



# Ontario Works

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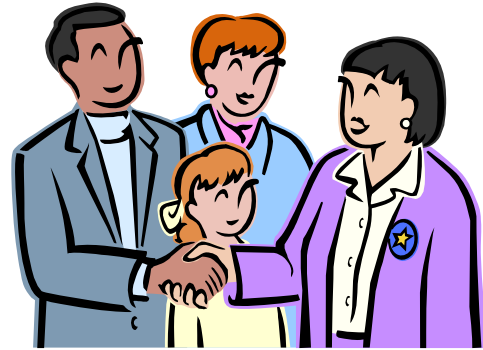
## Financial Information

## Presentation

This information will give you a brief overview of the Ontario Works Financial Program and the resources that are available to our clients.



# Ontario Works



is an **employment agency** designed to help individuals to get back to work and achieve self-sufficiency as quickly and as efficiently as possible. Our County of Renfrew Social Services team is eager to work hand in hand with clients to provide support while they are temporarily out of work.

# Ontario Works



provides financial and employment assistance to people in financial need. Eligibility for assistance depends on the number of members in the benefit unit, shelter costs, income, assets and participation in approved employment assistance activities.

# Assistance

Every month that a client is eligible, he/she will receive assistance for:

- ✓ basic needs and shelter
- ✓ a drug card
- ✓ employment assistance



Clients may also be eligible for the following benefits.....

- ✓ Employment Activity Benefits
- ✓ Participation Expenses
- ✓ Dental Care
- ✓ Vision Care
- ✓ Community Start-up/Maintenance
- ✓ Other Items



# Employment Activity Benefits

Assistance for initial costs when clients start a new job or an employment assistance activity. This includes advance child care payments, work boots, work clothes and uniforms, license and association fees, and other necessary work or employment assistance related expenses.

**Employment benefits can not be used for union initiation fees or vision care for adults.**

# Participation Expenses

Clients may receive assistance to help cover additional expenses when participating in an employment assistance activity.



For example transportation, clothing, grooming, special equipment, minor fees such as certification changes, child care costs.

# Dental Care

Basic dental care is provided for all dependent children.



Necessary or emergency dental services are provided on a discretionary basis for adults.

# Vision Care

Basic vision care is provided for all dependent children.

Vision care is provided on a discretionary basis for adults.



**The cost for the appointment  
will be waived upon showing the  
Drug Card and Ontario Health Card**

# Community Start-up/Maintenance Benefit

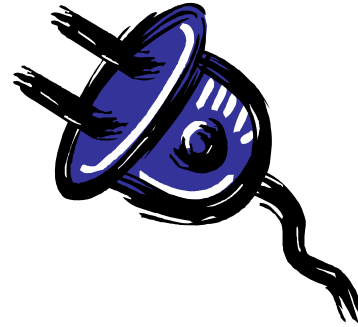
**This benefit can be issued to clients to establish a permanent residence in the community or to remain in their existing residence**

## Allowable start-up situations include:

- ✓ Moves due to family violence
- ✓ Uninhabitable living premises
- ✓ Discharge from an institution (such as a correctional facility, nursing home, or hostel)
- ✓ The need to move for another clearly established reason



# Allowable maintenance benefit situations would include:

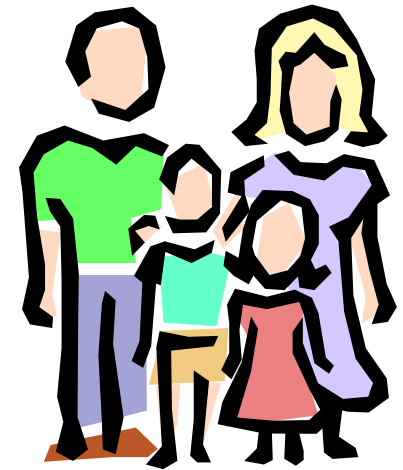


- ✓ A utility (e.g. water, hydro, power, electricity) for the current residence will be discontinued and with payment the utility or energy will not be discontinued

**This benefit can only be issued once in a**  
**24-month period**

# Ontario Child Benefit (OCB)

In July 2007, families on social assistance received the one-time Ontario Child Benefit payment of a maximum of \$250 for every child between the ages of 0-18 years. Eligible families received the OCB in addition to their social assistance cheques. The OCB is exempt income.



In 2008, social assistance rates for families with children will be restructured.

# Ontario Child Benefit (OCB)

When monthly payments for the OCB begin in July 2008 no portion of the National Child Benefit Supplement (NCBS) will be deducted from social assistance.

Starting in 2008, the children's portion of basic needs, the back to school and winter clothing allowances, and the Ontario Child Care Supplement (OCCS) will be consolidated within the OCB. Sole support parents will receive a supplement under social assistance which will be partially replaced by a gradually maturing OCB.



# Expenses/Receipts

Clients will be expected to provide receipts for any monies issued to them for these additional benefits/allowances.



Failure to hand in receipts may result in further requests for expense money being denied.

# Other Items

Assistance is available for

- \$ Diabetic supplies
- \$ Surgical supplies and dressings
- \$ Approved medical transportation of \$15 or more per month
- \$ Special diets
- \$ Guide dog benefits



# Family Support Worker

Clients will be required to pursue child or spousal support if it is available to them. There is a Family Support Worker on staff who can assist with:

- Support issues
- Court proceedings
- Private agreements
- Family Responsibility issues
- And any other support related issues



# Income Reporting Statement

In order for cheques to be processed, the monthly Income Reporting Statement must be completed properly and in **Ink Only** and returned to our office.



