

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS
of the
COUNCIL OF THE CORPORATION
of the
COUNTY OF RENFREW**

- Third Ordinary Session -

County Council
Pembroke, Ontario
February 27, 2019

GENERAL SESSION

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on February 27, 2019.

The Warden, Jennifer Murphy, presided.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

The roll was called and all members were found to be present except Councillor Doncaster, Councillor Hunt and Councillor Visneskie Moore. No pecuniary interest was disclosed.

Moved by: Councillor Love

Seconded by: Councillor Reinwald

THAT the minutes of January 30, 2019 be adopted as presented.

CARRIED.

Warden Murphy addressed Council as follows:

As we gather in Chambers this morning I would like to acknowledge on behalf of Council and our community that we are meeting today on traditional territory of the First Nations. We would like to thank the Algonquin people and express our respect and support for their rich history. We are extremely grateful for their many and continued displays of friendship.

Members of County Council:

During the month of February, I attended 8 meetings on County business.

On January 31, 2019, I attended – along with Councillor Sweet, CAO Paul Moreau, Director of Development & Property Department Craig Kelley, and Warden Kidd of Lanark County - a portion of the EDCO Conference to accept two awards on behalf of the Ottawa Valley Recreational Trail. Further details on the awards are noted in the Development & Property Committee Report this month.

On February 20, 2019, I – along with Councillor Bob Sweet; CAO Paul Moreau; Director of Development & Property Department, Craig Kelley; Manager of Economic Development Alastair Baird; Economic Development Officer David Wybou – met with Warden Jane Toller and the Economic Development Director of Pontiac County, where items of common economic development interest were discussed, including forestry, military, nuclear and tourism sectors. This was a very positive meeting to determine future collaborative efforts that will benefit businesses on both sides of the heritage designated Ottawa River.

On February 22, 2019, I – along with Councillor Peter Emon, Councillor Bob Sweet, CAO Paul Moreau, and Director of Public Works & Engineering Lee Perkins, met with our MPP John Yakabuski to discuss issues such as Highway 17, Cty Road 51 (Petawawa Boulevard), broadband, Ontario Municipal Partnership Fund and changes to social services.

On February 25, 2019, Councillor Sweet, Councillor Peckett, CAO Paul Moreau and Director of Public Works & Engineering Lee Perkins, met with MPP Stephen Lecce, the Parliamentary Assistant to the Minister of Infrastructure. Councillors Sweet and Peckett provided an overview of the Petawawa Blvd (County Road 51) Project explaining to MPP Lecce that Petawawa Blvd has exceeded its' useful life expectancy and upgrades to Petawawa Blvd were critical to the County of Renfrew and the Town of Petawawa. The group emphasized that the expansion of Petawawa Blvd was essential to the future economic vitality of the community.

During the month of February, I continued taping information segments with Cogeco. This month's topics were winter safety and Eastern Ontario Wardens' Caucus (EOWC) priorities for 2019.

I will remind those assembled here of the following - the County of Renfrew, Experience our history, Share our future.

This concludes my address for this session of County Council. Jennifer Murphy, Warden

Delegations were heard as follows:

- (a) 10:15 a.m. – Mr. Paul Curtis, Chair of the Board of Directors and Mr. Mike Thompson, Business Development Officer, Renfrew County Community Futures Development Corporation, provided a year-end program review.

Moved by: Councillor Emon

Seconded by: Councillor Peckett

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended to discuss a proposed or pending acquisition or disposal of lands by the municipality (Pembroke Paramedic Base) and explicitly confidential information from Senior Government.

Time –10:45 a.m.

CARRIED.

Moved by: Councillor Brose

Seconded by: Councillor Lynch

THAT this resume as an open session of County Council. Time: 11:40 a.m.

CARRIED.

Council recessed at 11:45 a.m. Council reconvened at 12:35 p.m. with the same persons present.

Councillor Tom Peckett, Chair of the Operations Committee, brought in and read the resolutions of the following report:

February 27, 2019

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. Highway 17 Transportation Environmental Study Report

Tabled is a letter dated November 28, 2018 from Morrison Hershfield advising of the Transportation Environmental Study Report (TESR) for Highway 17, Phase 3 and 4 from West of Scheel Drive to 3 km west of County Road 20 (Bruce Street).

2. Highway 417 Emergency Detour Routes

Tabled is an email dated February 4, 2019 from the Ministry of Transportation requesting a meeting to discuss Highway 417 Emergency Detour Routes.

3. Monthly Project Status Report

Tabled is the Monthly Project Status Report for the information of Council.

4. AORS Trade Show

The annual Municipal Public Works Trade Show hosted by the Association of Ontario Road Supervisors (AORS) is being held on June 5 & 6, 2019 at the John D. Bradley Centre in Chatham, Ontario. The trade show provides an opportunity for public and private sector public works employees to share information and technical developments in the materials, services and equipment required to build and maintain municipal roads and other core infrastructure. Additional information may be found on the AORS website. Staff and elected officials are welcome to attend. The local Renfrew County Road Supervisors Association is considering arranging bus transportation to and from the trade show if sufficient interest exists within the local membership.

5. County Structure B026 (Old Highway 62 Bridge) Open House

The County will be hosting a Public Open House at St. Peter’s Evangelical Lutheran Church, 533 Borne Road, Pembroke, on February 21 between 5:00 p.m. and 7:00 p.m. to inform the public of the proposed design options for the County Structure B026 (Old Highway 62 Bridge) project.

6. Operations Committee Meetings

In years past, the Operations Committee has convened a number of its regular meetings at the offices of local municipalities. The objective has been to enable the staff and local municipal Council to meet with the Operations Committee to discuss any matters of common interest or concern. In 2018 meetings were held in Greater Madawaska and in Whitewater Region. The Operations Committee will be holding meetings in 2019 at the following locations:

- May 2019 – Town of Arnprior
- June 2019 – Township of Brudenell, Lyndoch & Raglan

7. Winter Operations

The month of January provided a variety of winter weather conditions that required responses by staff. Table 1 provides a summary of the winter events, material usage and precipitation amounts to date. Staff continues to be ready to respond to winter events as they occur.

Table 1

Month	No. of Event Days		Type of Event (days)			Material Used (tonnes)		Precipitation	
	Weekday	Weekend	Snow	Blowing Snow	Freezing Rain	Salt	Sand	Weather Station	Amount (mm)
Nov	15	4	17	1	3	4,060	229	Petawawa	63
								Bancroft	105
Dec	19	9	20	6	6	5,633	1,659	Petawawa	53
								Bancroft	64
Jan	22	5	26	12	17	5,264	6,015	Petawawa	49
								Bancroft	72
Totals	56	18	63	19	26	14,957	7,903	Petawawa	165
								Bancroft	241

Table 2 outlines the two Significant Weather Events declared in January 2019.

Table 2

Declaration Start			Declaration End			Reason
Month	Day	Time	Month	Day	Time	
Jan	20	9:48 AM	Jan	24	3:30 AM	Snow/Ice
Jan	27	3:08 PM	Jan	29	4:00 PM	Snow/Ice

RESOLUTIONS

- 8. Champion Grader Surplus

RESOLUTION NO. OP-CC-19-02-07

Moved by Chair
 Seconded by Committee

THAT County Council that approve the 1984 Champion Grader that was declared surplus be disposed of to Snow Country Snowmobile Region for the purposes of trail maintenance in the amount of \$1.00; AND THAT staff is directed to negotiate the terms of disposal that will meet the needs of the Algonquin Trail Advisory Committee.

