

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS
of the
COUNCIL OF THE CORPORATION
of the
COUNTY OF RENFREW**

- Eleventh Ordinary Session -

County Council
Pembroke, Ontario
November 28, 2018

GENERAL SESSION

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on November 28, 2018.

The Warden, Jennifer Murphy, presided.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

The roll was called and all members were found to be present except Councillor Emon. Warden Murphy declared pecuniary interest on Item 6 of the Operations Committee Report which deals with the rehabilitation of County Road 512 as she resides in that area.

Moved by: Councillor Visneskie Moore

Seconded by: Councillor Love

THAT the minutes of October 31, 2018 be adopted as presented.

CARRIED.

Warden Murphy addressed Council as follows:

As we gather in Chambers this morning I would like to acknowledge on behalf of Council and our community that we are meeting today on traditional territory of the First Nations. We would like to thank the Algonquin people and express our respect and support for their rich history. We are extremely grateful for their many and continued displays of friendship.

Members of County Council:

During the month of November, I attended 14 meetings on County business.

On November 7, 2018, I attended a celebration at Marianhill in Pembroke where an announcement was made by the Government of Ontario the addition of 29 new beds. This is welcome news for the County of Renfrew because of the shortage of Long-Term Care beds.

On November 9, 2018, I attended – along with Councillor Bob Sweet, Chair of Development & Property Committee, CAO Paul Moreau, Director of Development & Property Department Craig Kelley and Manager of Planning Services Charles Cheesman - a meeting with representatives of the Office of the Minister of Municipal Affairs and Housing top provide detailed information on the County Official Plan. More details on this meeting are in the Development & Property Committee Report this month.

On November 11, 2018, I attended and laid a wreath at the Royal Canadian Legion Remembrance Day ceremony in Eganville.

On November 25, 2018, I participated – along with other members of County Council and staff- the 2018 Bowl-a-Thom at the Renfrew Bowladrome in support of the Bonnechere Manor Foundation.

On November 30, 2018, I will be attending the Grand Opening of the Town of Renfrew's new Downtown.

I will remind those assembled here of the following - the County of Renfrew, Experience our history, Share our future.

This concludes my address for this session of County Council.

Jennifer Murphy, Warden

Delegations were heard as follows:

- (a) 10:10 a.m. – Presentation of Governor General Sovereign Award for Volunteerism to Mr. Art Jamieson of Beachburg.
- (b) 10:30 a.m. – Presentation of Warden's Community Service Awards.

Council recessed at 10:50 a.m. Council reconvened at 11:10 a.m. with the same persons present.

Moved by: Councillor Visneskie Moore
Seconded by: Councillor Love

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act for the purpose of receiving information on the Official Plan that is subject to solicitor-client privilege. Time: 11:10 a.m.

CARRIED.

Moved by: Councillor Love
Seconded by: Councillor Stack

THAT this resume as an open session of County Council. Time: 11:30 a.m.

CARRIED.

DRAFT

Councillor Walter Stack, Chair of the Finance & Administration Committee, brought in and read the resolutions of the following report:

November 28, 2018

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance & Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. **Council Remuneration**

Tabled is the Treasurer's Statement of Remuneration and Expenses paid to County Council as at October 31, 2018.

2. **Treasurer's Report – September 30, 2018**

As directed by County Council, the Treasurer's Report is to be provided on a quarterly basis from January to September. Accordingly, tabled is the September 30, 2018 Treasurer's Report for the General Revenue Fund, Bonnechere Manor, Miramichi Lodge, Public Works and Renfrew County Housing Corporation. In addition, the monthly one page financial summary is tabled.

3. **Ministry of Municipal Affairs and Housing - Financial Indicator Review 2017**

Tabled is an email dated November 6, 2018 and the Financial Indicator Review – 2017 for the County of Renfrew from Mr. Stephen Seller, Senior Municipal Advisor, Municipal Services Office East, Ministry of Municipal Affairs and Housing. There have been a few minor changes this year which represent improvements to the calculations that make it easier to understand.

- (a) The Debt Servicing indicator has been changed to Debt Servicing Cost as a percentage of Total Operating Revenue to recognize all revenues available to the municipality.
- (b) Net Financial Assets or Net Debt is now labelled as a percentage of Own Purpose Taxation User Fees and Service Charges which is a name change only, the data sources remain the same.
- (c) Cash and Cash Equivalents as a percentage of Current Liabilities has been changed to a Cash Ratio which measures the ability of the municipality to meet current obligations with its current resources on hand.

(d) Asset Consumption and Operating Surplus Ratios which measure the ability to cover operational costs and have funds available for other purposes (i.e. reserves, debt repayment, etc.) have been changed to percentages.

Again for this year, only one of the indicators for Renfrew County has exceeded the threshold for “low” level of challenge, which is the Asset Consumption Ratio.

4. Elected Laptop Maintenance

Information Technology (IT) staff are requesting that Elected Officials leave their laptops with IT staff after the November 28, 2018 County Council session for maintenance and updates to be completed. Staff have indicated that maintenance will be completed as quickly as possible and the laptops would be available for pick up at the County Administration Building starting December 18, 2018. Elected Officials can make alternate arrangements by contacting Mrs. Mary Lynn Therens, Information Technology Administrative Assistant at 613-735-7288 Ext. 488 or email at mtherens@countyofrenfrew.on.ca.

5. Finance Department Key Performance Indicators (KPI)

New for November 2018, the Finance Department will begin reporting monthly on ten key performance indicators. These indicators are measurable values that demonstrate how efficiently and effectively the Finance Department is achieving key business objectives. Mr. Jeffrey Foss, Director of Finance/Treasurer provided an overview of these charts at our meeting.

Tabled are the Performance Indicators for the Finance Department.

RESOLUTIONS

6. AMO Board of Directors

RESOLUTION NO. FA-CC-18-11-120

Moved by Chair
Seconded by Committee

WHEREAS the Association of Municipalities of Ontario (AMO) represents the interests of municipalities on policy and program matters that fall within provincial jurisdiction; THEREFORE BE IT RESOLVED that the Council of the Corporation of the County of Renfrew supports the appointment of Councillor Emon to the AMO Board of Directors; AND BE IT FURTHER RESOLVED that County Council approve that the funds be included in the 2019 budget for Councillor Emon’s attendance at the AMO Board meetings for the period from December 2018 to August 2020.

Background

Through the Municipal Election in October, the AMO Board of Directors has lost some of its members. There is a possibility for Councillor Emon to be appointed to a vacant position on the board.

RESOLUTIONS

7. Provincial Cannabis Updates

RESOLUTION NO. FA-CC-18-11-126

Moved by Chair
Seconded by Committee

THAT County Council directs that the Warden send a letter to the Attorney General expressing concerns regarding the provisions of the Smoke-Free Ontario, 2017 Act, as it relates to where cannabis can be consumed.

