

COUNTY OF RENFREW



**MINUTES OF THE PROCEEDINGS
of the
COUNCIL OF THE CORPORATION
of the
COUNTY OF RENFREW**

- Second Ordinary Session -

County Council
Pembroke, Ontario
January 30, 2019

GENERAL SESSION

The General Session of the Council of the Corporation of the County of Renfrew met at 10:00 a.m. on January 30, 2019.

The Warden, Jennifer Murphy, presided.

The meeting opened with a moment of silent reflection and the singing of the National Anthem.

The roll was called and all members were found to be present except Councillor Doncaster, Councillor Grills and Councillor Peckett. No pecuniary interest was disclosed.

Moved by: Councillor Love

Seconded by: Councillor Visneskie Moore

THAT the minutes of November 28, 2018 be adopted as presented.

CARRIED.

Moved by: Councillor Sweet
Seconded by: Councillor Reinwald

THAT the minutes of December 18, 2018 be adopted as presented.

CARRIED.

Warden Murphy addressed Council as follows:

As we gather in Chambers this morning I would like to acknowledge on behalf of Council and our community that we are meeting today on traditional territory of the First Nations. We would like to thank the Algonquin people and express our respect and support for their rich history. We are extremely grateful for their many and continued displays of friendship.

Members of County Council:

During the month of January, I attended 16 meetings on County business.

On January 10 and 11, 2019, I attended the Inaugural meeting of the Eastern Ontario Wardens' Caucus (EOWC) held in Kingston, Ontario. Mayor Andy Letham of the City of Kawartha Lakes was elected as the 2019 Chair and I am the 2019 Vice-Chair.

On January 27 to 29, 2019, I attended – along with CAO Paul Moreau – the 2019 ROMA (Rural Ontario Municipal Association) Conference held in Toronto. Prior to the conference a meeting of the EOWC was held to prepare for meetings with the NDP Caucus, and the Multi-Ministerial delegation held during the week. We advised the government that we support the efforts to refocus the OMPF (Ontario Municipal Partnership Fund) on what it was originally designed to do: support rural and northern municipalities and indicated that the municipalities like those we represent face very difficult challenges in providing critical public services from limited local tax bases and large infrastructure-related services, and that in rural Ontario, roads are our public transit. At both meetings, the Eastern Ontario Wardens' Caucus made a presentation advising that their top priority was to begin construction on the cellular and mobile broadband improvement project.

The County of Renfrew also met with the Parliamentary Assistant to the Ministry of Transportation MPP Kinga Surma regarding the expansion of Highway 17. I also spoke to her concerns about the need to develop community policing plans, and indicated that this was an unnecessary burden for rural municipalities and suggested that the government look at this requirement as part of their initiative to reduce red tape.

Congratulations to Mayor Kim Love of the Township of Madawaska Valley on being elected as the board member of ROMA Zone 6. The ROMA Board of Directors brings together municipal leaders from all over Ontario to discuss and advance the priorities of our rural communities in an ever changing world.

I will remind those assembled here of the following - the County of Renfrew, Experience our history, Share our future.

This concludes my address for this session of County Council.

Jennifer Murphy, Warden

No delegations were heard at this meeting.

Councillor Glenn Doncaster, Chair of the Finance & Administration Committee, brought in and read the resolutions of the following report:

January 30, 2019

To the Council of the Corporation
Of the County of Renfrew

Members of County Council:

We, your **Finance & Administration Committee**, wish to report and recommend as follows:

INFORMATION

1. **Council Remuneration**

Tabled is the Treasurer's Statement of Remuneration and Expenses paid to County Council as at November 30, 2018 and December 31, 2018.

2. **Treasurer's Report – November 30, 2018**

As directed by County Council, the Treasurer's Report is to be provided on a quarterly basis from January to September and then monthly thereafter. Accordingly, tabled is the monthly one page financial summary and the November 30, 2018 Treasurer's Report for the General Revenue Fund, Bonnechere Manor, Miramichi Lodge, Public Works and Renfrew County Housing Corporation.

3. **Information Technology - 2019 Training Calendar**

The Information Technology Training Calendar for 2019 has been posted on the County's website, and is tabled. The Training Calendar has also been e-mailed to local municipalities and Elected Officials.

4. **Board of Health**

Tabled is a letter dated December 10, 2018 from Ms. Heather Daly, Acting CEO/Director, Corporate Services, Renfrew County & District Health Unit giving notice to the County of Renfrew that pursuant to Section 72 (5) of the Health Protection and Promotion Act (H.P.P.A.) the amount that the Board of Health estimates will be required to defray its expenses under Section 72(1) for the year 2019 is \$1,452,730. These payments will be made in 12 equal installments due the 1st day of each month. The funding request for 2018 was \$1,421,259.

5. Municipal Property Assessment Corporation (MPAC)

Tabled is a letter dated December 14, 2018 from Ms. Nicole McNeil, President and Chief Administrative Officer, MPAC providing details of the 2019 funding requirements of a province-wide municipal levy increase of 2.1%. Based on preliminary assessment data, the charge for the County of Renfrew will be approximately \$1,549,942.38 compared to the 2018 funding requirement for the County of Renfrew of \$1,542,140.85 representing an increase of 0.51% for the County.

Tabled is a memorandum dated December 14, 2018 entitled "2018 Year-End Assessment Report" that was received from Ms. Carla Nell, Vice-President, Municipal and Stakeholder Relations, Municipal Property Assessment Corporation (MPAC) providing the 2018 Year-End Assessment Report for the 2019 tax year, Appendix 1 - Assessment Change Summary and Appendix 2 – Assessment Base Distribution.

6. Ministry of Finance – Regulation Changes to Vacancy Programs

The County of Renfrew has always used the legislated reductions of 30% for Commercial and 35% for Industrial vacant units, vacant land and excess land. The Province began providing municipalities with broader flexibility for 2017 and future years to tailor the programs to reflect community needs and circumstances, while considering the interests of local businesses. Municipalities could implement changes to the existing discount by notifying the Minister of Finance of their intent to utilize this flexibility and provide details of the proposed changes along with a council resolution. The Province has an interest in continuing to ensure tax competitiveness and consistency for taxpayers and has required that municipalities engage with their local business community before making any changes. As discussed at a Tax Policy Working Group meeting, all local municipalities were asked to include an information bulletin in their 2017 final business tax bills to advise their business community of the options being considered. Business ratepayers had an opportunity to respond with any concerns. The Tax Policy Working Group met in March 2018 and recommended that County Council pass a resolution seeking Ministerial consent to eliminate the vacant and excess land subclasses, as well as the vacant building rebate program for the 2019 taxation year and thereafter. As a result, at the April 25, 2018 session of County Council the following resolution was adopted:

"RESOLUTION NO. FA-CC-18-04-49

THAT County Council approve that the County of Renfrew make an application to the Ministry of Finance seeking Ministerial consent to eliminate the vacant and excess land subclasses as well as the vacant building rebate program for the 2019 taxation year and thereafter."

Tabled is an email dated December 10, 2018 from the Ministry of Finance, Property Tax Policy Branch confirming that O. Reg. 490/18 amending O.Reg. 580/17 under the

Municipal Act, 2001 implementing the requested changes to Vacant and Excess Land Subclasses and O.Reg 491/18 amending O.Reg. 325/01 under the *Municipal Act, 2001* implementing the requested changes to the Vacant Unit Rebate were enacted as requested.

