

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS
of the
COUNCIL OF THE CORPORATION
of the
COUNTY OF RENFREW**

- Fourth Ordinary Session -

County Council
Pembroke, Ontario
March 28, 2018

GENERAL SESSION

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on March 28, 2018.

The Warden, Jennifer Murphy, presided.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

The roll was called and all members were found to be present. No pecuniary interest was disclosed.

Moved by: Councillor Donohue
Seconded by: Councillor Doncaster

THAT the February 28, 2018 minutes of County Council be amended to indicate that the Finance & Administration Committee report was adopted as amended.

CARRIED.

Moved by: Councillor Visneskie Moore
Seconded by: Councillor Peckett

THAT the minutes of February 28, 2018 be adopted as amended.

CARRIED.

Warden Murphy addressed Council as follows:

As we gather in Chambers this morning I would like to acknowledge on behalf of Council and our community that we are meeting today on traditional territory of the First Nations. We would like to thank the Algonquin people and express our respect and support for their rich history. We are extremely grateful for their many and continued displays of friendship.

Members of County Council:

During the month of March, I attended 15 meetings on County business.

On March 1, 2018, I brought greetings on behalf of County Council to the participants attending the 'Invest In Your Business' event held at the Pembroke Best Western. This event provides business owners with an opportunity to meet with and hear from federal, provincial and municipal granting agencies, learn about business support opportunities and network with other local businesses. This event is a partnership with the County of Renfrew, Renfrew County Community Futures Development Corporation, the Upper Ottawa Valley Chamber of Commerce, the Town of Petawawa and the City of Pembroke.

On March 8, 2018, I brought greetings on behalf of County Council to the participants attending the 'Celebrating Women in Business' event held at the Pembroke Best Western. This event was hosted by Enterprise Renfrew County and in partnership with Renfrew County Community Futures Development Corporation with major funding provided by the Ministry of Economic Development and Growth.

On March 16, 2018, I attended the announcement of the launch of the 360 Project by the Renfrew County Child Poverty Action Network (CPAN). CPAN received \$381,100 from the Ontario Local Poverty Reduction Fund to address long-term unemployment and the depth of poverty for single-parent led families in Pembroke, Arnprior and Renfrew. Ryerson University will evaluate the project on effectiveness and the data will be used to support poverty reduction programs across the province.

On behalf of all members of County Council, I extend condolences to the family of Mr. Stephen Uhler, a Reporter for the Pembroke Daily Observer who passed away last week. Steve was a Reporter with the Pembroke Observer for 27 years who is being remembered for his gifted storytelling and writing.

I will remind those assembled here of the following - the County of Renfrew, Experience our history, Share our future.

This concludes my address for this session of County Council.

Jennifer Murphy, Warden

Delegations were heard as follows:

- (a) 10:10 a.m. – Councillor Michael Donohue, Mayor of Admaston Bromley – Presentation of book on Admaston/Bromley Township to the County of Renfrew.
- (b) 10:15 a.m. - Mr. Steve Boland, Director of Public Works & Engineering and Mr. Michael Nolan, Director of Emergency Services to overview the Municipal 511 Mapping Tool.
- (c) 11:30 a.m. – Presentation from Mr. Fred Blackstein to the County of Renfrew of the Order of Canada in celebration of National Volunteer Week (April 15-21, 2018).

Correspondence was read as follows:

- (a) Card of thanks from the Welk family thanking the Warden, Council and staff for the flowers in memory of their father, Mr. Gilbert Welk, former Reeve of the Township of Brudenell, Lyndoch & Raglan.

Councillor Janice Visneskie Moore, Chair of the Health Committee, brought in and read the resolutions of the following report and the Addendum to the Report:

March 28, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. **Resident Population**

We wish to advise that our resident population as of the date of our last committee meeting is as follows:

POPULATION			
HOME	December 31, 2017	January 31, 2018	February 28, 2018
Bonnechere Manor	178	178	180
Miramichi Lodge	164	164	162
TOTAL	342	342	342

2. **Champlain Local Health Integration Network Home and Community Care Waitlist**

We wish to advise that the resident waitlist for the Renfrew County long-term care homes for the months of October, November and December 2017 are as follows:

NUMBER OF CLIENTS ON WAITLIST			
Long-Term Care Home	October 2017	November 2017	December 2017
Bonnechere Manor	181	191	190
Caessant Care Cobden	81	87	92
Deep River & District Hospital – The Four Seasons Lodge	47	46	46
Grove (The) Arnprior & District Nursing Home	67	81	81
Groves Park Lodge	148	151	152
Marianhill Inc	182	192	198
Miramichi Lodge	278	294	301
North Renfrew Long-Term Care Services Inc.	75	76	76
Valley Manor Inc.	53	48	44

3. Flood Preparedness Train the Trainer Education

The County of Renfrew Emergency Services Department, in partnership with the Ministry of Natural Resources and Forestry, and the German Technisches Hilfswerk (THW), a Federal Agency for Technical Relief, hosted a day-long Train the Trainer session for flood preparedness for municipal staff and leaders on February 26, 2018.

The training was provided to assist municipal staff to mitigate the impact of flooding to residents by providing instruction regarding: advanced preparedness, building sandbagging stations, sand bag walls, and high volume pumping techniques. The training was both lecture-based and interactive with live demonstrations to prepare municipal staff to be able to organize and instruct volunteers in support of their residents in preparation for flooding. The course was attended by over 40 participants from municipalities across the County of Renfrew, Ottawa and Prescott Russell.

In addition to the technical training provided by the THW, the County of Renfrew provided free access to the Municipal 511 mapping tools and on-line community documents for providing live input to evolving community assets and assisting emergency management needs.

4. Silver Chain Challenge

Chief Michael Nolan, Director of Emergency Services met with representatives from the OVCATA (Ottawa Valley Cycling and Active Transportation Alliance), the Renfrew County and District Health Unit, The Physical Activity Network, and Lanark County on March 5, 2018 to start the planning for the 2018 Silver Chain Challenge. There was discussion related to expanding the challenge beyond Lanark and Renfrew. Schools, area walking groups and recreation programs are being actively engaged in this initiative that supports the County of Renfrew Active Transportation Program.

5. Trauma Bypass Protocol

The County of Renfrew Paramedic Service has been participating in a trauma bypass program with the Regional Trauma Network since 2015 in an effort to expand the current transport time from 30 to 60 minutes in the Field Trauma Triage guidelines for all paramedic.

Mr. Mathieu LeBreton, Trauma Coordinator with the Ottawa Hospital provided a presentation to Health Committee on this collaborative initiative and explained the goal of this program is to improve patient care and safety by bypassing community hospitals in favor of the definitive trauma care provided at the Civic Campus of the Ottawa Hospital.

The County of Renfrew Paramedic Service has created a collaborative process with the Ottawa Hospital that includes analyzing the system impact from a wider perspective and providing clear recommendations for improvements. The feedback received from the Ottawa Hospital has been crucial in enhancing the paramedic standard of care. This relationship also helps the paramedic service to grow in the quality of patient care and clinical outcomes. The Regional Trauma Network published their paper, entitled, *“Extension of the Trauma Bypass Protocol from 30 to 60 minutes time radius: How to implement a system change”* last week and has since been awarded the 2018 Interdisciplinary Trauma Network of Canada best open paper presentation from the Trauma Association of Canada.

6. Health Links Implementation Managers Announcement

The Health Links Implementation Managers announcement has been tabled for Council’s information.

7. Minister of Health and Long-Term Care

On February 26, 2018, Minister of Health and Long-Term Care Dr. Eric Hoskins announced his resignation as Minister and as Liberal MPP for St. Paul’s effective immediately, necessitating a cabinet shuffle.

Premier Kathleen Wynne announced the following changes:

- Dr. Helena Jaczek will move from Community and Social Services to Health and Long-Term Care; continues as Chair of Cabinet
- Mr. Michael Coteau will become Minister of Community and Social Services; continues as Minister of Children and Youth Services and Minister Responsible for Anti-Racism.

Minister Jaczek is a medical doctor and before entering politics she was Medical Officer of Health for the York Region. She has insight into and strong opinions on Ontario’s health system. Dr. Eric Hoskins will head up an Advisory Council for a National Pharmacare Program under the federal government.