Background

On October 17, 2018, Bill 36, the *Cannabis Statute Law Amendment Act, 2018*, received Royal Assent and came into force. On the same date, the *Smoke-Free Ontario Act, 2017* was also proclaimed into force, effective October 17, 2018. Bill 36 creates the new *Cannabis Licence Act, 2018* and amends various provincial legislation to adjust for the legalization of recreational cannabis. The government of Ontario has now posted information regarding the new rules under the Act as well as the signs required to be posted by employers and others on its website entitled "Where you can't smoke or vape in Ontario".

Under Bill 36 there will be an option for lower-tier municipalities to opt in or opt out of allowing licensed retail cannabis stores to operate in their municipality in accordance with regulations and licensing as established by the Alcohol and Gaming Commission of Ontario (AGCO). Municipalities will have until the established January 22, 2019 deadline to opt in or opt out. There are three options available to municipalities with regards to the Opt In/Opt Out deadline:

- (a) Do nothing, in this case the Lower-tier will be considered to be opting IN by default, once the deadline elapses.
- (b) Opt In, by providing a letter (details available) to the AGCO on or before deadline.
- (c) Opt Out, by providing a letter (details available) to the AGCO on or before deadline.

Our committee discussed the provisions of the *Smoke-Free Ontario, 2017 Act*, as it relates to where cannabis can be consumed and we are recommending that the Warden send a letter to the Attorney General expressing our concerns.

RESOLUTIONS

8. **Bonnechere Manor and Miramichi Lodge Ontario Nurses' Association Contract**

RESOLUTION NO. FA-CC-18-11-128

Moved by Chair
Seconded by Committee

THAT County Council approve the ratification of the Terms of Settlement for a new Collective Agreement with the Ontario Nurses' Association (ONA) Local 174, Bonnechere Manor and Miramichi Lodge effective April 1, 2018 to March 31, 2020; AND FURTHER THAT Employment By-law # 3 be brought forward to a future meeting of County Council.

Background

We wish to advise Council that following negotiations between the Homes and the Ontario Nurses' Association (ONA) Local 174 on November 26, 2018, a tentative settlement has been reached for a Collective Agreement effective April 1, 2018 to March 31, 2020.

Our Committee would like to take this opportunity to recognize the work of the Employer negotiating committee Bruce Beakley, Director of Human Resources, Shelley Sheedy, Director of Long-Term Care, Mike Blackmore, Administrator, Jennifer White and Shelley Yantha, Directors of Care, and Sandra Blok and Colin Howard, Administration Supervisors.

BY-LAWS

9. **Corporate Policy & Procedures GA-10 – Lease Extension(s) – Algonquin Trail**

RESOLUTION NO. FA-CC-18-11-121

Moved by Chair
Seconded by Committee

THAT County Council adopt a By-Law to Amend By-Law 59-02 Corporate Policies and Procedures for the County of Renfrew to Approve Corporate Policy GA-10 – Lease Extension(s) – Algonquin Trail.

Background

The new Policy outlines the procedure for the County of Renfrew to respond to requests received to lease sections of the Algonquin Trail by local clubs and organized users in a timely fashion (for example; snowmobile clubs, ATV clubs, cycling networks, etc.).

10. Alternate Member

RESOLUTION NO. FA-CC-18-11-122

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-Law to Provide for the Appointment of Alternate Members to County Council at this session of County Council; AND FURTHER THAT a By-Law to Provide for the Remuneration of Members of the Council of the County of Renfrew be Amended as Applicable.

Background

The Modernizing Ontario's Municipal Legislation Act (MOMLA), previously Bill 68, received Royal Assent on May 30, 2017 and made approximately 43 pages of amendments to the Municipal Act, 2001, the Municipal Conflict of Interest Act (MCIA) and the Municipal Elections Act (MEA), as well as approximately 12 other pieces of legislation. Section 268(1) of MOMLA as follows:

“that the council of a local municipality may appoint one of its members as an Alternate Member of the upper-tier council to act in the place of a person who is a member of the councils of the local municipality and its upper-tier municipality, when the person is unable to attend a meeting of the upper-tier council for any reason.”

Tabled is an AMO News Release dated March 8, 2017 entitled “*Bill 68, Modernizing Ontario's Municipal Legislation Act, 2016; Summary of Key Provincial Proposals*”. Bill 68 sets out the term of office for council and school board members to start November 15, in the year of a regular election (not December 1). Where applicable, the other sections overviewed in this News Release have been dealt with in the County's Procedural By-law.

Discussion/Alternatives

The authority to determine an alternate to a member of County Council is at the discretion of the local municipality. The alternate member must be appointed for the entire term of Council (e.g. 2019 to 2022). Staff is recommending a local municipality pass a by-law if they wish to appoint an Alternate Member to County Council.

Financial and Resource Implications

It is proposed that alternate councillors are remunerated in accordance with the Remuneration By-law. However, the absent Councillor would forfeit the per diem provided to the Alternate Member for those meetings where the Councillor is not in attendance and the alternate participates in their stead.

There will also be staff time involved in meeting with alternate members on an as needed basis, prior to a meeting to review agenda material and answer any questions for those members.

11. Municipal Benefits Committee (MBC) Financial Management - Contribution Holiday

RESOLUTION NO. FA-CC-18-11-125

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law at this session of County Council to enter into a service agreement renewal with Cowan Benefits Consulting for the period of January 1, 2019 to December 31, 2019; AND FURTHER THAT County Council adopt a By-law at this session of County Council to enter into a service agreement renewal with Manulife Financial for the provision of a benefits insurance program (Policy 4704) for the period of January 1, 2019 to December 31, 2019.

Background

The Municipal Benefits Committee (MBC) met with our benefits consultants, Cowan Insurance, on November 1, 2018 to conduct a review of the services and plans. The renewal period for these services is January 1, 2019 – December 31, 2019. The MBC voted to continue with Cowan's consulting services as well as to continue with Manulife Financial for the provision of a benefits insurance program for the period of January 1, 2019 to December 31, 2019.

Benefits Contribution Holiday

Extended Health Care and Dental Care benefits are underwritten under a refund accounting basis. This type of financing option is generally available to larger employers since insurers generally do not offer this option to employers with less than 75 employees.

Premiums paid for these benefits are allocated and tracked separately in an account in the name of the County of Renfrew and Participating Municipalities. Claims incurred under the plan, along with the insurer's expenses, are charged to the account. If, at the end of the contract year, there is a surplus, it is the property of the County of Renfrew and Participating Municipalities, and all, or a portion thereof, is refunded or transferred to an unrestricted deposit account. If a deficit develops at the end of the contract year, it is carried forward with interest and the rates at the renewal are adjusted to recover a portion of the deficit. The plan has not been in a deficit position.

In order to establish the renewal rates, the insurer projects the plan experience (paid claims) into the future and then applies factors for inflation, benefit utilization, changing

prices for services and supplies and cost shifting from provincial plans. The overall factor is known as the annual trend factor.