Background

The 1984 Grader was declared surplus for disposal in accordance with Corporate Policy GA-02, Section 5.0. Snow Country Snowmobile Region is a non-profit organization and has offered to purchase the grader in the amount of \$1.00 and in exchange for the provision of grading services that will be approximately equal to the amount of the surplus value of \$5,000. Grading and brushing of the Algonquin Trail remains one of the key maintenance items. With several kilometres yet to complete, this relationship will be beneficial to both organizations. The grader will also likely be used to grade the Canadian National railway trail, also leased by Snow Country and Renfrew County All Terrain Vehicle clubs.

BY-LAWS

9. Pedestrian Crossover Request - Town of Arnprior - County Road 1 (Madawaska Street) at Harriet Street

RESOLUTION NO. OP-CC-19-02-08

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law designating a portion of County Road 1 (Madawaska Street) as a Pedestrian Crossover, being located on the eastern quadrant of the intersection with Harriet Street.

Background

In June of 2018 the County received a request from the Town of Arnprior to permit the installation of a Pedestrian Crossing on County Road 1 (Madawaska Street), at the intersection of Harriet Street. At the time of the request, the County's Corporate Policy No. PW-14 (Pedestrian Crossings on County Roads) required that all new crossings were to include a half traffic signal. In August of 2018, the County passed a revised version of the Policy to allow for alternative Pedestrian Crossing (PXO) treatments in accordance with recently approved Ontario Traffic Manual (OTM) guidelines and Highway Traffic Act Regulations.

In October of 2018, County staff completed an intersection traffic count at this location to determine if the intersection meets the warrants for a PXO. Staff confirm that the intersection does meet the warrants for the installation of a Level 2 Type C Pedestrian Crossing Treatment in accordance with OTM Book 15.

In order to permit the installation, the County must first designate the subject location as a Pedestrian Crossover by the passing of a By-law. As a condition of the County's Policy, the Town of Arnprior is required to and has agreed to accept responsibility for all costs associated with the initial construction of the crossing including durable pavement markings and signage. The Town will also be responsible for the future replacement of the Pedestrian Crossing equipment. The County will be responsible for the annual maintenance of the crossing and signage.

The Town will be required to complete a detailed design of the Pedestrian Crossing facility for the review and approval of the County of Renfrew Public Works & Engineering Department.

10. County Road 70 (Ruby Road) Road Widening

RESOLUTION NO. OP-CC-19-02-09

Moved by Chair

Seconded by Committee

THAT County Council pass a By-law to acquire Part 10, Plan R93113 from Mr. Henryk Newald and Mrs. Elizabeth Newald in the amount of \$1.00; AND THAT Part 10, Plan R93113 be dedicated as part of the public highway upon registration of the transfer documents.

Background

In the summer of 2018, Mr. Henryk Newald and Mrs. Elizabeth Newald submitted an application for a severance of property along a portion of County Road 70 (Ruby Road) within part of Lot 17, Concession 8, in the Geographic Township of South Algona, in the Township of Bonnechere Valley. During the title search, it was discovered that a portion of road widening had been surveyed in 1967 but was never properly transferred. At the time, the road was under the jurisdiction of the local municipality. The lands have been used as part of the road allowance and the fence has been installed at the property line identified on Plan R93113. As it is apparent that compensation has already been received, staff propose to transfer the lands for \$1.00. The property to be transferred to the County is identified as Part 10 on Plan R93113.

All of which is respectfully submitted.

T. Peckett, Chair

And Committee Members: D. Bennett, B. Hunt, S. Keller, D. Lynch, J. Murphy, C. Regier

The Report was adopted as presented.

Councillor Kim Love, Chair of the Health Committee, brought in and read the resolutions of the following staff report:

February 27, 2019

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

The **Health Committee** meeting scheduled for February 13, 2019 was cancelled due to inclement weather. The staff report is being forwarded to County Council for consideration.

INFORMATION

1. **Resident Population**

We wish to advise that our resident population for November and December 2018 and January 31, 2019 are as follows:

POPULATION			
HOME	November 30, 2018	December 31, 2018	January 31, 2019
Bonnechere Manor	178	176	177
Miramichi Lodge	163	160	162
TOTAL	341	336	339

2. **Champlain Local Health Integration (CLHIN) Waitlist Information**

We wish to advise that the waitlist for Renfrew County long-term care homes for the months of October, November and December 2018 are as follows:

Renfrew County Long-Term Care Homes	Number of Clients on Waitlist		
	Oct 2018	Nov 2018	Dec 2018
Bonnechere Manor	198	193	190
Caessant Care Cobden	88	86	82
Deep River & District Hospital – The Four Seasons Lodge	55	59	62
Grove (The) Arnprior & District Nursing Home	96	95	104
Groves Park Lodge	150	154	151
Marianhill Inc	170	176	174
Miramichi Lodge	314	324	324
North Renfrew Long-Term Care Services Inc.	82	88	91
Valley Manor Inc.	60	65	66
Totals	1213	1240	1244

3. Health Links Funding

The Western Champlain Health Link is part of the Champlain LHIN's effort to encourage innovative service delivery models focused on the five per cent of patients with the highest health system needs in our region. Often these patients are experiencing multiple simultaneous complex conditions. They have historically accounted for two-thirds of Ontario's health care spending.

The Western Champlain Health Link target population consists of complex clients with four or more chronic conditions (i.e. Chronic obstructive pulmonary disease, dementia, chronic heart failure and diabetes), as well as other vulnerable factors:

- Social determinants of health deficiencies {i.e. housing, food, safety, finance, health literacy}
- Lack of support (i.e. live alone, limited caregiver support)
- Barriers to accessing care/services (i.e. language, culture, mobility)
- Cognitive impairment.

The Western Champlain Health Link program consists of a collaboration of health care providers who assist patients with coordinated care planning, treatment and system navigation. We currently receive funding from the Western Champlain Health Link for Community Paramedic activities in the Arnprior and Barry's Bay areas. These activities focus on the identification of at-risk individuals, development of coordinated care plans and aligning existing health and community supports through a multi-disciplinary care team. The integration of Community Paramedics within the local family health teams has supported the goals of improving the health care experience for those with complex needs while impacting their overall health system utilization including a reduction in the number of visits to the family health team, hospital emergency department use and 911 emergency calls to the Paramedic Service.

The current contract with the Western Champlain Health Link program is until March 31, 2019. The Western Champlain Health Link administration has indicated that it is expected that program funding will continue for 2019/2020 at the current service level of \$40,000 per each of the two programs operating within the County of Renfrew. A contract renewal will be forthcoming to Committee for consideration once it has been confirmed.

4. Community Events - Polar Bear Dip– County of Renfrew Paramedic Service

The Polar Bear Dip, a fundraiser in support of the Pembroke and Laurentian Valley Handi-Bus, was held at the Pembroke Marina on Sunday, February 3, 2018 with nineteen participants taking the plunge. County of Renfrew Paramedics were positioned at the open ice site to provide an assessment and emergency care as required to each participant following their plunge. All participants completed their experience without incident and raised approximately \$5,500.

5. Senior Elected Officials Emergency Management Training

The Province of Ontario requires that Municipal Elected Officials understand Ontario's regulated Emergency Management Program, EM 203 – The Senior Elected Officials Workshop, that has been developed by the Province of Ontario.

