

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS
of the
COUNCIL OF THE CORPORATION
of the
COUNTY OF RENFREW**

- Seventh Ordinary Session -

County Council
Pembroke, Ontario
June 27, 2018

GENERAL SESSION

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on June 27, 2018.

The Warden, Jennifer Murphy, presided.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

The roll was called and all members were present. No pecuniary interest was disclosed.

Moved by: Councillor Visneskie Moore

Seconded by: Councillor Peckett

THAT the minutes of May 30, 2018 be adopted as presented.

CARRIED.

Warden Murphy addressed Council as follows:

As we gather in Chambers this morning I would like to acknowledge on behalf of Council and our community that we are meeting today on traditional territory of the First Nations. We would like to thank the Algonquin people and express our respect and support for their rich history. We are extremely grateful for their many and continued displays of friendship.

Members of County Council:

During the month of June, I attended 17 meetings on County business.

On June 1, 2018, I attended the Algonquin College 2018 Convocation held at the Pembroke Memorial Centre.

On June 13, 2018, the Recruitment Committee met to discuss the recruitment of a new Chief Administrative Officer/Clerk.

On June 20, 2018, I attended a meeting of the Eastern Ontario Wardens' Caucus held in Gananoque. Discussion was held on the breakfast meeting held with the MPs in Ottawa. A meeting is scheduled with MPPs at Queen's Park in October and discussion was held on the importance of relationship building with the new Government. Plans are being made for the upcoming AMO Conference in Ottawa in August, and the CAOs will be meeting prior to the Conference to establish priorities for 2019.

On June 22, 2018, I attended the Canadian Cancer Society Relay for Life event held at the Pembroke Memorial Centre.

On behalf of all members of County Council, I extend condolences to the family of a former Reeve of the Village of Eganville, Mr. Adrian Oostrom.

I will remind those assembled here of the following - the County of Renfrew, Experience our history, Share our future.

This concludes my address for this session of County Council.

Jennifer Murphy, Warden

Delegations were heard as follows:

- (a) 10:10 a.m. – Ms. Karen Black, CPA, CA, Partner, Scott Rosien Black & Locke, Chartered Accountants to present the 2017 Auditor's Report for the County of Renfrew.

Councillor Tom Peckett, Chair of the Operations Committee, brought in and read the resolutions of the following report and the Addendum to the Report:

June 27, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. Monthly Treasurer's Report

Tabled is the April 30, 2018 Treasurer's Report as well as the variance reports for the Administration, Maintenance and Capital programs, all of which include anticipated cost projections to the end of the year, based on expenditures to date as well as tenders that have been received.

2. Monthly Project Status Report

Tabled is the Monthly Project Status Report for the information of Council.

3. 2018 Project Extension – Contract PWC-2018-02

Our Committee approved the extension of the limits for the rehabilitation of County Road 52 (Burnstown Road) Contract PWC-2018-02 a distance of approximately 1.85 km at a cost of \$333,400.

The 2018 Capital Program for the department is projected to result in a surplus of funds in the amount of approximately \$408,000 at the end of the year. The reduced expenditure is due to lower than anticipated prices for hot mix asphalt for those projects which have already been tendered.

Staff has reviewed a number of potential projects which could be extended to utilize the surplus funds and it has been determined that the extension of the contract for the rehabilitation of County Road 52 is the best candidate. The proposed extension would increase the total length of the roadway rehabilitated from 3.85 km to 5.7 km with the project ending at Fraser Road. The extension of this project could be accommodated without the need to develop the additional tender documents and design plans which would be required for a newer project. The current 10 Year Capital Works Plan identifies the additional section of County Road 52 as being rehabilitated in 2020. Subject to the

approval of the proposed project extension, the work in this section of Burnstown Road would be removed from the future 10 Year Capital Plan.

Tenders for the rehabilitation of County Road 52 (Burnstown Road) were received on May 3, 2018 and the contract was subsequently awarded to Smiths Construction, A Division of the Miller Group Incorporated, by County Council on May 30, 2018. Staff has reviewed the terms of the contract and have determined that the contract language permits the extension. Discussions have been held with the contractor and they are agreeable to the contract extension at the current unit rates and completed with the work which is scheduled to be completed in September of this year. Consistent with the requirements of Policy GA-01 Procurement of Goods and Services, extensions to contracts that have a value greater than \$100,000 are to be approved by the Standing Committee.

4. Quotations and Tenders

For the information of Council, a summary of tenders and quotations received since the last session of Council is attached as Appendix I. The tenders were awarded to the lowest bidders under either the authority of the Director of Public Works & Engineering or the Chief Administrative Officer accordingly.

RESOLUTIONS

5. Preferred Autonomous Vehicle Test Corridor

RESOLUTION NO. OP-CC-18-06-49

Moved by Chair
Seconded by Committee

THAT County Council approve the County of Renfrew to participate in OGRA'S Autonomous Vehicle initiative and that this matter be referred to staff to develop a list of preferred routes within the County.

Background

Attached as Appendix II is a letter received May 15, 2018 from the Ontario Good Roads Association (OGRA) in which the invitation is extended to municipalities to be part of the Municipal Alliance for Connected and Autonomous Vehicles in Ontario (MACAVO) for the controlled testing of Autonomous Vehicles (AV's). The objective is to develop an opportunity to test AV's in a variety of situations which are indicative of the road networks throughout the province. This initiative would also support the development of AV technologies and provide an opportunity for the County to work closely with stakeholder groups in identifying solutions to problems that may be encountered. Presently, there are several firms (Blackberry QNX, Aurigo Canada, and others) in the

Ottawa area that are developing AV's. The participation of the County in this initiative would also be consistent with the enhancements to the cell phone and wireless technologies being pursued by the Eastern Ontario Regional Network (EORN). Currently AV's are permitted to operate within the province under the terms of the AV Pilot Regulation 306/15.

It is proposed that the Director of Public Works & Engineering be identified as the municipal point of contact for this initiative. Other than some limited staff involvement in developing and providing and maintain/revising a list of the preferred road selections there are no costs to the County to participate.

BY-LAWS

6. Woito Station Road, Road Allowance and Forced Road on the Boundary Between the Geographic Townships of Alice and Wilberforce from Lot 10, Concession 1, Geographic Township of Alice to Lot 20, Concession 1, Geographic Township of Alice – Transfer to the Township of Laurentian Valley

RESOLUTION NO. OP-CC-18-06-52

Moved by Chair

Seconded by Committee

THAT By-law No. 109-16 be repealed; AND THAT a by-law be passed by County Council authorizing the Warden and Clerk to sign the transfer documents for the Title Correction for Woito Station Road between the Geographic Townships of Alice and Wilberforce from Lot 10 Concession 1 Geographic Township of Alice to Lot 20 Concession 1 Geographic Township of Alice.

Background

In October of 2015, the County of Renfrew was approached by Ms. Mary Shushack of the law office of Mary F.A. Shushack on behalf of her client Mr. Barry Nagora, requesting to acquire a portion of the existing Woito Station Road allowance. After much review and correspondence with Ms. Shushack, it was found that the subject section of Woito Station Road is not a part of the County Road system; however the County of Renfrew is incorrectly designated as the owner at the Provincial Registry Office. This section of road is currently under the jurisdiction of the Township of Laurentian Valley.

Mr. David Stewart, of the law office of McNab, Stewart and Prince has since been granted approval from the Registry Office for an Application for Exemption from a Reference Plan, in order that the County can transfer the road allowance to the Township of Laurentian Valley without the requirement of surveying the whole of the Woito Station Road allowance.

The boundaries of the application extend from Lot 10, Concession 1, Geographic Township of Fraser, in the Township of Laurentian Valley to the westerly boundary of County Road 14 (Witt Road), and are more specifically defined in Schedule "A" to the by-law.

In November of 2016, at the recommendation of Mr. David Stewart, the County's solicitor, County Council passed by-law No. 109-16 for the transfer of the subject road allowance to the Township of Laurentian Valley. The Township's solicitor has made objection to the by-law, noting that as the road allowance never was owned by the County, and it was merely a mistake within the Registry Office Land Titles System, it would be more appropriate to pass a by-law of "Title Correction".

Mr. Stewart has drafted said by-law which has been circulated to all parties with an interest in this file. The township's solicitor and Ms. Shushack have both indicated their concurrence with the draft by-law.

7. Part Lot 20, Concession 24, Geographic Township of Wilberforce in the Township of North Algona Wilberforce – Part 2, Plan 49R-1859

RESOLUTION NO. OP-CC-18-06-53

Moved by Chair

Seconded by Committee

THAT County Council pass a by-law to transfer Part 2, Plan 49R-1859 to the Corporation of the Township of North Algona Wilberforce as part of the Black Creek Road Road Allowance.

Background

The County of Renfrew acquired Part 2 on Plan 49R-1859 in 1976 from David Wesley Peever for road widening purposes. Part 2 fronts on Black Creek Road, which at the time, formed a part of County Road 57, extending from County Road 30 (Lake Dore Road) to County Road 56 (Woito Station Road).

In 1998, By-law 45-98 was passed to remove several roads from the County road network. County Road 57 (Black Creek Road) was included as a part of the by-law and subsequently transferred to the Township of Wilberforce, now the Township of North Algona Wilberforce. It appears that Part 2 on Plan 49R-1859 was not transferred with the remainder of the road allowance, as it remains PINNED to the County of Renfrew. The error has been discovered through the adjacent landowner's solicitor. It is necessary to correct the title of the lands through a transfer deed to the township.

8. Highway 17 Expansion

RESOLUTION NO. OP-CC-18-06-54

Moved by Chair
Seconded by Committee

THAT County Council approve that a letter be signed by Warden Murphy, be addressed to Premier Elect Ford and the newly appointed Provincial Cabinet Ministers responsible for Transportation, Infrastructure and Finance to promote the further expansion of highway 417.

Background

In order to promote the further expansion of Highway 417, our Committee agreed that a letter be sent to the Premier and newly appointed Cabinet Ministers.

**ADDENDUM TO
OPERATIONS COMMITTEE REPORT
DATED JUNE 27, 2018**

INFORMATION

9. PWC-2017-14 Proposal for Detailed Engineering Design Services – County Road 1 (River Road) Rehabilitation – Sand Point Area

Our Committee approved the extension to Contract PWC-2017-14 for the Detailed Design Engineering Services for the rehabilitation of County Road 1 (River Road) in the Sand Point Area at an estimated cost of \$99,635 plus HST.

In November 2017 the Operations Committee approved the awarding of Contract PWC-2017-14 to AECOM, Ottawa, Ontario, for the Environmental Assessment and Preliminary Design of County Road 1 (River Road) from Toner Road to Mast Road in the Sand Point area. The total estimated cost of the contract was \$133,175 plus HST. The consultant, AECOM, has indicated an interest in continuing with the project through the detailed design and tendering phases of the project. This is consistent with the original terms of reference for the project as well as the original submission by the consultant.