In 2013 the Municipal Benefits Committee approved a seven month contribution holiday for Extended Health Care and Dental premiums for all members of the MBC beginning on March 1, 2013. This happened again in 2015 with a four month premium holiday beginning on March 1, 2015. The MBC is now once again in a surplus and will be exercising a premium holiday for two months from January 1, 2019 until March 1, 2019. Tabled is information on the surplus allocation for a premium holiday the County of Renfrew and Participating Municipalities.

Annual Employee Benefits Plan Renewal:

As a result of plan design management and the efforts of our benefits consultants, Cowan Insurance Group, we are pleased to report our renewal rates for 2019 will be an overall decrease of 4.4% or an annual premium adjustment of \$95,296.92.

Tabled is an excerpt from the Executive Summary from Cowan Insurance Group which shows the 2019 Renewal Table, and tabled is a chart which shows the negotiated rate changes.

12. Revisions to Corporate Policies & Procedures – Human Resources

RESOLUTION NO. FA-CC-18-11-130

Moved by Chair

Seconded by Committee

THAT County Council approve changes to Corporate Policy E-08 General Leave of Absences, replacing the Personal Emergency Leave days with eight unpaid days (three days unpaid Sick Leave, three days unpaid Family Responsibility Leave and two days unpaid Bereavement Leave); AND FURTHER THAT a By-law to amend By-law 63-03, being a By-law to Establish Human Resources Corporate Policies and Procedures for the County of Renfrew be adopted at this session of County Council.

Background

In April 2018, Council approved changes to Human Resources Policy E-08-General Leave of Absences to incorporate the provision of Personal Emergency Leave (PEL days) which were legislated under Bill 148 *the Fair Workplaces, Better Jobs Act*.

The '*Making Ontario Open for Business Act, 2018*' (Bill 47) received Royal Assent on November 21, 2018 which repeals a significant number of Bill 148 amendments to the Employment Standards Act, 2000. Effective January 1, 2019, the Personal Emergency Leave days will be replaced with eight unpaid days (three days unpaid

Sick Leave, three days unpaid Family Responsibility Leave and two days unpaid Bereavement Leave).

Policy E-08 General Leave of Absences has been amended and Policy E-08(a) Statutory Domestic or Sexual Violence Leave (Paid and Unpaid) has been created to separate the provision of paid and unpaid leaves of absences, and it is therefore recommended that these policies be approved to affect these changes.

All of which is respectfully submitted.

Walter Stack, Chair

And Committee Members, G. Doncaster, M. Donohue, J. Murphy, T. Peckett, D. Robinson, R. Sweet, J. Visneskie Moore.

The Report was adopted as presented.

DRAFT

Councillor Robert Sweet, Chair of the Development & Property Committee, brought in and read the resolutions of the following Report:

November 28, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development & Property Committee**, wish to report and recommend as follows:

INFORMATION

1. **Planning Division Activity Tracker**

Tabled is the Activity Tracker for October 2018. In October, the Planning Division opened 16 new severance applications and prepared 9 planning checklists for general inquiries (pre-consultations).

For the period January – October 2018, the County of Renfrew opened 127 severance applications compared to 121 over the same period in 2017. With respect to decisions, 102 decisions were rendered from January – October 2018 compared to 111 rendered over the same period in 2017.

2. **County Official Plan Amendment No. 25 Update**

On Friday, November 9, 2018, Warden Murphy; Chair Sweet; Paul Moreau, Chief Administrative Officer; Craig Kelley, Director of Development & Property; and Charles Cheesman, Manager of Planning Services presented the Renfrew County Official Plan – Overview, attached as Appendix I, to MPP Jim McDonell, Parliamentary Assistant – Municipal Affairs and Jae Truesdell, Senior Policy Advisor (Planning, Zoning and Development) to the Honourable Steve Clark, Minister of Municipal Affairs and Housing. The initial document was received from the Ministry and the responses presented by the County of Renfrew are highlighted in green.

3. **Recruiting Projects – Internal – Arnprior and Area Career Fair**

As a follow-up to a successful 2018 spring Career Fair the County hosted in Pembroke, the Economic Development Division is hosting an Arnprior and Area Career Fair on Thursday, November 29, 2018 at the Nick Smith Centre. In support of the Town of Arnprior in response to the announced closure of the Sandvik manufacturing facility in 2019, Economic Development staff rescheduled their planned event date from winter 2019. Economic Development staff will be doing a Career Fair in 2019, date and location to be determined.

4. Northern Graphite Corporation – Bissett Creek Graphite Mine: Class Environmental Assessment

The proposed graphite mine in the United Townships of Head, Clara & Maria has announced an opportunity for public inspection of their Final Draft Environmental Study Report. This is exciting news as this project has been progressing through the approval process for approximately five years.

The report may be viewed on Northern Graphite Corporation's website at: www.northerngraphite.com/project/bissett-creek-project/draft-environmental-study-report.

A hardcopy of the Final Draft Environmental Study Report is also available for viewing at the Townships of Head, Clara & Maria Public Library, 15 Township Hall Road, Stonecliffe, Ontario.

5. Amending Agreement for Summer Company, Province of Ontario

The Province of Ontario provides three essential streams of funding for Enterprise Renfrew County (ERC): Core funding, Starter Company Plus funding and Summer Company funding. Over the past three years, the Province has been re-structuring many of their entrepreneurial development programs in an effort to streamline contracts, funding streams and allocations, and reporting for the Small Business Enterprise Centres like ERC. As part of this process they have requested a Summer Company Amending Agreement which will align the Summer Company program for student entrepreneurs with the Core funding agreement, supporting overall operations and core program delivery with the Starter Company Plus program which supports full-time year 'round entrepreneurial business development. This Amending Agreement will provide the ERC with an additional amount of \$5,000 to undertake additional marketing initiatives to promote and market the Summer Company Program from November 1, 2018 to February 28, 2019 and will align Summer Company with these other programs.

6. Forestry

Two County Forest Tracts (Springtown and Bagot Creek) in the Calabogie tornado area were surveyed for damage, via drone footage with assistance from the Director of Emergency Services, Mr. Michael Nolan. This was an excellent partnership, and reduced the time required to survey these areas from two days on foot to a half day with the drone. No damage was found in either Tract.

7. Algonquin Trail Property Transfers

At the April 28, 2016 session of County Council, By-law Number 51-16 was passed which authorized the Warden and Clerk to enter into an Asset Donation Agreement with Canadian Pacific Railway Company, and to do or cause to be done all such manner or act or thing as may be required to give full force and effect to the Asset Donation Agreement and to complete same.

On November 8, 2018, Warden Jennifer Murphy and Mr. Paul Moreau executed 10 legal agreements, which are now in the possession of our legal firm, Borden Ladner Gervais LLP, for finalization. The date for transfer of title for this set of property parcels was November 15, 2018.

