

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS
of the
COUNCIL OF THE CORPORATION
of the
COUNTY OF RENFREW**

- Sixth Ordinary Session -

County Council
Pembroke, Ontario
May 30, 2018

GENERAL SESSION

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on May 30, 2018.

The Warden, Jennifer Murphy, presided.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

The roll was called and all members were found to be present except Councillors Doncaster, McKay, Reid, Stack and Visneskie Moore. No pecuniary interest was disclosed.

Moved by: Councillor Emon
Seconded by: Councillor Sweet

THAT the minutes of April 4, 2018 be adopted as presented.

CARRIED.

Moved by: Councillor Love
Seconded by: Councillor Robinson

THAT the minutes of April 25, 2018 be adopted as presented.

CARRIED.

Warden Murphy addressed Council as follows:

As we gather in Chambers this morning I would like to acknowledge on behalf of Council and our community that we are meeting today on traditional territory of the First Nations. We would like to thank the Algonquin people and express our respect and support for their rich history. We are extremely grateful for their many and continued displays of friendship.

Members of County Council:

During the month of May, I attended 10 meetings on County business.

On May 9, 2018, I participated - as part of the Eastern Ontario Wardens' Caucus - in a presentation to Mr. Doug Ford, Party Leader of the Progressive Conservative Party on the Eastern Ontario Regional Network on the Cell Gap and Broadband Gaps in eastern Ontario. Mr. Ford indicated that he was aware of the project, and made a commitment that day to assist in funding Cell and Broadband gaps in eastern Ontario. A one-page document entitled "Cell safety and 5G technology" has been placed on your desks today.

On May 14, 2018, I attended the opening of the new Pharmasave Drug Store in Golden Lake, and brought greetings and congratulations to the new owner on behalf of County Council.

On May 28, 2018, I made a presentation to the Grade 10 Civics class at Opeongo High School.

Four members of County Council are not in attendance today as they are attending the FCM Conference in Halifax, NS.

I will remind those assembled here of the following - the County of Renfrew, Experience our history, Share our future.

This concludes my address for this session of County Council.

Jennifer Murphy, Warden

Delegations were heard as follows:

- (a) 10:10 a.m. –Miramichi Lodge Accreditation.
- (b) 10:15 a.m. – Ms. Cindy Giroux, Chair, Renfrew County Relay for Life.
- (c) 10:20 a.m. - Inspector Colin Slight, Renfrew OPP Detachment to overview Community Safety & Well-being Planning.
- (d) 10:50 a.m. – Mr. Doug Tennant, Chair, United Way Renfrew County Advisory Council, and Mr. John Hoyles, Executive Director, Community Information Centre of Ottawa, 211 Ontario (Eastern Region) to overview the 211 Ontario Program.
- (e) 11:20 a.m. - Ms. Jennifer Layman, Marketing and Fundraising Coordinator, Pembroke and Area Airport and Councillor John Reinwald to provide an update on airport activities.

Correspondence

- (a) Card of thanks from former Warden Paul Curtis and his family thanking Warden Murphy, Council and staff for their donation to the Ottawa Hospital Research Foundation in memory of his wife, Mrs. Sheila Curtis who passed away recently.
- (b) Card of thanks from Councillor Michael Donohue and his family thanking Warden Murphy, Council and staff for the gracious donation in memory of his mother, Mrs. Kathleen Donohue.

Council recessed at 12:00 noon. Council reconvened at 12:35 p.m. with the same persons present.

Councillor Robert Kingsbury, Vice-Chair of the Health Committee, brought in and read the resolutions of the following report:

May 30, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. Resident Population

We wish to advise that our resident population as of the date of our last committee meeting is as follows:

	POPULATION		
HOME	February 28, 2018	March 31, 2018	April 30, 2018
Bonnechere Manor	180	178	176
Miramichi Lodge	162	162	161
TOTAL	342	340	337

2. Champlain Local Health Integration Network Waitlist Information

The resident waitlist for the Renfrew County long-term care homes for the months of January, February and March 2018 are as follows:

	NUMBER OF CLIENTS ON WAITLIST		
Long-Term Care Home	January 2018	February 2018	March 2018
Bonnechere Manor	191	195	197
Caessant Care Cobden	91	94	96
Deep River & District Hospital – The Four Seasons Lodge	46	44	46
Grove (The) Arnprior & District Nursing Home	86	92	86
Groves Park Lodge	151	161	161
Marianhill Inc	192	192	188
Miramichi Lodge	294	293	297
North Renfrew Long-Term Care Services Inc.	74	68	70
Valley Manor Inc.	48	52	52

3. Public Access Defibrillator Program

The Paramedic Service has applied to the Royal Canadian Legion Ontario Provincial Command Branches and Ladies' Auxiliaries Charitable Foundation for funding for the County of Renfrew Public Access Defibrillator Program. The Legion specifies that funding can be submitted for two consecutive years, and then must abstain for one year before applying again. The Paramedic Service has received requests for defibrillators from several non-profit organizations including seniors' drop-in centres, church camps for children and community assisted living facilities, and if successful, will provide defibrillators to these sites.

4. Lund Hospital Cardiac Arrest System (LUCAS) Trial – Mechanical CPR

The County of Renfrew Paramedic Service is in the process of trialing a mechanical Cardiopulmonary Resuscitation (CPR) device called the Lund Hospital Cardiac Arrest System (LUCAS). These devices have shown to significantly improve the quality and increase consistency of compressions compared to manual CPR, both at the scene and during ambulance or helicopter transportation. The Paramedic Service anticipates that the integration of the LUCAS mechanical CPR device will improve patient care and increase paramedic safety.

The application of the LUCAS frees paramedics to focus on advanced life support and critical interventions while high quality CPR continues uninterrupted. Manual CPR is physically demanding on paramedics, especially during extended calls with long transport times. It is impossible for a paramedic to be safely restrained in the back of the ambulance while providing manual CPR. Integrating the LUCAS device into our most acute calls should improve patient care and increased paramedic safety.

The LUCAS is currently being trialed in the Barry's Bay area where long transport times and the lack of additional resources to assist the responding paramedic(s) are common. The device is being deployed on Community Paramedic vehicles (PRU). The PRU paramedics often find themselves in a first response situation alone or providing ACP back-up on high acuity calls. The LUCAS should assist the solo paramedic in providing a higher level of care to critically ill patients by freeing them up to provide advanced life support.

5. Psychological Health and Safety Standard Paramedic Community

There are many sources of stress that can affect a paramedic's psychological health. For the first time in Canada, a new health and safety standard has been released to address the specific needs of paramedics. The diagnosis of mental health disorders among public safety personnel is four times higher than the general population. Paramedics face daily challenges caused by shift work, extended work days, intense psychological stress and trauma, exposure to disease and work environments involving such things as fire, explosions and violent situations. There are more than 40,000 Paramedics in Canada.

The new health and safety standard will offer workers and employers guidance for developing and maintaining a psychologically healthy and safe workplace. Specifically, it is designed to raise awareness of associated stigma and harassment, identify sources of stress and psychological hazards, and find ways to address those hazards. The standard was commissioned by the Paramedic Association of Canada and developed with funding from the province of Ontario's Health, Safety and Prevention Innovation Program.

6. Emergency Medical Assistance (EMAT) Training May 1, 2 & 3

The County of Renfrew Paramedic Service Sierra Team hosted the ORNGE Emergency Medical Assistance Team (EMAT) on May 1, 2 and 3, 2018. The EMAT team provides services and training provincially for large-scale medical emergencies. The Sierra Team training focused on building capacity to respond to and manage events where multiple victims of chemical, biological, or radiological exposure would present at a hospital facility. The team practiced multiple scenarios managing injured and non-injured patients who required decontamination before proceeding to final care at a facility. The training culminated in a real time scenario requiring them to respond to the Renfrew Victoria Hospital for an event. This included complete set up of equipment and treating and decontaminating six patients and the simulated collapse of a paramedic. The feedback from EMAT was positive, identifying the Sierra Team's skill and knowledge level demonstrated a high level of capability and proficiency. The County of Renfrew Sierra Team is the only emergency response team in the County of Renfrew to be trained for a response of this nature.

7. Emergency Services Department Funding

We are pleased to report that the Champlain Local Health Integration Network (LHIN) has approved new one-time funding in the amount of \$609,000 for fiscal year 2018 to renew the funding provided in fiscal 2017-18 for the Champlain Community Paramedicine Pilot project for fiscal 2018-19. These funds will be administered by Arnprior Regional Health. The County of Renfrew Community Paramedic Program – Community Health Evaluations Completed Using Paramedic Services (CHECUPS) will receive \$231,700.

A letter dated May 7, 2018 was received from the Honourable Dr. Helena Jaczek, Minister of Health advising that the County of Renfrew will be receiving \$189,799 in additional base funding for the cost-sharing partnership and for the provision of Land Ambulance Service, bringing the total maximum funding for 2018 up to \$8,129,828. A further letter from Dr. Jaczek provides notification that the County of Renfrew will receive additional one-time funding of \$58,381 with respect to implementation of Bill 163: Post traumatic Stress Disorder (PTSD) expenditures for the 2017 calendar year.

8. Hike for Hospice

The County of Renfrew Paramedic Service provided support to the annual Hike for Hospice on Sunday, May 6, 2018, with coverage by two paramedic volunteers, Acting Commander Steve Osipenko and Community Paramedic Scott McLeod, who was able to follow the hikers and ensure their safety with the assistance of the drone. The event raised in excess of \$130,000 that will be used to keep the services provided by the Hospice free of charge.

9. Silver Chain Challenge Update

We are pleased to report that the County of Renfrew Paramedic Service Wellness & Fitness Committee, Acting Commander Kerri-Lynn McGrath and the newly hired Public Relations summer student, will be spearheading the Silver Chain Challenge campaign for 2018.

10. Champlain Local Health Integration Network – Per Diem Funding Increases

The Champlain Local Health Integration Network (LHIN) recently advised long-term care homes of provincial funding per diem increases.

Effective April 1, 2018:

- Base funding increase to support resident care needs
The existing Registered Practical Nurses (RPN) funding of \$2.03 per resident per day will be embedded within the Nursing and Personal Care (NPC) per diem. This realignment will help streamline funding and the recognition of resident care needs. Subsequent to the realignment, a 2.0% increase will be applied to the Nursing and Personal Care (NPC) and the Program and Support Services (PSS) envelopes resulting in Level-of-Care per diem increase of \$1.97 to NPC and \$0.19 to PSS.
- Supplementary Per Diem
The Supplementary NPC per diem of \$0.64 provided through the High Intensity Needs Fund (HINF) will increase by 2%.
- Increase in Physiotherapy Funding
The funding that the LHIN provides for physiotherapy in a supplementary line under the Programs and Support Services (PSS) envelope will also increase by 2%. The annual funding amount will increase by \$16.00, from \$812.00 to \$828.00 per bed per year.