If clients do not have any income, each box that refers to their benefit unit on the Income Reporting Statement must have **“NONE”** written in it.



If clients have income to report, they are to indicate the amount in the appropriate box(es). We will not accept an Income Reporting Statement submitted prior to the 16th of the month.

# Income Reporting Statement

## **IMPORTANT**

Income Reporting Statements (IRS) are due on the **16<sup>th</sup>** of each month or the first business day following the **16<sup>th</sup>** if the **16<sup>th</sup>** falls on the weekend or holiday.

**If the (IRS) is submitted later than the two (2) business days after the 16<sup>th</sup> of the month it will not be processed until after the first of the next month. The monthly cheque will be late and will be mailed.**

It is the client's responsibility to ensure that the (IRS) is submitted on time with all the required information - pay stubs, job search forms, and school reports, etc.....



If the Income Reporting Statement is not in by **5 business days** after the **1<sup>st</sup>** of the following month the file is automatically closed and applicants will have to re-apply for Ontario Works.



# Income Reporting Statement

**NOTE: IF YOU HAVE NO INCOME TO REPORT, INDICATE "NONE" IN THE BOXES BELOW**

**REMARQUE: SI VOUS N'AVEZ REVENU A DECLARER, INSCRIVEZ 'NEANT' DANS LES CASES CI-DESSOUS**

CODE	DESCRIPTION	AMOUNT/MONTANT			CODE	DESCRIPTION	AMOUNT/MONTANT		
		CLIENT BENEFICIAIRE	SPOUSE CONJOINTE (E)	DEPENDENT PERS A CH			CLIENT BENEFICIAIRE	SPOUSE CONJOINTE	DEPENDENT PERS A CH
311 301	EARNINGS GROSS/BRUTS GAINS NETS	NONE		NONE	353	CANADA PENSION DISABILITY PENS D'INVALIDITE (CAN)	NONE		NONE
303	GROSS FARM INCOME REVENUE AGRICOLE BRUT	NONE		NONE	354	CANADA PENSION SURVIVOR PRES. DE SURVIVANT (CAN)	NONE		NONE
308	RENTAL INCOME REVENU DE LOCATION	NONE		NONE	355	WAR VETERANS ALLOWANCE ALLOC. D'ANCIEN COMBAT	NONE		NONE
324	PRIVATE PENSIONS REGIMES PRIVES DE PENSION	NONE		NONE	356	WORKERS' COMP. PERMANENT IND. ACCID. DU TRAV. (PERM)	NONE		NONE
325	OAS/GIS SV/SRG	NONE		NONE	357	WORKERS' COMP TEMPORARY IND. ACCID. DU TRAV. (TEMP)	NONE		NONE
329	GAINS	NONE		NONE	384	NATIONAL CHILD BENEFIT SUPPLEMENT SUPPLEMENT DE PRESTATION POUR ENFANTS NATIONALE	226.41		NONE
330	DISABILITY INSURANCE ASSURANCE PRIVEE ACCIDENT/INVALIDITE	NONE		NONE		TRAINING GROSS BRUTE ALLOWANCE ALLOC. DE	NONE		NONE
331	SUPPORT PAYMENTS PENSION ALIMENTAIRE	100.00		NONE	399	OTHER (SPECIFY) AUTRE (DETAILS) GST / INCOMETAX/OCCSWF	122.00		NONE
332	FOREIGN PENSIONS PENS D'UN PAYS ETRANGER	NONE		NONE		INCOME REVENU	NO OF MALES NBRE D'HOMMES	NO OF FEMALES NBRE D'HOMMES	TOTAL AMOUNT MONTANT TOTAL
351	UNEMPLOYMENT INSURANCE ASSURANCE-CHOMAGE	NONE		NONE	305	ROOMERS LOCAITAIRES	NONE	NONE	NONE
352	CANADA PENSION RETIREMENT PENSION DE RETRAITE (CAN)	NONE		NONE	306	BOARDERS PENSIONNAIRES	NONE	NONE	NONE

# Interactive Voice Response

Provides personal case file information and general announcements about Ontario Works



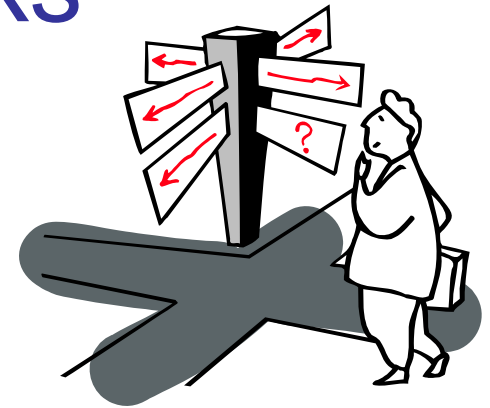
Call **1-800-808-2268**



# Ontario Works

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Before **leaving** Ontario Works clients are encouraged to contact their Ontario Works Agent as they may be entitled to additional assistance/benefits such as...





# Extended Health Benefit (EHB)

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This benefit is provided to clients who have high prescription drug or other health related costs but are no longer eligible for Ontario Works assistance due to earnings from employment or other sources (e.g. CPP, Old Age Security, Employment Insurance).

Clients must have been in receipt of assistance in the month immediately before the month in which they became eligible for this benefit. Eligible clients will receive health benefits as long as their health costs remain higher than the amount by which their earned income exceeds what they would have received under the Ontario Works Assistance Program.



# Ontario Works

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Ontario Works is the new way of delivering social and employment support services. The program brings financial assistance and employment support services together to foster client independence while providing an opportunity to contribute in the community.

