RENFREW COUNTY PLACE
RENFREW COUNTY HOUSING CORPORATION
450 O'Brien Road, Suite 105
Renfrew, ON K7V 3Z2
Phone: (613) 432-3679
Fax: (613) 432-9402
www.countyofrenfrew.on.ca

COUNTY OF RENFREW

Private & Confidential

Area Offices

169 Lake Street
Pembroke, ON K8A 5L8
Phone: (613) 735-0782
Fax: (613) 735-0308
Toll Free: 1-888-256-0063

100 Madawaska Blvd.
Arnprior, ON K7S 1S7
Phone: (613) 623-7951
Fax: (613) 623-8403

COMPLAINT FORM

PLEASE BE ADVISED ALL OFFICIAL COMPLAINTS MUST BE IN WRITING AND SIGNED IN ORDER TO BE REVIEWED.

DESCRIPTION OF INCIDENT (S):

Did this occur on Renfrew County Housing Property? YES or NO

Date of Incident: _____

People Involved: _____

_____

_____

Incident Details: _____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Tenant Name: _____

Address: _____

Phone #:_____ **Date:** _____

Signature:_____

All complaints should be directed to the attention of the Social Housing Supervisor. The Social Housing Supervisor will follow up, each signed, written complaint. Individuals involved will be contacted and appropriate action taken. Each individual putting forth a complaint may be contacted for more information, if required, and given feed back as to the position of the Housing Corporation and action taken. Please contact this office if you have any questions.

Original: Tenant File **Copy: Social Housing Supervisor**