

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS
of the
COUNCIL OF THE CORPORATION
of the
COUNTY OF RENFREW**

- Ninth Ordinary Session -

County Council
Pembroke, Ontario
September 26, 2018

GENERAL SESSION

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on September 26, 2018.

The Warden, Jennifer Murphy, presided.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

The roll was called and all members were found to be present. No pecuniary interest was disclosed.

Moved by: Councillor Visneskie Moore

Seconded by: Councillor Peckett

THAT the minutes of August 29, 2018 be adopted as amended, correcting the reason to go into a closed meeting to "*a personal matter related to an identifiable individual, including municipal or local board employees (CAO Recruitment)*".

CARRIED.

Warden Murphy addressed Council as follows:

As we gather in Chambers this morning I would like to acknowledge on behalf of Council and our community that we are meeting today on traditional territory of the First Nations. We would like to thank the Algonquin people and express our respect and support for their rich history. We are extremely grateful for their many and continued displays of friendship.

Members of County Council:

During the month of September, I attended 11 meetings on County business.

During the month, I continued taping COGECO segments on the municipal election and the Ontario East Municipal Conference.

On Friday, September 7, 2018, we held the 14th Annual Warden's Golf Tournament held at the Whitetail Golf Course in Eganville. It was certainly a great day to be out on the golf course and congratulations to the 'Sweet' Team who took first place.

From September 12 – 14, 2018, I attended the Ontario East Municipal Conference held at the NAV Centre in Cornwall, Ontario. This was a well attended conference and a great opportunity to network, and we had the opportunity to hear from the Honourable Steve Clark, Minister of Municipal Affairs and Housing.

On Saturday, September 22, 2018, I toured the Calabogie area to witness the damage caused by the tornado that hit the area. While the damage is overwhelming for some, and there continues to be a lot of work to be done, no lives were lost in Renfrew County.

On September 26, 2018, I will be attending the "Women Who Work" event at Bonnechere Manor.

I will remind those assembled here of the following - the County of Renfrew, Experience our history, Share our future.

This concludes my address for this session of County Council.

Jennifer Murphy, Warden

Councillor Janice Visneskie Moore, Chair of the Health Committee, brought in and read the resolutions of the following report:

September 26, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. Resident Population

We wish to advise that our resident population as of the date of our last meeting is as follows:

POPULATION			
HOME	June 30, 2018	July 31, 2018	August 31, 2018
Bonnechere Manor	179	179	176
Miramichi Lodge	166	162	164
TOTAL	345	341	340

2. Champlain Local Health Integration (CLHIN) Waitlist Information

We wish to advise that the waitlist for Renfrew County long-term care homes for the months of May, June and July 2018 are as follows:

Renfrew County Long-Term Care Homes	Number of Clients on Waitlist		
	May 2018	June 2018	July 2018
Bonnechere Manor	206	208	204
Caessant Care Cobden	95	92	91
Deep River & District Hospital – The Four Seasons Lodge	49	50	50
Grove (The) Arnprior & District Nursing Home	83	88	90
Groves Park Lodge	163	160	159
Marianhill Inc	174	174	171
Miramichi Lodge	295	309	303
North Renfrew Long-Term Care Services Inc.	70	78	75
Valley Manor Inc.	55	57	59

3. Community Paramedic Secretariat

We are pleased to report that the Community Paramedic Secretariat, developed through funding from the North East Integration Network, will be Co-Chaired by Dr. Samir Sinha, Director of Geriatrics, Sinai Health Systems and Chief Michael Nolan. The Secretariat is an important step in the development of a consistent model of care for Community Paramedicine in Ontario.

4. Paramedic Charity Golf Tournament

The Second Annual Paramedic Charity Golf Tournament was hosted by County of Renfrew Paramedics on August 20, 2018. Teams registering had the opportunity to pick a favourite charity, with proceeds going to the winning team's charity of choice. This winner this year was Commander J.D. Heffern and the Jennifer Ashleigh Children's Charity, which since 1991 has supported 14,000 families that have children with serious or terminal illnesses.

5. Sierra Team

The Service was involved in two responses that provide examples of the unique call response in the County of Renfrew. A patient was in a remote location in Algonquin Park with a serious but not life-threatening leg injury. The crew flew to the nearest lake in a Ministry of Natural Resources and Forestry float plane, paddled to shore in a canoe, stabilized the patient and loaded him into the canoe, where he was transferred to the float plane. The float plane flew to the airbase in Algonquin Park and was transferred care to ORNGE. ORNGE transported the patient to the orthopedic unit at the Pembroke Regional Hospital for surgery.

The second response was for a patient located approximately 16 km into the bush near Rolphton. The patient had flipped his ATV and had significant injuries. The Sierra Team responded to the call and stabilized the patient using a new t-pod pelvic binder with great success and increased comfort for the patient. The patient was transported to the nearest landing zone in the utility vehicle for transfer of care to ORNGE.

6. Champlain Local Health Integration Network Board of Directors Seek Public Input

An email was received on August 14, 2018 from Ms. Chantale LeClerc, Chief Executive Officer, Champlain Local Health Integration Network (LHIN) advising that on April 25, 2018 the Champlain LHIN Board of Directors made a decision to seek public input on a proposed required integration decision that would change how sub-acute services are distributed in our LHIN. To learn about the proposed integration, its background and how to send your input to the LHIN click on the following link:

Proposed Integration Decision: Sub-Acute Capacity Plan.

7. Personal Support Worker Education Fund for Long-Term Care

Bonnechere Manor and Miramichi Lodge were successful with their application for the Personal Support Worker (PSW) Education Fund for Long-Term Care 2018-19 which will entitle four (4) PSWs from each Home the opportunity to attend the facilitator course for Excellence in Resident-Centred Care (ERCC). Using a combination of interactive e-learning modules, group discussions, reflective exercises and simulated activities, the PSWs will have the opportunity to practice skills and techniques to support the integration of a person-centred approach to care. The modules will emphasize Ministry

of Health and Long-Term Care standards; integrate strategies and the latest in evidence to enrich care for those living in long-term care.

8. Expressions of Gratitude

Both Bonnechere Manor and Miramichi Lodge have received expressions of gratitude from families recognizing the excellent care provided to their loved one while residing in their respective Home. The letters are tabled for Council's information.

9. Fundraising

We are pleased to inform Council about several fundraising events for both Homes.