Effective July 1, 2018:

- Raw Food Per Diem
A 6% increase will be applied to the Raw Food envelope resulting in an increase of \$0.54 for every licensed and approved LTC home bed. This additional funding is to support nutritious meals and the procurement of vitamin D and calcium supplements for residents who are unable to meet the recommended intake through their diets to reduce the risks of falls and fall related injuries.
- Other Accommodation
The funding for Accommodation services will increase at the rate of 1.6%. The Other Accommodation per diem will increase by \$0.88 per bed per day.
- Supplementary Per Diem
To better support the quality of services and essentially health outcomes, the ministry has amended the current Accreditation Policy by providing enhanced funding via the new Quality Attainment Premium (QAP). The QAP replaces the existing Accreditation premium and is intended to support homes to attain better accreditation, compliance and quality standards. The QAP will be provided as a supplementary line under the Other Accommodation (OA) envelope and will be valued at \$0.36 per diem, an increase of \$0.03 over the existing Accreditation premium. This funding will be advanced to all homes through a monthly payment with an incentive to pursue accreditation.

The Finance Department has estimated that this funding announcement will have the following positive impact versus the 2018 Budget as follows:

Miramichi Lodge	\$31,945
<u>Bonnechere Manor</u>	<u>\$32,249</u>
Total	\$64,194

11. Champlain Local Health Integration Network – Funding for Fair Workplaces, Better Jobs Act

Bonnechere Manor received a memo dated May 1, 2018 from the Champlain Local Health Integration Network (LHIN) advising that the Ministry of Health and Long-Term Care has made them aware of additional funding for 2017-18 expected related to one-time transition costs for the implementation of Bill 148 (Fair Workplaces, Better Jobs Act), which came into effect on January 1, 2018. The LHIN has not yet received final confirmation of the amount of this funding. It is noted that this funding is only applicable to the “Community Sector Health Services Providers” (Bonnechere Manor Adult Day Programs).

12. Improving Care for Seniors with Responsive Behaviours

The Champlain Local Health Integration Network (LHIN) announced the opening of a Specialized Behavioural Support Unit with 20 beds at the Perley and Rideau Veterans' Health Centre in Ottawa. This unit will provide care to people with dementia who are exhibiting responsive behaviours, often a form of communication for unmet needs in older adults living with dementia, complex mental illness, substance use and/or other neurological disorders. The unit provides an essential service in the region: a secure environment where these individuals receive enriched care and treatment until they can return to their places of residence.

13. The Grove Nursing Home, Arnprior Redevelopment

As part of Ontario's commitment to create 5,000 long-term care beds over the next four years and more than 30,000 over the next decade, The Grove Nursing Home in Arnprior is redeveloping with an additional 36 new long-term care beds, bringing the total of long-term care beds to 96 to help seniors access the care they need closer to home.

14. Long-Term Care Nursing

National Nursing Week was May 7-13 and the theme was #YesThisIsNursing. This week drew attention to nurses, increasing the awareness of the public, policy-makers and governments of the many contributions of nursing to the well-being of Canadians. One of the biggest challenges in the delivery of healthcare is ensuring there are enough nurses. The numbers of seniors are growing, with those over the age of 65 living longer than ever before and with more complex health issues, resulting in increased need for long-term care (LTC). If the increased demand for LTC wasn't challenging enough, the nursing workforce is also growing older. Almost 50 per cent of all nurses working in LTC in Ontario are nearing retirement age. This means there will be an even greater need to replace these LTC nurses just to maintain current staffing.

15. Annual Volunteer Recognition Dinners

In recognition of the tremendous value volunteers bring to the quality of life in our long-term care Homes', the Homes recognized this group recently at their annual Volunteer Appreciation Dinners. This year's theme acknowledging the National Volunteer Week theme was 'Celebrate the Value of Volunteering – building confidence, competence, connections and community.'

Miramichi Lodge held their dinner on April 11, 2018 with approximately 100 volunteers in attendance, and Bonnechere Manor held their dinner on April 25, 2018 with approximately 100 volunteers in attendance as well.

Volunteers were welcomed at both dinners by Ms. Shelley Sheedy, who introduced Deputy Warden Tom Peckett and Mr. Jim Hutton, Chief Administrative Officer/Clerk who brought greetings and acknowledgements of gratitude on behalf of Health Committee and County Council.

16. Adult Day Program – Champlain Local Health Integration Network One Time Funding

The County of Renfrew Bonnechere Manor Senior/Adult Day Services received one-time funding from the Champlain Local Health Integration Network (LHIN) via Carefor Health and Community Services in the amount of \$7,189 for each of our program sites (Renfrew and Cobden) totaling \$14,378 to offset transportation costs. The funding announcement, received from the LHIN on March 23, 2018 provided notice that the funds were required to be spent prior to March 31, 2018. With only four (4) business days left in the fiscal year, Bonnechere Manor Senior/Adult Day Program was unable to utilize this funding. Consequently, the \$14,378 was returned to Champlain Local Health Integration Network. Transportation to access Day Programs remains a barrier in our rural setting so it is unfortunate that the funding was not received earlier. Health Committee have directed that a letter be sent to the Champlain LHIN from the Warden, on behalf of County Council, expressing concern regarding timelines related to there being only four (4) business days left in the fiscal year for the Bonnechere Manor Senior/Adult Day Program to utilize this funding.

17. Bonnechere Manor “Living Classroom” Personal Support Worker Program – January 2019

Further to Council authorizing at their April meeting, the Warden and Chief Administrative Officer/Clerk sign the Memorandum of Understanding with Algonquin College to offer a Personal Support Worker Program onsite at Bonnechere Manor commencing January 2019, we are pleased to advise Council that the Memorandum of Understanding has been signed by Algonquin College as well. This partnership with Algonquin College envisions an enhanced educational experience for students who choose a career in long-term care, ensuring the students are a good fit with the values required to work in the rewarding LTC environment and to be work-ready. The residents and staff are very familiar with and welcome having Algonquin College students onsite. Furthermore, it is noted that not only will this additional intake assist Bonnechere Manor’s longer-range PSW recruitment plan, but it will also benefit the many Renfrew County-wide health care organizations that need PSWs. The living classroom approach will include theory, lab and clinical placements all taking place on site at Bonnechere Manor. The condensed six-month length program will appeal to students who want to graduate and start work in July 2019. A formal announcement was made on May 17, 2018 at Bonnechere Manor, with Councillor Peter Emon attending on behalf of County Council. The next step will be ensuring the minimum number of students register in order for the program to advance. Staff will be working with Algonquin College to provide promotional events including an information session at the Home.

18. Renfrew Rotary Musical Festival

On Wednesday, April 18, 2018 the Bonnechere Manor Choir took part in the Renfrew Rotary Music Festival held at the Presbyterian Church in Renfrew. This fulfilled a dream that the choir has had since its inception over 15 years ago which was to perform in front of an adjudicator, in a music competition. For weeks the choir faithfully worked on two pieces under the leadership of Ms. Colleen Kunopaski, Recreation Therapist and volunteers Mrs. Eleanor Donaldson and Mr. Mark Prinn. The residents sang the classic Brian Adam's hit "Summer of 69" and the endearing Beatles song "With a Little Help from my Friends" which also featured some talented staff members. We are proud to report that the Choir received First Place Ribbons and a score of 88%. Thanks to the Bonnechere Manor Auxiliary for their financial assistance with sponsoring the transportation for the choir to take part in the festival.

19. Bonnechere Manor Foundation Activities

- i) The 2nd annual Bonnechere Manor Fun Run was held on April 21, 2018. The group of 43 walkers/runners/bicyclers enjoyed this event that raised almost \$2,000.00.

The best poker hand winner was Mary Lou Joyce, who donated her winnings back to the Foundation. Thank you to all the participants and volunteers who attended and supported this event and to Dianne Johnston, Administrative Assistant and Claire Ullrich, Fundraising Coordinator for organizing this successful event.

- ii) On May 29, 2018, the Bonnechere Bakery & Bistro Fine Food and The Shoe Lounge partnered to host a fashion show and dinner "Project Runway: Renfrew" with all proceeds going to the Bonnechere Manor Foundation.

20. Fire Safety

As Council will recall, Miramichi Lodge meets/exceeds legislative requirements with respect to fire safety. The City of Pembroke Fire Department conducted the annual Fire Safety Inspection on May 2, 2018 and we are pleased to advise that the Home received a "No Violation Notice" from Captain Gary Lowe.

In addition, the Home met the annual requirement for the "Vulnerable Occupancy Fire Drill" (the least amount of staff working on a unit with the most non-ambulatory residents) on May 2, 2018. To replicate their current resident acuity, we are pleased to advise that with the reenactment of night (lowest) staffing levels and selecting our maximum resident care needs (Algonquin College students and instructors were used), staff were able to respond to the room of fire origin and evacuate the room in one minute and 22 seconds. The Fire Marshall's office has set a maximum of 4 minutes and 25 seconds for all long-term care homes. The actual time to evacuate all residents from the zone of fire origin to the next point of safety required 11 minutes and 30 seconds – as a result of the Home's

infrastructure 80 minutes is allowed. The City of Pembroke Fire Department observed this drill and was pleased with the outcome, with no recommendations for improvement received. Thanks are extended to Darhl Burger, Environmental Services Supervisor who coordinated this event with the Pembroke Fire Department, as well as the staff and volunteers who participated.

21. Letter of Gratitude

Miramichi Lodge recently received a letter from a family expressing their appreciation for the quality of care given to their family member while being a resident at Miramichi Lodge:

"To the staff and managers who looked after my mom. Sorry for such a late note, but I have been thinking about my mom and the wonderful care you folks gave her while she lived at Miramichi. Especially in the last 2 weeks before she passed, when she was sick. I worked in hospitals and was involved with nursing homes for about 20 years so I can say that the care at Miramichi is just outstanding. I was so thankful that mom was in your care. My whole family is thankful. Your care for mom and our family was so appreciated while she was sick in the last few days. The nurses and PSW's extended their hearts to us – so warm. I want to mention [REDACTED] especially – her words and hugs helped so much. I think it must take a toll on these workers – it's an emotionally difficult job. I hope these workers and especially [REDACTED] can be acknowledged in some way. Thank you again, everyone. You do good work."

We would like to take this opportunity to thank all staff members for their continued dedication and commitment to quality resident care at the Lodge.