Accordingly, when the Tax Policy Working Group meets on March 20, 2019, they will be overviewing the vacancy program change by-laws which will be brought forward through this Committee to County Council in April 2019, along with all other tax policy related by-laws for approval.

7. Ontario Municipal Partnership Fund (OMPF)

Tabled is a letter dated December 21, 2018 from the Honourable Vic Fedeli, Minister of Finance advising that details on the 2019 OMPF allocations will be released later than in past years as they are currently reviewing the deficit they inherited from the previous government and will be working with AMO through the joint Memorandum of Understanding (MOU) seeking our feedback on how best to renew the program.

Also tabled is an Association of Municipalities Ontario (AMO) Policy Update – Financial Risks for Property Taxpayers and Municipal Budgets dated December 21, 2018 advising that OMPF will be reduced by an unspecified amount and allocation notices for 2019 will be delayed. There is no impact to the County of Renfrew budget as we receive no OMPF funding. However, we have included this notice within our Committee report because of the potential and immediate impact on each lower tier budget development for 2019. AMO noted that OMPF has a big impact on local property taxes. For example for almost half of Ontario’s municipal governments, a 1% property tax increase raises less than \$50,000. Any reductions will be difficult for rural and northern areas, as these areas typically have low assessment growth and can least afford significant property tax increases.

8. Scott Rosien Black & Locke – Audit Planning Letter 2019

Tabled is a letter dated December 19, 2018 that was received from Ms. Karen Black, CPA, CA, Scott Rosien Black & Locke to our Chair, Councillor Glenn Doncaster, advising that in their role as auditors they wish to provide a letter that addresses their responsibilities as an independent auditor, provide information about the planned scope and timing of their audit and request a response to some audit questions and any additional information that may be relevant to their audit. Also referenced as an Appendix within the letter to Chair Doncaster is a letter to Mr. Paul Moreau, Chief Administrative Officer/Clerk confirming their acceptance and understanding that the audits will be conducted with the objective of expressing an opinion on the financial statements. Tabled is the letter approved by our Committee in response to the above letter sent by Scott Rosien Black & Locke in order to help them identify and respond to the risks of fraud.

9. 2019 Municipal Employer Pension Centre of Ontario (MEPCO)

The Municipal Employer Pension Centre of Ontario (MEPCO) is a non-profit corporation created by the Association of Municipalities of Ontario (AMO) to provide pension expertise and resources to AMO's employer representatives on the OMERS Sponsors Corporation (SC) and Administration Corporation (AC) Boards. The board structure was established through legislation to provide sponsors (employers and employees) with the responsibility for the Plan, devolving it from the Province. The legislation names AMO as the sponsor for OMERS municipal governments, the largest sponsor of the municipal employers. The MEPCO board meets quarterly and members include pension experts, as well as municipal government representatives that provide well thought out, actuarially sound perspectives on OMERS issues that reflect the interests of municipal employers and the overall sustainability of the OMERS Pension Plan.

The 2019 Budget includes a provision for this continued payment to MEPCO. Our Committee approved that the Treasurer continue to pay the Municipal Employer Pension Centre of Ontario (MEPCO) the 2019 Employer Municipal Contribution in the amount of \$3,405.26 (574 OMERS Employees x \$5.25/per employee) including HST. The 2018 Employer Municipal contribution for the County of Renfrew was \$3,363.73 including HST (569 OMERS Employees x \$5.25/per employee).

10. Municipal Reporting to Province

Tabled is a letter dated December 5, 2018 from the Honourable Steve Clark, Minister of Municipal Affairs and Housing advising that a team has been struck to lead the reduction of the municipal reporting burden across government ensuring that information requested is not duplicative, and that the reporting requirements for small municipalities are appropriate.

11. Corporate Communications Strategy

As part of the Media Relations/Grants Coordinator's Annual Goals and Objectives, working under the direction of the CAO, and in conjunction with the Senior Leadership Team and staff, a comprehensive corporate communications strategy will be developed for the County of Renfrew. The strategy will focus on increasing the effectiveness of both internal and external communication with staff, lower-tier municipalities, and the community respectively. The strategy will center on getting a clear message across of why, what and how the County delivers services. A draft strategy will be brought forward for review and approval by Committee and Council at a future date.

12. Policy and Funding Monitoring of Provincial Announcements

The Media Relations/Grants Coordinator has been and will continue to monitor and record policy changes, Bills and funding program changes within the Provincial Government as they relate to the role and responsibility of the Media Relations/Grants Coordinator, and the Corporation of the County of Renfrew as a whole. Any policy and funding updates will be sent to all of Council as they become available.

13. Provincial Policy: Cannabis

Tabled is a letter dated November 20, 2018 received from the Ministry of Finance concerning the Ontario Cannabis Legalization Implementation Fund (OCLIF) that explained the process for the funding distribution to the County of Renfrew from the OCLIF. The letter indicated that in the following weeks the Treasurer will receive further details on the administration of the funding and the specific allocation notice.

On December 11, 2018 the Media Relations/Grants Coordinator delivered a presentation to the staff and elected from the Townships of Madawaska Valley, Brudenell, Lyndoch and Raglan and Killaloe, Hagarty and Richards regarding the January 22, 2019 deadline for lower-tier municipalities to “Opt In, or Opt out” of allowing retail cannabis locations in their municipalities. Tabled is an update from the Ministry of the Attorney General regarding the phased in approach to cannabis retail licensing.

RESOLUTIONS

14. Invitation to Visit CNL Laboratories

RESOLUTION NO. FA-CC-19-01-05

Moved by Chair
Seconded by Committee

THAT County Council encourage all members of County Council to attend the February 15, 2019 Information Session and Tour of Canadian National Laboratories.

Background

Tabled is a letter and invitation from Mr. Mark Lesinski, President and Chief Executive Officer from Canadian Nuclear Laboratories (CNL) for County Council to visit CNL on February 15, 2019. Mr. Lesinski encourages all Councillors to attend for an update on activities and tour of the facility.

15. Signing Authority – Bank of Montreal

RESOLUTION NO. FA-CC-19-01-07

Moved by Chair
Seconded by Committee

THAT County Council approve that the signing authority for the Corporation of the County of Renfrew Bank of Montreal accounts be updated to remove W. James Hutton and to add Paul Moreau; FURTHER that two (2) of the following four (4) names have signing authority; Jennifer Murphy, Jeffrey Foss, Bruce Beakley or Paul Moreau.

Background

We wish to advise that with the retirement of W. James Hutton, Chief Administrative Officer/Clerk in September, it is necessary to update the signing authorities for the Bank of Montreal Accounts.

16. 2019 Membership for the Municipal Finance Officers' Association of Ontario (MFOA)

RESOLUTION NO. FA-CC-19-01-09

Moved by Chair
Seconded by Committee

THAT the 2019 membership fee to the Municipal Finance Officers' Association of Ontario (MFOA) in the amount of \$1,751.50 including HST be approved.

Background

The County of Renfrew pays an annual membership fee to the Municipal Finance Officers' Association of Ontario (MFOA). This association provides an opportunity for County of Renfrew Finance and Provincial Offences staff to participate in workshops, conferences and training initiatives. It also provides Policy and Advocacy initiatives that benefit municipal fiscal sustainability and assist in asset management. This amount is the same as we paid in 2018.