RESOLUTIONS

8. North American Free Trade Agreement (NAFTA) Resolution

RESOLUTION NO. DP-CC-18-11-91

Moved by Chair

Seconded by Committee

THAT County Council supports the resolution from the Township of Admaston/Bromley demanding that the Federal Government fully fund its commitment to provide support to our supply managed commodity sector for the concessions reached during the North American Free Trade Agreement (NAFTA) talks in order to ensure sustainable jobs, growth and safe food for all Canadians.

Background

The following resolution was received by the Township of Admaston/Bromley regarding NAFTA:

“WHEREAS Canadian markets in agriculture, automobiles and services are highly integrated across North America and therefore a trade agreement is a necessity to keep goods and services flowing;

AND WHEREAS solid trade agreements and rules are critical to many sectors of Canadian agriculture with export interests including beef, pork and grain;

AND WHEREAS the new deal opens up more market access for U.S. farmers who want to export dairy, eggs and poultry into Canada;

AND WHEREAS this will have lasting impact on the health of Canada’s supply managed commodities and extract economic activity from our rural communities;

AND WHEREAS the supply managed sector, along with all other agriculture sectors, is a vital engine of economic activity within Admaston/Bromley;

NOW THEREFORE be it resolved that the Township of Admaston/Bromley demand that the Federal Government fully fund its commitment to provide support to our supply managed commodities sector for these concessions in order to ensure sustainable jobs, growth and safe food for all Canadians.

AND FURTHER THAT this resolution be sent to the Right Honourable Justin Trudeau, Prime Minister of Canada, the Honourable Chrystia Freeland, Minister of Foreign Affairs, the Honourable Lawrence MacAulay, Minister of Agriculture and Agri-Food, the Honourable Doug Ford, Premier of Ontario, the Honourable Ernie Hardeman, Ontario Minister of Agriculture, Food and Rural Affairs, Cheryl Gallant, MP Renfrew-Nipissing-Pembroke, the Honourable John Yakabuski, MPP Renfrew-Nipissing-Pembroke, the Association of Municipalities of Ontario, Renfrew County Federation of Agriculture, Ontario Federation Agriculture and all municipal councils within Renfrew County.”

9. Ontario Small Urban Municipalities (OSUM) 2019

RESOLUTION NO. DP-CC-18-11-92

Moved by Chair
Seconded by Committee

THAT County Council approves that the unutilized funds allocated in 2018 for the Ontario Small Urban Municipalities (OSUM) 2019 Conference be moved forward to the 2019 Budget.

Background

At the February 28, 2018 meeting of County Council, Council passed a resolution to provide \$20,000 through the 2018 Provision for Unallocated Funds Budget to cover the costs to support the recruitment and delivery of the OSUM 2019 Conference to be hosted by the County of Renfrew.

The OSUM 2019 Conference, which is scheduled from May 1-3, 2019 at the Best Western Pembroke Inn & Conference Centre, will bring over 100 delegates to the County of Renfrew from across Ontario. This Conference will be a valuable opportunity for all municipal councillors from across the County to network with colleagues from across Ontario as well as provincial and federal government elected leaders and senior ministry staff.

The unutilized funds will assist staff with delivery of the OSUM 2019 Conference.

10. County Official Plan Amendment No. 25 (OPA 25) Update

RESOLUTION NO. DP-CC-18-11-100

Moved by Chair
Seconded by Committee

THAT County Council approves the enactment of the 90-day extension period for the Ministry of Municipal Affairs and Housing decision on the County of Renfrew Official Plan Five-Year Review (OPA 25), as outlined in the Ministry's email dated November 26, 2018.

Background

As staff has indicated previously, the Minister has 210 days to make a decision on the approval of the County of Renfrew updated Official Plan and there is no appeal to the Ministry's decision.

The 210-day decision deadline for the approval of the updated Plan is December 24, 2018, which is the date the Ministry staff in Kingston and the County had been working towards.

However, County staff recently became aware of Section 17(40.1) of the *Planning Act*, which provides for a 90-day extension if agreed upon by the Ministry and the County. The extension allows the additional time to be taken into account in determining the appeal date by wording in Section 17(40) that references 17(40.1).

Tabled is correspondence from the Minister's office recognizing that, in principle, a 90-day extension deadline to approve OPA 25 would be mutually beneficial to the County of Renfrew and the Ministry of Municipal Affairs and Housing, and would provide an opportunity to resolve the identified issues.

BY-LAWS

11. Whitewater Sno-Goers Land Use Agreement Extension

RESOLUTION NO. DP-CC-18-11-93

Moved by Chair
Seconded by Committee

THAT County Council pass a By-law to amend Schedule "I" of By-law Number 106-17, being a By-law to execute land use agreements with multiple snowmobile clubs and the Snow Country Snowmobile Association for a period of five years commencing

December 1, 2017 to April 30, 2022 to include an additional section of the Algonquin Trail for the Whitewater Sno-Goers.

Background

The Whitewater Sno-Goers have requested access to an additional section of the Algonquin Trail in the Town of Renfrew, Township of Horton and the Township of McNab/Braeside. Tabled is a map that outlines the proposed additional section of the Algonquin Trail that will become part of Schedule "I" of By-law Number 106-17.

12. By-law to Regulate and Govern Use of the Algonquin Trail

RESOLUTION NO. DP-CC-18-11-97

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law to regulate and govern use of the lands known as the Algonquin Trail (formerly known as the CP Rail Corridor) as a linear park.

Background

A By-law is required to regulate and govern the use of the lands known as the Algonquin Trail, which sets out permitted uses and activities on the County of Renfrew section of the Ottawa Valley Recreational Trail (OVRT), the Algonquin Trail. The County of Lanark has adopted a similar By-law for their section of the OVRT.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, G. McKay, T. Millar, J. Murphy

The Report was adopted as presented.

Council recessed for lunch at 12:45 p.m. Council reconvened at 1:20 p.m. with the same persons present except Councillor Farr.

Warden Murphy declared pecuniary interest and Councillor Walter Stack assumed the Chair as Warden.

Councillor Tom Peckett, Chair of the Operations Committee, brought in and read the resolutions of the following report:

November 28, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. **2019 OGRA Conference**

Tabled is a notice from OGRA which provides information about delegation requests. The 2019 Ontario Good Roads Association (OGRA) Annual Conference will be held at the Sheridan Centre Toronto Hotel from February 24 to 27, 2019. Registration for the conference and accommodations is presently open. There are also opportunities for municipalities to request a delegation with provincial Ministers and other government officials. Delegation requests are to be submitted not later than January 14, 2019.

2. **Monthly Treasurer's Report**

Tabled is the September 2018 Treasurer's Report as well as the variance reports for the Administration, Maintenance and Capital programs, all of which include anticipated cost projections to the end of the year, based on expenditures to date as well as tenders that have been received.