- The Miramichi Lodge Foundation hosted the annual 'Fiddle-fest' on August 22, 2018. Host Art Jamieson welcomed fiddlers and dancers of all ages who provided a toe-tapping afternoon. This event raised approximately \$1,350.
- "Women Who Work" in Renfrew County - whether in the home, outside of the home, retired or volunteer, are invited to take part on September 26th (Bonnechere Manor) or 27th (Miramichi Lodge) for a fun evening of socializing, enjoying a signature drink, delicious appetizers served by local 'celebrities', swag bags, a silent auction, and more! Motivational guest speaker Darci Lang will share how to live your best life and connect with the people who matter most. These evenings will be all about celebrating the women who help make Renfrew County the best place to live, work and play. Tickets are available for purchase for only \$50.00 online <https://www.eventbrite.ca/e/women-who-work-bonnechere-manor-tickets-48452197828> (Bonnechere Manor) or <https://www.eventbrite.ca/e/women-who-work-miramichi-lodge-tickets-48460315107> (Miramichi Lodge) or at the reception desk of the applicable Home with proceeds going towards enhancing the quality of lives of our residents who live in the long-term care homes.
- The 2nd annual Bonnechere Manor Foundation Gala tickets are still on sale for \$125 per person. The Gala will be at Bonnechere Manor auditorium on October 20, 2018. More details can be obtained at the Eventbrite Link <https://www.eventbrite.ca/e/2018-bonnechere-manor-foundation-gala-tickets-47087304395> or contact Claire Ullrich, Fundraising Coordinator at 613-432-4873 ext. 1252 or cullrich@countyofrenfrew.on.ca.

All of which is respectfully submitted,

Janice Visneskie Moore, Chair

And Committee Members: G. Doncaster, M. Donohue, R. Kingsbury, K. Love, J. Murphy and R. Reid

The Report was adopted as presented.

Councillor Robert Sweet, Chair of the Development & Property Committee, brought in and read the resolutions of the following report and the Addendum to the Report:

September 26, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development & Property Committee**, wish to report and recommend as follows:

INFORMATION

1. Planning Division Activity Tracker

Tabled is the Activity Tracker for August 2018. In August, the Planning Division opened 12 new severance applications and prepared 16 planning checklists for general inquiries (pre-consultations).

A plan of subdivision application comprising one block for eight existing townhouse units was submitted for the Township of Greater Madawaska.

For the period January – August 2018, the County of Renfrew opened 96 severance applications compared to 103 over the same period in 2017. With respect to decisions, 78 decisions were rendered from January – August 2018 compared to 89 rendered over the same period in 2017.

2. Entrance Signs

Earlier this year, Committee and Council reviewed and approved the revised artwork for the five County of Renfrew entrance signs. The signs have now been installed at their respective locations. Tabled are some photos of the installations. It is worthy to note that the logos for the signs were die-cut at North American Sawmills Machinery (part of Hokum's) in the Township of North Algona Wilberforce on a new and special piece of equipment. The signs themselves were created in Killaloe at Nature of Design. The entrance signs are mounted on the original logs donated by Dale & Glenn Visneskie in 2001, which received a fresh coat of stain prior to the installations.

3. Pembroke Property Study

The Pembroke Property Study, commissioned earlier in 2018, has been completed and an internal analysis is nearing completion. The Senior Leadership Team will be meeting to determine next steps and strategic direction soon after the change in senior

administration. As the study discusses property issues, the full report will be discussed with the incoming County Council, and will form part of the budget consultation process.

4. International Plowing Match & Rural Expo Update

Economic Development Services have prepared a presentation for local landowners and community stakeholders for properties on and around the border of the Town of Renfrew and the Township of Admaston/Bromley along Hwy 132 in support of hosting the 2021 International Plowing Match & Rural Expo.

5. Taste of the Valley

A reminder that there are three further Taste of the Valley events scheduled for this fall as follows:

- Saturday, September 29, 2018 – Municipal Hall & Grounds, Deep River
- Sunday, September 30, 2018 – Downtown on John Street, Arnprior
- Saturday, October 13, 2018 – Cobden Fairgrounds, Cobden.

6. Ontario Small Urban Municipalities (OSUM) 2019 Conference Hosting

Tabled is a letter from OSUM Administrative Officer, Mr. Larry J. McCabe confirming that the OSUM Executive Committee has passed a motion to hold the 2019 OSUM Conference in Pembroke from May 1-3, 2019. OSUM Board Member, Mr. Bob Kwapis of Newmarket, Ontario, visited the site of OSUM 2019 at the Pembroke Best Western Inn and Conference Centre on Thursday, August 23, 2018 while travelling through the area. This was a familiarization tour of the conference facilities and Economic Development Services staff walked him around the site, visiting the conference room, the outdoor patio, the hotel lobby which will be the trade show venue, and the outside areas which are suitable for event sponsors and exhibitors to display equipment, vehicles and outdoor products. He was very impressed with the venue and is looking forward to visiting again when he attends the OSUM Board meeting which is scheduled for November 9 and 10, 2018 at the Pembroke Best Western. Committee was made aware of the new requirement of a \$5,000 payment for hosting the event.

7. Renfrew County Community Futures Development Corporation (RCCFDC) RC100 Winner

On Friday, August 24, 2018, the winning innovative business of the RC100 \$100,000 prize was announced by RCCFDC at the Petawawa Golf Course. From an initial field of thirty-two innovative, technology driven pre-commercial businesses from across Québec and Ontario, the first place winner was Riverwood Acoustics of the Town of Renfrew. They demonstrated to the expert panel of judges the greatest likelihood of market success with their custom speaker technology, next generation products in the pipeline,

business milestones reached to date and their rugged and comprehensive business plan. Included in the top five finalists was another local company, who has developed a vertical aeroponic farming indoor growing system which is scalable from a single growing tower for home or office use, to large scale commercial food crop production.

8. Rural Economic Development Fund Notification

The Rural Economic Development (RED) Fund, which supports regional economic development activities in rural southern Ontario communities, is taking applications until September 28, 2018. The program currently focuses on non-profits, organizations and associations, and municipal governments, and provides them with additional resources to carry out projects that boost regional economic opportunities. If approved, the RED program will support up to 50% of eligible expenses to a maximum of \$100,000. Exceptional projects may receive up to 90%. The County of Renfrew will be submitting an application to the RED Fund for continued development of the Algonquin Trail to extend the work between the Towns of Renfrew and Arnprior.

9. OH! Tourism Summit

The Ontario's Highlands Tourism Organization's annual tourism conference and Annual General Meeting is scheduled for Monday, October 29, 2018 and will be held at the Bark Lake Leadership and Conference Centre in Irondale in Haliburton County.