This Provincially-mandated training for elected officials, includes the five components of Emergency Management and the necessary information to develop an understanding of the role of the Community Emergency Management Coordinator (CEMC) and Community Control Group. Participants will have a better understanding of the roles and responsibilities of various levels of government during a declared emergency. This course will also provide the knowledge necessary to discuss organizational and personal preparedness and it will review the requirements set out in organizational plans for declared emergencies.

During the workshop there will be an opportunity to engage in interactive discussions with peers, and emergency management staff at the local and provincial levels as part of the learning and networking process.

The target audience includes:

- Elected and Senior Municipal Officials
- Community Control Group members
- CAO's / Department Heads or those tasked with a senior role during an emergency.

The Emergency Services Department of the County of Renfrew will be facilitating this workshop for all municipalities at 9:00 a.m. on March 6, 2019 at the Horton Community Hall. This six-hour Provincially mandated workshop is free of charge to participants and will be conducted by Mr. Philippe Geoffrion, Field Officer, Emergency Management, Office of the Fire Marshall and Emergency Management. Lunch will be provided by the County of Renfrew Emergency Services Department.

At the request of the Province, we will be hosting this session in advance of the spring freshet. Municipalities are welcome to host sessions locally with the assistance of the province as well.

6. Champlain Local Health Integration Network Update

The 'Highlights' from the Champlain LHIN board meetings are available for [November 28, 2018](#) and [January 23, 2019](#).

7. Short-Stay Respite Care Bed 2019 Application

The Long-Term Care Homes (LTCH) Act, 2007 defines the short-stay program as a program in which a person is admitted to a long-term care home for a definite number of days. Both Bonnechere Manor and Miramichi Lodge submitted the required Short-Stay Respite Care Beds Application and Survey forms by the deadline of December 7, 2018 to the Local Health Integration Network (LHINs) as per the Ontario Regulation 70/10. Both Homes have received their approval from the Champlain LHIN to continue to operate two (2) short-stay beds at each home effective January 1, 2019 to December 31, 2019.

8. Premier's Council Releases Interim Report

The Premier's Council on Improving Healthcare and Ending Hallway Medicine, chaired by Dr. Rueben Devlin, released its first interim report on February 1, 2019 titled Hallway Health Care: A System Under Strain and is tabled for information attached as Appendix II.

The report provides an assessment of Ontario's healthcare landscape and lays out the current challenges that are contributing to hallway health care crisis. It is slated to be the first of several public reports from the Council to inform the future of healthcare in the province and as such, is "issues" focused. The second report is scheduled to be released in the spring.

This first report identified three key findings:

- Difficulty navigating the health care system and long wait times have a negative impact on patients' health and on family, provider and caregiver well-being
- The system is already facing capacity pressures and it does not have the appropriate mix of services, beds or digital tools to be ready for the expected increase in complex care needs
- More effective coordination at the system level and at the point-of-care would make the system more efficient and achieve better value for taxpayer money

The report has a significant focus on institutional care – namely hospitals and long-term care, as well as the need for more and better integrated care in the community. Pages 12-16 speak to areas such as Ontario not having the appropriate number of long-term care beds (page 13), growing acuity in long-term care (page 12), and dementia (pages 15 and 16).

9. Renfrew County and District Public Health Unit Inspections

On January 15, 2019, Ms. Margaret Coady, Public Health Inspector with the Renfrew County and District Health Unit inspected the main kitchen and servery areas at Bonnechere Manor. Action items that were required included the cleaning of a soup

urn, the area behind the fryers and the exhaust hood. These issues have since been resolved. Closing comments on the Public Health report included "Overall the facility is maintained in excellent condition." Congratulations to Ms. Lisa LeBrun, Acting Food Services Supervisor and staff.

On November 26, 2018, Ms. Kelsey Ferguson, Public Health Inspector with the Renfrew County and District Health Unit inspected the main kitchen and Café at Miramichi Lodge. No items of non-compliance noted. Closing comments on the Public Health report included "Café clean and well maintained at time of inspection." Congratulations to Ms. Sherri Hendry, Food Services Supervisor and staff.

10. Bonnechere Manor Respiratory Outbreak

Bonnechere Manor resident home area HM2 was declared in a respiratory outbreak by the Renfrew County and District Health Unit (RCDHU) on January 17, 2019. On January 22, 2019, RCDHU identified the outbreak virus as Respiratory Syncytial Virus (RSV). RSV is similar to Influenza but has a longer incubation period. Appropriate precautions were put into place and the outbreak was declared over on February 11, 2019.

11. AdvantAge Ontario Annual General Meeting and Convention

The 2019 AdvantAge Ontario, Annual General Meeting and Convention, celebrating 100 years of advancing senior care, is scheduled for May 6- 8, 2019 at the Sheraton Centre Hotel in Toronto. Should any County of Renfrew Councillors wish to attend this conference, please contact Dianne Johnston at Bonnechere Manor: 613-433-8305 or email djohnston@countyofrenfrew.on.ca before April 6, 2019 in order to meet the early bird registration deadline. Further information can be accessed through the following link: <http://advancingseniorcare.ca>.

RESOLUTIONS

12. Long-Term Care Homes Organizational Structure - Client Programs Supervisors

Moved by: Councillor Love
Seconded by: Councillor Brose

THAT County Council approve the Organization Charts at each of the Long-Term Care Homes be revised to reflect a direct reporting relationship of the Client Programs Supervisor position to the Director of Care and further that Health Committee recommend to the Finance and Administration Committee that the Client Outreach Program Supervisor job title at Bonnechere Manor be revised to Client Programs Supervisor, consistent with the Miramichi Lodge Client Programs Supervisor title.

CARRIED.

Background

The Client Programs Supervisor (CPS) has overall responsibility for the recreation and rehabilitation programs (approximately 14 - 16 staff) as well as the co-ordination of approximately 150 volunteers at each of the Homes. Bonnechere Manor also operates an Adult Day Program which the CPS has responsibility for.

The recent vacancy of the CPS position at Miramichi Lodge prompted the normal review of the need to replace and/or opportunity to share between both Homes as well as a review of the current job description. In consultation with the Chief Administrative Officer (CAO), it was agreed that the position needed to be replaced and that as this mandated rehabilitation and recreation programs cannot be shared at this time as this position is required to directly supervise staff. Consistent with Corporate Policy B-04: Reclassification, and in consultation with the Director of Human Resources and CAO, the Director of Long-Term Care reviewed the current job description and identified a qualitative improvement opportunity by changing the reporting relationship from the Administrator to the Director of Care (DOC). A direct reporting relationship to the DOCs will facilitate enhanced alignment with resident programs and services quality improvement objectives particularly with respect to restorative/rehab programs i.e. falls prevention initiatives, safe resident transferring and the required quality reporting to the Ministry of Health and Long-Term Care/Local Health Integration Network. Further, consistent with the ongoing goal to enhance consistency and standardization between the two Homes; the Director of Long-Term Care recommends the position title be changed to Client Programs Supervisor for both Homes versus Client Outreach Programs Supervisor at Bonnechere Manor as outreach (i.e. Adult Day Program) is also a client program. There is no financial implication to this change. Tabled are the draft Organizational Charts for each Bonnechere Manor and Miramichi Lodge.

Moved by: Councillor Love

Seconded by: Councillor Emon

The Staff Report be adopted as presented.

CARRIED.

Councillor Debbie Robinson, Chair of the Social Services Committee, brought in and read the staff report to County Council:

February 27, 2019

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

The Social Services Committee meeting scheduled for February 13, 2019 was cancelled due to inclement weather. The staff report is being forwarded to County Council for consideration.