22. Miramichi Lodge Auxiliary Tulip Tea

The Miramichi Lodge Auxiliary annual "Tulip Tea" fundraiser was held on May 9, 2018 in the Miramichi Lodge Community Centre. Funds raised at this event will be used to purchase resident related equipment and supplies.

All of which is respectfully submitted,

Janice Visneskie Moore, Chair

And Committee Members: G. Doncaster, M. Donohue, K. Love, J. Murphy, R. Kingsbury and R. Reid.

The Report was adopted as presented.

Councillor Tom Peckett, Chair of the Operations Committee, brought in and read the resolutions of the following report:

May 30, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. **Ontario Environmental Registry – Excess Soils Management Plan**

Tabled is information pertaining to a regulatory proposal that has been posted on the Ontario Environmental Registry regarding the management of excess soils. The new regulations, once approved, would require that project leaders prepare Excess Soil Management Plans (ESMP) before any excess soil leaves a project site. The present proposal identifies excess soils as being greater than 2000 m³ in volume. To put this in some perspective, this quantity would translate to approximately 200 tandem truck loads of soil. While many of the County's construction projects provide for reuse of excavated soils on site, those projects which would require the excavation and disposal of road base greater than approximately 250 metres in length would be subject to the new requirements. The preparation of an ESMP would require field investigations and testing to determine the extent and nature of the soils as well as the degree of contamination that may exist within the excavated material. The ESMP will also be required to identify the locations of proposed disposal sites and the monitoring program for the excavated soils to determine what if any deleterious impacts that material may have in the future. Although it is difficult to generalize as to the impacts of the new regulations on the County's operations, it is relatively certain that, as a minimum, additional preconstruction investigations and reports will be required for a number of projects in the future. It is anticipated that the services of a specialist consulting firm will be required in order to meet the requirements set out that a qualified person be used throughout the process.

The Ministry of Environment and Climate Change as the proponent for the new regulations is seeking comments until June 15, 2018.

2. **Monthly Treasurer's Report**

Tabled is the March 31, 2018 Treasurer's Report as well as the variance reports for the Administration, Maintenance and Capital programs, all of which include anticipated cost projections to the end of the year, based on expenditures to date as well as tenders that have been received.

3. Monthly Project Status Report

Tabled is the Monthly Project Status Report for the information of Council.

4. Director of Public Works & Engineering Retirement

Director of Public Works & Engineering, Mr Steven Boland will be retiring from employment with the County of Renfrew on October 31, 2018. Mr Boland has been employed by the department since May 1999 in a variety of roles.

5. Quotations and Tenders

For the information of Council, a summary of tenders and quotations received in the month of April and May 2018 is attached as Appendix I. The results of those tenders and quotations received to date are provided in Appendix I or in the Resolutions section depending on the value of the procurement and the contract award requirements. Tenders listed in Appendix I have been awarded under the authority of the Director of Public Works & Engineering or the Chief Administrative Officer. In all cases the procurements have followed the processes set out in Policy GA-01 Procurement of Goods and Services.

Additional tenders are being prepared for circulation as the year proceeds.

RESOLUTIONS

6. Manager of Infrastructure

RESOLUTION NO. OP-CC-18-05-38

Moved by Chair
Seconded by Committee

THAT this Committee recommends that County Council approve that the changes to the Job Description and Job Fact Sheet for the position of Manager of Infrastructure to include qualifications which provide for a college diploma and certification as an Engineering Technologist (C.E.T.) with licensure as a Professional Engineer (P.Eng) being considered an asset.

Background

As reported to the Operations Committee during the April 9, 2018 meeting, the recruiting for the new Manager of Infrastructure although ongoing, has been unsuccessful at this time. Recently, staff contacted a recruitment firm to determine the viability of retaining the firm's services in recruiting a new manager. The representatives of the recruiting firm have indicated that the level of compensation for this position along with the requirement for a P.Eng designation presents a significant challenge. In speaking to other public works

officials and engineering consultants they seem to be encountering similar problems with recruiting and there appears to be a general shortage of qualified individuals within the industry.

In reviewing the position of Manager of Infrastructure, it has been determined that there is a need to continue with staffing the position, however, changes to the job description are proposed. This position requires an individual with strong technical knowledge and skills as well as sound project management experience. While there are benefits to having someone who is licensed as a Professional Engineer (P. Eng.) in this position, there are others in the broader engineering and construction industry that have these skills without the P. Eng. designation. The current job description indicates that licensure as a P. Eng. is mandatory. The requirement for the designation is largely based on the presumption that this individual will be undertaking much of the design work relative to the County's infrastructure. In fact for many years the County has relied upon the services of engineering consultants that specialize in the various forms of engineering required by the department. It is proposed that the job description be revised to indicate registration as a Certified Engineering Technologist (C.E.T.) and that licensure as a P. Eng. would be considered an asset. By opening up the qualifications for this position it is anticipated that a greater number of applicants will be attracted to the position. The revised Job Description and Job Fact Sheet are attached as Appendix II. No other changes are proposed to the job description or job fact sheet at this time and no changes are proposed to the compensation for this position.

BYLAWS

7. County Structure C336 (Foy Park Corridor Culvert)

RESOLUTION NO. OP-CC-18-05-37

Moved by Chair
Seconded by Committee

THAT a By-law be passed to amend Schedule 'B' of By-Law 10-15 to add County Structure C336 (Foy Park Corridor Culvert) to the County Road System effective June 1, 2018.

Background

In February 2015, By-Law 10-15 was passed by County Council, being a By-Law to Consolidate All By-Laws with Respect to Roads and Bridges included in the County Road System.

The criteria for eligibility as a "County Bridge" structure includes:

- Structures must have a total or combined span of three metres or greater. For structures made up of multiple spans (culverts), the cumulative measurement is taken from the outside edge of each culvert span providing that the distance between the cells is less than half the diameter of the cells.

- The structure must be located on an opened road under the jurisdiction of the County of Renfrew or a municipality therein.

Since before 2000, the Township of Killaloe, Hagarty and Richards has been working on the development of the roadway known as Foy Park Corridor along the north-easterly portion of Round Lake. The road provides an alternative access from County Road 58 (Round Lake Road) to Red Rock Road. One of the needs for the development of the roadway was the construction of a new crossing of Jack’s Creek. The township and its representatives have had ongoing discussions with County staff for many years regarding the design and construction of the culverts and whether or not the final installation would meet the eligibility requirements as a County bridge.

In 2016 the Township awarded a contract for the construction of the roadway and the culverts and the work was completed in early 2017. The crossing of Jack’s Creek consists of two corrugated steel pipes which are 2.8 and 3.0 metres in diameter with combined total span of 6.8 metres. The road is also a road that is under the jurisdiction of and is maintained year round by the township. The configuration of the culvert and the roadway qualifies the culvert to be considered as a County bridge.

8. PWC-2018-09– Rehabilitation of County Structure B110 (Captain Christopher Bell Bridge)

RESOLUTION NO. OP-CC-18-05-40

Moved by Chair

Seconded by Committee

THAT Contract PWC-2018-09 submitted by Carlington Construction Incorporated, Waterdown, Ontario for the Rehabilitation of County Structure B110 (Captain Christopher Bell Bridge) in the amount of \$1,525,870 plus HST be approved; AND THAT a By-Law to Authorize Execution of the Contract be passed.

Background

Twenty one tenders were requested for the rehabilitation of County Structure B110 (Captain Christopher Bell Bridge) located on County Road 1 (River Road), in the Township of Horton. Tenders were received as follows:

	<u>Submitted</u> <u>Amount</u>	<u>Corrected</u> <u>Amount</u>
1. Carlington Construction Incorporated, Waterdown, ON	\$1,525,870.00	
2. Corington Engineering Incorporated, Renfrew, ON	1,555,945.00	
3. Clearwater Structures Incorporated, Ajax, ON	1,579,608.00	
4. Willis Kerr Contracting Limited, Kemptville, ON	1,677,113.00	
5. Louis W. Bray Construction Limited, Vars, ON	1,755,442.00	\$1,751,442.00
All amounts exclude applicable taxes		

The current 2018 Capital Works budget has been increased to include funds in the amount of \$1,900,000 for the rehabilitation of County Structure B110 as approved by County Council on February 28, 2018. Staff have reviewed the tender results for the project and confirmed that there are sufficient funds to complete the project as tendered. A comparison of the 2018 Budget and projected costs is provided in the following table.

County Structure B110 (Captain Christopher Bell Bridge) Rehabilitation					
	Low Tender			High Tender	
	2018 Budget	Projected	Variance	Projected	Variance
Construction- Rehabilitation	1,733,636.28	1,552,725.31	(180,910.97)	1,782,267.38	48,631.10
Engineering -					
Design/Tendering	12,000.00	12,000.00	0.00	12,000.00	0.00
Material Testing	6,000.00	6,000.00	0.00	6,000.00	0.00
Project Administration					
& Supervision	54,721.44	54,721.44	0.00	54,721.44	0.00
Contingency	93,642.28	50,000.00	(43,642.28)	50,000.00	(43,642.28)
Total	1,900,000.00	1,675,446.75	(224,553.25)	1,904,988.82	4,988.82
* All costs are net HST					
* Projected costs are based on low Tender results					

9. PWC-2018-23 – Request for Proposal – Manufacture, Supply and Delivery of a Pre-Cast Concrete Box Culvert for County Structure C238 (Townline Culvert)

RESOLUTION NO. OP-CC-18-05-41

Moved by Chair
 Seconded by Committee

THAT Contract PWC-2018-23 submitted by Power Precast Limited, Ottawa, Ontario for the Manufacture, Supply and Delivery of a Pre-Cast Concrete Box Culvert for County Structure C238 (Townline Culvert) in the amount of \$246,761 plus HST be approved; AND THAT a By-law to Authorize Execution of the Contract be passed.

Background

Eight proposals were requested for the manufacture, supply and delivery of a pre-cast concrete box culvert for C238 (Townline Culvert) located on County Road 512 (Foymount Road) in the Township of Bonnechere Valley. Proposals were received as follows:

- | | |
|--------------------------------------|--------------|
| 1. Power Precast Limited, Ottawa, ON | \$246,761.00 |
| 2. Con Cast Pipe, Puslinch, ON | 295,967.88 |
| 3. DECAST Limited, Utopia, ON | 324,586.40 |
| All amounts exclude applicable taxes | |

Staff have reviewed the proposal results for the project and confirmed that there are sufficient funds to complete the project as quoted through favourable pricing on previously tendered projects. Proposals were processed in accordance with County of Renfrew Policy GA-01 for the Procurement of Goods and Services. A comparison of the 2018 Budget and projected costs is provided in the following table.