This year's theme – *Rave Reviews: How Cultivating a Destination Experience Mindset Can Amplify Your Most Powerful Marketing Tool* – will focus on the power of referrals, the importance of connecting individuals' specific interests in an authentic way, and offering impactful experiences that will lead visitors to share their remarkable stories, generating word of mouth marketing.

In addition to the programming, the event provides networking opportunities for tourism operators, community leaders and economic development officers to network with fellow peers from across the entire region. For more information and to register: <http://ohtourismsummit.ca/>.

10. Seed Plant Closure Update

On January 31, 2018, Warden Murphy, on behalf of County Council sent a letter to then Premier Wynne and Minister McGarry advising that the Council of the County of Renfrew is concerned with the announcement by the Ontario Ministry of Natural Resources and Forestry that the Ontario Tree Seed Plant is scheduled for closure in September 2018.

Tabled is a news article from the 2018 Summer edition of The Working Forest advising that the Ministry of Natural Resources and Forestry will be reviewing its decision to close the Ontario Tree Seed Plant in Angus.

11. Fall Spraying of Noxious Weeds/Hazardous Plants

In preparation for a fall spraying to control noxious weeds and hazardous plants along County properties, the Departments of Public Works & Engineering and Development & Property collaboratively issued a request for tender for Pest Control – Weeds for County properties. Tenders were received until 2:00 pm., Tuesday, August 21, 2018.

Of the five bidders who received tender documents, one was received as follows:

- Wagar & Corput Weed Control Incorporated, Cornwall, ON \$25,083.85
Amount excludes applicable taxes.

The Tender has been awarded to Wagar & Corput Weed Control Incorporated under the authority of the Directors of Public Works & Engineering and Development & Property. The procurement has followed the process as set out in Policy GA-01 Procurement of Goods and Services.

As part of the requirements under the *Pesticides Act*, approval was received from the Ministry of the Environment, Conservation and Parks (MOECP) to post the tabled notice to the public of pesticide use to control noxious weeds along County of Renfrew roadsides and properties in local newspapers and on the County of Renfrew website. This notice will be published in the Pembroke Observer & News, Eganville Leader, Valley Gazette, Arnprior Chronicle-Guide and the Renfrew Mercury.

RESOLUTIONS

12. Digital Raster Acquisition Project (DRAPE III) East – 2019 Air Photography

RESOLUTION NO. DP-CC-18-09-72

Moved by Chair
Seconded by Committee

THAT County Council recommends that the Chief Administrative Officer sign the Letter of Intent with the Ontario Ministry of Natural Resources and Forestry for the DRAPE III project.

Background

DRAPE III is a project spearheaded by the Ontario Ministry of Natural Resources and Forestry – Land Information Ontario (LIO) Imagery Acquisition Program to produce

digital air photography for eastern Ontario. The County of Renfrew participated in DRAPE I and DRAPE II and like the original project, DRAPE III will acquire 16 cm resolution, leaf-off, multi-spectral imagery that is accurate to 45 cm “on the ground”. The imagery will be acquired across Eastern Ontario in the spring of 2019. Funding partners will have access to all products generated from the project, including stereo data, digital surface models and ground control points.

The benefits include:

- Significant cost savings to all participating organizations;
- Access to high quality, geographically referenced information that can be easily interpreted and mapped;
- Current and accurate base line information that is geographically referenced and can be used to update a wide variety of geospatial information.

The air photography collected through DRAPE I and DRAPE II has proven a very important resource for all departments within the County and for members of the public. It has been incorporated into the County-wide desk top Geographic Information System and is used in preparing planning reports, Minimum Distance Separation calculations and in a number of other planning applications. The air photographs will also be of assistance to local municipalities in reviewing planning applications.

In order for the County to participate in this project, the County of Renfrew is required to sign the tabled Letter of Intent with the Ontario Ministry of Natural Resources and Forestry.

It is difficult at this time to determine the actual cost to the County of participating in DRAPE III until all the partners have signed up. The County cost for DRAPE I was \$40,000 and \$26,000 for DRAPE II. Staff will use the 2014 DRAPE II cost of \$26,000 as an estimate for the 2019 Budget.

BY-LAWS

13. County of Renfrew Official Plan Amendment No. 29 (Part of Lots 10 and 11, Concession 17, in the geographic Township of Grattan, in the Township of Bonnechere Valley) Selle Quarry

RESOLUTION NO. DP-CC-18-09-73

Moved by Chair
Seconded by Committee

THAT County Council pass a By-law to Adopt Amendment No. 29 to the Official Plan of the County of Renfrew.

Background

The Official Plan of the County of Renfrew was adopted by the Council of the County of Renfrew on March 27, 2002 and approved by the Minister of Municipal Affairs and Housing on June 16, 2003. The proposed Official Plan Amendment (OPA) would redesignate the subject lands from “Rural” to “Mineral Aggregate” to permit the expansion of the Selle Quarry. No new policies are proposed as a part of this amendment.

The subject lands are approximately 14 hectares (35 acres) in area. There is an existing Class ‘A’ quarry located on the site that is close to being fully extracted. The existing licence permits 200,000 tonnes of aggregate to be extracted per year. The owner is proposing to expand the limestone quarry. If the maximum annual extraction amount of 200,000 tonnes is approved and utilized to the full limit annually, the aggregate available on site will last approximately 24 more years.

The owner has submitted the following applications:

- Application to the Ministry of Natural Resources and Forestry (MNRF) for an amendment to the existing site plan under the *Aggregate Resources Act*;
- Application to the County of Renfrew to amend the Official Plan (OPA);
- Application to the Township of Bonnechere Valley to amend the Zoning By-law (ZBA).

The Pembroke District Planner from the MNRF indicated in an email dated June 19, 2018 that, “the application that MNRF received is complete except for the OPA/ZBA, which is the only part outstanding. We can proceed with this application once we receive confirmation of the amendments.”

MNRF was requested to attend a meeting with the applicants, Township and County. MNRF responded in the same June 19 email that, “As our needs under the *Aggregate Resources Act* have been met, we don’t have a need to attend a meeting.”

In support of the Official Plan Amendment, the following studies were submitted: a Stage 1 Archaeology Study, a Groundwater Level Determination Report and a Natural Environment Level I Report.

The Ministry of Municipal Affairs and Housing is responsible for the approval of amendments to the County of Renfrew Official Plan. The Official Plan Amendment and supporting studies will be sent to the Ministry in accordance with the requirements of the *Planning Act*.

The Township supports the proposed Official Plan Amendment as indicated in the tabled Township’s resolution dated September 4, 2018. The statutory public meeting for the Official Plan Amendment was held on July 17, 2018 at the Township office and no public comments were received.

