



DEVELOPMENT & PROPERTY COMMITTEE

Wednesday, March 27, 2019

A meeting of the Development & Property Committee was held on Wednesday, March 27, 2019, at 9:00 a.m., at the County of Renfrew Administration Building, Pembroke, Ontario.

Present were: Robert Sweet, Chair
Jennifer Murphy, Warden

and Committee Members: Peter Emon, Sheldon Keller, Kim Love, Cathy Regier, John Reinwald

Staff Present: Paul Moreau, Chief Administrative Officer/Clerk
Craig Kelley, Director of Development & Property
Shelley Sheedy, Director of Long-Term Care
Kevin Valiquette, Manager of Real Property Assets
Michael Barber, Media Relations/Grants Coordinator
Evelyn VanStarkenburg, Administrative Assistant

Chair Sweet called the meeting to order at 9:02 a.m. The roll was called and no pecuniary interests were disclosed.

RESOLUTION NO. DP-C-19-03-43

Moved by: Councillor Love
Seconded by: Councillor Reinwald

BE IT RESOLVED THAT the Development & Property Committee move into a closed meeting pursuant to Section 239 of the *Municipal Act, 2001*, as amended to discuss the proposed or pending acquisition or disposition of land (Pembroke Property). Time – 9:03 a.m.

CARRIED.

RESOLUTION NO. DP-C-19-03-44

Moved by: Councillor Love
Seconded by: Councillor Regier

THAT this meeting resume as an open meeting. Time – 9:13 a.m.

CARRIED.

REAL PROPERTY

Mr. Valiquette overviewed the Addendum to the Development & Property Committee Report to County Council, which is attached as Appendix A.

Mr. Moreau advised Committee that the awarding of the Request for Proposal for Architectural Services for the County Administration Building renovations and the design for a new Pembroke Paramedic Base under Phase I, Preliminary Design and Consultation in the amount of \$48,500 falls within his procurement authority as Chief Administrative Officer. He noted that the awarding of Phase II of the project will require the approval of County Council.

Mr. Kelley overviewed the Second Addendum to the Development & Property Committee Report to County Council, which is attached as Appendix B.

RESOLUTION NO. DP-C-19-03-45

Moved by: Warden Murphy
Seconded by: Councillor Love

THAT the Development & Property Committee recommend that County Council direct staff to cease negotiations with the City of Pembroke for the acquisition of lands adjacent to the County Administration Building, and continue to work on an acceptable solution with the architect to site the new Pembroke Paramedic Base on the lands currently owned by the County of Renfrew at 9 International Drive, Pembroke, Ontario as originally considered as an option.

RESOLUTION NO. DP-C-19-03-46

Moved by: Councillor Reinwald
Seconded by: Councillor Keller

THAT this meeting adjourn and the next regular meeting be held on April 9, 2019 at the County of Renfrew Administration Building. Time – 9:18 a.m.

CARRIED.

**ADDENDUM TO
DEVELOPMENT & PROPERTY COMMITTEE REPORT
MARCH 27, 2019**

INFORMATION

19. Request for Proposal Architectural Services – County Administration Building Renovations & New Paramedic Base

The Request for Proposal (RFP) for Architectural Services for the County Administration Building renovations and construction of a new Paramedic Base was issued on February 13, 2019. Seven proposals were received and scored by the Evaluation Committee which consisted of Jeffrey Foss, Director of Finance; Craig Kelley, Director of Development & Property; Brian Leahey, Deputy Chief-Operations; Janet Porter, Asset Management Coordinator and Kevin Valiquette, Manager of Real Property Assets. The firms of +VG Architects, HDR Architects, GRC Architects and Cole + Associates Architects scored the highest in the evaluations and were invited to provide presentations to the Evaluation Committee.

Following the presentations, the firm of +VG Architects was selected by the Evaluation Committee as the successful proponent for awarding of Phase I of the RFP based on the following:

- Highest scoring in the evaluation criteria defined in the RFP.
- Largest amount of Municipal project experience.
- Vision and master planning that was presented during the interview.
- +VG pursued the project aggressively and this was reflected in their costing proposal which was the lowest of the seven firms. The firm is originally based out of Brantford but they have been establishing an Ottawa office over the past five years.
- Previous experience with the County of Renfrew. The firm provided architectural and consultant design services for the Renfrew OPP project.

The RFP deliverables are in two phases with the following costing provided by +VG:

Phase I: Preliminary Design and Consultation (\$48,500)

Phase II: Tender and Contract Management (6.4% of construction cost)

Phase I will include a preliminary design and rendering drawings along with a Class D cost estimate for the project deliverables. This Phase will involve several meetings, interviews, and surveys with key personnel. The goal is to have this presented to the June 26, 2019 meeting of County Council. The awarding of the Phase II work of the project to +VG Architects is dependent on County Council approval and direction following the June 26 meeting of Council.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: P. Emon, S. Keller, K. Love, C. Regier, J. Reinwald, J. Murphy

**SECOND ADDENDUM TO
DEVELOPMENT & PROPERTY COMMITTEE REPORT
MARCH 27, 2019**

RESOLUTIONS

20. Pembroke Property Purchase

RESOLUTION NO. DP-CC-19-03-45

Moved by Chair
Seconded by Committee

THAT County Council direct staff to cease negotiations with the City of Pembroke for the acquisition of lands adjacent to the County Administration Building, and continue to work on an acceptable solution with the architect to site the new Pembroke Paramedic Base on the lands currently owned by the County of Renfrew at 9 International Drive, Pembroke, Ontario as originally considered as an option.

Background

Discussion was held with regards to acquisition of lands adjacent to the County Administration Building. Our Committee reviewed the official response from the City of Pembroke.

All of which is respectfully submitted.

Robert Sweet, Chair

And Committee Members: P. Emon, S. Keller, K. Love, C. Regier, J. Reinwald, J. Murphy