INFORMATION

1. 2017 and 2018 Renfrew County Social Housing Registry Waitlist Statistics Comparison

2018	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	36	1006	41
February	22	1007	32
March	51	980	37
April	49	1006	37
May	39	1008	41
June	44	1034	46
July	27	1043	44
August	37	1070	50
September	16	1066	46
October	31	1070	50
November	54	1155	48
December	32	1175	51

2017	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	23	1004	48
February	16	1009	43
March	46	1016	49
April	54	1025	38
May	39	1004	46
June	52	1015	48
July	26	1031	45
August	48	1020	42
September	37	1020	43
October	42	1012	47
November	21	1007	45
December	24	1002	43

Eligible applicants on the Renfrew County Social Housing Registry waitlist represent actual number of households waiting for housing.

NOTE: Of the 1175 applicants waiting for housing as of December 31, 2018, 133 are currently living in a social housing unit, but are waiting for a transfer to another unit due to a change in their accommodation needs.

2. Child Care Statistics

2017 and 2018 Child Care Fee Subsidy Statistics Comparison

This report indicates the number of families and children on the caseload who are receiving fee subsidy for the month.

	2017		2018	
	FAMILIES	CHILDREN	FAMILIES	CHILDREN
January	312	455	326	474
February	310	455	326	474
March	312	458	330	484
April	313	460	334	487
May	313	459	338	496
June	310	460	340	499
July	314	483	355	531
August	321	495	346	519
September	331	500	353	506
October	309	451	354	506
November	319	467	346	497
December	327	478	339	486

CURRENT COUNTY CENTRALIZED WAITLIST TOTAL – 271

2017 and 2018 Integration Coordinator Statistics Comparison

This report indicates the number of children presently being served through the Special Needs Integration Services and the number of children receiving special needs resource funding.

	2017		2018	
	Total Active Files	Receiving Resource Funding	Total Active Files	Receiving Resource Funding
January	143	65	160	72
February	113	53	169	66
March	120	61	174	73
April	126	54	181	73
May	141	65	156	66
June	148	67	159	70
July	151	48	165	56
August	154	50	164	63
September	151	60	165	62
October	159	57	168	55
November	165	60	175	62
December	155	58	155	55

3. Ontario Works Caseload Statistics

2017 and 2018 Monthly Caseload Comparison

	2017 Total Caseload	2018 Total Caseload	Percentage of Change
January	1278	1357	6.18%
February	1331	1373	3.16%
March	1358	1352	-0.4%
April	1363	1372	0.66%
May	1389	1370	-1.37%
June	1374	1356	-1.31%
July	1338	1331	-0.52%
August	1342	1333	-0.67%
September	1290	1306	1.24%
October	1287	1265	-1.7%
November	1314	1313	-0.08%
December	1333	1323	-0.75%

4. Innovation, Evidence, and Capacity Building Fund (IEC)

In April of 2018 the County of Renfrew submitted an application to the 2018-2019 Innovation, Evidence and Capacity Building Fund (IEC) for funding to conduct a Housing Supply and Needs Assessment. Tabled is a letter from Mr. Keith Extance, Director, Housing Funding and Risk Management Branch, Ministry of Municipal Affairs and Housing, advising that the Ministry will not be funding any proposals under the 2018-1019 Innovation, Evidence and Capacity Building program due to budgetary constraints.

BY-LAWS

5. Amendment to By-law 50-17 – County of Renfrew Licensed Home Child Care

Moved by: Councillor Robinson

Seconded by: Councillor Grills

THAT By-law No. 50-17, authorizing the County of Renfrew to enter into an agreement with Licensed Home Child Care service providers, be amended to add two additional agreements with Jennifer Mason (Laurentian Valley) and Marie-Eve Cloutier (Pembroke).

CARRIED.

Background:

On November 20, 2016, County Council approved that staff complete an application to the Ministry of Education to operate, on an interim basis, a Licensed Home Child Care Agency within the Child Care Division beginning 2017. Further, County Council

approved that County of Renfrew Child Care Services proceed with the oversight of no more than five Licensed Child Care homes in rural Renfrew County for 2017. On April 25, 2018, County Council approved an increase of up to ten homes.

Licensed home child care differs from licensed child care centres in that it is located in a private home that is screened, monitored and approved by a licensed home child care agency. The licensed home child care agency is approved by the Ministry of Education and must meet specific provincial standards in order to operate. Licensed home child care agencies hire Home Visitors who have training in early childhood education to check that the home is safe for children before and after children are enrolled. Licensed Home Visitors also ensure caregivers are following the provincial requirements and the agency's policies and procedures. Individual caregivers are not licensed and have agreements with a licensed home child care agency to operate.

The County of Renfrew has entered into agreements with seven licensed child care homes that are operating at full capacity with a blend of full and part-time children. These homes are located in both urban and rural areas of Renfrew County meeting the needs where child care programs are full or unavailable. These two new agreements will support a need for licensed child care space in Pembroke and Laurentian Valley.

Moved by: Councillor Robinson
Seconded by: Councillor Reinwald

THAT the Staff Report be adopted as presented.

CARRIED.

Councillor Robert Sweet, Chair of the Development & Property Committee, brought in and read the resolutions of the following report:

February 27, 2019

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development & Property Committee**, wish to report and recommend as follows:

INFORMATION

1. Planning Division Activity Tracker

Tabled is the Activity Tracker for January 2019. In January, the Planning Division opened 4 new severance applications compared to 8 in 2018 and prepared 11 planning checklists for general inquiries (pre-consultations). With respect to decisions, 11 severance decisions were rendered in January 2019 compared to 10 in January 2018.

2. Ontario's Housing Supply Action Plan Consultation

Tabled is the Association of Municipalities of Ontario's (AMO) submission to Ontario's Housing Supply Action Plan Consultation.

3. Ottawa River Watershed Council Study

Under the direction of County Council, Warden Murphy provided correspondence to the Ottawa River Watershed Study Team in response to information received following their meeting of November 30, 2018. In the correspondence Warden Murphy notes,

"The County of Renfrew fully appreciates the need to protect the Ottawa River Watershed, but this needs to be balanced with an equal appreciation that the watershed has traditionally been a destination for waterfront development and will continue to be so.

The County of Renfrew, through its Official Plan, has ensured that new development takes into consideration the environmental impact of new growth."

The Ottawa River Watershed Study Team provided an email response that the meeting of November 30, 2018 was organized and hosted by the Ottawa Riverkeeper, who are carrying out their own activities separate from the Government of Canada Study on the Ottawa River Watershed. The email also notes that Environment and Climate Change Canada is currently finalizing changes to the Ottawa River Watershed report in response to Motion M-104 and is anticipating that the report will be released in the near future.

4. County of Renfrew Housing Statistics

Tabled is a copy of the 2017 and 2018 residential and condominium sales statistics for all the lower-tier municipalities within the County of Renfrew. The statistics also provide a five-year average for the number of units sold in each municipality.

5. Community Economic Development (CED) 101

The County of Renfrew is hosting this excellent free three-hour workshop for elected leaders, municipal staff and community organization leaders in the Horton Community Centre on Thursday, March 21, 2019 from 1:00 p.m. to 4:00 p.m. In partnership with Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) and Renfrew County Community Futures Development Corporation (RCCFDC), OMAFRA staff will update participants on Government of Ontario support and funding programs, sources of data and information and contact points within the various ministries. To register for this event contact Jackie Stott, Information & Research Coordinator, Economic Development Services at 613-735-0091 or by email: jstott@countyofrenfrew.on.ca.