8. Opportunity to Apply for New Long-Term Care Bed Capacity

On November 7, 2017, the government announced a commitment to build 5,000 new long-term care (LTC) beds by 2022 with more than 30,000 new LTC beds over the next decade. The action plan is entitled ‘Aging with Confidence: Ontario’s Action Plan for Seniors’. The Ministry of Health and Long-Term Care (MOHLTC) began accepting applications for interested parties across Ontario for new LTC bed capacity on February 12, 2018 and this is available until March 2, 2018, with the expectation that these LTC beds will be open and operational by 2022.

In addition to creating new LTC bed capacity under Aging with Confidence, the province is also stating their commitment to more staffing in LTC to reach an average of four hours of direct care per resident per day, representing 15 million hours of care for residents once fully phased in; promoting innovation in LTC by introducing new technologies to all LTC homes to help create a modernized and efficient system; and providing greater access to culturally appropriate LTC and in-home supports. Increased capacity and transformation in the quality and delivery of resident-centered care will ensure that LTC homes with new bed capacity will continue to be places where residents may live with dignity, security, safety and comfort.

9. Announcing New Staff to Bonnechere Manor

Mr. David Bromley, Environmental Services Supervisor, Bonnechere Manor resigned effective February 2, 2018. Mr. Bromley is acknowledged for making a significant positive impact on the residents, families, staff, volunteers and the Home. Mr. David Norton was the successful candidate for the Environmental Services Supervisor position and he started February 26, 2018. Mr. Norton has a solid background in long-term care and environmental services. Ms. Cayla McNulty, Food Services Supervisor and the Environmental Services staff are acknowledged for their work and support during this interim period.

Also, Ms. Claire Ullrich was the successful candidate for the Fundraising Coordinator position and she also commenced employment on February 26, 2018.

10. Health Sector Human Resource Recruitment

The health sector human resource shortages are a systemic issue and the County of Renfrew Homes has implemented various recruitment strategies.

Bonnechere Manor and Miramichi Lodge representatives attended the Algonquin College Job Fair on February 28, 2018 for summer recruitment. Thank you to Mr. Michael Barber, Media Relations/Grants Coordinator for producing the recruitment video that was developed for the Job Fair and shown during the Health Committee meeting. As well, new recruitment brochures and display boards were produced to showcase the Homes employment opportunities.

Bonnechere Manor implemented other recruitment strategies that include the following:

- Held onsite Job Fair at Bonnechere Manor October 16, 2017: all vacant Personal Support Worker (PSW) positions filled at that time
- Pilot Projects
 - Part time benefits for CUPE members who meet eligibility requirements
 - Minimum availability requirements of part time and casual CUPE staff

- Ability to schedule casual CUPE members every weekend during peak periods (summer and Christmas period)
- In discussion with Algonquin College regarding the provision of an onsite “live classroom” PSW program.

RESOLUTIONS

11. Quality Improvement Plans – Bonnechere Manor and Miramichi Lodge

RESOLUTION NO. H-CC-18-03-25

Moved by Chair
Seconded by Committee

THAT County Council approve the Warden, Chief Administrative Officer/Clerk and the Director of Long-Term Care to sign and submit the Quality Improvement Plans (QIPs) for Bonnechere Manor and Miramichi Lodge and submit to Health Quality Ontario before the March 31, 2018 deadline.

Background

With a vision for system-wide quality improvement, the Ministry of Health and Long-Term Care (MOHLTC) requires all health care sectors to submit an annual Quality Improvement Plan (QIP). A QIP is a formal, documented set of commitments that a health care organization makes to its residents, staff and community to improve quality through focused targets and actions. QIPs are used in many sectors to assist organizations in delivering quality programs and services. The MOHLTC defines the priority indicators and populates the data for falls, pressure ulcers and restraint use from the Home’s submission of data through Resident Assessment Instrument – Minimum Data Set (RAI-MDS). While there are many provincially prioritized indicators, homes must realistically consider current challenges, other priorities and resources available before identifying formal commitments through the QIP. It is acceptable for a home to not commit to a provincially prioritized indicator.

The Director of Care for each Home; Ms. Shelley Yantha, Bonnechere Manor and Ms. Jennifer White, Miramichi Lodge overviewed the draft Quality Improvement Plans (QIPs) for 2018/19 at the Health Committee meeting and the Quality Improvement Plans for Bonnechere Manor and Miramichi Lodge are tabled for Council.

BY-LAWS

12. Schedule E – Form of Compliance Declaration, Long-Term Care Service Accountability Agreement

RESOLUTION NO. H-CC-18-03-25

Moved by Chair
Seconded by Committee

THAT County Council adopt an amending By-law at their next session approving the Warden and the Chief Administrative Officer/Clerk submission of the signed 2018-19 Long-Term Care Service Accountability Agreement (LSAA) by the March 23, 2018 deadline and authorize the Warden and the Chief Administrative Officer/Clerk to sign the Long Term Care Service Accountability Agreement (LSAA) Amending Agreement, Schedule E – Form of Compliance Declaration for Bonnechere Manor and Miramichi Lodge.

Background

Bonnechere Manor and Miramichi Lodge each entered into a Long Term Care Service Accountability Agreement (LSAA) with the Champlain Local Health Integration Network (LHIN) for a three year term effective April 1, 2016. The Champlain LHIN can enter into a new LSAA with the service provider or amend an existing LSAA currently in effect. The Champlain LHIN requires the LSAA be signed and submitted by March 23, 2018 and the Schedule E-Form of Compliance Declaration to be signed for declaration of compliance returned by the March 31, 2018 deadline.

13. Multi-Sector Service Accountability Agreement (M-SAA)

RESOLUTION NO. H-CC-18-03-27

Moved by Chair
Seconded by Committee

THAT County Council adopt by By-law authorizing the Warden and the Chief Administrative Officer/Clerk to sign the Multi-Sector Service Accountability Agreement (M-SAA) Amending Agreement extension for the Senior/Adult Day Program for a twelve month period; April 1, 2018 to March 31, 2019 between the Champlain Local Health Integration Network (LHIN) and Bonnechere Manor for the continuation of 100% funding.

Background

Bonnechere Manor has been operating a Senior/Adult Day Program in Renfrew since February 1997 and in Cobden since May 2001. Both programs are available to residents in and around the communities, Monday to Friday from 8:00 a.m. to 4:00 p.m. Access

into the day programs is through the Champlain Local Health Integration Network (LHIN) Home and Community Care.

For the continuation of 100% funding for the Bonnechere Manor Senior/Adult Day Program, the Champlain LHIN notified Bonnechere Manor by email on March 2, 2018 requesting the signed Multi-Sector Service Accountability Agreement (M-SAA) Amending Agreement for a twelve month period; April 1, 2018 to March 31, 2019 be returned by the March 31, 2018 deadline.

**ADDENDUM TO
HEALTH COMMITTEE REPORT
DATED MARCH 28, 2018**

RESOLUTIONS

14. Proposed Amendments to Ontario Regulation 79/10: Administrative Monetary Penalties and Re-Inspection Fees

RESOLUTION NO. H-CC-18-03-30

Moved by Chair
Seconded by Committee

THAT County Council authorize the Warden to send a letter to the Minister of Health and Long-Term Care communicating the concern and disagreement with the government's proposed amendments to Ontario Regulation 79/10: Administrative Monetary Penalties and Re-Inspection Fees, under the Long-Term Care Homes Act.

Background

Bill 160 - Strengthening Quality and Accountability for Patients Act, 2017, received Royal Assent on December 12, 2017.

- Schedule 5 details legislative amendments to the Long-Term Care Homes Act (LTCHA), that:
 - Introduce a new suite of enforcement tools to enhance the existing inspections framework;
 - Introduce a consent-based framework that provides rules with respect to when and under what circumstances a resident can be confined; and
 - Expand a Board of Management's capacity to borrow for operating purposes, enable borrowing for capital purposes and increase the maximum ratio for the operating reserve.

The Ministry continues to engage and seek input from health system partners and the public regarding the development of regulatory proposals related to these legislative changes.

Administrative Monetary Penalty (AMP) Framework

1. Once in force, an AMP would be issued against a licensee for each non-compliance with a requirement under the LTCHA, which results in an order, and where on any subsequent follow-up inspection(s), the licensee continues to be in non-compliance with the same requirement, which results in a further order.
When a licensee returns to compliance, an AMP would not be issued.
2. The Ministry is proposing an AMP framework that would define three categories of risk: Critical, High and Other.
 - (a) AMPS in the Critical and High Risk categories would have legislative and regulatory references assigned.
 - (b) All provisions not identified as Critical or High Risk will be identified as “Other” for the purpose of levying an AMP.
 - (c) AMP amounts would correspond to the level of risk presented and escalate with each re-issuance.