3. **Capital Project Budget Variance Overview**

Tabled is a listing of the various project variances. During the October 31, 2018 meeting of County Council staff was directed to provide a report pertaining to the variances between the budget amounts and the projected final costs for the various Capital Projects for which the Public Works & Engineering Department is responsible. While the variances have been provided to the Operations Committee and County Council previously, this report provides a summary and explanation of the variances. The report is broken down into two sections. The first being 'general comments and issues' which are applicable to the vast majority of projects. The second section provides greater detail on some of the specific projects.

General Comments and Issues

As a general comment, it is noted that the Annual Budget amounts for each road project are developed using benchmark costs that are based on typical roads projects of similar nature. As each project moves forward through the detailed design process the estimates are fine tuned as the detailed elements of the specific projects become more apparent. Often the components incorporated into the detailed design cause an adjustment to the scope of work.

In the case of bridge and large culvert projects the costs estimates are based on a greater level of detail as the detailed design is frequently well underway prior to the development of the budget. Accordingly, the costs of these types of projects are much better defined.

When the annual budgets are prepared, a contingency allowance is included in the initial estimates to account for some of the unknown variables that could be experienced. This contingency allowance is typically 10% at the early stages of the budget development. In many cases very little of the contingency allowance was utilized which resulted in reduced project costs as compared to the budgeted amounts.

Over the past several years the County has been the beneficiary of extremely competitive pricing, particularly for hot mix asphalt paving. The 2018 Budget was developed on the basis of hot mix asphalt costing \$100 per tonne. This past year some of the tenders received had prices in the high \$80 per tonne range. As the majority of the costs for roads projects are for asphalt pavement the difference has significant impacts on the final project costing.

During the year the values of the Asphalt Cement (AC) Price Index and the Fuel Price Adjustment Index fluctuated when compared to the tenders received which, resulted in some projects experiencing increased costs for these values while others saw cost reductions.

A number of this year's projects were budgeted to be completed using contracted services. During the final design stages it was determined that the County's Day-labour Crew had the ability and resources to complete the projects at a lower cost than that which was anticipated initially. The major ones are the replacements of the Townline Culvert (C-238), Zienan's Culvert (C-141) and Royal Pines Culvert (C-314). County Road 512 (Foymount Road) was also a project that was completed in part by the Day Labour Crew. All of these projects were completed at substantially lower cost than budgeted due to the efforts of the County's construction forces.

Project Specifics

In terms of the variances for specific projects, the following is provided for those projects for which a variance of greater than 10% is noted in the table.

County Road 45 (Vanjumar Drive/ Russett Drive)

This project experienced a budget under-expenditure of \$30,829 or 12.6% as a result of not needing to utilize the provisional items in the contract for the adjustment of manholes and other items. This work was completed by the developer, Olympia Homes as part of the work they were required to complete as a condition of the subdivision approval.

County Road 52 (Burnstown Road)

This project was initially tendered based on the scope of work identified in the 2018 Budget as approved. The limits of the project were from Picket Hill Lane in Burnstown to 3.85 km northerly. The Contract for the original limits was approved by the Operations Committee and County Council in May 2018. As a result of very beneficial pricing obtained through the tendering of earlier projects, a report was prepared for the consideration of the Operations Committee on June 11, 2018 which recommended an extension to the limits of this project to Fraser Road an additional distance of 1.85 km. The project extension was approved by the Operations Committee on June 11, 2018. The total revised project length is 5.7 km.

County Road 63 (Miller Road)

This project experienced an over expenditure of \$141,029 or approximately 17.6%. The largest cost impact on this project was the need to re-ditch the majority of the length of the roadway to ensure that the drainage of the road structure was adequate. While the benchmark costing models provide for some drainage work in a road rehabilitation project, generally the work consists of minor spot ditch cleanouts over approximately 15% of the project length.

County Road 63 (Stewartville Road)

This project has had an under expenditure of \$102,778 or 21.7% due to extremely lower than estimated hot mix asphalt prices.

County Road 65 (Centennial Lake Road)

The projected costs in 2018 for this project are \$243,539 or approximately 50% lower than estimated. This is due to a number of culverts that are submerged during the normal construction season. This work will need to be scheduled during the periods in early 2019 when the water in the Madawaska River is at its lowest levels. As a result of the delays in completing the culvert replacements, the paving of the roadway will also be delayed until 2019.

County Road 67 (Simpson Pit Road)

The project costs are projected to be approximately \$84,400 or 14.4% lower than originally estimated due to favourable hot mix asphalt pricing as compared to the budget estimates.

County Road 512 (Foymount Road)

Projected final costs are anticipated to be \$214,374 or 23% lower than originally estimated. The variance is due to more favourable pricing for the hot mix paving contract as well as savings through the work done by the Day Labour Crew.

County Road 515 (Quadeville Road)

The costs for this project are anticipated to be approximately \$198,000 or 28% below the budget allocation due to very aggressive and favourable pricing by the contractors during tendering of the work.

Structure B018 (Davis Mills Bridge)

Final project costs are anticipated to be approximately \$273,000 or 80% higher than originally expected. During the detailed design phase of the project significantly greater deterioration of the bridge piers and some other components were identified which increased the costs. In addition work at the nearby Zanders Road Bridge (B023) was identified that could take advantage of the contractor being on site that was included in this project to save on future costs. The value of the Zanders Road Bridge work is approximately \$80,000.

Structure B110 (Captain Christopher Bell Bridge)

The costs increases associated with this project are due to change in the scope of work that was recommended to and authorized by the Operations Committee and County Council on February 28, 2018.

Structure B258 (Madawaska River Bridge)

This project has been deferred as a result of delays in responses from the Town of Arnprior pertaining to sidewalks on the bridge as well as ongoing discussions with Hydro One and Bell Canada regarding the utility ducts in the sidewalks. This project will need to be considered for construction to commence in 2019.

Structure C124 (Cameron Culvert)

This project has been delayed pending resolution of property acquisition issues and fisheries approvals. The work will need to be reprogrammed for construction in 2019.

Structure C300 (Wolfe Road Twin Pipes)

This project is proposed to proceed as a Design-Build undertaking. Due to staffing issues the project has not moved ahead as quickly as desired in 2018. The 2018 expenditure is anticipated to be minimal.

4. Monthly Project Status Report

Tabled is the Monthly Project Status Report for the information of Council.

BY-LAWS

5. County Road 512 (Foymount Road) Acquire Land

RESOLUTION NO. OP-CC-18-11-87

Moved by Chair
Seconded by Committee

THAT County Council pass a by-law to acquire Parts 2 and 3, Plan 49R-19271 from 708943 Ontario Limited; AND THAT Parts 2 and 3, Plan 49R-19271 be dedicated as part of the public highway upon registration of the transfer documents.

Background

In January of this year, Mr. Jason Swant and Ms. Sarah McGrath-Swant submitted an application for a severance of property along a portion of County Road 512 (Foymount Road) within part of Lot 33, Concession 14, Township of Bonnechere Valley. The severed land is to be added to an adjacent property with frontage along County Road 512 (Foymount Road), owned by 708943 Ontario Limited. In order for the severed lands to merge titles with the added lands, it is a condition of consent that the County accept a road widening along Foymount Road.

