



# Renfrew County Housing Corporation

March 2022 Newsletter

## OFFICE LOCATIONS

### PEMBROKE

7 INTERNATIONAL DRIVE  
PEMBROKE, ON K8A 6W5  
PHONE: 613-735-0782  
TOLL FREE: 1-888-256-0063  
OPEN 8:00AM-4:00PM  
PEMBROKERCHC@COUNTYOFRENFREW.ON.CA

### RENFREW

450 O'BRIEN ROAD, SUITE 104  
RENFREW, ON K7V 3Z2  
PHONE: 613-432-6450  
TOLL FREE: 1-855-432-6450  
OPEN 8:00AM-4:00PM  
CLOSED 12:00PM-1:00PM  
RENFREWRCHC@COUNTYOFRENFREW.ON.CA

### ARNPRIOR

80 MCGONIGAL STREET, SUITE 101  
ARNPRIOR, ON K7S 1M3  
PHONE: 613-623-7951  
OPEN 8:00AM-4:00PM  
CLOSED 12:00PM-1:00PM  
ARNPRIORRCHC@COUNTYOFRENFREW.ON.CA

## Spring is Coming

- RCHC will be resuming annual inspections inside and outside. Please watch for notices.
- **Now is the time to file your income tax. Failure to do so may result in loss of subsidy. Please see attached flyer for information on a free tax clinic.**
- **Spring Cleaning**
  - As the days get brighter, you'll see dust and dirt that went unnoticed during winter. Luckily the long spring evenings are perfect for an extra bit of cleaning.
  - Work from the top down- Always clean from the ceiling to the floor; first tidying, then dusting along the ceiling, light fixtures, pictures, baseboard heaters etc., finally vacuuming and mopping the floor when everything else is done.
  - Don't forget to clean your fridge and freezer- wipe down the interior with a damp cloth and disinfectant.
  - Curtains and blinds- curtains and blinds can collect a surprising amount of dust and dirt. Launder blinds if possible or vacuum both sides to remove as much dust as possible. Wooden, metal, or plastic blinds only need to be wiped down with a dry cloth or with a suitable cleaner.
  - Mattress cleaning and care- remove all bedding and use a vacuum cleaner to remove dust and hair that has accumulated over time. Sprinkle a light layer of baking soda over the mattress and let it sit for a few hours. The soda will absorb any moisture and leave your mattress smelling fresh. Remove the baking soda with a thorough vacuuming.
  - Don't forget about the outdoors. Doors, balconies, and patios should also be tidied and cleaned.

## ■ **Pet Owner Responsibilities**

- All dogs and cats need to be registered with the local municipal office in which you live. All pets must also be registered with RCHC.
- Pets must not disturb the peace and quiet of your neighbours and **must be always leashed** while on RCHC properties.
- Please do not permit your pet to urinate at the front door area. Ensure you take them away from the entrance.

### **Stoop & Scoop**

- As the snow begins to melt, it is evident many tenants are not picking up after their pets.
- Pet owners are responsible for picking up after their dogs or cats. Use a shovel or bag to pick up waste or wrap it in paper and immediately dispose in the garbage.
- You can contact your RCHC office or local By-Law Office to report a complaint or infraction.

## ■ **Building Safety & Reminders**

- You are responsible for anyone you let into the building. Do not buzz anyone in if they are not your guest.
- Call RCHC immediately if you see any signs of water leaks in your home.
- Ensure your eavestrough is connected, to direct water away from the basement.
- Ensure balconies are kept clear and free of clutter.
- Watch for pests. This time of year, it's common for household pests to emerge from hibernation and make their presence known. If you notice pests like mice or bed bugs, please contact RCHC as soon as possible. The sooner we treat it, the sooner we can beat it!
- Do not litter on RCHC property and ensure garbage is put out on scheduled days.

## ■ **Rent**

- **Due on or before the first of each month.**
- **Your rent can be paid in one of the following methods:**
  - Online Banking
  - Pre-authorized payment
  - Cheque
  - Money Order
  - Debit
  - Cash

### **Reminder:**

**Your Annual Information Review (AIR) paperwork is to be submitted upon request.**

**Ensure tenant insurance is current and submit a copy to the office.**

**Failure to do so will result in a loss of subsidy.**