6. Economic Development Website Launched – www.InvestRenfrewCounty.com

Economic Development Services has launched a new website as the key marketing and communications channel. The content has been streamlined and more accurately reflects the interests of investors and potential new residents and is designed to provide more information of interest to our local businesses and support organizations. New content and key additional information on the site includes a Business Events Calendar, Career Opportunity Listings, updated and more focused key sector descriptions, alternating video promotional and information content, and a local Business News section. A vital addition is the County of Renfrew Investment and Business Opportunities (CORIBO) listing where we will more effectively market a broad range and scope of investment opportunities. This new site will address the need to effectively communicate with our local business community, engage and attract new residents and new investment and entrepreneurs. A tour of the site will be presented in March.

7. Rural and Northern Immigration Pilot Announcement

From January 24 to March 1, 2019, Immigration, Refugees and Citizenship Canada is accepting applications from interested communities to participate in the recently announced pilot focused on supporting economic development in rural and northern communities. This pilot will partner selected communities in Ontario, Western Canada and the territories with the federal government to test new approaches to retaining economic immigrants who can support local economic development needs. Communities interested in participating in this pilot will work with a local economic development organization which must submit the application.

In Renfrew County there are six qualifying communities: Madawaska Valley, Brudenell, Lyndoch & Raglan, Killaloe, Hagarty & Richards, Head, Clara & Maria, Laurentian Hills and Deep River.

8. International Plowing Match & Rural Expo

A community information meeting was organized and held on Thursday, January 24, 2019 at the Ma-Te-Way Activity Centre in Renfrew by Renfrew County Economic Development Services. Attended by Craig Kelley, Director of Development & Property and David Wybou, Business Development Officer, the purpose of the meeting was to discuss the potential interest from local stakeholders in the Renfrew and Admaston/Bromley areas around and to the south west of the Ma-Te-Way Activity Centre to host the International Plowing Match & Rural Expo in 2021. As a result of the interest from this meeting, it was decided to take the investigation to the next level by directly contacting individual land owners in the area to gain commitment for the use of their lands for the event should it move forward in Renfrew County.

9. Twinning the County of Renfrew with Renfrewshire, Scotland

Economic Development Services has initiated contact with staff at Renfrewshire Council, which is one of 32 council areas in Scotland and is located adjacent to the City of Glasgow. Renfrewshire has a diversified economy with the key sectors: culture, health and childcare, manufacturing, tourism and transport. The population of 176,200 people reside in an area of 262 square kilometres and many residents are employed in the neighbouring City of Glasgow. Renfrewshire has two existing twinning arrangements with Furth, Germany and Gladsaxe, Denmark.

Our preliminary approach suggested business, culture and education as themes for establishing a twinning relationship, which matches with their key sectors and some of the activities that are part of their existing twinning relationships.

10. Municipal Accommodation Tax Information Sessions

The Ottawa Valley Tourist Association (OVTA) recently held four information sessions from February 4-7, 2019 in Deep River, Killaloe, Burnstown and Pembroke for tourism accommodators about the Municipal Accommodation Tax (MAT) to educate the accommodation sector about the tax and gather feedback. An online consultation process was also launched to gather additional input. The feedback gathered will be used to develop the OVTA's position paper, which will be presented to County Council in March.

11. Ontario Taking Steps to Improve the Endangered Species Act

Tabled is a news release from the Ministry of the Environment, Conservation and Parks advising that the Ontario government is currently undertaking a review of the *Endangered Species Act* (ESA) to improve protections for species at risk, consider modern and innovative approaches to achieve positive outcomes for species at risk, as well as to look for ways to streamline approvals and provide clarity to support economic development.

The desired outcomes of any proposed changes to the ESA are to:

- Enable positive outcomes for species at risk.
- Ensure species assessments are based on up-to-date science.
- Address multiple objectives for ecosystem management through stewardship and protection activities.
- Increase efficiencies in service delivery for authorization clients.
- Streamline processes and provide clarity for those who need to implement the Act.
- Maintain an effective government oversight role.

Our Committee directed staff to submit comments on the 10-year review of Ontario's ESA consistent with the County's previous stance to the Environmental Bill of Rights Registry and to align messaging with current local forest industry concerns. This would include acknowledging existing policies that provide protection for species at risk, evaluate the potential for landscape-level species at risk protection through sustainable forest management practices that provide for all habitat types and to request that regulations under the ESA be developed in meaningful consultation with the public, stakeholders and Indigenous people.

12. Economic Developers Council of Ontario (EDCO) Awards

Chair Sweet, along with Warden Murphy, Warden Kidd of Lanark County, Paul Moreau, and Craig Kelley attended the EDCO Awards ceremony on Thursday, January 31, 2019 at the Sheraton Centre in Toronto. The Partners (the Counties of Lanark and Renfrew and the Township of Papineau-Cameron) who own the Ottawa Valley Recreational Trail (OVRT) received two 2018 Awards of Excellence: the Lieutenant Governor's Award for Economic Development Excellence and the Regional and Cross-Border Collaboration & Partnership Award for populations of 50,000-250,000.

The success in the development of the Ottawa Valley Recreational Trail (OVRT)/Algonquin Trail is a result of the formation of an OVRT partnership in 2011. Special recognition goes to former councillors Donald Rathwell, Walter Stack and Raye-Anne Briscoe, current Warden Jennifer Murphy and councillors Robert Sweet, Peter Emon, Daniel Lynch plus councillors from the County of Lanark and the Township of Papineau-Cameron for their contributions to make this dream a reality. Tabled is a news release that was circulated to all the local media.

13. Real Property – Architectural Services

(a) Renfrew County Place Renovations

HDR Associates, who was the successful firm in 2018 to provide architectural services for the provision of coordination and consulting services for the redesign the renovation of Social Services program space at Renfrew County Place has been authorized to proceed with Phase II of the project. Phase II is for design, tendering and contract administration services. It is anticipated that construction will take place over the summer months with a move in to the redesigned space in the fall.

(b) County Administration Building Renovations and Paramedic Base Construction

The Request for Proposal for Architectural Services for the County Administration Building renovations and construction of a new Paramedic Base was issued on February 13, 2019 with a closing date of March 6, 2019. The successful firm will be preparing concept drawings and Class D costs estimates for County Council review. The goal is to have this information to Council in June but it will be contingent on a number of factors including property purchase for the Paramedic Base, concept approvals by staff and Senior Management, costing evaluations and details required, etc.

14. County Official Plan Amendment No. 25 (OPA 25)

Mr. Cheesman will provide an update on the Official Plan to Council, including a chronology of the discussions held with staff and officials at the Ministry of Municipal Affairs and Housing.

RESOLUTIONS

15. Letter of Intent to Deliver Teeny Tiny Summit

RESOLUTION NO. DP-CC-19-02-21

Moved by Chair

Seconded by Committee

THAT County Council approve a Letter of Intent (LOI) between the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) and the County of Renfrew to host a Teeny Tiny Summit in Calabogie, Township of Greater Madawaska; AND FURTHER THAT the Warden be authorized to execute the LOI on behalf of the County of Renfrew.

Background

Tabled is a Letter of Intent (LOI) that the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) has provided regarding the terms and conditions of delivery of a Teeny Tiny Summit in Calabogie, Greater Madawaska Township on Thursday, April 4, 2019. The Teeny Tiny Summits are an annual series of one-day rural and small town economic development conference/workshops with content and programming focused on the challenges and opportunities facing small places. This excellent economic

development summit is tightly focused on opportunities, challenges and solutions for rural regions, villages and towns. Coordinated annually by OMAFRA, Economic Development Services was successful in winning the hosting of the Eastern Ontario Teeny Tiny Summit.

