the Bonnechere Manor Family Council was able to secure a RBC grant, which the Auxiliary used to purchase a \$500 Tim Horton's card for the residents. Mrs. Eleanor Donaldson, Auxiliary member, through the St. Paul's Anglican Church Choirfest, donated \$750 for resident outings. With the money raised at the Bridge Tournament hosted by the Auxiliary, they were able to donate \$2,500 towards resident Christmas gifts. Most recently, the Auxiliary coordinated their annual bake and white elephant sale on December 8, 2017.

9. Air Conditioning Compressor Failure – Miramichi Lodge

Council will recall that on December 15, 2015 Brinkworth Electric was awarded the contract to follow the scope of work that Goodkey, Weedmark and Associates prepared, and rewired the four (4) roof top Energy Recovery Ventilator (ERV) units at Miramichi Lodge.

In May 2016 there was an air conditioning compressor failure in the four (4) rooftop Energy Recovery Ventilator (ERV) units. It was determined that the compressors failed and went to ground short and Carrier was awarded the contract to install three (3) new compressors. The Carrier technician advised that, as part of his check before commissioning the compressors, he discovered the power to the rooftop units were reversed phased. Brinkworth Electric was notified of these findings and confirmed their error, occurring when they (Brinkworth Electricians) were reconnecting to emergency power.

Staff sought a legal opinion from Mr. David Stewart, County of Renfrew solicitor in order to ensure financial protection to the Home on this issue.

The three (3) failed compressors were replaced at a cost of approximately \$15,000 plus applicable taxes. As a result of the time of year and potential impact to residents' health, the other nine (9) damaged compressors were also replaced proactively before eventual failure.

In June 2016, County Council approved by Resolution # H-CC-16-06-54 that \$60,000 plus applicable taxes, waste disposal and labour be approved to replace the twelve (12) damaged compressors and the amount be taken from the Miramichi Lodge Unallocated Reserve, with any recoveries from Brinkworth Electric or their insurer for expenses incurred to correct the deficiencies be returned to the Miramichi Lodge Unallocated Reserve.

Further to the June 2016 direction from County Council, we are pleased to advise you that, following legal advice, the Home has recovered \$41,943.65 in December 2017 as follows:

Damages after depreciation	\$36,717.92
3% interest	1,101.54
Legal costs	4,124.19
Total	\$41,943.65

The \$41,943.65 was placed in the Miramichi Lodge Unallocated Reserve.

10. Miramichi Lodge Foundation Updates

The Miramichi Lodge Foundation is currently making plans for the 15th Annual Miramichi Lodge Foundation Gala which will be a 'Cruise' theme to be held on Saturday, May 26, 2018. For more information on this event, please contact Mrs. Donna Cotnam, Community Relations Coordinator at 613-735-0175 ext. 213 or dcotnam@countyofrenfrew.on.ca.

RESOLUTIONS

11. Bonnechere Manor Foundation

RESOLUTION NO. H-CC-18-01-02

Moved by Chair
Seconded by Committee

THAT County Council approve the reclassification and name change of the Bonnechere Manor Community Relations Coordinator to Fundraising Coordinator from Group 4 (\$48,172 - \$54,938) to Group 2 (\$37,429 - \$42,713) of Employment By-law # 1, Non-Union Staff Salary Grid effective January 1, 2018.

Background

With the resignation of Mr. Ben Gardiner, Community Relations Coordinator at Bonnechere Manor effective November 21, 2017 a review of job duties for this position was completed. As a result of this review and the majority of financial record keeping duties being assigned to another position, the wage rate proposed by the County of Renfrew Human Resources Department is from Group 4 to Group 2 of Employment By-law # 1, Non-Union Staff Salary Grid. In addition, a change to the position title is proposed from the Bonnechere Manor Community Relations Coordinator to Fundraising Coordinator. A copy of the Job Description has been tabled for Council's information. Mrs. Sheedy noted that the duties and responsibilities of the Miramichi Lodge Community Relations Coordinator will not change so there is no change to the reclassification of this position.