High and Critical Risk AMP Categories

HIGH RISK AMPs	
High Risk Categories	Legislative/Regulation reference Act: <i>Long Term Care Homes Act, 2007</i> ; Reg: <i>O. Reg. 79/10</i>
Alleged/actual abuse/assault	Act s. 3(1); s.19; s.20 Reg: s. 98
Continence care and bowel management	Reg s.48; s.51
Falls	Reg s.48; s. 49
Infection Prevention and Control	Act s. 86 Reg. 229
Medication Incidents	Reg. s. 129(1); s.131; s.135
Nursing and Personal Support (including 24/7 Nursing)	Act: s. 8 (1) (3) Reg. s.31 (2) (3)
Pain Management	Reg s.48; s. 52
Responsive Behaviours	Reg: s.53
Restraints	Act s. 3(1); s. 29; s. 30(1); s. 31 Reg : s. 110; s. 112
Safe and Secure Environment	Act s.23; s.24 Reg. s.9; s.15; s.16; s.91; s.107; s.230
Skin and Wound	Reg s.48; s. 50
Weight loss management	Act s.11 Reg s. 68; s. 69; s.74; s.75

CRITICAL RISK AMPs	
Critical Risk Categories	Legislative/Regulation reference Act: <i>Long Term Care Homes Act</i> ; Reg: <i>O. Reg. 79/10</i>
Operations of Homes - Administrator	Act s.70 Reg. s.212 (1) (4) (5) (6)
Operations of Homes - Director of Nursing and Personal Care	Act s. 71 Reg. s. 213 (1) (4) (5)
Operations of Homes - Medical Director	Act s.72

The Ministry of Health and Long-Term Care (MOHLTC) is seeking input from health system partners regarding these legislative changes. AdvantAge Ontario is sending a letter on behalf of their non-profit Long-Term Care Home members. The Eastern Ontario Wardens' Caucus - Chief Administrative Officers have expressed similar concern. Staff recommends that the Warden send a letter to the MOHLTC stating our concern and disagreement with the proposed legislative changes and to specifically recommend that the approach should be to target willful non-compliance and to focus on the very small percentage of Long-Term Care (LTC) homes (approximately 6%, according to government) that are evidenced to repeatedly be unwilling to comply with Orders. Further, to take the opportunity to urge the government to instead focus on increasing long-term care funding now, consistent with the MOHLTC Sharkey report and to create a strategy for the required human resources to implement fair and adequate funding as well as the new beds coming on stream.

All of which is respectfully submitted,

Janice Visneskie Moore, Chair

And Committee Members: G. Doncaster, M. Donohue, R. Kingsbury, K. Love, J. Murphy and R. Reid

The Report and Addendum were adopted as presented.

Councillor Robert Sweet, Chair of the Development & Property Committee, brought in and read the resolutions of the following report:

March 28, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development & Property Committee**, wish to report and recommend as follows:

INFORMATION

1. **Planning Division Activity Tracker**

Tabled is the Activity Tracker for February 2018. In February, the Planning Division opened 12 new severance applications and prepared 4 planning checklists for general inquiries (pre-consultations).

For the period January – February 2018, the County of Renfrew opened 20 severance applications compared to 23 over the same period in 2017. With respect to decisions, 15 decisions were rendered in January – February 2018 compared to 24 rendered over the same period in 2017.

Applications for a plan of subdivision and plan of condominium were received for a development that will result in the creation of 54 single detached lots in the Township of Madawaska Valley.

2. **Ottawa River Watershed Study**

In order to ensure that the perspectives of the municipalities are represented for the Ottawa River Watershed Study, the County of Renfrew was requested to provide feedback by completing an Engagement Guide which relates to the key themes of Motion M-104 that was passed on May 3, 2017 in the House of Commons. Staff will submit the tabled Engagement Guide on behalf of the County of Renfrew prior to the April 6, 2018 deadline.

3. **Ottawa Valley Tourism Conference & Annual General Meeting (AGM)**

The 2018 Ottawa Valley Tourism Conference & AGM will be held Monday, April 30, 2018 at the Santa Fe Southwestern Grill in Renfrew, Ontario.

This year's conference will be a full day event and feature a keynote presentation titled "Online Reputation Management and How to Improve your TripAdvisor Performance," as well as a stakeholder session from Ontario's Highlands Tourism Organization. Full details and registration will be announced shortly.

4. Latitude Geographics

The County of Renfrew received the tabled notice from Latitude Geographics, host of the County's Web GIS applications (public site & secure login site), which advises that due to demand and licensing restrictions with their Partner ESRI, the hosting location will need to be modified. Staff will be working with County's Information Technology Division, ESRI and Latitude Geographics to ensure that the transition is seamless. Costs associated for this transition are included in the 2018 budget. Staff will be providing each municipality information on this transition.

5. County Official Plan Open Houses and Special County Council Meetings

To advise of the changes made in the March 2018 draft Official Plan and to provide the public an opportunity to address County Council, a second open house and special County Council meeting is scheduled for **Wednesday, April 4, 2018** – Germania Club Pembroke, 118 Bennett Street, Pembroke, Ontario. The format will be as follows:

- **2:00 – 4:30 p.m. – Open House/Drop In** – County staff will be available to meet with residents one-on-one.
- **6:00 – 9:00 p.m. – Formal Special County Council Meeting** – The meeting will begin with a presentation by County Staff on the Official Plan and the major changes proposed in the March 2018 draft version. After the staff presentation, the public will have the opportunity to formally address County Council.

In an effort to make efficient use of time available at the formal council meeting, those who wish to address or make a presentation to County Council will be requested to sign in before the meeting starts and will be scheduled in a "first-come, first-serve" order. Presentations will be no more than five (5) minutes.

6. Building Better Communities and Conserving Watersheds Act, 2017

Tabled are two pieces of information received that provide an update on the *Building Better Communities and Conserving Watersheds Act, 2017* which was passed on December 12, 2017 and will come into effect on April 3, 2018.

7. Missing Link Snowmobile Club Inc. – HCM Communications

Tabled is correspondence received from The Missing Link Snowmobile Club Inc. that was issued to the United Councils of Head, Clara & Maria Council and staff with regards to the ongoing written communications regarding the Algonquin Trail.

RESOLUTIONS

8. County Administration Building HVAC Replacement Project

RESOLUTION NO. DP-CC-18-03-28

Moved by Chair
Seconded by Committee

THAT County Council approves that the deficit amount for the heating, ventilation and air conditioning project in the amount of \$49,882 be withdrawn from the Building Reserve Fund.

Background

The replacement of the Heating, Ventilation and Air Conditioning project is complete. Substantial completion of the project was achieved on December 19, 2017. The approved capital budget for the project was \$750,000. Project overruns were experienced due to unexpected roof replacement costs. The total project cost including taxes is \$826,746. A Save on Energy grant of \$26,864 has been approved leaving a total project cost of approximately \$799,882 and a project deficit of \$49,882. An application has been processed to the Municipal Greenhouse Gas Challenge fund to recover part of the HVAC Replacement Project costs but a response to the application has not been received to date. Our Committee recommends that the additional funds in the amount of \$49,882 be withdrawn from the Building Reserve Fund.

BY-LAWS

9. Ottawa River Geomatics Information Systems (GIS) Story Map

RESOLUTION NO. DP-CC-18-03-26

Moved by Chair
Seconded by Committee

THAT County Council pass a By-law to execute an agreement with Parks Canada Agency, a body corporate established under section 3 of the *Parks Canada Agency Act* (“Parks Canada”) represented by the Chief Executive Officer to develop content for a web-based, interactive story map highlighting and promoting important features along the Ottawa River.

Background

The objective of this Project is to develop content for a web-based, interactive story map highlighting and promoting important features along the Ottawa River. These include the natural, cultural and recreational values for which the river is designated as a Heritage River by the Canadian Heritage Rivers System (CHRS). Parks Canada agrees to contribute to the Recipient an amount not exceeding \$14,955 over the fiscal year 2018-19 towards the eligible expenditures.