17. 2019 Membership of the Association of Municipalities of Ontario (AMO)

RESOLUTION NO. FA-CC-19-01-10

Moved by Chair
Seconded by Committee

THAT the 2019 membership fee to the Association of Municipalities of Ontario (AMO) in the amount of \$9,020.96 including HST be approved.

Background

The County of Renfrew is presently a member of the Association of Municipalities of Ontario (AMO). The membership fee for 2018 was \$8,774.44 including HST. The membership fee for 2019 is \$9,020.96 including HST which is a 2.8% increase over 2018. Tabled is a letter dated December 13, 2018 from Jamie McGarvey, President of AMO providing details of the value of our AMO membership as a provider of programs of direct support through Local Authority Services (LAS) and representing municipal employer interests in OMERS as our sponsor representative through the Municipal Employer Pension Centre of Ontario (MEPCO).

18. 2019 Federation of Canadian Municipalities (FCM) Membership Dues

RESOLUTION NO. FA-CC-19-01-13

Moved by Chair

Seconded by Committee

THAT the 2019 membership fee to the Federation of Canadian Municipalities (FCM) in the amount of \$15,585.15 including HST be approved.

Background

The County of Renfrew, along with its lower-tier municipalities are members of the Federation of Canadian Municipalities (FCM). The membership fee for 2018 was \$15,165.82 including HST. The 2018 membership also included an additional \$2,289 to support the FCM legal defense fund, but the Finance & Administration Committee opted not to participate. The total 2019 membership fee is \$23,043.15 including HST, which includes a new and voluntary fund of \$7,458.00 including HST to support the FCM Special Advocacy Fund. This voluntary Special Advocacy Fund will assist FCM in reaching out to every federal party through an intensive, multifaceted strategy that integrates polling, detailed platform development, sustained outreach and an innovative communications and media plan. Our Committee did not support the additional payment of \$7,458.00 including HST to support the FCM Special Advocacy Fund.

All of which is respectfully submitted.

Glenn Doncaster, Chair

And Committee Members, M. Donohue, P. Emon, K. Love, J. Murphy, T. Peckett, D. Robinson, R. Sweet.

The Report was adopted as presented.

Councillor Robert Sweet, Chair of the Development & Property Committee, brought in and read the resolutions of the following report:

January 30, 2019

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Development & Property Committee**, wish to report and recommend as follows:

INFORMATION

1. Planning Division Activity Tracker

Tabled are the Activity Trackers for November and December 2018. In November, the Planning Division opened 14 new severance applications and prepared 21 planning checklists for general inquiries (pre-consultations). In December, the Planning Division opened 11 new severance applications and prepared 13 planning checklists for general inquiries.

Also tabled is the 2018 Year End Activity Tracker. With respect to severances, 152 new applications were submitted in 2018 and 118 severance decisions were rendered. Finally, our office prepared 173 planning checklists and handled 175 counter and other inquiries. A more detailed overview of the 2018 activities is tabled.

2. Official Plan Amendment (OPA) No. 25

Tabled is notification from the Ministry of Municipal Affairs and Housing (MMAH) advising that the notice for a decision on the County of Renfrew OPA No. 25 has been extended for 90 days and is due no later than March 24, 2019. If a notice of decision is not received from MMAH by March 24, 2019, a person or public body may appeal in respect of all or part of the Official Plan Amendment to the Local Planning Appeal Tribunal.

3. Car Pool Network to Enhance Transportation Options

Economic Development Services has been investigating ride share options such as UBER and car and ride pooling systems over the past year to identify a viable solution to the commuter and general transportation challenges which exist across the County. Our employers have difficulty recruiting and retaining employees who do not have access to a vehicle and who must travel significant distances to work and/or work shifts. Workers cannot always find work which is accessible to their place of residence. We have found

a proven system, deployed around the world since 2005, which is delivered by an Ottawa-based company. This system is deployed in Ottawa, Québec, Manitoba, North Carolina, the Yukon, the country of New Zealand, and many other regions. It will also provide car and van pool solutions for students, tourists and those requiring long distance travel to other cities with a single ride system. Portals to individual employers can be set up at each place of employment, seamlessly connecting to a countywide system. This system will enable direct linkage to Ottawa and all other host regions.

4. Ontario Youth Winter Games 2022 Bid Investigation

Initiated by Calabogie Peaks, the County of Renfrew and recreation department leaders from municipalities across the County had a first information gathering and sharing meeting about the potential for the County of Renfrew to host an Ontario Winter Games. Requiring access to ice surfaces for hockey and figure skating, curling rinks, pools, Nordic/cross country ski trails, a ski/snowboard resort for downhill sports and gymnasiums and accommodations the group agreed that Renfrew County had all that was required to successfully host an Ontario Winter Games. A more detailed report will be submitted to County Council once the bid documents and requirements are available from the Province.

5. Upcoming Economic and Community Development Events

(a) Community Economic Development (CED) 101, an introduction to community economic development, will be hosted by the County and Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) at the Horton Community Centre on Thursday, March 21, 2019 from 1:00 p.m. – 4:00 p.m.

(b) Teeny Tiny Summit, an OMAFRA small town and rural region economic development forum for business, community and political leaders, will be hosted at Calabogie Peaks, Greater Madawaska Township, on Thursday, April 4, 2019 from 9:00 a.m. – 3:30 p.m.

6. Merchandise

The Ottawa Valley Tourist Association (OVTA) recently launched a line of hats and it has been very well received by both OVTA members and the public. The line includes a G'Day tuque (available in both red and blue), a cream cable knit tuque and a red and black buffalo plaid trucker hat.

Sales were officially launched to the public on December 10, 2018. Hats are \$25 plus HST of \$3.25 each and can be purchased over the phone, in person in the Development & Property Department, or online and were promoted via the OVTA's social media channels.

7. Starter Company Plus Final Intake and Grant Review Panel

On November 27 and 29, 2018, the final Starter Company Plus Grant Review Committee sessions were held and eight clients presented and defended their business plans. Seven of the eight were successful in meeting the program criteria and presenting their business plan and business concept effectively. Each successful business was awarded \$4,000 from the Starter Company Plus program funded by the Ontario Ministry of Economic Development, Job Creation and Trade.

- Sophie Smith-Dore: Musclebound Mama, Arnprior – Online fitness and nutrition coaching
- Amy Robinson: Fleurish Floral Designs, Petawawa – Flower shop
- Kimberly O'Brien: Braeside – Leadership and Coaching Academy for teens
- Marlene Schaly: Treehouse Art Studio & Gallery, Greater Madawaska – Visual art workshops in drawing, painting, sculpture, mixed media and fibre arts with an educational and therapeutic focus
- Rebecca McPhee: Heartwood Restaurant, Combermere, Madawaska Valley
- Sharon Needham: Tailwaggers.K9 Sport, Pembroke – Training and enrichment activities for K9's and their humans
- Steve Sutcliffe: Valley Wide Home Inspections, Dacre, Bonnechere Valley

Starter Company Plus Metrics

Entrepreneurs Trained - **74**: target was 64, exceeded target

New Businesses Started - **30**: target was 30, met target

Businesses Expanded - **17**: target was 6, exceeded target

Businesses Purchased - **2**: target was 2, met target

Jobs Created - **65**: target was 50, exceeded target

Grants Disbursed - **25**: target was 25, met target

8. County Forest 2019 Timber Harvest Tender Results

Tender bids for the 2019 Timber Harvest were opened on November 14, 2018. Bids were received for five out of the six prepared blocks with an estimated 2019 revenue of \$103,400. No bids were received for Opeongo Tract which was estimated to generate about 40% of the forecast revenue for 2019. This block has a high component of poplar, which has limited markets. Feedback from potential bidders was that, with a shortage of operators, there would not be manpower to complete the contract within the two years allocated. Forestry staff are looking to retender the Opeongo Tract along with the Shrine Hill Tract in the spring of this year.