**ADDENDUM TO
DEVELOPMENT & PROPERTY COMMITTEE REPORT
SEPTEMBER 26, 2018**

BY-LAWS

14. Janitorial Contract – County Administration Building, Pembroke

RESOLUTION NO. DP-CC-18-09-79

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law to enter into an agreement between the County of Renfrew and GDI Services (Canada) LP, Ottawa, Ontario for the provision of janitorial services for 7 and 9 International Drive in the amount of \$290,235.00 plus HST for the period November 1, 2018 to October 31, 2021; AND FURTHER THAT By-law 79-15 is hereby repealed.

Background

A Request for Proposal to provide janitorial services for the County Administration Building for the next three years (November 1, 2018 to October 31, 2021) was issued on August 30, 2018. The existing contract expires on October 31 of this year.

A mandatory site meeting was held on September 13, 2018 with four companies in attendance. The proposal closing date was September 20, 2018. A total of four bids were received as follows:

<u>Name</u>	<u>Bid Amount</u>	<u>Scoring</u>
Glacier Maintenance Inc., Belleville, Ontario	\$285,480.00	64.5
GDI Services (Canada) LP, Ottawa, Ontario	\$290,235.00	80.0
Hackett Janitorial, Pembroke, Ontario	\$302,748.03	56.2
Floor Clean, Renfrew, Ontario	\$417,478.44	75.5

The proposal from GDI Services (Canada) LP scored the highest in meeting the deliverables of the Request for Proposal. Procurement of the services included in this Request for Proposal followed the requirements set out in Corporate Policy GA-01 – Procurement of Goods and Services.

The contract amount is within the budget parameters for the Property Division allocations for the County Administration Building.

All of which is respectfully submitted. Robert Sweet, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, G. McKay, T. Millar, J. Murphy

The Report and Addendum were adopted as presented.

Councillor Tom Peckett, Chair of the Operations Committee, brought in and read the resolutions of the following report:

September 26, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. Ministry of Transportation Annual Compliance Report

Tabled is a letter dated August 13, 2018 from the Ministry of Transportation (MTO) which provides notice of the Annual Compliance Report for the Environmental Assessment (EA) for the section of Highway 17 between Haley Station and Meath Hill. The report is issued annually in order to ensure that the EA remains current.

2. Monthly Treasurer's Report

Tabled is the July 2018 Treasurer's Report as well as the variance reports for the Administration, Maintenance and Capital programs, all of which include anticipated cost projections to the end of the year, based on expenditures to date as well as tenders that have been received.

3. Monthly Project Status Report

Tabled is the Monthly Project Status Report for the information of Council.

4. PWC-2018-05 – Culvert Replacements on County Road 65 (Centennial Lake Road)

Committee approved Contract PWC-2018-31, submitted by Crains' Construction Limited, Maberly, Ontario, for the culvert replacements on County Road 65 (Centennial Lake Road) in the amount of \$142,715 plus HST be approved.

Eighteen tenders were requested for the culvert replacements on County Road 65 (Centennial Lake Road) from County Road 71 (Matawachan Road) to Centennial Lake Bridge, in the Township of Greater Madawaska. Tenders were received as follows:

1. Crains' Construction Limited, Maberly, ON	\$142,715.00
2. R.G.T. Clouthier Construction Limited, Pembroke, ON	\$158,610.00
3. Arnott Brothers Construction, Perth, ON	\$163,900.00
4. Smiths Construction (A Division of Miller Group Incorporated), Arnprior, ON	\$177,077.00
5. Thomas Cavanagh Construction Limited, Ashton, ON	\$236,227.01
6. Bonnechere Excavating Incorporated, Renfrew, ON	\$236,386.90

All amounts exclude applicable taxes

The current 2018 Capital Works budget includes funds in the amount of \$488,520 for the improvements on County Road 65. Staff has reviewed the tender results for the project and confirmed that there are sufficient funds to complete the project as tendered. A comparison of the 2018 Budget and projected costs is provided in the following table.

County Road 65 (Centennial Lake Road) Culvert Replacements					
	Low Tender			High Tender	
	2018 Budget	Projected	Variance	Projected	Variance
Construction-Contract - Culverts	150,000.00	145,226.78	-4,773.22	204,547.31	54,547.31
Close Cut Clearing	81,000.00	86,281.08	5,281.08	86,281.08	5,281.08
Guiderail Replacements	50,000.00	50,000.00	0.00	50,000.00	0.00
Hot Mix Paving	158,520.00	0.00	-158,520.00	0.00	-158,520.00
Construction Total	439,520.00	281,507.86	-158,012.14	340,828.39	-98,691.61
Engineering -					
Design/Tendering	9,000.00	9,000.00	0.00	9,000.00	0.00
Material Testing	0.00	0.00	0.00	0.00	0.00
Project Administration & Supervision	20,000.00	20,000.00	0.00	20,000.00	0.00
Contingency	20,000.00	10,000.00	-10,000.00	12,000.00	-8,000.00
Total	488,520.00	320,507.86	-168,012.14	381,828.39	-106,691.61
* All costs are net HST					
* Projected costs are based on low Tender results					

RESOLUTIONS

5. County Road 51 (Petawawa Boulevard) Expansion Project

RESOLUTION NO. OP-CC-18-09-76

Moved by Chair
Seconded by Committee

THAT County Council approve the engagement of Global Public Affairs at a cost of \$8,250 per month for three months, to provide assistance in the consultations with federal and provincial government officials regarding funding for the County Road 51 (Petawawa Boulevard) Expansion Project.

Background

In 2017, representatives from the County and the Town of Petawawa, met with officials of the federal and provincial governments to discuss this project. During those meetings the message that was delivered consistently was that the project would likely be eligible for funding through the Build Canada Program. However, the Province of Ontario would need to be supportive by identifying the project as a priority undertaking.

In view of the recent provincial election and the change in the government, as well as, the recent appointment of a new Federal Minister of Infrastructure, it is felt that time is right to once again engage in discussions with officials at both senior levels of government to encourage the inclusion of the expansion of County Road 51 as a provincial priority project. Staff has developed an outline for moving the project forward which is provided as Appendix I.

As noted in the outline, it is proposed that Global Public Affairs be engaged to provide assistance in developing a strategy for the federal and provincial consultation to assist in identifying the optimum contact persons and to arrange meetings with the officials. Global Public Affairs (GPA) was previously engaged by the County to provide assistance on the Canadian Nuclear Laboratories, Highway 17 and County Road 51 files and their efforts proved beneficial. Staff has contacted GPA to determine their availability and obtain a quotation for the services to be provided. GPA has confirmed that they are available to provide assistance and have advised that the costs of their services will be \$8,250 per month based on a three month engagement term. This rate is comparable to the previous contracts. Sufficient funds are allocated within the 2018 budget to proceed with this assignment. As this assignment has been sole sourced, the approval of Council is requested to move forward with the engagement of Global Public Affairs for this project.