A By-law executing an agreement with Parks Canada Agency, a body corporate established under section 3 of the *Parks Canada Agency Act* ("Parks Canada") represented by the Chief Executive Officer is required. By passing this By-law, the County of Renfrew agrees to provide funding equivalent to \$14,955 in-kind from its own funds or other sources for the implementation of the Project.

10. Ottawa Valley Tourist Association/County of Renfrew/City of Pembroke Agreement

RESOLUTION NO. DP-CC-18-03-27

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law authorizing the Warden and Clerk to enter into a formal agreement with the City of Pembroke and the Ottawa Valley Tourist Association with respect to ongoing financial and program participation in a Destination Marketing Organization (DMO) for a five-year term commencing on January 1, 2018;

AND FURTHER THAT By-law 88-13, being a By-law to execute an agreement with the City of Pembroke and the Ottawa Valley Tourist Association regarding financial support for tourism promotion and development for the 2013 to 2017 term be repealed.

Background

The County of Renfrew, the Ottawa Valley Tourist Association (OVTA) and the City of Pembroke have successfully maintained a three-way partnership to promote and develop tourism in the Ottawa Valley for a number of years. The agreement details a specific set of tourism promotion and development programs which will represent the basis for ongoing financial participation by the City of Pembroke towards a regional tourism program.

The agreement was reviewed and approved by the Board of Directors of the Ottawa Valley Tourist Association at their January 17, 2018 meeting. The City of Pembroke Council has approved, signed and returned the agreement to the OVTA.

11. Social Services – Renfrew County Child Care Lease Renewal 545 Pembroke Street West

RESOLUTION NO. DP-CC-18-03-29

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law to Amend By-law 7-13 to extend the lease agreement with PMD Holdings at 545 Pembroke Street West, Pembroke, Ontario for Child Care Offices from April 1, 2018 until March 31, 2023.

Background

The existing lease agreement between the County of Renfrew and PMD Holdings at 545 Pembroke Street West, Pembroke expires on March 31, 2018. The Option to Extend clause of the lease was exercised in which all terms of the lease remain the same except for the lease rate. The term of the new lease is for five years commencing on April 1, 2018 and expiring on March 31, 2023 with an annual two per cent increase in the lease rent. The square foot cost rate is favourable when compared to other properties. Tabled is a memorandum from Mr. Jeffrey Foss, Director of Finance/Treasurer indicating that the lease is in accordance with the Corporate Policy GA-04 Statement of Lease Financing Policy.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, G. McKay, T. Millar, J. Murphy

The Report was adopted as presented.

Councillor Debbie Robinson, Chair of the Social Services Committee, brought in and read the resolutions of the following report:

March 28, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Social Services Committee**, wish to report and recommend as follows:

INFORMATION

1. 2017 and 2018 Renfrew County Social Housing Registry Waitlist Statistics Comparison

2018	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	36	1006	41
February	18	1006	41
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

2017	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	23	1004	48
February	16	1009	43
March	46	1016	49
April	54	1025	38
May	39	1004	46
June	52	1015	48
July	26	1031	45
August	48	1020	42
September	37	1020	43
October	42	1012	47
November	21	1007	45
December	24	1002	43

Eligible applicants on the Renfrew County Social Housing Registry waitlist represent actual number of households waiting for housing.

NOTE: Of the 1006 applicants waiting for housing as of February 28, 119 are currently living in a social housing unit, but are waiting for a transfer to another unit due to a change in their accommodation needs.

2. Child Care Statistics

2017 and 2018 Child Care Fee Subsidy Statistics Comparison

This report indicates the number of families and children on the caseload who are receiving fee subsidy for the month.

	2017		2018	
	FAMILIES	CHILDREN	FAMILIES	CHILDREN
January	312	455	326	474
February	310	455		
March	312	458		
April	313	460		
May	313	459		
June	310	460		
July	314	483		
August	321	495		
September	331	500		
October	309	451		
November	319	467		
December	327	478		

CURRENT COUNTY CENTRALIZED WAITLIST TOTAL - 350

2016 and 2017 Integration Coordinator Statistics Comparison

This report indicates the number of children presently being served through the Special Needs Integration Services and the number of children receiving special needs resource funding.

	2017		2018	
	Total Active Files	Receiving Resource Funding	Total Active Files	Receiving Resource Funding
January	143	65	160	72
February	113	53		
March	120	61		
April	126	54		
May	141	65		
June	148	67		
July	151	48		
August	154	50		
September	151	60		
October	159	57		
November	165	60		
December	155	58		

3. Ontario Works Caseload Statistics

2017 and 2018 Monthly Caseload Comparison

	2017 Total Caseload	2018 Total Caseload	Percentage of Change
January	1278	1357	6.18%
February	1331		
March	1358		
April	1363		
May	1389		
June	1374		
July	1338		
August	1342		
September	1290		
October	1287		
November	1314		
December	1333		

4. Ontario Renovates Program Update

Ontario Renovates is a program that provides financial assistance to homeowners by way of a forgivable loan to repair their home to acceptable standards while improving the energy efficiency and/or increasing accessibility of their unit. In order to qualify for the program, there is a formal application process and certain criteria must be met including market value of the home and a household income limit.

The Ontario Renovates Program is offered as a part of the Investment in Affordable Housing for Ontario (IAH) Program funded by the Ministry of Housing. Funding is provided in the form of a 10 year, interest free forgivable loan to homeowners based on the cost of approved work items up to \$10,000.00 (mortgage on title). In addition, funding for accessibility repairs made to a home up to a maximum of \$3,500.00 as based upon the cost of approved work items is in the form of a grant and does not require repayment.

Applications for the program are reviewed for eligibility on a first come first serve basis. In the past response to this program has been overwhelming and funds are committed very quickly. Applications for this year's program should be available in early April 2018.

The following table shows the number of homeowners assisted through the Ontario Renovates Program up to December 31, 2017:

Ontario Renovates Recipients as of December 31, 2017 by Municipality	
Township of Admaston/Bromley	6
Town of Arnprior	7
Township of Bonnechere Valley	33
Township of Brudenell, Lyndoch & Raglan	3
Town of Deep River	3
Township of Greater Madawaska	4
Township of Head, Clara & Maria	0
Township of Horton	6
Township of Killaloe, Hagarty & Richards	11
Township of Laurentian Valley	14
Town of Laurentian Hills	3
Township of Madawaska Valley	18
Township of McNab/Braeside	5
North Algona, Wilberforce Township	11
City of Pembroke	15
Town of Petawawa	3
Town of Renfrew	17
Township of Whitewater Region	13
TOTAL	172

5. Homeownership Program Update

The Homeownership Program is offered as a part of the Investment in Affordable Housing for Ontario Program 2014 Extension funded by the Ministry of Housing. This program assists low-to-moderate-income renter households to purchase affordable homes by providing down payment assistance in the form of a forgivable loan. In order to qualify for the program, there is a formal application process and certain criteria must be met including:

- Be a renter household buying a sole and principal residence in the County of Renfrew.
- In 2017 the purchase price of a home could not exceed the average resale price of \$216,752 (anticipate new figure in early March).
- In 2017 the household income could not exceed \$80,300, which included all sources of income (anticipate new figure in early March).

Assistance is forgiven after a minimum of 20 years – the affordability period for the Homeownership component.

Complete applications are reviewed for eligibility on a first come first serve basis and it is anticipated that this program will begin mid-year 2018.

The following table shows the number of applicants assisted through the Homeownership Program up to December 31, 2017:

Homeownership Recipients by Municipality					
	2009	2010	Year 4 Extension 2017-2018	Year 5 Extension 2018-2019	Total
Township of Admaston/Bromley	0	1	0		1
Town of Arnprior	0	0	0		0
Township of Bonnechere Valley	0	0	1		1
Township of Brudenell, Lyndoch & Raglan	0	0	0		0
Town of Deep River	4	1	3		8
Township of Greater Madawaska	1	0	1		2
Township of Head, Clara & Maria	0	0	0		0
Township of Horton	0	0	0		0
Township of Killaloe, Hagarty & Richards	0	0	1		1
Township of Laurentian Hills	0	0	2		2
Township of Laurentian Valley	3	0	0		3
Township of Madawaska Valley	0	0	0		0
Township of McNab/Braeside	1	0	0		1
Township of North Algona, Wilberforce	0	0	0		0
City of Pembroke	10	0	1		11
Town of Petawawa	1	0	1		2
Town of Renfrew	0	4	3		7
Township of Whitewater Region	2	0	1		3
TOTAL	22	6	14	0	42

6. Innovation, Evidence and Capacity Building (IEC) Fund Application

The County of Renfrew submitted an application in April 2017 to the 2017-18 Innovation, Evidence and Capacity Building (IEC) Fund for funds to conduct a Housing Supply and Needs Assessment. We are tabling for Council's information a copy of an email dated February 20, 2018 from Mr. Keith Extance, Ministry of Housing, advising that the County of Renfrew's application for 2017-18 was not successful. The Ministry of Housing has since announced a Call for Proposals for the 2018-19 Innovation, Evidence and Capacity Building Fund and the County of Renfrew will be revising its proposal and submitting an application for the 2018-19 funding.