County Structure C238 (Townline Culvert) Replacement					
		Low Tender		High Tender	
	2018 Budget	Projected	Variance	Projected	Variance
Construction- Day Labour	789,056.35	789,056.35	0.00	789,056.35	0.00
Supply of Culvert	313,420.80	251,103.99	(62,316.81)	330,299.12	16,878.32
Engineering -					
Design/Tendering	37,025.38	37,025.38	0.00	37,025.38	0.00
Material Testing &					
Geotechnical Investigation	12,211.20	12,211.20	0.00	12,211.20	0.00
Project Administration					
& Supervision	18,286.27	18,286.27	0.00	18,286.27	0.00
Contingency	30,000.00	10,000.00	(20,000.00)	10,000.00	(20,000.00)
Total	1,200,000.00	1,117,683.19	(82,316.81)	1,196,878.32	(3,121.68)
* All costs are net HST					
* Projected costs are based on low Tender results					

10. PWC-2018-02– Rehabilitation of County Road 52 (Burnstown Road)

RESOLUTION NO. OP-CC-18-05-42

Moved by Chair

Seconded by Committee

THAT Contract PWC-2018-02 submitted by Smiths Construction (A Division of the Miller Group Incorporated), Arnprior, Ontario for the rehabilitation of County Road 52 (Burnstown Road) in the amount of \$756,934.15 plus HST be approved; AND THAT a By-law to Authorize Execution of the Contract be passed.

Background

Eleven tenders were requested for the rehabilitation of County Road 52 (Burnstown Road) from the south intersection of Picket Hill Lane, northerly 3.85 km, in the Township of McNab/Braeside. Tenders were received as follows:

1. Smiths Construction (A Division of the Miller Group Incorporated) \$756,934.15
Arnprior, ON
 2. Thomas Cavanagh Construction Limited, Ashton, ON 786,910.46
 3. H&H Construction Incorporated, Petawawa, ON 794,258.85
 4. Greenwood Paving (Pembroke) Limited, Pembroke, ON 815,594.75
 5. Bonnechere Excavating Incorporated, Renfrew, ON 896,749.86
- All amounts exclude applicable taxes

The current 2018 Capital Works budget includes funds in the amount of \$898,308 for the rehabilitation of County Road 52. Staff has reviewed the tender results for the project and confirmed that there are sufficient funds to complete the project as tendered. A comparison of the 2018 Budget and projected costs is provided in the following table.

County Road 52 (Burnstown Road) Rehabilitation					
	2018 Budget	Low Tender		High Tender	
		Projected	Variance	Projected	Variance
Construction- Contract	819,600.00	770,256.19	(49,343.81)	912,532.66	92,932.66
Engineering -					
Design/Tendering	6,000.00	6,000.00	0.00	6,000.00	0.00
Material Testing	3,000.00	3,000.00	0.00	3,000.00	0.00
Project Administration & Supervision	8,000.00	8,000.00	0.00	8,000.00	0.00
Contingency	61,708.00	40,702.81	(21,005.19)	47,816.63	(13,891.37)
Total	898,308.00	827,959.00	(70,349.00)	977,349.29	79,041.29
* All costs are net HST					
* Projected costs are based on low Tender results					

11. PWC-2018-03-Rehabilitation of County Road 63 (Stewartville, Anderson and Miller Road)

RESOLUTION NO. OP-CC-18-05-43

Moved by Chair
 Seconded by Committee

THAT Contract PWC-2018-03 submitted by Thomas Cavanagh Construction Limited, Ashton, Ontario for the rehabilitation of County Road 63 (Stewartville, Anderson and Miller Road) in the amount of \$1,285,276.93 plus HST be approved; AND THAT a By-law to Authorize Execution of the Contract be passed.

Background

Twelve tenders were requested for the rehabilitation of County Road 63 (Stewartville, Anderson and Miller Road) from Flat Rapids Road to County Road 6 (Lochwinnoch Road) a distance of 8.41 km, in the Township of McNab/Braeside. Tenders were received as follows:

1.	Thomas Cavanagh Construction Limited, Ashton, ON	\$1,285,276.93
2.	H&H Construction Incorporated , Petawawa, ON	1,347,046.63
3.	Bonnechere Excavating Incorporated, Renfrew, ON	1,477,828.02
4.	Smiths Construction (A Division of the Miller Group Incorporated) Arnprior, ON	1,481,484.00
5.	Greenwood Paving (Pembroke) Limited, Pembroke, ON	1,504,631.00
6.	R.W. Tomlinson Limited, Ottawa, ON	1,678,270.00

All amounts exclude applicable taxes

The current 2018 Capital Works budget includes funds in the amount of \$1,436,080.00 for the rehabilitation of County Road 63. Staff has reviewed the tender results for the project and confirmed that there are sufficient funds to complete the project as tendered. A comparison of the 2018 Budget and projected costs is provided in the following table.

County Road 63 (Stewartville, Anderson and Miller Road) Rehabilitation					
	Low Tender			High Tender	
	2018 Budget	Projected	Variance	Projected	Variance
Construction- Contract	1,259,172.00	1,307,897.80	48,725.80	1,707,807.55	448,635.55
Engineering -					
Design/Tendering	13,000.00	13,000.00	0.00	13,000.00	0.00
Material Testing	5,000.00	5,000.00	0.00	5,000.00	0.00
Project Administration & Supervision	19,000.00	19,000.00	0.00	19,000.00	0.00
Contingency	139,908.00	70,794.89	(69,113.11)	90,790.38	(49,117.62)
Total	1,436,080.00	1,415,692.69	(20,387.31)	1,835,597.93	399,517.93

* All costs are net HST
* Projected costs are based on low Tender results

12. PWC-2018-06– Rehabilitation of County Road 51 (Petawawa Boulevard)

RESOLUTION NO. OP-CC-18-05-44

Moved by Chair
Seconded by Committee

THAT Contract PWC-2018-06 submitted by Greenwood Paving (Pembroke) Limited, Pembroke, Ontario for the rehabilitation of County Road 51 (Petawawa Boulevard) in the amount of \$286,172.00 plus HST be approved; AND THAT a By-law to Authorize Execution of the Contract be passed.

Background

Ten tenders were requested for the rehabilitation of County Road 51 (Petawawa Boulevard) from Limestone Trail to County Road 26 (Doran Road) a distance of 2.2 km, in the Town of Petawawa. Tenders were received as follows:

1. Greenwood Paving (Pembroke) Limited, Pembroke, ON \$286,172.00
 2. H&H Construction Incorporated, Petawawa, ON 324,575.87
 3. Smiths Construction (A Division of the Miller Group Incorporated) 386,450.50
Arnprior, ON
- All amounts exclude applicable taxes

The current 2018 Capital Works budget includes funds in the amount of \$376,680 for the rehabilitation of County Road 51. Staff has reviewed the tender results for the project and confirmed that there are sufficient funds to complete the project as tendered. A comparison of the 2018 Budget and projected costs is provided in the following table.

County Road 51 (Petawawa Boulevard) Rehabilitation					
		Low Tender		High Tender	
	2018 Budget	Projected	Variance	Projected	Variance
Construction- Contract	320,000.00	291,208.63	(28,791.37)	393,252.03	73,252.03
Engineering -					
Design/Tendering	3,000.00	3,000.00	0.00	3,000.00	0.00
Material Testing	3,000.00	3,000.00	0.00	3,000.00	0.00
Project Administration					
& Supervision	8,000.00	8,000.00	0.00	8,000.00	0.00
Contingency	42,680.00	15,874.43	(26,805.57)	20,976.60	(21,703.40)
Total	376,680.00	321,083.06	(55,596.94)	428,228.63	51,548.63
* All costs are net HST					
* Projected costs are based on low Tender results					

All of which is respectfully submitted.

T. Peckett, Chair

And Committee Members: R. Kingsbury, K. Love, G. McKay, T. Millar, J. Murphy, J. Reinwald

The Report was adopted as presented.

Councillor Robert Sweet, Chair of the Development & Property Committee, brought in and read the resolutions of the following report and the Addendum to the Report:

May 30, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development & Property Committee**, wish to report and recommend as follows:

INFORMATION

1. Planning Division Activity Tracker

Tabled is the Activity Tracker for April 2018. In April, the Planning Division opened 17 new severance applications and prepared 15 planning checklists for general inquiries (pre-consultations).

For the period January – April 2018, the County of Renfrew opened 46 severance applications compared to 54 over the same period in 2017. With respect to decisions, 38 decisions were rendered in January – April 2018 compared to 46 rendered over the same period in 2017.

The County of Renfrew received applications for two plans of subdivision in the Town of Arnprior and the Town of Renfrew totalling 244 units and each comprising a mix of singles, semis and multiple attached units.

2. Ontario Hydro Power Grid Capacity

At the January meeting of the Development & Property Committee, staff was directed to review various options on how to proceed to establish if there was power grid capacity within/across Renfrew County. Subsequently, staff engaged Hydro One discussions to gather more information. The focus of this discussion centered around grid capacity and expansion in the Calabogie area, with a specific request to determine how to assist a large resort operator with their expansion plans. Our ongoing discussions with Hydro One have revealed that there is capacity for expansion of the power grid. It was noted that any development greater than 1,000 homes may cause limited issues and further capacity evaluation would be required.

Hydro One has advised staff that they had offered Calabogie Peaks an abundance of assistance to help the resort achieve their goals of a 44kV line to satisfy their expansion. Unfortunately, there is no other available support at the Hydro One level. There is 44kV

capacity at the main distribution centre, and the poles that were recently installed have the capability of carrying the extra weight of the lines. It will be the responsibility of the developer to bear the costs of bringing the line in as there are no future upgrades in that area planned (i.e. a very large subdivision).

At this point, staff will continue to work with the resort owner to determine what programs exist that may assist in their growth plans. Staff will continue to engage Hydro One throughout their future planning process. Local municipalities are encouraged to do the same.

3. International Plowing Match (IPM) Hosting Investigations

Economic Development staff has been working with GIS colleagues and consulting with county agri-business associations, the Renfrew County Agricultural Economic Development Committee and International Plowing Match (IPM) representatives to identify potential hosting sites for the IPM for 2020 or 2021. The requirement is for approximately 1,000 acres with 3-phase power available, reasonable traffic and vehicle access and mostly level, well-drained soil. Councillor Millar has also been investigating potential sites through his agri-business contacts. To date, there have been no property owners interested in making any suitable land parcels available, despite our investigations, outreach and county-wide media coverage of the opportunity.