Tract	Tender #	Tender Amount by Bidder (\$)	
		L. Heideman	Nagora
Opeongo Line (two years to cut) (Poplar/Mixedwood)	11-19	NO BIDS	
Marsh Road (Red Pine, some 1 st thinning)	12-19	35,200.00	14,200.00
Green Lake (Red Pine)	13-19	12,700.00	4,700.00
Virgin Lake (Red Pine)	14-19	11,700.00	
Barry's Bay (Red Pine)	15-19	33,200.00	9,550.00
Maves (Red Pine and Spruce)	16-19		10,600.00

9. Real Property – LAS Energy Management Training

Tabled is information on an Energy Efficient Building Operations 101 workshop being offered by Local Authority Services (LAS). The workshop is designed to teach operational staff to identify operational savings in their facilities and is customizable from nine different modules. The workshop cost is \$400 per person with a minimum enrollment of twenty people. Fifty per cent of the cost is eligible for an incentive under the Independent Electrical System Operator (IESO) program. The Real Property Assets Division will be preparing a Business Plan for approval to host the workshop with the intent to offer the workshop to County of Renfrew staff and to staff within the lower tier municipalities.

RESOLUTIONS

10. Ottawa River Watershed

RESOLUTION NO. DP-CC-19-01-06

Moved by Chair
Seconded by Committee

THAT County Council approve that the Warden send a letter to the Ottawa River Watershed Network advising that the County of Renfrew considers the Ottawa River as a source for development opportunities and has continued to ensure proper development protocols are in place already; AND FURTHER THAT a copy of this letter be sent to the Algonquins of Pikwakanagan, the Algonquins of Ontario and the Ministry of Natural Resources and Forestry.

Background

Tabled is an update from the Ottawa River Watershed Network which met on November 30, 2018. The County of Renfrew has advised the Ottawa River Watershed Study Team in the past that they do not believe a watershed committee is required.

11. Memorandum of Understanding with Algonquins of Pikwakanagan Terms of Reference

RESOLUTION NO. DP-CC-19-01-08

Moved by Chair

Seconded by Committee

THAT County Council adopt the Terms of Reference, attached as Appendix I, between the County of Renfrew and the Algonquins of Pikwakanagan.

Background

On May 25, 2016, the County of Renfrew entered into a Memorandum of Understanding with the Algonquins of Pikwakanagan First Nation on shared economic development opportunities and projects of mutual interest.

As a result of this Memorandum of Understanding, the Pikwakanagan – County of Renfrew Economic and Community Development Committee and the Terms of Reference have been developed.

12. OVTA Draft 2019 Budget

RESOLUTION NO. DP-CC-19-01-13

Moved by Chair

Seconded by Committee

THAT County Council approve the Ottawa Valley Tourist Association (OVTA) detailed draft 2019 Budget.

Background

On December 5, 2018 the OVTA Board of Directors passed a resolution to approve the tabled detailed draft OVTA 2019 budget and that it be forwarded to County Council and the City of Pembroke for review and approval.

BY-LAWS

13. Memorandum of Understanding Between Enterprise Renfrew County and Ryerson University

RESOLUTION NO. DP-CC-19-01-14

Moved by Chair
Seconded by Committee

THAT County Council adopt a By-law to enter into a Memorandum of Understanding (MOU) with Ryerson University to establish a partnership to deliver the Entrepreneur Opportunity Network (EON) Community Partner and Virtual Incubation Program; AND FURTHER THAT the Warden and Chief Administrative Officer/Clerk be authorized to execute the MOU on behalf of the County of Renfrew.

Background

The Entrepreneur Opportunity Network (EON) Community Partner and Virtual Incubation Program is funded by the Ministry of Economic Development, Job Creation and Trade to provide young entrepreneurs with access to mentorship, networks, resources and thought leadership in their community from the extensive resources of Ryerson University. This program will support and complement the staff and resources of Enterprise Renfrew County (ERC) and provide an even higher value and wider range of services to County entrepreneurs.

The Ryerson Virtual Incubator will enable youth (ages 18 to 29) start-up businesses to be incubated in their local communities. Quarterly, the Virtual Incubator leader will travel to the County to network in person with our youth entrepreneurs. The EON Program will provide access for all County entrepreneurs to the business development and entrepreneurship development programs available at Ryerson including their 11 sector incubators operating on campus in Toronto.

The EON Program will provide all these services at no charge to ERC and our clients from January 2019 to March 31, 2021, the funding period supported by the Province. This MOU with Ryerson will bring benefits beyond the EON Program. It creates a direct link for the County of Renfrew with a large (45,000 students) post-secondary institution, enabling us to connect with students and graduates regarding career and lifestyle opportunities, summer employment, cooperative education, and investment and entrepreneurial opportunities. It will provide access to business and education leaders associated with Ryerson, a pool of expert speakers and presenters for our conferences, business events and economic development summits. Further, it will support our partner, the Renfrew County Community Futures Development Corporation, in the recruitment for their annual RC100 Innovative Pre-commercialization Business contest, which offers a \$100,000 prize to a new business start-up. It will directly support our Summer Company and Starter Company Plus programs.

14. Ontario Infrastructure and Lands Corporation – Ontario Disability Support Program Lease Renewal – 450 O’Brien Road, Renfrew

RESOLUTION NO. DP-CC-19-01-15

Moved by Chair
Seconded by Committee

THAT County Council adopt a By-law to amend By-law Number 8-10 to extend the lease agreement with the Ontario Realty Corporation at 450 O’Brien Road, Renfrew, Ontario to enter into a lease with the Minister of Government and Consumer Services, as represented by Ontario Infrastructure and Lands Corporation.

Background

The lease agreement with the Minister of Government and Consumer Services, as represented by Ontario Infrastructure and Lands Corporation (OILC) is for 3,696 sq. ft. of rental space at the 450 O’Brien Road facility that is occupied by the Ontario Disability Support Program. The existing lease expires on March 31, 2019. The Option to Extend clause of the existing lease was exercised. The term of the new lease is for five years commencing on April 1, 2019 and expiring on March 31, 2024 with an annual three per cent increase in the lease rent. An amendment was added to the lease by OILC to allow Assignment or Sublet to the lease to similar type agencies. The lease has been reviewed by legal counsel.

Tabled is a signed Commission Agreement with CBRE Limited representing OILC for the lease extension. The Commission Agreement is a brokerage fee for CBRE of \$1.50 per square foot for the lease transaction. The total fee cost is \$5,544.00 for the five-year term.

15. Tariff of Fees By-law

RESOLUTION NO. DP-CC-19-01-16

Moved by Chair
Seconded by Committee

THAT County Council adopt the new Tariff of Fees By-law for Applications Made in Respect of Planning Matters; AND FURTHER THAT By-law Number 5-18 is hereby repealed.