7. Ministry of Housing – Auditor General's Report on Social and Affordable Housing in Ontario

We are tabling for Council's information a letter dated February 27, 2018 addressed to Warden Jennifer Murphy from the Honourable Peter Milczyn, Minister of Housing regarding the 2017 Auditor General's Report providing recommendations on social and affordable housing in Ontario. As a first step, the Ministry has advised Service Managers that it will be undertaking an information gathering process to better understand how Service Managers are administering their waitlists and how waitlist and access systems can be improved as they move forward in modernizing social housing in Ontario.

At the last meeting of the Social Services Committee a discussion was held regarding the Ministry's approach to the Auditor General's recommendations and the Committee expressed concern that the Ministry seems to be placing the burden on Service Managers. The Social Services Committee directed that a letter be sent to the Minister of Housing under the Warden's signature outlining the concerns. The letter is attached for Council's information.

RESOLUTIONS

8. Social Infrastructure Fund (SIF) Year 3 Funding – Expansion of Ontario Renovates & Homeownership Programs

RESOLUTION NO. SS-CC-18-03-20

Moved by Chair
Seconded by Committee

THAT County Council approves that the \$521,300 provided to the County of Renfrew in 2018-19 under the Social Infrastructure Fund (SIF) Agreement be utilized for the expansion of the Ontario Renovates and Homeownership Programs. FURTHER, THAT the Administration Fee be used to off-set associated costs needed to support the delivery of the program.

Background

On August 9, 2017 the County of Renfrew was informed by the Province of Ontario that it had committed to increasing Ontario's affordable housing options across the Province. In that letter, the Province notified the County of Renfrew of an increase in funding of \$521,300 in 2018-19 under the Social Infrastructure Fund (SIF) Agreement.

The current SIF-IAH Program Guidelines remain in effect for the 2018-19 funding. As with the first two years of the SIF-IAH, the Province requires Service Managers to dedicate SIF-IAH funding to meet the housing needs of the following priority groups and activities:

- supporting affordability for tenants in social housing buildings with expiring operating agreements and/or federal subsidies;
- seniors;
- persons with disabilities including adults with developmental disabilities;
- Indigenous peoples;
- the chronically homeless;
- youth;
- preventing homelessness as individuals transition from provincially-funded institutions such as hospitals, correctional facilities and the child welfare system.

Current Program Commitments:

The tables below outline the County of Renfrew's funding allocations and commitments for the Investment in Affordable Housing – 2014 Extension (IAH), and Social Infrastructure Fund (SIF).

Table 1: Investment in Affordable Housing (IAH) Extension 2014

Program Component	Planned Financial Commitment						Total
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	
	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	
Capital Components							
Rental Housing		2,000,015					2,000,015
Homeownership				249,280	386,810		636,090
Ontario Renovates	225,000		149,850	500,000	500,000	359,845	1,734,695
Operating Component							
Rent Supplement							
Housing Allowance-Direct		10,500	60,000	60,000	120,000	120,000	370,500
Housing Allowance-Shared	277,170						277,170
SM Administration Fees	26,430	53,185	53,150	53,120	52,990	25,255	264,130
Total	528,600	2,063,700	263,000	862,400	1,059,800	505,100	5,282,600

Table 2: Social Infrastructure Fund (SIF)

	Year 1 (2016-17)	Year 2 (2017-18)	Year 3 (2018-19)
SIF – Increase to IAH/Seniors		\$2,105,300	\$521,300
SHIP – Social Housing Improvement Program	\$1,097,100		

In exploring options to best utilize the funds provided to the County in August of 2017, staff investigated opportunities to increase the number of units available to families as the best means of reducing the need and addressing a growing waitlist. Four areas were investigated:

1. Creation of new Private/County Partnership to construct a new facility in the County. After discussions with developers, it was determined that the amount of funds allocated by the Province (\$521,300) was not sufficient to support the construction of a new affordable housing project in the County of Renfrew.
2. The creation of a pilot program that would permit the construction of second dwelling units in existing residence. Second Residential Unit Affordable Housing Grants of up to \$30,000 or up to 75% of the total cost (the lesser of the two). The grant would consist of a forgivable loan over a 15 year period. After consultation with local municipalities it was determined that a significant number did not have the necessary provisions within local zoning by-laws to permit the creation of secondary dwelling units.
3. Second Residential Unit Municipal Fee Rebate – this stream provides a forgivable loan for projects within areas of the County of Renfrew where Planning applications are required to permit a second residential unit. Eligible expenses would include required municipal application fees of up to a maximum \$5,000. Forgiveness of the loan is dependent on providing the unit at an affordable rental rate to an income qualified household for a minimum one year affordability period. This program was linked to the creation of the Second Residential Unit Affordable Housing Grants where a property owner may experience significant application fees or development charges.
4. Expansion of the Ontario Renovates Program and Homeownership Program continues to be a viable option; however the expansion of the programs comes with resourcing challenges as both programs require a considerable amount of oversight and administration.

In 2018/19, housing staff are committed to deliver both the Homeownership and Ontario Renovates components of the IAH 2014 Extension Program. It is recommended that the funds provided by the Province (\$521,300) be utilized to expand the Ontario Renovates Program and the Homeownership Program.

9. Child Care and Early Years Division – Hiring of Summer Students

RESOLUTION NO. SS-CC-18-03-21

Moved by Chair
Seconded by Committee

THAT County Council approves the Child Care and Early Years Division hiring two summer students, full time (35 hours per week), for 16 weeks from May to August 2018, to support Integration Services and Fee Subsidy utilizing 100% provincial funding.

Background

In the past the Child Care and Early Years Division has hired a summer student to support Integration Services due to the increased demand for support during the summer months as children who are on summer break participate in summer camp programs. There is also an increase in fee subsidy caseload demands as a result of placement changes for children due to summer time care.

A Business Case outlining the recommendation and financial considerations is attached.

10. Ontario Works Division – Staffing

RESOLUTION NO. SS-CC-18-03-22

Moved by Chair
Seconded by Committee

THAT County Council approves that the Ontario Works Division hire an additional 1 FTE Ontario Works Agent, Group 6 of the non-union Staff Salary Grid (\$60,022 - \$68,496 plus benefits per year), based on 1820 hours per year, and reduce 1 FTE Customer Service Representative, a reduction of \$43,689 - \$49,856 plus benefits per year based on 1820 hours per year.

Background

Over the past several years the Ontario Works caseload has steadily been increasing, from 1,023 cases in 2011 to 1,333 in 2017, a 30% increase over the previous six years. At the same time, Ontario Works has been going through a service transition with the introduction of the Social Assistance Management System (SAMS). The introduction of SAMS has changed the administrative processes, as well as changed the role of the Ontario Works Agent. The introduction of SAMS has led to the addition of the new Eligibility Verification Process and a more intensive case management process that supports better outcomes for clients.

The social assistance modernization that began in 2017 has resulted in a number of efficiencies within the administration of the program, which has led to a reduction in the administrative functions currently held by the Customer Service Representative.

The Ontario Works Agent position will be filled through an internal competition, and it is anticipated that a current Customer Service Representative will be the successful candidate.

A Business Case outlining the recommendation and financial considerations is attached.

All of which is respectfully submitted.

Debbie Robinson, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, J. Murphy, R. Reid, J. Reinwald, W. Stack

The Report was adopted as presented.

Councillor Walter Stack, Chair of the Finance & Administration Committee, brought in and read the resolutions of the following report and the Addendum to the Report:

March 28, 2018

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance & Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. **Council Remuneration**

Tabled is the Treasurer's Statement of Remuneration and Expenses paid to County Council as at February 28, 2018.