The property to be transferred to the County is identified as Parts 2 and 3 on Plan 49R-19271. All costs associated with the transfer of land will be the responsibility of the applicants.

6. PWC-2018-13 – Request for Proposal for Engineering Services for Rehabilitation of County Road 512 (Foymount Road) from Silver Lake Road Westerly 9.3 km to County Structure B257 (Harrington Creek Bridge), 1.3 km West of Lake Clear Road

RESOLUTION NO. OP-CC-18-11-88

Moved by Chair
Seconded by Committee

THAT County Council pass a by-law authorizing the Chief Administrative Officer/Clerk and Presiding Officer to execute the Professional Services Agreement with BT Engineering Incorporated, Ottawa, Ontario in the amount of \$185,220 plus HST for the Contract PWC-2018-13 Engineering Services for the Rehabilitation of County Road 512 (Foymount Road).

Background

Ten Requests for Proposals were requested for Engineering Services for Rehabilitation of County Road 512 (Foymount Road) from Silver Lake Road Westerly 9.3 km to County Structure B257 (Harrington Creek Bridge), 1.3 km West of Lake Clear Road, including the replacement of Harrington Creek Bridge. Proposals were received until 4:00 p.m., Tuesday, November 6, 2018. Two firms submitted proposals as follows:

	<u>Amount</u>	<u>Evaluation Score</u>
1. BT Engineering Incorporated, Ottawa, ON	\$185,220	81.50
2. Robinson Consultants Incorporated, Ottawa, ON	\$220,348	76.85

All Amounts exclude 13 %HST

The proposals were evaluated on a range of criteria including: experience on similar projects, capabilities of project team, quality of proposal, understanding the assignment, project schedule, and cost. The proposal submitted by BT Engineering Incorporated, Ottawa, Ontario was evaluated as the best combination of all factors considered. Staff confirms that there are sufficient funds in the 2018 Departmental budget for this contract.

The contract was awarded to BT Engineering Incorporated in the amount of \$185,220 plus HST in accordance with the County of Renfrew By-law 73-18 - A By-Law to Delegate Authority for Decisions to the Chief Administrative Officer/Clerk in the event that Council is subject to Section 275 of the Municipal Act, 2001 regarding "Restricted Acts after Nomination Day". A professional Services Agreement is required for this project.

All of which is respectfully submitted.

T. Peckett, Chair

And Committee Members: R. Kingsbury, K. Love, G. McKay, T. Millar, J. Murphy, J. Reinwald

The Report was adopted as presented.

Warden Murphy resumed the role of Chair.

Councillor Debbie Robinson, Chair of the Social Services Committee, brought in and read the resolutions of the following report:

November 28, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Social Services Committee**, wish to report and recommend as follows:

INFORMATION

1. 2017 and 2018 Renfrew County Social Housing Registry Waitlist Statistics Comparison

2018	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	36	1006	41
February	22	1007	32
March	51	980	37
April	49	1006	37
May	39	1008	41
June	44	1034	46
July	27	1043	44
August	37	1070	50
September	16	1066	46
October			
November			
December			

2017	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	23	1004	48
February	16	1009	43
March	46	1016	49
April	54	1025	38
May	39	1004	46
June	52	1015	48
July	26	1031	45
August	48	1020	42
September	37	1020	43
October	42	1012	47
November	21	1007	45
December	24	1002	43

Eligible applicants on the Renfrew County Social Housing Registry waitlist represent actual number of households waiting for housing.

NOTE: Of the 1066 applicants waiting for housing as of September 30, 2018, 128 are currently living in a social housing unit, but are waiting for a transfer to another unit due to a change in their accommodation needs.

2. Child Care Statistics

2017 and 2018 Child Care Fee Subsidy Statistics Comparison

This report indicates the number of families and children on the caseload who are receiving fee subsidy for the month.

	2017		2018	
	FAMILIES	CHILDREN	FAMILIES	CHILDREN
January	312	455	326	474
February	310	455	326	474
March	312	458	330	484
April	313	460	334	487
May	313	459	338	496
June	310	460	340	499
July	314	483	355	531
August	321	495	346	519
September	331	500	353	506
October	309	451		
November	319	467		
December	327	478		

CURRENT COUNTY CENTRALIZED WAITLIST TOTAL - 292

2017 and 2018 Integration Coordinator Statistics Comparison

This report indicates the number of children presently being served through the Special Needs Integration Services and the number of children receiving special needs resource funding.

	2017		2018	
	Total Active Files	Receiving Resource Funding	Total Active Files	Receiving Resource Funding
January	143	65	160	72
February	113	53	169	66
March	120	61	174	73
April	126	54	181	73
May	141	65	156	66
June	148	67	159	70
July	151	48	165	56
August	154	50	164	63
September	151	60	165	62
October	159	57		
November	165	60		
December	155	58		

3. Ontario Works Caseload Statistics

2017 and 2018 Monthly Caseload Comparison

	2017 Total Caseload	2018 Total Caseload	Percentage of Change
January	1278	1357	6.18%
February	1331	1373	3.16%
March	1358	1352	-0.4%
April	1363	1372	0.66%
May	1389	1370	-1.37%
June	1374	1356	-1.31%
July	1338	1331	-0.52%
August	1342	1333	-0.67%
September	1290	1306	1.24%
October	1287		
November	1314		
December	1333		

4. Expansion Plan Funding 2018 Allocation

Child Care Expansion Plan Funding is intended to support the following;

- Fee subsidy
- General operating
- Special needs resourcing
- Capacity building
- Transformation
- Repairs and maintenance
- Play-based material and equipment.

The 2018 allocation for Expansion Plan Funding is \$1,300,073. Unused portions of the 2018 funding cannot be carried over and must be returned to the Ministry of Education. There is no municipal cost sharing requirements for Expansion Plan Funding.

In the past, Expansion Plan Funding intended for start up or expanding programs has been approved through the Social Services Committee and County Council. All licensed child care agencies had the opportunity to apply for the funding and approval of funds took place through the Social Services Committee and County Council in June of 2018.

Requests for start up funds for the new Kidz Kastle Child Care Centre in Barry's Bay did not proceed in June due to the uncertainty of the impact of the provincial election on the capital build funding provided to school boards. With the finalization of the 2018

provincial Service Agreement in September 2018 and the completion of the capital build, these funds are now being requested for approval and utilization. Given that a lame-duck situation is in place, the Chief Administrative Officer will approve the dispersing of these funds in the amount of \$102,680.

Kidz Kastle will open its doors January 1, 2019 with a licensed capacity of 15 Toddlers and 24 Preschool children.

Child Care Agency	Expansion Plan Funding			Total Approved
	General Operating	Transformation	Play-Based	
Kidz Kastle	\$22,680	\$20,000	\$60,000	\$102,680

All of which is respectfully submitted.