Background

County of Renfrew By-law Number 5-18, passed on January 31, 2018, is the Tariff of Fees By-law that applies to the processing of applications made in respect of planning matters.

The authority to pass a Tariff of Fees By-law is provided for under Section 69(1) of the *Planning Act*, which requires the By-law to be designed to meet only the anticipated costs to the municipality of processing the different types of applications.

The basic premise is that the general taxpayer should not be subsidizing individual applicants. We have been increasing these fees over the past few years to better cover our costs and to reflect the fee structure of other municipalities across the province, although many of our fees are still lower than other jurisdictions. It is important to note that a straight comparison of fees between municipalities is not always possible because different jurisdictions may have different responsibilities and costs associated with a given *Planning Act* application.

Not all the fees are proposed to be increased, such as those for plan of subdivision/condominium. The current fee structure for these applications is consistent with fees in other counties we surveyed. The main fee proposed to be increased is the consent fee, which is proposed to be increased by \$100.00 to \$1,100.00.

The County of Renfrew fee structure for *Planning Act* applications can be compared to fees in other counties in Ontario. The tabled bar graphs shows that the County fees are among the lowest.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: J. Brose, P. Emon, S. Keller, C. Regier, J. Reinwald, J. Murphy

The Report was adopted as presented.

Councillor Tom Peckett, Chair of the Operations Committee, brought in and read the resolutions of the following report:

January 30, 2019

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Operations Committee**, wish to report and recommend as follows:

INFORMATION

1. Tabled is a an article from the Eganville Leader dated November 7, 2018 in which a local resident recently performed a roadside cleanup through the County’s Adopt-A-Road program on County Road 13 (Mountain Road).
2. Winter Operations

The early portion of the 2018/2019 winter season has been a mix of challenging weather conditions consisting of rain, freezing rain and more recently significant snowfall. Table 1 provides a summary of the winter events and precipitation amounts to date. In viewing the data provided it must be noted that the precipitation recorded are the totals of a mixture of snow, rain and freezing rain, etc. The table also provides a summary of the type of events which were responded to, as well as the type and amount of material used during the response. Staff continues to be ready to respond to winter events as they occur.

Table 1

Month	No. of Event Days		Type of Event (days)			Material Used (tonnes)		Precipitation	
	Weekday	Weekend	Snow	Blowing Snow	Freezing Rain	Salt	Sand	Weather Station	Amount (mm)
Nov	15	4	17	1	3	4,060	229	Petawawa	62.5
								Bancroft	104.8
Dec	19	9	20	6	6	5633	1659	Petawawa	53.0
								Bancroft	63.9
Totals	34	13	37	7	9	9693	1888	Petawawa	115.5
								Bancroft	168.7

In May of 2018, Ontario Regulation 239/02 was amended to allow municipalities to declare a Significant Weather Event for snow accumulation and icy conditions on roadways, based on applicable Environment Canada advisories. The declaration provides enhanced protection for the municipality and provides public notice that the timelines to meet the maintenance standards are postponed as a result of severe weather conditions. During the 2018/2019 winter season the County of Renfrew declared Significant Weather Events on three occasions as outlined in Table 2.

Table 2

Declaration Start			Declaration Start			Reason
Month	Day	Time	Month	Day	Time	
Dec	20	9:17 pm	Dec	22	11:00 am	Possible Icy Roadways
Dec	28	2:14 am	Dec	28	2:30 pm	Possible Icy Roadways
Dec	31	5:00 pm	Jan	1	5:00 pm	Possible Icy Roadways

3. Tandem Truck and Plow Unit

The Tandem Truck and Plow Unit was delivered by Valley Truck & Spring Service, Pembroke, Ontario, on December 14, 2018 and inspected by County Staff. The deficiencies have been noted and are in the process of being rectified. The Truck and Plow Unit will be placed into service in the South West Patrol Area as soon as practicable.

4. Quotations and Tenders

Similar to past years, staff is in the process of preparing tenders for a variety of procurements relative to the maintenance of the road system. A letter will be circulated in January to the local municipal staff advising them of the planned tenders and providing them an opportunity to participate. Responses will be required from the municipalities by February 8, 2019.

All of which is respectfully submitted.

T. Peckett, Chair

And Committee Members: D. Bennett, B. Hunt, S. Keller, D. Lynch, J. Murphy, C. Regier

The Report was adopted as presented.

Councillor Debbie Robinson, Chair of the Social Services Committee, brought in and read the resolutions of the following report:

January 30, 2019

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Social Services Committee**, wish to report and recommend as follows:

INFORMATION

1. 2017 and 2018 Renfrew County Social Housing Registry Waitlist Statistics Comparison

2018	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	36	1006	41
February	22	1007	32
March	51	980	37
April	49	1006	37
May	39	1008	41
June	44	1034	46
July	27	1043	44
August	37	1070	50
September	16	1066	46
October	31	1070	50
November	54	1155	48
December			

2017	New Eligible Applicants on the Waitlist	Total of Eligible Applicants on the Waitlist	Eligible SPP on Waitlist
January	23	1004	48
February	16	1009	43
March	46	1016	49
April	54	1025	38
May	39	1004	46
June	52	1015	48
July	26	1031	45
August	48	1020	42
September	37	1020	43
October	42	1012	47
November	21	1007	45
December	24	1002	43

Eligible applicants on the Renfrew County Social Housing Registry waitlist represent actual number of households waiting for housing.

NOTE: Of the 1155 applicants waiting for housing as of November 30, 2018, 130 are currently living in a social housing unit, but are waiting for a transfer to another unit due to a change in their accommodation needs.

2. Child Care Statistics

2017 and 2018 Child Care Fee Subsidy Statistics Comparison

This report indicates the number of families and children on the caseload who are receiving fee subsidy for the month.

	2017		2018	
	FAMILIES	CHILDREN	FAMILIES	CHILDREN
January	312	455	326	474
February	310	455	326	474
March	312	458	330	484
April	313	460	334	487
May	313	459	338	496
June	310	460	340	499
July	314	483	355	531
August	321	495	346	519
September	331	500	353	506
October	309	451	354	506
November	319	467	346	497
December	327	478		

CURRENT COUNTY CENTRALIZED WAITLIST TOTAL - 270

2017 and 2018 Integration Coordinator Statistics Comparison

This report indicates the number of children presently being served through the Special Needs Integration Services and the number of children receiving special needs resource funding.

	2017		2018	
	Total Active Files	Receiving Resource Funding	Total Active Files	Receiving Resource Funding
January	143	65	160	72
February	113	53	169	66
March	120	61	174	73
April	126	54	181	73
May	141	65	156	66
June	148	67	159	70
July	151	48	165	56
August	154	50	164	63
September	151	60	165	62
October	159	57	168	55
November	165	60	175	62
December	155	58		

3. Ontario Works Caseload Statistics

2017 and 2018 Monthly Caseload Comparison

	2017 Total Caseload	2018 Total Caseload	Percentage of Change
January	1278	1357	6.18%
February	1331	1373	3.16%
March	1358	1352	-0.4%
April	1363	1372	0.66%
May	1389	1370	-1.37%
June	1374	1356	-1.31%
July	1338	1331	-0.52%
August	1342	1333	-0.67%
September	1290	1306	1.24%
October	1287	1265	-1.7%
November	1314	1313	-0.08%
December	1333		

4. 100 Day Plan for Social Assistance Reform

Tabled is a memorandum dated November 22, 2018 from the Ministry of Children, Community and Social Services advising that the government has announced its 100 day plan for Social Assistance reform. The memorandum lays out the framework for reform, indicating that changes will be phased in commencing in 2020 and will include the following priorities:

- Moving People to Employment
- Locally Focused Social Services
- Supporting People with Disabilities with Dignity
- Cutting Red Tape and Restoring Accountability.

