



## **PARADE POLICY**

### **Organizations and Constituent Municipalities**

#### Policy Statement:

*The County of Renfrew, Public Works Department, will support the requests of organizations and constituent municipalities of Renfrew County, to hold such events as parades that involve County Roads, subject to the following conditions:*

1. All requests shall be forwarded to the attention of the Director of Public Works & Engineering a minimum of two (2) weeks prior to the event.
2. All requests shall be in writing and accompanied by a map, which indicates the area to be closed and the proposed detour route(s). The detour route(s) applicable to County Roads may be changed at the discretion of the Director of Public Works & Engineering or their designate.
3. All requests must be accompanied by a letter from the local municipality, which states their consent to the event and the use of local roadways for the detour route(s) if applicable.
4. The organizers will be held responsible for notifying all Emergency Services, giving full particulars of the proposed detour route(s).
5. Signs and barricades (subject to availability) can be made available to the organizers at no cost through the most convenient County Patrol Yard, provided they are returned in like condition.
6. Signs shall be installed a minimum of 24 hours in advance of the event and ready for inspection by the Director of Public Works & Engineering or their designate. Signs shall be bagged until the start of the event.
7. Barricades are to be manned by competent personnel, who shall be supplied by the organizers for the duration of the event.
8. Signs and barricades shall be removed immediately upon completion of the event.
9. Signs and barricades that have been loaned by the County shall be returned to the appropriate County Patrol Yard, as early as possible on the next business day or such other time as may be arranged.
10. The organizers and/or their sponsoring municipality, agree to save harmless the Municipal Corporation of the County of Renfrew, from any and all liability howsoever caused.