12. Community Accountability Planning Submission (CAPS) LHIN Managed Funding

RESOLUTION NO. H-CC-18-01-03

Moved by Chair

Seconded by Committee

THAT County Council approve the submission of the Community Accountability Planning Submission (CAPS) for 2018-19 to the Champlain Local Health Integration Network (LHIN) for the continuation of 100% funding from the Ministry of Health and Long-Term Care for the Senior/Adult Day Program Services.

Background

To facilitate negotiation of the next Multi-Sector Accountability Agreement (M-SAA) between the Champlain Local Health Integration Network (LHIN) and the County of Renfrew, Bonnechere Manor Senior/Adult Day Program, Bonnechere Manor is required to submit a planning document known as the Community Accountability Planning Submission (CAPS) for 2018-19. The submission due date is January 31, 2018. This program is 100% funded by the Ministry of Health and Long-Term Care. The CAPS document encompasses the service planning, measurement and evaluation of health services as well as the organizational performance and has been tabled for Council's information.

13. Renfrew County and District Board of Health Request re Expert Panel on Public Health Within an Integrated Health System Report

RESOLUTION NO. H-CC-18-01-11

Moved by Chair

Seconded by Committee

THAT County Council support the following resolution:

WHEREAS, the County of Renfrew received the report of the Minister's Expert Panel on Public Health: "Public Health within an Integrated Health System"; and

WHEREAS, the Council for the County of Renfrew has significant concerns regarding the recommendations of the Expert Panel to integrate a population health approach into local planning and service delivery; and

WHEREAS, there is an apparent lack of empirical evidence based upon which the recommendations are founded; and

WHEREAS, the current mandate of public health to prevent disease, protect, and promote health should remain unchanged; and

WHEREAS, public health must remain distinct from acute care health services and Local Health Integration Networks (LHINs) in terms of role, funding, governance, and accountability in order for public health to focus on a more upstream approach, the causes of poor health or the social determinants of health; and

WHEREAS, the important linkages with local communities for programming, understanding local needs, and leveraging these partnerships will be undermined; and

WHEREAS, regionalization of public health units with centralized decision-making will have significant negative consequences for local public health and municipalities:

- Less municipal representation (400 Board of Health members reduced to approximately 180) and loss of local voice in governing and directing public health programs and services to understand and meet the needs of our communities;
- Substantial delays in responding to local program and service needs especially during emergencies;
- Adding another layer of bureaucracy resulting in increased costs and inefficiencies;
- Governance structure will not be flexible enough to meet/adjust/respond to local needs and negatively impact vulnerable priority populations;
- Potential loss of important local services fundamental to day-to-day public health unit operations and efficiencies (i.e., corporate services, finance, planning and evaluation, communications, information technology, etc.);
- Key positions (chair, vice-chair, finance, etc.) on regional boards of health should not be appointed Orders in Council to avoid political influence/interference; and

WHEREAS, the current cost-shared provincial/municipal funding formula (75%-25%) will not support the implementation of the proposed recommendations; and

WHEREAS, LHIN boundaries should be reconfigured to align with municipal, local public health, education, and social service boundaries to support their relationships with local public health and population health and health care system planning; and

WHEREAS public health **CANNOT** be integrated into the health care system without the significant system disruption, enormous cost, and risk of eroding community valued Public Health programs and services that would result with implementation of the Expert Panel's recommendations;

NOW THEREFORE BE IT RESOLVED, that the County of Renfrew does not support the recommendations of the Expert Panel and is in agreement with the Association of Municipalities of Ontario (AMO) urging the Minister of Health and Long-Term Care, Dr. Eric Hoskins, not to adopt them.