It is noted that the Ministry will be working with delivery partners to develop a plan to phase in changes so that there is flexibility to meet local needs.

RESOLUTIONS

5. **The Grind Pembroke**

RESOLUTION NO. SS-CC-19-01-01

Moved by Chair
Seconded by Committee

THAT County Council approves that the Warden send a letter of response to The Grind Pembroke's request for financial support. AND FURTHER THAT the letter indicate that the County of Renfrew is not in a position to provide funding at this time.

Background:

Attached is a letter dated December 19, 2018 addressed to Warden Jennifer Murphy, from Mr. Jerry Novack, Executive Director of The Grind Pembroke. Mr. Novack is seeking financial support from the County of Renfrew to assist The Grind Pembroke to continue to operate their after-hours services. The Social Services Committee reviewed the request and is recommending that due to the uncertainty of provincial funding and budget there is no funding available at this time.

BY-LAWS

6. **Amendment to By-law No. 122-17 – Early Years Child and Family Centre Agreement**

RESOLUTION NO. SS-CC-19-01-03

Moved by Chair
Seconded by Committee

THAT By-law No. 122-17, authorizing the County of Renfrew to enter into an agreement with Early Years Child and Family Centres, be amended to remove Deep River (FEN) and enter into a new agreement with Family & Children's Services of Renfrew County serving the communities of Deep River and Laurentian Hills.

Background

On November 29, 2017, Council adopted By-law 122-17 authorizing the County of Renfrew to enter into a service agreement with agencies to operate Early Years Child and Family Centres. An EarlyON centre is managed by a Registered Early Childhood Educator in a parent/child drop-in like environment. The objective of an EarlyON program is to provide support to children, parents, and caregivers in learning, child development, and well-being.

On August 15, 2018, the County of Renfrew was advised that the existing EarlyON provider in Deep River, Deep River Family Enrichment Network (FEN), would no longer be able to offer EarlyON services.

On September 21, 2018 a Request for Proposal (RFP) was released by the County of Renfrew for EarlyON services in Deep River and Laurentian Hills. The proposal submission from Family & Children's Services of Renfrew County was reviewed and scored according to the deliverables outlined in the RFP and was reviewed with the agency in November and December 2018 with a collaborative plan on completing the necessary steps needed to open the program in February 2019.

All of which is respectfully submitted.

Debbie Robinson, Chair

And Committee Members: J. Brose, G. Doncaster, D. Grills, B. Hunt, J. Murphy, J. Reinwald, J. Visneskie Moore

The Report was adopted as presented.

Councillor Kim Love, Chair of the Health Committee, brought in and read the resolutions of the following report:

January 30, 2019

To the Council of the Corporation
of the County of Renfrew

Members of County Council:

We, your **Health Committee**, wish to report and recommend as follows:

INFORMATION

1. Resident Population

We wish to advise that our resident population as of the date of our last meeting is as follows:

POPULATION			
HOME	October 31, 2018	November 30, 2018	December 31, 2018
Bonnechere Manor	178	178	176
Miramichi Lodge	164	163	160
TOTAL	342	341	336

2. Champlain Local Health Integration (CLHIN) Waitlist Information

We wish to advise that the waitlist for Renfrew County long-term care homes for the months of September, October and November 2018 are as follows:

Renfrew County Long-Term Care Homes	Number of Clients on Waitlist		
	Sept 2018	Oct 2018	Nov 2018
Bonnechere Manor	201	198	193
Caessant Care Cobden	89	88	86
Deep River & District Hospital – The Four Seasons Lodge	53	55	59
Grove (The) Arnprior & District Nursing Home	88	96	95
Groves Park Lodge	156	150	154
Marianhill Inc	177	170	176
Miramichi Lodge	318	314	324
North Renfrew Long-Term Care Services Inc.	80	82	88
Valley Manor Inc.	65	60	65
Totals	1227	1213	1240

3. Secondment Update

Acting Commander Amber Hultink is participating in a one-year secondment to the Canadian Foundation for Healthcare Improvement (CFHI), with a mandate to support the implementation of the Paramedics Providing Palliative Care Program.

As a result of a call for proposals for innovative health care delivery in 2017, the Paramedics Providing Palliative Care Program was initiated. This program is currently part of regular operations in Nova Scotia/PEI and Alberta and was developed to respond to a community need to support community palliative care patients and families. When these paramedics receive a call for a palliative patient, they utilize an expanded clinical practice guideline to treat in place. This additional skill-set enables paramedics to provide care at home without the added trauma of transport and a hospital stay. Research supports that this type of service not only benefits patients and families, but it also reduces time on task and emergency visits overall. Although the paramedics may be on scene longer to appropriately treat the patient, it is far less than the time it would take to respond to a call, assess, treat and transport, then offload at the hospital, all difficult for a medically fragile patient.

Based upon the success of existing programs in Nova Scotia/PEI and Alberta, the national call for applications has concluded. The seven sites selected through the process will be announced in a media release on January 29, 2019.

Over the four-year term of the Paramedics Providing Palliative Care collaborative, CFHI and the Canadian Partnership Against Cancer will provide over \$5.5 million to support these seven sites in the implementation of sustainable programs that puts patient first.

4. Paramedic Supported Community Events

Acting Commanders Amber Hultink and Steve Osipenko presented the results of the Eighth Annual Food and Toy Drive to Committee. Since 2011 the paramedics have volunteered their time and donated the following to the Renfrew Food Bank and the Renfrew Salvation Army; 4,501 food items, 2,339 toys and \$17,434.47 financial donation.

Acting Deputy Chief Mathieu Grenier presented 9-1-1 Superhero awards to four students from L'Equinox Public School in Pembroke. The students assisted a fellow student who was experiencing a health emergency while on the school bus.

5. Paramedic Transfer of Care

Hospital off-load delays represent the time that paramedics spend in hospital hallways before they can transfer care. County of Renfrew Paramedics have waited up to five hours to transfer care. This is time not spent for emergency call response in our

communities. The current Off-Load Nurse program for hospitals in Ottawa is funded by the Province through the Ottawa Paramedic Service, providing nursing staff dedicated to address off-load delays at City hospitals, but has not achieved satisfactory results. Through the combined effort of Paramedic Services across the Champlain Local Health Integration Network, the Ottawa Paramedic Service has entered into an agreement with the Ottawa Hospital to implement a system for immediate offloads, a fundamental shift in the system procedure and designed to assist all municipal services in the region. This new method of dealing with off-load delay issues will be implemented in the New Year and we are hopeful that it will result in improved transfer of care and service delivery.

6. Public Access Defibrillator Program Update

The Knights of Columbus, Pembroke Council 1531 has donated \$1700 to purchase a defibrillator for our Public Access Defibrillator Program. The donated defibrillator has been placed in the Champlain Trail Museum and Pioneer Village.

We are pleased to report that the County of Renfrew Public Access Defibrillator Program has been successful in a grant application to the Royal Canadian Legion to support the program. Notification was received that the program will receive funding in the amount of \$4,769.