Keynote speaker Peter Kenyon, Founder and Director, Bank of I.D.E.A.S. (Initiatives for the Development of Enterprising Action and Strategies) who was recently featured at Rural Ontario Municipal Association (ROMA) Conference in Toronto will shape his presentation at Teeny Tiny Summit Renfrew County based on his experiences and knowledge and reflecting our local and Eastern Ontario environment. The full day Teeny Tiny Summit will run from 9:00 a.m. to 4:00 p.m. and include refreshment breaks and lunch featuring local products at a cost of \$40.00 (\$35.40 + \$4.60 HST). Registration can be made online at www.teenytinysummit.com/calabogie.

16. Representation on the EORN Board of Directors

RESOLUTION NO. DP-CC-19-02-31

Moved by Chair
Seconded by Committee

THAT County Council endorse Chair Robert Sweet to stand for election on the Eastern Ontario Regional Network (EORN) Board of Directors for a two-year term; AND FURTHER THAT a portion of the costs be covered by EORN with the remainder of the costs assumed by the County of Renfrew.

Background

Chair Sweet has expressed an interest in running for a seat on the Eastern Ontario Regional Network (EORN) Board of Directors. The EORN has nine members, five of which are either a current or former member of the Eastern Ontario Wardens' Caucus Board of Directors. It is beneficial to have representation on this Committee and the EORN is an extremely important infrastructure project for eastern Ontario. Chair Sweet previously sat on the EORN Board of Directors in 2013.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: J. Brose, P. Emon, S. Keller, C. Regier, J. Reinwald, J. Murphy

The Report was adopted as presented.

Council recessed at 2:25 p.m. Council reconvened at 2:40 p.m. with the same persons present except Councillor Peckett.

Councillor Peter Emon, Vice-Chair of the Finance & Administration Committee, brought in and read the resolutions of the following report:

February 27, 2019

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance & Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. User Fee By-law and Schedule

As part of our annual budget process, a review is made of the County of Renfrew User Fee By-law and Schedule, with changes being brought forward to the February Finance & Administration Committee and County Council. Each department has completed a review of the current User Fee By-law and determined that no changes are required for 2019, therefore By-law No. 13-18 – A By-law to Establish and Require Payment of User Fee's and Charges, will remain in effect.

2. 2019 Budget - Final

At the January Budget Workshop, Council directed that the budget document be revised to incorporate all the approved changes and this final budget document be posted. Accordingly, the final budget document has been posted on the County of Renfrew website at the link below:

<http://www.countyofrenfrew.on.ca/documents/Reports/2019-BudgetFinalAfterWorkshop.pdf>

3. New Enhancements to the OMERS Benefits

Recently approved pension changes to the Ontario Municipal Employees Retirement System (OMERS) may increase employer pension costs and impact workforce management. The OMERS Sponsors Corporation (OMERS SC) recently completed a Comprehensive Plan Review which involved consideration of several proposed changes to the plan design and benefits.

On November 15, 2018 the OMERS SC Board of Directors voted to approve the following two proposed changes:

1. Eliminate the 35-year limit for credited service; and
2. Allow paramedics to negotiate Normal Retirement Age 60 participation.

Although a timeline for implementation has not yet been established, OMERS SC has indicated that the changes are unlikely to be adopted before January 1, 2021.

Tabled is a Hicks Morley FTR Now describing the approved changes and identifying cost and other factors that OMERS participating employers should prepare for.

4. Legal Opinion - Conflict of Interest

Tabled is a letter from Ms. Janet Bradley, lawyer at Borden Ladner Gervais, to Mr. Bruce Beakley regarding Councillors who claim a conflict of interest at a regular Council meeting.

5. Implementation of WSIB Policy 17-01-10 Cannabis for Medical Purposes - March 1, 2019

In keeping with WSIB's responsibility under the *Workplace Safety and Insurance Act, 1997* to ensure the health care provided to a person for a work-related injury/illness meets criteria whereby they receive entitlement to health care that is necessary, appropriate and sufficient, the WSIB developed this policy regarding Cannabis for Medical Purposes. The development of the policy assists with determining entitlement to medical cannabis in a timely, consistent and transparent manner. While the scientific research into medical cannabis is increasing, the current body of scientific evidence does not support that medical cannabis is an effective treatment for most medical conditions. However, the WSIB was satisfied there was relatively strong agreement across peer-reviewed and other credible scientific sources that medical cannabis has some therapeutic value for five work-related conditions. WSIB will not approve medical cannabis until conventional drugs are tried first, and will generally only be necessary, appropriate and sufficient where conventional treatments have failed. This policy will come into effect March 1, 2019.

Tabled is the advance copy of WSIB Policy 17-01-10 for more details.

6. Information and Privacy Commissioner of Ontario Annual Statistics for 2018

The County of Renfrew has an annual obligation to submit a report of *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) requests for 2018. The *Municipal Freedom of Information and Protection of Privacy Act* provides individuals with a right of access to certain records and personal information under the custody or control of institutions covered by the Act.

Each year the County of Renfrew deals with a number of freedom of information requests, and in 2018, nine applications were received. All institutions that are subject to the MFIPPA are required by law to submit their statistics.

Tabled is the 2018 MFIPPA Statistical Report submission made by Mr. Beakley's office on behalf of the County of Renfrew.

7. Board of Health 2018 Statement of Remuneration

Tabled is a letter dated January 9, 2019 from the Renfrew County and District Health Unit providing an itemized statement of remuneration and expenses paid for 2018 for the members of County Council appointed to the Board of Health.

8. AMO Remuneration and Expense of Council Appointees

Tabled is a letter dated January 24, 2019 from the Association of Municipalities Ontario attaching a statement of remuneration and expenses of Council appointees.

9. Elimination of the Cap and Trade Carbon Tax

Tabled is a letter from the Honourable Vic Fedeli, Minister of Finance thanking Warden Murphy for her letter expressing concerns regarding the elimination of the cap and trade carbon tax. The development of a made-in-Ontario environment plan will be led by the Honourable Rod Phillips, Minister of Environment, Conservation and Parks. The Honourable Steve Clark, Minister of Municipal Affairs and Housing is working with local governments and partners across Ontario to build safe and strong urban and rural communities with dynamic local economies, a high quality of life and affordable and suitable homes.

10. Joint and Several Liability

Tabled is a letter dated January 31, 2019 that from the Honourable Steve Clark, Minister of Municipal Affairs and Housing advising that Premier Doug Ford made an announcement at the ROMA Conference advising that the Ministry of Municipal Affairs and Housing and the Ministry of the Attorney General intends to launch a consultation on the long-standing issues surrounding joint and several liability.

RESOLUTIONS

11. Representation on FCM (Federation of Canadian Municipalities) Board of Directors

RESOLUTION NO. FA-CC-19-02-23

Moved by Chair
Seconded by Committee

THAT the Council of the Corporation of the County of Renfrew endorse Councillor Glenn Doncaster to stand for election on FCM's Board of Directors for the 2019 - 2020 term; AND FURTHER THAT the County of Renfrew assumes all costs associated with Councillor Doncaster attending FCM's Board of Directors meetings.