Background

Tabled for Council's information are documents received from the Renfrew County and District Board of Health regarding the recommendations of the Expert Panel on Public Health as outlined in the report, *Public Health within an Integrated Health System* which was released on July 20, 2017. The Renfrew County and District Health Unit does not support the recommendations of the Expert Panel and are requesting the County of Renfrew's support. They are requesting that the County of Renfrew issue a letter to the Minister of Health and Long-Term Care requesting they not adopt the recommendations given. The Association of Local Public Health Agencies (alPHa), Council of Ontario Medical Officers of Health (COMOH) and the Association of Municipalities of Ontario (AMO) also do not support the recommendations of the Expert Panel.

14. Bonnechere Manor Memorandum of Understanding – CUPE 1508

RESOLUTION NO. H-CC-18-01-15

Moved by Chair
Seconded by Committee

THAT County Council approve the Memorandum of Understanding agreed upon with the Canadian Union of Public Employees (CUPE) Local 1508 of Bonnechere Manor on January 9, 2018.

Background

Negotiations with the Canadian Union of Public Employees (CUPE) 1508 of Bonnechere Manor completed on January 9, 2018 with an agreed upon Memorandum of Understanding. The previous contract expired on December 31, 2016.

BY-LAWS

15. Senior/Adult Day Program Satellite Site Lease Agreement in Cobden

RESOLUTION NO. H-CC-18-01-04

Moved by Chair
Seconded by Committee

THAT County Council adopt a By-law at this session authorizing the Warden and Chief Administrative Officer/Clerk to sign the lease agreement between the County of Renfrew, Bonnechere Manor and St. Paul's Anglican Church, Parish of Stafford-Whitewater, Deanery of Pembroke, for the use of leased space at 27 Crawford Street, Cobden, Ontario.

Background

The Bonnechere Manor Senior/Adult Day Program satellite site has been operating in Cobden since November 1, 2012 at the hall owned by the St. Paul's Anglican Church, Parish of Stafford-Whitewater, Deanery of Pembroke, located at 27 Crawford Street, Cobden, Ontario. The satellite day program continues to provide programming services five days per week with transportation to and from the program included. The Senior/Adult Day Program continues to be 100% funded by the Champlain Local Health Integration Network (LHIN). Our Committee is recommending the continued use by the Adult Day Program of the Parish Hall for the period January 1, 2018 to December 31, 2022 under the same terms and conditions as the previous agreement.

In accordance with County Policy GA-04 Statement of Lease Financing Policy and Goals, the County of Renfrew Treasurer has reviewed the lease agreement and has advised that it is within the exemption category of costs and risks, in combination with all other leases of that category entered into or proposed to be entered into in 2018 by the County of Renfrew and will not result in a material impact.

All of which is respectfully submitted,

Janice Visneskie Moore, Chair

And Committee Members: G. Doncaster, M. Donohue, K. Love, J. Murphy, R. Kingsbury and R. Reid.

Council directed that the Warden send a separate letter to the Honourable Dr. Eric Hoskins, Minister of Health and Long-Term Care on the expert panel report.

The Report was adopted as presented.

Councillor Debbie Robinson, Chair of the Social Services Committee, brought in and read the resolutions of the following report:

January 31, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Social Services Committee**, wish to report and recommend as follows:

INFORMATION

1. 2016 and 2017 Renfrew County Social Housing Registry Waitlist Statistics Comparison

2017	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	23	1004	48
February	16	1009	43
March	46	1016	49
April	54	1025	38
May	39	1004	46
June	52	1015	48
July	26	1031	45
August	48	1020	42
September	37	1020	43
October	42	1012	47
November	21	1007	45
December			

2016	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	40	935	39
February	35	963	36
March	33	943	40
April	17	945	41
May	28	940	35
June	22	952	33
July	26	971	43
August	31	992	47
September	23	997	33
October	22	995	38
November	24	986	39
December	19	996	31

SPP = Special Priority (Victim of Family Violence)

Eligible applicants on the Renfrew County Social Housing Registry waitlist represent actual number of households waiting for housing.

NOTE: Of the 1007 applicants waiting for housing as of November 30, 2017, 130 are currently living in a social housing unit, but are waiting for a transfer to another unit due to a change in their accommodation needs.