6. Fire Communications System

RESOLUTION NO. OP-CC-18-09-77

Moved by Chair
Seconded by Committee

THAT County Council give consideration to upgrading the County owned portions of the Fire Communications System as part of the 2019 Budget; AND THAT subject to budget approval, a Request for Proposal (RFP) be issued in 2019 for upgrades to the Fire Communications System; AND FURTHER THAT subject to budget considerations that the Fire Communications System Upgrades proceed in 2019.

Background

The current Fire Communications System status and upgrades has been under review and consideration for several years. The current system is approximately 20 years old and nearing the end of its useful life. In 2015, a review of the current system's adequacy and needs was undertaken by Dawnex Corporation on behalf of the County. In 2016, the Dawnex report was reviewed by County Committees, County Council and the Councils of the local municipalities. In 2017 a Request for Information (RFI) was issued to potential suppliers to determine the options available, as well as, the costs associated with providing a new system capable of operating for a minimum of 10 years. In November 2017 Turriss Communications Limited responded to the RFI call. While Turriss was the only respondent at that time, a variety of options were identified in the submission. A summary of the options is provided in Appendix II attached.

In early 2018, the Eastern Ontario Regional Network (EORN) commenced preparation of a proposal for the development of an improved mobile broadband network which would have the potential to include a Public Sector Broadcast Network (PSBN). The PSBN system, if advanced, would have the ability to provide upgraded emergency communications, including fire communications, capabilities. In April 2018, EORN made a presentation to County Council to advise that EORN was proceeding with seeking senior government funding of its mobile broadband project. However, EORN also advised that the PSBN project was not included and would need to be considered as part of a future project. The timing of a future project to address the PSBN needs is not known at this point.

Given the age of the current Fire Communications System and the uncertainty as to whether or not a future PSBN project will proceed, the County may wish to proceed with a project to upgrade the current system. In comparing the options presented, it is suggested that an RFP be prepared on the basis of a simulcast system, as this would permit those municipalities who wish to continue to utilize their existing equipment to do so. The simulcast system would also permit those municipal fire services to migrate from the existing analog equipment to digital systems as time and resources permit. It is also suggested that the RFP require submissions to indicate both owned and leased systems. The leased system provides the benefit of maintenance and repairs to the leased equipment as well as the addition of extra equipment at minimal annual costs. The owned system provides the advantage of known costs, which are usually paid up-front. However, future additions and equipment replacements would be an additional cost at the time of acquisition.

BY-LAWS

7. Bridge Posting By-law

RESOLUTION NO. OP-CC-18-09-78

Moved by Chair

Seconded by Committee

THAT By-Law 19-17 Restricting the Weight of Vehicles Passing Over Bridges in the County of Renfrew be repealed; AND THAT County Council pass a new By-Law for the same purpose with updated load restrictions as shown in Schedule A.

Background

In February of 2017, County Council passed By-Law 19-17, restricting the weight of vehicles passing over certain County Bridges. Due to ongoing deterioration, the load posting requirements of some County structures must be evaluated regularly. In March of 2018, contract PWC-2018-11 Part C for Engineering Services for the Enhanced OSIM Inspection and Load Posting Evaluation of Various County Structures was awarded to J.L. Richards & Associates. J.L. Richards has since completed the required inspections and evaluations and recommended that all of the previously established weight restrictions remain as posted previously except for those applied to County Structure B026 (Old Highway 62 Bridge).

Old Highway 62 Bridge, also known as Borne Road Bridge, has been monitored regularly by County staff since it was established as a critical watch structure in 2016. Due to the need for a more thorough inspection, a trailer mounted bridge inspection platform was utilized to perform a 'hands on' inspection of the underside of the bridge. During the inspection of the underside of the bridge, severe to very severe corrosion and noticeable deflection was noted throughout the steel structural elements. Wide cracking of the concrete deck and abutments was also noted.

Based on the levels of deterioration noted on the structural elements of Old Highway 62 Bridge, J.L. Richards has recommended that the County of Renfrew consider closing the bridge to traffic. Alternatively, should the County wish to have the bridge remain open to traffic, J.L. Richards has recommended that a single load posting of 4 tonnes and a speed limit of 20 km/h be enforced on the bridge. J.L. Richards also feels that efforts should be made to keep traffic away from the east side of the bridge when travelling over it. In addition to imposing these restrictions, J.L. Richards recommends that County staff continue to monitor the bridge for deflection every 3 – 4 months.

Public Works & Engineering staff have prepared a plan to further enforce the load restrictions on the bridge by installing concrete barriers on the approaches leading up to the bridge. The concrete barriers will physically limit the width of vehicles able to gain

access to the bridge, ensuring that the weight restrictions are not exceeded by large, heavy weighted vehicles.

County Council is also advised that an engineering assignment is planned to determine options for the ultimate modifications to the road network of this location. Among the options to be considered is the permanent closure and removal of the bridge.

All of which is respectfully submitted.

T. Peckett, Chair

And Committee Members: R. Kingsbury, K. Love, G. McKay, T. Millar, J. Murphy, J. Reinwald

The Report was adopted as presented.

DRAFT

Councillor Debbie Robinson, Chair of the Social Services Committee, brought in and read the resolutions of the following report and the Addendum to the Report:

September 26, 2018

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Social Services Committee**, wish to report and recommend as follows:

INFORMATION

1. **2017 and 2018 Renfrew County Social Housing Registry Waitlist Statistics Comparison**

2018	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	36	1006	41
February	22	1007	32
March	51	980	37
April	49	1006	37
May	39	1008	41
June	44	1034	46
July	27	1043	44
August			
September			
October			
November			
December			

2017	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	23	1004	48
February	16	1009	43
March	46	1016	49
April	54	1025	38
May	39	1004	46
June	52	1015	48
July	26	1031	45
August	48	1020	42
September	37	1020	43
October	42	1012	47
November	21	1007	45
December	24	1002	43

Eligible applicants on the Renfrew County Social Housing Registry waitlist represent actual number of households waiting for housing.

NOTE: Of the 1043 applicants waiting for housing as of July 31, 2018, 127 are currently living in a social housing unit, but are waiting for a transfer to another unit due to a change in their accommodation needs.

2. Child Care Statistics

2017 and 2018 Child Care Fee Subsidy Statistics Comparison

This report indicates the number of families and children on the caseload who are receiving fee subsidy for the month.