4. Ontario Small Urban Municipalities (OSUM) Conference 2018/2019

A delegation of County Councillors from the Development & Property Committee: Chair Sweet, Councillor Emon and Councillor Farr, supported by Economic Development Manager, Mr. Alastair Baird, attended OSUM 2018 in Niagara Falls from Wednesday, May 2 to Friday May 4, 2018. The County had an exhibit booth as part of the OSUM Conference and Tradeshow promoting the County of Renfrew hosting of OSUM 2019 in the first week of May 2019. City of Pembroke staff and Councillor Lafreniere joined us in promoting OSUM 2019. The objective was to support the OSUM Board in their selection of the County of Renfrew as the 2019 host, to encourage delegates from municipalities across Ontario to participate in OSUM Renfrew County 2019 and to meet with sponsors and suppliers to foster their participation in 2019.

5. Annual Tourism Conference, AGM & Awards

Approximately 92 delegates attended the Ottawa Valley Tourist Association (OVTA)'s tourism conference and Annual General Meeting (AGM) on Monday, April 30, 2018 at Santa Fe Southwestern Grill in Renfrew, Ontario. The day included a presentation about online reputation management by keynote speaker Mr. Frederic Gonzalo; a presentation by Ontario's Highlands Tourism Organization (OHTO)'s Manager, Ms. Nicole Whiting, on the value of creating buzz about a tourism destination; the presentation of the Ottawa

Valley Tourism Awards; as well as AGM business matters, including the election of the 2017-2018 OVTA Board of Directors.

The 2018-2019 OVTA Board of Directors include:

- President: Chris Hinsperger, Bonnechere Caves
- Vice President: Arlene Jamieson, Venture Interiors
- Marc Bru, Square Timber Brewing Co
- Councillor Glenn Doncaster, Town of Deep River/County Council
- Andrea Labelle, Santa Fe Southwestern Grill
- Chris Melmoth, Algonquin College
- Councillor Patricia Lafrenière, City of Pembroke
- Sharon Mahussier, Spectacle Lake Lodge
- Geoff Patterson, Township of McNab/Braeside
- Councillor Glenda McKay, Township of Greater Madawaska/County Council
- Liz Murphy, Calabogie Peaks Resort
- Angela Siebarth, Champlain Trail Museum
- Heather Sutherland, City of Pembroke appointed staff member

Winners of the 2018 Ottawa Valley Tourism Awards were:

- **Marilyn Alexander Tourism Champion Award:** Bob Peltzer
- **Business of Distinction:** Whitewater Brewing Company
- **Special Event of the Year:** Upper Ottawa River Race and Paddle Festival

6. 2018 Ottawa Valley Road Map

The 2018 Ottawa Valley Road Map is currently being distributed. A total of 100,000 copies were printed.

As part of the OVTA's partnership with the Social Services Department and Renfrew County and District Health Unit for the Healthy Kids Community Challenge, this year's map includes information about the Lending Hubs located throughout Renfrew County.

7. Trails Coordinator

Mr. James Riopelle is the successful applicant for the contract position of Trails Coordinator and commenced his employment on May 11, 2018. Human Resources Department provided support in the review of the job specifications, interview process and the offer letter for this position.

8. Municipal Property Assessment Corporation (MPAC)

Tabled is correspondence received from the Municipal Property Assessment Corporation (MPAC) informing the County that the properties transferred to the County of Renfrew from CP Rail during the February and November 2017 transfer agreements will have a tax exempt class. At the direction of County Council (February 2017) the County of Renfrew continues to receive lease revenues from local municipalities.

9. County of Renfrew Official Plan Amendment No. 25

Amendment No. 25 of the County of Renfrew Official Plan was forwarded to the Province of Ontario on May 8, 2018. A Notice of the Adoption was sent to all members of the public who requested a notice and to all who participated in the process.

RESOLUTIONS

10. County Entrance Signs: Updated Graphics

RESOLUTION NO. DP-CC-18-05-46

Moved by Chair
Seconded by Committee

THAT County Council proceeds with the purchase of five (5) new entrance signs from Nature of Design, Killaloe, Ontario; AND FURTHER THAT the additional funds required to complete the installation, to a maximum of \$5,000, be taken from the 2018 Provision for Unallocated Funds Budget.

Background

Tabled is the proposed design and layout provided by Nature of Design, our sign vendor of record. There are five entrance signs across the County. To replace the aging blue signs for the County of Renfrew, a new graphic has been developed which incorporates the County Coat of Arms in full colour and the new tag line and County of Renfrew text and colours. The new signs will be ultraviolet (UV) resistant vinyl on an aluminum substrate, which will provide a twenty year plus life. The classic log structure supporting the signs will be stained throughout the summer by County Staff to enhance the protection and service life of the logs and the new sign layout will result in the log structure being more prominent.

The approximate cost of each sign including installation is \$2,696.75 + HST. The current 2018 budget allocates \$10,000 to this project, leaving it approximately \$5,000 short for completion all at the same time.

11. Algonquin Trail Development – Work Plan

RESOLUTION NO. DP-CC-18-05-47

Moved by Chair

Seconded by Committee

THAT County Council approves an additional \$162,500 be taken from the 2018 Provision for Unallocated Funds Budget for trail development of the Algonquin Trail between Arnprior and Renfrew.

Background

The tabled map and spreadsheets outline sections of the Algonquin Trail that could open this year with minimal work such as signage, brushing and grading. The Algonquin Trail Advisory Committee is requesting an additional \$162,500, taken from the 2018 Provision of Unallocated Funds, be allocated to the Algonquin Trail for trail development from Arnprior to Renfrew. Staff continues to work with the local trail organizations to maximize additional funds. Staff will be presenting the 2018 work plan to County Council as requested by the Development & Property Committee.

BY-LAWS

12. Rural Economic Development (RED) Program Agreement

RESOLUTION NO. DP-CC-18-05-49

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law to execute an agreement with Her Majesty the Queen in Right of the Province of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs for the Province of Ontario – Rural Economic Development (RED) Program for 2018; AND FURTHER THAT the County funds for 50%, to a maximum amount of \$37,500, be taken from the 2018 Provision for Unallocated Funds Budget.

Background

The County of Renfrew was successful in their funding application to the Ontario Rural Economic Development (RED) Program towards improvements of the Algonquin Trail up to \$75,000. The proposed work includes grading, compaction and aggregate application from north of Division Street to the Village of Braeside in the Township of McNab/Braeside.

A By-law executing an agreement with Her Majesty the Queen in Right of the Province of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs for the Province of Ontario – Rural Economic Development (RED) Program is required. By passing this By-law the County of Renfrew agrees to provide funding equivalent to 50% to a maximum amount of \$37,500, of the funding provided by the Province of Ontario. This project funding must be used in 2018.

**ADDENDUM TO
DEVELOPMENT & PROPERTY COMMITTEE REPORT
MAY 30, 2018**

BY-LAWS

13. DP Trails – 2018-01 - Quarry Limestone Crusher Dust Supply and Delivery

RESOLUTION NO. DP-CC-18-05-55

Moved by Chair
Seconded by Committee

THAT Contract DP Trails – 2018-01 submitted by H&H Construction Inc., Petawawa, Ontario for quarry limestone crusher dust supply and delivery to the Algonquin Trail from Town Centre Boulevard (Petawawa) to Forest Lea Overpass (Pembroke), of approximately 8.5 km in the Township of Laurentian Valley & Town of Petawawa in the amount of \$243,564.61 plus HST be approved; AND FURTHER THAT County Council adopt a By-law to Authorize Execution of the Contract.

Background

Five tenders were requested for quarry limestone crusher dust supply and delivery to the Algonquin Trail. Tenders were received as follows:

- | | | |
|----|--|---------------|
| 1. | H&H Construction Inc., Petawawa, Ontario | \$243,564.61 |
| 2. | G.P. Splinter Forest Products Ltd. & JWK Contracting,
Pembroke, Ontario | \$277,200.00 |
| 3. | Smiths Construction, A Division of Miller Group Inc.
Arnprior, Ontario | \$293,910.00 |
| 4. | R.G.T. Clouthier Construction Ltd., Pembroke, Ontario | Bid Rejected |
| 5. | Eastway, Pembroke, Ontario | No Submission |
- All amounts exclude applicable taxes

The bid from R.G.T. Clouthier Construction Ltd. was rejected as it was not in conformance with the tender document. The tender document states quarry limestone and R.G.T. Clouthier proposed quarried granite without providing a costing for quarry limestone.

The current 2018 Trails Budget includes funds in the amount of \$465,450, of which the Province of Ontario, through the Ontario Municipal Commuter Cycling (OMCC) funding program, is providing \$372,360 for the quarry limestone crusher dust supply and delivery to the Algonquin Trail project. Staff has reviewed the tender results for the project and confirm that there are sufficient funds to complete the project as tendered.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, G. McKay, T. Millar, J. Murphy

Item No. 11 was removed from the report and voted on separately.

The Report and Addendum were adopted as presented.

Councillor Debbie Robinson, Chair of the Social Services Committee, brought in and read the resolutions of the following report:

May 30, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Social Services Committee**, wish to report and recommend as follows:

INFORMATION

1. 2017 and 2018 Renfrew County Social Housing Registry Waitlist Statistics Comparison

2018	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	36	1006	41
February	22	1007	32
March	51	980	37
April			
May			
June			
July			
August			
September			
October			
November			
December			

2017	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	23	1004	48
February	16	1009	43
March	46	1016	49
April	54	1025	38
May	39	1004	46
June	52	1015	48
July	26	1031	45
August	48	1020	42
September	37	1020	43
October	42	1012	47
November	21	1007	45
December	24	1002	43

Eligible applicants on the Renfrew County Social Housing Registry waitlist represent actual number of households waiting for housing.

NOTE: Of the 980 applicants waiting for housing as of March 31, 2018, 123 are currently living in a social housing unit, but are waiting for a transfer to another unit due to a change in their accommodation needs.

2. Child Care Statistics

2017 and 2018 Child Care Fee Subsidy Statistics Comparison

This report indicates the number of families and children on the caseload who are receiving fee subsidy for the month.

	2017		2018	
	FAMILIES	CHILDREN	FAMILIES	CHILDREN
January	312	455	326	474
February	310	455	326	474
March	312	458	330	484
April	313	460		
May	313	459		
June	310	460		
July	314	483		
August	321	495		
September	331	500		
October	309	451		
November	319	467		
December	327	478		

CURRENT COUNTY CENTRALIZED WAITLIST TOTAL - 336

2017 and 2018 Integration Coordinator Statistics Comparison

This report indicates the number of children presently being served through the Special Needs Integration Services and the number of children receiving special needs resource funding.