2. **Annual Repayment Limit**

Tabled is a copy of a letter dated February 27, 2018 from the Ministry of Municipal Affairs providing the County of Renfrew's 2018 Annual Repayment Limit (ARL) respecting long-term debt and financial obligations. The ARL was calculated based on 25% of the County of Renfrew's 2016 net own source revenues as reported in our 2016 Financial Information Return (FIR).

3. **2018 Tax Policy**

The Tax Policy Working Group, consisting of all local Municipal Treasurers, met on Wednesday, March 21, 2018 at 10:00 a.m. Mr. Jeffrey Foss, Director of Finance/Treasurer will provide a report and taxation By-laws to the April session of County Council.

4. **2017 Unaudited Financial Statement**

Mr. Jeffrey Foss, Director of Finance/Treasurer will be providing an overview of the 2017 Unaudited Treasurer's Report during the various Standing Committees of County Council during the April meetings.

5. **Canada-Ontario Sign Infrastructure Program Agreement – AMO/Petawawa Boulevard**

AMO recently informed its members that the Canada-Ontario Infrastructure Agreement has been signed (Tabled).

With regard to the planned upgrades to Petawawa Boulevard (County Road 51), tabled are two letters from the Town of Petawawa and Garrison Petawawa.

As directed by County Council to include important future projects in the County's Asset Management Plan, the inclusion of several projects to be completed will be included in the Asset Management plan for review of committee and council in April (including Petawawa Boulevard).

Our Committee has directed staff to meet with Mr. John Yakabuski, Renfrew-Nipissing-Pembroke, MPP to bring forward the Petawawa Boulevard project as a priority item with the Provincial government.

6. Eastern Ontario Wardens' Caucus

Tabled is a Communications Update from the Eastern Ontario Wardens' Caucus.

7. Canadian Nuclear Laboratories (CNL) – Site Licence Renewal

Tabled is a letter dated February 19, 2018 from Mr. Mark Lesinski, President & CEO and Mr. Patrick Quinn, Director, Corporate Communications, Canadian Nuclear Laboratories thanking the County of Renfrew for support of CNL's site licence renewal.

8. Lame Duck Councils in Ontario – Municipal Election

Tabled is an article from the Municipal World Magazine entitled "Lame Duck Councils in Ontario – Restricted acts after nomination day". A council may become lame duck during the period from nomination day, July 27 to election day, October 22, and from election day to November 30 which is the end of the current term. A recommendation will be brought forward prior to the nomination date of July 27.

9. Policy GA-06 Investment Policy

The Statement of Investment Policies and Goals is intended to direct the investment of surplus cash, Trust Funds, Reserve and Reserve Funds of the Corporation of the County of Renfrew in accordance with the requirements of the Municipal Act, 2001, S.O. 2001 c.25 and Ontario Regulation 438/97, as amended. This policy also requires that the Treasurer report annually to Council on investment activities as per the requirements of Ontario Regulation 438/97, as amended. The following is the report of the Treasurer:

The investment portfolio, as at December 31, 2017, is represented in the following table.

Investment Type - 2017	Amount	% of Total
Current Accounts (RAAG)	30,712,794.72	79.0%
Montreal Trust (Jun 8/21 - 2.00%)	404,536.99	1.0%
Bank of Montreal GIC (Sep 20/21 - 1.75%)	502,469.18	1.3%
Equitable Bank GIC (Sep 20/21 - 1.86%)	100,522.05	0.3%
Laurentian Bank GIC (Sep 20/21 - 1.86%)	100,524.88	0.3%
Presidents Choice Bank GIC (Sep 20/21 - 1.76%)	100,496.66	0.3%
Bank of Montreal GIC (Oct 22/18 - 2.92%)	1,005,680.00	2.6%
CDN Western Bank (May 7/18 - 1.86%)	1,012,179.18	2.6%
Bank of Montreal GIC (Oct 15/19 - 2.46%)	1,005,256.99	2.6%
National Bank (May 7/19 - 2.00%)	1,013,095.89	2.6%
Montreal Trust (May 7/20 - 2.20%)	1,014,405.48	2.6%
HSBC Bank of Canada GIC (Aug 12/20 - 2.10%)	403,267.95	1.0%
BMO Trust (Sep 16/20 - 2.16%)	503,166.03	1.3%
Home Equity Bank (Sep 16/20 - 2.17%)	100,636.14	0.3%
Manulife Bank GIC (Sep 19/22 - 2.65%)	503,775.34	1.3%
B2B Bank GIC (Dec 5/22 - 2.87%)	100,212.30	0.3%
Canadian Tire Bank GIC (Dec 5/22 - 2.91%)	100,215.26	0.3%
Concentra Bank GIC (Dec 5/22 - 2.90%)	100,214.52	0.3%
LBC Trust GIC (Dec 5/22 - 2.87%)	100,212.30	0.3%
Totals	38,883,661.86	100.0%

The County of Renfrew made the following investment transactions in 2017:

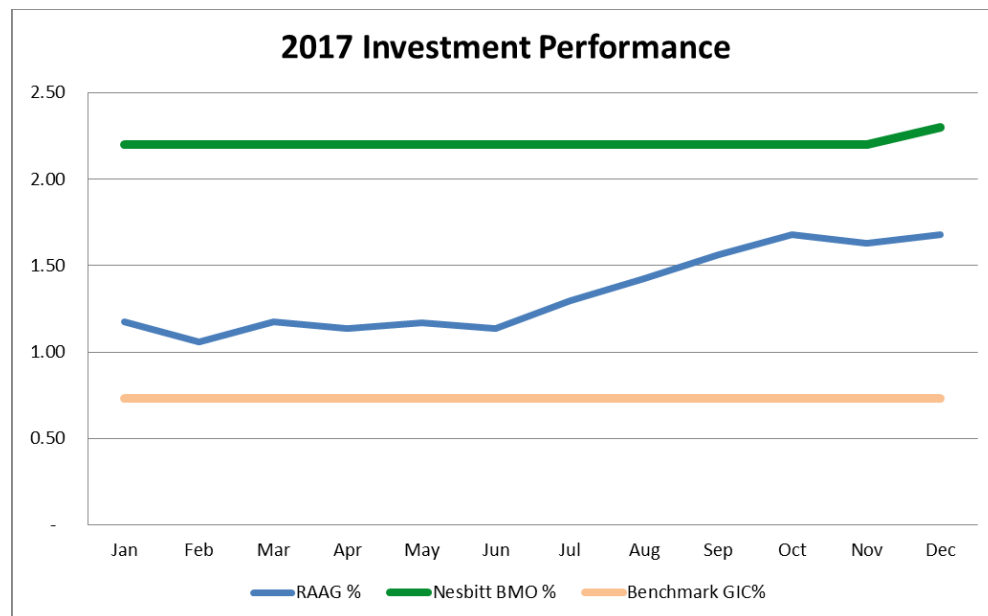
Investment Type - 2016	Purchased	Redeemed
Manulife Bank GIC (Sep 19/22 - 2.65%)	500,000	
B2B Bank GIC (Dec 5/22 - 2.87%)	100,000	
Canadian Tire Bank GIC (Dec 5/22 - 2.91%)	100,000	
Concentra Bank GIC (Dec 5/22 - 2.90%)	100,000	
LBC Trust GIC (Dec 5/22 - 2.87%)	100,000	
CDN Western Bank (Sep 18/17 - 2.55%)		(500,000)
CDN Tire (Dec 5/17 - 2.45%)		(400,000)
Totals	900,000	(900,000)

The following table provides a summary of the performance of the portfolio of investments for 2017, compared to the Bank of Canada 1 Year GIC benchmark:

Date	Actual RAAG County Rate Blended (Pooled and Unpooled)	Average BMO Nesbitt Investment Return	1 YEAR GIC Benchmark
Jan	1.17	2.2	0.73
Feb	1.06	2.2	0.73
Mar	1.17	2.2	0.73
Apr	1.13	2.2	0.73
May	1.17	2.2	0.73
Jun	1.13	2.2	0.73
Jul	1.30	2.2	0.73
Aug	1.43	2.2	0.73
Sep	1.56	2.2	0.73
Oct	1.68	2.2	0.73
Nov	1.63	2.2	0.73
Dec	1.68	2.3	0.73
Average	1.68	2.21	0.73

Note: Rates from the Bank of Canada (GIC) are as of the last day of the month. County rates are actual based on interest earned during the month.