In order to move forward AECOM has been requested to, and has provided a proposal for the preparation of the detailed design documents and tender package for the project. The proposal submitted by AECOM is in the amount \$99,635 plus HST and includes all engineering services to complete the geotechnical investigations, detailed

designs and tender packages for the project. The combined extended total contract value is estimated to be \$232,810 plus HST.

It is expected that the construction of the project will take place during the two calendar years, 2018 and 2019. Two separate tender packages will be prepared due to the different nature of the construction which is to be completed in each year. The initial tender package for the 2018 construction is expected to be issued in late July for award in August with construction commencing in September 2018. The second tender would be issued in early 2019 with construction during the 2019 season.

The 2018 budget allocation for this project is \$760,400 which provides sufficient funds to complete the engineering work as well as the 2018 construction activities.

In accordance with Policy GA-01 – Procurement of Goods and Services, extensions to contracts which have a value of greater than \$100,000 require the approval of the Standing Committee responsible for the contract.

RESOLUTIONS

10. PWC-2018-21- Rehabilitation C124 (Cameron Culvert) and PWC-2018-30 - Manufacture, Supply, and Delivery of Two SPCSPA Culvert Extensions for County Structure C124 (Cameron Culvert) – Usborne Road

RESOLUTION NO. OP-CC-18-06-58

Moved by Chair
Seconded by Committee

THAT Contract PWC-2018-21 for the Rehabilitation of County Structure C124 (Cameron Culvert) not be awarded; THAT Contract PWC-2018-30 for the Manufacture, Supply, and Delivery of Two SPCSPA Culvert Extensions for County Structure C124 (Cameron Culvert) not be awarded; THAT the rehabilitation of County Structure C124 (Cameron Culvert) be deferred until 2019; AND THAT the funding included in the 2018 Budget for this project be retained in the Tangible Capital Assets (TCA) Renewal Reserve.

Background

Rehabilitation of County Structure C124 (Cameron Culvert) was scheduled to occur during the 2018 construction season. Given the complexity of the project and time constraints, the County of Renfrew elected to issue Tender 'PWC-2018-21 – Rehabilitation of C124 (Cameron Culvert)' and RFP 'PWC-2018-30 – Manufacture, Supply, and Delivery of two SPCSPA Culvert Extensions for C124 (Cameron Culvert)' separately.

Proposals for PWC-2018-30 were requested from four (4) known suppliers for the manufacture, supply, and delivery of two SPCSPA extensions for C124 (Cameron

Culvert), in the Township of McNab/Braeside. Proposals were accepted until 2:00 p.m., June 11, 2018 and two (2) were received as follows:

- | | |
|---|--------------|
| 1. Atlantic Industries Limited, Ayr, ON | \$156,280.10 |
| 2. Canada Culvert, Cambridge, ON | 161,496.05 |
| All amounts exclude applicable taxes | |

Tender documents for PWC-2018-21 were requested by eleven (11) Contractors for the rehabilitation of C124 (Cameron Culvert). Tenders were accepted until 2:00 p.m., June 19, 2018 and two (2) were received as follows:

- | | |
|---|---------------|
| 1. Bonnechere Excavating Incorporated, Arnprior, ON | \$ 974,096.00 |
| 2. Clearwater Structures Incorporated, Ajax, ON | 1,278,930.00 |
| All amounts exclude applicable taxes | |

The current 2018 Capital Works budget for the rehabilitation of Cameron Culvert is \$900,000.00. Staff have reviewed the proposal and tender results for the project and found that there are insufficient funds to complete the project as planned. A comparison of the 2018 Budget and projected costs is provided in the following table:

C124 (Cameron Culvert Rehabilitation)					
	2018 Budget	Low Tender Projected	Variance	High Tender Projected	Variance
Construction Rehabilitation	- 720,000.00	991,240.09	(271,240.09)	1,301,439.17	(581,439.17)
Culvert Extension Supply	70,000.00	159,030.63	(89,030.63)	164,338.38	(94,338.38)
Engineering Design/Tendering	- 28,035.75	28,035.75	-	28,035.75	-
Material Testing	10,000.00	10,000.00	-	10,000.00	-
Project Administration & Supervision	50,456.00	50,456.00	-	50,456.00	-
Property Purchases	8,191.68	8,191.68		8,191.68	
Contingency	13,316.57	50,000.00	(36,683.43)	50,000.00	(36,683.43)
Total	900,000.00	1,296,954.15	(396,954.15)	1,612,460.98	(712,460.98)
* All costs are net HST					
* Projected costs are based on low Tender results					

County staff is currently awaiting execution of an Option to Purchase one property parcel that is required for the rehabilitation of the structure. No firm timeline from the owners of this particular parcel of when or if, the documents will be processed has been received. The delay in confirmation of the property acquisition will also delay the construction activities, potentially to the point of not being able to complete the project in 2018.

It is also to be noted that only two contractors submitted tenders for this project. Some of the contractors who did not bid but expressed interest, have stated that they are simply too busy at this time to take on this type of project. Staff is of the opinion that, by issuing tenders in early 2019, more contractors will respond and that hopefully better pricing will be received.

If the rehabilitation of Cameron Culvert were to be deferred for the time being, continued monitoring of the slopes at the outlet side of the pipe would be required. However, it is not expected that the slopes would fail before rehabilitation is to be rescheduled. In the event that deterioration of the slopes is noted to significantly accelerate during monitoring, closure of the road at the structure is a viable temporary strategy until rehabilitation occurs. Closure of Osborne Street at Cameron Culvert would not significantly impact local residents as County Road 1 (River Road) can still be reached from either end of Osborne Street. The increase in travel time for local residents is estimated to be five (5) to seven (7) minutes.

In view of the foregoing, it is recommended that the project be re-tendered early in 2019 and scheduled for construction during the 2019 construction season.

BY-LAWS

11. PWC-2018-34 – Manufacture, Supply and Delivery of SPCSPA Culvert for County Structure C217 (Hila Road Culvert) and PWC-2018-26 Replacement of C217 (Hila Road Culvert)

RESOLUTION NO. OP-CC-18-06-60

Moved by Chair
Seconded by Committee

THAT Contract PWC-2018-26 for the Replacement of County Structure C217 (Hila Road Culvert) submitted by R.G.T. Clouthier Construction Limited, Pembroke, ON be awarded in the amount of \$374,850 plus HST; AND THAT a By-Law to Authorize Execution of the Contract be passed by County Council.

Background

Replacement of County Structure C217 (Hila Road Culvert) is scheduled to occur during the 2018 construction season. Given the scheduling constraints, Public Works staff elected to issue Tender 'PWC-2018-26 – Replacement of C217 (Hila Road Culvert)' and RFP 'PWC-2018-34 – Manufacture, Supply, and Delivery of SPCSPA Culvert for C217 (Hila Road Culvert)' separately.

Proposals for PWC-2018-34 were requested from four (4) known suppliers for the manufacture, supply, and delivery of Structural Plate Corrugated Steel Pipe Arch culvert for C217 (Hila Road Culvert), in the Township of Whitewater Region. Proposals were accepted until 2:00 p.m., June 21, 2018 and two (2) were received as follows:

- | | |
|---|--------------|
| 1. Atlantic Industries Limited, Ayr, ON | \$109,500.09 |
| 2. Canada Culvert, Cambridge, ON | 136,594.21 |
- All amounts exclude applicable taxes

Our Committee has approved the purchase of the structural plate corrugated steel pipe arch in accordance with Purchasing Policy GA-01, Procurement of Goods and Services.

In accordance with County Policy GA-01, Procurement of Goods and Services, an advertisement was issued in the local newspapers as well as on the County website for PWC-2018-26 – Replacement of C217 (Hila Road Culvert). Tender documents were requested by nine (9) Contractors for the project, and submittals were accepted until 2:00 p.m., June 21, 2018. Two (2) tenders were received as follows:

- | | |
|--|---------------|
| 1. R.G.T. Clouthier Construction Limited, Pembroke, ON | \$ 374,850.00 |
| 2. Bonnechere Excavating Incorporated, Arnprior, ON | |
| | 379,733.00 |

All amounts exclude applicable taxes

The current 2018 Capital Works budget for the replacement of Hila Road Culvert is \$526,600. Staff has reviewed the proposal and tender results for the project and found that, although slightly over budget, there are sufficient funds to complete the project as planned. A comparison of the 2018 Budget and projected costs is provided in the following table:

C217 (Hila Road Culvert Replacement)					
	2018 Budget	Low Tender		High Tender	
		Projected	Variance	Projected	Variance
Construction - Replacement	350,000.00	381,447.36	(31,447.36)	386,416.30	(36,416.30)
Culvert Supply	100,000.00	111,427.29	(11,427.29)	138,998.27	(38,998.27)
Engineering - Design/Tendering	30,000.00	23,130.05	6,869.95	23,130.05	6,869.95
Material Testing	1,600.00	1,526.40	73.60	1,526.40	73.60
Project Administration & Supervision	20,000.00	31,698.24	(11,698.24)	31,698.24	(11,698.24)
Contingency	25,000.00	10,000.00	15,000.00	10,000.00	15,000.00
Total	526,600.00	559,229.34	(32,629.34)	591,769.26	(65,169.26)

* All costs are net HST
 * Projected costs are based on low Tender results

All of which is respectfully submitted.

T. Peckett, Chair

And Committee Members: R. Kingsbury, K. Love, G. McKay, T. Millar, J. Murphy, J. Reinwald

The Report and Addendum were adopted as presented.

Councillor Robert Sweet, Chair of the Development & Property Committee, brought in and read the resolutions of the following report:

June 27, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development & Property Committee**, wish to report and recommend as follows:

INFORMATION

1. Planning Division Activity Tracker

Tabled is the Activity Tracker for May 2018. In May, the Planning Division opened 12 new severance applications and prepared 4 planning checklists for general inquiries (pre-consultations).

For the period January – May 2018, the County of Renfrew opened 57 severance applications compared to 77 over the same period in 2017. With respect to decisions, 51 decisions were rendered in January – May 2018 compared to 54 rendered over the same period in 2017.

The Planning Division also approved a local Official Plan Amendment for the Town of Renfrew (OPA 9).

2. National Research Universal (NRU) Reactor

Tabled is correspondence received from the Honourable Jim Carr, Minister of Natural Resources in response to County Council's resolution of November 29, 2017 endorsing the resolution from the National Research Universal (NRU)/Canadian Nuclear Laboratories (CNL) Alumni Network to continue operating the NRU until at least 2021. Our Committee requested that correspondence be sent to Minister Carr that emphasizes the need for a new research reactor to support the ongoing \$1.2 billion investment and the future requirement to support small modular reactor (SMR) research and development.