2. Child Care Statistics

2016 and 2017 Child Care Fee Subsidy Statistics Comparison

This report indicates the number of families and children on the caseload who are receiving fee subsidy for the month.

	2016		2017	
	FAMILIES	CHILDREN	FAMILIES	CHILDREN
January	328	468	312	455
February	326	464	310	455
March	328	475	312	458
April	330	476	313	460
May	331	475	313	459
June	326	477	310	460
July	323	482	314	483
August	313	470	321	495
September	324	480	331	500
October	292	427	309	451
November	297	431	391	467
December	298	432		

CURRENT COUNTY CENTRALIZED WAITLIST TOTAL - 323

2016 and 2017 Integration Coordinator Statistics Comparison

This report indicates the number of children presently being served through the Special Needs Integration Services and the number of children receiving special needs resource funding.

	2016		2017	
	Total Active Files	Receiving Resource Funding	Total Active Files	Receiving Resource Funding
January	139	74	143	65
February	127	71	113	53
March	125	74	120	61
April	129	74	126	54
May	135	80	141	65
June	141	79	148	67
July	137	50	151	48
August	146	59	154	50
September	153	63	151	60
October	156	58	159	57
November	136	57	165	60
December	142	60		

3. Ontario Works Caseload Statistics

2016 and 2017 Monthly Caseload Comparison

	2016 Total Caseload	2017 Total Caseload	Percentage of Change
January	1269	1278	.7%
February	1280	1331	4.0%
March	1297	1358	4.7%
April	1315	1363	3.65%
May	1310	1389	6.03%
June	1295	1374	6.10%
July	1283	1338	4.3%
August	1268	1342	5.8%
September	1237	1290	4.28%
October	1248	1287	3.0%
November	1251	1314	5.03%
December	1270		

4. Ontario Early Years Child and Family Centres

Effective January 1, 2018 Ontario Early Years Child and Family Centres will be provincially referred to as EarlyON Centres. Contractual negotiations have been occurring with the six EarlyON sites in Renfrew County. Funding for each site has been calculated utilizing childhood populations for 0 – 6 within their service delivery catchment area. Contracts are expected to be finalized and signed by end of January.

RESOLUTIONS

5. Healthy Kids Community Challenge

RESOLUTION NO. SS-CC-18-01-03

Moved by Chair
Seconded by Committee

THAT \$25,000, of the Healthy Kids Community Challenge funding for Theme 3 be allocated to the Renfrew County and District Health Unit for the “You’re the Chef” Program; AND FURTHER THAT \$25,000 of the Healthy Kids Community Challenge funding for Theme 3 be allocated to the Ottawa Valley Tourist Association for the 2018 Ottawa Valley Road Maps and 2018 Summer Passport Challenge.

Background

Since 2015 the County of Renfrew has been responsible to the Ministry of Health and Long Term Care (MOHLTC) for the management of the Healthy Kids Community Challenge grant. Each of the four annual (April to March) themes are chosen by the MOHLTC with local initiatives supporting the theme chosen by the community (through surveys and meetings) and approved through the MOHLTC. Each of the initiatives supporting the themes includes a mixture of re-granting the funding through application or a selection of activities based on the relevance to the theme.

Two large re-grants are remaining for the third challenge, (1) the “You’re the Chef (YTC)” Train the Trainer Program for Enhancing Food Literacy and (2) a partnership with the Ottawa Valley Tourist Association.

The YTC program is a partnership with the Renfrew County and District Health Unit for \$25,000 that will help young people develop the food and cooking knowledge, skills and confidence necessary to prepare healthy and tasty recipes that emphasize vegetables and fruit. The budget will include:

- Food and necessary program equipment - \$10,000
- Training/training promotion/meeting materials - \$6,000
- YTC Program manuals, leader guides, formatting/designing/printing - \$5,000
- Training accommodation depending on need - \$4,000

The second initiative is a partnership with the Ottawa Valley Tourist Association (OVTA), in the amount of \$25,000 for 2018 Ottawa Valley Road Maps and 2018 Summer Passport Challenge.