The following chart presents a graphical perspective on our investment performance compared to our benchmark - the Chartered Bank administered 1 year guaranteed investment certificate (GIC) rates of return.

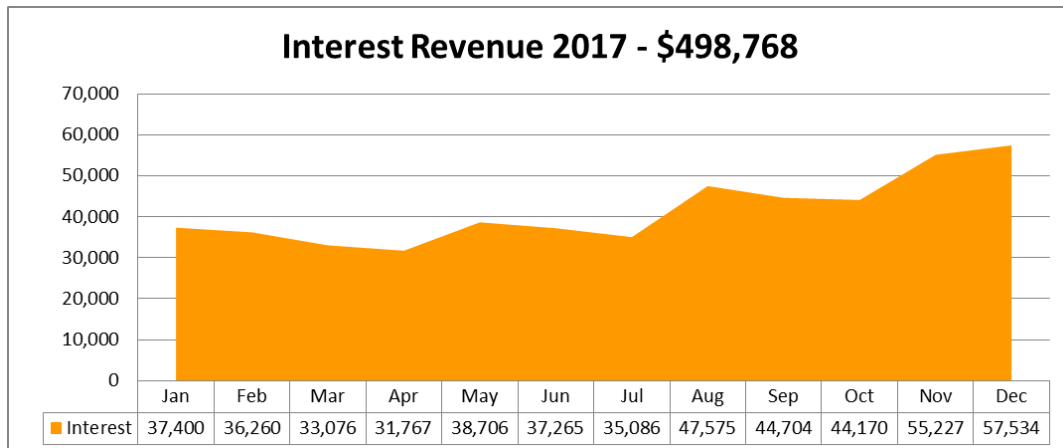


The County of Renfrew, as part of the Renfrew Area Administrators Group (RAAG), receives a preferred rate on all current funds held in a RAAG account. The current program provides for a return of Bank Prime less 1.55% on all funds invested outside of the pool and bank prime less 1.5% for all funds used by other members of the pooled arrangement. Our average rate of return for the RAAG current accounts was **1.68%** (1.15% in 2016). The RAAG banking arrangement was opened to a Request for Proposal

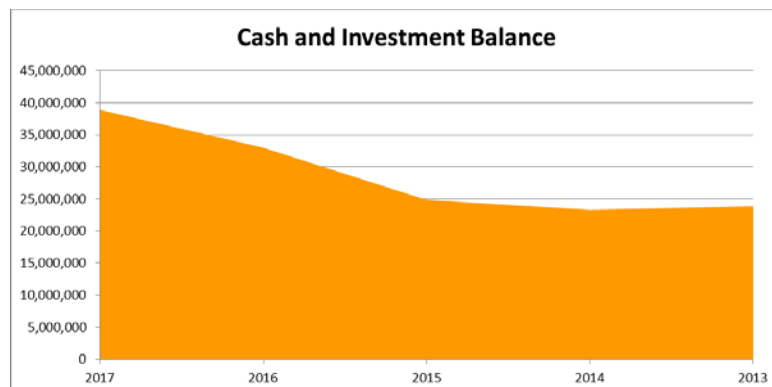
process in 2012, and the Bank of Montreal was awarded a new 5 year term starting August 1, 2012. In 2017, the Renfrew Area Administrators Group (RAAG) exercised their option for a five year extension to the existing BMO agreement for the period August 1, 2017 – July 31, 2022.

In addition to the RAAG program listed above, the County of Renfrew utilizes BMO Nesbitt Burns to source other investment opportunities in accordance with our Investment Policy and the Municipal Act. These investments are in the form of Canadian and Provincial guaranteed bonds, municipal bonds, deposit certificates for Schedule I or II banks and deposit certificates for loan and trust corporations. We utilize a 5 year laddered approach to investing which is an investment strategy that reduces the reinvestment risk associated with rolling over maturing bonds and fixed-income products all at once and also helps manage the flow of money, ensuring that we have a steady stream of cash flows available to us every year. Our average rate of return with BMO Nesbitt Burns was **2.21% (2.28% in 2016)**.

Total interest received and accrued for 2017 was **\$498,768** (\$380,844 in 2016). The premium we earned through our BMO Nesbitt Burns investment program was approximately **\$42,930** (\$8,100,000 x (2.21% - 1.68%)).



The five year history of the cash and investment positions for the County of Renfrew is presented in the following chart:



Compliance With Investment Policies and Goals

It is the opinion of the Treasurer that all investments were made in accordance with the investment policies and goals adopted by the County of Renfrew.

10. County Council Remuneration

On March 5, 2018 the Human Resources Department emailed all Counties in Ontario a general survey to obtain both their remuneration by-laws and the annual compensation paid out to elected officials for 2017. An advertisement for a Citizens Committee will be placed in newspapers in April with a meeting of the Citizens Committee to be held in early May. The Citizen's Committee will present their report to Committee and Council in June. Tabled is the email that was sent on March 5, 2018.

11. Ontario Supporting Municipalities to Ensure Safe Transition to Federal Cannabis Legalization

Ontario is stepping up support for municipalities and law enforcement to help ensure communities and roads are safe in advance of the federal government's legalization of cannabis. The province will provide \$40 million of its revenue from the federal excise duty on recreational cannabis over two years to help all municipalities with implementation costs related to the legalization of cannabis.

Ontario's plan to create fairness and opportunity during this period of rapid economic change includes a higher minimum wage and better working conditions, free tuition for hundreds of thousands of students, easier access to affordable child care, and free prescription drugs for everyone under 25 through the biggest expansion of medicare in a generation.

Tabled is the news bulletin from Ontario's Ministry of Finance regarding the plan, and an AMO Member Question and Answer document entitled "Cannabis Legalization Implementation Funding for Ontario Municipalities".

12. 14th Annual Warden's Golf Tournament

The details of the 14th Annual Warden's Golf Tournament are as follows:

Date: Friday, September 7, 2018
Location: Whitetail Golf Club - 7113 Hwy 60, Eganville
Cost: \$340.00 per team or \$85.00 per individual
Time: 1:00 p.m. shot gun start/best ball

Entry fee includes green fees, riding cart, dinner and door prizes. The proceeds of the tournament will be donated to the Renfrew Victoria Hospital Oncology Unit and United Way's Mental Health Task Force. If you have questions, or would like to register for the

14th Annual Warden's Golf Tournament, please contact Debbie Gervais, Administrative Lead Hand for the Human Resources Department, at dgervais@countyofrenfrew.on.ca or 613-735-3675 ext. 440. Tabled is the poster promoting the event with attached registration form.

13. Funding Activity

Tabled is a spreadsheet detailing the funding applications that the Media Relations/Grants Coordinator has prepared or consulted on for either the County of Renfrew or for lower-tier municipalities over the last twelve months.

14. Procedural By-law

Under Section 83(b) of the Procedural By-law states that "No amendment or repeal of this By-law will be considered at any Council meeting unless notice of the proposed amendment or repeal was given at a previous regular Council meeting, and the Council may not waive such notice". Therefore, proposed changes to the Procedural By-law will be brought forward to a future session of County Council.

RESOLUTIONS

15. Driver's Licence Suspension Update

RESOLUTION NO. FA-CC-18-03-36

Moved by Chair
Seconded by Committee

THAT County Council approve that staff continue the annual practice of delaying the release of the driver's licence suspension list from the middle of December to the beginning of January in order to not cause undue hardship to people travelling during the holiday season.

Background

At our January 16, 2018 meeting, the Provincial Offences Administration Division Report contained information regarding the fact that Driver's Licence Suspension enforcement was delayed during the period December 11, 2017 to January 5, 2018. All suspension enforcement that was delayed during the December 11 to January 5 period is then processed on January 6, 2018. This is a long standing practice based upon a decision made years ago between the municipal partners across Ontario as they felt it caused undue hardship to people travelling during the holiday season. When an enforcement officer stops a vehicle with a driver under suspension, the vehicle is immediately impounded and the vehicle occupants may be left at the roadside. Our Committee directed that our municipal partners be contacted to determine if they still continue the

practice of driver's licence suspensions during the Christmas holidays and report back. Accordingly, the following is a summary:

Court Location	Delays the Release of the Suspension List from Mid-December to January	Continues to Release the Suspension List from Mid-December to January
Belleville		✓
Brockville	✓	
Cornwall	✓	
L'Orignal	✓	
Napanee	✓	
Ottawa	✓	
Perth	✓	
Picton		✓
Renfrew County	✓	

BY-LAWS

16. Council Composition

RESOLUTION NO. FA-CC-18-03-34

Moved by Chair
 Seconded by Committee

THAT County Council pass a By-law to Establish the Composition of the Council of the County of Renfrew at this session, to allow local municipalities to select a title other than Reeve for their representation at the upper-tier; FURTHER THAT By-law 9-01 be rescinded.