	2017		2018	
	FAMILIES	CHILDREN	FAMILIES	CHILDREN
January	312	455	326	474
February	310	455	326	474
March	312	458	330	484
April	313	460	334	487
May	313	459	338	496
June	310	460	340	499
July	314	483	355	531
August	321	495		
September	331	500		
October	309	451		
November	319	467		
December	327	478		

CURRENT COUNTY CENTRALIZED WAITLIST TOTAL - 346

2017 and 2018 Integration Coordinator Statistics Comparison

This report indicates the number of children presently being served through the Special Needs Integration Services and the number of children receiving special needs resource funding.

	2017		2018	
	Total Active Files	Receiving Resource Funding	Total Active Files	Receiving Resource Funding
January	143	65	160	72
February	113	53	169	66
March	120	61	174	73
April	126	54	181	73
May	141	65	156	66
June	148	67	159	70
July	151	48	165	56
August	154	50		
September	151	60		
October	159	57		
November	165	60		
December	155	58		

3. Ontario Works Caseload Statistics

2017 and 2018 Monthly Caseload Comparison

	2017 Total Caseload	2018 Total Caseload	Percentage of Change
January	1278	1357	6.18%
February	1331	1373	3.16%
March	1358	1352	-0.4%
April	1363	1372	0.66%
May	1389	1370	-1.37%
June	1374	1356	-1.31%
July	1338	1331	-0.52%
August	1342		
September	1290		
October	1287		
November	1314		
December	1333		

4. Rent Increase Guideline for 2019

We wish to advise Council that the Ontario Government has announced the rent increase guideline for 2019 to be 1.8%. The Renfrew County Housing Corporation Board of Directors at their meeting on September 6, 2018 approved a 1.8% rent increase for the entire Renfrew County Housing Corporation portfolio for all new tenants and current tenants with the appropriate 90-day notice. The increased rents become effective January 1, 2019.

5. Deep River and Area Family Enrichment Network (FEN)

On May 30, 2018 County Council was advised that the County of Renfrew had been notified by the Board of Directors of the Deep River Family Enrichment Network (FEN) that the Early ON program operating through FEN would be closed temporarily. At that time Council adopted the following resolution: Resolution No. SS-CC-18-05-42, "THAT staff of the Child Care Division be directed to explore options for delivery of EarlyON Programs in the Deep River, Laurentian Hills and Head Clara Maria community."

The Deep River and Area FEN Board of Directors have attempted to resolve the operational challenges in the hopes of continuing the EarlyON program; however, on August 15, 2018 the County of Renfrew received a letter from Chris Carroll, Chartered Professional Accountant acting on behalf of Deep River and Area FEN, advising that the corporation would not be able to run an EarlyON program in the future.

During the period from May to July 2018, the County of Renfrew has sought alternative not for profit providers to support an EarlyON program in the Deep River, Laurentian Hills and Head Clara Maria community. The County of Renfrew has submitted a media release (attached) to the community and will seek to establish a not for profit operator to manage the EarlyON program through a Request for Proposal process.

RESOLUTIONS

6. End of Operating Agreements – Petawawa Housing Corporation

RESOLUTION NO. SS-CC-18-09-61

Moved by Chair
Seconded by Committee

THAT the County of Renfrew continues to support the Petawawa Housing Corporation. FURTHER THAT staff be directed to develop a funding agreement that will serve as the template for the continued support of not for profit housing providers as Operating Agreements expire over the next ten years. AND FURTHER THAT staff are directed to bring draft funding agreements to Committee and County Council for review and approval.

Background:

The County of Renfrew supports six not-for-profit housing providers with operating agreements. Operating Agreements set out the amount, duration and conditions of the subsidy provided by the provincial, municipal or federal governments. The expiry is tied to a 35 year mortgage and when the mortgage expires, the not-for-profits are solely responsible for the project's ongoing financial viability. The original rationale was that following repayment of the mortgage, a project should be able to generate sufficient revenue to maintain its viability. However, the reality is that buildings that house a high number of tenants on a Rent Geared to Income (RGI) basis will have a more difficult time generating enough revenue to ensure the operation is sustainable in the long term. Also, not-for-profits may also be faced with additional challenges with the poor condition of the physical asset. In the absence of the operating agreement there continues to be a link with the Service Manager's (County of Renfrew) obligation to provide Rent Geared to Income Housing (RGI).

The Agreement between the County of Renfrew and the Petawawa Housing Corporation is the first of the six to expire. The mortgage for Riverview Apartments, a 21-unit apartment complex located at 1145 Victoria Street, Petawawa, owned and operated by the Petawawa Housing Corporation matured on July 1, 2018. Along with the maturity of the mortgage comes the end of the current operating agreement created under a tripartite agreement between Canada, Ontario and the County of Renfrew.

In March of 2010 the Petawawa Housing Corporation accepted a financial contribution under the Social Housing Renovation and Retrofit Program (SHRRP). An additional financial contribution through the Social Housing Improvement Program (SHIP) was accepted in 2016. By accepting these financial contributions the Petawawa Housing Corporation has extended the terms of the original agreement until 2026. Given this fact, the 2018 budget anticipated that the Petawawa Housing Corporation would continue to receive their regular annual subsidy, offset by the elimination of the mortgage subsidy effective July 1, 2018, subject to the Annual Information Return (AIR) process. Staff expects this annual subsidy and AIR review process will continue until the agreement expires in 2026.

Each of the six not-for-profit housing organizations are required to file an audited financial statement and Annual Information Return (AIR) with the County of Renfrew within six months

from the end of their fiscal year. County staff then apply a rigorous process to reconcile the AIR with the audited financial statements to confirm the required level of subsidy based on the benchmark funding targets established by the Social Housing Reform Act 2000 (SHRA) and the Housing Services Act 2011.

In the budget approved in January of 2014, County Council approval was received for an increase to the operating funding of the Petawawa Housing Corporation of approximately \$50,000 to support the hiring of a part-time Administrator and a full-time Custodian. The funds are subject to the Annual Information Return (AIR) review process

7. Opeongo Non-Profit Housing Corporation

RESOLUTION NO. SS-CC-18-09-62

Moved by Chair
Seconded by Committee

THAT staff develop, for further consideration, an implementation plan required to transition the Opeongo Non-Profit Housing Corporation portfolio into the Renfrew County Housing Corporation. AND FURTHER THAT staff review the financial and budget implications of the transition to the Renfrew County Housing Corporation and County of Renfrew.