Background

Councillor Doncaster was previously a member of several standing committees on FCM for 2017 to 2018, namely: Committee of the Whole, Ontario Regional Caucus, International Relations, Municipal Finance and Intergovernmental Arrangements, and Rural Forum and was then elected to their Board of Directors in June 2018 as an Ontario representative.

The Annual FCM Conference is being held from May 30 – June 2, 2019 in Quebec City. Election for their Board of Directors will be held during this Conference, and Councillor Glenn Doncaster has expressed an interest in running for a seat on the Board.

12. Cyber Liability Insurance Coverage

RESOLUTION NO. FA-CC-19-02-26

Moved by Chair

Seconded by Committee

THAT County Council approve the purchase of Cyber Insurance Coverage for \$1,000,000 through MIS Municipal Insurance Services at a total annual premium of \$24,000 plus applicable tax for 2019.

Background

At our October 19, 2018 Finance & Administration Committee meeting, Committee questioned if the County of Renfrew had investigated the cost for insurance if the County of Renfrew became a victim of malware or a cyber attack, as several municipalities currently have this type of insurance in place. Staff advised that the County of Renfrew had participated in a Request for Proposal (RFP) process through the Eastern Ontario Information Technology Collaborative (EOITC). Mr. Ryn, Manager of Information Technology is a member of this group, and this included an opportunity to explore the coverage and costs associated with this type of insurance. Staff advised our Committee that the details of the proposal would be brought forward to the Senior Leadership Team, then to our Committee for direction.

Accordingly, tabled is a cyber liability insurance quote provided by our existing broker MIS Municipal Insurance Services which has been reviewed by the Senior Leadership Team and our Committee is recommending that we bind coverage based on the quote for \$1,000,000.

BY-LAWS

13. Employment By-law #1

RESOLUTION NO. FA-CC-19-02-21

Moved by Chair
Seconded by Committee

THAT County Council approve the following changes to Employment By-law #1 effective January 1, 2019:

- (a) Article 3 - Mileage Allowance: As per Resolution No. FA-CC-18-06-76: For the use of vehicles authorized by the employee's supervisor, the employee shall receive a mileage allowance established at the maximum automobile allowance rate approved by the Canada Revenue Agency (CRA)
 - (b) Article 4 - Rates of Pay: A 2.5% wage increase for all non-union staff (except students) as outlined in Schedules "A" and "B";
 - (c) The Tourism Marketing Coordinator job title changed to Tourism Development Officer;
 - (d) The Client Outreach Program Supervisor job title at Bonnechere Manor changed to Client Programs Supervisor, consistent with the Miramichi Lodge Client Programs Supervisor title;
 - (e) Schedule B - Non-Union Additional Classifications and Rates: Further defining the Student rates between under 18 years of age and 18 years of age and over;
- AND FURTHER THAT the revised Employment By-law # 1 be adopted at this session of County Council.

Background

A summary of the proposed changes to Employment By-law #1 are as follows:

(a) Article 3 - Mileage Allowance

Effective April 1, 2018 the Canada Revenue Agency (CRA) Mileage Per Kilometer Rate for 2018 went up 1 cent to 55 cents per kilometer for the first 5,000 kms and 49 cents over 5,000 kms. The standard kilometer rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The application for the CRA Kilometer Rate is to reimburse occasional business use.

At the June 27, 2018 County Council session, the following resolution was adopted: Resolution No. FA-CC-18-06-76: THAT County Council approve that the mileage rates for the County of Renfrew be increased from \$0.54 to \$0.55 per kilometre for the first 5,000 kilometres and from \$0.48 to \$0.49 per kilometre for any kilometre thereafter, effective July 1, 2018; AND FURTHER THAT effective January 1, 2019 the mileage rates for the County of Renfrew will be increased yearly as per the Canada Revenue Agency

(CRA) Mileage Per Kilometer Rate; AND FURTHER THAT the Finance & Administration Committee and County Council be so advised; AND THAT the revised Employment By-Law #1 be adopted at this session of County Council.

In order to comply with the Resolution, and with it now being 2019, the Employment By-Law #1 is being updated. To note: Effective January 1, 2019 employees will receive \$0.58 per kilometer for the first 5,000 kilometres per year and \$0.52 per kilometer for all kilometers over 5,000 per year.

(b) Article 4 – Rates of Pay

A 2.5% non-union wage increase consistent with the 2019 approved annual budget for employees that are part of the following Schedules effective January 1, 2019:

- Schedule “A” – Non-Union Salary Grid and Classifications; and
- Schedule “B” – Roads Operational Classifications and Rates

(c) Tourism Marketing Coordinator Job Title Change

Over the past couple of years, it has been increasingly evident that the duties of the Tourism Marketing Coordinator have been slightly modified to include more product development to complement the marketing duties that the staff member is currently engaged in with the Ottawa Valley Tourist Association. New initiatives like the motorcycle routes, the maple adventures tour, bicycle routes, etc. are examples of the efforts that the role has played an integral role. Accordingly, and in keeping with the nomenclature used throughout the tourism industry, it is recommended that the position’s title be adapted to reflect a more all-encompassing role. The job had a review as per Policy B-04 Classification Review System and there are no changes to the current compensation levels.

(d) Long-Term Care Homes Client Programs Supervisor Job Title Change

The Client Programs Supervisor (CPS) has overall responsibility for the recreation and rehabilitation programs (approximately 14 - 16 staff) as well as the co-ordination of approximately 150 volunteers at each of the Homes. Bonnechere Manor also operates an Adult Day Program which the CPS has responsibility for.

The recent vacancy of the CPS position at Miramichi Lodge prompted the normal review of the need to replace and/or opportunity to share between both Homes as well as a review of the current job description. In consultation with the Chief Administrative Officer (CAO), it was agreed that the position needed to be replaced related to required rehabilitation and recreation programs and cannot be shared at this time related to the need to directly supervise staff. Consistent with Corporate Policy B-04: Reclassification, and in consultation with the Director Long Term Care, Director of Human Resources and CAO, the current job description was reviewed and identified a qualitative improvement opportunity by changing the reporting relationship from the Administrator to the Director of Care (DOC). A direct reporting

relationship to the DOCs will facilitate enhanced alignment with resident programs and services quality improvement objectives particularly with respect to restorative/rehab programs i.e. falls prevention initiatives, safe resident transferring and the required quality reporting to the Ministry of Health and Long-Term Care/Local Health Integration Network. Further, consistent with the ongoing goal to enhance consistency and standardization between the two Homes; the Director Long Term Care recommended the position title be changed to Client Programs Supervisor for both Homes versus Client Outreach Programs Supervisor at Bonnechere Manor as outreach (i.e. Adult Day Program) is also a client program.

(e) Further defining the Student rates between under 18 and 18 and over

On January 1, 2018 the general minimum wage was raised to \$14.00 per hour for those 18 year of age and older. From that, student wages are calculated as 94% of the minimum wage, equalling \$13.15 per hour. In order to define these rates more clearly, the age brackets were added.

14. Council Remuneration By-law

RESOLUTION NO. FA-CC-19-02-24

Moved by Chair

Seconded by Committee

THAT County Council approve the revised By-law for the Remuneration of Members of Council of the County of Renfrew effective January 1, 2019.

Background

The By-law for the Remuneration of Members of Council of the County of Renfrew include increases that were approved by Council during the County Budget Workshop session held on January 23 and 24, 2019. The changes are effective January 1, 2019.

15. Provincial Offences Administration - Prosecutor

RESOLUTION NO. FA-CC-19-02-27

Moved by Chair

Seconded by Committee

THAT County Council adopt a By-law at this session authorizing the Warden and Clerk to enter into a Service Agreement between the Corporation of the County of Renfrew and Jennifer Grant for Prosecution Services.