7. Improving Health Care and Ending Hallway Medicine

The Premier's Council on Improving Health Care and Ending Hallway Medicine was announced on October 3, 2018, with the mandate to "act as an experienced and knowledgeable body to identify for the Premier of Ontario and the Minister of Health and Long-Term Care strategic priorities and actions that will lead to improved health and wellness outcomes for Ontarians, high patient satisfaction and more efficient use of government investment, using an effective delivery structure."

This Council has been tasked with a number of key objectives including developing a vision, reflecting core outcomes of quality, safety, efficiency and customer service linked to a well-defined set of initial strategic priorities in the areas of:

- Long-term care (LTC)
- Mental health and addictions (MHA)
- Home and community care (HCC)
- Digital health and innovation
- Hospital care
- Primary care

Six tables are being established to address key issues in each of the above priority areas and will enable front-line medical professionals, providers and sector leaders to share innovative solutions and creative ways to support health system transformation.

Ms. Lisa Levin, Chief Executive Officer, AdvantAge Ontario as well as Akos Hoffer, Chief Executive Officer of the Perley and Rideau Veterans' Health Centre and Eric Hanna, President and Chief Executive Officer of Arnprior Regional Health have been invited to sit on the Long-Term Care Working Group lead by Dr Rueben Devlin.

8. Bill 66 – Restoring Ontario's Competitiveness Act, 2018

The Province has introduced omnibus red tape legislation, Bill 66 – Restoring Ontario's Competitiveness Act, 2018. It has already passed First Reading. The objective of the Bill is to:

- Reduce red tape and unnecessary costs for business
- Better harmonize regulations with those in other provinces
- Reduce duplication and barriers to investment in Ontario
- Increase the number of child care spaces in the province
- Reduce the cost of building public infrastructure

Of particular interest to long-term care, the Act also contains three regulatory changes related to long-term care. The following changes are proposed:

- Change the mandatory requirement for public meetings related to bed license changes; consultation can occur in other ways
- Allow homes that have been forced to evacuate their residents to apply for emergency bed licenses that will last up to a year, at the Ministry's discretion (rather than having to renew monthly)
- Reduce reporting requirements for admission refusals

AdvantAge Ontario was consulted on these changes and expects that further red tape reduction initiatives will be developed under this government's mandate in the next year.

9. Administrative Monetary Penalties and Re-Inspection Fees

The previous government had announced in December 2017 the introduction of Administrative Monetary Penalties (AMP) and Re-Inspection Fees through the introduction of Bill 160 – Strengthening Quality and Accountability for Patients Act. An AMP will be issued against a licensee for each non-compliance with a requirement under the Long-Term Care Homes Act, which results in an order, and where on any subsequent follow-up inspection(s), the licensee continues to be in non-compliance with the same requirement, which results in a further order. A re-inspection fee would be issued for a second, and subsequent follow-up inspections with respect to an order(s).

A memorandum dated December 14, 2018 from Mr. Brian Pollard, Assistant Deputy Minister, Long-Term Care Homes Division, Ministry of Health and Long-Term Care advised that the in-force date of January 1, 2019 for Administrative Monetary Penalties

and Re-Inspection Fees under the Long-Term Care Homes Act and Ontario Regulation 79/10 has been delayed due to response to feedback received from stakeholders.

10. Marianhill, Long-Term Care Home Re-development

The provincial government announced that Marianhill will undergo a multi-million dollar re-development which will see 29 new beds added. Honourable John Yakabuski made this announcement in early November stating it is part of a promise by the provincial government to end hallway medicine and provide better care at facilities across the province.

11. Behavioural Supports Ontario (BSO) in Long Term Care Homes

The Behavioural Supports Ontario (BSO) initiative was created in 2011 to enhance health care services for older adults living at home and in long-term care homes. Through the program, specialized teams improve the quality of life for people with challenging and complex behaviours associated with dementia, mental health, substance use and/or other neurological conditions.

The Champlain Local Health Integration Network (the "LHIN") advised that Bonnechere Manor has been approved to receive increased base funding in the amount of \$8,610 for fiscal year 2018-19 annualizing to \$20,665 and Miramichi Lodge has been approved to receive increased base funding in the amount of \$6,116 for fiscal year 2018-19 annualizing to \$14,679 beginning in fiscal year 2019-20 to support enhancements to Behavioural Supports Ontario (BSO) staffing resources in long-term care homes. The terms and conditions were reviewed for the acceptance of this funding and the agreement to amend the Long-Term Care Home Service Accountability Agreement (L-SAA) to reflect this increase in funding was signed and returned by December 18, 2018.

12. Recruitment

Ms. Amber Regier has accepted the position of Nurse Practitioner, which is a shared position between Bonnechere Manor and Miramichi Lodge effective January 8, 2019. Ms. Regier has a solid background and experience as a Nurse Practitioner in long-term care and her contributions will continue to enhance resident care programs. Ms. Regier is replacing Mr. Greg Crowder, who resigned from the Nurse Practitioner position effective December 1, 2018.

Mrs. Nancy Lemire is the successful applicant for the Resident Care Coordinator position at Miramichi Lodge. From her current role as Client Programs Supervisor, Mrs. Lemire makes her return to nursing, having once worked as a Resident Care Coordinator for Bonnechere Manor. Mrs. Lemire assumed her new role on January 2, 2019.

13. 2018-19 Influenza (Flu) Campaign

One of the best ways to protect residents in long-term care from getting the flu is to obtain a flu vaccine. We are pleased to report the voluntary uptake by both residents and staff at each long-term care homes.

Home	Residents	Staff
Bonnechere Manor	91%	93%
Miramichi Lodge	87%	77%

14. Expressions of Gratitude

Bonnechere Manor has received an expression of gratitude from a family recognizing the excellent care provided to their loved one while residing at the Home and is tabled as information.

15. Long-Term Care Fundraising

a) Bonnechere Manor Foundation hosted a bowl-a-thon on Sunday, November 25, 2018. This event raised approximately \$1,500. Thank you to the elected officials and staff that participated and supported this event.

b) The Miramichi Lodge Foundation annual craft sale was held on November 17, 2018 in the Community Centre at Miramichi Lodge. This event raised approximately \$850.

c) Tickets are on sale to see the Flying Fathers take on the Pembroke Minor Hockey Association Coaches on February 18, 2019 at 2 p.m. at the Pembroke Memorial Centre (PMC) with the proceeds being shared between the Miramichi Lodge Foundation and Marianhill. Tickets are \$10.00 for adults and \$5.00 for children under 15.

For more information on these events please contact Ms. Claire Ullrich, Fundraising Coordinator at cullrich@countyofrenfrew.on.ca, or 343-369-4259.

16. The Annual Vulnerable Occupancy Fire Drill

Bonnechere Manor met the annual requirement for the “Vulnerable Occupancy Fire Drill” (the least amount of staff working on a unit with the most non-ambulatory residents) on November 22, 2018. To replicate our current resident acuity, the re-enactment of night shift (lowest staffing levels) and selecting our maximum resident care needs, staff was able to respond to the room of fire origin and evacuate the room in just over 3 minutes. The Fire Marshall’s office has set a maximum of 4 minutes and 15 seconds for Bonnechere Manor. The actual time to evacuate all residents from the zone

of fire origin to the next point of safety required just over 20 minutes, which is well within the Fire Marshall's office maximum guideline of 75 minutes for the Manor.