3. Waterfront Property Owners in Rural Economic Development

Earlier this year, County of Renfrew Planning and Economic Development staff offered their feedback on the Federation of Ontario Cottagers' Associations' study, during the consultation phase. Tabled is a summary of the Report on Waterfront Property Owners & Rural Economic Development.

Development and Property staff will review the report and determine if there are any particular actions or implications to how we are currently dealing with waterfront property owners. A copy of the report has been forwarded to all Renfrew County municipalities.

4. Building Permit Information

Tabled is an updated building permit information report that includes the available 2017 statistics for County of Renfrew municipalities and the City of Pembroke.

5. Admaston/Bromley Economic Development Summit

Mr. Alastair Baird, Manager of Economic Development Services participated in the Admaston/Bromley Economic Development Summit on Friday, June 1, 2018. The summit brought together business and community leaders from the Township of Admaston/Bromley and the surrounding area for an afternoon session in order to recognize what economic development is and could be to a community, and to identify the wide range of initiatives that could be undertaken by the Township to enhance the municipality and the quality of life of all residents. This is the first step in the Township's process that will be followed by a review of all the collected ideas and concepts and the selection of viable attainable action items which can be undertaken by Admaston/Bromley and which will be incorporated into an Economic Development Action Plan.

6. Taste of the Valley 2018

With six (6) Taste of the Valley (TOV) events scheduled across the County this year, Economic Development Services is returning to being more directly engaged in coordination, promotion and site and vendor relations than we have been in recent years. This very successful series of events was created by Economic Development Services 11 years ago. As it has grown, and municipal and community partners came on board to deliver the individual Taste of the Valley events, staff stepped back from a heavy commitment of resources. Recently, as challenges have occurred at some TOV sites with departing volunteers, changes in sponsoring organizations, and inconsistency in the TOV operations, Economic Development Services is taking on a more proactive role. This is welcomed by the TOV coordinators at the sites, especially in two key areas. Staff will now maintain a central vendor database and keep it up to date with new local food producers as they start up in business. This will ensure that all our TOV host sites have access to every available local food producer. Secondly, we will manage the TOV website on behalf of all the sites and ensure that communications with the public, media, and business community are consistent, professional and effective as part of our overall economic development efforts.

7. Ottawa Heritage River

As the Managing Body for the Canadian Heritage Ottawa River, the County hosts the Ottawa River-Canadian Heritage River website (www.ottawariver.org). This very large and comprehensive website contains a wealth of information about the heritage and history of the Ottawa River and the people and communities along the river. Moving forward there are two key projects to be coordinated in order to more effectively promote the Ottawa River to residents and tourists. Firstly, staff will be working with our partners from Temiskaming Shores in the north to Prescott-Russell in the east, to develop a calendar of heritage, community and sporting events to be hosted on and around the river. Secondly, staff will be creating the content for our Ottawa River on a Canadian Heritage Rivers System GIS mapping and storyboard which has been developed by Parks Canada-Heritage Rivers for all the Heritage Rivers across Canada. This map will assist people to learn about, explore and experience the Ottawa River by featuring GIS coordinates, pictures and brief descriptions of points of interest along the river. These will include: heritage structures and sites; water access points, beaches and boat launches; river-based commercial services such as marinas, municipal docks, watercraft rentals; river-based outfitter locations; and scenic outlooks and locations.

8. Saw Tech Log & Rural Expo – 2018

The Town of Renfrew is hosting Saw Tech for the second time after a successful first year in 2017. The Town is taking a more active role in coordinating the event and has convinced the show organizers to rename it more effectively as the Saw Tech Log and Rural Expo 2018. It will be held at Ma-Te-Way Activity Centre, Friday, July 20-Sunday, July 22, 2018. The Town has also expanded the product offerings available at the show based on their experience with successful craft beer and food truck events they have coordinated in Renfrew over the past few years. Economic Development Services and Forestry, Trails and GIS Divisions are supporting the event and the County of Renfrew forestry and value-added wood products sector by taking up exhibit space and hosting local lumber and woodcraft producers in the space from Ottawa Valley Wood to show and sell their products.

9. MTO Cycling Network & Voyageur Cycling Route Update

In late April, the Ontario Ministry of Transportation (MTO) released the proposed routes (on and off road) for the provincial cycling network. The network was identified through a multi-phase process that included technical steps and significant engagement input. The Ottawa Valley Tourist Association, as well as representatives from the County of Renfrew's Public Works & Engineering and Development & Property Departments participated in the engagement and review process.

The draft provincial cycling network includes a number of existing and proposed routes (on and off road) throughout the County of Renfrew including the use of Highways 17,

41 and 60, a mix of County and municipal roads through urban communities, as well as the K&P Trail and new Algonquin Trail/Ottawa Valley Recreational Trail rail corridors. The final report “Province-wide Cycling Network Study/Report” is available on the MTO website or by request from staff.

10. 2016 Tourism Data

The 2016 tourism data profiles for Renfrew County are now available. Highlights of the 2016 data compared to 2015 include:

	2016	2015	% Change (over 2015)
Total Visitation	1,720,304	1,588,339	+ 8%
Total Overnight	813,017	737,986	+ 10%
Total Same-Day	907,278	850,353	+ 6%
Total Spending *	\$140,753,111	\$165,310,911	- 15%

	2016	2015
Top Visiting Markets	1. Ottawa-Carleton 2. Renfrew County 3. Frontenac County 4. Northumberland County 5. Halton Region	1. Ottawa-Carleton 2. Renfrew County 3. Frontenac County 4. Toronto Metro 5. Simcoe County

* The decrease in total visitor spending is attributed to an overall drop in the average spend per person visit and average spend per household visit.

	2016	2015	% Change (over 2015)
Average spend per person	\$82	\$104	-21%
Average spend per person per overnight	\$123	\$134	-8%
Average spend per person per night	\$41	\$52	-21%
Average spend per person per same-day	\$45	\$78	-42%
Average spend per household visit	\$115	\$145	-21%

A copy of the 2016 tourism data profile and detailed breakdown can be obtained by emailing Ms. Melissa Marquardt, Ottawa Valley Tourist Association Marketing Coordinator, at mmarquardt@countyofrenfrew.on.ca.

11. Summer Company

Enterprise Renfrew County has been approved for six Summer Company businesses by the Province of Ontario. Below is a sample of this year's candidates for this highly successful student entrepreneur program:

- Building of gaming computers; computer repair, maintenance and virus removal; teaching basic computer operations (Deep River)
- Wood art creation in 2D and 3D; custom made relief profile wood signs; reproduction of heritage wood trim and moldings for building renovations (Arnprior)
- Mobile aesthetic services, hair extensions, tanning, pedicures and manicures (Madawaska Valley)
- Cell phone screen repairs/replacement (Douglas, Admaston/Bromley)
- Guitar lessons in-person at business site or via Skype (Petawawa)
- Spin art creation and sales; kids party activity; farmers market (Madawaska Valley)
- Auto and boat detailing (Madawaska Valley)

12. Algonquin Trail – Request for Quotations

(a) Quotations were issued for Type II Crusher Dust for the Algonquin Trail and received as follows:

(i) DP Trails-2018-03 – Township of Horton/Town of Renfrew municipal border to McBride Road in Horton, approximately 1.8 kilometres

- G.P. Splinter Forest Products, Pembroke, Ontario \$35,180.00
- Bonnechere Excavating Inc., Renfrew, Ontario \$41,925.30
- H&H Construction Inc., Petawawa, Ontario \$57,596.00

(ii) DP Trails-2018-04 – Approximately 1 kilometre from Astrolabe Road towards Turcotte Road in Cobden, Township of Whitewater Region

- G.P. Splinter Forest Products, Pembroke, Ontario \$21,890.00
- Bonnechere Excavating Inc., Renfrew, Ontario \$26,197.30
- H&H Construction Inc., Petawawa, Ontario \$38,994.00

(iii) DP Trails-2018-05 – Approximately 1.5 kilometres from TV Tower Road towards Forest Lea Overpass in the Township of Laurentian Valley

- G.P. Splinter Forest Products, Pembroke, Ontario \$31,040.00
- Bonnechere Excavating Inc., Renfrew, Ontario \$40,188.30
- H&H Construction Inc., Petawawa, Ontario \$47,808.00

(iv) DP Trails-2018-06 – Approximately 1.5 kilometres from Main Street towards Leader Road in the Town of Laurentian Hills

- R.G.T. Clouthier Construction Ltd. \$36,000.00
- G.P. Splinter Forest Products, Pembroke, Ontario \$39,120.00
- H&H Construction Inc., Petawawa, Ontario \$41,817.00
- Bonnechere Excavating Inc., Renfrew, Ontario \$47,027.30

(v) DP Trails-2018-07 – Approximately 1 kilometre from TV Tower Road towards Forced Road in the City of Pembroke

- G.P. Splinter Forest Products, Pembroke, Ontario \$23,410.00
- Bonnechere Excavating Inc., Renfrew, Ontario \$31,642.30
- H&H Construction Inc., Petawawa, Ontario \$37,985.00

All above quotation amounts exclude HST.

All contracts have been awarded to the lowest bidder.

(b) Quotations were requested for the supply and installation of five gates on the Algonquin Trail. One quotation was received from G.P. Splinter Forest Products, Pembroke, Ontario in the amount of \$11,831.86, excluding HST. G.P. Splinter Forest Products has been awarded the quotation.

In all the above cases, the procurements have followed the processes set out in Policy GA-01 Procurement of Goods and Services.

13. Official Plan Amendment No. 25

Tabled is confirmation from Mr. Damien Schaefer, Planner, Municipal Services Office-Eastern, Ministry of Municipal Affairs that all information for the application for approval of Official Plan Amendment No. 25 has been received and the 210-day target date for a decision from the Ministry is December 24, 2018.

RESOLUTIONS

14. Town of Petawawa – Letter of Support – Community Energy Management Plan

RESOLUTION NO. DP-CC-18-06-58

Moved by Chair

Seconded by Committee

THAT a letter of support be provided to the Town of Petawawa for their application to the Municipal Energy Plan (MEP) program.

Background

The Town of Petawawa is making an application to the Municipal Energy Plan (MEP) program with the Ministry of Energy and is requesting a letter of support from the County of Renfrew as per the requirements of the funding program.

BY-LAWS

15. Renfrew County and District Health Unit (RCHDU) – Lease Renewal – 450 O’Brien Road, Renfrew, Ontario

RESOLUTION NO. DP-CC-18-06-60

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law to amend By-law 65-13 being a By-law to enter into a lease with the Renfrew County and District Health Unit at 450 O’Brien Road, Renfrew, Ontario and extend the lease until June 30, 2023.

Background

The existing lease between the County of Renfrew and the Renfrew County and District Health Unit at 450 O’Brien Road in Renfrew, Ontario expires on June 30, 2018. The Option to Extend clause of the lease was exercised in which all terms of the lease remain the same except for the lease rate. The term of the new lease is for five years commencing on July 1, 2018 and expiring on June 30, 2023 with an annual two per cent increase in the lease rent. The square foot cost rate and annual increase is consistent with other tenant lease agreements in this facility.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, G. McKay, T. Millar, J. Murphy

The Report was adopted as presented.