	2017		2018	
	Total Active Files	Receiving Resource Funding	Total Active Files	Receiving Resource Funding
January	143	65	160	72
February	113	53	169	66
March	120	61	174	73
April	126	54		
May	141	65		
June	148	67		
July	151	48		
August	154	50		
September	151	60		
October	159	57		
November	165	60		
December	155	58		

3. Ontario Works Caseload Statistics

2017 and 2018 Monthly Caseload Comparison

	2017 Total Caseload	2018 Total Caseload	Percentage of Change
January	1278	1357	6.18%
February	1331	1373	3.16%
March	1358	1352	-0.4%
April	1363		
May	1389		
June	1374		
July	1338		
August	1342		
September	1290		
October	1287		
November	1314		
December	1333		

4. GreenON Social Housing Program

In March of 2018 the Renfrew County Housing Corporation submitted a business case to the Province's Green Ontario Fund. Through the Green Ontario Fund the province is providing \$25 million in new funding from the province's carbon market proceeds to help Ontario social housing buildings with less than 100 units to invest in energy efficient retrofits. The program is administered by the Housing Services Corporation.

Investments in energy efficiency upgrades will reduce operating costs, improve the buildings' performance and efficiency, and enhance the quality of life for tenants while reducing greenhouse gas pollution.

This funding complements existing programs, such as the Social Housing Apartment Retrofit Program (SHARP) and Social Housing Apartment Improvement Program (SHAIP) that aim to reduce greenhouse gas emissions from larger buildings. This program supports Ontario's Climate Change Action Plan.

Housing Services Corporation received 41 submissions from Service Managers across the province representing over \$210 million. The Renfrew County Housing Corporation was successful in their application and has been awarded a funding allocation of \$580,874. Changes to the capital plan will now be required and a staff recommendation will be brought forward.

5. Survivors of Domestic Violence – Portable Housing Benefit Pilot Program Amending Agreement

Through the Survivors of Domestic Violence – Portable Housing Benefit Pilot Program (SDV-PHB), survivors of domestic violence who are approved under the Special Priority Policy (SPP) will be provided with additional options to meet their housing needs so they can immediately find housing in their community.

On August 31, 2016, By-law 90-16 was adopted authorizing the County of Renfrew to enter into an agreement with the Ministry of Housing relating to the SDV-PHB Pilot Program, which was to terminate on March 31, 2018. An amending agreement has been signed with the Ministry of Housing to provide additional funding to the County of Renfrew to use in the first quarter of the 2018-2019 Fiscal Year (April 1 – June 30, 2018) for participants transitioning to the new Portable Housing Benefit – Special Priority Policy (PHB-SPP) Program beginning in July of 2018. The Ministry will be providing a new agreement with details of the financial and administrative components of the new program.

6. RFP for Architectural Services – Program Integration - Renfrew County Place

In the 2018 Budget, County Council provided for the review of operations of the Social Services program currently being delivered at Renfrew County Place. The intent of the review is to explore opportunities for program integration with a goal of providing a more streamlined approach to client services. This effort is part of a broader initiative on the part of the Province of Ontario to modernize social services through technology and human services integration.

In order to undertake this review, the Development and Property Department and the Social Service Department have developed an RFP for Architectural Services that will be delivered in Two Phases:

- Phase I: Preliminary Design and Consultation
- Phase II: Tender and Contract Management

The successful proponent will be required to provide a project budget and cost control mechanisms. It is expected that the design will be in keeping with the design and character of other facilities owned and operated by the County.

Approval and funds to proceed with Phase II will be contingent on budget approval by Senior Management and County Council in 2019.

On April 30, 2018 staff organized a day trip to Hastings County and Prince Edward / Lennox and Addington Social Services to examine physical and staffing changes that have been made to implement human services integration. Best Practices explored at these locations may be incorporated into the design of a new common counter at Renfrew County Place.

RESOLUTIONS

7. **Ottawaska Housing Corporation**

RESOLUTION NO. SS-CC-18-05-34

Moved by Chair
Seconded by Committee

THAT the practice of making annual contributions to a separate Ottawaska Capital Reserve in accordance with Part VI of the Social Housing Reform Act be discontinued; AND FURTHER THAT the separate investment account with Phillips, Hager & North Investment Funds Ltd. related to this reserve be closed and the funds transferred back into the Renfrew County Housing Corporation Bank of Montreal Business Account; AND FURTHER THAT the balance in the Ottawaska Capital Reserve be consolidated with the Renfrew County Housing Corporation Capital Reserve.

Background:

In 2006, the management of the Ottawaska Housing Corporation was assumed by the Renfrew County Housing Corporation and the County of Renfrew. The assumption of the Ottawaska Housing Corporation came after the Not-For-Profit board passed a resolution to turn over the assets and liabilities of their housing corporation to the Corporation of the County of Renfrew effective July 15, 2003 as a result of financial challenges.

The original consent provided by the Ministry of Municipal Affairs and Housing on May 6, 2005 pursuant to section 26 of the Social Housing Reform Act, 2000 (SHRA) for Ottawaska Housing to amalgamate with the Renfrew County Housing Corporation was subject to two conditions.

1. Ottawaska's two projects continue to operate according to Part VI of the SHRA, clause 142(1)(c) and O. Reg. 339/01. This meant that the Corporation's capital reserves were kept separate from other Local Housing Corporation investments.
2. The amalgamated entity must continue to make annual contributions to Ottawaska's existing capital reserves.

The development of the County of Renfrew's Asset Management Plan and its Long Term Financial Management Plan has made the need to operate Ottawaska Housing projects separate from Renfrew County Housing Corporation obsolete. The County of Renfrew continues to invest in these two projects in amounts that are well beyond what is required under the regulations. In fact, this has caused some accounting challenges.

In March of 2018, staff at the County of Renfrew approached the Ministry of Housing to make the case that the original conditions of the transfer were no longer pertinent to the

operation of the Ottawaska Housing Projects. The County of Renfrew's Comprehensive Asset Management Plan and the Long Term Financial Management Plan put in place a mechanism that ensures the original assets are maintained and that sufficient funds are set aside for that purpose.

In a meeting with the Province's Director of Housing on March 29, 2018, it was confirmed that there is no longer a ministerial consent requirement for this type of transaction resulting from recent changes to the Housing Services Act, 2011, so in effect the Service Manager is no longer bound by the previous conditions in the Ministry letter from 2005.

8. Community Living Ontario's My Home My Community Program

RESOLUTION NO. SS-CC-18-05-35

Moved by Chair

Seconded by Committee

THAT a letter be prepared in support of Community Living Ontario's My Community, My Home Project. FURTHER THAT staff participate in a program advisory group.

Background

The attached letter was received from Community Living Ontario asking that the County of Renfrew support the My Home My Community program. The My Home My Community program works across individual, organizational and policy levels to embed inclusive development practise in the housing system. The goal of the project is to close the affordable housing gap for people with developmental disabilities and make housing a cornerstone of inclusive communities. It is important to recognize that the goals outlined in the My Home My Community program are consistent with the County of Renfrew's 10 year Housing and Homelessness Plan.

9. Family Enrichment Network (FEN) Deep River EarlyON Program

RESOLUTION NO. SS-CC-18-05-42

Moved by Chair

Seconded by Committee

THAT staff of the Child Care Division be directed to explore options for delivery of EarlyON Programs in the Deep River, Laurentian Hills and Head Clara Maria community.

Background

The County of Renfrew assumed oversight of the EarlyON Program on January 1, 2018 and became responsible for the management and delivery of the Ontario Early Years Child and Family Centres, referred to as EarlyON Centres. An EarlyON centre is managed by a

Registered Early Childhood Educator in a parent/child drop-in like environment. The objective of an EarlyON is to provide support to children, parents and caregivers in learning, child development and well-being.

The Deep River Family Enrichment Network provided three EarlyON programs, at the Laurentian Hills Municipal Building, Deep River, Mackenzie Community School in Deep River and at the Chalk River Community Resource Centre in Chalk River.

On Wednesday, May 2, 2018 the Deep River Family Enrichment Network (FEN) Board of Directors notified the public that the EarlyON program operating through FEN would be closed temporarily.

BY-LAWS

10. Amendment to By-law No. 50-17 – Licensed Home Child Care Service Agreements

RESOLUTION NO. SS-CC-18-05-36

Moved by Chair

Seconded by Committee

THAT By-law No. 50-17, authorizing the County of Renfrew to enter into an agreement with Licensed Home Child Care service providers, be amended to add an additional agreement with Kim Lair (Pembroke).

Background

On April 5, 2017, the County of Renfrew was approved by the Ministry of Education to operate a Licensed Home Child Care Agency. Since that time five Funding Agreements for licensed home child care have been approved through County Council. The five existing homes presently serve a total of 23 full and part time children in Killaloe, Renfrew, and Pembroke.

On April 25, 2018 Council approved the operating capacity of Licensed Child Care Homes to be increased from five to ten.

The sixth agreement with Kim Lair will support a licensed child care need for infant and toddler care in Pembroke.

11. Amendment to By-law 24-18 – Ontario Transfer Payment Agreement with Ministry of Education for 2018 Child Care Service Agreement

RESOLUTION NO. SS-CC-18-05-37

Moved by Chair
Seconded by Committee

THAT By-law 24-18, authorizing the Warden and Clerk to execute the Ontario Transfer Payment Agreement with the Ministry of Education for the 2018 Child Care Service Agreement be amended to add the Ontario Transfer Payment Agreement Amendment.

Background

Council adopted By-law 24-18 on February 28, 2018 to authorize the Warden and Clerk to execute the Ontario Transfer Payment Agreement with the Ministry of Education. The Service Agreement reflects the funding allocations provided to the County of Renfrew for 2018.

On April 3, 2018, the Ministry of Education provided the 2018 Ontario Transfer Payment Agreement Amendment, which reflects an increase in the Fee Stabilization Support Allocation of \$180,161 for 2018.

All of which is respectfully submitted.

Debbie Robinson, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, J. Murphy, R. Reid, J. Reinwald, W. Stack

Councillor Reinwald declared pecuniary interest on Item # 9 (Resolution No. SS-CC-18-05-42) as a family member is on the Board of Directors of the EarlyON Centre, and did not vote on the Item.

The Report was adopted as presented.

Council directed that Mr. Hutton write a letter to Inspector Colin Slight to get a better understanding of what the Ontario Provincial Police is asking of the County of Renfrew.

Councillor Michael Donohue, Member of the Finance & Administration Committee, brought in and read the resolutions of the following Report and the Addendum to the Report:

May 30, 2018

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance & Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. Council Remuneration

Tabled is the Treasurer's Statement of Remuneration and Expenses paid to County Council as at April 30, 2018.

