



**RENFREW COUNTY HOUSING CORPORATION
ANNUAL GENERAL MEETING**

June 12, 2019

The Annual General Meeting of the Renfrew County Housing Corporation Board of Directors was held in the Council Chambers, County of Renfrew Administration Building, Pembroke, Ontario on Wednesday, June 12, 2019 at 1:30 p.m.

Directors Present: James Brose, Glenn Doncaster, Debbi Grills, Brian Hunt, Ed Jacyno, Jennifer Murphy, John Reinwald, Debbie Robinson

Regrets: Janice Visneskie Moore

Officers Present: Laura LePine, Chief Operating Officer

Staff Present: Carol Neill, General Manager, Renfrew County Housing Corporation

Also Present: Andrea Patrick, Ontario Works Manager
Judy Mulvihill, Manager of Child Care Services
Lee Perkins, Director of Public Works and Engineering
Shelley Sheedy, Director of Long Term Care
Rosalyn Gruntz, Executive Assistant/Deputy Clerk
Michael Barber, Media Relations/Grants Coordinator
Karen Black, Scott Rosien Black & Locke, Chartered Accountants
Karen McManus, Administrative Assistant

Chair Debbie Robinson called the meeting to order at 1:40 p.m. No pecuniary interests were declared.

RESOLUTION NO. RCHC-C-19-06-20

Moved by: Councillor Reinwald

Seconded by: Councillor Grills

THAT the minutes of the Annual General Meeting held on June 14, 2018 be approved as posted.

CARRIED.

Audited Financial Statements

An addendum to the Auditing Report was circulated to the Board containing the 2018 Financial Statements, Independence Letter and Audit Findings Letter.

Ms. Karen Black, Scott Rosien Black & Locke, reviewed a letter confirming the firm's independence with respect to the firm's relationship with the County of Renfrew in order for them to express an objective opinion on the financial statements of the Renfrew County Housing Corporation.

Ms. Karen Black overviewed the Audited Financial Statement Report and the audit findings letter with the Board. It was noted that there were no audit adjustments to the unaudited financial statements for the year ended December 31, 2018 and no deficiencies were found.

RESOLUTION NO. RCHC-C-19-06-21

Moved by: Councillor Doncaster

Seconded by: Councillor Hunt

THAT the Auditors' Report for the Renfrew County Housing Corporation for the year ended December 31, 2018 (attached as Appendix A) be approved as presented.

CARRIED.

Appointment of Auditor for Year Ending December 31, 2019

In June 2017 the Renfrew County Housing Corporation adopted a resolution that the auditing services of Scott Rosien Black & Locke, Chartered Accountants, be retained for a further five-year period ending December 31, 2021. The appointment will be on an annual basis for terms of one year, and the Council of the Corporation of the County of Renfrew reserves the right to not appoint if dissatisfied in any way with performance, the fee charged or any other elements of the service provided.

RESOLUTION NO. RCHC-C-19-06-22

Moved by: Councillor Grills

Seconded by: Councillor Brose

THAT the auditing services of Scott Rosien Black & Locke, Chartered Accountants be retained for the period ending December 31, 2019.

CARRIED.

Warden Jennifer Murphy entered the meeting at 1:57 p.m.

General Manager's Report

Ms. Carol Neill, General Manager, presented the General Manager's Report highlighting activities of the Renfrew County Housing Corporation for the year 2018.

Ms. Neill expressed appreciation to the Treasurer and Finance Department staff of the County of Renfrew for their support and assistance in the operation of the Renfrew County Housing Corporation.

Ms. Neill expressed appreciation to the former Director of Social Services, Mr. Paul Moreau and current Director of Social Services, Ms. Laura LePine, as well as the members of the Board for their guidance during the past year.

Shelley Sheedy vacated the meeting at 2:12 pm.

Paul Moreau entered the meeting at 2:17 pm.

RESOLUTION NO. RCHC-C-19-06-23

Moved by: Councillor Grills

Seconded by: Councillor Hunt

THAT the General Manager's Report (attached as Appendix B) be accepted as presented.

CARRIED.

RESOLUTION NO. RCHC-C-19-06-24

Moved by: Councillor Doncaster

Seconded by: Councillor Reinwald

THAT the meeting adjourn. Time 2:28 p.m.

CARRIED.