- 2018 Ottawa Valley Road Map - \$10,000
- 2018 Summer Passport Challenge - \$15,000

6. Letter of Support – The Grind Pembroke

RESOLUTION NO. SS-CC-18-01-07

Moved by Chair

Seconded by Committee

THAT the County of Renfrew submit a letter of support to The Grind Pembroke on behalf of County Council and the Ontario Works Program.

Background

The Grind Pembroke consists of a coffee house, emergency shelter and youth programs located in downtown Pembroke. They are a non-profit, inter-denominational organization providing a variety of services and supports to vulnerable people in the community. In order to maintain their level of service to the community, The Grind looks for funding from a variety of sources including Trillium grants and other grant opportunities. Their request for a letter of support is to assist them in making grant applications.

BY-LAWS

7. Amendment to By-law 122-17 to add Bonnechere Algonquin First Nation EarlyON Centre

RESOLUTION NO. SS-CC-18-01-04

Moved by Chair

Seconded by Committee

THAT By-law 122-17, being a by-law to authorize the County of Renfrew to enter into a Service Agreement with agencies to operate EarlyON centres, be amended to include the Bonnechere Algonquin First Nation.

Background

As a result of the Government of Ontario's release of the Journey Together: Ontario's Commitment to Reconciliation with Indigenous Peoples, the County of Renfrew partnered with the Bonnechere Algonquin First Nation (BAFN) to evaluate and create a proposal for an early learning Indigenous child care or early learning program (EarlyON) in the County of Renfrew. A Funding Agreement was signed with the BAFN following a resolution to enter into a partnership (passed by County Council on March 29, 2017) for the purpose of creating this proposal. The proposal's initial request was for capital and start-up costs to create a centralized agency for off reserve Indigenous families. The facility was to house a licensed child care centre for 81 children and an Indigenous Ontario Early Years Family Centre (EarlyON).

In December 2017, the Ministry of Education communicated to the County of Renfrew the partial success of the proposed partnership with the Bonnechere Algonquin First Nations for the operation and creation of an off reserve EarlyON program in the County of Renfrew. The funding for the Journey Together EarlyON Centre includes the following;

- \$192,813 in ongoing operational funding
- \$80,000 in one time start-up funding for 2018 (to be administered through a separate agreement)
- \$19,282 in administrative funding for the County of Renfrew.

On September 27, 2017 Council adopted a resolution approving the Ontario Early Years Child and Family Centres Transition Plan. As per this Transition plan six EarlyON Centres will have service agreements with the County of Renfrew as approved through By-law 122-17 at the November 29, 2017 session of County Council. It is recommended that the by-law be amended to include Bonnechere Algonquin First Nation EarlyON Centre. The Service Agreement will encompass the operational funding allocation amount and outlines the legislative parameters that accompany the operation of an EarlyON centre in the province of Ontario as well as the funding reporting requirements.

8. 2018 Journey Together Funding Agreement

RESOLUTION NO. SS-CC-18-01-05

Moved by Chair

Seconded by Committee

THAT a by-law be adopted to authorize the Warden and Clerk to enter into a Funding Agreement with the Bonnechere Algonquin First Nation for one time start-up funding in the amount of \$80,000.

Background

In December 2017, the Ministry of Education advised the County of Renfrew of the success of the proposed partnership with the Bonnechere Algonquin First Nation for the creation and operation of an off reserve EarlyON program in the County of Renfrew. The funding for the Journey Together EarlyON Centre included one-time start-up funding for 2018 to be expended on retrofitting and fit up of newly leased space for the EarlyON program (\$50,000) as well as one time operating funding for office equipment and toys (\$30,000). A Funding Agreement has been developed to ensure legislated funding parameters are met.

9. Low-Income Energy Assistance Program Memorandum of Understanding Renewal

RESOLUTION NO. SS-CC-18-01-06

Moved by Chair

Seconded by Committee

THAT a by-law be adopted authorizing the County of Renfrew Ontario Works program to enter into a one year renewal Memorandum of Understanding agreement with the United Way Simcoe Muskoka for the delivery of the Low-Income Energy Assistance Program (LEAP) from January 1, 2018 to December 31, 2018.