Background

The Town of Arnprior has requested a change to the County of Renfrew By-law Composition of Council so that the lower-tier municipalities have the option to select a title of their choice for their representative on the upper-tier. The present by-law only allows for a Reeve or Head of Council. Tabled is a legal opinion obtained by the Town of Arnprior from Mr. Paul Webber of Bell Baker. County Solicitor, Mr. David Stewart, McNab Stewart and Prince agrees with the legal opinion from Mr. Webber and has reviewed and approved the proposed By-law.

17. Revisions to Corporate Policies & Procedures - Human Resources

RESOLUTION NO. FA-CC-18-03-38

Moved by Chair

Seconded by Committee

THAT County Council approve the revised Corporate Policy E-04 Vacation; AND FURTHER THAT a By-law to amend By-law 63-03, being a By-law to Establish Human Resources Corporate Policies and Procedures for the County of Renfrew be passed at this session of County Council.

Background

In our current provisions for vacation for non-union staff there is no statement in the policy to allow part-time employees to take time off for vacation purposes. Bill 148 requires employers provide the statutory obligation and slightly more for longer service employees of two (2) weeks, and the Senior Leadership Team is recommending we provide a provision for three (3) weeks after 5 years.

All of which is respectfully submitted.

Walter Stack, Chair

And Committee Members, G. Doncaster, M. Donohue, J. Murphy, T. Peckett, D. Robinson, R. Sweet, J. Visneskie Moore

**ADDENDUM TO
FINANCE & ADMINISTRATION COMMITTEE
MARCH 28, 2018**

BY-LAWS

18. Claybank Bridge Debenture By-law

RESOLUTION NO. FA-CC-18-03-41

Moved by Chair

Seconded by Committee

THAT a By-law to Authorize the Borrowing Upon Amortizing Debentures in the Principal Amount of \$3,750,000 Towards the Cost of the Claybank Bridge be adopted at this session of County Council.

Background

The approved 2016 County of Renfrew Budget provided for the Claybank Bridge reconstruction costs of approximately \$3,750,000 is to be fully financed from debt (i.e. Infrastructure Ontario's Loan Program). With the reconstruction having been completed in 2017, it is now necessary for County Council to adopt a by-law to authorize the borrowing upon amortizing debentures in the principal amount of \$3,750,000 towards the cost of the Claybank Bridge Reconstruction. The current 10 year Amortizer Debenture interest rate for the County of Renfrew is 3.08%.

All of which is respectfully submitted.

Walter Stack, Chair

And Committee Members, G. Doncaster, M. Donohue, J. Murphy, T. Peckett, D. Robinson, R. Sweet, J. Visneskie Moore.

Item 15, Resolution No. FA-CC-18-03-36 was removed from the report and voted on separately.

A recorded vote was taken on Item 15, Resolution No. FA-CC-18-03-36 as follows:

MUNICIPALITY	COUNCILLOR	2018	FOR	AGAINST
Town of Deep River	Councillor Doncaster, G.	7	7	
Township of Admaston/Bromley	Councillor Donohue, M.	7	7	
Town of Renfrew	Councillor Emon, P.	14	14	
Township of North Algona Wilberforce	Councillor Farr, D.	9	9	
Township of Brudenell, Lyndoch & Raglan	Councillor Keller, G.	6	6	
Township of Horton	Councillor Kingsbury, R.	7		7
Township of Madawaska Valley	Councillor Love, K.	13	13	--
Township of Greater Madawaska	Councillor McKay, G.	14	--	--
Township of Whitewater Region	Councillor Millar, T.	15	15	
Municipality of Bonnechere Valley	Warden Murphy, J.	10	10	
Township of McNab/Braeside	Councillor Peckett, T.	14	14	
Township of Head, Clara & Maria	Councillor Reid, J.	2	2	
Town of Laurentian Hills	Councillor Reinwald, J.	6	6	
Township of Laurentian Valley	Councillor Robinson, D.	17		17
Town of Arnprior	Councillor Stack, W.	14	14	
Town of Petawawa	Councillor Sweet, B.	31	31	
Township of Killaloe, Hagarty & Richards	Councillor Visneskie Moore, J.	8	8	
TOTAL		194	156	24

MOTION CARRIED

The Report and Addendum were adopted as presented.

Council recessed for lunch at 12:20 p.m. Council reconvened at 1:00 p.m. with the same persons present.

Moved by: Councillor Visneskie Moore

Moved by: Councillor Peckett

THAT the following By-laws be enacted and passed:

- (a) By-law 28-18 - A By-law of the Corporation of the County of Renfrew to Authorize the Borrowing Upon Amortizing Debentures in the Principal Amount of \$3,750,000 Towards the Cost of the Claybank Bridge.
- (b) By-law 29-18 – A By-law to Establish the Composition of the Council of the County of Renfrew.
- (c) By-law 30-18 – A By-law to Amend By-law 63-03 Human Resources Corporate Policies and Procedures for the County of Renfrew.
- (d) By-Law 31-18 - A By-Law to Execute an Agreement with Parks Canada Agency, A Body Corporate Established Under Section 3 of the *Parks Canada Agency Act* (“Parks Canada”) Represented by the Chief Executive Officer to Develop Content for a Web-Based Interactive Story Map.
- (e) By-law 32-18 - A By-Law to Authorize the Warden and Clerk to Enter into a Formal Agreement with the City of Pembroke and the Ottawa Valley Tourist Association with Respect to Ongoing Financial and Program Participation on a Destination Marketing Organization (DMO) for a Five-Year Term Commencing on January 1, 2018.
- (f) By-Law 33-18 – A By-Law to Enter into a Lease with PMD Holdings for Child Care Offices at 545 Pembroke Street West, Pembroke, Ontario.
- (g) By-law 34-18 – A By-Law to Amend By-Law 31-17 Authorizing the Warden and Clerk to Execute an Amended Long Term Care Service Accountability Agreement with the Champlain Local Health Integration Network for the Compliance Declaration.
- (h) By-law 35-18 – A By-Law to Amend By-Law 32-17 Authorizing the Warden and Clerk to Execute an Amended Multi-Sector Service Accountability Agreement with the Champlain Local Health Integration Network for the Senior/Adult Day Programs.

CARRIED.

Moved by: Councillor Visneskie Moore
Seconded by: Councillor Reinwald

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act for the following purpose(s): Time: 1:10 p.m.

- o Advice that is subject to solicitor-client privilege (Legal Opinion regarding Algonquin Trail);

CARRIED.

Moved by: Councillor Visneskie Moore
Seconded by: Councillor Peckett

THAT this resume as an open session of County Council. Time: 1:58 p.m.

CARRIED.

Moved by: Councillor Peckett
Seconded by: Councillor Stack

County Council has received a legal opinion that reviews the legal advice provided to the Township of Head, Clara & Maria and County Council is comfortable in moving forward with the development of the Algonquin Trail as planned. County Council is also very supportive of discussing specific issues and concerns raised by the Township of Head, Clara & Maria and other municipalities along the trail.

MOTION DEFEATED.

Moved by: Councillor Donohue
Seconded by: Councillor Stack

County Council has received a legal opinion regarding the development of the Algonquin Trail and the legal opinion confirms that the County of Renfrew has the authority to develop the Algonquin Trail as a multi-use trail.

CARRIED.

Council requested that a press release be issued advising that the County of Renfrew will continue working with municipalities to develop the Algonquin Trail as a multi-use trail.

Moved by: Councillor Visneskie Moore
Seconded by: Councillor Reinwald

THAT By-law 36-18, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on March 28, 2018 be now numbered, deemed read three times and passed.

CARRIED.

Moved by: Councillor Kingsbury
Seconded by: Councillor Millar

THAT County Council adjourn. Time – 2:31 p.m.

CARRIED.