The Town of Renfrew Fire Department observed this drill and was pleased with the outcome, with no recommendations for improvement received. Thanks are extended to Dave Norton, Environmental Services Supervisor who coordinated this event with the Renfrew Fire Department, as well as the staff who participated.

17. Community Sector Supplemental Forecast

The Champlain Local Health Integration Network (LHIN) asked Bonnechere Manor to submit a statement regarding the Bonnechere Manor Senior/Adult Day Program financial position to help identify funds to be re-allocated within the community. This program is 100% funded by the Ministry of Health and Long-Term Care.

18. Multi-Sector Service Accountability Agreement – Senior/Adult Day Program

A letter dated December 18, 2018 from Ms. Chantale LeClerc, Chief Executive Officer, Champlain Local Health Integration Network (LHIN) provided notice that the LHIN proposes to renew the Multi-Sector Service Accountability Agreement (MSAA) for the provision of the Senior/Adult Day Program commencing March 31, 2019. The Senior/Adult Day Program has continued to operate at Bonnechere Manor since 1997 and at the satellite site in Cobden since 2001. Committee will be advised when the agreement is received for signing approval.

RESOLUTIONS

19. Automatic Defibrillator Signage

RESOLUTION NO. H-CC-19-01-03

Moved by Chair
Seconded by Committee

THAT County Council approve a pilot program for the installation of directional road signage to assist with locating Public Access Defibrillators that have been placed throughout the County of Renfrew.

Background

The Emergency Services Department has been requested to facilitate the placement of directional road signs to assist locating Public Access Defibrillators that have been placed in heated outdoor cabinets throughout the County of Renfrew. Currently five cabinets are planned as a pilot and will be placed in the Barry's Bay/Combermere area.

20. Community Accountability Planning Submission (CAPS) LHIN Managed Funding

RESOLUTION NO. H-CC-19-01-06

Moved by Chair

Seconded by Committee

THAT County Council approve the submission of the Community Accountability Planning Submission (CAPS) for 2019-20 to the Champlain Local Health Integration Network (LHIN) for the continuation of 100% funding from the Ministry of Health and Long-Term Care for the Senior/Adult Day Program Services by the submission due date of January 31, 2019.

Background

To facilitate negotiation of the next Multi-Sector Accountability Agreement (M-SAA) between the Champlain Local Health Integration Network (LHIN) and the County of Renfrew, Bonnechere Manor Senior/Adult Day Program, we are required to submit a Board approved planning document known as the Community Accountability Planning Submission (CAPS) for 2019-20 by the submission due date of January 31, 2019. This program is 100% funded by the Ministry of Health and Long-Term Care. The tabled CAPS document encompasses the service planning, measurement and evaluation of health services as well as the organizational performance.

21. Short-Stay Respite Care Bed 2018 Applications

RESOLUTION NO. H-CC-19-01-07

Moved by Chair

Seconded by Committee

THAT County Council approve the continued operation of Short-Stay Respite beds in the Homes; two short-stay beds at Bonnechere Manor and two short-stay beds at Miramichi Lodge.

Background

Ontario Regulation 70/10 under the Long-Term Care Homes (LTCH) Act, 2007 defines the short-stay program as a program in which a person is admitted to a long-term care home for a definite number of days. The Local Health Integration Networks (LHINs) require that Long-Term Care Homes (LTCHs) who operate short-stay respite care beds within their approved/licensed bed complement formally apply each year through the Short-Stay Care Beds Application and Survey Form. Bonnechere Manor and Miramichi Lodge each operate two short-stay beds. Both Homes were required to complete and submit their applications, which were received on November 22, 2018, by the deadline of December 7, 2018. The Director of Long-Term Care and the Chief Administrative

Officer/Clerk signed the Champlain Local Health Integration Networks 2018 Short-Stay Respite Care Bed Application and Survey form, for the continued operation of Short-Stay Respite beds in the Homes and submitted the applications by the deadline of December 7, 2018 and are tabled for information.

22. Long-Term Care Home Service Accountability Planning Submissions (LAPS)

RESOLUTION NO. H-CC-19-01-08

Moved by Chair

Seconded by Committee

THAT County Council approve the submission of the Long-Term Care Home Accountability Planning Submissions (LAPS) for 2019-22 for each Bonnechere Manor and Miramichi Lodge to the Champlain Local Health Integration Network (LHIN) for compliance with the Long-Term Care Service Accountability Agreements for each Home by the due date of January 31, 2019.

Background

To facilitate negotiation of the next Long-Term Care Service Accountability Agreements (L-SAA) between the Champlain Local Health Integration Network (LHIN) and the County of Renfrew Long-Term Care Homes, Bonnechere Manor and Miramichi Lodge, we are required to submit a Board approved planning document known as the Long-Term Care Home Service Accountability Planning Submission (LAPS) for 2019-22 by the submission due date of January 31, 2019. The LAPS documents encompasses the service planning, measurement and evaluation of health services as well as the organizational performance for each Bonnechere Manor and Miramichi Lodge and are tabled for information.

Letters dated December 21, 2018 from Ms. Chantale LeClerc, Chief Executive Officer, Champlain Local Health Integration Network (LHIN) provided notice that the LHIN proposes to renew the Long-Term Care Home Service Accountability Agreement (LSAA) for each Bonnechere Manor and Miramichi Lodge for the continuation of long-term care services commencing March 31, 2019. The agreements will be brought forward for approval when received.

All of which is respectfully submitted.

K. Love, Chair

And Committee Members: D. Bennett, M. Donohue, D. Grills, D. Lynch, J. Murphy and J. Visneskie Moore

The Report was adopted as presented.

Moved by: Councillor Visneskie Moore

Moved by: Councillor Reinwald

THAT the following By-laws be enacted and passed:

- (a) By-law 6-19 – A By-Law to Execute a Memorandum of Understanding with Ryerson University for an Entrepreneur Opportunity Network (Eon) Community Partner and Virtual Incubation Partner.
- (b) By-law 7-19 – A By-Law to Amend By-Law 8-10 to Extend the Lease Agreement with the Ontario Realty Corporation at 450 O'Brien Street, Renfrew, Ontario.
- (c) By-law 8-19 – A Tariff of Fees By-Law for Applications Made in Respect of Planning Matters.
- (d) By-Law 9-19 A By-Law to Amend By-Law 122-17 Being a By-Law to Authorize the County of Renfrew to Enter into a Service Agreement with Agencies to Operate Early Years Child and Family Centres.

CARRIED.

Moved by: Councillor Love

Seconded by: Councillor Lynch

THAT Councillor Robinson be appointed Deputy Warden for 2019, ending on December 10, 2019 (Inaugural Meeting of Council).

CARRIED.

Councillor Love thanked County Council for their support for the election to ROMA Zone 6.

Councillor Robinson announced her intention to run for Warden for 2020.

Moved by: Councillor Keller

Seconded by: Councillor Emon

THAT By-law 10-19, being a By-law to Confirm the Proceedings of the Council of the County of Renfrew at the meeting held on January 30, 2019 be now numbered, deemed read three times and passed.

CARRIED.

Moved by: Councillor Brose

Seconded by: Councillor Visneskie Moore

THAT County Council adjourn. Time – 11:05 a.m.

CARRIED.