Councillor Janice Visneskie Moore, Chair of the Health Committee, brought in and read the resolutions of the following report:

June 27, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. Resident Population

We wish to advise that our resident population as of the date of our last committee meeting is as follows:

POPULATION			
HOME	March 31, 2018	April 30, 2018	May 31, 2018
Bonnechere Manor	178	176	179
Miramichi Lodge	162	161	165
TOTAL	340	337	344

2. Champlain Local Health Integration Network Home and Community Care Waitlist

We wish to advise that the Champlain Local Health Integration Network Home and Community Care resident waitlist for the Renfrew County long-term care homes for the months of February, March and April 2018 are as follows:

NUMBER OF CLIENTS ON WAITLIST			
Long-Term Care Home	February 2018	March 2018	April 2018
Bonnechere Manor	195	197	204
Caessant Care Cobden	94	96	91
Deep River & District Hospital – The Four Seasons Lodge	44	46	50
Grove (The) Arnprior & District Nursing Home	92	86	89
Groves Park Lodge	161	161	166
Marianhill Inc	192	188	197
Miramichi Lodge	293	297	305
North Renfrew Long-Term Care Services Inc.	68	70	73
Valley Manor Inc.	52	52	54

3. Lund Hospital Cardiac Arrest System (LUCAS)

Mr. Matthew Cruchet, Advanced Care Paramedic with the Barry's Bay Paramedic Service provided the Health Committee with a demonstration on the Lund Hospital Cardiac Arrest System (LUCAS). The LUCAS machine is on a one-year trial with the Barry's Bay Service and an evaluation of this product will be completed at that time. The County of Renfrew Paramedic Service responds to approximately 160 cardiac arrest 911 calls per year. The survival rate when the County of Renfrew took over the management of the Service was 3% and the survival rate for 2017 had increased to 14%. The Service will continue to research advancements in equipment to increase survival outcomes.

4. Paramedic Research Symposium

The Paramedic Service hosted a full-day Research Symposium on June 12, 2018 at the Neat Café in Burnstown, Ontario which included attendees from neighbouring Paramedic Services, the Regional Paramedic Program of Eastern Ontario, Paramedic students and affiliated partners and featured presenters. The symposium brought together many presenters from as far away as Australia with varying degrees of experience to showcase the amazing work being done within the Paramedic community to foster learning, inspiration and ignite dialogue. A focus group presented the topic of "The Future of electronic patient care reporting".

5. Paramedic Research

We are pleased to advise that the following County of Renfrew Paramedic staff have published research articles as follows:

An article entitled, *Paramedics Providing Palliative Care at Home: Avoiding/reducing unnecessary emergency department visits by providing care at home to Palliative Patients* authored by Acting Commander Kerri-Lynn McGrath has been published in the Canadian Paramedicine April/May 2018 edition.

An article entitled, *Community Paramedicine is growing in impact and potential*, authored by Chief Michael Nolan, Paramedic, Katherine Nolan and Dr. Samir Sinha, published in the CMAJ May 28, 2018 190 (21) edition.

6. Trillium Gift of Life

The Trillium Gift of Life Network and County of Renfrew Paramedic Service have collaborated to create an out-of-hospital tissue referral initiative. This initiative has been developed to increase the number of people donating tissue. For every tissue donor there is the potential to save and enhance up to 75 lives. Currently the County of Renfrew Paramedic Service is training all staff prior to implementation on the referral process and eligibility criteria. The training took place from June 4 to June 15, 2018. The official implementation date is July 1, 2018.

7. Silver Chain Challenge Update

The County of Renfrew, along with the Ottawa Valley Cycling and Active Transportation Alliance (OVCATA) is encouraging as many cyclists and walkers as possible to participate in this friendly competition between Renfrew County, Lanark County, Hastings County and Prince Edward County to inspire and promote more active and healthier communities.

This year we welcome Hastings and Prince Edward Counties and together with partners from these counties, we are inviting residents and visitors to compete for the most number of kilometers biked or walked over the month of June by registering at www.silverchainchallenge.ca and recording daily activity.

This is the sixth year of the challenge between the County of Renfrew and Lanark County and is the first year that the challenge has expanded to include Hastings and Prince Edward Counties. Of note, Renfrew County won the competition last year.

The Krista Johnson Memorial “Run for Change”, Yoga in the Park in Pembroke, and the organized bike rides by OVCATA are all taking place in June and organizers have been asked to participate in the Challenge.

8. 2018-19 Community Investment Funding Increase for the Bonnechere Manor Senior/Adult Day Program

The Champlain Local Health Integration Network (LHIN) advised on June 8, 2018 that the Corporation of the County of Renfrew, Bonnechere Manor Senior/Adult Day Program was approved to receive new base funding of \$9,229 beginning in the fiscal year 2018-19 (April 1, 2018 to March 31, 2019) to support the sustainability of community services. The Chief Administrative Officer/Clerk signed and submitted the amendment of the Multi-Sector Service Accountability Agreement (MSAA) between the County of Renfrew, Bonnechere Manor Senior/Adult Day Program and the Champlain Local Health Integration Network (LHIN) by the deadline of June 15, 2018 indicating the acceptance of the new base funding of \$9,229 beginning in the fiscal year 2018-19.

9. Bonnechere Manor “Live Classroom” PSW Program – January 2019

The partnership between Bonnechere Manor and Algonquin College, Pembroke Campus to host a ‘living’ classroom approach with theory, lab and clinical placement at Bonnechere Manor was announced on May 17, 2018. Thank you to Reeve Emon for attending the announcement on behalf of County Council. On Monday, June 4, 2018 from 6:30 to 8:30 p.m., Bonnechere Manor and Algonquin College representatives offered an information session to potential students at Bonnechere Manor. The event was well attended and another session will be planned for the fall.

10. Bonnechere Manor Celebrating 60 Years of Long-Term Care

Bonnechere Manor is celebrating 60 years of providing long-term care services in Renfrew County with a 1958 themed garden party for current residents, families, staff, volunteers and elected officials on August 13, 2018 from 1:00 to 4:00 p.m. Council members are invited to attend; please RSVP by August 1, 2018 to djohnston@countyofrenfrew.on.ca.

11. Bonnechere Manor Ministry of Labour Inspection

Mr. Thomas Abercrombie, Occupational Health & Safety Inspector with the Ministry of Labour provided a focused inspection at Bonnechere Manor on May 24, 2018. Mr. Abercrombie reviewed the current policies on violence and harassment and assessed the risks of violence in the workplace. There were no findings of unmet standards, however it was noted that the Violence Risk Assessment that was completed earlier in 2018 by the Bonnechere Manor Joint Occupational Health and Safety Committee was still under review due to the changeover in leadership of the management co-chair position.

12. Implementation of Fair Workplaces, Better Jobs Act, 2017

The Champlain Local Health Integration Network (LHIN) sent an email on May 23, 2018 advising that the Senior/Adult Day Program was approved to receive one time funding of \$1,019.00 in the fiscal year 2017-18 to support expenses related to the implementation of the Fair Workplaces, Better Jobs Act, 2017. We are pleased to confirm that this one-time funding was utilized to offset \$1,301.03 of the costs incurred with the new legislative Personal Emergency Leave (PEL) days that were taken by day program staff in the first quarter of 2018.

13. Bonnechere Manor Foundation Activities

- i) The Bonnechere Bakery & Bistro Fine Food and The Shoe Lounge partnered to host a fashion show and dinner "Project Runway: Renfrew" with all proceeds going to the Bonnechere Manor Foundation on May 29, 2018 at the Bonnechere Bakery & Bistro Fine Food. This event sold out quickly and was a huge success with approximately \$3,500 raised for the Bonnechere Manor Foundation. Committee thanks the owners of the Bonnechere Bakery & Bistro Fine Food and The Shoe Lounge for their generosity in donating the proceeds from this event to Bonnechere Manor to enhance the resident programs and services.
- ii) The 2nd annual Bonnechere Manor Foundation Gala tickets are now on sale for \$125 per person. For a chance to win two tickets to see Elton John Final World Tour 2018 on September 28, 2018 at the Canadian Tire Centre in Ottawa, you will need to purchase your tickets by August 31, 2018 to have your name put into the early-bird draw.

For more details please contact Claire Ullrich, Fundraising Coordinator at 613-432-4873 ext. 1252 or cullrich@countyofrenfrew.on.ca

14. Miramichi Lodge Foundation Update

On Saturday, May 26, 2018, Miramichi Lodge Foundation hosted their 15th annual Gala, with a 'Cruise' theme. The sold out event raised \$32,000 for residents programs and services. Congratulations and thank you to Ms. Donna Cotnam, Community Relations Coordinator and the Gala Committee for organizing another successful event.

RESOLUTIONS

15. Advanced Care Paramedic Tuition Loan

RESOLUTION NO. H-CC-18-06-49

Moved by Chair

Seconded by Committee

THAT County Council approve that the Letter of Understanding between the County of Renfrew and CUPE local 4698 dated October 26th, 2016 (Training Plan for Advanced Care Paramedics) be updated to permit up to six (6) staff to take ACP training; FURTHER THAT repayment of the loan commence once the last course of the program has been completed.

Background

Tabled is a Letter of Understanding between the County of Renfrew Paramedic Service and the Canadian Union of Public Employees (Local 4698) signed October 26, 2016. In April 2008, and August 2016, the County of Renfrew Paramedic Service and the Canadian Union of Public Employees (CUPE) Local 4698 reached an agreement regarding a tuition loan Repayment Plan whereby the County of Renfrew would finance Primary Care Paramedics who were accepted into an Advanced Care Paramedic (ACP) Education Program that may include a loan towards tuition costs. As a student, the Paramedic can request an exemption from mandated availability requirements or continue to accept shifts. This agreement aligns with the County of Renfrew mandate to have a 50/50 Primary-Advanced Care Paramedic staff to serve the County of Renfrew.

Commencing in 2018, the Service is requesting approval for up to six (6) Paramedics per year to receive this funding that have been accepted into an accredited institution. The maximum of any loan shall be based upon the applicable tuition charged by the educational institution to a maximum of \$15,000. Loan repayment in full shall be by payroll deduction of a fixed bi-weekly repayment amount over a term so specified within an agreement between the employer and the employee with such terms of repayment not to exceed two years to commence once the last course has been completed. Algonquin College has agreed to offer an Advanced Care Paramedic Program in the County of Renfrew for the first time. This program is being offered in response to the local interest shown in the field of Advanced Care Paramedicine and is a welcome addition to the County of Renfrew, allowing students the option to remain close to home.