Background

At the Renfrew County Housing Corporation Board of Directors meeting on September 6, 2018 the Board received a letter dated July 24, 2018 from Mr. Lewis MacDonald, Board Chair of Opeongo Non-Profit Community Residential Development Inc., requesting that the Renfrew County Housing Corporation absorb the Opeongo Non-Profit Housing Corporation portfolio. The Board of Opeongo Non-Profit Housing indicates that timing is appropriate for this type of amalgamation due to the impending retirement of their long-serving manager.

Opeongo Non-Profit Housing Corporation is a non-profit housing provider located at 124 Vimy Boulevard in Renfrew. Built in 1989, it is a community of 42 Units consisting of 2-storey townhomes with 2 and 3 bedrooms, two of which are barrier free. All units are rent-geared-to-income. It is to be noted that this project is in close proximity to the Renfrew County Housing Corporation project located at 41 Vimy Boulevard.

BY-LAWS

8. Amendment to By-law 50-17 – New Licensed Home Child Care Agreement

RESOLUTION NO. SS-CC-18-09-63

Moved by Chair
Seconded by Committee

THAT By-law No. 50-17, authorizing the County of Renfrew to enter into an agreement with Licensed Home Child Care service providers, be amended to enter into an additional agreement with Kate Summerbell, Arnprior.

Background

On April 5, 2017, the County of Renfrew was approved by the Ministry of Education to operate a Licensed Home Child Care Agency. Since that time six funding agreements with home child care providers have been approved through County Council. The six existing homes presently serve a total of 42 full and part-time children in Killaloe, Renfrew and Pembroke. The seventh agreement with Kate Summerbell will support a licensed child care need for space in Arnprior.

9. Child's Paradise Daycare Centre – New Not for Profit Operating Name

RESOLUTION NO. SS-CC-18-09-64

Moved by Chair
Seconded by Committee

THAT By-law No. 13-15, authorizing the Warden and the Clerk to enter into a contract/agreement with licensed child care providers for the purpose of child care services within the County of Renfrew, be amended to include a Fee Subsidy Agreement with Child's Paradise Daycare Centre.

RESOLUTION NO. SS-CC-18-09-65

Moved by Chair
Seconded by Committee

THAT By-law No. 14-15, to authorize entering into agreements with child care agencies and recreation programs for special needs resourcing funding, be amended to include a Special Needs Agreement with Child's Paradise Daycare Centre for the purpose of supporting children with special needs.

Background

Child's Paradise Day Care Centre had been operating as a for profit agency since July 15, 2009. On March 13, 2018 Child's Paradise Day Care Centre became a not for profit organization and had a new license issued under their new operating name of Child's Paradise Daycare Centre. It is necessary to enter into a new Fee Subsidy agreement and a new Special Needs agreement under the new operating name.

**ADDENDUM TO
SOCIAL SERVICES COMMITTEE REPORT
DATED SEPTEMBER 26, 2018**

BY-LAWS

10. 2018 Child Care Ontario Transfer Payment Agreement with Ministry of Education

RESOLUTION NO. SS-CC-18-09-68

Moved by Chair
Seconded by Committee

THAT County Council pass a by-law authorizing the Warden and Clerk to execute the 2018 Child Care Ontario Transfer Payment Agreement with the Ministry of Education reflecting the funding allocations provided to the County of Renfrew for 2018, and that By-law 24-18 and amending By-laws 68-18 and 78-18 be repealed.

Background

On February 28, 2018 Council adopted By-law 24-18, to authorize the Warden and Clerk to execute the 2018 Child Care Ontario Transfer Payment Agreement with the Ministry of Education. The Service Agreement between the Ministry of Education and the County of Renfrew reflected the funding allocations provided to the County of Renfrew at that time.

On April 3, 2018, the Ministry of Education provided the 2018 Ontario Transfer Payment Agreement Amendment, which reflected an increase in the Fee Stabilization Support Allocation of \$180,161 for 2018. On May 30, 2018 Council adopted By-law 68-18 to amend By-law 24-18 to include the Ontario Transfer Payment Agreement Amendment.

In June 2018, the Ministry of Education provided to the County of Renfrew the 2018 Child Care Ontario Transfer Payment Amending Agreement No. 1, which included a new budget with increased funding allocations in the amount of \$415,304. On June 27, 2018 Council adopted By-law 78-18 to amend By-law 24-18 to include the Amending Agreement No. 1.

On September 12, 2018 the Ministry of Education provided a new 2018 Child Care Transfer Payment Agreement (with an expiry date of December 1, 2022) indicating that this new agreement supersedes all preliminary and amended 2018 agreements. Along with the new agreement, the Ministry also released the revised 2018 Ontario Child Care Service Management and Funding Guideline.

The Social Services Committee is recommending that a by-law be adopted authorizing the County of Renfrew to execute the new 2018 Child Care Ontario Transfer Payment Agreement, and that the previous By-law 24-18 and amending by-laws 68-18 and 78-18 be repealed.

All of which is respectfully submitted. Debbie Robinson, Chair

And Committee Members: P. Emon, D. Farr, S. Keller, J. Murphy, R. Reid, W. Stack
The Report and the Addendum were adopted as presented.

Friends and family of retiring CAO/Clerk Mr. Jim Hutton joined Council in thanking Mr. Hutton for his 27 years of service with the County of Renfrew and particularly his 8 years as Chief Administrative Officer/Clerk.

Council recessed at 12:00 noon. Council reconvened at 1:30 p.m. with the same persons present.

Mr. Merv Beckstead and Ms. Karin Lenhardt, Remuneration Panel presented their report on Council remuneration for the upcoming term of Council.

DRAFT

Councillor Walter Stack, Chair of the Finance & Administration Committee, brought in and read the resolutions of the following report:

September 26, 2018

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance & Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. **Council Remuneration**

Tabled is the Treasurer's Statement of Remuneration and Expenses paid to County Council as at August 31, 2018.

2. **County Council Remuneration Panel**

The Council Remuneration Panel, consisting of Ms. Donna Anderson, Mr. Merv Beckstead, and Ms. Karin Lenhardt, have completed their review of the County Council remuneration, and an overview of the panel's recommendations will be presented at today's meeting.

Tabled are the following Remuneration Survey results:

1. The Ontario Counties Elected Officials Remuneration & Compensation Survey (includes the information provided from the statements of remuneration).
2. The Ontario Counties Elected Officials Remuneration & Compensation Survey (includes the information provided regarding salaries, per diems, mileage, conference expenses, percentage of budget, as well as the responses for the proposed loss of the 1/3 tax-free allowance).