Background

The Provincial Offences Administration office employs two part-time Prosecutors. In December 2018, the POA Manager received a retirement notice from one of our Prosecutors. The remaining Prosecutor, who was on a leave, subsequently submitted a

resignation notice. The retiring Prosecutor then advised that he would postpone his retirement until the POA office was able to find alternate prosecution services. Over the last number of years, the POA office had purchased the services of an independent paralegal Prosecutor to cover periods of vacation and medical leave when our employees were unable to fill the court schedule. The POA Manager immediately arranged for this purchased service to support the court schedule for January and February 2019.

In a letter dated January 22, 2018, the Ministry of the Attorney General advised that Bill 177 – Stronger, Fairer Ontario Act, was passed by the Legislative Assembly of Ontario on December 14, 2017. This Bill enables the Attorney General to enter into agreements with municipalities to transfer responsibility for certain prosecutions currently prosecuted by the Ministry’s Criminal Law Division under Part III of the Provincial Offences Act. As a follow-up to this letter, Mr. Jeff Richardson, Crown Attorney met with County staff to further discuss the details of the transfer of responsibility over the next two years. During this meeting, Mr. Richardson advised that all new staff must be licenced paralegals or lawyers to prosecute the more serious Part III POA matters. A 2017 survey of the 25 POA Courts in Ontario indicated that Renfrew County was the only court who did not use licenced paralegals or lawyers for Part I and Part II prosecution matters. Therefore, staff decided to issue a Request for Proposal (RFP) for POA Court prosecution services. Mr. David Stewart, County solicitor and supervising lawyer for the POA Court, reviewed the RFP before it was distributed to all members of the Law Society of Renfrew County.

We received one submission, from Ms. Jennifer Grant, Titan Paralegal Services. Ms. Grant has been covering periods of medical leave and vacation for our part time prosecutor staff since 2016. She also brings with her extensive experience in dealing with Part III POA matters as a paralegal service under contract with the Crown Attorney’s office and has received a very positive recommendation from that office. This Agreement requires that, in the event of her absence, Ms. Grant will ensure that qualified alternate prosecution services are available to support the court schedule.

The POA court schedule also designates 7 bilingual court days each year. Ms. Grant is currently enrolled in French language courses and expects to offer French language prosecution by the fall of 2019. Until then, our retiring Prosecutor has agreed to support the bilingual court days for the remainder of 2019.

All of which is respectfully submitted.

Glenn Doncaster, Chair

And Committee Members, M. Donohue, P. Emon, K. Love, J. Murphy, T. Peckett, D. Robinson, R. Sweet.

The Report was adopted as presented.

Councillor Michael Donohue, Chair of the Striking Committee, brought in and read the resolutions of the following report:

February 27, 2019

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Striking Committee**, wish to recommend as follows:

BY-LAWS

1. Change in County Committees

RESOLUTION NO. ST-CC-19-02-02

Moved by Chair
Seconded by Committee

THAT Councillor Kim Love be removed from the Health Committee as Chair and from the Finance & Administration Committee; AND FURTHER THAT Councillor Kim Love be appointed to the Operations Committee and the Development & Property Committee; AND FURTHER THAT Councillor Michael Donohue be appointed Chair of the Health Committee; AND FURTHER THAT Councillor Brian Hunt be removed from the Operations Committee and appointed to the Finance & Administration Committee; AND FURTHER THAT Councillor James Brose be removed from the Development & Property Committee and appointed to the Health Committee; AND FURTHER THAT By-law No. 1-19 be repealed, and that a revised By-law to Appoint the County Committees for the Ensuing Year or Until Their Successors are Appointed be adopted at this meeting of County Council.

Background

Councillor Kim Love has been elected to the ROMA (Rural Ontario Municipal Association) Board of Directors, Zone 6, and their meetings coincide with the County Health and Finance & Administration Committee meetings. Councillor Love has requested that she be appointed to the Operations and Development & Property Committees effective immediately.

Councillor Michael Donohue will be appointed Chair to the Health Committee. Councillor Brose will be appointed to the Health Committee, and Councillor Brian Hunt will be appointed to the Finance & Administration Committee.

2. County Road 51 (Petawawa Boulevard) Committee

RESOLUTION NO. ST-CC-19-02-06

Moved by Chair

Seconded by Committee

THAT Warden Jennifer Murphy, Councillor Tom Peckett and Councillor Robert Sweet be appointed to the County Road 51 (Petawawa Boulevard) Advisory Committee effective February 27, 2019; AND FURTHER THAT Warden Murphy be appointed Chair; AND FURTHER THAT By-law No. 1-19 be repealed, and a revised By-law to Appoint the County Committees for the Ensuing Year or Until Their Successors are Appointed be adopted at this meeting of County Council.

Background

The County of Renfrew met with Mr. Stephen Leece, Parliamentary Assistant to the Minister of Infrastructure to discuss funding opportunities for the County Road 51 project. The County has also requested meetings with both provincial and federal Ministers and we hope to move forward on this project. It is recommended that a committee be appointed to attend these meetings and advocate for the County Road 51 project.

3. Representation on the EORN (Eastern Ontario Regional Network) Board of Directors

RESOLUTION NO. ST-CC-19-02-07

Moved by Chair

Seconded by Committee

THAT Councillor Robert Sweet be endorsed for a position to the EORN (Eastern Ontario Regional Network) Board of Directors; AND FURTHER THAT By-law No. 1-19 be repealed, and a revised By-law to Appoint the County Committees for the Ensuing Year or Until Their Successors are Appointed be adopted at this meeting of County Council.

Background

The Development & Property Committee will be bringing forward a recommendation for Chair Sweet to run for a position on the Eastern Ontario Regional Network (EORN) Board of Directors. It is now necessary to affect this change by by-law.

All of which is respectfully submitted.

Michael Donohue, Chair

And Committee Members: James Brose, Debbi Grills, Kim Love, Jennifer Murphy, Cathy Regier, John Reinwald

The Report was adopted as presented.

Moved by: Councillor Keller

Moved by: Councillor Grills

THAT the following By-laws be enacted and passed:

- (a) By-law 11-19 – Employment By-Law #1 for County Officers and Staff.
- (b) By-law 12-19 – A By-law to Provide for the Remuneration of Members of the Council of the County of Renfrew.
- (c) By-law 13-19 – A By-Law to Authorize the Warden and Clerk to Enter Into a Service Agreement Between the Corporation of the County of Renfrew and Jennifer Grant for the Provision of Prosecution Services.
- (d) By-Law 14-19 A By-Law to Designate a Portion of County Road 1 (Madawaska Street) as a Pedestrian Crossover.
- (e) By-law 15-19 A By-Law to Acquire Land County Road 70 (Ruby Road).
- (f) By-Law 16-19 A By-Law to Amend By-law 50-17 to Authorize the County of Renfrew to Enter into an Agreement with Licensed Home Child Care Service Providers.
- (g) By-law 17-19 A By-Law to Appoint the County Committees for the Ensuing Year or Until Their Successors are Appointed.

CARRIED.

Moved by: Councillor Regier

Seconded by: Councillor Sweet

THAT By-law 18-19, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on February 27, 2019 be now numbered, deemed read three times and passed.

CARRIED.

Moved by: Councillor Love

Seconded by: Councillor Emon

THAT County Council adjourn. Time – 3:05 p.m.

CARRIED.