16. Additional Physiotherapy Funding

The Finance and Administration Committee was advised that the Health Committee passed the following two resolutions to be forwarded to County Council for consideration.

RESOLUTION NO. H-CC-18-06-52

Moved by Chair
Seconded by Committee

THAT County Council approve that the increase in physiotherapy provincial funding amounting to \$2,880 per year for Bonnechere Manor is utilized by increasing the part-time Rehabilitation Assistant/Physiotherapy Assistant hours from 7,332 hours to 7,418 hours to enhance the physiotherapy services provided to residents.

RESOLUTION NO. H-CC-18-06-53

Moved by Chair
Seconded by Committee

THAT County Council approve that the increase in physiotherapy provincial funding amounting to \$2,656 per year for Miramichi Lodge is utilized by increasing the part-time Rehabilitation Assistant/Physiotherapy Assistant hours from 4,036 hours to 4,116 hours to enhance the physiotherapy services provided to residents.

Background

On May 9, 2018, the Champlain Local Health Integration Network (LHIN) announced a 2% increase in physiotherapy funding. The annual funding amount will increase by \$16.00; from \$812.00 to \$828.00 per bed per year retroactive to April 1, 2018. Attached as Appendix I are business cases for each of Bonnechere Manor and Miramichi Lodge to utilize this provincial funding.

17. 2017-18 Multi-Sector Service Accountability Agreement (M-SAA) – Schedule G - Declaration of Compliance

RESOLUTION NO. H-CC-18-06-54

Moved by Chair
Seconded by Committee

THAT County Council authorize the Warden and Chief Administrative Officer/Clerk to sign the amended Schedule G – Declaration of Compliance for the period April 1, 2017 to March 31, 2018, as part of the Multi-Sector Service Accountability Agreement (M-SAA) Amending Agreement between the Champlain Local Health Integration Network (LHIN) and Bonnechere Manor for the continuation of 100% senior/adult day program funding.

Background

The 2017-18 Multi-Sector Service Accountability Agreement (M-SAA) Schedule G – Declaration of Compliance with the Champlain Local Health Integration Network (LHIN) was previously signed and submitted, however an email dated May 15, 2018 was received from the Champlain LHIN advising Bonnechere Manor that they had received an updated version of the declaration of compliance for the year 2017-18. The amended version is related to the Public Sector Compensation Restraint to Protect Public Services Act, 2010 which was previously included in the form, but has been deemed unnecessary for municipalities. As such, Bonnechere Manor is exempt from adhering to this Act.

18. Signing Authority – Miramichi Lodge

RESOLUTION NO. H-CC-18-06-56

Moved by Chair

Seconded by Committee

THAT the signing authority for Miramichi Lodge trust accounts be updated to remove Angela Clouthier and add Brendan Mellish effective July 3, 2018. FURTHER THAT any two (2) of the following five (5) names have signing authority: Jeffery Foss, Shelley Sheedy, Mike Blackmore, Colin Howard and Brendan Mellish.

Background

Mrs. Angela Clouthier, Administrative Assistant-Finance has submitted her retirement notice with the effective date being June 29, 2018. We wish Angela great success in her future endeavours.

Mr. Brendan Mellish was the successful applicant for the Administrative Assistant-Finance position. Brendan has worked at Miramichi Lodge as an Administration Clerk for the past five (5) years and will commence the position of Administrative Assistant-Finance on July 3, 2018. It is necessary to update the signing authority for trust accounts at Miramichi Lodge.

BY-LAWS

19. County of Renfrew Public Access Defibrillator Program

RESOLUTION NO. H-CC-18-06-50

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law to approve a contract for the ongoing maintenance of defibrillators to be signed by various organizations under the County of Renfrew Public Access Defibrillator Program.

Background

A resolution was adopted in May recommending that County Council approve a contract fee of \$100 per site, per year be charged to conduct annual defibrillator inspections, respond to service alarms, maintain the defibrillator database and order/install defibrillator pads and batteries. At the May meeting of the Finance & Administration Committee, they directed that further discussion be held at the June Health and Finance & Administration Committees to enable council members to have more discussion and have their questions answered. Our committee is recommending that a by-law be adopted to approve a contract for the ongoing maintenance of defibrillators to be signed by various sponsor organizations under the County of Renfrew public defibrillator program.

All of which is respectfully submitted,

Janice Visneskie Moore, Chair

And Committee Members: G. Doncaster, M. Donohue, R. Kingsbury, K. Love, J. Murphy and R. Reid.

Item No. 19, Resolution No. H-CC-18-06-50 was voted on separately and was not adopted.

The Report was adopted as presented with the exception of Item No. 19, Resolution No. H-CC-18-06-50.

Councillor Debbie Robinson, Chair of the Social Services Committee, brought in and read the resolutions of the following report and the Addendum to the Report:

June 27, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Social Services Committee**, wish to report and recommend as follows:

INFORMATION

1. 2017 and 2018 Renfrew County Social Housing Registry Waitlist Statistics Comparison

2018	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	36	1006	41
February	22	1007	32
March	51	980	37
April	49	1006	37
May			
June			
July			
August			
September			
October			
November			
December			

2017	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	23	1004	48
February	16	1009	43
March	46	1016	49
April	54	1025	38
May	39	1004	46
June	52	1015	48
July	26	1031	45
August	48	1020	42
September	37	1020	43
October	42	1012	47
November	21	1007	45
December	24	1002	43

Eligible applicants on the Renfrew County Social Housing Registry waitlist represent actual number of households waiting for housing.

NOTE: Of the 1006 applicants waiting for housing as of April 30, 2018, 123 are currently living in a social housing unit, but are waiting for a transfer to another unit due to a change in their accommodation needs.

2. Child Care Statistics

2017 and 2018 Child Care Fee Subsidy Statistics Comparison

This report indicates the number of families and children on the caseload who are receiving fee subsidy for the month.

	2017		2018	
	FAMILIES	CHILDREN	FAMILIES	CHILDREN
January	312	455	326	474
February	310	455	326	474
March	312	458	330	484
April	313	460	334	487
May	313	459		
June	310	460		
July	314	483		
August	321	495		
September	331	500		
October	309	451		
November	319	467		
December	327	478		

CURRENT COUNTY CENTRALIZED WAITLIST TOTAL - 360

2017 and 2018 Integration Coordinator Statistics Comparison

This report indicates the number of children presently being served through the Special Needs Integration Services and the number of children receiving special needs resource funding.

	2017		2018	
	Total Active Files	Receiving Resource Funding	Total Active Files	Receiving Resource Funding
January	143	65	160	72
February	113	53	169	66
March	120	61	174	73
April	126	54	181	73
May	141	65		
June	148	67		
July	151	48		
August	154	50		
September	151	60		
October	159	57		
November	165	60		
December	155	58		

3. Ontario Works Caseload Statistics

2017 and 2018 Monthly Caseload Comparison

	2017 Total Caseload	2018 Total Caseload	Percentage of Change
January	1278	1357	6.18%
February	1331	1373	3.16%
March	1358	1352	-0.4%
April	1363	1372	0.66%
May	1389		
June	1374		
July	1338		
August	1342		
September	1290		
October	1287		
November	1314		
December	1333		

4. Renfrew County Housing Corporation Annual General Meeting

The Annual General Meeting of the Renfrew County Housing Corporation was held on Thursday, June 14, 2018. We are tabling for Council's information the General Manager's Annual Report for 2017 as well as the 2017 Auditors' Report for the Renfrew County Housing Corporation, both of which were approved by the Board of Directors.

5. Healthy Kids Community Challenge Theme 4 – "Power Off and Play"

The fourth and final theme of the Healthy Kids Community Challenge, "Power Off and Play," focuses on limiting children's recreational and sedentary screen time. Applications for community-based initiatives were received during the month of April and were to be built around supporting Themes 1, 2 and 3, as well as powering off devices and playing more. The applications were reviewed with the Ministry of Health and Long Term Care and approvals for funding were based on the following parameters:

1. Sustainability;
2. Connection to actions in Themes 1, 2 and 3;
3. Expansion of actions in Themes 1, 2 and 3 (enhancing Natural Play Spaces, Lending Hub equipment); and
4. Ability to support children age 0 to 12.

Below is a chart that indicates the successful Healthy Kids Community Challenge Theme 4 applicants and the projects they plan to accomplish by September 2018.

Organization	Project Summary	Amount Requested
Town of Deep River	Accessible Playground	\$7,500.00
Brudenell, Lyndoch and Raglan	Natural Play Space	\$12,200.00
Greater Madawaska	Natural Play Space	\$8,000.00
Head, Clara & Maria	Extracurricular Activities	\$6,000.00
Petawawa	Programming and Equipment	\$8,000.00
Renfrew	Splashpad Washroom	\$13,250.00
Whitewater	Pickleball Program	\$1,100.00
Laurentian Valley	Shed and Trail	\$17,167.00
Pembroke Public Library	Equipment	\$2,900.00
Bonnechere Valley	Eganville's Amazing Race	\$1,853.50
North Algona Wilberforce	Trailer and Programming	\$10,000.00
McNab/Braeside	Natural Play Space, Trail, Signage	\$13,500.00
Admaston/Bromley	Outdoor Play Space	\$8,000.00
Arnprior	Programming	\$3,111.35
Horton	Summer Challenge and Equipment	\$10,000.00
Killaloe, Hagarty & Richards	Soccer, basketball, broomball equipment	\$4,634.00
Total		\$127,215.85
Funds remaining for the fourth and final challenge		\$12,285

6. Ontario Municipal Social Services Association (OMSSA) Board

On April 25, 2018 Council adopted a resolution approving the nomination of Ms. Laura LePine, Manager of Ontario Works, to the Ontario Municipal Social Services Association (OMSSA) Board of Directors representing the County of Renfrew. We are pleased to report that Ms. LePine was successful and has been appointed to the OMSSA Board. The new 2018 Board of Directors held their first meeting on May 28, 2018.

Ms. LePine's participation on the OMSSA Board will ensure that Renfrew County and rural Ontario have a voice when dealing with broader policy issues affecting rural areas.

RESOLUTIONS

7. Lorrie Baird – Professional Development Training

RESOLUTION NO. SS-CC-18-06-45

Moved by Chair
Seconded by Committee

THAT County Council approves that Ms. Lorrie Baird provide professional development training services to EarlyON and Licensed Child Care Providers throughout 2018 utilizing 100% provincial capacity funding.

Background:

Ms. Lorrie Baird is a recognized provincial leader in the education of Registered Early Childhood Educators working in the early learning system and has been featured on the Ministry of Education’s pedagogical learning portal.

In 2017, the County of Renfrew partnered with Ms. Lorrie Baird to lead the County of Renfrew Early Childhood Educator Day. The event was highly successful and plans were made at that time to continue the training throughout 2018 with six modules of weekly training. To date two weeks of training have occurred with four more planned for the fall of 2018. The initial results have been a positive transformation with voluntary turn out at evening meetings topping 120 participants! Participants are learning about pedagogical documentation, reflective teaching practices and are having the opportunity to practice some of this teaching in side by side sessions with Ms. Baird.