Debbie Robinson, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, J. Murphy, R. Reid, J. Reinwald, W. Stack

The Report was adopted as presented.

Councillor Janice Visneskie Moore, Chair of the Health Committee, brought in and read the resolutions of the following report:

November 28, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. Resident Population

We wish to advise that our resident population as of the date of our last meeting is as follows:

POPULATION			
HOME	August 31, 2018	September 30, 2018	October 31, 2018
Bonnechere Manor	176	176	178
Miramichi Lodge	164	165	164
TOTAL	340	341	342

2. Champlain Local Health Integration (CLHIN) Waitlist Information

We wish to advise that the waitlist for Renfrew County long-term care homes for the months of July, August and September 2018 are as follows:

Renfrew County Long-Term Care Homes	Number of Clients on Waitlist		
	July 2018	Aug 2018	Sept 2018
Bonnechere Manor	204	201	201
Caessant Care Cobden	91	91	89
Deep River & District Hospital – The Four Seasons Lodge	50	50	53
Grove (The) Arnprior & District Nursing Home	90	86	88
Groves Park Lodge	159	159	156
Marianhill Inc	171	171	177
Miramichi Lodge	303	309	318
North Renfrew Long-Term Care Services Inc.	75	77	80
Valley Manor Inc.	59	60	65
Total	1202	1204	1227

3. Infection Control Tool

Acting Commander Shawn Walters presented an Infection Control Tool that he developed to educate Paramedic staff on the potential for infection they face daily. Personal protective equipment (PPE) gear is part of the kit provided to all Paramedic staff, but the use of the equipment can vary in part because Paramedics are often unaware of the type of illness they are responding to until after the patient's first assessment. There is a risk of antibiotic resistant "superbugs" and communicable diseases, and this tool will provide information to protect staff, patients and families from infectious diseases. The goal is to increase protection for Paramedics, improve patient care and reduce sick time associated with workplace acquired illness or exposure.

4. Sierra Team Training

On October 18, 2018, the County of Renfrew Paramedic Service's Sierra Team held a training session focusing on management of patients in a cold weather outdoor environment in preparation for fall/winter emergencies. The training included heat loss management, patient care and packaging in difficult circumstances, and intravenous fluid warming using a special unit known as the Qinflow fluid warmer, (a portable, field-operated blood and IV fluid warming device capable of warming fluids from any input temperature to body temperature). Other training included a review of skills necessary to treat and shelter-in-place presuming a scenario of Paramedics in extreme weather conditions that would prevent safe transportation of a patient.

5. Mass Casualty Incident Exercise

A mass casualty incident (MCI) exercise was held on October 30, 2018. Participating staff assessed and treated 13 trauma patients who were injured as a result of an aerial collision between a fixed wing and rotor wing aircraft. The exercise was performed in collaboration with CFB Petawawa Military Police, CFB Petawawa Fire Department, Pembroke Airport personnel, and the OPP. This was an opportunity for Paramedic staff to practice trauma skills as well as interacting and collaborating with allied agencies.

6. Public Access Defibrillator Program Update

The Knights of Columbus, Pembroke Council 1531 has donated \$1,700 to the County of Renfrew Public Access Defibrillator Program to purchase a defibrillator. The Service has purchased a plaque to be placed on the defibrillator cabinet recognizing this generous donation. As well, an AED has been placed at the Barry's Bay Legion, purchased through funds donated to the AED Program.

7. Community Events

On October 27th, Paramedics Mark Bell, Derek Loach and Mitch McKenzie volunteered their time to attend the Zombie Thrill Run in Pembroke sponsored by the Best Western Pembroke Inn & Conference Centre. The event raised approximately \$20,000 in support of the Robbie Dean Family Counselling Centre in honour of Emergency Services.

8. Champlain Local Health Integration Network Board Update

The following links are available for information:

- The 'Highlights' from the Champlain Local Health Integration Network (LHIN) Board meeting held on September 26, 2018.
- The first Champlain Health Links Quarterly Update. It includes a 2018-19 Quarter 2 performance report, highlights and a patient story.

9. Ministry of Health and Long-Term Care Restructuring

The Ministry of Health and Long-Term Care (MOHLTC) has announced structural changes in the Ministry at the Assistant Deputy Minister and senior staff levels. Of note, Mr. Brian Pollard remains in place as Assistant Deputy Minister, Long-Term Care Homes. A memo from Ms. Helen Angus, Deputy Minister and the new Ministry organizational chart are tabled for information.

10. Expressions of Gratitude

Bonnechere Manor has received an expression of gratitude from a family recognizing the excellent care provided to their loved one while residing at the Home and is tabled as information.

11. Fundraising

- (a) The 2nd annual Bonnechere Manor Foundation Gala was held in the Renfrew Rotary Hall of Bonnechere Manor on October 20, 2018. The event was a success with attendees having very positive comments on the food, décor and music. The amount raised was almost \$25,000, which will be used to purchase new resident beds.
- (b) The Miramichi Lodge Foundation annual craft sale was held on November 17, 2018 in the Community Centre at Miramichi Lodge.

12. Resident Satisfaction Surveys – Long Term-Care Homes

The 2018 annual Resident Satisfaction surveys were available throughout the month of September for both Bonnechere Manor and Miramichi Lodge residents to complete. Assistance to complete the surveys was provided to residents by family members, substitute decision makers and Volunteers. The results of these surveys help to guide the Homes' Continuous Quality Improvement Plans, the Ministry of Health and Long-Term Care Quality Improvement Plans and are also utilized for Accreditation Canada purposes (the tool was approved by Accreditation Canada). The 2018 Resident Satisfaction survey results for each of Bonnechere Manor and Miramichi Lodge are tabled as information.

13. 2018 Treasurers Reports

The September Treasurer's Reports for each of Bonnechere Manor and Miramichi Lodge are tabled as information.

14. Renfrew County and District Public Health Unit Inspection – Miramichi Lodge

On October 30, 2018 Ms. Margaret Coady, Public Health Inspector with the Renfrew County and District Health Unit inspected the main kitchen area at Miramichi Lodge. Inspection of the kitchen area resulted in no issues of non-compliance reported. Comments received were "Premise is maintained in excellent condition. There are no recommendations made today. Staff members are very knowledgeable about food safety measures". Thanks to Ms. Sherry Hendry, Food Services Supervisor and Food Services staff for their diligence.

15. Miramichi Lodge Embraces Intergenerational Children Visit

As the population ages, a growing body of research points to the health benefits of meaningful social engagement and intergenerational activities for the elderly. Miramichi Lodge has offered children's visits in their regularly scheduled activities for a number of years but is now enhancing existing programs. Community partners have included the Early Ontario Child & Family Centre, St. Francis of Assisi School, and most recently Wise Owl Daycare.