2. Treasurer's Report – March 31, 2018

As directed by County Council, the Treasurer's Report is to be provided on a quarterly basis from January to September. Accordingly, tabled is a copy of the March 31, 2018 Treasurer's Report for the General Revenue Fund, Bonnechere Manor, Miramichi Lodge, Public Works and Renfrew County Housing Corporation. In addition, the monthly one page financial summary is also tabled.

3. Notice of Retirement

Attached as Appendix I is a letter dated April 25, 2018 from Mr. Jim Hutton, County Chief Administrative Officer/Clerk informing Warden Murphy and Members of County Council of his intention to retire from his employment from the County of Renfrew effective September 30, 2018.

Congratulations to Mr. Hutton on his retirement. Reluctantly, Warden Murphy has accepted his notice of retirement.

4. Upper Ottawa Valley Community Living

Tabled is a letter from the Upper Ottawa Valley Community Living thanking the County of Renfrew for the opportunity to attend and present to Council on April 25, 2018.

5. Temporary Replacement, Member of Upper-Tier Council

Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017, under Section 268(1) provides that the council of the local municipality may appoint one of its members as an alternate member of the upper-tier council, to act in place of a person who is a member of the councils of the local municipality and its upper-tier municipality, when the person is unable to attend a meeting of the upper-tier council for any reason.

Tabled is a letter from the Township of Greater Madawaska asking if an alternate member, as described in Section 268(1) of the Municipal Act, if appointed by a lower-tier municipality, will be sworn in by the County and the compensation plan for both the member and the alternate member.

This matter will require consultation with other counties and changes to our Procedural By-law and Remuneration By-law.

Prior to the enactment of Bill 68, Council expressed concern to the Province that allowing alternate members at the upper-tier for any reason would negatively impact decision making and also result in compensation issues including remuneration and benefits.

6. County Council Remuneration

On March 5, 2018 the Human Resources Department emailed all Counties in Ontario a general survey to obtain both their remuneration by-laws and the annual compensation paid out to elected officials for 2017. To date, a total of 14 out of 33 Counties have responded to the survey.

An advertisement for a Citizens Committee was placed in newspapers and 1 application was received. Mr. Beakley was directed to seek out past Committee members to inquire if they would be interested in participating once again, as well as seek out any other recommendations from senior staff.

7. Ontario Government Passes The Pay Transparency Act, 2018

On April 26, 2018, the Ontario government passed *The Pay Transparency Act, 2018*. This legislation increases transparency in hiring processes and gives women more information when negotiating compensation that is equal to their male peers, making Ontario the first province in Canada to do so.

Starting on January 1, 2019, Ontario will:

- Require all publicly advertised job postings to include a salary rate or range
- Bar employers from asking a job candidate about their past compensation
- Prohibit reprisals against employees who discuss or disclose compensation

- Establish a framework to require larger employers to track and report compensation gaps based on gender and other diversity characteristics, to be determined through consultation.

Once fully implemented, these measures would require employers to publicly post that data within their own workplaces, in addition to reporting them to the province. The province's pay transparency disclosure measures will begin with the Ontario Public Service. Following consultation, the proposed new rules will then apply to employers with more than 250 employees in 2020, and will extend to those with more than 100 employees in 2021.

Tabled is a Borden Ladner Gervais publication regarding the announcement.

8. Ontario Government Reinstates Prior Public Holiday Pay Formula

Bill 148, *The Fair Workplaces, Better Jobs Act, 2017*, introduced many significant changes to employment standards and labour relations legislation. One very controversial change, and a change that increased payroll costs for many employers, was the introduction of a new public holiday pay formula which sought to guarantee a day's pay to employees on a public holiday so long as they worked within the pay period preceding the holiday. Contrast this with the old averaging formula which took the previous 4 weeks' wages and divided that figure by 20 to determine public holiday pay. The Bill 148 formula was beneficial to many part-time employees who would generally receive a regular day's pay, instead of a fraction as determined by the old averaging formula.

On May 7, 2018 the Ontario government decided to revert back to the pre Bill 148 formula effective July 1, 2018 until such time as a review can be done. The Government has passed a Regulation as an interim measure pending the review.

Tabled is a Hicks Morley legislative update highlighting the decision.

9. Health and Wellness - "365 Working on ME" Campaign - June 2018 to May 2019

The Corporate Health and Wellness Committee is implementing a full year "365 Working on ME" campaign. The initiative is intended to motivate workers to be mindful of incorporating physical, psychological, social and financial fitness activities into their life on a daily basis. Each month will feature a primary focus such as mental health, nutrition, financial fitness, community pay it forward activities, along with various self care tips and strategies.

The kick off will involve distribution of a "County of Renfrew" lunch kit with promotional information outlining the monthly features, along with ideas for each pillar of health and wellbeing. Motivational competitions and prizes will be incorporated throughout the campaign. Corporate Health and Wellness continues to promote a workplace culture that motivates and supports employees to actively work towards better health.

RESOLUTIONS

10. **Bill 16, Respecting Municipal Authority Over Landfill Sites**

RESOLUTION NO. FA-CC-18-05-59

Moved by Chair
Seconded by Committee

THAT County Council support the following resolution:

WHEREAS municipal governments in Ontario do not have the right to approve landfill projects in their communities, but have authority for making decisions on all other types of development;

AND WHEREAS this out-dated policy allows private landfill operators to consult with local residents and municipal Councils, but essentially ignore them;

AND WHEREAS municipalities already have exclusive rights for approving casinos and nuclear waste facilities within their communities, AND FURTHER that the province has recognized the value of municipal approval for the siting of power generation facilities;

AND WHEREAS the recent report from Ontario's Environmental Commissioner has found that Ontario has a garbage problem, particularly from Industrial, Commercial and Institutional (ICI) waste generated within the City of Toronto, where diversion rates are as low as 15%;

AND WHEREAS municipalities across Ontario are quietly being identified and targeted as potential landfill sites;

AND WHEREAS municipalities should be considered experts in waste management, as they are responsible for this within their own communities, and often have decades' worth of in-house expertise in managing waste, recycling, and diversion programs;

AND WHEREAS municipalities should have the right to approve or reject these projects, and assess whether the potential economic benefits are of sufficient value to offset any negative impacts and environmental concerns;

THEREFORE BE IT RESOLVED THAT the Corporation of the County of Renfrew supports Bill 16, Respecting Municipal Authority Over Landfilling Sites Act introduced by MPP Ernie Hardeman and calls upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in their communities;

AND FURTHER THAT the Corporation of the County of Renfrew send copies of this resolution to MPP Ernie Hardeman and all County of Renfrew Municipalities.

Background

Tabled is a letter dated March 26, 2018 from MPP Ernie Hardeman, advising that he has introduced a Private Members' Bill which would give municipalities the authority to decide whether or not they would be willing to receive a landfill. Mr. Hardeman is asking municipalities for their comments and support to his resolution. Our Committee supports this resolution and the environment and agrees that every municipality has a right to decide whether or not they would be willing to receive a landfill.

11. Eastern Ontario Regional Network (EORN) Mobile Broadband/Cell Project

RESOLUTION NO. FA-CC-18-05-62

Moved by Chair

Seconded by Committee

THAT County Council approve that the County of Renfrew contribute between \$895,237 and \$1,003,000 to the EORN Mobile Broadband/Cell Project for eastern Ontario and that the County of Renfrew contributes \$40,000 to the completion by EORN of a CRTC Gap Analysis project with funds to support both projects to be taken from the Working Capital Reserve.

Background

On April 25, 2018, representatives from EORN (Jim Pine and Lisa Severson) made a presentation to County Council on the importance of improving mobile broadband cell coverage in the County of Renfrew and eastern Ontario. Council was informed that this project is the only priority of the Eastern Ontario Wardens' Caucus (EOWC) for 2018 and that to compete with improving broadband and cellular service of our urban neighbours in Ontario and our neighbouring jurisdictions in Quebec and New York state, a major investment in infrastructure is required.

The project will:

- Grow the region's economy and create jobs (over 3,000)
- Improve public safety
- Improve health care delivery
- Support Ontario's push to 5g and the new digital economy
- Provide an additional option to connect to the internet.

On June 28, 2017, County Council passed Resolution No. FA-CC-17-06-64 as follows:

"WHEREAS the revitalization of the economy of Eastern Ontario continues to be the primary objective of the Eastern Ontario Wardens' Caucus (EOWC); AND WHEREAS the Eastern Ontario Wardens' Caucus Inc. in its Economic Development Strategy for Eastern Ontario has identified the necessity of improving mobile broadband and cellular networks as critical to propelling innovation and economic growth in all sectors of the regional economy including manufacturing, agriculture, and transportation services; AND WHEREAS the Eastern Ontario Wardens' Caucus and the Eastern Ontario Regional Network (EORN) have undertaken detailed and comprehensive engineering analysis of the gaps in cellular coverage and capacity across the region; AND WHEREAS that analysis demonstrates the existence of significant gaps in both coverage and capacity that is impacting public safety, economic growth and the quality of life for residents; AND WHEREAS EORN, on behalf of the EOWC, has prepared a full business case to support improvement and expansion of cellular networks and mobile broadband services across Eastern Ontario; AND WHEREAS establishing a Public Safety Broadband Network (PSBN) for First Responders is a national

imperative; AND WHEREAS EORN is proposing the development of a Public Safety Broadband Network pilot project covering Eastern Ontario to support a national network; AND WHEREAS the Eastern Ontario Wardens' Caucus has proven itself capable of designing, building and delivering a major telecommunications project on behalf of the businesses and citizens of Eastern Ontario, Ontario and Canada; NOW THEREFORE BE IT RESOLVED THAT the Corporation of the County of Renfrew hereby strongly supports submission of the Eastern Ontario Regional Cellular Mobile Broadband Project as a critical economic development priority for Eastern Ontario; AND THAT the Council of the County of Renfrew will work as a partner with the EOWC, EORN along with the federal and provincial governments together with the private sector to improve mobile broadband access and services for the people and businesses of Eastern Ontario; AND THAT the County of Renfrew will support this project by making a financial contribution once the full extent of the project is determined by the Federal and Provincial Governments and requests that both MP Cheryl Gallant and MPP John Yakabuski work closely with the EOWC and EORN on this essential infrastructure project."

A \$213 million project is proposed to grow the region's economy and create over 3,000 jobs. This is in line with Eastern Ontario's Economic Development Strategy that was produced by the EOWC and the Eastern Ontario Mayors Caucus (EOMC) with funding support from the Provincial and Federal government. The three priorities of the Strategy are:

- creating an integrated and intelligent transportation system;
- supporting technological integration and innovation; and
- supporting workforce development.

A Public Sector Broadcast Network is also proposed but that will be a second phase of the project. The project is intended to improve existing cellular coverage in eastern Ontario by closing gaps in coverage and improving capacity in those areas that do have coverage.