It is expected that the remaining four modules will cost up to \$25,000 not including travel costs, accommodations and meal allowance. Funding will be paid with 100% provincial capacity funding, which is to be utilized for staff training and development.

8. 2018 Expansion Plan and Early Learning and Child Care Funding Allocations

RESOLUTION NO. SS-CC-18-06-46

Moved by Chair

Seconded by Committee

THAT the following agencies receive funding from Expansion Plan or Early Learning and Child Care (ELCC) allocation as outlined below:

Child Care Agencies	Expansion Plan Funding					
	General Operating	Transformation	Repairs and Maintenance	Play-Based	ELCC Capital	Total Approved
Columbus House - Pembroke			\$10,619.74			\$10,619.74
Leaps and Bounds - Arnprior			\$10,000.00	\$10,000.00		\$20,000.00
Columbus House - Renfrew	\$5,280.00			\$3,480.15		\$8,760.15
Leaps and Bounds - Renfrew	\$2,500.00	\$2,500.00		\$5,000.00		\$10,000.00
Garderie Les petites mains – Pembroke	\$19,490.00	\$300.00		\$48,875.00		\$68,665.00
Wise Owl – Pembroke	\$16,000.00					\$16,000.00
Kinder Connection - Petawawa	\$2,500.00		\$5,000.00	\$2,500.00		\$10,000.00
Chalk River Child Care Association – Chalk River	\$5,000.00	\$10,000.00		\$20,000.00	\$50,000.00	\$85,000.00

Deep River Nursery School and Care Centre – Deep River	\$5,000.00			\$5,300.00		\$10,300.00
Mountain River Child Care Association – Deep River	\$13,123.00			\$5,000.00		\$18,123.00
TOTAL	\$ 68,893.00	\$ 12,800.00	\$ 25,619.74	\$ 100,155.15	\$ 50,000.00	\$ 257,467.89

Child Care Agencies	Early Learning and Child Care (ELCC) Funding					
	General Operating	Transformation	Repairs and Maintenance	Play-Based	Capital	Total Approved
Leaps and Bounds – St. Joseph’s Arnprior	\$5,000.00	\$4,000.00		\$5,000.00		\$14,000.00
Columbus House - Renfrew			\$600.00	\$5,000.00		\$5,600.00
Leaps and Bounds - Renfrew	\$5,000.00	\$500.00		\$2,400		\$7,900.00
Garderie Les petites mains – Pembroke	\$14,200.00			\$10,650.00		\$24,850.00
Wise Owl – Pembroke	\$16,000.00					\$16,000.00
Deep River Nursery School and Care Centre –Deep River	\$1,000.00					\$1,000.00
Mountain River Child Care Association – Deep River	\$8,000.00	\$520.00		\$1,000.00		\$9,520.00
Ketcha Star Day Care - Eganville	\$10,000.00	\$3,000.00		\$5,000.00		\$18,000.00
TOTAL	\$59,200.00	\$8,020.00	\$600.00	\$29,050.00	\$0.00	\$96,870.00

9. 2018 Child Care Repairs and Maintenance Funding Allocations

RESOLUTION NO. SS-CC-18-06-47

Moved by Chair
Seconded by Committee

THAT the following agencies receive 2018 Repairs and Maintenance funding as outlined below:

Child Care Agencies	Total Requests	Repairs and Maintenance Funding Approved
Arnprior and District Child Care Services	\$22,000.00	\$4,000.00
Community Resource Centre Killaloe	\$5,000.00	\$3,606.21
Garderie les petites mains	\$29,117.21	\$5,649.94
Petawawa Military Family Resource Centre	\$2,649.85	\$2,649.85
Wise Owl	\$53,760.50	\$1000.00
Total Budget	\$112,527.56	16,906.00

BY-LAWS

10. Amendment to By-law 24-18 – Ontario Transfer Payment Agreement with Ministry of Education for 2018 Child Care Service Agreement

RESOLUTION NO. SS-CC-18-06-48

Moved by Chair
Seconded by Committee

THAT By-law 24-18 be amended to include the final 2018 Child Care Ontario Transfer Payment Amending Agreement No. 1 with the Minister of Education.

Background

Council adopted By-law 24-18 on February 28, 2018 to authorize the Warden and Clerk to execute the Ontario Transfer Payment Agreement with the Ministry of Education. The Service Agreement reflects the funding allocations provided to the County of Renfrew for 2018.

On April 3, 2018, the Ministry of Education provided the 2018 Ontario Transfer Payment Agreement Amendment, which reflects an increase in the Fee Stabilization Support Allocation of \$180,161 for 2018.

A third and final agreement has been developed by the Ministry, which includes a new budget with increased funding allocations in the amount of \$415,304. The signed Amending Agreement No. 1 is due back to the Ministry on June 27, 2018.

The following chart outlines the 2018 Amended Child Care Allocations:

Year 2018 Budget	Preliminary Allocation	Finalized Allocation
Total General Allocation	\$5,642,496	\$5,684,207
Early Learning and Child Care	\$553,769	\$553,768
Expansion Plan Year 1	\$1,107,918	\$1,107,918
Expansion Plan Year 2	-	\$316,642
Base Funding for Licensed Home Child Care	-	\$56,925
Fee Stabilization	\$240,197	\$240,197
Wage Enhancement/ HCCEG Allocation	\$933,803	\$933,803
Wage Enhancement/ HCCEG Administration	\$40,313	\$40,313
Total Funding	\$8,518,496	\$8,933,773

11. Agreement with Association francophone à l'éducation des services à l'enfance de l'Ontario (AFÉSEO) - Francophone EarlyON Program in Renfrew County

RESOLUTION NO. SS-CC-18-06-49

Moved by Chair
Seconded by Committee

THAT a by-law be adopted authorizing the County of Renfrew to enter into a funding agreement with the Association francophone à l'éducation des services à l'enfance de l'Ontario (AFÉSEO) for the purpose of establishing and providing preliminary support to a francophone EarlyON program in Renfrew County.

Background

The Association francophone à l'éducation des services à l'enfance de l'Ontario (AFÉSEO) is proposing an eighteen month action plan aimed at developing the capacities of francophone partners to support francophone Early Years Partners to develop capacity in providing French-language services within the framework of the EarlyON Child and Family Centres plan, as well as offer and evaluate quality French-language services that meet the needs of francophones in Renfrew County.

The AFÉSEO has more than 25 years of hands-on francophone Early Years' experience in Ontario and has been recommended as a partnering agency by the Ministry of Education and eastern region counterparts. Funding is available through the 100% provincial EarlyON funding allocation. The budget for 2018 and 2019 is as follows:

- 2018 total budget cost would be \$14,800
- 2019 total budget cost would be \$28,600

12. GreenON Social Housing Program

RESOLUTION NO. SS-CC-18-06-50

Moved by Chair
Seconded by Committee

THAT the Renfrew County Housing Corporation incorporate the capital projects noted within the GreenON business case using the awarded funding allocation of \$580,874;

AND FURTHER THAT a By-law to execute the Ontario Transfer Payment Agreement for the GreenON Social Housing program between the Housing Services Corporation (HSC) and County of Renfrew (Renfrew County Housing Corporation) be authorized by County Council.

Background

As previously reported to Council, in March of 2018 the Renfrew County Housing Corporation submitted a business case to the Province's Green Ontario Fund. Through the Green Ontario Fund the province is providing \$25 million in new funding from the province's carbon market proceeds to help Ontario social housing buildings with less than 100 units to invest in energy efficient retrofits. Investments in energy efficiency upgrades will reduce operating costs, improve the buildings' performance and efficiency, and enhance the quality of life for tenants while reducing greenhouse gas pollution. The program will be administered by the Housing Services Corporation (HSC).

Renfrew County Housing Corporation was successful in their application and has been awarded a funding allocation of \$580,874. It is now necessary to enter into a funding agreement with Housing Services Corporation.

The Renfrew County Housing Corporation capital plans for 2019, 2020 and 2021 will be adjusted to incorporate the capital projects associated with the upgrades selected from the approved GreenON business case. RCHC will work closely with HSC to identify the measures to be implemented, making sure to maximize the energy savings and allocated funds. In addition, RCHC will actively pursue available incentives through the province or local utility companies.

**ADDENDUM TO
SOCIAL SERVICES COMMITTEE REPORT
DATED JUNE 27, 2018**

BY-LAWS

13. Portable Housing Benefit-Special Priority Policy (PHB-SPP) Program

RESOLUTION NO. SS-CC-18-06-53

Moved by Chair
Seconded by Committee

THAT a by-law be adopted to authorize the Warden and Clerk to enter into a Transfer Payment Agreement with the Ministry of Housing and Ministry of Finance for the new Portable Housing Benefit-Special Priority Policy (PHB-SPP) Program.

Background

On August 31, 2016, By-law 90-16 was adopted authorizing the County of Renfrew to enter into an agreement with the Ministry of Housing relating to the Survivors of Domestic Violence-Portable Housing Benefit (SDV-PHB) Pilot Program, which was run by

the County of Renfrew and was to terminate on March 31, 2018. An amending agreement was signed with the Ministry of Housing to provide additional funding to the County of Renfrew to use in the first quarter of the 2018-2019 Fiscal Year (April 1 – June 30, 2018) for participants transitioning to the new Portable Housing Benefit – Special Priority Policy (PHB-SPP) Program beginning in July of 2018.

Through the Portable Housing Benefit – Special Priority Policy (PHB-SPP), survivors of domestic violence who are approved under the Special Priority Policy (SPP) will be provided with additional options to meet their housing needs so they can immediately find housing in their community.

The Program is to be administered and delivered by the Ministry of Housing, with assistance from the Service Manager and the Ministry of Finance. Service Managers will help deliver this program by providing program information to eligible applicants and supporting the application process.

Service Managers will receive an administration payment for each application approved for their service area and will be reimbursed for funding provided to eligible applicants for first and last month's rent.

Attached is a new transfer payment agreement with details of the financial and administrative components of the new Portable Housing Benefit – Special Priority Policy (PHB-SPP) Program.

All of which is respectfully submitted.

Debbie Robinson, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, J. Murphy, R. Reid, J. Reinwald, W. Stack

The Report and Addendum were adopted as presented.

Councillor Walter Stack, Chair of the Finance & Administration Committee, brought in and read the resolutions of the following report:

June 27, 2018

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance & Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. Federation of Canadian Municipalities (FCM) Board of Directors

Tabled is a list of the FCM Board of Directors for 2018 - 2019. Congratulations to Councillor Glenn Doncaster who has been elected to the Board as one of the Ontario representatives.

2. Council Remuneration

Tabled is the Treasurer's Statement of Remuneration and Expenses paid to County Council as at May 31, 2018.