Volumes of research show that seniors who are socially engaged have better health. They are less likely to feel lonely or depressed and tend to have lower blood pressure and delayed cognitive decline. These programs have a win-win outcome, as youngsters coming to visit are also gaining exposure to valued members of the community they may otherwise not see.

Pictured below (left) are residents Dorothy Caldwell and Claudette Langteine enjoying a Halloween visit with this youngster from the Early Ontario Child and Family Centre. Pictured below (right) is resident Sandy Rafuse with her visitor from Wise Owl Daycare.



16. Miramichi Lodge Oktoberfest

On Tuesday, October 23, 2018, Miramichi Lodge residents experienced an autumn treat as dining rooms for each of the six resident Home areas were transformed into a German Bier Haus with guest servers dressed in variations of Bavarian garb including some lederhosen and a dirndl dress. A menu selection of Oktoberfest beverages, bratwurst sausages, sauerkraut, German potatoes and Black Forest cake completed the theme.

A special thank you to guest servers from the Miramichi Lodge Foundation members Margaret Cavanagh, Sherry Crone and volunteer Dolores Armstrong.

17. Miramichi Lodge Heart Wise Exercise Program

Miramichi Lodge is once again hosting an indoor walking program for the community every Tuesday & Thursday in the morning from 9:30 a.m. to 11:30 a.m. beginning November 6, 2018. This walking program meets the criteria of the Heart Wise Exercise Program. For more information please contact Nancy Lemire, Client Programs Supervisor at 613-735-0175 ext. 122 or nlemire@countyofrenfrew.on.ca.

RESOLUTIONS

18. Replacement of Wireless Access System – Miramichi Lodge

RESOLUTION NO. H-CC-18-10-94

Moved by Chair
Seconded by Committee

THAT staff at Miramichi Lodge proceed with the replacement of the wireless access system as a capital equipment item, not as an operating expense, and that no additional transfer from the Miramichi Lodge Equipment Reserve is required.

Background

Through the 2018 budget process, Committee approved a \$35,000 replacement of the wireless network system as an operating expense within the Maintenance Department. However, the Finance Department has advised that this purchase exceeds the \$5,000 threshold and should be considered as a capital equipment item on the Tangible Capital Asset (TCA) inventory list. Therefore, staff is advising that this item will be recorded as a capital equipment purchase in 2018. In addition, since the funding for this item has been provided within the operating expense budget, there is no requirement now to transfer additional money from the capital equipment reserve to finance this purchase.

BY LAWS

19. Leased Space – 2nd Floor - Miramichi Lodge

RESOLUTION NO. H-CC-18-11-99

Moved by Chair
Seconded by Committee

That County Council authorize the Warden and Chief Administrative Officer/Clerk to sign a lease agreement between Miramichi Lodge and Ms. Brenda Kincaide, Foot Care Service Provider, Miramichi Lodge for the occupancy of a Leased Space Room within Miramichi Lodge, located at 725 Pembroke Street West, Pembroke Ontario, at an annual amount of \$4,536 for the period of January 1, 2019 to December 31, 2019. FURTHER THAT a by-law be adopted at this session of County Council.

Background

Miramichi Lodge was designed to include additional space to lease in order to generate revenue. Ms. Brenda Kincaide, Foot Care Service provider at Miramichi Lodge, currently leases the 240 square foot space located on the second floor and provides footcare services to external clients. Ms. Kincaide has indicated that she wishes to continue to lease the space for a twelve (12) month term. The County of Renfrew Development and Property Department has assessed the area and determined a fair market rent would be a 2% increase for an annual amount of \$4,536 payable in monthly installments of \$378 each.

All of which is respectfully submitted,

Janice Visneskie Moore, Chair

And Committee Members: G. Doncaster, M. Donohue, R. Kingsbury, K. Love, J. Murphy and R. Reid

The Report was adopted as presented.

Moved by: Councillor Stack
Moved by: Councillor Robinson

THAT the following By-laws be enacted and passed:

- (a) By-law 99-18 – A By-Law to Appoint a Chief Administrative Officer and to Define the Duties Thereof.
- (b) By-law 100-18 – A By-law to Appoint a Clerk.
- (c) By-law 101-18 - A By-Law Restricting the Weight of Vehicles Passing Over Bridges in the County of Renfrew.
- (d) By-law 102-18 - A By-law to Adopt Amendment No. 29 to the Official Plan of the County of Renfrew.
- (e) By-law 103-18 - A By-law to Amend By-law 50-17 to Authorize the County of Renfrew to Enter into an Agreement with Licensed Home Child Care Service Providers.
- (f) By-law 104-18 - A By-law to Amend By-law 13-15 to Authorize the Warden and Clerk to Enter into a Contract/Agreement with Licensed Child Care Providers for the Purpose of Child Care Services within the County of Renfrew.
- (g) By-law 105-18 - A By-law to Amend By-law 14-15 to Authorize Entering into Agreements with Child Care Agencies and Recreation Programs for Special Needs Resourcing Funding.
- (h) By-law 106-18 - A By-Law to Authorize the Warden and Clerk to Execute the 2018 Child Care Ontario Transfer Payment Agreement with the Ministry of Education.
- (i) By-law 107-18 - A By-Law to Authorize Entering into an Agreement for the Provision of Janitorial Services at 7 & 9 International Drive, Pembroke, Ontario.

CARRIED.

Councillor Tom Peckett advised Council that he will be seeking the position of Warden for 2019.

Moved by: Councillor Robinson
Seconded by: Councillor Stack

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act for labour relations or employee negotiations; litigation or potential litigation and Advice that is subject to solicitor-client privilege. Time: 3:20 p.m.

CARRIED.

Moved by: Councillor Love
Seconded by: Councillor Stack

THAT this resume as an open session of County Council. Time: 3:45 p.m.

CARRIED.

Moved by: Councillor McKay
Seconded by: Councillor Reid

THAT the Media Relations/Grants Coordinator position report to the Chief Administrative Officer/Clerk effective December 1, 2018 at the same salary level (Group 5 - \$54,612 - \$62,322).

CARRIED.

Moved by: Councillor Love
Seconded by: Councillor Robinson

That County Council approves the scheduling of Committee Meetings as follows:

- Operations - the morning of every second Tuesday of the month
- Development and Property – the afternoon of every second Tuesday of the month
- Health Committee - the morning of every second Wednesday of the month
- Social Services Committee - the afternoon of every second Wednesday of the month
- Finance and Administration Committee - the morning of every second Thursday of the month
- FURTHER THAT the schedule be revised as a trial commencing in the month of February, for a period of 5 months, after which it will be re-evaluated by the Finance and Administration Committee.

CARRIED.

Moved by: Councillor Robinson
Seconded by: Councillor Stack

THAT By-law 108-18, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on November 28, 2018 be now numbered, deemed read three times and passed.

CARRIED.

Moved by: Councillor Kingsbury
Seconded by: Councillor Stack

THAT County Council adjourn. Time – 3:52 p.m.

CARRIED.