The funding partners are the EOWC (\$10m), Canada (\$71m), Ontario (\$71m included in budget) and mobile carriers (\$61m via RFP). Most EOWC members have now confirmed their contribution to the project and several separated cities have also confirmed their contribution.

The top of the proposed range is a worst case scenario if none of the separated cities contribute but several separated cities have already confirmed their contributions. The EOWC has authorized EORN to undertake a detailed technical and financial analysis this year and has asked each member to contribute \$40,000 to this project. The goal of this project:

- Determine the current size and scope of the ongoing market failure challenges for residents of Eastern Ontario
- Update the cell gap analysis
- Prepare a 5G readiness assessment
- Fixed and wireless assessment to meet the 50/10+Mbps target proposed by the CRTC

- Done on a county-by-county basis (data available to County, local municipalities and EORN)
- Estimated Cost \$520,000

Subsequent to the presentation to County Council in April, Councillor Visneskie Moore received several letters from ratepayers in the Killaloe area expressing concerns about 5G and microwave radiation and the unknown health impacts. If site specific concerns are raised once specific sites are chosen for any new infrastructure, they will have to be reviewed at that time.

12. Association of Municipalities of Ontario (AMO)

RESOLUTION NO. FA-CC-18-05-63

Moved by Chair

Seconded by Committee

WHEREAS the Association of Municipalities of Ontario (AMO) represents the interests of municipalities on policy and program matters that fall within provincial jurisdiction; THEREFORE BE IT RESOLVED that the Council of the Corporation of the County of Renfrew supports the election of Councillor Emon to the AMO Board of Directors; AND BE IT FURTHER RESOLVED that County Council approves that the funds be included in the 2019 budget for Councillor Emon's attendance at the AMO Board meetings for the period from September 2018 to August 2020.

Background

Councillor Emon has requested the endorsement of the County of Renfrew by Resolution, prior to June 25th, of his candidacy to become a member of the Board of Directors of the Association of Municipalities as a County representative. Councillor Emon has sat for the last three years as a member of the AMO board and has been a knowledgeable voice on issues such as Local Share, Land Use Planning Reform, Affordable Housing and the Ontario Building Code Reform. Councillor Emon would like to assure the County of Renfrew that the board has held conversations with the province on most aspects of the County's operational divisions and community and he has spoken on them all, sometimes being one of the only voices on topics of interest to our community.

Councillor Emon has worked hard to establish relationships with members of all three provincial parties which will be valuable after the June election, especially so if the province is governed by a minority government as is reported. Councillor Emon has worked with the executive of FONOM, ROMA, NOMA and OSUM to make the issues of rural and small urban Renfrew County known and to find alignment with their goals and attempts to have the County of Renfrew's solutions reflected in Provincial action(s).

During Councillor Emon's three years on the AMO board, he has consulted the Ontario Federation of Agriculture (OFA) and the Ontario Forest Industry Association (OFIA) and our own OVTA at various points when issues have arisen which have the potential to impact on our local economy. Councillor Emon will continue to offer input on issues of our local economy, on municipal governance, policing, fire protection, land use planning, ambulance and other issues which define and impact our diverse community.

The cost per year for Councillor Emon's participation during the upcoming two year term is estimated to be in the range of approximately \$10,000 per year and is driven by the number of board meetings. The expected number is 8 and during the previous three years, Councillor Emon has consistently attended all meetings with this current year being the exception when he missed one due to an injury.

Councillor Emon would like to thank the County of Renfrew, Council and staff for their support during the past three years. Councillor Emon has requested information of staff on a number of occasions and it has been quick to arrive and been very valuable in his discussions. Councillor Emon has indicated that he hopes to continue to have the support of council and staff in the next two year term which begins August 2018.

BY-LAWS

13. Revisions to Corporate Policies & Procedures – Human Resources

RESOLUTION NO. FA-CC-05-66

Moved by Chair

Seconded by Committee

THAT County Council approve the revised Corporate Policy E-06 Pregnancy Leave and Parental Leave; AND FURTHER THAT a By-law to amend By-law 63-03, being a By-law to Establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted at this session of County Council.

Background

As per Bill 148 the Fair Workplaces, Better Jobs Act, in order to be in compliance with the Act regarding Pregnancy Leave and Parental Leave, changes have been made to our existing policy.

For pregnancy leave, the primary change is an extension of the leave available for employees who suffer a still-birth or miscarriage from 6 weeks to 12 weeks. For parental leave, the primary change is an increased leave entitlement from 35 weeks to 61 weeks (for employees who took a pregnancy leave), and from 37 to 63 weeks (for employees who did not take a pregnancy leave). This change reflects the amendments to the *Employment Insurance Act* allowing parents to spread out their parental leave benefits over a longer period of time.

	Non-Union / PS / RCHC 12 Months of Leave	Non-Union / PS / RCHC 18 Months of Leave	ONA 12 Months of Leave	ONA 18 Months of Leave
SUB Percentage Rate	93%	93%	84%	84%
Percentage Paid by EI	55%	33%	55%	33%
Percentage Paid by County (=SUB- % Paid by EI)	38%	60%	29%	51%

**ADDENDUM TO
FINANCE & ADMINISTRATION COMMITTEE
MAY 30, 2018**

RESOLUTIONS

14. Recruitment Process for Chief Administrative Officer/Clerk

RESOLUTION NO. FA-CC-18-05-72

Moved by Chair
Seconded by Committee

THAT County Council approve that a Recruitment Committee comprised of the Warden, the Chair and Vice-Chair of the Finance and Administration Committee and the three most recent past Wardens be established to design a recruitment process.

RESOLUTION NO. FA-CC-18-05-73

Moved by Chair
Seconded by Committee

THAT County Council approve that an internal/external competition be completed for the Recruitment of the Chief Administrative Officer/Clerk for the County of Renfrew.

RESOLUTION NO. FA-CC-18-05-74

Moved by Chair
Seconded by Committee

THAT County Council approve the firm of Odgers Berndston to assist with the recruitment process for the CAO/Clerk position.

Background

Council is aware that Mr. Jim Hutton, Chief Administrative Officer/Clerk has tendered his resignation effective September 30, 2018. Our committee would like to express our gratitude to Mr. Hutton for his work and commitment to the County of Renfrew and we hope that he enjoys a long and healthy retirement.

At a special meeting of our committee held on May 29, 2018, our committee passed the above-noted resolutions. If County Council approves the resolutions, the Recruitment Committee will be charged with completing the recruitment process and reporting the outcome to County Council via a recommendation to County Council to appoint a new CAO/Clerk.

Staff contacted a number of recruiting firms and three proposals were received for consideration. The proposals were evaluated by staff and it is recommended that Odgers Berndtson be hired to assist with the recruitment at a cost of \$38,000 plus HST as well as Administrative and Advertising costs. In the final evaluation, Odgers Berndtson of Ottawa scored first with Ravenhill Group of Toronto second and Palmer & Associates of Kingston third.

All of which is respectfully submitted.

Walter Stack, Chair

And Committee Members, G. Doncaster, M. Donohue, J. Murphy, T. Peckett, D. Robinson, R. Sweet, J. Visneskie Moore.

Discussion was held on the budget process and a possible movement of the budget workshop to an earlier point in time on the calendar (pre Jan 1st). Mr. Hutton indicated that the budget process was discussed with Councillor Stack, Finance Chair, about this issue and agreed that with the 2018 municipal election and the inaugural session of Council in December and the swearing in for the new Council, it would be very difficult to hold a budget session in December as well. Mr. Hutton indicated that it was agreed that the County would consider the earlier budget dates for the 2020 budget cycle. No direction was provided to staff following these comments.

Council directed that the Pembroke & Area Airport Proposal be reported back to the Finance & Administration committee for discussion.

The Report and Addendum were adopted as presented.

Moved by: Councillor Robinson

Moved by: Councillor Farr

THAT the following By-laws be enacted and passed:

- (a) By-law 59-18 – A By-law to amend By-law 63-03 Human Resources Corporate Policies and Procedures for the County of Renfrew.
- (b) By-law 60-18 - A By-Law to Amend By-Law 10-15, Being a By-Law to Consolidate all By-Laws with Respect to Roads and Bridges Included in the County Road System.
- (c) By-law 61-18 - A By-Law for the Execution of Contract No. PWC-2018-09 Rehabilitation of County Structure B110 (Captain Christopher Bell Bridge).
- (d) By-law 62-18 - A By-Law for the Execution of Contract No. PWC-2018-23 Manufacture, Supply and Delivery of a Pre-Cast Concrete Box Culvert for County Structure C238 (Townline Culvert).
- (e) By-Law 63-18 - A By-Law for the Execution of Contract No. PWC-2018-02 Rehabilitation of County Road 52 (Burnstown Road).
- (f) By-law 64-18 - A By-Law for the Execution of Contract No. PWC-2018-03 Rehabilitation of County Road 63 (Stewartville, Anderson and Miller Road).
- (g) By-Law 65-18 - A By-Law for the Execution of Contract No. PWC-2018-06 Rehabilitation of County Road 51 (Petawawa Boulevard).
- (h) By-Law 66-18 - A By-Law to Execute an Agreement with Her Majesty The Queen In Right of the Province of Ontario as Represented by the Minister of Agriculture, Food And Rural Affairs – Rural Economic Development (Red) Program – 2018.
- (i) By-Law 67-18 - A By-Law to Amend By-Law 50-17 – Being a By-Law to Authorize the County of Renfrew to Enter onto an Agreement with Licensed Home Child Care Service Providers.
- (j) By-Law 68-18 - A By-Law to Amend By-Law 24-18 - to Authorize the Warden and the Clerk to Execute the Ontario Transfer Payment Agreement with the Ministry of Education for the 2018 Child Care Service Agreement.
- (k) By-law 69-18 – A By-law for the Execution of Contract No. DP Trails 2018-01 for the Supply and Delivery of Quarry Limestone Crusher Dust to the Algonquin Trail.

CARRIED.

Moved by: Councillor Robinson
Seconded by: Councillor Love

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act for the purpose of litigation or potential litigation, and a proposed or pending acquisition or disposition of land. Time: 3:25 p.m.

CARRIED.

Moved by: Councillor Peckett
Seconded by: Councillor Reinwald

THAT this resume as an open session of County Council. Time: 4:14 p.m.

CARRIED.

Moved by: Councillor Robinson
Seconded by: Councillor Farr

THAT By-law 70-18, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on May 30, 2018 be now numbered, deemed read three times and passed.

CARRIED.

Moved by: Councillor Love
Seconded by: Councillor Robinson

THAT County Council adjourn. Time – 4:15 p.m.

CARRIED.