3. County Council Remuneration

On March 5, 2018 the Human Resources Department emailed all Counties in Ontario a general survey to obtain both their remuneration by-laws and the annual compensation paid out to elected officials for 2017. To date, a total of 14 out of 33 Counties have responded to the survey.

There was only one response to the advertisement for three volunteers to sit on the County Council Remuneration Panel to review County Council Remuneration. Staff reached out to the 2014 Remuneration Panel member Merv Beckstead who agreed to participate in the review. He also assisted with securing a third member. The panel members are: Donna Anderson, Merv Beckstead and Karen Lehnhardt.

The first Committee meeting was held on June 8, 2018, and the Panel will meet over the summer months with a report brought forward to the September Finance & Administration Committee meeting and County Council.

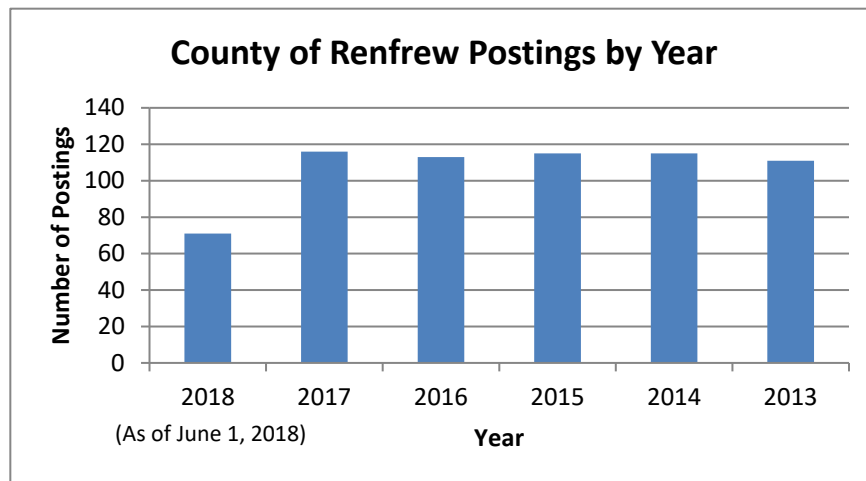
4. County of Renfrew Recruitment

In a recent press release it was announced that a critical shortage of Personal Support Workers (PSW) in Renfrew has led to a partnership between Algonquin College and the County of Renfrew to deliver a PSW program at Bonnechere Manor. Over the past several months, Bonnechere Manor has had difficulty filling Personal Support Worker positions. An aging population has put pressure on the health care system and PSW's are on the front line in providing support services to the elderly and adults who need personal care.

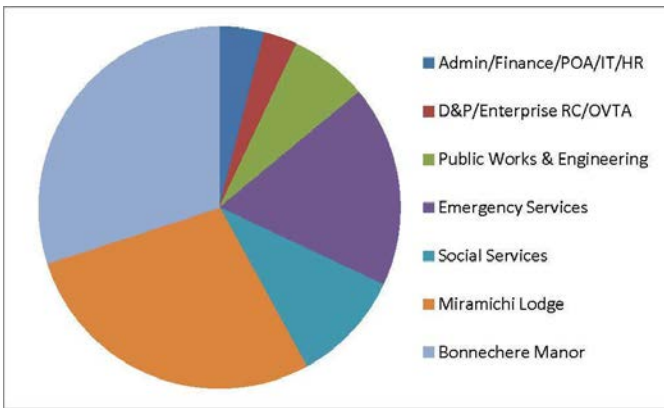
Currently, both long term care homes (Bonnechere Manor and Miramichi Lodge) are responsible for the recruitment of internal union postings. Our HR department is responsible for the long term care home's external union, and non-union postings, as well as all other County of Renfrew department's internal and external postings.

Our HR department recently reviewed statistics on job postings over the past 5 years, and this is reflected in the tables below:

Long Term Care Home	Year	Number of Internal Postings	Number of External Postings
Bonnechere Manor	2013	96	16
	2014	67	11
	2015	72	18
	2016	80	10
	2017	79	9
Miramichi Lodge	2013	129	11
	2014	152	7
	2015	124	9
	2016	113	6
	2017	105	9



In August 2017, a County of Renfrew Census was completed and it was noted that the County has a total of 860 employees. The following pie chart shows the percentage of employees per department:



Department	Percent	Number of Employees
Admin/Finance/Provincial Offices/Information Technology/Human Resources	4	35
Development & Property/Enterprise Renfrew County/Ottawa Valley Tourist Association	3	26
Public Works & Engineering	7	58
Emergency Services	18	154
Social Services	10	87
Miramichi Lodge	28	244
Bonnechere Manor	30	256

Internal and external recruitment trends will be monitored to provide County Council with an update in the fall.

5. New Smoke-Free Ontario Act, 2017

On July 1, 2018, the *Smoke-Free Ontario Act, 2017* (SFO Act) and accompanying regulation will come into force. The SFO Act was enacted as part of the omnibus *Bill 174, Cannabis, Smoke-Free Ontario and Road Safety Statute Law Amendment Act, 2017*. The SFO Act repeals and replaces the *Electronic Cigarettes Act, 2015* and the *Smoke-Free Ontario Act* (earlier Acts), consolidating many provisions of those two statutes into one place. It also contains new requirements for employers and others. Tabled is a Hicks Morley FTR Now with more details regarding the Act.

6. 14th Annual Warden's Golf Tournament

We are pleased to announce the 14th Annual Warden's Golf Tournament:

Date: Friday, September 7, 2018
 Location: Whitetail Golf Club - 7113 Hwy 60, Eganville
 Cost: \$340.00 per team or \$85.00 per individual
 Time: 1:00 p.m. shot gun start/best ball

Entry fee includes green fees, riding cart, dinner and door prizes. The proceeds of the tournament will be donated to the Renfrew Victoria Hospital Oncology Unit and United Way's Mental Health Task Force. If you have questions, or would like to register for the 14th Annual Warden's Golf Tournament, please contact Debbie Gervais, Administrative Lead Hand for the Human Resources Department, at dgervais@countyofrenfrew.on.ca or 613-735-3675 ext. 440. Tabled is the poster promoting the event with the registration form.

RESOLUTIONS

7. **Pembroke & Area Airport Request for Funding**

RESOLUTION NO. FA-CC-18-06-78

Moved by Chair
Seconded by Committee

THAT County Council not support the Proposal from the Pembroke & Area Airport requesting the County of Renfrew support the airport by contributing \$25,000 for each of the 17 municipalities for a total of \$425,000 payable at \$5,000 per municipality per year x 5 years for a total of \$85,000 per year as it does not meet the requirements of the County's 'No Grants' Policy.

Background

Representatives from the Pembroke & Area Airport attended the May 30, 2018 meeting of County Council as a delegation requesting that the County of Renfrew support the airport. County Council directed that the Pembroke & Area Airport Proposal (tabled) be forwarded to the Finance & Administration Committee for discussion. Council requested information on the airport's governance model and how those funds will be expended, profit on fuels, etc. prior to a decision.

The Pembroke & Area Airport is asking the County of Renfrew to follow the standard set by municipal owners who have made contributions and the other upper-tier in the region and contribute \$25,000 per municipality, payable over five years, to the Airport's Project Runway campaign (17 municipalities x \$25,000 = \$425,000 [\$5,000 per municipality per year x 5 years = \$85,000 per year]). The City of Pembroke is a single-tier, not an upper-tier.

8. **Request for Delegated Authority**

RESOLUTION NO. FA-CC-18-06-79

Moved by Chair
Seconded by Committee

THAT County Council approve that the Chief Administrative Officer be given delegated authority for the month of July to approve consultant appointments and contract awards that would normally require Committee and/or Council approval. This approval is contingent on the appointments/contract awards being within approved funding allocations and that there are no irregularities associated with the procurement process.

Background

In past years, County Council has approved delegated authority to the Chief Administrative Officer to award contracts, consulting appointments, etc. for the month of July where there are no regularly scheduled Committee and Council meetings. This delegated authority has proven beneficial in terms of ensuring that there are no significant time delays incurred in enabling critical project work to proceed.

The delegated authority is given on the understanding that consultant appointments and contract awards are within approved funding authority and are not subject to any irregularities. Departments will make every effort possible to direct required consultant appointments and contract awards to regularly scheduled meetings; however, where this is not possible, staff will utilize the delegated authority process.

9. 2017 Auditors' Report

RESOLUTION NO. FA-CC-18-06-83

Moved by Chair

Seconded by Committee

THAT County Council approve the Financial Report for the Corporation of the County of Renfrew for the year ended December 31, 2017.

Background

We wish to report that again for 2017, there were no audit adjustments to the unaudited financial statements for the year ended December 31, 2017 as provided to the various Committees of County Council and to County Council earlier this year.

Tabled is the 2017 Financial Report and a copy will also be posted on the County of Renfrew website after this session of County Council.

In accordance with the rules and regulations of the Institute of Chartered Professional Accountants of Canada the Auditors' Report must be approved by the governing body for the Corporation.

Ms. Karen Black, CPA, CA, Partner, Scott Rosien Black & Locke has provided the following:

- (a) Tabled is a letter addressed to Mr. Walter Stack, Chair of the Finance & Administration Committee confirming their independence with respect to the relationship between the County of Renfrew and their firm in order for them to express an objective opinion on the financial statements of the Corporation of the County of Renfrew. They have advised that the total fees charged to the County of

Renfrew for audit services were \$44,303.00 and \$1,686.00 for other services during the period from January 1, 2017 to December 31, 2017.

- (b) Tabled is a letter addressed to the County of Renfrew from Ms. Karen Black, CPA, CA, Partner, Scott Rosien Black & Locke advising that as part of the audit process they are to bring to our attention any matters encountered and to offer comments and recommendations. Accordingly, as a result of their audit examination and after reviewing and testing the Corporation's financial systems and related internal control they have no specific recommendations that need to be considered by Council at this time.
- (c) Tabled is a letter addressed to Councillor Walter Stack, Chair of the Finance & Administration Committee from Ms. Karen Black, CPA, CA, Partner, Scott Rosien Black & Locke providing their audit findings for the Corporation of the County of Renfrew.

BY-LAWS

10. Acting Chief Administrative Officer

RESOLUTION NO. FA-CC-18-06-80

Moved by Chair
Seconded by Committee

THAT County Council approve that Mr. Paul Moreau, Social Services Director be appointed as the Acting Chief Administrative Officer for the County of Renfrew for the period of July 1, 2018 to December 31, 2018; AND FURTHER THAT a revised By-law to Appoint a Chief Administrative Officer and to define the Duties Thereof be adopted at this session of County Council.

Background

On June 28, 2017, County Council approved that Mr. Paul Moreau, Social Services Director be appointed the Acting Chief Administrative officer for the County of Renfrew for the Period of July 1, 2017 to June 30, 2018.