Background

The Low-Income Energy Assistance Program (LEAP) is a grant program intended to provide emergency relief to eligible low-income consumers who may be experiencing difficulty paying their bill. LEAP differs from the Ontario Electricity Support Program (OESP) as the OESP is an ongoing monthly credit on eligible hydro bills. LEAP is a payment for an overdue Hydro One account or Enbridge Gas account. Applicants can receive up to \$600 one time in a 12 month period for a Hydro One account that is in arrears and up to \$400 one time in a 12 month period for an Enbridge Gas account in arrears. Both the OESP and the LEAP are programs of the Ontario Energy Board.

The United Way Simcoe Muskoka is the lead agency for the Low-Income Energy Assistance Program (LEAP). In order to receive the assistance, applications must be completed and information collected to determine eligibility for the assistance. The Ontario Works program has been the local intake agency for the Low-Income Energy Assistance Program for the last several years. The Ontario Works program must enter into a Memorandum of Understanding with United Way Simcoe Muskoka to ensure low income residents in Renfrew County can continue to be able to access this important program in 2018.

All of which is respectfully submitted.

Debbie Robinson, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, J. Murphy, R. Reid, J. Reinwald, W. Stack

The Report was adopted as presented.

Moved by: Councillor Visneskie Moore

Moved by: Councillor Peckett

THAT the following By-laws be enacted and passed:

- (a) By-law 4-18 A By-law to adopt the estimates for the Sums Required during the Year 2017 for General, Capital and All Purposes of the County of Renfrew.
- (b) By-law 5-18 A Tariff of Fees By-law for Applications made in Respect of Planning Matters.
- (c) By-law 6-18 A By-law to enter into a Renewal Lease Agreement with St. Paul's Anglican Church, Cobden, (Parish of Stafford-Whitewater) Deanery of Pembroke for the Senior/Adult Day Program at 27 Crawford Street, Cobden, Ontario.
- (d) By-Law 7-18 A By-Law to Amend By-Law 122-17 Being a By-Law to Authorize the County of Renfrew to Enter into a Service Agreement with Agencies to Operate Early Years Child and Family Centres.
- (e) By-law 8-18 A By-Law to Authorize the Warden and Clerk to Execute a Funding Agreement with Bonnechere Algonquin First Nation to Support the Start Up of an Indigenous Earlyon Program in the County of Renfrew.
- (f) By-Law 9-18 A By-Law to Authorize the County of Renfrew Ontario Works to Enter into a One-Year Renewal Memorandum of Understanding Agreement with the United Way Simcoe Muskoka for the Delivery of the Low-Income Energy Assistance Program.
- (g) By-law 10-18 A By-Law to Appoint the County Committees for the Ensuing Year or Until Their Successors are Appointed.

CARRIED.

Moved by: Councillor Kingsbury
Seconded by: Councillor Love

THAT Councillor Peckett be appointed Deputy Warden for 2018, ending on December 18, 2018 (Inaugural meeting of Council).

CARRIED.

Moved by: Councillor Visneskie Moore
Seconded by: Councillor Peckett

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act for the following purpose(s): Time: 1:45 p.m.

- A proposed or pending acquisition or disposition of land;
- Labour relations or employee negotiations;

CARRIED.

Moved by: Councillor Visneskie Moore
Seconded by: Councillor Emon

THAT this resume as an open session of County Council. Time: 2:00 p.m.

CARRIED.

Moved by: Councillor Visneskie Moore
Seconded by: Councillor Reinwald

THAT By-law 11-18 being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on January 31, 2018 be now numbered, deemed read three times and passed.

CARRIED.

Moved by: Councillor Reinwald
Seconded by: Councillor Kingsbury

THAT County Council adjourn. Time – 2:03 p.m.

CARRIED.