3. **Annual Service Awards Banquet**

The 2018 Service Awards Banquet will be held on Thursday, October 11, 2018 at the Clarion Hotel & Conference Centre. This year's banquet will be recognizing 69 service award recipients who have attained 10 to 35 years of service as well as 18 retirees.

Tabled is the 2018 list of Service Awards Recipients and Retirees. The banquet doors open at 6:00 p.m. and dinner will be at 7:00 p.m. Elected officials and their guests are encouraged to attend.

To RSVP please contact Debbie Gervais, Administrative Lead Hand - Human Resources at ext. 440 or by email at: dgervais@countyofrenfrew.on.ca.

4. New Council Orientation Session

The orientation session for the new Council is scheduled for January 16 and 17, 2019. Day 1 will be held at Miramichi Lodge and will include Council/Staff Relations and an introduction to the Council Code of Conduct and the role of the Integrity Commissioner; Day 2 will be held at Bonnechere Manor and will include an overview of all departments and a tour of some of our County facilities.

5. Federation of Municipalities of Ontario (FCM) Board of Directors Media Release

Councillor Glenn Doncaster, County representative on the FCM Board of Directors attended a Federation of Canadian Municipalities (FCM) Board meeting in Annapolis, Nova Scotia on September 12, 2018. Tabled for Council's information is a media release prepared by FCM and entitled "FCM Board of Directors Agenda Looks at Key Issues".

6. AMO News Release

Tabled for Council's information is a media Release issued by the Association of Municipalities of Ontario regarding Bill 31 which reduces the size of Toronto's City Council.

RESOLUTIONS

7. 2019 Budget Schedule

RESOLUTION NO. FA-CC-18-09-99

Moved by Chair
Seconded by Committee

THAT County Council approve the 2019 budget guidelines as follows:

- projected annual levy increase of 2.6% plus any current value assessment (CVA) weighted growth;
- restriction in the use of that levy increase to only **2.5%** per year for operating expenses;
- new debt issued for projects in excess of \$3 million;

AND FURTHER THAT the Cost of Living Allowance (COLA) increase for non-union staff under Employment By-law #1 be set at 2.5% for 2019.

Background

Tabled is the 2019 budget schedule. A two-day budget workshop is scheduled for January 23 and 24, 2019.

At the April 29, 2015 session of County Council the long term financial plan for asset management was presented with the following Resolution No. FA-CC-15-04-46 being adopted:

“THAT County Council approve the Long Term Financial Plan to be used as a guideline for future budget deliberations to strategically finance the County of Renfrew’s Asset Management Plan; AND FURTHER THAT the Long Term Financial Plan and scorecard be reviewed each year as part of the budget process.”

The long term financial plan approved by County Council included the following components:

- projected annual levy increase of 3%, plus any current value assessment (CVA) weighted growth;
- restriction in the use of that levy increase to only 2.5% per year for operating expenses
- new debt for projects in excess of \$3 million

By resolution, our committee revised the staff recommendation for the projected annual levy increase of 3% to 2.6%, plus any current value assessment (CVA) weighted growth.

The current annualized Consumer Price Index (CPI) is 3.1% (see attached appendix IX). Practice has been to utilize the annualized CPI as well as consider the union wage increases resulting from the collective bargaining process.

Using the long term financial plan as a guideline, senior staff are currently working on the first draft of the 2019 County budget including a 2.5% COLA increase for non-union staff (Employment By-law #1). Overall departmental operating budgets will be prepared making every effort to limit their respective levy increase to 2%, but no more than the 2.5% operating guideline established by County Council.

BY-LAWS

8. By-law to Appoint a CAO and By-law to Appoint a Clerk

RESOLUTION NO. FA-CC-18-09-100

Moved by Chair
Seconded by Committee

THAT County Council adopt a By-law to Appoint a Chief Administrative Officer and to Define the Duties Thereof at the next session of County Council. AND FURTHER THAT County Council pass a By-law to Appoint a Clerk at the next session of County Council.

Background

At the August session of County Council, Mr. Paul Moreau was appointed Chief Administrative Officer/Clerk effective September 29, 2018 and it is now necessary to update the appropriate by-laws for that position. The by-law also includes some changes to update the by-law to current practices.

Section 3 of the CAO By-law states that “on an annual basis, the Chief Administrative Officer shall recommend to County Council a Department Head (member of the Senior Leadership Team) as Acting Chief Administrative Officer upon County Council approval”. Mr. Moreau is recommending that Ms. Shelley Sheedy be appointed Acting CAO from October 1, 2018 to December 31, 2019.

All of which is respectfully submitted.

Walter Stack, Chair

And Committee Members, G. Doncaster, M. Donohue, J. Murphy, T. Peckett, D. Robinson, R. Sweet, J. Visneskie Moore.

The Report was adopted as presented.

Moved by: Councillor Visneskie Moore

Moved by: Councillor Peckett

THAT the following By-laws be enacted and passed:

- (a) By-law 99-18 – A By-Law to Appoint a Chief Administrative Officer and to Define the Duties Thereof.
- (b) By-law 100-18 – A By-law to Appoint a Clerk.
- (c) By-law 101-18 - A By-Law Restricting the Weight of Vehicles Passing Over Bridges in the County of Renfrew.
- (d) By-law 102-18 - A By-law to Adopt Amendment No. 29 to the Official Plan of the County of Renfrew.
- (e) By-law 103-18 - A By-law to Amend By-law 50-17 to Authorize the County of Renfrew to Enter into an Agreement with Licensed Home Child Care Service Providers.
- (f) By-law 104-18 - A By-law to Amend By-law 13-15 to Authorize the Warden and Clerk to Enter into a Contract/Agreement with Licensed Child Care Providers for the Purpose of Child Care Services within the County of Renfrew.
- (g) By-law 105-18 - A By-law to Amend By-law 14-15 to Authorize Entering into Agreements with Child Care Agencies and Recreation Programs for Special Needs Resourcing Funding.
- (h) By-law 106-18 - A By-Law to Authorize the Warden and Clerk to Execute the 2018 Child Care Ontario Transfer Payment Agreement with the Ministry of Education.
- (i) By-law 107-18 - A By-Law to Authorize Entering into an Agreement for the Provision of Janitorial Services at 7 & 9 International Drive, Pembroke, Ontario.

CARRIED.

Moved by: Councillor Visneskie Moore

Seconded by: Councillor Peckett

THAT By-law 108-18, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on September 26, 2018 be now numbered, deemed read three times and passed.

CARRIED.

Moved by: Councillor Donohue

Seconded by: Councillor Visneskie Moore

THAT County Council adjourn. Time – 2:28 p.m.

CARRIED.