Section 3 of By-law 63-17, being a By-Law to Appoint a Chief Administrative Officer and to define the Duties Thereof states that:

“On an annual basis, the Chief Administrative Officer shall recommend to County Council a Department Head (member of the Senior Leadership Team) as Acting Chief Administrative Officer upon County Council approval. During the absence or illness of the Chief Administrative Officer, the Acting Chief Administrative Officer shall execute the powers and duties of the Office of the Chief Administrative Officer as set forth in

this by-law and any amendments thereto and the Chief Administrative Officer's By-law shall be amended on an annual basis.

As the current CAO has announced his retirement effective September 30, 2018, it may be less disruptive to continue the appointment of Mr. Moreau. This appointment can be changed upon the appointment of a new CAO.

It is therefore recommended that Mr. Paul Moreau, Director of Social Services be appointed as Acting Chief Administrative Officer from July 1, 2018 to December 31, 2018.

11. Section 275 of the Municipal Act - Lame Duck Period

RESOLUTION NO. FA-CC-18-06-81

Moved by Chair
Seconded by Warden

THAT County Council pass a by-law to delegate to the Chief Administrative Officer/Clerk in the event of a "lame duck" period the powers to appoint or remove from office any officer of the municipality; to hire or dismiss any employee of the municipality; to dispose of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal and to make any expenditure or incur any other liability which exceeds \$50,000 for the period from July 27, 2018 to November 30, 2018.

Background

Section 275 of the Municipal Act, 2001, (commonly referred to as the Lame Duck Council section) restricts the actions of municipal councils, if it is determined that the new council will include less than three-quarters of the members of the outgoing council.

After nomination day but before voting day, the determination shall be based on the nominations to the new council that have been certified and any acclamations. After voting day, the determination shall be based on the declaration of the results of the election.

The restrictions of the Act are as follows under Section 275(3):

- (a) The appointment or removal from office of any officer of the municipality;
- (b) The hiring or dismissal of any employee of the municipality;
- (c) The disposition of any real or personal property of the municipality, which has a value exceeding \$50,000 at the time of disposal; and
- (d) Making any expenditure or incurring any other liability which exceeds \$50,000.

Clauses 3(c) and (d) do not apply if the matter was included in the most recent budget approved by council before nomination day. Section 275(6) indicates that nothing in Section 275 prevents any person or body exercising any authority of a municipality that is delegated to the person or body prior to nomination day for the election of the new council.

The Ministry of Municipal Affairs is cautioning municipalities to consider the delegation authority to staff during this “lame duck” period to enable decisions falling under the restrictions.

A by-law was passed by County Council in 2014 with similar provisions as outlined in the recommendation above.

12. Mileage Rates

RESOLUTION NO. FA-CC-18-06-76

Moved by Chair

Seconded by Committee

THAT County Council approve that the mileage rates for the County of Renfrew be increased from \$0.54 to \$0.55 per kilometre for the first 5,000 kilometres and from \$0.48 to \$0.49 per kilometre for any kilometre thereafter, effective July 1, 2018; AND FURTHER THAT effective January 1, 2019 the mileage rates for the County of Renfrew will be increased yearly as per the Canada Revenue Agency (CRA) Mileage Per Kilometer Rate; AND FURTHER THAT the Finance & Administration Committee and County Council be so advised; AND THAT the revised Employment By-Law #1 be adopted at this session of County Council.

Background

Effective April 1, 2018 the Canada Revenue Agency (CRA) Mileage Per Kilometer Rate for 2018 went up 1 cent to 55 cents per kilometer for the first 5,000 kms and 49 cents over 5,000 kms. The standard kilometer rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The application for the CRA Kilometer Rate is to reimburse occasional business use.

All of which is respectfully submitted.

Walter Stack, Chair

And Committee Members, G. Doncaster, M. Donohue, J. Murphy, T. Peckett, D. Robinson, R. Sweet, J. Visneskie Moore.

A recorded vote was taken on Item # 7 of the Finance & Administration Committee Report, Resolution No. FA-CC-18-06-78 as follows:

MUNICIPALITY	COUNCILLOR	2018	FOR	AGAINST
Town of Deep River	Councillor Doncaster, G.	7		7
Township of Admaston/Bromley	Councillor Donohue, M.	7	7	
Town of Renfrew	Councillor Emon, P.	14	14	
Township of North Algona Wilberforce	Councillor Farr, D.	9	9	
Township of Brudenell, Lyndoch & Raglan	Councillor Keller, G.	6	6	
Township of Horton	Councillor Kingsbury, R.	7	7	
Township of Madawaska Valley	Councillor Love, K.	13	13	
Township of Greater Madawaska	Councillor McKay, G.	14	14--	
Township of Whitewater Region	Councillor Millar, T.	15	15	
Municipality of Bonnechere Valley	Warden Murphy, J.	10	10	
Township of McNab/Braeside	Councillor Peckett, T.	14	14	
Township of Head, Clara & Maria	Councillor Reid, J.	2	2	
Town of Laurentian Hills	Councillor Reinwald, J.	6		6
Township of Laurentian Valley	Councillor Robinson, D.	17		
Town of Arnprior	Councillor Stack, W.	14	14	
Town of Petawawa	Councillor Sweet, B.	31	31	
Township of Killaloe, Hagarty & Richards	Councillor Visneskie Moore, J.	8	8	
TOTAL		194	181	13

MOTION CARRIED

The Report was adopted as presented.

Council recessed at 12:30 p.m. Council reconvened at 1:00 p.m. with the same persons present.

Councillor Michael Donohue, Chair of the Striking Committee, brought in and read the resolutions of the following report:

June 27, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Striking Committee**, wish to recommend as follows:

BY-LAWS

1. County Committees – Appointments to the OSUM 2019 Conference Committee

RESOLUTION NO. ST-CC-18-06-04

Moved by Chair
Seconded by Committee

THAT Warden Jennifer Murphy and Councillor Robert Sweet and one member of the Council of the City of Pembroke be appointed to the OSUM 2019 Conference Committee effective June 27, 2018; AND FURTHER THAT Councillor Sweet be appointed Chair; AND FURTHER THAT By-law No. 10-18 be repealed, and replaced with a revised By-law, to Appoint the County Committees for the Ensuing Year or Until Their Successors are Appointed be adopted at this meeting of County Council.

Background

County Council was advised that the County of Renfrew will be hosting the OSUM (Ontario Small Urban Municipalities) Conference and Tradeshow in the first week of May 2019 in the City of Pembroke. It is now necessary to appoint a committee to work with the Board of Directors of OSUM to prepare for this conference.

All of which is respectfully submitted.

Michael Donohue, Chair

And Committee Members: G. Doncaster, D. Farr, K. Love, J. Murphy, R. Sweet

The Report was adopted as presented.

Moved by: Councillor Visneskie Moore

Moved by: Councillor Reinwald

THAT the following By-laws be enacted and passed:

- (a) By-law 71-18 – Employment By-law # 1 for County Officers and Staff.
- (b) By-law 72-18 - A By-Law to Appoint a Chief Administrative Officer and to Define the Duties Thereof.
- (c) By-law 73-18 - A By-Law to Delegate Authority for Decisions to the Chief Administrative Officer/Clerk in the event that Council is subject to Section 275 of the Municipal Act, 2001 regarding “Restricted Acts After Nomination Day”.
- (d) By-law 74-18 - A By-Law to Authorize Title Correction.
- (e) By-law 75-18 - A By-Law to Transfer Road Allowance to the Township of North Algona Wilberforce.
- (f) By-law 76-18 - A By-Law to Amend By-Law 65-13 to Extend the Lease Agreement with Renfrew County and District Health Unit, 450 O’Brien Road, Renfrew, Ontario.
- (g) By-law 77-18 – NOT PASSED.
- (h) By-law 78-18 - A By-Law to Amend By-Law 24-18 to Authorize the Warden and the Clerk to Execute the Ontario Transfer Payment Agreement with the Ministry of Education for the 2018 Child Care Service Agreement.
- (i) By-law 79-18 - A By-Law to Authorize the County of Renfrew to Enter into a Service Agreement with the Association Francophone à L’Éducation des Services à L’Enfance de L’Ontario (Aféseo).
- (j) By-law 80-18 - A By-Law to Authorize the Warden and Clerk to Execute the Ontario Transfer Payment Agreement with Housing Services Corporation for the GreenON Social Housing Program.
- (k) By-law 81-18 - A By-Law to Authorize the Warden and the Clerk to Execute the Ontario Transfer Payment Agreement with the Ministry of Housing and Ministry of Finance Regarding the Portable Housing Benefit – Special Priority Policy (PHB-SPP) Program.
- (l) By-law 82-18 A By-law for the Execution of Contract No. PWC-2018-26 Replacement of County Structure C217 (Hila Road Culvert).
- (m) By-law 83-18 A By-Law to Appoint the County Committees for the Ensuing Year or Until Their Successors Are Appointed.

CARRIED.

Councillors McKay, Millar and Visneskie Moore vacated the meeting at 1:15 p.m.

Moved by: Councillor Reinwald
Seconded by: Councillor Reid

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act for the purposes of personal matters about an identifiable individual, including municipal or local board employees, litigation or potential litigation and Labour Relations; -
Time – 1:20 p.m.

CARRIED.

Moved by: Councillor Love
Seconded by: Councillor Sweet

THAT this resume as an open session of County Council. Time: 2:06 p.m.

CARRIED.

Moved by: Councillor Love
Seconded by: Councillor Emon

THAT County Council approve an increase to the part time Personal Support Worker hours within Miramichi Lodge by an additional eight (8) hours per day effective July 1, 2018 to December 31, 2018, to be funded from the 2018 surplus funds for Miramichi Lodge.

CARRIED.

Moved by: Councillor Peckett
Seconded by: Councillor Love

THAT County Council approve that one full time Fundraising Coordinator position is created, to be shared between Bonnechere Manor and Miramichi Lodge effective September 17, 2018.

CARRIED.

Moved by: Councillor Reinwald
Seconded by: Councillor Sweet

THAT County Council approves the proposed settlement of the Collective Agreement with the Ontario Nurses' Association (ONA) Local 174, Bonnechere Manor and Miramichi Lodge effective April 1, 2016 to March 31, 2018.

CARRIED.

Moved by: Councillor Love
Seconded by: Councillor Stack

THAT County Council approve the proposed settlement of the Collective Agreement with the Canadian Union of Public Employees (CUPE) Local 3586, Miramichi Lodge effective January 1, 2017 to December 31, 2019.

CARRIED.

Moved by: Councillor Peckett
Seconded by: Councillor Reinwald

THAT By-law 84-18, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on June 27, 2018 be now numbered, deemed read three times and passed.

CARRIED.

Moved by: Councillor Love
Seconded by: Councillor Kingsbury

THAT County Council adjourn. Time – 2:07 p.m.

CARRIED.